**Sunset Empire Transportation District**

**BOARD OF COMMISSIONERS**

**BOARD MEETING**

**SEPTEMBER 25, 2025 10:00 AM**

**900 MARINE DR, ASTORIA, OR**



TO JOIN THE MEETING ONLINE

**AGENDA**

**BOARD**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CHANGES TO AGENDA
5. PUBLIC COMMENT (3-minute limit)
6. APPROVAL OF AUGUST 29, BOARD MINUTES
7. REPORTS FROM CHAIR AND COMMISSIONERS
8. AUDITOR REPORT
	1. Paul Nielson with Isler CPA, LLC FY24 Annual Audit
9. FINANCIAL REPORTS
10. CONTINUED BUSINESS
	1. New Board Position - Midterm vacancy -Report/Action
		1. Job Description
		2. Selection Process
	2. TAC Committee Nominees -Report/Action
		1. Job Description
		2. Selection Process
	3. RLS Audit Report Summary -Report
11. NEW BUSINESS
	1. Schedule Budget Workshop -Action
		1. Expectations of the Board
	2. Schedule Strategic Planning workshop -Report
		1. Strategic Plan Presentation #1&2 of 5
	3. Employee performance -Discussion
12. CORRESPONDENCE
	1. ODOT FY23 REVIEW OF SUBRECEIPTENT SINGLE AUDIT LETTER
	2. Jim Santee letter

 **SETD Staff**

1. EXECUTIVE DIRECTOR REPORT
2. TEAM REPORTS
	1. Operations
	2. Paratransit
	3. Mobility
	4. Executive Assistant
3. ADJOURNMENT

**Microsoft Teams** [Need help?](https://aka.ms/JoinTeamsMeeting?omkt=en-US)

[**Join the meeting now**](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_NjY4NjhiZDktNzQ1Ny00MTE2LWFlYjEtZDQyYzlhZjQ4ZTQ0%40thread.v2/0?context=%7b%22Tid%22%3a%22307c8082-efe3-45a8-afd8-96aae36ecaf2%22%2c%22Oid%22%3a%2263471ee1-b6a3-414f-bacd-a85f69be8bf5%22%7d)

Meeting ID: 292 749 584 060 7

Passcode: xX3UF3ji

**Join on line with Microsoft Teams** [Need help?](https://aka.ms/JoinTeamsMeeting?omkt=en-US)

[**Join the meeting now**](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_MDhlOTUyNDYtMjEwNS00ODEwLTg0ZmItNzIzMTU0YjBjYjAx%40thread.v2/0?context=%7b%22Tid%22%3a%22307c8082-efe3-45a8-afd8-96aae36ecaf2%22%2c%22Oid%22%3a%2263471ee1-b6a3-414f-bacd-a85f69be8bf5%22%7d)

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\_MDhlOTUyNDYtMjEwNS00ODEwLTg0ZmItNzIzMTU0YjBjYjAx%40thread.v2/0?context=%7b%22Tid%22%3a%22307c8082-efe3-45a8-afd8-96aae36ecaf2%22%2c%22Oid%22%3a%2263471ee1-b6a3-414f-bacd-a85f69be8bf5%22%7d](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_MDhlOTUyNDYtMjEwNS00ODEwLTg0ZmItNzIzMTU0YjBjYjAx%40thread.v2/0?context=%7b%22Tid%22%3a%22307c8082-efe3-45a8-afd8-96aae36ecaf2%22%2c%22Oid%22%3a%2263471ee1-b6a3-414f-bacd-a85f69be8bf5%22%7d)

This meeting location is accessible to persons with disabilities. Upon request, Sunset Empire

Transportation District will make reasonable accommodations including assistive listening

devices, sign language interpreters, large print materials, or other auxiliary aids. Please

contact Mary Parker at 1(503)861-7433 or Mary Parker at least 48 hours before the meeting

to request accommodations