FORM
LB-20

RESOURCES

General Fund

(Fund)

Sunset Empire Transportation District

	Historical Data						Budget for Next Year 2025-2026			
	Actual									
	Second Preceding Year 2022-2023	First Preceding Year 2023-2024	Adopted Budget This Year Year 2024-2025	Year to Date Actuals Year 2024-2025		RESOURCE DESCRIPTION	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1	$82,298	$27,832	$1,321,500	$1,251,742	1	Available cash on hand* (cash basis) **or**	$449,851	$449,851	$449,851	1
2					2	Net working capital (accrual basis)				2
3	$18,116	$24,600	$18,500	$16,256	3	Previously levied taxes estimated to be received	$18,500	$18,500	$18,500	3
4	$5,624	$40,488	$20,000	$45,793	4	Interest	$48,500	$48,500	$48,500	4
5					5	**OTHER RESOURCES**				5
6	$205,818	$83,529	$65,000	$79,506	6	Fares	$90,000	$90,000	$90,000	6
7	$52,811	$4,518	$2,000	$2,330	7	IGA Contracted Services	$2,500	$2,500	$2,500	7
8	$10,434	$9,893	$10,500	$8,032	8	Rentals	$10,500	$10,500	$10,500	8
9	$2,574	$5,107	$3,000	$4,413	9	Commissions/Proceeds	$4,500	$4,500	$4,500	9
10	$291,543	$264,718	$165,000	$170,774	10	State Timber Revenue	$154,000	$154,000	$154,000	10
11	$120,377	$132,960	$115,000	$93,399	11	State Mass Transit Payroll Distribution	$115,000	$115,000	$115,000	11
12	$12,728	$15,138	$2,500	$2,712	12	Other	$2,500	$2,500	$2,500	12
13	$163,283	$58,907	$161,594	$60,442	13	ODOT - §5310 Mobility Mgmt/Preventive Maint	$164,972	$164,972	$164,972	13
14	$1,152,772	$604,605	$775,022	$148,178	14	ODOT - §5311 Operations	$865,636	$865,636	$865,636	14
15	$244,435	$0	$0	$0	15	ODOT - §5311 Operations CARES Act Needs Based	$0	$0	$0	15
16	$0	$0	$720,000	$0	16	ODOT - §5339 Bus and Bus Facilities	$720,000	$720,000	$720,000	16
17	$101,334	$10,368	$0	$0	17	ODOT - Transportation Options	$0	$0	$0	17
18	$92,935	$0	$0	$0	18	STF Fund	$0	$0	$0	18
19	$346,131	$1,279,759	$1,047,017	$702,907	19	STIF Formula Fund	$874,732	$874,732	$874,732	19
20	$248,495	$0	$0	$0	20	STIF Discretionary/STN Fund	$0	$0	$0	20
21	$0		$0	$0	21	ODOT Loan Disbursement	$0	$0	$0	21
22	$0	$0	$0	$50,000	22	MicroTransit	$0	$0	$0	22
23	$3,151,708	$2,562,423	$4,426,633	$2,636,484	23	Total resources, except taxes to be levied	$3,521,191	$3,521,191	$3,521,191	23
24	$1,128,092	$1,210,684	$1,300,000	$1,187,383	24	Taxes estimated to be received	$1,400,000	$1,400,000	$1,400,000	24
25					25	Taxes collected in year levied				25
26	**$4,279,800**	**$3,773,107**	**$5,726,633**	**$3,823,867**	26	**TOTAL RESOURCES**	**$4,921,191**	**$4,921,191**	**$4,921,191**	26

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

150-504-020 (rev 10-16)

FORM
LB-30

REQUIREMENTS SUMMARY

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund — **Sunset Empire Transportation District**

	Historical Data					REQUIREMENTS DESCRIPTION	Budget For Next Year 2025-2026			
	Actual									
	Second Preceding Year 2022-2023	First Preceding Year 2023-2024	Adopted Budget This Year Year 2024-2025	Year to Date Actuals Year 2024-2025			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1					1	PERSONNEL SERVICES				1
2	$2,140,710	$1,202,226	$1,975,000	$1,258,066	2	Salaries & Wages	$2,002,054	$2,002,054	$2,002,054	2
3	$298,451	$162,690	$319,000	$150,887	3	Payroll Expenses	$299,562	$299,562	$299,562	3
4	$579,331	$301,212	$570,000	$308,135	4	Employee Benefits	$503,590	$503,590	$503,590	4
5	**$3,018,493**	**$1,666,128**	**$2,864,000**	**$1,717,088**	5	**TOTAL PERSONNEL SERVICES**	**$2,805,206**	**$2,805,206**	**$2,805,206**	5
6	**50**	**50**	**23**	**26**	6	**Total Full-Time Equivalent (FTE)**	**29**	**29**	**29**	6
7					7	MATERIALS AND SERVICES				7
8	$4,058	$0	$0	$0	8	Provider Services	$0	$0	$0	8
9	$14,000	$41,000	$35,000	$34,200	9	Audit	$35,000	$35,000	$35,000	9
10	$2,623	$771	$2,000	$2,893	10	Advertising	$2,000	$2,000	$2,000	10
11	$2,127	$1,238	$2,000	$1,345	11	Bank Fees	$2,000	$2,000	$2,000	11
12	$33,105	$37,282	$125,000	$66,759	12	Building Grounds and Maintenance	$105,000	$105,000	$105,000	12
13	$12,510	$1,896	$1,700	$1,715	13	Building Lease	$2,000	$2,000	$2,000	13
14	$115,340	$109,110	$112,000	$62,321	14	Computer Information Technology Services	$112,000	$112,000	$112,000	14
15	$32,202	$2,329	$30,000	$25,885	15	Conferences, Training, and Travel	$12,500	$12,500	$12,500	15
16	$7,422	$6,072	$5,000	$3,806	16	Drug and Alcohol Testing/Background Checks	$5,000	$5,000	$5,000	16
17	$35,170	$38,915	$30,000	$24,063	17	Dues and Subscriptions	$30,000	$30,000	$30,000	17
18	$9,000	$15,000	$15,000	$3,000	18	IGA Dues and Fees	$12,000	$12,000	$12,000	18
19	$17,650	$1,508	$20,000	$6,559	19	Comp/Furniture/Small tools	$10,000	$10,000	$10,000	19
20	$2,768	$2,422	$2,800	$1,919	20	Equipment Lease	$2,300	$2,300	$2,300	20
21	$20,320	$5,095	$30,000	$8,460	21	Outreach	$15,000	$15,000	$15,000	21
22	$8,348	$2,679	$10,000	$4,400	22	Employee Recognition	$5,500	$5,500	$5,500	22
23	$8,492	$0	$10,000	$0	23	Election Fees	$0	$0	$0	23
24	$311,330	$108,795	$115,000	$108,445	24	Fuel	$150,000	$150,000	$150,000	24
25	$94,485	$68,856	$126,000	$68,367	25	Insurance	$130,000	$130,000	$130,000	25
26	$1,773	$1,145	$1,000	$197	26	Legal Ads	$1,000	$1,000	$1,000	26
27	$23,076	$13,405	$20,000	$13,316	27	Legal Counsel	$10,000	$10,000	$10,000	27
28	$28,398	$9,325	$20,000	$4,101	28	Uninsured Loss	$12,500	$12,500	$12,500	28
29	$1,650	$1,034	$2,000	$249	29	Meeting Expense	$2,000	$2,000	$2,000	29
30	$13,489	$8,627	$12,000	$7,069	30	Office Supplies	$10,000	$10,000	$10,000	30
31	$5,521	$4,881	$20,000	$3,715	31	Printing	$12,500	$12,500	$12,500	31
32	$36,686	$47,736	$10,000	$40,717	32	Professional Services	$10,000	$10,000	$10,000	32
33	$2,032	$920	$2,000	$581	33	Taxes/Licenses/Fees/Interest	$1,850	$1,850	$1,850	33
34	$35,739	$32,537	$30,000	$24,310	34	Telecommunications/Internet	$33,000	$33,000	$33,000	34
35	$9,160	$980	$5,000	$713	35	Uniforms	$5,000	$5,000	$5,000	35
36	$33,277	$32,138	$33,000	$26,275	36	Utilities	$36,000	$36,000	$36,000	36
37	$106,023	$60,585	$104,000	$69,444	37	Vehicle Maintenance and Repair	$93,500	$93,500	$93,500	37
38	$8,501	$3,858	$7,500	$7,254	38	Shop Supplies	$7,500	$7,500	$7,500	38
39	**$1,036,275**	**$660,138**	**$938,000**	**$622,079**	39	**TOTAL MATERIALS AND SERVICES**	**$865,150**	**$865,150**	**$865,150**	39

FORM LB-30

REQUIREMENTS SUMMARY

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund

Sunset Empire Transportation District

	Historical Data: Actual: Second Preceding Year 2022-2023	Historical Data: Actual: First Preceding Year 2023-2024	Historical Data: Adopted Budget This Year Year 2024-2025	Year to Date Actuals Year 2024-2025		REQUIREMENTS DESCRIPTION	Budget For Next Year 2025-2026: Proposed By Budget Officer	Budget For Next Year 2025-2026: Approved By Budget Committee	Budget For Next Year 2025-2026: Adopted By Governing Body	
40					40	CAPITAL OUTLAY				40
41		$0	$0	$0	41	2X Class B Buses	$0	$0	$0	41
42	$0	$0	$0	$0	42	2 x Class D Buses	$0	$0	$0	42
43	$0	$0	$0	$0	43	2X Class A Buses Remanufactured	$0	$0	$0	43
44	$0	$0	$0	$0	44	Bus Shelters	$0	$0	$0	44
45	$28,366	$0	$0	$0	45	Sidewalks	$0	$0	$0	45
46	$0	$0	$0	$0	46	New Repeater Equipment & Location	$0	$0	$0	46
47	$0	$0	$0	$0	47	Post Lifts for Fleet Maintenance	$0	$0	$0	47
48	$0	$0	$0	$0	48	Bus Stop Construction Hwy 101 & Ensign (match)	$0	$0	$0	48
49	$0	$0	$0	$0	49	HVAC	$0	$0	$0	49
50	$0	$0	$0	$0	50	Servers	$0	$0	$0	50
51	$0	$0	$720,000	$0	51	4 Class D Buses	$720,000	$720,000	$720,000	51
52	**$28,366**	**$0**	**$720,000**	**$0**	52	**CAPITAL OUTLAY TOTAL**	**$720,000**	**$720,000**	**$720,000**	52
53	**$4,083,134**	**$2,326,266**	**$4,522,000**	**$2,339,167**	53	**ORGANIZATIONAL UNIT / ACTIVITY TOTAL**	**$4,390,356**	**$4,390,356**	**$4,390,356**	53

FORM
LB-30

REQUIREMENTS SUMMARY

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

General Fund

Sunset Empire Transportation District

	Historical Data					REQUIREMENTS DESCRIPTION	Budget For Next Year 2025-2026			
	Actual									
	Second Preceding Year 2022-2023	First Preceding Year 2023-2024	Adopted Budget This Year Year 2024-2025	Year to Date Actuals Year 2024-2025			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1					1	PERSONNEL SERVICES NOT ALLOCATED				1
2					2					2
3					3					3
4	0	0	0	0	4	**TOTAL PERSONNEL SERVICES**	0	0	0	4
5					5	**Total Full-Time Equivalent (FTE)**				5
6					6	MATERIALS AND SERVICES NOT ALLOCATED				6
7					7					7
8					8					8
9	0	0	0	0	9	**TOTAL MATERIALS AND SERVICES**	0	0	0	9
10					10	CAPITAL OUTLAY NOT ALLOCATED				10
11					11					11
12					12					12
13	0	0	0	0	13	**TOTAL CAPITAL OUTLAY**	0	0	0	13
14					14	DEBT SERVICE				14
15	0	236,610	479,000	190,110	15	ODOT Loan	309,168	309,168	309,168	15
16					16					16
17	0	236,610	479,000	190,110	17	**TOTAL DEBT SERVICE**	309,168	309,168	309,168	17
18					18	SPECIAL PAYMENTS				18
19					19					19
20					20					20
21	0	0	0	0	21	**TOTAL SPECIAL PAYMENTS**	0	0	0	21
22					22	INTERFUND TRANSFERS				22
23	0	0	100,000	100,000	23	To Capital Reserve Fund	0	0	0	23
24					24					24
25					25					25
26					26					26
27					27					27
28	0	0	100,000	100,000	28	**TOTAL INTERFUND TRANSFERS**	0	0	0	28
29		415,088	500,000	500,000	29	**OPERATING CONTINGENCY ***	0	0	0	29
30		0	125,633	125,633	30	**RESERVED FOR FUTURE EXPENDITURE**	221,667	221,667	221,667	30
31		0	0	0	31	**UNAPPROPRIATED ENDING BALANCE**	0	0	0	31
32	0	651,698	1,204,633	915,743	32	**Total Requirements NOT ALLOCATED**	530,835	530,835	530,835	32
33	4,083,134	2,326,266	4,522,000	2,339,167	33	Total Requirements for **ALL Org.Units/Programs within fund**	4,390,356	4,390,356	4,390,356	33
34					34	Ending balance (prior years)				34
35	**4,083,134**	**2,977,964**	**5,726,633**	**3,254,910**	35	**TOTAL REQUIREMENTS**	**4,921,191**	**4,921,191**	**4,921,191**	35

* Footnote: The contingency fund of $933,326 is maintained in a separate account and is subject to monthly oversight by the Board of Directors through the Financial Dashboard presented at each board meeting. Pursuant to Board policy, no disbursements or transfers from this fund are permitted without prior formal approval by the Board.

FORM
LB-10

SPECIAL FUND
RESOURCES AND REQUIREMENTS

Statewide Transportation Improvement Fund (STIF)
(Fund)

Sunset Empire Transportation District

	Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS			Budget for Next Year 2025 - 2026			
	Actual: Second Preceding Year 2022-2023	Actual: First Preceding Year 2023-2024	Adopted Budget This Year Year 2024-2025					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				1	RESOURCES						1
2	50,372	-	465,000	2	Cash on hand * (cash basis), or			194,056	194,056	194,056	2
3	-	-	-	3	Interest			-	-		3
4	674,452	867,192	1,047,017	4	ODOT - STIF Formula Fund Distribution			874,732	874,732	874,732	4
5	724,824	867,192	1,512,017	5	Total Resources, except taxes to be levied			1,068,788	1,068,788	1,068,788	5
6				6	Taxes collected in year levied						6
7	**724,824**	**876,192**	**1,512,017**	7	**TOTAL RESOURCES**			**1,068,788**	**1,068,788**	**1,068,788**	7
8				8	REQUIREMENTS **						8
9				9	Org Unit **or** Prog & Activity	Object Classification	Detail				9
10	-	111,434	383,371	10	STIF	Transfer	District Operations	277,434	277,434	277,434	10
11	188,000	348,791	455,590	11	STIF	Transfer	Match	463,076	463,076	463,076	11
12	-	-	-	12	STIF	Transfer	Capital Reserve	-	-	-	12
13	-	236,610	479,000	13	STIF	Transfer	ODOT Loan Principle/Int	309,168	309,168	309,168	13
14	5,000	-	-	14	STIF	Transfer	Student Transportation	-	-	-	14
15	15,000	-	-	15	STIF	Transfer	Public Engage (MKT) Plan Match	-	-	-	15
16	-	-	-	16	STIF	Transfer	Coordinated Plan	-	-	-	16
17	516,824	-	-	17	STIF	Transfer	Operations for Expanded Service	-	-	-	17
18				18							18
19				19							19
20				20							20
21				21							21
22				22							22
23				23	Ending balance (prior years)						23
24	-	179,357	194,056	24	**UNAPPROPRIATED ENDING FUND BALANCE**			19,110	19,110	19,110	24
25	**724,824**	**876,192**	**1,512,017**	25	**TOTAL REQUIREMENTS**			**1,068,788**	**1,068,788**	**1,068,788**	25

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

150-504-010 (Rev. 10-16)

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM
LB-11

RESERVE FUND
RESOURCES AND REQUIREMENTS

This fund is authorized and established by resolution / ordinance number 2016-2 on June 30, 2016 for the following specified purpose:

Building and Equipment

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.

Review Year: 2026

Capital Reserve Fund

Sunset Empire Transportation District

	Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS			Budget for Next Year 2025 - 2026			
	Actual										
	Second Preceding Year 2022-2023	First Preceding Year 2023-2024	Adopted Budget This Year Year 2024-2025					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				1	RESOURCES						1
2	839,759	-	-	2	Cash on hand * (cash basis), or			100,000	100,000	100,000	2
3	-	-	-	3				-	-	-	3
4	-	-	-	4				-	-	-	4
5	-	-	-	5				-	-	-	5
6	50,000	-	100,000	6	Transferred IN, from other funds			-	-	-	6
7	-	-	-	7				-	-	-	7
8	-	-	-	8				-	-	-	8
9	-	-	-	9				-	-	-	9
10	889,759	-	100,000	10	Total Resources, except taxes to be levied			100,000	100,000	100,000	10
11				11	Taxes estimated to be received						11
12				12	Taxes collected in year levied						12
13	**889,759**	**-**	**100,000**	13	**TOTAL RESOURCES**			**100,000**	**100,000**	**100,000**	13
14				14	REQUIREMENTS **						14
15	-	-	-	15	Org. Unit **or** Prog. & Activity	Object Classification	Detail	-	-	-	15
16	-	-	-	16	General Fund	Transfer	E-Fare Match	-	-	-	16
17	-	-	-	17	General Fund	Transfer	Equipment	-	-	-	17
18	889,759	-	-	18	General Fund	Transfer	Operations	-	-	-	18
19	-	-	-	19				-	-	-	19
20	-	-	-	20				-	-	-	20
21				21	Ending balance (prior years)						21
22	-	-	100,000	22	**UNAPPROPRIATED ENDING FUND BALANCE**			100,000	100,000	100,000	22
23	**889,759**	**-**	**100,000**	23	**TOTAL REQUIREMENTS**			**100,000**	**100,000**	**100,000**	23

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM
LB-10

SPECIAL FUND
RESOURCES AND REQUIREMENTS

Statewide Transportation Improvement Fund Discretionary (STIF)

Sunset Empire Transportation District

	Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS			Budget for Next Year 2025 - 2026			
	Actual										
	Second Preceding Year 2022-2023	First Preceding Year 2023-2024	Adopted Budget This Year Year 2024-2025					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				1	RESOURCES						1
2	-	-	-	2	Cash on hand * (cash basis), or			0	0	0	2
3	552,000	520,000	-	3	ODOT - STIF Discretionary Program Grant			0	0	0	3
4				4							4
5				5							5
6				6							6
7				7							7
8				8							8
9				9							9
10	552,000	520,000	-	10	Total Resources, except taxes to be levied			0	0	0	10
11				11	Taxes estimated to be received						11
12				12	Taxes collected in year levied						12
13	**552,000**	**520,000**	**-**	13	**TOTAL RESOURCES**			**0**	**0**	**0**	13
14				14	REQUIREMENTS **						14
15				15	Org Unit **or** Prog & Activity	Object Classification	Detail				15
16	232,000	520,000	-	16	STIF	Transfer	Operations	0	0	0	16
17	320,000	-	-	17	STIF	Transfer	Capital	0	0	0	17
18				18							18
19				19							19
20				20							20
21				21							21
22				22							22
23				23							23
24				24							24
25				25							25
26				26							26
27				27							27
28				28							28
29				29	Ending balance (prior years)						29
30				30	**UNAPPROPRIATED ENDING FUND BALANCE**						30
31	**552,000**	**520,000**	**-**	31	**TOTAL REQUIREMENTS**			**0**	**0**	**0**	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM
LB-10

SPECIAL FUND
RESOURCES AND REQUIREMENTS
Special Transportation Fund (STF)

Sunset Empire Transportation District

	Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS			Budget for Next Year 2025 - 2026			
	Actual										
	Second Preceding Year 2022-2023	First Preceding Year 2023-2024	Adopted Budget This Year Year 2024-2025					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				1	RESOURCES						1
2	-	-	-	2	Cash on hand * (cash basis), or			0	0	0	2
3	92,932	92,932	-	3	ODOT - STF Formual Grant			0	0	0	3
4	-	-	-	4	Previously levied taxes estimated to be received			0	0	0	4
5	-	-	-	5	Interest			0	0	0	5
6	-	-	-	6	Transferred IN, from other funds			0	0	0	6
7				7							7
8				8							8
9				9							9
10	92,932	92,932	-	10	Total Resources, except taxes to be levied			0	0	0	10
11				11	Taxes estimated to be received						11
12				12	Taxes collected in year levied						12
13	**92,932**	**92,932**	**-**	13	**TOTAL RESOURCES**			**0**	**0**	**0**	13
14				14	REQUIREMENTS **						14
15				15	Org Unit **or** Prog & Activity	Object Classification	Detail				15
16	-	-	-	16	STF	Transfer	Wages	0	0	0	16
17	-	-	-	17	STF	Transfer	Benefits/Taxes	0	0	0	17
18	5,000	5,000	-	18	STF	Transfer	Non Profit Assist/Outreach/Vet	0	0	0	18
19	87,932	87,932	-	19	STF	Transfer	Operations Assistance	0	0	0	19
20	-	-	-	20	STF	Transfer	Capital	0	0	0	20
21	-	-	-	21	STF	Transfer	Operations Assistance	0	0	0	21
22				22							22
23				23							23
24				24							24
25				25							25
26				26							26
27				27							27
28				28							28
29				29	Ending balance (prior years)						29
30	-	-	-	30	**UNAPPROPRIATED ENDING FUND BALANCE**			0	0	0	30
31	**92,932**	**92,932**	**-**	31	**TOTAL REQUIREMENTS**			**0**	**0**	**0**	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.