

Tillamook County Transportation District
Board of Directors Regular Monthly Meeting
Wednesday, April 15, 2026 – 6:00PM
Transportation Building
3600 Third Street, Tillamook, OR
Meeting Minutes



1. **Call to Order:** Board Chair Bean called the meeting to order at 6:00 pm.

2. **Pledge of Allegiance**

3. **Roll Call:**

Present

TCTD Board of Directors

Gary Hanenkrat, Director
Marni Johnston, Treasurer
Jonathan Bean, Chair
David McCall, Vice-Chair
Vern Ressler, Director
Nan Devlin, Secretary
Eric Sappington, Director

Absent

TCTD Board of Directors

None

TCTD Staff

Brian Vitulli, General Manager
Charlene Pech, Finance Supervisor
Sue Lewis, Office Assistant
Jacquelyn Puett, Brokerage Manager
Michael Reed, Operations Superintendent
Keri Brown, Admin Assistant/Board Clerk

Guest

Arla Miller, ODOT Public Transportation Division
Jim LeNormand, Public
Tyler Hellner, ATU Representative
Parker LeNormand, Public
Madison LeNormand, Public (via Zoom)

4. **Announcements and Changes to Agenda**

GM Vitulli introduced Jacquelyn Puett as the new NW Rides NEMT Brokerage Manager for the District.

Director McCall stated that the revised TCTD Budget Calendar FY 2026 – 2027 was not added to the Consent Agenda. GM Vitulli requested the revised Budget Calendar be added to the Consent Agenda as item 15.

Motion by Director McCall to Approve to add the revised Budget Calendar to the Consent Agenda. Seconded by Director Devlin.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat,
Sappington, Johnston, McCall, and Devlin

5. Public & Guest Comments:

Tyler Hellner provided public comment to address grievances that he witnessed at the March Board meeting. He submitted a written copy of his comments for the record.

6. Executive Session: None.

STATE OF THE DISTRICT REPORT

7. Financial and Grant Reports: Updates for the month of February 2026 are included in the Board packet pages 1-27.

GM Vitulli made a statement that there is a two-page letter from Dennis McGovern from the McGovern Consulting Group, he is one of the professionals that has engaged to assist with accounting and budgeting for the District. The letter does explain what the finance team has been working through the last six to seven months.

Director Johnston requested not to approve the Financial and Grant Reports for February 2026 until the next Board of Directors meeting in May.

Director McCall asked if the Financial and Grant Reports is more than the month of February. FS Pech stated the report is for February and it shows the year to date and the status of the current budget.

8. Service Performance Reports: Statistics for February 2026 are included in the Board packet page 28-29.

Director Devlin asked if there would be an increase in ridership with the expansion of the Tillamook Bay Community College Campus. OS Reed stated it would provide better accessibility for customers traveling to and from the campus.

Director McCall would like to thank OS Reed for the Service Performance Reports as it provides more information from different perspectives and with color visuals. OS Reed stated that he wanted the Board Directors to be more informed and provided with more understandable information.

9. Northwest Oregon Transit Alliance: Updates for April 2026 are included in the Board packet pages 30-44.

- 10. NW Rides Brokerage:** Statistics for March 2026 are included in the Board packet page 45-46.

Director Hanenkrat asked with the increasing cost for fuel, would it effect ridership. Brokerage Manager Puett stated that the Brokerage would possibly have an increase in demand for services.

Director McCall asked if the mileage reimbursement is set at the IRS rate or does it change depending on the fuel price. Brokerage Manager Puett stated that the mileage reimbursement program is a Medicaid negotiated rate. Not everyone that receives Medicaid has transportation, so this program is a great alternative for the community.

- 11. General Manager Report:** Updates included in Board packet pages 47-49 (see GM Report in packet for details):
- a. Administration/Coordination
 - b. Planning Development
 - c. Grant Funding
 - d. Facility/Property Development
 - e. Operations and Vehicle Maintenance

Director McCall asked if the funds that were received for the Rural Veterans Healthcare Transportation grant are comparable to last year. GM Vitulli stated that the District received a significant amount over the last grant cycle.

- 12. Miscellaneous:** None

CONSENT CALENDAR

- 13. Motion to Approve the Minutes of March 18, 2026, Regular Board Meeting**
- 14. Motion to Postpone Approving the February 2026 Financial Statement**
- 15. Motion to Approve the TCTD Budget Calendar FY 2026-2027**

Motion by Director Johnston to Approve the Minutes of March 18, 2026, Regular Board Meeting, Postpone Approving the February 2026 Financial Statement and Approve TCTD Budget Calendar FY 2026-2027. Seconded by Director McCall.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat,
Sappington, Johnston, McCall, and Devlin

ACTION ITEMS

16. Resolution 26-06 Authorizing the General Manager to Execute Amendment Number 1 to ODOT Grant Agreement Number 35707.

Motion by Director McCall to Approve Resolution 26-06 Authorizing the General Manager to Execute Amendment Number 1 to ODOT Grant Agreement Number 35707. Seconded by Director Devlin.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin

17. Resolution 26-07 Authorizing the General Manager to Enter Into an Intergovernmental Agreement (IGA) With the County of Tillamook for the 2026 Pacific City Shuttle Service.

Director McCall asked when approval would be made with the Intergovernmental Agreement with the County of Tillamook for the Pacific City Shuttle Service. GM Vitulli stated he believed it would be before the end of May, before the Pacific City Shuttle Services would start.

Director Devlin stated that the funds for the Pacific City Shuttle Services would be from the Transient Lodging Tax.

Motion by Director McCall to Approve Resolution 26-07 Authorizing the General Manager to Enter Into an Intergovernmental Agreement (IGA) With the County of Tillamook for the 2026 Pacific City Shuttle Service. Seconded by Director Devlin.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin

DISCUSSION ITEMS

18. Staff Comments

General Manager Vitulli: Thanked the Board for their support.

Operations Superintendent Reed: None.

Admin Assistant Brown: None.

Finance Supervisor Pech: Welcome Jacquie.

Office Assistant Lewis: Welcome Jacquie.

19. Board of Directors' Comments

Dir. Hanenkrat: Welcomed Jacquie to the District.

Dir. Devlin: Welcomed Jacquie also.

Dir. Ressler: Concur in welcoming Jacquie.

Dir. Sappington: Back together again with Jacquie.

Dir. Johnston: Stated that the Board packet looks great and it has great information.

Dir. McCall: None.


Chair Bean: Welcomed Jacquie.

20. Adjournment: Board Chair Bean adjourned the meeting at 6:57pm.

These minutes were approved on this 20th of May 2026.

ATTEST:


Jonathan Bean, Board Chair


Brian Vitulli, General Manager