

Tillamook County Transportation District
Board of Directors Regular Monthly Meeting
Wednesday, September 17, 2025 – 6:00PM
Transportation Building
3600 Third Street, Tillamook, OR
Meeting Minutes



1. **Call to Order:** Board Chair Bean called the meeting to order at 6:01 pm.

2. **Pledge of Allegiance**

3. **Roll Call:**

Present

TCTD Board of Directors

Gary Hanenkrat, Director
Marni Johnston, Treasurer
Jonathan Bean, Chair
David McCall, Director
Nan Devlin, Director
Eric Sappington, Director
Vern Ressler, Director

Absent

TCTD Board of Directors

None

TCTD Staff

Brian Vitulli, General Manager
Cathy Bond, Finance Supervisor (via Zoom)
Jules Deputy, Brokerage Manager
Michael Reed, Operations Superintendent
Keri Brown, Admin Assistant/Board Clerk

Guest

Arla Miller, ODOT Public Transportation Division (via Zoom)

4. **Announcements and Changes to Agenda**

Motion by Director McCall to Approve Announcements and Changes to Agenda.
Seconded by Director Sappington.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat,
Sappington, Johnston, McCall, and Devlin

5. Public & Guest Comments:

ODOT PTD Arla Miller: Shared how she enjoys working with the staff here and appreciates everyone.

6. Executive Session: None.

7. Second Reading of Ordinance No. 3: Amending Ordinance No. 3 – Establishing Regulations Governing Conduct on District Property.

STATE OF THE DISTRICT REPORT

8. Financial and Grant Report: Financials for July 2025 are included in the Board packet pages 10-34.

9. Service Performance Reports: Statistics for July 2025 are included in the Board packet pages 35-42.

10. Northwest Oregon Transit Alliance: Updates for June 2025 and July 2025 are included in the Board packet pages 43-47.

11. NW Rides Brokerage: Statistics for August 2025 are included in the Board packet page 48-51.

Brokerage Manager Deputy stated that there was an investment with Quick Cab to help purchase a wheelchair van.

Director Johnston asked how was this funded, Brokerage Manager Deputy stated that it was through CareOregon.

Director Hanenkrat asked if all the dialysis patients were back in Tillamook at the new center. Brokerage Manager Deputy stated that not all are back due to availability.

12. General Manager Report: Updates included in Board packet pages 52-53 (see GM Report in packet for details):

- a. Administration/Coordination**
- b. Planning Development**
- c. Grant Funding**
- d. Facility/Property Development**
- e. Operations and Vehicle Maintenance**

Director McCall asked if the presentation of the Zero Emission Fleet Transition Plan in December is for the Board. GM Vitulli said no that this is a presentation to an outside group.

13. Miscellaneous: None.

CONSENT CALENDAR

14. Motion to Approve the Minutes of August 20, 2025, Regular Board Meeting

Motion by Director Devlin to Approve the Minutes of August 20, 2025, Regular Board Meeting. Seconded by Director McCall.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin.

15. Motion to Approve July 2025 Financial Statements

Motion by Director Johnston to Approve July 2025 Financial Statement. Seconded by Director Devlin.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin.

ACTION ITEMS

16. Resolution 25-30 Authorizing the General Manager to Execute Amendment Number 1 to ODOT Grant Agreement Number 35652

Director McCall stated that they are already into the effective date of June 2025, will it be assured that this funding will continue into 2026. GM Vitulli stated that it is unknown if there will be a future extension to the effective date or if we will receive a new agreement. ODOT PTD Arla Miller stated they helped distribute the funds for the veterans' healthcare transportation services but it is not known at this time if there will be any future extended effective dates.

Motion by Director McCall to approve Resolution 25-30 Authorizing the General Manager to Execute Amendment Number 1 to ODOT Grant Agreement Number 35652. Seconded by Director Sappington.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall and Devlin.

DISCUSSION ITEMS

17. Staff Comments

General Manager Vitulli: None

Admin Assistant Brown: Wished FS Bond a Happy Birthday and she is missed.

Finance Supervisor Bond: Stated that she thanks everyone and is happy to still help until a new Finance Supervisor is found.

Brokerage Manager Deputy: None

Operations Superintendent Reed: None

18. Board of Directors' Comments

Dir. Hanenkrat: Asked if we are going to be using the Trolley for anything else and the new Trolleys that are coming in. GM Vitulli stated that the existing Trolley will continue to be used for the PC Shuttle and events like parades and the new trolley buses will be put into regular revenue service.

Dir. Devlin: Asked if the trolley could be used for event transportation for people staying at different hotels. GM Vitulli stated that federal and state regulations do not allow the District to provide charter-type service for private events.

Dir. Ressler: Asked if there are different bike rack designs that make it easier for people to load bicycles on the front of buses. GM Vitulli stated that NWOTA adopted a revised bike policy in April 2025, and that riders are responsible for loading their bikes. There is a weight limit for the racks as it puts too much torque onto the racks. If rack is full, they are loaded into the back compartment. The new buses that are coming in will have wider trays to accommodate wider bicycle tires.

Dir. Sappington: None

Dir. Johnston: None

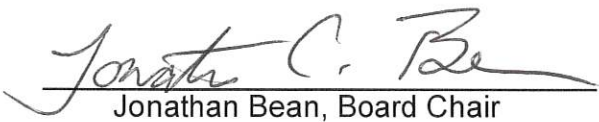
Dir. McCall: None

Chair Bean: Stated that he was on vacation and was able to see the other commuter buses on the coast.

19. Adjournment: Board Chair Bean adjourned the meeting at 7:03 pm.

These minutes were approved on this 15th of October 2025.

ATTEST:


Jonathan Bean, Board Chair


Brian Vitulli, General Manager