



## Sunset Empire Transportation District BOARD OF COMMISSIONERS

### **Item 12 Executive Director Report**

**Date:** Feb. 26, 2026

**Summary:** Executive Director Carr prepared a report on his work activities since the last board meeting.

**Attachments:**

- Executive Director Carr report



# Sunset Empire Transportation District BOARD OF COMMISSIONERS

## Executive Director Report

**Name:** David Carr

**Title:** Executive Director

**Date:** Feb. 26, 2026

### **1. Managing Resources**

- a. Submitted ODOT grant funding reimbursements for the quarter
- b. Focused on creating department-level budgeting
- c. Met with Providence to close out grant. About \$10,000 in funding remains. They agreed to allow us to use it as match for RVHT

### **2. Leading People**

- a. Need to do better
  - i. Escalation: When encountering roadblocks, escalate to supervisor or leadership promptly
  - ii. Flip the script. Stop looking for blame and start fixing the problem
- b. Team attended strategic planning session with the board and TAC
- c. Conducted senior staff meetings and one-on-one check-ins to address priorities and provide guidance and feedback

### **3. Improving the Organization**

- a. Participated in ODOT-sponsored zero emission bus training
- b. Attend SDAO conference in Seaside
- c. Attended ODOT Region 2 roundtable (virtual)
- d. Field trip to Tillamook County Transportation District to research deviated fix route model
- e. Led new commissioners on tour of SETD

f. Provided final procurement documentation to finance

#### **4. Service Delivery and Operations**

- a. Completed agreement with Clatsop Community College
- b. Cooperating with City of Astoria Fire Department on development of an MOU for emergency response. It's under legal review and I expect to present it at the March board meeting.

#### **5. Outreach and social media**

- a. Attended CEDR meeting
- b. Met with City of Astoria to discuss possible projects
  - i. Parking
  - ii. Transit infrastructure
- c. NW Area Commission on Transportation (virtual)
- d. HB 4008 letter of support (extension of LC 257 support approved by the board)

#### **6. Look ahead**

- a. Grant application opportunities
  - i. ODOT – 5339
  - ii. Cyber Security – looking for State of Oregon opportunities
  - iii. SDAO – as they become available
  - iv. City of Astoria – possible infrastructure grants
- b. State Legislature
  - i. HB 4008 establishes the Transit Funding Task Force and directs the task force to report to an interim committee of the legislative assembly related to transportation no later than Dec. 15, 2026. Work session held on Feb. 16, 2026.

**Summary:** This period has been focused on ensuring fiscal stability, building staff capacity, and strengthening community partnerships. These actions support our long-term goals of reliable service delivery, engaged staff, and a more resilient organization.