Tillamook County Transportation District
Board of Directors Regular Monthly Meeting
Wednesday, October 15, 2025 – 6:00PM
Transportation Building
3600 Third Street, Tillamook, OR
Meeting Minutes

1. **Call to Order:** Board Chair Bean called the meeting to order at 6:01 pm.

2. **Pledge of Allegiance**

3. **Roll Call:**

   Present
   TCTD Board of Directors
   Gary Hanenkrat, Director
   Marni Johnston, Treasurer
   Jonathan Bean, Chair
   David McCall, Director
   Nan Devlin, Director
   Eric Sappington, Director
   Vern Ressler, Director

   Absent
   TCTD Board of Directors
   None

   TCTD Staff
   Brian Vitulli, General Manager
   Cathy Bond, Finance Supervisor (via Zoom)
   Jules Deputy, Brokerage Manager (Absent)
   Steele Fleisher, Brokerage Coordinator
   Michael Reed, Operations Superintendent
   Keri Brown, Admin Assistant/Board Clerk

   Guest
   Arla Miller, ODOT Public Transportation Division (via Zoom)
   John Cline, Citizen
   Tyler Hellner, ATU Representative (via Zoom)

4. **Announcements and Changes to Agenda**

   Motion by Director McCall to Approve Announcements and Changes to Agenda. Seconded by Director Devlin.

   Motion Passed
   By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin

5. **Public & Guest Comments:**

   Tyler Hellner commented to say thanks to the community for the turnout for the annual picnic, to the Swiss Hall for hosting the event, and to the following businesses: Garibaldi Portside Bistro, Abundance Day Spa, Tillamook Coliseum Theater, Jen's Nails, Pastega Activity Center, Valvoline, and Jim Thompson.

   GM Vitulli followed up that the ATU/District Picnic is funded by the Tillamook County Transportation District, as there is a line item in the budget that shows the District contributes $2,000 every year to this fund. There is a joint committee of represented employees and administrative staff that work on this. This was a team effort.

   John Cline made a public comment that the picnic was a fun time and quite a few people showed up. Hopefully more people will show up next year, as things are getting much better each year. Drivers are sticking around, and things are coming back.

6. **Executive Session:** None.

<u>**STATE OF THE DISTRICT REPORT**</u>

7. **Financial and Grant Report:** Financials for August 2025 are included in the Board packet pages 1-24.

8. **Service Performance Reports:** Statistics for August 2025 are included in the Board packet pages 25-32.

9. **Northwest Oregon Transit Alliance:** Updates for September 2025 are included in the Board packet pages 33-36.

   Director McCall asked if the State/Federal situation regarding withholding federal funds from Oregon due to the Sanctuary State status means that FTA/ODOT contracts are not being executed by some agencies as they fear committing to providing services without certainty that those funds would be reimbursed. Knowing that things are changing hour by hour and this has been a month, but some agencies had an extra paragraph that was written into some contracts based on the 9th Circuit ruling. Funding contracts are moving forward so is this still an issue or not as much of an issue today. ODOT Regional Transit Coordinator Arla Miller stated that it is not much of an issue today, but some agencies have signed their agreements that are already in, some of them have added a notation by the signature line and checking to see with DOJ if that can be added. It is something that is still in motion, but the injunction is still in place.

10. **NW Rides Brokerage**: Statistics for September 2025 are included in the Board packet page 37-39.

11. General Manager Report: Updates included in Board packet pages 40-41 (see GM Report in packet for details):

   a. **Administration/Coordination**
   b. **Planning Development**
   c. **Grant Funding**
   d. **Facility/Property Development**
   e. **Operations and Vehicle Maintenance**

Director Devlin asked who the District orders buses through. GM Vitulli stated that we have several vendors in Oregon and can use out-of-state vendors when necessary, but there are only 2 to 3 of the vendors that we use. Some of the vendors focus on smaller vans or vehicles we don't use. Trying to look outside the current vendors for heavier duty buses with longer life spans.

Director Ressler asked if the new vehicles will come with automatic chains. GM Vitulli stated it depends on the type of vehicles ordered and the specifications offered by the vendors and if those vehicles have drop-down chain availability.

Director McCall explained that he understands the vendors but who are the manufacturers, are they in 50 states or just a few and are they backed up with orders trying to serve all the states. GM Vitulli stated that there are fewer manufacturers nationwide, as there is a consolidation effort happening within the industry. Since COVID, vehicle costs have increased and waiting times have been extended.

Director Hanenkrat asked if the chassis are separate from the bodies. GM Vitulli stated when buses are ordered, the District works through a consultant to develop the specifications that are needed for the bus type. The consultant conducts market research, builds a spec sheet, asks for quotes from the vendors, and then works with TCTD to determine the best option for purchase. The vendors are approved through ODOT.

Director Johnston asked how many candidates applied for the FS position. GM Vitulli stated that four candidates applied.

12. Miscellaneous: None.

CONSENT CALENDAR

13. Motion to Approve the Minutes of September 17, 2025, Regular Board Meeting

Motion by Director Devlin to Approve the Minutes of September 17, 2025, Regular Board Meeting. Seconded by Director McCall.

Motion Passed
By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin.

14. Motion to Approve August 2025 Financial Statements

Motion by Director Johnston to Approve August 2025 Financial Statement. Seconded by Director Sappington.

Motion Passed
By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin.

15. Motion to Approve Ordinance No. 3: Amending Ordinance No. 3 – Establishing Regulations Governing Conduct on District Property

Motion by Chair Bean to Approve Ordinance No. 3: Amending Ordinance No. 3 – Establishing Regulations Governing Conduct on District Property. Seconded by Director Hanenkrat.

Motion Passed
By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin.

ACTION ITEMS None.

DISCUSSION ITEMS

16. Staff Comments

General Manager Vitulli: Thank you all for your support. Still working with the Special Districts Association of Oregon to schedule a Board training session. This will likely happen as part of an upcoming Board meeting. Working on getting quotes for a photographer for headshots.

Admin Assistant Brown: None.

Finance Supervisor Bond: Thanked everyone for being a part of the District.

Brokerage Coordinator Fleisher: None.

Operations Superintendent Reed: None.

17. Board of Directors' Comments

Dir. Hanenkrat: None.

Dir. Devlin: Thanked everyone for all the hard work and amazed at all that happens at the District.

Dir. Ressler: Stated that he almost missed the meeting as he works for the 60x and two of the drivers quit but those drivers are coming to work for the District. Happy that the District is getting very qualified drivers. GM Vitulli said that the District is very happy to have hired several drivers in the last few weeks and that we're doing well in hiring qualified drivers.

Dir. Sappington: Stated that it is always a pleasure to be here.

Dir. Johnston: Stated how she likes to read about happenings going on at the District and would like to see more stories.

Dir. McCall: Been very fortunate with the weather so far this fall and haven't had the nasty storms and wishes everyone to be safe on the roads. Be prepared and not scared.

Chair Bean: Stated that how there are a lot of changes going on and new people. Pleased that all the Board members are present.

GM Vitulli highlighted at the bottom of the Agenda, that the District will be participating in community events such as the 2025 Trick or Trolley on Halloween. Chair Bean hoped that there would be some press coverage on this.

18. Adjournment: Board Chair Bean adjourned the meeting at 6:51 pm.

NOTE: At the November 19, 2025, Regular Monthly Board Meeting, Board of Director signature cards for Columbia Bank need to be made current. Directors will be asked to complete a Customer Information Form to start the process. Documents will be prepared and distributed at the December 17th meeting and signatures will be requested at that time.

The following Directors need to be **REMOVED** as signers: Director Linda Adler, Director Thomas Fiorelli, Director Mary Johnson, Director Jim Heffernan.

The following Directors need to be **ADDED** signers: Director Nan Devlin, Director David McCall, Director Vern Ressler, Director Eric Sappington.

These minutes were approved on this 19th of November 2025.

ATTEST:

Jonathan Bean, Board Chair

Brian Vitulli, General Manager

These minutes contain materials which paraphrase and/or summarize statements made during this meeting. Only text enclosed in quotation marks report a speaker's exact words.