

**Tillamook County Transportation District**  
Board of Directors Regular Monthly Meeting  
Wednesday, December 17, 2025 – 6:00PM  
Transportation Building  
3600 Third Street, Tillamook, OR  
**Meeting Minutes**



1. **Call to Order:** Board Chair Bean called the meeting to order at 6 pm.

2. **Pledge of Allegiance**

3. **Roll Call:**

**Present**

**TCTD Board of Directors**

Gary Hanenkrat, Director  
Marni Johnston, Treasurer  
Jonathan Bean, Chair  
David McCall, Director  
Vern Ressler, Director

**Absent**

**TCTD Board of Directors**

Nan Devlin, Director  
Eric Sappington, Director

**TCTD Staff**

Brian Vitulli, General Manager  
Charlene Pech, Finance Supervisor  
Michael Reed, Operations Superintendent (via Zoom)  
Keri Brown, Admin Assistant/Board Clerk

**Guest**

John Cline, Citizen

4. **Announcements and Changes to Agenda**

GM Vitulli presented on behalf of the District, a holiday gift to the Board members and thanked everyone for their support.

**Motion** by Director McCall to Approve Announcements and Changes to Agenda.  
Seconded by Director Hanenkrat.

**Motion Passed**

By Chair Bean, Directors Ressler,  
Hanenkrat, Johnston, McCall

**5. Public & Guest Comments:**

John Cline made a public comment that the gentleman that did the Board Director training at the November meeting showed what goes into being a Director, and wanted to thank them for what they do. Thanked Brian and the staff that the District is going in a good direction.

**6. Executive Session: None.**

**STATE OF THE DISTRICT REPORT**

**7. Financial and Grant Report:** Financials for October 2025 are included in the Board packet pages 1-22.

**8. Service Performance Reports:** Statistics for October 2025 are included in the Board packet pages 23-28.

Director McCall asked if last year and current year is comparable. GM Vitulli stated yes.

**9. Northwest Oregon Transit Alliance:** Updates for November 2025 are included in the Board packet pages 29-31.

**10. NW Rides Brokerage:** Statistics for September 2025 are included in the Board packet page 32-34.

**11. General Manager Report:** Updates included in Board packet pages 35-36 (see GM Report in packet for details):

- a. Administration/Coordination
- b. Planning Development
- c. Grant Funding
- d. Facility/Property Development
- e. Operations and Vehicle Maintenance

Director Bean asked where the Hebo stop was located. GM Vitulli stated that it is northbound on U.S. 101 at the Three Rivers Village Mobile Home Park and S Hebo Lane. Director Ressler stated that there is nothing at that location now, so good job.

**12. Miscellaneous**

FS Pech stated that there are signature cards for Columbia Bank to be signed after the Board meeting.

**CONSENT CALENDAR**

**13. Motion to Approve the Minutes of November 19, 2025, Regular Board Meeting**

**Motion** by Director McCall to Approve the Minutes of November 19, 2025, Regular Board Meeting. Seconded by Director Johnston.

**Motion Passed**

By Chair Bean, Directors Ressler,  
Hanenkrat, Johnston, McCall

**14. Motion to Approve October 2025 Financial Statements**

**Motion** by Director McCall to Approve October 2025 Financial Statement. Seconded by Director Johnston.

**Motion Passed**

By Chair Bean, Directors Ressler,  
Hanenkrat, Johnston, McCall

**ACTION ITEMS**

**15. Resolution 25-32 Authorizing the General Manager to Execute Amendment Number 5 to ODOT Grant Agreement Number 34225**

Director McCall asked why there is a difference in grant dollar amount on June 20, 2020, to current grant amount. GM Vitulli stated it is what is remaining on the grant.

**Motion** by Director Johnston to Approve Resolution 25-32 Authorizing the General Manager to Execute Amendment Number 5 to ODOT Grant Agreement Number 34225. Seconded by Director McCall.

**Motion Passed**

By Chair Bean, Directors Ressler,  
Hanenkrat, Johnston, McCall

**16. Resolution 25-33 Authorizing the General Manager to Execute Amendment Number 4 to ODOT Grant Agreement Number 34242**

**Motion** by Director McCall to Approve Resolution 25-33 Authorizing the General Manager to Execute Amendment Number 4 to ODOT Grant Agreement Number 34242. Seconded by Director Hanenkrat.

**Motion Passed**

By Chair Bean, Directors Ressler,  
Hanenkrat, Johnston, McCall

**17. Resolution 25-34 Authorizing the General Manager to Execute Amendment Number 2 to ODOT Grant Agreement Number 35606**

**Motion** by Director McCall to Approve Resolution 25-34 Authorizing the General Manager to Execute Amendment Number 2 to ODOT Grant Agreement Number 35606. Seconded by Director Ressler.

**Motion Passed**

By Chair Bean, Directors Ressler,  
Hanenkrat, Johnston, McCall



## **DISCUSSION ITEMS**

### **18. Updated Policy Development List**

GM Vitulli stated that as discussed at last month's Board meeting, Director McCall mentioned that there were several policies that have old effective dates on them. Policies are current but will continue to collaborate with counsel for updates. Director Johnston asked if the draft check-in/check-out reporting policy was new. GM Vitulli stated that it has been on the policy list for some time but it is not an active policy, and it will be struck from the list.

### **19. Staff Comments**

General Manager Vitulli: As stated last month, Director McCall asked for an update of House Bill 3991 and the referendum on the upcoming ballot. GM Vitulli stated that the Department of Revenue on Monday announced that the collection of new taxes in 2026 will be paused, due to an adequate number of required signatures that were collected in order to create a referendum to suspend the gas tax increase, vehicle fee hikes, and employee payroll tax increase for transit. Need to have bipartisan efforts to find sustainable funding solutions before the 2026 election. Oregon voters in 2026 will decide and will likely be rejected. House Bill 3991 only provided for a two-year increase of employee payroll tax, so agencies are left to prioritize one-time improvements rather than service increases.

GM Vitulli stated that with additional bus drivers hired and trained, the next shift bid happening in January will allow the District to reestablish seven-day a week service, as well as add back the discontinued services that were reduced in March and May 2024, including more trips for Route 2 and Route 6. Director Hanenkrat asked if all routes will operate seven-day service. GM Vitulli stated yes and added that an additional roundtrip for Route 5 to Portland will be included. Thank you for your patience and your support.

Admin Assistant Brown: None.

Finance Supervisor Pech: None

Operations Superintendent Reed: None.

### **20. Board of Directors' Comments**

Dir. Hanenkrat: None.

Dir. Devlin: Absent.

Dir. Ressler: Looking forward to the ride to Lincoln City.

Dir. Sappington: Absent.

Dir. Johnston: Happy Holidays everyone and know it has been a couple of bumpy years but must thank GM Vitulli for hanging in and appreciate everyone for their support.

Dir. McCall: Thank everyone for showing up in the weather we are having and with all the road closures happening. Glad to hear that none of the buses are stuck or in harms way. Tip of the hat to the drivers and to the people helping the drivers to make sure that drivers and passengers are safe. General Manager Vitulli stated that OS Reed and OC Scott are up incredibly early in the morning checking weather reports and tides to make sure that drivers can get through.

Chair Bean: Good news that we are going to be able to get back to seven-day service. Enjoy your holiday and be safe. GM Vitulli let everyone know about the Holiday Party tomorrow from 10am to 2pm.

**21. Adjournment:** Board Chair Bean adjourned the meeting at 6:51pm.

**These minutes were approved on this 21<sup>st</sup> of January 2026.**

ATTEST:

  
Jonathan Bean, Board Chair

  
Brian Vitulli, General Manager