

**Tillamook County Transportation District
Board of Directors
Regular Monthly Meeting**



Dial-A-Ride
A Service of Tillamook County Transportation District



**Wednesday, October 15, 2025, at 6:00PM
Transportation Building
3600 Third Street, Tillamook, Oregon**

Tillamook County Transportation District
BOARD OF DIRECTORS – REGULAR MONTHLY MEETING
Agenda: Wednesday, October 15, 2025 @ 6:00pm

To attend by phone, please dial: +1 (253) 215-8782 Meeting ID: 814 4875 2742
To attend virtually, please use this link: <https://us02web.zoom.us/j/81448752742>

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Announcements, Changes to Agenda, Agenda Approval
5. Public & Guest Comments
6. Executive Session: None

STATE OF THE DISTRICT REPORT

7. Financial and Grant Reports (August) (Pgs. 1-24)
8. Service Performance Reports (August) (Pgs. 25-32)
9. Northwest Oregon Transit Alliance (Pgs. 33-36)
10. NW Rides Brokerage Report (September) (Pgs. 37-39)
11. General Manager Report (Pgs. 40-41)
 - a. Administration/Coordination
 - b. Planning/Development
 - c. Grant Funding
 - d. Facility/Property Management
 - e. Operations/Vehicle Maintenance
12. Miscellaneous

CONSENT

13. Motion to Approve the Minutes of September 17, 2025, Regular Board Meeting (Pgs. 42-45)
14. Motion to Approve August 2025 Financial Statements
15. Ordinance No. 3: Amending Ordinance No. 3 - Establishing Regulations Governing Conduct on District Property (Pgs. 46-54)

ACTION ITEMS

None

DISCUSSION ITEMS

16. Staff Comments
17. Board of Directors Comments
18. Adjournment

UPCOMING EVENTS

October 31, 4:00-6:00 PM: Trunk or Treat Trolley Operation
November 2nd-5th: Oregon Public Transportation Conference, Bend

Tillamook County Transportation District

Normal Trial Balance

From 8/1/2025 Through 8/31/2025

<u>Account Code</u>	<u>Account Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
1001	General Checking Account #4558	395,247.89	
1006	Payroll Checking #5614		20,455.71
1009	NW RIDES ACCOUNT #8510	1,495,754.36	
1011	Prop. Mgmt. Checking #7071	5,707.54	
1012	NWOTA #4564	22,202.56	
1020	LGIP1020 #5879	991,966.03	
1030	LGIP1030 #5931	1,092,868.19	
1035	LGIP1035 #6518	119,535.58	
1040	Petty Cash	200.00	
Report Total		4,123,482.15	20,455.71
Report Difference		4,103,026.44	

R. G. Villeda
10/7/2025

Tillamook County Transportation District
Financial Statement
01 - General Fund

From 8/1/2025 Through 8/31/2025

Resources	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Working Capital	3500	0.00	100,604.67	1,207,256.00	(1,207,256.00)	0.00%
Fares	4000	13,967.70	10,841.67	130,100.00	(100,893.51)	22.44%
Contract Revenue	4020	0.00	25,806.42	309,677.00	(309,677.00)	0.00%
Property Tax	4100	4,596.97	105,488.42	1,265,861.00	(1,254,738.04)	0.87%
Past Years Property Tax	4110	1,428.38	1,054.83	12,658.00	(9,250.94)	26.91%
State Timber Revenue	4120	125,189.51	16,964.50	203,574.00	(78,384.49)	61.49%
Mass Transit State Payroll Tax	4130	46,322.19	9,359.25	112,311.00	(65,988.81)	41.24%
Capital Grants	4210	0.00	120,916.67	1,451,000.00	(1,451,000.00)	0.00%
Grants - FTA 5311	4220	0.00	64,538.92	774,467.00	(774,467.00)	0.00%
Grants - COVID	4221	0.00	8,333.33	100,000.00	(100,000.00)	0.00%
Grants - 5311 (f)	4240	0.00	245,556.67	2,946,680.00	(2,946,680.00)	0.00%
Grants - 5310	4245	0.00	8,943.58	107,323.00	(107,323.00)	0.00%
Grants - 5305	4246	0.00	15,000.00	180,000.00	(180,000.00)	0.00%
Miscellaneous Income	4400	166.60	1,133.42	13,601.00	(13,434.40)	1.22%
Sale of Assets - Income	4410	0.00	833.33	10,000.00	(10,000.00)	0.00%
Interest Income	4510	3,961.30	2,916.67	35,000.00	(26,822.62)	23.36%
Transfer from Capital Reserve	4914	0.00	0.00	(304,686.00)	304,686.00	0.00%
Transfer from Veh. Purch. Res.	4915	0.00	0.00	(42,225.00)	42,225.00	0.00%
Transfer from NWOTA	4917	0.00	(250.00)	(3,000.00)	3,000.00	0.00%
Transfer from STIF Fund	4918	0.00	(69,762.33)	(837,148.00)	837,148.00	0.00%
Transfer from BW Res	4920	0.00	0.00	(18,140.00)	18,140.00	0.00%
Total Resources	195,632.65	668,280.02	223,592.19	7,654,309.00	(7,430,716.81)	2.92%
Expenses						
Personnel Services						

Tillamook County Transportation District

Financial Statement

01 - General Fund

From 8/1/2025 Through 8/31/2025

		Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Payroll: Administration	5010	44,016.87	47,570.25	86,335.88	570,843.00	484,507.12	15.12%
	5020	8,515.64	14,195.00	17,808.58	170,340.00	152,531.42	10.45%
	5030	65,490.83	114,657.83	127,252.70	1,375,894.00	1,248,641.30	9.24%
	5040	12,154.73	15,999.00	22,178.54	191,988.00	169,809.46	11.55%
	5050	12,346.21	25,014.83	23,190.59	300,178.00	276,987.41	7.72%
	5051	41,161.75	35,576.08	69,373.20	426,913.00	357,539.80	16.24%
	5052	3,404.21	6,282.84	8,398.51	75,394.00	66,995.49	11.13%
	5053	7,650.00	3,090.66	10,873.20	37,088.00	26,214.80	29.31%
	5055	0.00	3,272.17	37,945.95	39,266.00	1,320.05	96.63%
Total Personnel Services		194,740.24	265,658.66	403,357.15	3,187,904.00	2,784,546.85	12.65%
Materials and Services							
Professional Services	5100	17,962.80	8,250.58	42,744.20	99,007.00	56,262.80	43.17%
	5103	2,605.00	16,666.67	2,605.00	200,000.00	197,395.00	1.30%
Dues & Subscriptions	5120	30.99	2,242.08	2,261.98	26,905.00	24,643.02	8.40%
Office Equipment R&R	5140	0.00	141.33	0.00	1,696.00	1,696.00	0.00%
Computer R&M	5145	1,618.49	2,205.01	3,236.98	26,460.00	23,223.02	12.23%
Fees & Licenses	5150	4,234.34	4,046.08	5,021.27	48,553.00	43,531.73	10.34%
Insurance	5160	0.00	17,947.58	0.00	215,371.00	215,371.00	0.00%
Office Expense	5170	1,281.62	662.50	2,082.84	7,950.00	5,867.16	26.19%
Board Expense	5175	1,494.03	2,186.42	2,972.61	26,237.00	23,264.39	11.32%
Operational Expense	5180	2,004.03	3,230.84	5,012.98	38,770.00	33,757.02	12.93%
Drug & Alcohol Administration	5185	100.00	212.50	560.00	2,550.00	1,990.00	21.96%
Marketing	5190	1,641.95	1,958.33	1,815.03	23,500.00	21,684.97	7.72%
Telephone Expense	5210	1,411.47	1,194.17	2,734.08	14,330.00	11,595.92	19.07%
Travel & Training	5220	662.96	1,550.00	898.75	18,600.00	17,701.25	4.83%
Vehicle Expense	5240	1,914.89	14,583.33	4,974.82	175,000.00	170,025.18	2.84%

Tillamook County Transportation District

Financial Statement

01 - General Fund

From 8/1/2025 Through 8/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
5245 Diesel & Gasoline Fuel	17,059.12	19,166.67	35,589.30	230,000.00	194,410.70	15.47%
5247 Propane Fuel	0.00	2,500.00	0.00	30,000.00	30,000.00	0.00%
5260 Postage	22.69	100.00	183.68	1,200.00	1,016.32	15.30%
5266 Member Mileage Reimbursement	0.00	3,333.33	10,000.00	40,000.00	30,000.00	25.00%
5270 Mgmt/Labor Recreation Fund	0.00	509.92	0.00	6,119.00	6,119.00	0.00%
5285 Transit Center Maint	27.79	0.00	153.76	0.00	(153.76)	0.00%
5340 Property Maint. & Repair	127.00	0.00	219.00	0.00	(219.00)	0.00%
5346 Operations Facility Maint.	102.21	291.67	204.26	3,500.00	3,295.74	5.83%
Total Materials and Services	54,301.38	102,979.01	123,270.54	1,235,748.00	1,112,477.46	9.98%
Transfers						
9110 Transfer to Property Mgmt	0.00	0.00	0.00	82,789.00	82,789.00	0.00%
9150 Transfer to Vehicle Reserve	0.00	833.33	0.00	10,000.00	10,000.00	0.00%
9160 Transfer to NWOTA Fund	0.00	92,955.58	0.00	1,115,467.00	1,115,467.00	0.00%
9180 Unappropriated Ending Fund Bal	0.00	134,920.75	0.00	1,619,049.00	1,619,049.00	0.00%
Total Transfers	0.00	228,709.66	0.00	2,827,305.00	2,827,305.00	0.00%
Capital Outlay						
Capital Purchases						
6000 Bus Replacement/Addition	0.00	212,440.83	0.00	2,549,290.00	2,549,290.00	0.00%
6010 Van Replacement/Addition	0.00	14,955.00	0.00	179,460.00	179,460.00	0.00%
6020 Computer Upgrade	0.00	0.00	0.00	15,000.00	15,000.00	0.00%
6040 Bus Stop Signage/Shelters	0.00	0.00	0.00	10,000.00	10,000.00	0.00%
6050 Other Capital Projects	0.00	5,000.00	0.00	60,000.00	60,000.00	0.00%
Total Capital Purchases	0.00	232,395.83	0.00	2,813,750.00	2,813,750.00	0.00%
Total Capital Outlay	0.00	232,395.83	0.00	2,813,750.00	2,813,750.00	0.00%
Total Expenses	249,041.62	829,743.16	526,627.69	10,064,707.00	9,538,079.31	5.23%

Tillamook County Transportation District

Financial Statement

02 - Property Management Fund
From 8/1/2025 Through 8/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Resources						
Working Capital	3500	0.00	3,750.00	45,000.00	(45,000.00)	0.00%
Lease Income	4900	0.00	2,100.00	25,200.00	(25,200.00)	0.00%
Lease Operational Exp Income	4910	0.00	900.00	10,800.00	(10,800.00)	0.00%
Transfer From General Fund	4911	0.00	(6,899.08)	(82,789.00)	82,789.00	0.00%
Transfer From Capital Improvem	4913	0.00	0.00	(125,000.00)	125,000.00	0.00%
Total Resources		0.00	0.00	(126,789.00)	126,789.00	0.00%
Expenses						
Materials and Services						
Professional Services	5100	0.00	166.67	2,000.00	2,000.00	0.00%
Transit Center Maint	5285	1,846.06	0.00	20,000.00	15,730.30	21.34%
Property Operating Expense	5300	2,867.39	6,500.00	78,000.00	73,788.69	5.39%
Property Maint. & Repair	5340	2,412.50	2,666.67	32,000.00	28,012.50	12.46%
Total Materials and Services		7,125.95	9,333.34	132,000.00	119,531.49	9.45%
Capital Outlay						
Debt Service						
OTIB TVC Loan 0071	5337	0.00	456.58	5,479.00	5,479.00	0.00%
OTIB Loan 0061	5338	0.00	2,192.50	26,310.00	26,310.00	0.00%
Total Debt Service		0.00	2,649.08	31,789.00	31,789.00	0.00%
Capital Purchases						
Building Repair & Renovation	5350	840.00	0.00	125,000.00	124,160.00	0.67%
Total Capital Purchases		840.00	0.00	125,000.00	124,160.00	0.67%
Total Capital Outlay		840.00	840.00	156,789.00	155,949.00	0.54%
Total Expenses		7,965.95	13,308.51	288,789.00	275,480.49	4.61%

Tillamook County Transportation District

Financial Statement

04 - Capital Reserve Fund

From 8/1/2025 Through 8/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Resources						
Working Capital	0.00	88,666.58	0.00	1,063,999.00	(1,063,999.00)	0.00%
Interest Income	4,253.06	2,916.67	8,489.56	35,000.00	(26,510.44)	24.25%
Total Resources	4,253.06	91,583.25	8,489.56	1,098,999.00	(1,090,509.44)	0.77%
Expenses						
Transfers						
Transfer to General Fund	0.00	0.00	0.00	125,000.00	125,000.00	0.00%
Transfer to GF Grant Match	0.00	25,390.50	0.00	304,686.00	304,686.00	0.00%
Reserve for Future Expenditure	0.00	55,776.08	0.00	669,313.00	669,313.00	0.00%
Total Transfers	0.00	81,166.58	0.00	1,098,999.00	1,098,999.00	0.00%
Total Expenses	0.00	81,166.58	0.00	1,098,999.00	1,098,999.00	0.00%

Tillamook County Transportation District

Financial Statement

05 - Vehicle Purchase Reserve Fund
From 8/1/2025 Through 8/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Resources						
Working Capital						
Transfer From General Fund	3500	0.00	3,102.08	37,225.00	(37,225.00)	0.00%
	4911	0.00	(833.33)	(10,000.00)	10,000.00	0.00%
Total Resources		0.00	2,268.75	27,225.00	(27,225.00)	0.00%
Expenses						
Transfers						
Transfer to LGIP 5931	9100	0.00	0.00	42,225.00	42,225.00	0.00%
Reserve for Future Expenditure	9175	0.00	416.67	5,000.00	5,000.00	0.00%
Total Transfers		0.00	416.67	47,225.00	47,225.00	0.00%
Total Expenses		0.00	416.67	47,225.00	47,225.00	0.00%

Tillamook County Transportation District

Financial Statement

06 - Bus Wash Maintenance Reserve

From 8/1/2025 Through 8/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Resources						
Working Capital	0.00	1,928.33	0.00	23,140.00	(23,140.00)	0.00%
Total Resources	0.00	1,928.33	0.00	23,140.00	(23,140.00)	0.00%
Expenses						
Transfers						
Transfer to General Fund	0.00	0.00	0.00	18,140.00	18,140.00	0.00%
Reserve for Future Expenditure	0.00	416.67	0.00	5,000.00	5,000.00	0.00%
Total Transfers	0.00	416.67	0.00	23,140.00	23,140.00	0.00%
Total Expenses	0.00	416.67	0.00	23,140.00	23,140.00	0.00%

Tillamook County Transportation District

Financial Statement

08 - Northwest Oregon Transit Allia
From 8/1/2025 Through 8/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Resources						
Working Capital						
3500	0.00	6,666.67	0.00	80,000.00	(80,000.00)	0.00%
NWOTA Partner Cont. Match						
4225	0.00	29,542.50	0.00	354,510.00	(354,510.00)	0.00%
Transfer From General Fund						
4911	0.00	(92,955.58)	0.00	(1,115,467.00)	1,115,467.00	0.00%
Total Resources	<u>0.00</u>	<u>(56,746.41)</u>	<u>0.00</u>	<u>(680,957.00)</u>	<u>680,957.00</u>	<u>0.00%</u>
Expenses						
Materials and Services						
Professional Services						
5100	0.00	333.33	0.00	4,000.00	4,000.00	0.00%
Administrative Support						
5101	0.00	2,083.33	0.00	25,000.00	25,000.00	0.00%
Website Maintenance						
5102	1,225.00	3,333.33	1,225.00	40,000.00	38,775.00	3.06%
Marketing						
5190	0.00	416.67	0.00	5,000.00	5,000.00	0.00%
Travel & Training						
5220	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
Total Materials and Services	<u>1,225.00</u>	<u>6,166.66</u>	<u>1,225.00</u>	<u>75,000.00</u>	<u>73,775.00</u>	<u>1.63%</u>
Transfers						
Transfer to General Fund						
9130	0.00	250.00	0.00	3,000.00	3,000.00	0.00%
Unappropriated Ending Fund Bal						
9180	0.00	29,709.17	0.00	356,510.00	356,510.00	0.00%
Total Transfers	<u>0.00</u>	<u>29,959.17</u>	<u>0.00</u>	<u>359,510.00</u>	<u>359,510.00</u>	<u>0.00%</u>
Capital Outlay						
Capital Purchases						
Bus Stop Signage/Shelters						
6040	0.00	92,955.58	0.00	1,115,467.00	1,115,467.00	0.00%
Total Capital Purchases	<u>0.00</u>	<u>92,955.58</u>	<u>0.00</u>	<u>1,115,467.00</u>	<u>1,115,467.00</u>	<u>0.00%</u>
Total Capital Outlay	<u>0.00</u>	<u>92,955.58</u>	<u>0.00</u>	<u>1,115,467.00</u>	<u>1,115,467.00</u>	<u>0.00%</u>
Total Expenses	<u>1,225.00</u>	<u>129,081.41</u>	<u>1,225.00</u>	<u>1,549,977.00</u>	<u>1,548,752.00</u>	<u>0.08%</u>

Tillamook County Transportation District

Financial Statement

09 - NW RIDES ACCOUNT

From 8/1/2025 Through 8/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Resources						
Working Capital	0.00	74,000.00	0.00	888,000.00	(888,000.00)	0.00%
4026 NWR Revenue	475,666.69	425,000.00	951,697.35	5,100,000.00	(4,148,302.65)	18.66%
4027 NWR Reserve	0.00	38,333.33	0.00	460,000.00	(460,000.00)	0.00%
Total Resources	<u>475,666.69</u>	<u>537,333.33</u>	<u>951,697.35</u>	<u>6,448,000.00</u>	<u>(5,496,302.65)</u>	<u>14.76%</u>
Expenses						
Personnel Services						
Payroll: Administration	33,440.50	46,258.33	65,878.31	555,100.00	489,221.69	11.86%
5041 Payroll: Indirect	550.64	1,310.83	1,651.92	15,730.00	14,078.08	10.50%
5050 Payroll Expense	2,669.25	6,013.58	5,561.90	72,163.00	66,601.10	7.70%
5051 Payroll Healthcare	11,462.58	7,381.50	22,925.16	88,578.00	65,652.84	25.88%
5052 Payroll Retirement	3,391.14	1,051.42	5,077.79	12,617.00	7,539.21	40.24%
5053 Payroll Veba	1,439.00	1,450.00	2,798.64	17,400.00	14,601.36	16.08%
5055 Workers Compensation Ins.	0.00	34.33	0.00	412.00	412.00	0.00%
Total Personnel Services	<u>52,953.11</u>	<u>63,499.99</u>	<u>103,893.72</u>	<u>762,000.00</u>	<u>658,106.28</u>	<u>13.63%</u>
Materials and Services						
Professional Services	4,040.00	3,105.75	8,080.00	37,269.00	29,189.00	21.68%
5140 Office Equipment R&R	0.00	166.00	0.00	1,992.00	1,992.00	0.00%
5145 Computer R&M	2,207.64	4,053.17	4,415.28	48,638.00	44,222.72	9.07%
5150 Fees & Licenses	0.00	5,000.00	0.00	60,000.00	60,000.00	0.00%
5160 Insurance	0.00	682.00	0.00	8,184.00	8,184.00	0.00%
5170 Office Expense	429.68	416.67	757.83	5,000.00	4,242.17	15.15%
5180 Operational Expense	69.59	583.33	169.71	7,000.00	6,830.29	2.42%
5210 Telephone Expense	1,707.11	2,002.33	3,463.74	24,028.00	20,564.26	14.41%
5220 Travel & Training	0.00	750.00	0.00	9,000.00	9,000.00	0.00%

Tillamook County Transportation District

Financial Statement

09 - NW RIDES ACCOUNT

From 8/1/2025 Through 8/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Postage	0.00	20.83	0.00	250.00	250.00	0.00%
Purchased Transportation	289,453.15	295,149.58	678,409.26	3,541,795.00	2,863,385.74	19.15%
Member Mileage Reimbursement	31,794.00	25,000.00	91,794.00	300,000.00	208,206.00	30.59%
Volunteer Mileage Reimburse	35,813.00	29,750.00	89,898.50	357,000.00	267,101.50	25.18%
Office Rent	0.00	2,100.00	0.00	25,200.00	25,200.00	0.00%
Property Operating Expense	0.00	900.00	0.00	10,800.00	10,800.00	0.00%
Total Materials and Services	365,514.17	369,679.66	876,988.32	4,436,156.00	3,559,167.68	19.77%
Transfers						
Reserve for Future Expenditure	0.00	35,666.67	0.00	428,000.00	428,000.00	0.00%
Unappropriated Ending Fund Bal	0.00	68,487.00	0.00	821,844.00	821,844.00	0.00%
Total Transfers	0.00	104,153.67	0.00	1,249,844.00	1,249,844.00	0.00%
Total Expenses	418,467.28	537,333.32	980,882.04	6,448,000.00	5,467,117.96	15.21%

Tillamook County Transportation District

Financial Statement

10 - STIF

From 8/1/2025 Through 8/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Resources						
Working Capital	0.00	62,079.17	0.00	744,950.00	(744,950.00)	0.00%
4134 STIF Payroll Formula	0.00	0.00	94,198.00	406,337.00	(312,139.00)	23.18%
4135 STIF Population Formula	0.00	6,890.58	21,827.00	82,687.00	(60,860.00)	26.39%
4136 STIF Intercommunity	0.00	20,533.33	0.00	246,400.00	(246,400.00)	0.00%
4137 STIF Discretionary	0.00	0.00	0.00	71,997.00	(71,997.00)	0.00%
Interest Income	396.46	0.00	791.38	5,000.00	(4,208.62)	15.82%
4510	396.46	0.00	791.38	5,000.00	(4,208.62)	15.82%
Total Resources	396.46	89,503.08	116,816.38	1,557,371.00	(1,440,554.62)	7.50%
Expenses						
Special Payments						
5200 STIF Payments to Recipients	0.00	0.00	0.00	24,927.00	24,927.00	0.00%
5201 STIF Payments to Recipients	0.00	400.00	0.00	4,800.00	4,800.00	0.00%
Total Special Payments	0.00	400.00	0.00	29,727.00	29,727.00	0.00%
Transfers						
9130 Transfer to General Fund	0.00	69,762.33	0.00	837,148.00	837,148.00	0.00%
9175 Reserve for Future Expenditure	0.00	16,666.67	0.00	200,000.00	200,000.00	0.00%
9180 Unappropriated Ending Fund Bal	0.00	40,874.67	0.00	490,496.00	490,496.00	0.00%
Total Transfers	0.00	127,303.67	0.00	1,527,644.00	1,527,644.00	0.00%
Total Expenses	0.00	127,703.67	0.00	1,557,371.00	1,557,371.00	0.00%

Tillamook County Transportation District

Check/Voucher Register

1001 - General Checking Account #4558

From 8/1/2025 Through 8/31/2025

Docume... Number	Document Date	Transaction Amount	Payee	Transaction Description
19354	8/8/2025	230.00	CLYDE ZELLER	Airbrake CDL Upgrade
19355	8/8/2025	120.00	James Carlile	DOT Medical Card
19356	8/8/2025	262.19	ALSCO - Portland Linen	POA # 443610 ES July 2025
19357	8/8/2025	658.80	ASTOUND	Phone Service 6/27-7/26/2025
19358	8/8/2025	9,537.38	CARSON OIL CO INC	Fuel 7/16-7/31/2025
19359	8/8/2025	6.26	CENTURYLINK	Local Fax 7/21-8/20/2025
19360	8/8/2025	54.25	COUNTRY MEDIA	Board Meeting Notice 7/15/25
19361	8/8/2025	73.69	CRYSTAL AND SIERRA SPRINGS	Water Service 7/9-7/26/2025
19362	8/8/2025	2,109.77	Les Schwab Tire Center	POA #CB-000017252 July 2025
19363	8/8/2025	625.46	DAVISON AUTO PARTS, INC.	POA July 2025
19364	8/8/2025	298.00	Prevailing Communications	Radio Repair Bus 206 and 311
19365	8/8/2025	54.87	Rosenberg Builders Supply	POA #58615 July 2025
19366	8/8/2025	309.52	ALSCO - Portland Linen	POA 443610 ES May/June 2025
19367	8/14/2025	200.00	James Carlile	CDL Airbrake Upgrade
19368	8/14/2025	1,283.55	CINTAS	POA #19858580 JULY 2025
19369	8/14/2025	143.10	COUNTRY MEDIA	Inv#763721/764685 Finance Job Ad
19370	8/14/2025	3,880.00	JORDAN RAMIS, PC	Bus Stop Improvement Grant 35084
19371	8/14/2025	123.00	Oregon State Police	NWR/TCTD Background Checks
19372	8/14/2025	198.00	TILLAMOOK RENTAL CENTER	JULY 2025
19373	8/14/2025	8,400.00	SINGERLEWAK LLP	Progress Billing Audit June 2024
19374	8/14/2025	250.00	Tillamook Chamber of Commerce	2025/2026 Membership Fees
19375	8/14/2025	400.80	VERIZON	Tablet Service 6/27-7/26/2025
19377	8/22/2025	946.32	PACIFIC SOURCE	FSA 8.2025
19378	8/26/2025	1,255.95	MUTUAL OF OMAHA	Life/LTD/STD August 2025
19379	8/22/2025	754.32	ATU LOCAL #757	UNION DUES 8.2025
19380	8/26/2025	47,232.00	SPECIAL DISTRICTS INS. SERVICE	Health/Dental Benifits August 2025
19381	8/27/2025	460.00	BIO-MED TESTING SERVICE, INC.	Random/Pre Employment Testing
19382	8/27/2025	803.80	ABILA	Abila Managed Plan 9/15-10/14/2025
19383	8/27/2025	8,455.70	CARSON OIL CO INC	Fuel 08/01 - 08/15/2025
19384	8/27/2025	51.15	COUNTRY MEDIA	Board Meeting Notice 8/12/2025
19385	8/27/2025	50.00	David McCall	Board Meeting 08/20/2025
19386	8/27/2025	50.00	Eric Sappington	Board Meeting 08/20/2025
19387	8/27/2025	404.82	Fred Meyer Customer Charges	POA #56793
19388	8/27/2025	50.00	Gary A. Hanenkrat	Board Meeting 8/20/2025
19389	8/27/2025	2,142.90	GenXsys Solutions, LLC	09/2025 Managed Service Fund
19389	8/27/2025	475.54	GenXsys Solutions, LLC	09/2025 Server Storage Virus Plan
19390	8/27/2025	14,319.80	INNOVA LEGAL ADVISORS	TCTD/ATU Legal
19391	8/27/2025	50.00	Jonathan Bean	Board Meeting 08/20/2025
19392	8/27/2025	39.97	Juliene J. Deputy	Party Decorations
19393	8/27/2025	50.00	Marni Johnston	Board Meeting 08/20/2025
19394	8/27/2025	50.00	Nan Devlin	Board Meeting 08.20.2025
19395	8/27/2025	72.21	Office Depot Credit Plan	Bus Cleaning Supplies
19395	8/27/2025	190.47	Office Depot Credit Plan	Office Supplies/Bus Cleaning Supplies
19396	8/27/2025	57.05	Tillamook PUD	LB Barn Electric 7/12-8/12/2025
19396	8/27/2025	45.16	Tillamook PUD	SB Barn Electric 7/12-8/12/2025
19397	8/27/2025	200.00	TYLER HELLNER	CDL Airbrake Upgrade
19398	8/27/2025	50.00	VERN RESSLER	Board Meeting 08/20/2025
19399	8/30/2025	1,484.64	JIMMY SHUMAN	FINAL CHECK JS 8.30.2025
19422	8/22/2025	5,983.50	HRA VEBA TRUST	AP HRA 8.2025
19422	8/22/2025	5,983.50	HRA VEBA TRUST	AP HRA 8.2025
ACH 07.2025	8/14/2025	3,470.90	Elan Financial Services	Umpqua ACH 6/26-7/25/25
ACH FLEETIO 25	8/15/2025	3,600.00	FLEETIO	MAINTENANCE SOFTWARE ANNUAL FEE 25-26
ACH POA 8.2025	8/15/2025	254.45	Pacific Office Automation	OFFICE COPIER LEASE 8.2025

Tillamook County Transportation District
Check/Voucher Register
1001 - General Checking Account #4558
From 8/1/2025 Through 8/31/2025

Docume... Number	Document Date	Transaction Amount	Payee	Transaction Description
Report Total		128,252.79		

Tillamook County Transportation District

Check/Voucher Register

1006 - Payroll Checking #5614

From 8/1/2025 Through 8/31/2025

<u>Document Number</u>	<u>Document Date</u>	<u>Transaction Amount</u>	<u>Payee</u>	<u>Transaction Description</u>
ACH ADP 8.2025	8/31/2025	1,056.70	ADP, LLC	ADP MONTHLY SERVICE FEES
ACH AFLAC 8.25	8/31/2025	531.06	AFLAC	AFLAC 8.2025
Report Total		1,587.76		

Tillamook County Transportation District

Check/Voucher Register

1009 - NW RIDES ACCOUNT #8510

From 8/1/2025 Through 8/31/2025

Docume... Number	Document Date	Transaction Amount	Payee	Transaction Description
4700	8/8/2025	24.59	Julienne J. Deputy	Employee Recognition Meal
4701	8/8/2025	1,499.36	ASTOUND	Phone Service 6/27-7/26/2025
4702	8/8/2025	6.27	CENTURYLINK	Local Fax 7/21-8/20/2025
4703	8/8/2025	73.70	CRYSTAL AND SIERRA SPRINGS	Water Service 7/9-7/26/2025
4704	8/8/2025	2,522.20	JANNA SMITH	Vol MR July 2025
4705	8/8/2025	788.80	JOY WINKELHAKE	Vol MR July 2025
4706	8/8/2025	5,652.70	KANDIS LIDAY	Vol MR July 2025
4707	8/8/2025	249.20	LEANN CHUINARD	Vol MR July 2025
4708	8/8/2025	4,040.00	Essential Credential Exchange	NWR Compliance Company
4709	8/8/2025	4,455.70	SEAN REKART	Vol MR July 2025
4710	8/8/2025	3,246.50	WILLIAM NERENBERG	Vol MR June 2025
4711	8/14/2025	33.00	Oregon State Police	NWR/TCTD Background Checks
4712	8/27/2025	251.00	MEDIX AMBULANCE	NWR After Hours Service
4713	8/27/2025	23,591.20	QUICK CAB LLC	Conversion on Van ADA Rear Entry
4714	8/27/2025	416.90	WILLIAM NERENBERG	Vol MR July 2025
4715	8/27/2025	875.00	GenXsys Solutions, LLC	09/2025 NWR Computer Support Services
4715	8/27/2025	475.54	GenXsys Solutions, LLC	09/2025 Server Storage Virus Plan
4715	8/27/2025	857.10	GenXsys Solutions, LLC	09/2025 Managed Service Fund
ACH POA 8.25	8/15/2025	254.45	Pacific Office Automation	OFFICE COPIER LEASE 8.2025
Report Total		49,313.21		

Tillamook County Transportation District

Check/Voucher Register

1011 - Prop. Mgmt. Checking #7071

From 8/1/2025 Through 8/31/2025

<u>Docume...</u> <u>Number</u>	<u>Document</u> <u>Date</u>	<u>Transaction</u> <u>Amount</u>	<u>Payee</u>	<u>Transaction Description</u>
4780	8/8/2025	1,575.00	CHRISSY'S CLEANING SERVICE	Admin. Janitorial July 2025
4781	8/8/2025	38.61	Rosenberg Builders Supply	POA #58615 July 2025
4782	8/14/2025	74.00	American Backflow & Plumbing	Backflow Test
4783	8/14/2025	194.78	City Of Tillamook	Admin Water 7/1-7/31/2025
4784	8/14/2025	77.00	City Of Tillamook	TVC Water 7/1-7/31/2025
4785	8/14/2025	190.10	City Sanitary Service	Cardboard Recycling/Rent 1.5 YD 1XW July 2025
4786	8/14/2025	1,451.00	Marie Mills Center, Inc	TVC Janitorial Services July 2025
4786	8/14/2025	55.39	Marie Mills Center, Inc	TVC Janitorial Supplies July 2025
4786	8/14/2025	639.00	Marie Mills Center, Inc	Admin. Janitorial Ser. July 2025
4786	8/14/2025	138.88	Marie Mills Center, Inc	Admin. Janitorial Supplies July 2025
4787	8/27/2025	840.00	JNB MECHANICAL, INC.	Quarterly Maintenance
4788	8/27/2025	123.04	Tillamook PUD	TVC Electric 7/12-8/12/2025
4788	8/27/2025	617.41	Tillamook PUD	Admin Electric 7/12-8/12/2025
Report Total		6,014.21		

Tillamook County Transportation District

Check/Voucher Register

1012 - NWOTA #4564

From 8/1/2025 Through 8/31/2025

<u>Docume...</u> <u>Number</u>	<u>Document</u> <u>Date</u>	<u>Transaction</u> <u>Amount</u>	<u>Payee</u>	<u>Transaction Description</u>
3009	8/8/2025	4,801.49	Columbia Pacific Economic	Q4 - 23/24 NWOTA Admin
3009	8/8/2025	4,841.52	Columbia Pacific Economic	Q1 - 24/25 NWOTA Admin
3009	8/8/2025	5,652.80	Columbia Pacific Economic	Q2 - 24/25 NWOTA Admin
3009	8/8/2025	6,288.99	Columbia Pacific Economic	Q3 - 24/25 NWOTA Admin
3009	8/8/2025	<u>6,624.68</u>	Columbia Pacific Economic	Q4 24/25 NWOTA Admin Services
Report Total		<u>28,209.48</u>		

UMPQUA BANK: CLOSING DATE 08/25/2025

Date	Vendor	Description of Transaction	Amount
CATHY BOND			
07/30/25	Language Line	NWR Phone/Interpreter	\$23.70
07/30/25	Language Line	NWR Phone/Interpreter	\$27.65
07/31/25	Language Line	NWR Phone/Interpreter	\$27.65
08/01/25	Language Line	NWR Phone/Interpreter	\$23.70
08/01/25	Language Line	NWR Phone/Interpreter	\$31.60
08/04/25	Stamps.com	Postage	\$50.00
08/04/25	Language Line	NWR Phone/Interpreter	\$71.10
08/04/25	Stamps.com	NWR Postage Membership Fees	\$10.99
08/04/25	Language Line	NWR Phone/Interpreter	\$15.80
08/04/25	Onstar Services	Membership Fee - Shop Truck	\$15.00
08/05/25	Fieldprint	NWR Background Check	\$12.50
08/06/25	Language Line	NWR Phone/Interpreter	\$39.50
08/11/25	Language Line	NWR Phone/Interpreter	\$23.70
08/14/25	Amazon	Maintenance - 12" Letter/Number Stencils	\$25.98
08/15/25	Stamps.com	TCTD Postage Membership Fees	\$30.99
08/18/25	Onstar Services	Membership Fee-Shop Truck Wi Fi	\$11.99
08/18/25	Amazon	NWR Volunteer Driver Supplies	\$146.96
08/22/25	Iron Mountain	Office Shredder	\$183.98
08/22/25	La Mexicana	Board Meeting Meal	\$92.93
08/22/25	Fred Meyer	Food - Cathy's Farewell Lunch	\$5.49
08/25/25	Corral Grill & Taphouse	Administration - Employee Appreciation Meal	\$63.00
08/25/25	Franz	Food - Cathy's Farewell Lunch	\$12.87
08/25/25	Adobe Inc	Office Software	\$161.96
08/25/25	Safeway	Cupcakes - Cathy's Farewell Lunch	\$132.55
			\$1,241.59
BRIAN VITULLI			
07/31/25	SDAO	Board of Directors Training	\$85.00
08/04/25	Google Cloud	Office Software	\$24.55
08/07/25	Transittalent.com	Marketing - Finance Supervisor Ad	\$135.00
08/14/25	Google Cloud	Office Software	\$1.94
08/14/25	Google Cloud	Office Software	\$20.51
08/14/25	Google Cloud	Office Software	\$16.96
08/14/25	Google Cloud	Office Software	\$24.55
			\$180.59
MIKE REED			
07/29/25	TCCA Farm Store	Operations - Lot Attendant Boots	\$110.99
07/31/25	Transport Wisdom	Driver CDL Testing	\$1,120.00
08/05/25	Averill Recycling	Lawn Maintenance	\$25.00
08/06/25	Fred Meyer	Office Expense - Fitness Room Supplies	\$217.99
08/07/25	Expedia	Travel/Training - Complaint to Conclusion Hotel	\$160.02
08/11/25	Ecogaurd Pest	Facility Maintenance	\$92.00
08/13/25	Transport Wisdom	Driver CDL Testing	\$560.00
08/19/25	Dominos	Employee Recognition - Meal	\$32.84
08/20/25	Vistaprint	Office Supplies - Business Cards	\$149.95
			\$2,468.79
Charge Totals			\$3,890.97
Late Fees & Intrest Credit			\$64.81
Grand Total Due			\$3,826.16
DATE			

APPROVAL


9/22/2025

**August 2025 Statement**

Open Date: 07/26/2025 Closing Date: 08/25/2025

Visa® Company Card with Rewards

TILLAMOOK CNTY TRANS (CPN 001469460)

New Balance	\$3,826.16
Minimum Payment Due	\$39.00
Payment Due Date	09/22/2025

Reward Points

Earned This Statement	4,184
Reward Center Balance	163,946
as of 08/24/2025	
For details, see your rewards summary.	

Page 1 of 4

Account: 7790

**Elan Financial
Services**

BUS 30 ELN

1-866-552-8855

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Activity Summary

Previous Balance	+	\$3,470.90
Payments	-	\$3,470.90 ^{CR}
Other Credits	-	\$63.96 ^{CR}
Purchases	+	\$3,954.93
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged	-	\$41.00 ^{CR}
Interest Charged	-	\$23.81 ^{CR}
New Balance	=	\$3,826.16
Past Due		\$0.00
Minimum Payment Due		\$39.00
Credit Line		\$10,000.00
Available Credit		\$6,173.84
Days in Billing Period		31

**Tillamook County
Transportation District**

SEP 03 2025

Account 163
Account _____
Approval _____**Payment Options:**Mail payment coupon
with a checkPay online at
myaccountaccess.comPay by phone
1-866-552-8855

Please detach and send coupon with check payable to: Elan Financial Services CPN 001469460



24-Hour Elan Financial Services: 1-866-552-8855

. to pay by phone
. to change your address

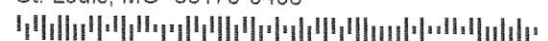
000008059 MUSB20DD082625104849 01 00000000 045645 003

TILLAMOOK CNTY TRANS
ACCOUNTS PAYABLE
3600 3RD ST STE A
TILLAMOOK OR 97141-2730

826167

Account Number	7790
Payment Due Date	9/22/2025
New Balance	\$3,826.16
Minimum Payment Due	\$39.00

Amount Enclosed \$ _____

Elan Financial ServicesP.O. Box 790408
St. Louis, MO 63179-0408

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August 2025 Statement 07/26/2025 - 08/25/2025
TILLAMOOK CNTY TRANS (CPN 001469460)

Page 2 of 4
Elan Financial Services 1-866-552-8855

Visa Business Rewards Company Card

Rewards Center Activity as of 08/24/2025

Rewards Center Activity*	0
Rewards Center Balance	163,946

*This item includes points redeemed, expired and adjusted.

Rewards Earned	This Statement	Year to Date
Points Earned on Net Purchases	3,727	22,008
Gas, Restaurants & Telecom Double Points	457	3,678
Total Earned	4,184	25,686

Points Expiring on 09/30/2025: 16384

For rewards program inquiries and redemptions, call 1-888-229-8864 from 8:00 am to 10:00 pm (CST) Monday through Friday, 8:00 am to 5:30 pm (CST) Saturday and Sunday. Automated account information is available 24 hours a day, 7 days a week.

Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Transactions BOND,CATHY **Credit Limit \$2500**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
07/30	07/29	6443	LANGUAGE LINE, INC. 800-7526096 CA	\$23.70	_____
07/30	07/29	4393	LANGUAGE LINE, INC. 800-7526096 CA	\$27.65	_____
07/31	07/30	9805	LANGUAGE LINE, INC. 800-7526096 CA	\$27.65	_____
08/01	07/31	5224	LANGUAGE LINE, INC. 800-7526096 CA	\$23.70	_____
08/01	07/31	1690	LANGUAGE LINE, INC. 800-7526096 CA	\$31.60	_____
08/04	08/01	2289	STAMPS.COM 888-434-0055 DC	\$50.00	_____
08/04	08/01	4230	LANGUAGE LINE, INC. 800-7526096 CA	\$71.10	_____
08/04	08/02	6048	Stamps.com 512-8864006 CA	\$10.99	_____
08/04	08/02	6291	LANGUAGE LINE, INC. 800-7526096 CA	\$15.80	_____
08/04	08/03	9801	ONSTAR DATA PLAN AT&T 888-466-7827 TX	\$15.00	_____
08/05	08/05	9894	FIELDPRINT 888-291-1369 PA	\$12.50	_____
08/06	08/05	7483	LANGUAGE LINE, INC. 800-7526096 CA	\$39.50	_____
08/11	08/08	0415	LANGUAGE LINE, INC. 800-7526096 CA	\$23.70	_____
08/14	08/13	1598	AMAZON MKTPL*1A8BI4XW3 Amzn.com/bill WA	\$25.98	_____
08/15	08/15	5047	Stamps.com 512-8864006 CA	\$30.99	_____

Continued on Next Page



August 2025 Statement 07/26/2025 - 08/25/2025
TILLAMOOK CNTY TRANS (CPN 001469460)

Page 3 of 4
Elan Financial Services 1-866-552-8855

Transactions		BOND,CATHY		Credit Limit \$2500	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
08/18	08/16	0043	OnStar, LLC 888-4667827 MI	\$11.99	_____
08/18	08/17	0851	AMAZON MKTPL*NE0KP1FY3 Amzn.com/bill WA	\$146.96	_____
08/22	08/20	5704	BTS*IRONMOUNTAIN 800-899-4766 MA	\$183.98	_____
08/22	08/20	0595	LA MEXICANA RESTAURANT TILLAMOOK OR	\$92.93	_____
08/22	08/21	5886	FRED-MEYER #0377 TILLAMOOK OR	\$5.49	_____
08/25	08/21	1593	CORRAL GRILL & TAPHOUS TILLAMOOK OR	\$63.00	_____
08/25	08/21	2660	FRANZ FAMILY BAKERY 90 TILLAMOOK OR	\$12.87	_____
08/25	08/22	0081	Adobe Inc 800-8336687 CA	\$161.96	_____
08/25	08/22	3366	SAFEWAY #2723 TILLAMOOK OR	\$132.55	_____
			Total for Account 2022	\$1,241.59	

Transactions		REED,MICHAEL		Credit Limit \$3500	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
07/29	07/28	4292	TILLAMOOK COUNTY CREAM TILLAMOOK OR	\$110.99	_____
07/31	07/30	7455	IN *TRANSPORT WISDOM, 503-2741614 OR	\$1,120.00	_____
08/05	08/04	3828	AVERILL RECYCLING TILLAMOOK OR	\$25.00	_____
08/06	08/05	1724	FRED-MEYER #0377 TILLAMOOK OR	\$217.99	_____
08/07	08/06	5344	EXPEDIA 73199271789264 EXPEDIA.COM WA	\$160.02	_____
08/11	08/08	0015	ECOGUARD PEST OREGON 503-4332847 OR	\$92.00	_____
08/13	08/12	0363	IN *TRANSPORT WISDOM, 503-2741614 OR	\$560.00	_____
08/19	08/17	6156	DOMINOS 7140 TILLAMOOK OR	\$32.84	_____
08/20	08/19	9759	VISTAPRINT 866-207-4955 MA	\$149.95	_____
			Total for Account 9595	\$2,468.79	

Transactions		VITULLI,BRIAN A		Credit Limit \$10000	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Other Credits					
08/14		2942	PROV FR CR GOOGLE*CLOUD LKLKV6 # 9804 CREDIT ADJUSTMENT	\$1.94CR	_____
08/14		2937	PROV FR CR GOOGLE *CLOUD NSSBX # 2962 CREDIT ADJUSTMENT	\$20.51CR	_____
08/14		2939	PROV FR CR Google CLOUD XN32zQ # 8055 CREDIT ADJUSTMENT	\$16.96CR	_____
08/14		2935	PROV FR CR Google CLOUD zWX3w2 # 3213 CREDIT ADJUSTMENT	\$24.55CR	_____
Purchases and Other Debits					
07/31	07/30	0188	SDAO -* 2025 BOARD OF WWW.SDAO.COM OR	\$85.00	_____

Continued on Next Page



August 2025 Statement 07/26/2025 - 08/25/2025
TILLAMOOK CNTY TRANS (CPN 001469460)

Page 4 of 4
Elan Financial Services 1-866-552-8855

00008059 21473 0003-0003 DUSB20DD082625104887 00 L 00045645 UB28SOME

Transactions		VITULLI,BRIAN A			Credit Limit \$10000	
Post Date	Trans Date	Ref #	Transaction Description		Amount	Notation
08/04	08/01	3213	Google CLOUD zWX3w2 650-2530000 CA		\$24.55	
08/07	08/06	0088	TRANSITTALENT.COM 310-3757957 CA		\$135.00	
		Total for Account		2946	\$180.59	

Transactions		BILLING ACCOUNT ACTIVITY				
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
Payments and Other Credits						
08/14	08/14		PAYMENT THANK YOU	\$3,470.90CR	_____	
Fees						
08/14	08/14		REVERSAL OF LATE PAYMENT FEE	\$41.00CR	_____	
TOTAL FEES FOR THIS PERIOD				\$41.00CR		
Interest Charged						
08/14	08/14		INTEREST REVERSAL	\$23.43CR	_____	
08/14	08/14		INTEREST REVERSAL	\$0.25CR	_____	
08/14	08/14		INTEREST REVERSAL	\$0.09CR	_____	
08/14	08/14		INTEREST REVERSAL	\$0.04CR	_____	
TOTAL INTEREST FOR THIS PERIOD				\$23.81CR		
			Total for Account	7790	\$3,535.71CR	

2025 Totals Year-to-Date	
Total Fees Charged in 2025	\$0.00
Total Interest Charged in 2025	\$65.03

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	16.49%	
**PURCHASES	\$3,826.16	\$0.00	YES	\$0.00	16.49%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	28.24%	

Contact Us



Voice: 1-866-552-8855
TDD: 1-888-352-6455
Fax: 1-866-807-9053



Questions

Elan Financial Services
P.O. Box 6353
Fargo, ND 58125-6353



Mail payment coupon
with a check

Elan Financial Services
P.O. Box 790408
St. Louis, MO 63179-0408



Online

myaccountaccess.com

FRED MEYER CARD CHARGES -7/23-8/22/2025

Date	Description of Transaction	Amount
	CARD #3 - KERI BROWN, ADMIN ASSISTANT	
07/23/25	Office Expense - Speakers	\$ 44.98
07/31/25	Office Expense - Microwave	\$ 108.37
08/04/25	Marketing - Fair	\$ 45.44
08/05/25	Marketing - Fair	\$ 17.97
08/14/25	Office Expense - Training Room Snacks	\$ 65.56
08/14/25	Transit Center Office Expense - Kitchen Supplies	\$ 45.85
08/14/25	Office Expense - Kitchen Supplies	\$ 20.96
	01-001-5190-999-00	\$ 63.41
	01-001-5170-999-00	\$ 285.72
	Total	\$ 349.13
	CARD #4 - CATHY BOND, FINANCE SUPERVISOR	
07/21/25	Employee Beareavement	\$ 50.00
07/21/25	Office Expense - Card	\$ 5.69
	01-001-5180-999-00	\$ 50.00
	01-001-5170-999-00	\$ 5.69
	Total	\$ 55.69
	Grand Total	\$ 404.82
DATE	APPROVAL	

ENTERED

B. C. White
8/26/2025

Tillamook County Transportation District

MONTHLY PERFORMANCE REPORT

August 2025

RIDERSHIP BY SERVICE TYPE

	Aug 2025	Aug 2024	YTD FY 25-26	YTD FY 24-25	YTD % Change
<u>Dial-A-Ride Service</u>					
Tillamook County	335	381	713	703	1.4%
Program	97	522	231	954	-75.8%
Dial-A-Ride Total	432	903	944	1,657	-43.0%

Deviated Fixed Route Service

Rt 1: Town Loop	3,472	3,512	6,997	7,109	-1.6%
Rt 2: Netarts/Oceanside	215	262	472	518	-8.9%
Rt 3: Manzanita/Cannon Beach	2,444	2,518	4,860	5,031	-3.4%
Rt 4: Lincoln City	898	1,085	1,933	2,159	-10.5%
Rt 6: Port of Tillamook Bay Loop	365	256	714	531	34.5%
Pacific City Free Shuttle	554	0	1,089	0	100.0%
Local Fixed Rt Total	7,948	7,633	16,065	15,348	4.7%

Intercity Service

Rt 5: Portland	779	846	1,559	1,665	-6.4%
Inter City Total	779	846	1,559	1,665	-6.4%

TOTAL ALL SERVICES	9,159	9,382	18,568	18,670	-0.5%
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ONE-WAY TRIPS BY USER GROUP (Allocated)					
	Fixed		YTD	YTD	YTD %
USER GROUP	Route	DAR	FY 25-26	FY 24-25	Change
General (18 years to 60 years of age)	4,887	69	10,072	10,514	-4.2%
Senior/Disabled	2,688	346	6,212	6,880	-9.7%
Child/Youth	570	17	1,195	1,275	-6.3%
Total	8,145	432	17,479	18,670	-6.4%

OTHER RIDER CATEGORIES					
	Fixed		YTD	YTD	YTD %
	Route	DAR	FY 25-26	FY 24-25	Change
Ride Connection	81		148	160	-7.5%
Tillamook Bay Community College	144		247	368	-32.9%
NWOTA Visitor Pass	122		188	138	36.2%
NW Rides		60	164	N/A	N/A
Youth Free	871		1,729	1,816	-4.8%
Amtrak	73		141	164	-14.0%
Bicycles	203		434	N/A	N/A



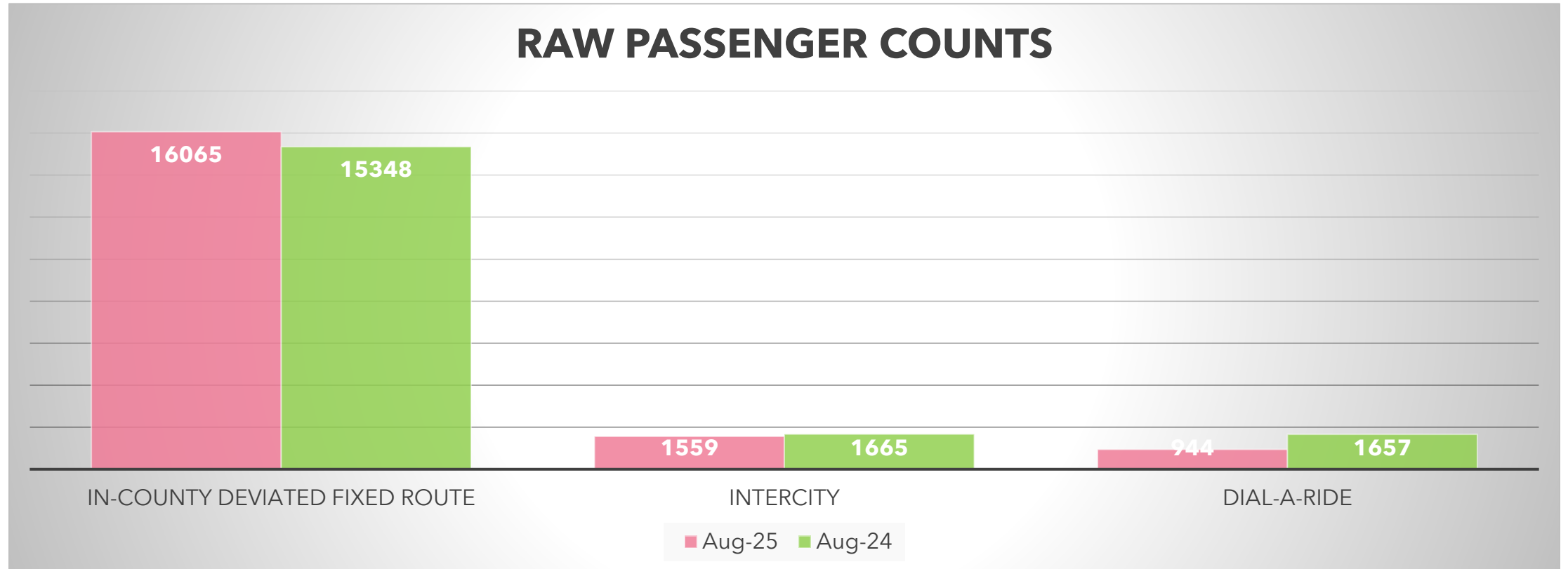
TCTD Operations

Statistics & Performance

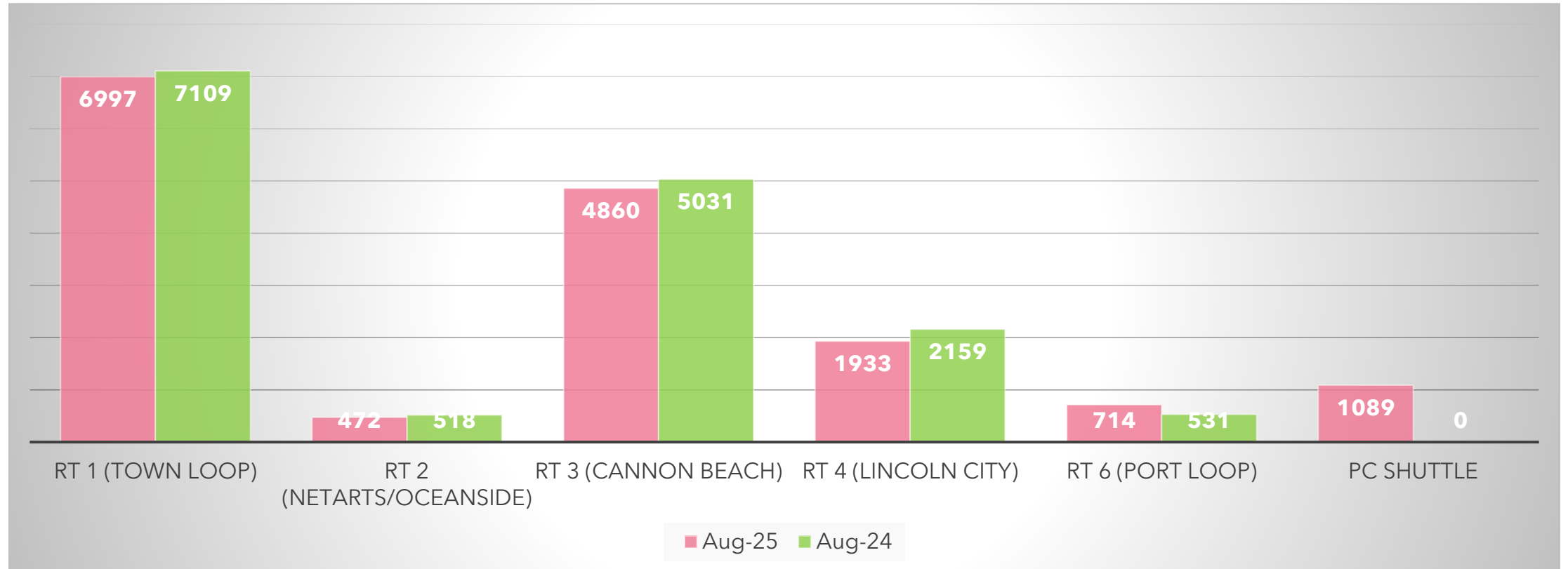
August 2025



YTD COMPS BY SERVICE TYPE

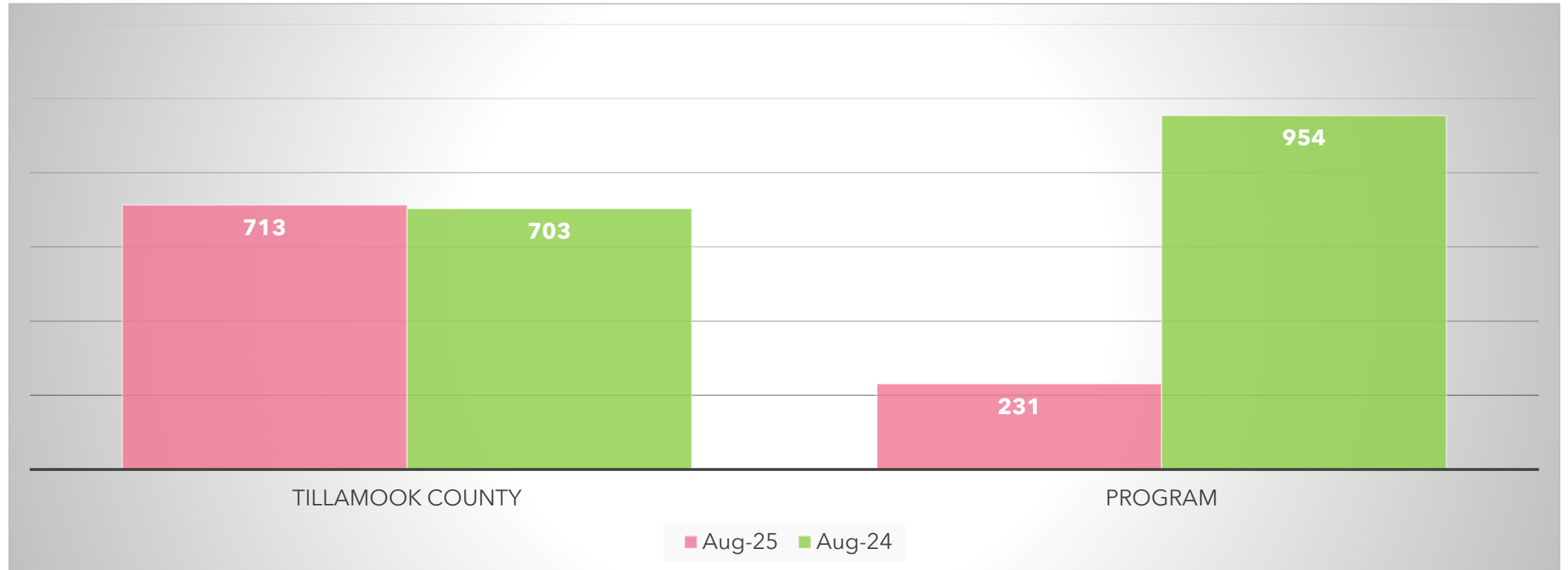


IN-COUNTY RIDERSHIP BY ROUTE YTD COMPS



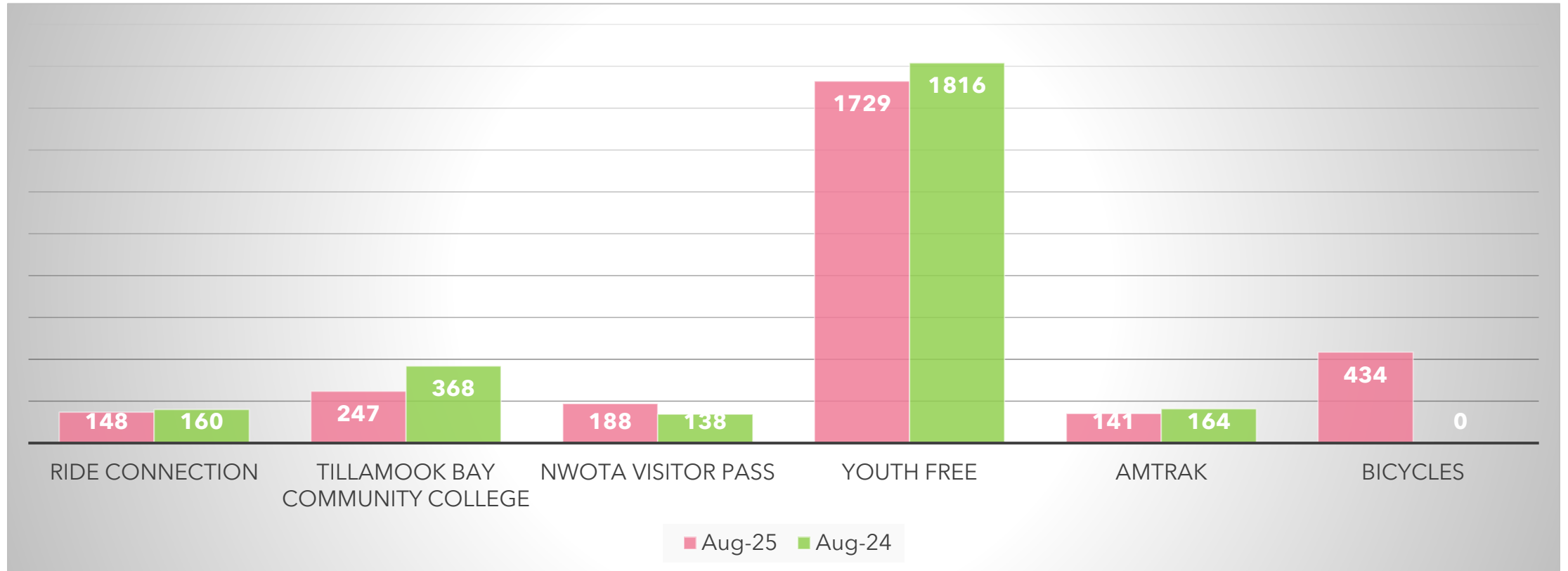
DAR RIDERSHIP BY SERVICE TYPE

YTD COMPS



PASSENGER CATEGORIES

YTD COMPS



**Primary Performance Measures Report
thru August 2025**

	Passengers per Hour	Cost per Trip	Cost per Hour	Farebox Return %
<u>Dial-A-Ride</u>				
Dial-A-Ride	2.2	\$ 61.42	\$ 133.49	12.1%
NW Rides	0.6	\$ 215.21	\$ 132.08	18.3%
Total	1.3	\$ 99.06	\$ 132.74	15.4%
<u>Deviated Route</u>				
Rt 1: Town Loop	11.7	\$ 11.23	\$ 131.80	4.4%
Rt 2: Oceanside	3.7	\$ 36.44	\$ 135.41	1.3%
Rt 6: PORT	9.4	\$ 15.68	\$ 147.07	7.0%
Rt 3: Manzanita	5.1	\$ 30.05	\$ 152.81	1.9%
Rt 4: Lincoln City	3.1	\$ 53.50	\$ 163.63	1.1%
Total	6.7	\$ 22.19	\$ 149.32	2.3%
<u>Intercity</u>				
Rt 5: Portland	2.6	\$ 41.86	\$ 110.80	10.1%
FY 2025-26 YTD	5.0	\$ 27.82	\$ 139.94	6.6%
FY 2024-25YTD	4.5	\$ 23.57	\$ 106.59	17.0%
Percent Change	11.2%	18.0%	31.3%	-61.3%

MONTHLY PERFORMANCE

Service Month	Passengers per Hour	Farebox Return %	Cost per Hour
---------------	---------------------	------------------	---------------

Dial-A-Ride Services

Aug-24	1.5	42.6%	105.45
May-25	1.5	38.6%	130.40
Jun-25	1.5	35.9%	130.42
Jul-25	1.2	17.4%	129.29
Aug-25	1.3	15.4%	132.74

Deviated Fixed Routes

Aug-24	6.4	3.6%	112.68
May-25	5.9	2.5%	143.17
Jun-25	5.9	3.2%	140.58
Jul-25	6.8	2.6%	149.83
Aug-25	6.7	2.3%	149.32

Intercity Services

Aug-24	2.8	26.7%	106.24
May-25	2	9.6%	159.46
Jun-25	2	9.6%	155.95
Jul-25	2.6	10.1%	110.28
Aug-25	2.6	10.1%	110.80

Dial-a-Ride includes County-wide DAR, NW Rides, Veterans Transportation
 Deviated Fixed Routes: 1 Town Loop, 2 Oceanside, 3 Manzanita/Cannon Beach,
 4 Lincoln City, 6 POTB Loop
 Intercity Routes: 5 Portland

nwCONNECTOR

Coordinating Committee In-Person Meeting

October 10, 2025 | 10:00a - Noon

Tillamook County Transportation District

3600 3rd Street, Tillamook OR

Join Zoom Meeting:

<https://us02web.zoom.us/j/87552290259>

Call In: 1 253 215 8782

Meeting ID: 875 5229 0259

Agenda

10:00-10:05a	 Introductions		Cynda Bruce
10:05 - 10:30a	 Consent Calendar September Meeting Minutes Financial Report Emissions/Ridership Tracking Bus Stop Project Update	✓	Cynda Bruce/All
10:30-11:20a	 NWConnector Enhancements • Shelter Poster Revisions • Visitor Passes • Marketing		All
11:20-11:45a	 Valley-to-Coast Ridership		All
11:45-12:00p	 Member Updates		All

Attachments:

September Meeting Minutes

Ridership/Passenger Mile Tracking

Meetings are open to the public and accommodations will be provided to persons with disabilities. If a sign language interpreter is needed, please call Sarah Lu Heath at 971.328.2877 at least 48 hours prior to the meeting.

www.nwconnector.org



**NW Oregon Transit Alliance
Meeting Minutes
September 12, 2025**

Attending:, Cynda Bruce, David Carr, Cody Franz, Jennifer Geisler, Sarah Lu Heath, Arla Miller, Charlene Pech, and Brian Vitulli.

Consent Calendar: Ridership tracking and financials were reviewed by the group. Brian Vitulli moved to accept consent calendar, second by David Carr, passed unanimously.

Bus Stop update: The TCTD Board approved the final design contract in August. The project will be awarded to Jacobs Engineering. The working timeline is to have construction on all three bus stops completed by Autumn 2026. The group shared background on the bus stop project with David Carr to help onboard him as the new SETD Director.

Oregon Public Transportation Conference: November 2-6 in Bend. Brian Vitulli is serving on the Conference Program Committee. He will also be presenting a session on NWOTA's Zero Emission Fleet Transition. Additionally, Logan Hoffman from MAC will also be presenting a session on Using Data to Improve Rider Experience.

Zero Emissions: It was noted that ODOT is starting a Zero Emissions TA program, which could help NWOTA continue work on our ZE plan such as engineering for infrastructure improvements for electrification.

David shared some of his experience with hydrogen fuel cell projects in Reno and Austin.

The group also discussed a proposal from the NW Alliance for Clean Transportation. They are offering Technical Assistance to review the feasibility of using renewable natural gas for vehicle fuel. Brian Vitulli made a motion to further explore this opportunity, and that motion was seconded by David Carr.

Oregon Sustainability Board: Cynda shared invitation details: NWOTA has been asked to present regarding the background of the Alliance and our mission toward lowering emissions. The OSB will be meeting in Lincoln City on September 25th. Cynda Bruce, Brian Vitulli, and Sarah Lu Heath will attend in-person.

Website Updates: Logan Hoffman from MAC joined the meeting to share updates to nwconnector.org. Work completed includes, updates to the interactive search function, the homepage map, and adding a more dominant link to access the interactive map. The group agreed to make these changes live.

Brian Vitulli noted that Route 6 is not shown on the Homepage Map. MAC will work with him to get the graphic updated.

MAC continues to work on live bus tracking. At the moment, SETD is not consistently viewable, BAT and LCT are still working on on-bus equipment. AVL and GPS are barriers to reliable deployment. BAT is using Verizon as a GPS tracker because Benton County Public Works uses this vendor. This system is not the best for transit as it pings far less.

LCT learned that Swiftly did not provide all of the equipment needed for the system to work. Harnesses have now been acquired and are being installed as capacity allows. Work continues to deploy live-bus-tracking on nwconnector.org.

MAC will be reviewing APIs to see what new buses have come online.

NWOTA unanimously agreed to publish interactive map updates.

Route 3: TCTD currently ends Route 3 at the Midtown Stop on Hemlock Street in Cannon Beach. TCTD would also like to serve the existing SETD stop at Spruce & 2nd on the route to better serve riders. This will provide another connection opportunity in north Cannon Beach for TCTD and SETD customers.

Member Updates:

SETD: Received four new buses, three of which are inoperable or not up to standard. It's been several years since the agency acquired new buses, so they are eager to resolve issues with NW Bus, the provider. Mechanics are keeping buses in good condition, running over 400,000 miles. Also working on hiring drivers and implementing their micro transit pilot project.

ColPac: Contracting continues with ODOT for Transportation Options. Currently, ODOT expects to finalize the process in mid-November.

BAT: Self Perform Analysis is underway. 99W pilot project continues, at the vendor contracting stage. This will go from Junction City to McMinnville.

TCTD: Recently hired drivers that have been trained and are working out well. They are still seeking to hire a few more drivers. While still seeking to return to seven day a week service, the workforce level can't support it yet. TCTD is also seeking a new Finance Director. They are also working on an on-board rider survey to inform their Transit Development Plan. Work continues on bus stops in Garibaldi in alignment with ODOT's streetscaping work.

ODOT: Yamhill Transit will be transitioning leadership and a posting for their Executive Director position is expected to be published soon.

Arla shared that ODOT is going to cover GTFS data for agencies. Arla inquired as to whether NWOTA would be a pilot for this program since Trillium already has our data. The group agreed to participate.

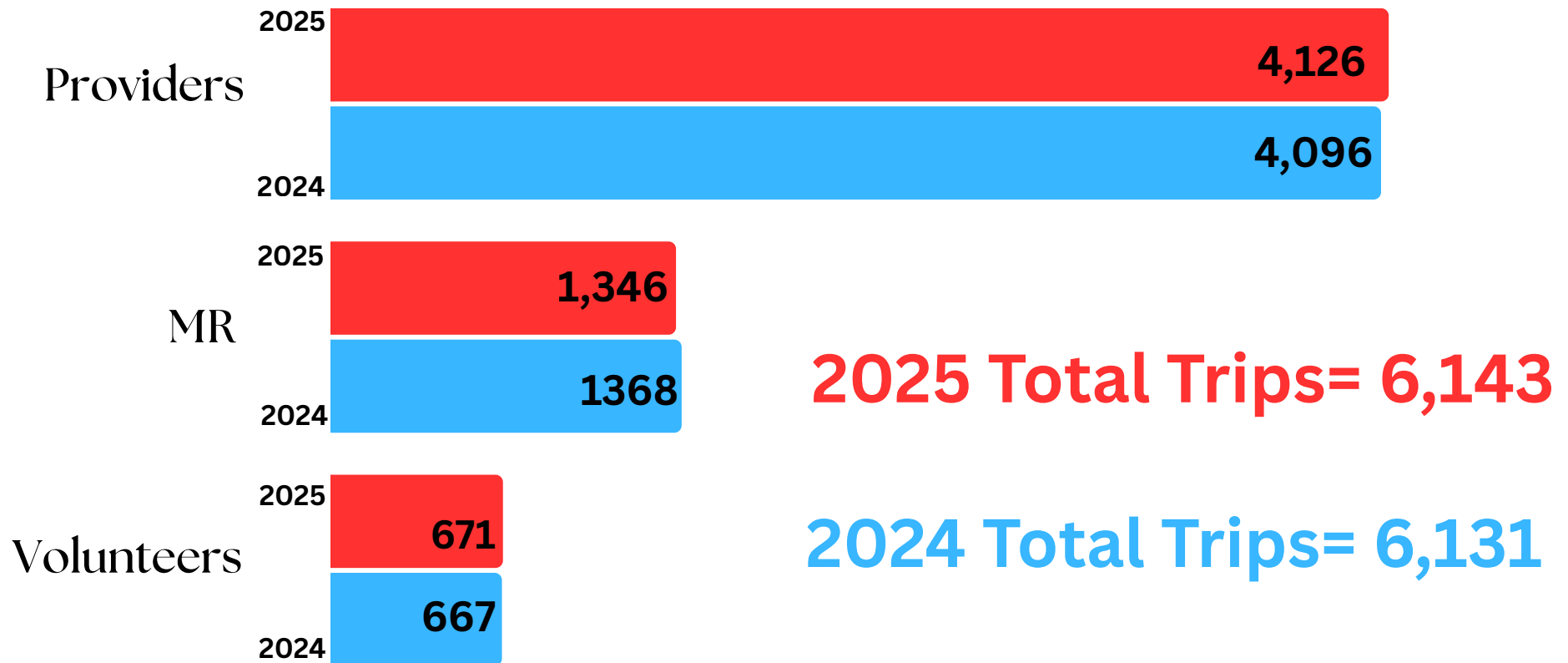
Due to the State/Federal situation regarding withholding federal funds from Oregon due to Sanctuary State status, FTA/ODOT contracts are not being executed by some agencies as they fear committing to provide services without certainty that those funds would be reimbursed.

LCT: Working on FTA contracts.

Meeting adjourned at 12:15pm.

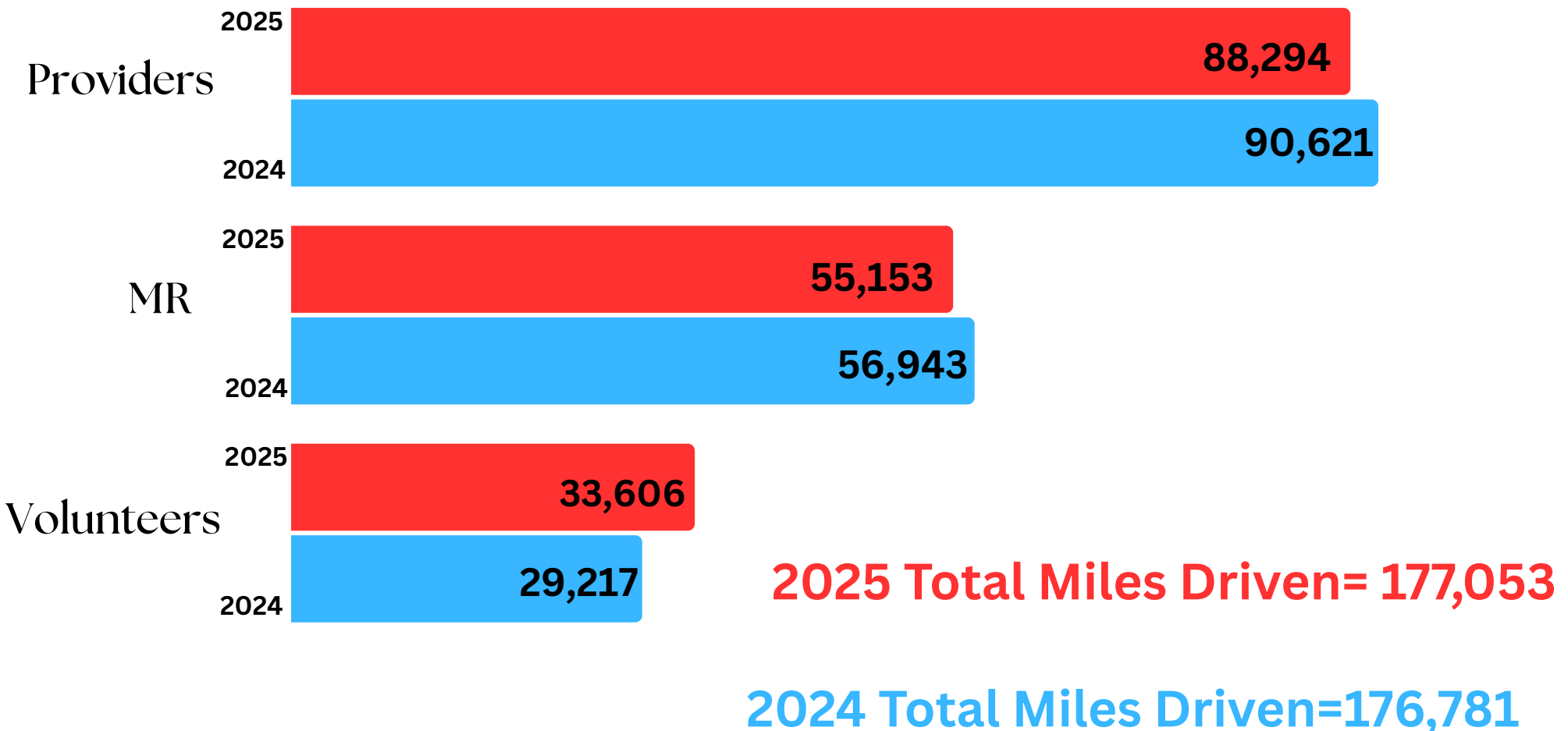
NW Rides September 2024 vs 2025

NW Rides Trips Provided



NW Rides September 2024 vs 2025

NW Rides Miles Driven



NW Rides September 2025

NW Rides Call Center

ANSWERED 4263 Calls

4 CSR's $\approx$ 1,066 calls *per* person

$\approx$ 203 calls *per* business day



Tillamook County Transportation District

"Connecting the community through sustainable transit services"

DATE: October 15, 2025
TO: TCTD Board of Directors
FROM: Brian Vitulli, General Manager
SUBJECT: GENERAL MANAGER REPORT

Administration/Coordination

- On September 25 in Lincoln City, presented to the Oregon Sustainability Board with other NWOTA partners. Covered how NWOTA was formed, its goals, successes and challenges, and how the services we provide and coordinate are making an impact on the northwest coast of Oregon.
- Attended OTA Board meeting on October 7.
- Attended OTA Conference Program Committee meeting on October 8.
- Working with community partners and employment agencies/employee placement organizations to recruit transit drivers.
- Upon approval by the TCTD Board of Directors at the August 20, 2025 meeting, the MOA between TCTD, the YMCA, and the Tillamook Adventist School was fully executed and service began on September 2.
- Attended NWACT meeting on October 9.
- Attended NWOTA meeting on October 10.
- Offer extended to candidate for the Finance Supervisor position and was accepted. Starting date to be determined.

Planning & Development

- Ongoing coordination with consultant team to discuss the District's Cost Allocation Methodology and Performance Monitoring System project and the upcoming on-board rider survey.
- Attended the Tillamook County Transportation System Plan Project Advisory Committee meeting on October 2.
- Attended the CHNA/CHIP workshop on October 2.
- PSA with Jacobs Engineering, Inc. was fully executed and the notice to proceed was provided. Project kickoff meeting was held on October 7. The NW Connector Bus Stop Access Project includes final design and permitting for three locations (Pacific City, Hebo, Waldport), and a

NEPA analysis of the Hebo location. The project will then proceed with construction with completion expected in October 2026.

Grant Funding

- The purchase and installation of bus stop infrastructure at six locations on U.S. 101 in Garibaldi has been granted approval by ODOT's Permitting Office. Still waiting for sign-off by the local municipality.

Facility/Property Management

- Transit Center exterior / platform cleaning occurs weekly and on an as-needed basis.

Operations/Vehicle Maintenance

- Beginning the procurement process for three, low-floor replacement buses funded with federal formula funds (FTA Section 5311).
- Four new Category B buses have completed the procurement process and have been ordered. Preliminary delivery date is January 30, 2026.
- Two new category B buses are being manufactured and will be delivered in late 2025.
- Two heavy-duty Category B trolley-replica buses have been ordered and delivery is expected by late summer 2026.
- Two Category E1 DAR vans are being manufactured and are scheduled for delivery in October 2025.

Tillamook County Transportation District
Board of Directors Regular Monthly Meeting
Wednesday, September 17, 2025 – 6:00PM
Transportation Building
3600 Third Street, Tillamook, OR
Meeting Minutes



1. Call to Order: Board Chair Bean called the meeting to order at 6:01 pm.

2. Pledge of Allegiance

3. Roll Call:

Present

TCTD Board of Directors

Gary Hanenkrat, Director
Marni Johnston, Treasurer
Jonathan Bean, Chair
David McCall, Director
Nan Devlin, Director
Eric Sappington, Director
Vern Ressler, Director

Absent

TCTD Board of Directors

None

TCTD Staff

Brian Vitulli, General Manager
Cathy Bond, Finance Supervisor (via Zoom)
Jules Deputy, Brokerage Manager
Michael Reed, Operations Superintendent
Keri Brown, Admin Assistant/Board Clerk

Guest

Arla Miller, ODOT Public Transportation Division (via Zoom)

4. Announcements and Changes to Agenda

Motion by Director McCall to Approve Announcements and Changes to Agenda.
Seconded by Director Sappington.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat,
Sappington, Johnston, McCall, and Devlin

5. Public & Guest Comments:

ODOT PTD Arla Miller: Shared how she enjoys working with the staff here and appreciates everyone.

6. Executive Session: None.

7. Second Reading of Ordinance No. 3: Amending Ordinance No. 3 – Establishing Regulations Governing Conduct on District Property.

STATE OF THE DISTRICT REPORT

8. Financial and Grant Report: Financials for July 2025 are included in the Board packet pages 10-34.

9. Service Performance Reports: Statistics for July 2025 are included in the Board packet pages 35-42.

10. Northwest Oregon Transit Alliance: Updates for June 2025 and July 2025 are included in the Board packet pages 43-47.

11. NW Rides Brokerage: Statistics for August 2025 are included in the Board packet page 48-51.

Brokerage Manager Deputy stated that there was an investment with Quick Cab to help purchase a wheelchair van.

Director Johnston asked how was this funded, Brokerage Manager Deputy stated that it was through CareOregon.

Director Hanenkrat asked if all the dialysis patients were back in Tillamook at the new center. Brokerage Manager Deputy stated that not all are back due to availability.

12. General Manager Report: Updates included in Board packet pages 52-53 (see GM Report in packet for details):

- a. Administration/Coordination**
- b. Planning Development**
- c. Grant Funding**
- d. Facility/Property Development**
- e. Operations and Vehicle Maintenance**

Director McCall asked if the presentation of the Zero Emission Fleet Transition Plan in December is for the Board. GM Vitulli said no that this is a presentation to an outside group.

13. Miscellaneous: None.

CONSENT CALENDAR

14. Motion to Approve the Minutes of August 20, 2025, Regular Board Meeting

Motion by Director Devlin to Approve the Minutes of August 20, 2025, Regular Board Meeting. Seconded by Director McCall.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin.

15. Motion to Approve July 2025 Financial Statements

Motion by Director Johnston to Approve July 2025 Financial Statement. Seconded by Director Devlin.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin.

ACTION ITEMS

16. Resolution 25-30 Authorizing the General Manager to Execute Amendment Number 1 to ODOT Grant Agreement Number 35652

Director McCall stated that they are already into the effective date of June 2025, will it be assured that this funding will continue into 2026. GM Vitulli stated that it is unknown if there will be a future extension to the effective date or if we will receive a new agreement. ODOT PTD Arla Miller stated they helped distribute the funds for the veterans' healthcare transportation services but it is not known at this time if there will be any future extended effective dates.

Motion by Director McCall to approve Resolution 25-30 Authorizing the General Manager to Execute Amendment Number 1 to ODOT Grant Agreement Number 35652. Seconded by Director Sappington.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall and Devlin.

DISCUSSION ITEMS

17. Staff Comments

General Manager Vitulli: None

Admin Assistant Brown: Wished FS Bond a Happy Birthday and she is missed.

Finance Supervisor Bond: Stated that she thanks everyone and is happy to still help until a new Finance Supervisor is found.

Brokerage Manager Deputy: None

Operations Superintendent Reed: None

18. Board of Directors' Comments

Dir. Hanenkrat: Asked if we are going to be using the Trolley for anything else and the new Trolleys that are coming in. GM Vitulli stated that the existing Trolley will continue to be used for the PC Shuttle and events like parades and the new trolley buses will be put into regular revenue service.

Dir. Devlin: Asked if the trolley could be used for event transportation for people staying at different hotels. GM Vitulli stated that federal and state regulations do not allow the District to provide charter-type service for private events.

Dir. Ressler: Asked if there are different bike rack designs that make it easier for people to load bicycles on the front of buses. GM Vitulli stated that NWOTA adopted a revised bike policy in April 2025, and that riders are responsible for loading their bikes. There is a weight limit for the racks as it puts too much torque onto the racks. If rack is full, they are loaded into the back compartment. The new buses that are coming in will have wider trays to accommodate wider bicycle tires.

Dir. Sappington: None

Dir. Johnston: None

Dir. McCall: None

Chair Bean: Stated that he was on vacation and was able to see the other commuter buses on the coast.

19. Adjournment: Board Chair Bean adjourned the meeting at 7:03 pm.

These minutes were approved on this 15th of October 2025.

ATTEST:

Jonathan Bean, Board Chair

Brian Vitulli, General Manager

**BEFORE THE BOARD OF DIRECTORS
OF THE
TILLAMOOK COUNTY TRANSPORTATION DISTRICT**

**An Ordinance Establishing
Regulations Governing Conduct
On District Property**

)
)
)

ORDINANCE NO. 3

The Board of Directors of Tillamook County Transportation District does hereby ordain and decrees the following Ordinance:

1.05 To facilitate the purposes set forth in ORS Chapter 267, and for the safety, convenience, and comfort of District Passengers and for the protection and preservation of District property, it is necessary to establish the following rules and regulations governing use of District facilities and providing remedies for violations thereof.

1.10 **Definitions.** As used in this Ordinance, unless the context requires otherwise:

- (1) "District" means the Tillamook County Transportation District.
- (2) "District Appeals Officer" means any person designated by the District General Manager to hear appeals to Notices of Exclusion.
- (3) "District Facility" includes the District Administrative Facility, the Transit Visitor Center any other District transit bus stop, any bus passenger shelter, any District-operated parking lot or park-and-ride lot, covered areas of any bus stop, and any lands and rights of way that are owned, leased, held, or used for the purposes of providing public transportation services.
- (4) "District Transit System" means the property, equipment and improvements of whatever nature owned, leased or controlled by the District to provide public transportation for passengers or to provide for movement of people, and includes any District Vehicle and any District Facility.
- (5) The "Boarding Platform Area" of the Transit Visitor Center are designated on the attached Map. Boarding Platform Areas at bus stops within public rights-of-way are limited to eight feet from bus doors while buses are loading/unloading. Boarding Platform Areas at other locations owned/controlled by the District shall be eight feet from the curb where buses load/unload passengers.
- (6) A "shelter" is the area within the drip line of any structure located at a District bus stop that is designed or used to protect District customers from adverse weather conditions.
- (7) "District Vehicle" includes a bus, van or other vehicle used to transport passengers or a vehicle owned or operated by or on behalf of the District.
- (8) "Emergency" includes, but is not limited to, a fire on a District Vehicle or Facility, or serious physical injury to person, or threat thereof, or any apparently urgent medical need.
- (9) "Operator" means a District employee responsible for operating any District Vehicle.

- (10) "Passenger" means a person who holds a valid fare, or is otherwise authorized a free or reduced fare, and is en route on a District Vehicle, or waiting for the next available District Vehicle, to such person's destination, or a person who enters a District Facility with the intent to purchase a valid fare for transportation on the next available District Vehicle to such person's destination.
- (11) "Police Officer" shall have the meaning as defined in ORS 181.610.
- (12) "Safety and Inspector Officer" means a person other than a "Police Officer" authorized by the General Manager to demand proof of fare payment and to issue citations as provided in this ordinance.
- (13) "Supervisor" means any District employee responsible for the supervision of any District transit operation.
- (14) "Service Animal" means any animal used by a person who requires the assistance of such animal to facilitate that person's life functions, including but not limited to seeing and hearing.

1.15 **Regulations:**

- (1) **Elderly and Disabled Seating.** The seats at the front of buses are reserved for the use of disabled and senior Passengers. Non-qualifying passengers must vacate such seating upon request of any District Vehicle operator or employee.
- (2) **Smoking Prohibited.** No person shall smoke tobacco or any other substance, or carry any burning or smoldering substance, in any form, aboard a District vehicle or within the boundaries of any District transit facility; except smoking may be permitted at a District facility within any posted area designated as a "SMOKING AREA." The General Manager or her/his designee may designate appropriate areas where smoking is permitted.
- (3) **Alcohol and Drugs.** No person shall use or possess alcohol or illegal drugs on a District Vehicle or Facility, except for lawfully possessed and unopened alcoholic beverages.
- (4) **Criminal Activity.** No person shall engage in any activity prohibited by State, County or Municipal Law of Oregon while on a District vehicle, or within any District Facility or the District Transit System.
- (5) **Disorderly Conduct.** No person shall intentionally or recklessly cause inconvenience, annoyance or alarm to another by:
 - (a) Engaging in fighting, or violent, tumultuous or threatening behavior (physical or verbal), within any District Vehicle or District Facility;
 - (b) Making unreasonable noise within any District Vehicle or in any District Facilities;
 - (c) Obstructing the free movement of passengers within any District Vehicle or District Facility;
 - (d) Creating a hazardous or physically offensive condition within a District Vehicle or District Facility;
 - (e) Otherwise violate ORS 166.025 as now in effect or hereafter amended.
- (6) **Harassment.** No person shall intentionally or recklessly harass or annoy another person by:
 - (a) Subjecting such other person to offensive physical contact;

- (b) Publicly insulting such other person by abusive words or gestures in a manner intended and likely to provoke a violent response; or
- (c) Otherwise violate ORS 166.065 as now in effect or hereafter amended.
- (7) **Threatening or Offensive Language.** No person shall intentionally or recklessly disturb, harass, or intimidate another person by means of threatening or offensive language, or obscenities in a District Vehicle or in a District Facility in such a manner as to interfere with a passenger's use and enjoyment of the transit system.
- (8) **Food and Beverages.** For the protection of public safety, no person shall bring aboard a District Vehicle any food or beverage in open containers. No person shall consume food or alcohol on any District Vehicle. Passengers on District Vehicles may consume non-alcoholic beverages only from containers with snap-on or screw-on lids.
- (9) **Littering, Spitting.** No person shall discard or deposit, other than into a trash receptacle provided for that purpose, any rubbish, trash, debris, cigarette butts, or offensive substance in or upon a District Vehicle or District Facility. No person shall spit, defecate, or urinate in or upon any District Vehicle or District Facility except in a toilet.
- (10) **Interfering with Public Transportation.** No person shall:
 - (a) Intentionally or knowingly enter unlawfully or remain unlawfully in or on a District Vehicle or District Facility;
 - (b) Intentionally or knowingly interfere with the provision or use of public transportation services by, among other things, interfering with the movement of, or access to, District Vehicles;
 - (c) While in or on a District Vehicle or District Facility, engage in disorderly conduct in the second degree as defined in ORS 166.025;
 - (d) Subject a District passenger, employee, agent or Police Officer to offensive physical contact; or
 - (e) Otherwise violate ORS 166.116 as now in effect or hereafter amended.
- (11) **Safety.**
 - (a) All passengers (except infants who are held) must wear shoes, pants/shorts and shirt, a dress, or comparable clothing on District Vehicles and in District Facilities. In addition, all passengers must cover any exposed skin that may transmit communicable disease.
 - (b) No person shall in any manner hang onto, or attach himself or herself onto any exterior part of a District Vehicle at any time. In addition, no person shall extend any portion of his or her body through any door or window of a District Vehicle.
 - (c) No person shall ride a skateboard, roller skates or in-line skates in a District Vehicle or District Facility. Passengers with in-line skates will be allowed in a District Vehicle or District Facility so long as the wheels are rendered inoperable by a device ("skate guard") designed to provide stability and traction to the user and to permit the user to walk while wearing the skates.
 - (d) No person shall discharge any weapon or throw, or cause to be thrown or projected, any object at or within a District Vehicle or

- District Facility, or at any person on a District Vehicle or in any part of a District Facility.
- (e) No person shall interfere, in any manner, with the safe operation or movement of any District Vehicle.
 - (f) No person shall impede or block the free movement of passengers, or otherwise disrupt the functions of the District in any District Facility Boarding Platform Area, or in any District Vehicle.
- (12) **Damaging or Defacing District Property.** No person shall:
- (a) Draw graffiti or any other writing on any District Vehicle or any other District Property; or
 - (b) In any manner damage, destroy, interfere with, or obstruct in any manner, the property, services, or facilities of the District.
- (13) **District Property.**
- (a) **Use of the District Transit System.** The Transit System is intended for the use of the District's passengers. To ensure the safety, comfort, and convenience of such passengers, no person shall impede or block the free movement of passengers, interfere with ingress and egress from District Facilities and Vehicles, intimidate or harass other passengers, or in any manner interfere with the principal transportation purpose to which the Transit System is dedicated.
 - (b) **Limited Access Areas.** To ensure the safety, comfort, and convenience of District passengers and the safe and efficient operation of the Transit System, only passengers, District personnel, and those transacting District business shall be permitted within any District administrative facility, customer service center, shelter, District Vehicle, and on any District Boarding Platform area.
 - (c) **Off-hours Closure.** All District Facilities shall be closed during non-operating hours. No person other than Police Officers, District personnel, or persons authorized by the District shall be in or about any District Facility during hours in which that District Facility is closed to the general public.
 - (d) **District's Right of Closure.** The District expressly reserves the right to close any District Facilities and exclude all access at a time and for a duration to be determined by the District Board or General Manager. Such closure may be necessary for reasons that include, but are not limited to, an emergency, natural disaster, cleaning, or repairs.
 - (e) **Damaging District Property.** No person shall damage, destroy, interfere with, or obstruct in any manner the property, services, or facilities of the District.
 - (f) **Exclusion of Non-District Vehicles.** Unless otherwise allowed by posted sign, all non-District vehicles are excluded from District Facilities. Emergency vehicles and other vehicles authorized by the District are exempt from this exclusion.
 - (g) **Free Movement of District Vehicles.** No person or vehicle shall obstruct the free movement of District Vehicles while loading or

unloading Passengers, or while entering or exiting a District Facilities.

- (h) **Skateboards, In-line Skates, Bicycles.** No person shall ride a bicycle, skateboard or in-line skates at a District Facilities. Bicycles shall only be parked at a District Facility designated areas.
- (14) **Animals.** No person shall bring or carry aboard a District Vehicle, or take into a District Facility, any animal not housed in an enclosed carrying container, except for a person who requires a service animal, or a person training a service animal. In no event, however, shall any animal be allowed on a District Vehicle or at a District Facility if such animal creates a hazard to any passenger or District employee.
- (15) **Carriages and Strollers.** No person shall bring or carry aboard a District Vehicle a carriage or stroller unless such item is folded and unoccupied. Carriages and strollers must remain folded while aboard the District Vehicle.
- (16) **Packages.** Any packages or parcels brought aboard a District Vehicle must be able to be stored on and/or below one seat (if available), and must be secured so as to prevent their displacement should the Vehicle be required to make a sudden stop or sharp turn. In no event shall any package or parcel be allowed to block access to any aisle or stairway.
- (17) **Radios.** No person shall play radios, or other audio devices or musical instruments on a District Vehicle or in a District Facility, unless the sound produced thereby is only audible through earphones to the person carrying the device.
- (18) **Emergency Exit.** No person shall activate the "Emergency Exit" or alarm device of a District Vehicle or Facility in the absence of an emergency.
- (19) **District Seats.** No person shall place his or her feet on seat cushions on any District Vehicle or in any District Facility.
- (20) **Posting Notices.** Except as otherwise allowed by District regulation, no person shall place, permit or cause to be placed any notice or advertisement upon any District Vehicle, or on any District Facility or upon any non-District vehicle without the owner's consent while the vehicle is parked at a District Facility.
- (21) **Flammable Substances.** No person shall bring aboard a District Vehicle, or take into a District Facility flammable substance, except for matches and cigarette lighters.
- (22) **Weapons.** No person, except a Police Officer, shall bring into or carry aboard a District Vehicle, or bring into a District Facility, any knife, (except a folding knife with a blade less than 3 ½ inches in length), ice pick, bow, arrow, crossbow, any explosive device or material, any instrument or weapon commonly known as a blackjack, sling shot, sand club, sandbag, sap glove or metal knuckles, etc., or any other illegal or unlawfully possessed weapon of any kind.
- (23) **Non-payment of Fare; Misuse of Bus Pass or Group Pass.**
- (a) **Non-payment of Fare.** No person shall occupy, ride in or use, any District Vehicle unless the person has paid the applicable fare; has a valid and lawfully acquired transfer, bus pass, or group pass; or is otherwise authorized a free or reduced fare.

- (b) **Misuse of Bus Pass.** No person shall use or attempt to use a District bus pass to board or ride in a District Vehicle unless the bus pass was lawfully acquired at an authorized District outlet by or on behalf of the person. Unless otherwise transferable by the express terms of the bus pass, only the person identified on the bus pass may use such pass.
- (c) **Misuse of Group Pass.** No person shall use or attempt to use a District group pass to board or ride in a District Vehicle unless:
 - (i) The group pass was lawfully acquired at an authorized District outlet by or on behalf of the person; and
 - (ii) The group pass is used according to the terms of the applicable group pass agreement; and
 - (iii) The person is a current member of the group to whom group pass were issued pursuant to the applicable group pass agreement.
- (d) **Confiscation of Misused Bus Pass or Group Bus Pass.** Any District Vehicle operator or any Police Officer may confiscate a bus pass or group bus pass used or presented for use in violation of subsections (b) or (c) of this section.
- (e) **Nonpayment of Fare, Misuse of Bus Pass or Group Bus Pass is Theft.** Any person who violates subsection (a), (b) or (c) above, in addition to any penalties described herein, may be subject to criminal prosecution for theft of services.

1.20 **Exclusion.**

- (1) In addition to any penalties provided herein for the violation of this Ordinance, and to any penalties for the violation of the laws of the State of Oregon, any Police Officer, Safety and Inspector Officer and other persons as may be designated by the District's General Manager, may issue a Notice of Exclusion from the District Transit System to any person who violates this Ordinance. The maximum period for exclusion shall not exceed ninety (90) days. The exclusion process shall be progressive as set forth below:
 - (a) Except in cases involving imminent threats to public health and safety, a person is entitled to an initial written warning that they have violated this Ordinance prior to receiving a Notice of Exclusion.
 - (b) If a person has previously received a written warning that they have violated this Ordinance or if the violation constitutes an imminent threat to public health and safety, the District shall give written Notice signed by the issuing authority to that person, notifying them that they have been excluded from all or part of the District Transit System. The written Notice shall specify the particular violation or reason for exclusion, places and duration of exclusion, just cause for length of exclusion, and the consequences for failure to comply with the notice. Except in cases demonstrated by just cause, the initial length of any exclusion will be one week.
 - (c) If a person has previously been excluded from the District Transit System, the District may provide a subsequent exclusion Notice for

- a longer period of time, up to the maximum time allowed under this Ordinance
- (d) In order to ensure the safety, convenience, and comfort of all passengers, a District Vehicle operator may, without giving written Notice of Exclusion, direct a passenger to leave a District Vehicle, or direct a prospective passenger not to board a District Vehicle, if the operator has probable cause to conclude that such passenger is in violation of any provision of the Ordinance. Without written Notice of Exclusion, such exclusion shall be effective only for the route in progress at the time of the exclusion.
 - (e) The District will ensure that no person with a disability will be refused transportation except for in circumstances where the individual is engaged in violent behavior, seriously disruptive behavior, engaged in illegal conduct, or represents a direct threat to others. The District acknowledges that certain disabilities may result in the involuntary breach of this Ordinance and therefore will review each alleged violation on a case-by-case basis.
- (2) A Notice of Exclusion shall be effective immediately upon issuance and shall remain in effect until the exclusion expires, is terminated by the District, or is rendered ineffective upon appeal. Any person receiving a Notice of Exclusion may appeal in writing under the following procedures:
- (a) Appeals must be in writing and are allowed at any point during suspension. Suspension lengths will be determined by the issuing party by considering due process and if the event preceding exclusion is a reoccurring offense. These determinations will be noted on the Notice of Exclusion.
 - (b) The District Appeals Officer shall review the appeal and issue a decision within ten (10) days after receipt of the appeal. He or she shall notify appellant, in writing, of the decision. The exclusion shall remain in effect during the pendency of the appeal.
 - (c) If the decision on appeal is in favor of the excluded person, the period of exclusion set forth in the Notice of Exclusion shall be terminated immediately. If the appellant is dissatisfied with the ruling of the District Appeals Officer, he or she may appeal to the District General Manager.
 - (d) Appeals to the District General Manager of the District Appeals Officer's decision can be made any time during the suspension. Appellants shall have the right to present information at a meeting open to the public, if desired, and will be notified of the date, time, and location.
 - (e) The District General Manager shall render a decision within fifteen (15) days after receiving the appeal. The decision by the District General Manager shall be final.
- (3) Notwithstanding (2) above, at any time during the period of exclusion, a person who has received a Notice of Exclusion may apply to the District Appeals Officer for a variance to allow the person to enter upon the

District Transit System. The District Appeals Officer may, at his or her sole discretion, grant a variance if the person establishes a need to enter upon the District Transit System for reasons of employment, medical treatment or similar good cause. A variance may include such conditions as the District Appeals Officer determines will prevent future offenses.

- (4) A person excluded under this section may not enter or remain upon any part of the District Transit System from which the person is excluded during the stated period of exclusion. In addition to penalties imposed by this Ordinance, an excluded person who enters or remains upon any District Vehicle or part of the District Transit System from which the person has been excluded, may be charged with Criminal Trespass in the Second Degree, ORS 164.245, or as amended hereafter, and subjected to the penalties thereto.

1.25 **Violations and Enforcement.**

- (1) Any Police Officer, Safety and Inspector Officer, or Operator has the authority to refuse entrance on a District Vehicle or District Facility, require departure from a District Vehicle or District Facility, or to require a seating change, of any person who violates this ordinance, regardless of location and regardless of pass, transfer, ticket, or valid fare.
- (2) In addition to being excluded from the system pursuant to §1.20 of this Ordinance, any person who violates this Ordinance commits a violation as defined in ORS 153.008 to 153.025 and, upon conviction, may be punished by a fine of not more than \$250, in addition to other penalties provide by law.
- (3) Any Police Officer as well as Safety and Inspector Officer is authorized to issue citations to any person who violates any provision of this Ordinance. Safety and Inspector Officers are not Police Officers and only have the powers to arrest afforded a private person under ORS 133.225.

1.30 **Jurisdiction.** The laws of the State of Oregon, and all local laws of the jurisdiction where any infraction occurs, apply with equal force and effect to the District Transit System. Police Officers are expressly authorized to enforce all applicable State and local laws, and this Ordinance, upon the District Transit System.

1.35 **Severability.** It is hereby declared to be the legislative intent of Tillamook County Transportation District that the provisions of this Ordinance are severable, and if any provision, clause, section, or part is held illegal, invalid, or unconstitutional or inapplicable to any person or circumstance, the remaining provisions shall continue to be in force and such partial illegality, invalidity, unconstitutionality or inapplicability shall not affect or impair the application of the remaining provisions to other persons and circumstances.

2.0 **Effective Date.** These amendments to Ordinance 3 shall become effective thirty (30) days after their adoption.

Passed and adopted by the District Board this 15th day of October, 2025 and signed by the Board Chair and Board Clerk in authentication of its passage.

TILLAMOOK COUNTY TRANSPORTATION DISTRICT

First Reading: August 20, 2025

Board Chair

Second Reading: September 17, 2025

Effective Date: October 15, 2025

Attest:

Board Clerk