

**Tillamook County Transportation District
Board of Directors
Regular Monthly Meeting**



Dial-A-Ride
A Service of Tillamook County Transportation District



**Wednesday, September 17, 2025, at 6:00PM
Transportation Building
3600 Third Street, Tillamook, Oregon**

Tillamook County Transportation District
BOARD OF DIRECTORS – REGULAR MONTHLY MEETING
Agenda: Wednesday, September 17, 2025 @ 6:00pm

To attend by phone, please dial: +1 (253) 215-8782 Meeting ID: 814 4875 2742
To attend virtually, please use this link: <https://us02web.zoom.us/j/81448752742>

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Announcements and Changes to Agenda
5. Public & Guest Comments
6. Executive Session: None
7. Second Reading of Ordinance No. 3: Amending Ordinance No. 3 - Establishing Regulations Governing Conduct on District Property (Pgs. 1-9)

STATE OF THE DISTRICT REPORT

8. Financial and Grant Reports (July) (Pgs. 10-34)
9. Service Performance Reports (July) (Pgs. 35-42)
10. Northwest Oregon Transit Alliance (Pgs. 43-47)
11. NW Rides Brokerage Report (August) (Pgs. 48-51)
12. General Manager Report (Pgs. 52-53)
 - a. Administration/Coordination
 - b. Planning/Development
 - c. Grant Funding
 - d. Facility/Property Management
 - e. Operations/Vehicle Maintenance
13. Miscellaneous

CONSENT

14. Motion to Approve the Minutes of August 20, 2025, Regular Board Meeting (Pgs. 54-60)
15. Motion to Approve July 2025 Financial Statements

ACTION ITEMS

16. Resolution 25-30 Authorizing the General Manager to Execute Amendment Number 1 to ODOT Grant Agreement Number 35652 (Pgs. 61-68)

DISCUSSION ITEMS

17. Staff Comments
18. Board of Directors Comments
19. Adjournment

UPCOMING EVENTS

November 2nd-5th: Oregon Public Transportation Conference, Bend

**BEFORE THE BOARD OF DIRECTORS
OF THE
TILLAMOOK COUNTY TRANSPORTATION DISTRICT**

**An Ordinance Establishing
Regulations Governing Conduct
On District Property**)
)
)

ORDINANCE NO. 3

The Board of Directors of Tillamook County Transportation District does hereby ordain and decrees the following Ordinance:

1.05 To facilitate the purposes set forth in ORS Chapter 267, and for the safety, convenience, and comfort of District Passengers and for the protection and preservation of District property, it is necessary to establish the following rules and regulations governing use of District facilities and providing remedies for violations thereof.

1.10 **Definitions.** As used in this Ordinance, unless the context requires otherwise:

- (1) "District" means the Tillamook County Transportation District.
- (2) "District Appeals Officer" means any person designated by the District General Manager to hear appeals to Notices of Exclusion.
- (3) "District Facility" includes the District Administrative Facility, the Transit Visitor Center any other District transit bus stop, any bus passenger shelter, any District-operated parking lot or park-and-ride lot, covered areas of any bus stop, and any lands and rights of way that are owned, leased, held, or used for the purposes of providing public transportation services.
- (4) "District Transit System" means the property, equipment and improvements of whatever nature owned, leased or controlled by the District to provide public transportation for passengers or to provide for movement of people, and includes any District Vehicle and any District Facility.
- (5) The "Boarding Platform Area" of the Transit Visitor Center are designated on the attached Map. Boarding Platform Areas at bus stops within public rights-of-way are limited to eight feet from bus doors while buses are loading/unloading. Boarding Platform Areas at other locations owned/controlled by the District shall be eight feet from the curb where buses load/unload passengers.
- (6) A "shelter" is the area within the drip line of any structure located at a District bus stop that is designed or used to protect District customers from adverse weather conditions.
- (7) "District Vehicle" includes a bus, van or other vehicle used to transport passengers or a vehicle owned or operated by or on behalf of the District.
- (8) "Emergency" includes, but is not limited to, a fire on a District Vehicle or Facility, or serious physical injury to person, or threat thereof, or any apparently urgent medical need.
- (9) "Operator" means a District employee responsible for operating any District Vehicle.

- (10) "Passenger" means a person who holds a valid fare, or is otherwise authorized a free or reduced fare, and is en route on a District Vehicle, or waiting for the next available District Vehicle, to such person's destination, or a person who enters a District Facility with the intent to purchase a valid fare for transportation on the next available District Vehicle to such person's destination.
- (11) "Police Officer" shall have the meaning as defined in ORS 181.610.
- (12) "Safety and Inspector Officer" means a person other than a "Police Officer" authorized by the General Manager to demand proof of fare payment and to issue citations as provided in this ordinance.
- (13) "Supervisor" means any District employee responsible for the supervision of any District transit operation.
- (14) "Service Animal" means any animal used by a person who requires the assistance of such animal to facilitate that person's life functions, including but not limited to seeing and hearing.

1.15 **Regulations:**

- (1) **Elderly and Disabled Seating.** The seats at the front of buses are reserved for the use of disabled and senior Passengers. Non-qualifying passengers must vacate such seating upon request of any District Vehicle operator or employee.
- (2) **Smoking Prohibited.** No person shall smoke tobacco or any other substance, or carry any burning or smoldering substance, in any form, aboard a District vehicle or within the boundaries of any District transit facility; except smoking may be permitted at a District facility within any posted area designated as a "SMOKING AREA." The General Manager or her/his designee may designate appropriate areas where smoking is permitted.
- (3) **Alcohol and Drugs.** No person shall use or possess alcohol or illegal drugs on a District Vehicle or Facility, except for lawfully possessed and unopened alcoholic beverages.
- (4) **Criminal Activity.** No person shall engage in any activity prohibited by State, County or Municipal Law of Oregon while on a District vehicle, or within any District Facility or the District Transit System.
- (5) **Disorderly Conduct.** No person shall intentionally or recklessly cause inconvenience, annoyance or alarm to another by:
 - (a) Engaging in fighting, or violent, tumultuous or threatening behavior (physical or verbal), within any District Vehicle or District Facility;
 - (b) Making unreasonable noise within any District Vehicle or in any District Facilities;
 - (c) Obstructing the free movement of passengers within any District Vehicle or District Facility;
 - (d) Creating a hazardous or physically offensive condition within a District Vehicle or District Facility;
 - (e) Otherwise violate ORS 166.025 as now in effect or hereafter amended.
- (6) **Harassment.** No person shall intentionally or recklessly harass or annoy another person by:
 - (a) Subjecting such other person to offensive physical contact;

- (b) Publicly insulting such other person by abusive words or gestures in a manner intended and likely to provoke a violent response; or
 - (c) Otherwise violate ORS 166.065 as now in effect or hereafter amended.
- (7) **Threatening or Offensive Language.** No person shall intentionally or recklessly disturb, harass, or intimidate another person by means of threatening or offensive language, or obscenities in a District Vehicle or in a District Facility in such a manner as to interfere with a passenger's use and enjoyment of the transit system.
- (8) **Food and Beverages.** For the protection of public safety, no person shall bring aboard a District Vehicle any food or beverage in open containers. No person shall consume food or alcohol on any District Vehicle. Passengers on District Vehicles may consume non-alcoholic beverages only from containers with snap-on or screw-on lids.
- (9) **Littering, Spitting.** No person shall discard or deposit, other than into a trash receptacle provided for that purpose, any rubbish, trash, debris, cigarette butts, or offensive substance in or upon a District Vehicle or District Facility. No person shall spit, defecate, or urinate in or upon any District Vehicle or District Facility except in a toilet.
- (10) **Interfering with Public Transportation.** No person shall:
- (a) Intentionally or knowingly enter unlawfully or remain unlawfully in or on a District Vehicle or District Facility;
 - (b) Intentionally or knowingly interfere with the provision or use of public transportation services by, among other things, interfering with the movement of, or access to, District Vehicles;
 - (c) While in or on a District Vehicle or District Facility, engage in disorderly conduct in the second degree as defined in ORS 166.025;
 - (d) Subject a District passenger, employee, agent or Police Officer to offensive physical contact; or
 - (e) Otherwise violate ORS 166.116 as now in effect or hereafter amended.
- (11) **Safety.**
- (a) All passengers (except infants who are held) must wear shoes, pants/shorts and shirt, a dress, or comparable clothing on District Vehicles and in District Facilities. In addition, all passengers must cover any exposed skin that may transmit communicable disease.
 - (b) No person shall in any manner hang onto, or attach himself or herself onto any exterior part of a District Vehicle at any time. In addition, no person shall extend any portion of his or her body through any door or window of a District Vehicle.
 - (c) No person shall ride a skateboard, roller skates or in-line skates in a District Vehicle or District Facility. Passengers with in-line skates will be allowed in a District Vehicle or District Facility so long as the wheels are rendered inoperable by a device ("skate guard") designed to provide stability and traction to the user and to permit the user to walk while wearing the skates.
 - (d) No person shall discharge any weapon or throw, or cause to be thrown or projected, any object at or within a District Vehicle or

- District Facility, or at any person on a District Vehicle or in any part of a District Facility.
- (e) No person shall interfere, in any manner, with the safe operation or movement of any District Vehicle.
 - (f) No person shall impede or block the free movement of passengers, or otherwise disrupt the functions of the District in any District Facility Boarding Platform Area, or in any District Vehicle.
- (12) **Damaging or Defacing District Property.** No person shall:
- (a) Draw graffiti or any other writing on any District Vehicle or any other District Property; or
 - (b) In any manner damage, destroy, interfere with, or obstruct in any manner, the property, services, or facilities of the District.
- (13) **District Property.**
- (a) **Use of the District Transit System.** The Transit System is intended for the use of the District's passengers. To ensure the safety, comfort, and convenience of such passengers, no person shall impede or block the free movement of passengers, interfere with ingress and egress from District Facilities and Vehicles, intimidate or harass other passengers, or in any manner interfere with the principal transportation purpose to which the Transit System is dedicated.
 - (b) **Limited Access Areas.** To ensure the safety, comfort, and convenience of District passengers and the safe and efficient operation of the Transit System, only passengers, District personnel, and those transacting District business shall be permitted within any District administrative facility, customer service center, shelter, District Vehicle, and on any District Boarding Platform area.
 - (c) **Off-hours Closure.** All District Facilities shall be closed during non-operating hours. No person other than Police Officers, District personnel, or persons authorized by the District shall be in or about any District Facility during hours in which that District Facility is closed to the general public.
 - (d) **District's Right of Closure.** The District expressly reserves the right to close any District Facilities and exclude all access at a time and for a duration to be determined by the District Board or General Manager. Such closure may be necessary for reasons that include, but are not limited to, an emergency, natural disaster, cleaning, or repairs.
 - (e) **Damaging District Property.** No person shall damage, destroy, interfere with, or obstruct in any manner the property, services, or facilities of the District.
 - (f) **Exclusion of Non-District Vehicles.** Unless otherwise allowed by posted sign, all non-District vehicles are excluded from District Facilities. Emergency vehicles and other vehicles authorized by the District are exempt from this exclusion.
 - (g) **Free Movement of District Vehicles.** No person or vehicle shall obstruct the free movement of District Vehicles while loading or

unloading Passengers, or while entering or exiting a District Facilities.

- (h) **Skateboards, In-line Skates, Bicycles.** No person shall ride a bicycle, skateboard or in-line skates at a District Facilities. Bicycles shall only be parked at a District Facility designated areas.
- (14) **Animals.** No person shall bring or carry aboard a District Vehicle, or take into a District Facility, any animal not housed in an enclosed carrying container, except for a person who requires a service animal, or a person training a service animal. In no event, however, shall any animal be allowed on a District Vehicle or at a District Facility if such animal creates a hazard to any passenger or District employee.
- (15) **Carriages and Strollers.** No person shall bring or carry aboard a District Vehicle a carriage or stroller unless such item is folded and unoccupied. Carriages and strollers must remain folded while aboard the District Vehicle.
- (16) **Packages.** Any packages or parcels brought aboard a District Vehicle must be able to be stored on and/or below one seat (if available), and must be secured so as to prevent their displacement should the Vehicle be required to make a sudden stop or sharp turn. In no event shall any package or parcel be allowed to block access to any aisle or stairway.
- (17) **Radios.** No person shall play radios, or other audio devices or musical instruments on a District Vehicle or in a District Facility, unless the sound produced thereby is only audible through earphones to the person carrying the device.
- (18) **Emergency Exit.** No person shall activate the "Emergency Exit" or alarm devise of a District Vehicle or Facility in the absence of an emergency.
- (19) **District Seats.** No person shall place his or her feet on seat cushions on any District Vehicle or in any District Facility.
- (20) **Posting Notices.** Except as otherwise allowed by District regulation, no person shall place, permit or cause to be placed any notice or advertisement upon any District Vehicle, or on any District Facility or upon any non-District vehicle without the owner's consent while the vehicle is parked at a District Facility.
- (21) **Flammable Substances.** No person shall bring aboard a District Vehicle, or take into a District Facility flammable substance, except for matches and cigarette lighters.
- (22) **Weapons.** No person, except a Police Officer, shall bring into or carry aboard a District Vehicle, or bring into a District Facility, any knife, (except a folding knife with a blade less than 3 ½ inches in length), ice pick, bow, arrow, crossbow, any explosive device or material, any instrument or weapon commonly known as a blackjack, sling shot, sand club, sandbag, sap glove or metal knuckles, etc., or any other illegal or unlawfully possessed weapon of any kind.
- (23) **Non-payment of Fare; Misuse of Bus Pass or Group Pass.**
 - (a) **Non-payment of Fare.** No person shall occupy, ride in or use, any District Vehicle unless the person has paid the applicable fare; has a valid and lawfully acquired transfer, bus pass, or group pass; or is otherwise authorized a free or reduced fare.

- (b) **Misuse of Bus Pass.** No person shall use or attempt to use a District bus pass to board or ride in a District Vehicle unless the bus pass was lawfully acquired at an authorized District outlet by or on behalf of the person. Unless otherwise transferable by the express terms of the bus pass, only the person identified on the bus pass may use such pass.
- (c) **Misuse of Group Pass.** No person shall use or attempt to use a District group pass to board or ride in a District Vehicle unless:
 - (i) The group pass was lawfully acquired at an authorized District outlet by or on behalf of the person; and
 - (ii) The group pass is used according to the terms of the applicable group pass agreement; and
 - (iii) The person is a current member of the group to whom group pass were issued pursuant to the applicable group pass agreement.
- (d) **Confiscation of Misused Bus Pass or Group Bus Pass.** Any District Vehicle operator or any Police Officer may confiscate a bus pass or group bus pass used or presented for use in violation of subsections (b) or (c) of this section.
- (e) **Nonpayment of Fare, Misuse of Bus Pass or Group Bus Pass is Theft.** Any person who violates subsection (a), (b) or (c) above, in addition to any penalties described herein, may be subject to criminal prosecution for theft of services.

1.20 **Exclusion.**

- (1) In addition to any penalties provided herein for the violation of this Ordinance, and to any penalties for the violation of the laws of the State of Oregon, any Police Officer, Safety and Inspector Officer and other persons as may be designated by the District's General Manager, may issue a Notice of Exclusion from the District Transit System to any person who violates this Ordinance. The maximum period for exclusion shall not exceed ninety (90) days. The exclusion process shall be progressive as set forth below:
 - (a) Except in cases involving imminent threats to public health and safety, a person is entitled to an initial written warning that they have violated this Ordinance prior to receiving a Notice of Exclusion.
 - (b) If a person has previously received a written warning that they have violated this Ordinance or if the violation constitutes an imminent threat to public health and safety, the District~~Except as provided in (b) below,~~shall give written Notice signed by the issuing authority ~~shall be given to that~~ person, notifying them that they have ~~who has~~ been excluded from all or part of the District Transit System. The written Notice shall specify the particular violation or reason for exclusion, places and duration of exclusion, just cause for length of exclusion, and the consequences for failure to comply with the notice. Except in cases demonstrated by just cause, the initial length of any exclusion will be one week.
 - (c) If a person has previously been excluded from the District Transit System, the District may provide a subsequent exclusion Notice for

a longer period of time, up to the maximum time allowed under this Ordinance

(bd) In order to ensure the safety, convenience, and comfort of all passengers, a District Vehicle operator may, without giving written Notice of Exclusion, direct a passenger to leave a District Vehicle, or direct a prospective passenger not to board a District Vehicle, if the operator has probable cause to conclude that such passenger is in violation of any provision of the Ordinance. Without written Notice of Exclusion, such exclusion shall be effective only for the route in progress at the time of the exclusion.

(ee) The District will ensure that no person with a disability will be refused transportation except for in circumstances where the individual is engaged in violent behavior, seriously disruptive behavior, engaged in illegal conduct, or represents a direct threat to others. The District acknowledges that certain disabilities may result in the involuntary breach of this Ordinance and therefore will review each alleged violation on a case-by-case basis.

(2) A Notice of Exclusion shall be effective immediately upon issuance and shall remain in effect until the exclusion expires, is terminated by the District, or is rendered ineffective upon appeal. Any person receiving a Notice of Exclusion may appeal in writing under the following procedures:

(a) Appeals must be in writing and are allowed at any point during suspension. Suspension lengths will be determined by the issuing party by considering due process and if the event preceding exclusion is a reoccurring offense. These determinations will be noted on the Notice of Exclusion.~~delivered to the District Appeals Manager within ten (10) days of receipt of the Notice of Exclusion. For appeals sent by mail, timeliness shall be determined by the date postmarked.~~

(b) The District Appeals Officer shall review the appeal and issue a decision within ten (10) days after receipt of the appeal. He or she shall notify appellant, in writing, of the decision. The exclusion shall remain in effect during the pendency of the appeal.

(c) If the decision on appeal is in favor of the excluded person, the period of exclusion set forth in the Notice of Exclusion shall be terminated immediately. If the appellant is dissatisfied with the ruling of the District Appeals Officer, he or she may appeal to the District General Manager.

(d) Appeals to the District General Manager must be made within ten (10) days of the of the District Appeals Officer's decision can be made any time during the suspension. Appellants shall have the right to present information at a meeting open to the public, if desired, and will be notified of the date, time, and location.

(e) The District General Manager shall render a decision within fifteen (15) days after receiving the appeal. The decision by the District General Manager shall be final.

(3) Notwithstanding (2) above, at any time during the period of exclusion, a person who has received a Notice of Exclusion may apply to the District Appeals Officer for a variance to allow the person to enter upon the

District Transit System. The District Appeals Officer may, at his or her sole discretion, grant a variance if the person establishes a need to enter upon the District Transit System for reasons of employment, medical treatment or similar good cause. A variance may include such conditions as the District Appeals Officer determines will prevent future offenses.

- (4) A person excluded under this section may not enter or remain upon any part of the District Transit System from which the person is excluded during the stated period of exclusion. In addition to penalties imposed by this Ordinance, an excluded person who enters or remains upon any District Vehicle or part of the District Transit System from which the person has been excluded, may be charged with Criminal Trespass in the Second Degree, ORS 164.245, or as amended hereafter, and subjected to the penalties thereto.

1.25 Violations and Enforcement.

- (1) Any Police Officer, Safety and Inspector Officer, or Operator has the authority to refuse entrance on a District Vehicle or District Facility, require departure from a District Vehicle or District Facility, or to require a seating change, of any person who violates this ordinance, regardless of location and regardless of pass, transfer, ticket, or valid fare.
- (2) In addition to being excluded from the system pursuant to §1.20 of this Ordinance, any person who violates this Ordinance commits a violation as defined in ORS 153.008 to 153.025 and, upon conviction, may be punished by a fine of not more than \$250, in addition to other penalties provide by law.
- (3) Any Police Officer as well as Safety and Inspector Officer is authorized to issue citations to any person who violates any provision of this Ordinance. Safety and Inspector Officers are not Police Officers and only have the powers to arrest afforded a private person under ORS 133.225.

1.30 Jurisdiction. The laws of the State of Oregon, and all local laws of the jurisdiction where any infraction occurs, apply with equal force and effect to the District Transit System. Police Officers are expressly authorized to enforce all applicable State and local laws, and this Ordinance, upon the District Transit System.

1.35 Severability. It is hereby declared to be the legislative intent of Tillamook County Transportation District that the provisions of this Ordinance are severable, and if any provision, clause, section, or part is held illegal, invalid, or unconstitutional or inapplicable to any person or circumstance, the remaining provisions shall continue to be in force and such partial illegality, invalidity, unconstitutionality or inapplicability shall not affect or impair the application of the remaining provisions to other persons and circumstances.

2.0 Effective Date. These amendments to Ordinance 3 shall become effective thirty (30) days after their adoption.

Passed and adopted by the District Board this ____ day of _____, 2014
and signed by the Board Chair and Board Clerk in authentication of its passage.

TILLAMOOK COUNTY TRANSPORTATION DISTRICT

First Reading: _____

Board Chair

Second Reading: _____

Effective Date: _____

Attest:

Board Clerk

Tillamook County Transportation District

Normal Trial Balance

From 7/1/2025 Through 7/31/2025

<u>Account Code</u>	<u>Account Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
1001	General Checking Account #4558	338,764.35	
1006	Payroll Checking #5614		4,580.44
1009	NW RIDES ACCOUNT #8510	1,137,306.36	
1011	Prop. Mgmt. Checking #7071	1,721.75	
1012	NWOTA #4564	50,412.04	
1020	LGIP1020 #5879	1,110,301.13	
1030	LGIP1030 #5931	1,088,615.13	
1035	LGIP1035 #6518	119,139.12	
1040	Petty Cash	200.00	
		<hr/>	<hr/>
Report Total		3,846,459.88	4,580.44
		<hr/>	<hr/>
Report Difference		3,841,879.44	
		<hr/>	

[Signature]
9/15/2025

Tillamook County Transportation District

Financial Statement

01 - General Fund

From 7/1/2025 Through 7/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	8%
Resources						
Working Capital						
Fares	3500	0.00	100,604.67	1,207,256.00	(1,207,256.00)	0.00%
Contract Revenue	4000	15,238.79	10,841.67	130,100.00	(114,861.21)	11.71%
Property Tax	4020	0.00	25,806.42	309,677.00	(309,677.00)	0.00%
Past Years Property Tax	4100	6,525.99	105,488.42	1,265,861.00	(1,259,335.01)	0.51%
State Timber Revenue	4110	1,978.68	1,054.83	12,658.00	(10,679.32)	15.63%
Mass Transit State Payroll Tax	4120	0.00	16,964.50	203,574.00	(203,574.00)	0.00%
Capital Grants	4130	0.00	9,359.25	112,311.00	(112,311.00)	0.00%
Grants - FTA 5311	4210	0.00	120,916.67	1,451,000.00	(1,451,000.00)	0.00%
Grants - COVID	4220	0.00	64,538.92	774,467.00	(774,467.00)	0.00%
Grants - 5311 (f)	4221	0.00	8,333.33	100,000.00	(100,000.00)	0.00%
Grants - 5310	4240	0.00	245,556.67	2,946,680.00	(2,946,680.00)	0.00%
Grants - 5305	4245	0.00	8,943.58	107,323.00	(107,323.00)	0.00%
Miscellaneous Income	4246	0.00	15,000.00	180,000.00	(180,000.00)	0.00%
Sale of Assets - Income	4400	0.00	1,133.42	13,601.00	(13,601.00)	0.00%
Interest Income	4410	0.00	833.33	10,000.00	(10,000.00)	0.00%
Transfer from Capital Reserve	4510	4,216.08	2,916.67	35,000.00	(30,783.92)	12.04%
Transfer from Veh. Purch. Res.	4914	0.00	(304,686.00)	(304,686.00)	304,686.00	0.00%
Transfer from NWOTA	4915	0.00	(42,225.00)	(42,225.00)	42,225.00	0.00%
Transfer from STIF Fund	4917	0.00	(250.00)	(3,000.00)	3,000.00	0.00%
Transfer from BW Res	4918	0.00	(69,762.33)	(837,148.00)	837,148.00	0.00%
Total Resources	4920	27,959.54	303,229.02	7,654,309.00	(7,626,349.46)	0.37%
Expenses						
Personnel Services						

Expenses
Personnel Services

Date: 9/14/25 05:59:26 PM

MONTHLY BOARD REPORTING - ALL ACCOUNTS

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Tillamook County Transportation District

Financial Statement

01 - General Fund

From 7/1/2025 Through 7/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	8%
Payroll: Administration	42,319.01	47,570.25	42,319.01	570,843.00	528,523.99	7.41%
Payroll: Dispatch	9,292.94	14,195.00	9,292.94	170,340.00	161,047.06	5.45%
Payroll: Drivers	61,761.87	114,657.83	61,761.87	1,375,894.00	1,314,132.13	4.48%
Payroll: Maintenance	10,023.81	15,999.00	10,023.81	191,988.00	181,964.19	5.22%
Payroll Expense	10,844.38	25,014.83	10,844.38	300,178.00	289,333.62	3.61%
Payroll Healthcare	28,211.45	35,576.08	28,211.45	426,913.00	398,701.55	6.60%
Payroll Retirement	4,994.30	6,282.84	4,994.30	75,394.00	70,399.70	6.62%
Payroll Veba	3,223.20	3,090.66	3,223.20	37,088.00	33,864.80	8.69%
Workers Compensation Ins.	37,945.95	3,272.17	37,945.95	39,266.00	1,320.05	96.63%
Total Personnel Services	208,616.91	265,658.66	208,616.91	3,187,904.00	2,979,287.09	6.54%
Materials and Services						
Professional Services						
Planning	24,781.40	8,250.58	24,781.40	99,007.00	74,225.60	25.02%
Dues & Subscriptions	0.00	16,666.67	0.00	200,000.00	200,000.00	0.00%
Office Equipment R&R	2,230.99	2,242.08	2,230.99	26,905.00	24,674.01	8.29%
Computer R&M	0.00	141.33	0.00	1,696.00	1,696.00	0.00%
Fees & Licenses	1,618.49	2,205.01	1,618.49	26,460.00	24,841.51	6.11%
Insurance	786.93	4,046.08	786.93	48,553.00	47,766.07	1.62%
Office Expense	0.00	17,947.58	0.00	215,371.00	215,371.00	0.00%
Board Expense	801.22	662.50	801.22	7,950.00	7,148.78	10.07%
Operational Expense	1,478.58	2,186.42	1,478.58	26,237.00	24,758.42	5.63%
Drug & Alcohol Administration	3,008.95	3,230.84	3,008.95	38,770.00	35,761.05	7.76%
Marketing	460.00	212.50	460.00	2,550.00	2,090.00	18.03%
Telephone Expense	173.08	1,958.33	173.08	23,500.00	23,326.92	0.73%
Travel & Training	1,322.61	1,194.17	1,322.61	14,330.00	13,007.39	9.22%
Vehicle Expense	235.79	1,550.00	235.79	18,600.00	18,364.21	1.26%
	3,059.93	14,583.33	3,059.93	175,000.00	171,940.07	1.74%

Tillamook County Transportation District

Financial Statement

01 - General Fund

From 7/1/2025 Through 7/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	8%
5245 Diesel & Gasoline Fuel	18,530.18	19,166.67	18,530.18	230,000.00	211,469.82	8.05%
5247 Propane Fuel	0.00	2,500.00	0.00	30,000.00	30,000.00	0.00%
5260 Postage	160.99	100.00	160.99	1,200.00	1,039.01	13.41%
5266 Member Mileage Reimbursement	10,000.00	3,333.33	10,000.00	40,000.00	30,000.00	25.00%
5270 Mgmt/Labor Recreation Fund	0.00	509.92	0.00	6,119.00	6,119.00	0.00%
5285 Transit Center Maint	125.97	0.00	125.97	0.00	(125.97)	0.00%
5340 Property Maint. & Repair	92.00	0.00	92.00	0.00	(92.00)	0.00%
5346 Operations Facility Maint.	102.05	291.67	102.05	3,500.00	3,397.95	2.91%
Total Materials and Services	68,969.16	102,979.01	68,969.16	1,235,748.00	1,166,778.84	5.58%
Transfers						
9110 Transfer to Property Mgmt	0.00	82,789.00	0.00	82,789.00	82,789.00	0.00%
9150 Transfer to Vehicle Reserve	0.00	833.33	0.00	10,000.00	10,000.00	0.00%
9160 Transfer to NWOTA Fund	0.00	92,955.58	0.00	1,115,467.00	1,115,467.00	0.00%
9180 Unappropriated Ending Fund Bal	0.00	134,920.75	0.00	1,619,049.00	1,619,049.00	0.00%
Total Transfers	0.00	311,498.66	0.00	2,827,305.00	2,827,305.00	0.00%
Capital Outlay						
Capital Purchases						
6000 Bus Replacement/Addition	0.00	212,440.83	0.00	2,549,290.00	2,549,290.00	0.00%
6010 Van Replacement/Addition	0.00	14,955.00	0.00	179,460.00	179,460.00	0.00%
6020 Computer Upgrade	0.00	15,000.00	0.00	15,000.00	15,000.00	0.00%
6040 Bus Stop Signage/Shelters	0.00	10,000.00	0.00	10,000.00	10,000.00	0.00%
6050 Other Capital Projects	0.00	5,000.00	0.00	60,000.00	60,000.00	0.00%
Total Capital Purchases	0.00	257,395.83	0.00	2,813,750.00	2,813,750.00	0.00%
Total Capital Outlay	0.00	257,395.83	0.00	2,813,750.00	2,813,750.00	0.00%
Total Expenses	277,586.07	937,532.16	277,586.07	10,064,707.00	9,787,120.93	2.76%

Tillamook County Transportation District

Financial Statement

02 - Property Management Fund
From 7/1/2025 Through 7/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	8%
Resources						
Working Capital	0.00	3,750.00	0.00	45,000.00	(45,000.00)	0.00%
Lease Income	0.00	2,100.00	0.00	25,200.00	(25,200.00)	0.00%
Lease Operational Exp Income	0.00	900.00	0.00	10,800.00	(10,800.00)	0.00%
Transfer From General Fund	0.00	(6,899.08)	0.00	(82,789.00)	82,789.00	0.00%
Transfer From Capital Improvem	0.00	(125,000.00)	0.00	(125,000.00)	125,000.00	0.00%
Total Resources	<u>0.00</u>	<u>(125,149.08)</u>	<u>0.00</u>	<u>(126,789.00)</u>	<u>126,789.00</u>	<u>0.00%</u>
Expenses						
Materials and Services						
Professional Services	0.00	166.67	0.00	2,000.00	2,000.00	0.00%
Transit Center Maint	2,423.64	20,000.00	2,423.64	20,000.00	17,576.36	12.11%
Property Operating Expense	1,343.92	6,500.00	1,343.92	78,000.00	76,656.08	1.72%
Property Maint. & Repair	1,575.00	2,666.67	1,575.00	32,000.00	30,425.00	4.92%
Total Materials and Services	<u>5,342.56</u>	<u>29,333.34</u>	<u>5,342.56</u>	<u>132,000.00</u>	<u>126,657.44</u>	<u>4.05%</u>
Capital Outlay						
Debt Service						
OTIB TVC Loan 0071	0.00	456.58	0.00	5,479.00	5,479.00	0.00%
OTIB Loan 0061	0.00	2,192.50	0.00	26,310.00	26,310.00	0.00%
Total Debt Service	<u>0.00</u>	<u>2,649.08</u>	<u>0.00</u>	<u>31,789.00</u>	<u>31,789.00</u>	<u>0.00%</u>
Capital Purchases						
Building Repair & Renovation	0.00	125,000.00	0.00	125,000.00	125,000.00	0.00%
Total Capital Purchases	<u>0.00</u>	<u>125,000.00</u>	<u>0.00</u>	<u>125,000.00</u>	<u>125,000.00</u>	<u>0.00%</u>
Total Capital Outlay	<u>0.00</u>	<u>127,649.08</u>	<u>0.00</u>	<u>156,789.00</u>	<u>156,789.00</u>	<u>0.00%</u>
Total Expenses	<u>5,342.56</u>	<u>156,982.42</u>	<u>5,342.56</u>	<u>288,789.00</u>	<u>283,446.44</u>	<u>1.85%</u>

Tillamook County Transportation District

Financial Statement

04 - Capital Reserve Fund

From 7/1/2025 Through 7/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	8%
Resources						
Working Capital	0.00	88,666.58	0.00	1,063,999.00	(1,063,999.00)	0.00%
Interest Income	4,236.50	2,916.67	4,236.50	35,000.00	(30,763.50)	12.10%
Total Resources	4,236.50	91,583.25	4,236.50	1,098,999.00	(1,094,762.50)	0.39%
Expenses						
Transfers						
Transfer to General Fund	0.00	125,000.00	0.00	125,000.00	125,000.00	0.00%
Transfer to GF Grant Match	0.00	25,390.50	0.00	304,686.00	304,686.00	0.00%
Reserve for Future Expenditure	0.00	55,776.08	0.00	669,313.00	669,313.00	0.00%
Total Transfers	0.00	206,166.58	0.00	1,098,999.00	1,098,999.00	0.00%
Total Expenses	0.00	206,166.58	0.00	1,098,999.00	1,098,999.00	0.00%

Tillamook County Transportation District

Financial Statement

05 - Vehicle Purchase Reserve Fund

From 7/1/2025 Through 7/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	8%
Resources						
Working Capital						
3500	0.00	3,102.08	0.00	37,225.00	(37,225.00)	0.00%
Transfer From General Fund						
4911	0.00	(833.33)	0.00	(10,000.00)	10,000.00	0.00%
Total Resources	0.00	2,268.75	0.00	27,225.00	(27,225.00)	0.00%
Expenses						
Transfers						
Transfer to LGIP 5931						
9100	0.00	42,225.00	0.00	42,225.00	42,225.00	0.00%
Reserve for Future Expenditure						
9175	0.00	416.67	0.00	5,000.00	5,000.00	0.00%
Total Transfers	0.00	42,641.67	0.00	47,225.00	47,225.00	0.00%
Total Expenses	0.00	42,641.67	0.00	47,225.00	47,225.00	0.00%

Tillamook County Transportation District

Financial Statement

06 - Bus Wash Maintenance Reserve

From 7/1/2025 Through 7/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	8%
Resources						
Working Capital	3500	0.00	1,928.33	23,140.00	(23,140.00)	0.00%
Total Resources		0.00	1,928.33	23,140.00	(23,140.00)	0.00%
Expenses						
Transfers						
Transfer to General Fund	9130	0.00	18,140.00	18,140.00	18,140.00	0.00%
Reserve for Future Expenditure	9175	0.00	416.67	5,000.00	5,000.00	0.00%
Total Transfers		0.00	18,556.67	23,140.00	23,140.00	0.00%
Total Expenses		0.00	18,556.67	23,140.00	23,140.00	0.00%

Tillamook County Transportation District

Financial Statement

08 - Northwest Oregon Transit Allia
From 7/1/2025 Through 7/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	8%
Resources						
Working Capital	0.00	6,666.67	0.00	80,000.00	(80,000.00)	0.00%
NWOTA Partner Cont. Match	0.00	29,542.50	0.00	354,510.00	(354,510.00)	0.00%
Transfer From General Fund	0.00	(92,955.58)	0.00	(1,115,467.00)	1,115,467.00	0.00%
Total Resources	<u>0.00</u>	<u>(56,746.41)</u>	<u>0.00</u>	<u>(680,957.00)</u>	<u>680,957.00</u>	<u>0.00%</u>
Expenses						
Materials and Services						
Professional Services	0.00	333.33	0.00	4,000.00	4,000.00	0.00%
Administrative Support	0.00	2,083.33	0.00	25,000.00	25,000.00	0.00%
Website Maintenance	0.00	3,333.33	0.00	40,000.00	40,000.00	0.00%
Marketing	0.00	416.67	0.00	5,000.00	5,000.00	0.00%
Travel & Training	0.00	1,000.00	0.00	1,000.00	1,000.00	0.00%
Total Materials and Services	<u>0.00</u>	<u>7,166.66</u>	<u>0.00</u>	<u>75,000.00</u>	<u>75,000.00</u>	<u>0.00%</u>
Transfers						
Transfer to General Fund	0.00	250.00	0.00	3,000.00	3,000.00	0.00%
Unappropriated Ending Fund Bal	0.00	29,709.17	0.00	356,510.00	356,510.00	0.00%
Total Transfers	<u>0.00</u>	<u>29,959.17</u>	<u>0.00</u>	<u>359,510.00</u>	<u>359,510.00</u>	<u>0.00%</u>
Capital Outlay						
Capital Purchases						
Bus Stop Signage/Shelters	0.00	92,955.58	0.00	1,115,467.00	1,115,467.00	0.00%
Total Capital Purchases	<u>0.00</u>	<u>92,955.58</u>	<u>0.00</u>	<u>1,115,467.00</u>	<u>1,115,467.00</u>	<u>0.00%</u>
Total Capital Outlay	<u>0.00</u>	<u>92,955.58</u>	<u>0.00</u>	<u>1,115,467.00</u>	<u>1,115,467.00</u>	<u>0.00%</u>
Total Expenses	<u>0.00</u>	<u>130,081.41</u>	<u>0.00</u>	<u>1,549,977.00</u>	<u>1,549,977.00</u>	<u>0.00%</u>

Tillamook County Transportation District

Financial Statement

09 - NW RIDES ACCOUNT

From 7/1/2025 Through 7/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	8%
Resources						
Working Capital	0.00	74,000.00	0.00	888,000.00	(888,000.00)	0.00%
4026 NWR Revenue	476,030.66	425,000.00	476,030.66	5,100,000.00	(4,623,969.34)	9.33%
4027 NWR Reserve	0.00	38,333.33	0.00	460,000.00	(460,000.00)	0.00%
Total Resources	<u>476,030.66</u>	<u>537,333.33</u>	<u>476,030.66</u>	<u>6,448,000.00</u>	<u>(5,971,969.34)</u>	<u>7.38%</u>
Expenses						
Personnel Services						
Payroll: Administration	32,437.81	46,258.33	32,437.81	555,100.00	522,662.19	5.84%
5041 Payroll: Indirect	1,101.28	1,310.83	1,101.28	15,730.00	14,628.72	7.00%
5050 Payroll Expense	2,892.65	6,013.58	2,892.65	72,163.00	69,270.35	4.00%
5051 Payroll Healthcare	11,462.58	7,381.50	11,462.58	88,578.00	77,115.42	12.94%
5052 Payroll Retirement	1,686.65	1,051.42	1,686.65	12,617.00	10,930.35	13.36%
5053 Payroll Veba	1,359.64	1,450.00	1,359.64	17,400.00	16,040.36	7.81%
Workers Compensation Ins.	0.00	34.33	0.00	412.00	412.00	0.00%
Total Personnel Services	<u>50,940.61</u>	<u>63,499.99</u>	<u>50,940.61</u>	<u>762,000.00</u>	<u>711,059.39</u>	<u>6.69%</u>
Materials and Services						
Professional Services	4,040.00	3,105.75	4,040.00	37,269.00	33,229.00	10.84%
5140 Office Equipment R&R	0.00	166.00	0.00	1,992.00	1,992.00	0.00%
5145 Computer R&M	2,207.64	4,053.17	2,207.64	48,638.00	46,430.36	4.53%
5150 Fees & Licenses	0.00	5,000.00	0.00	60,000.00	60,000.00	0.00%
5160 Insurance	0.00	682.00	0.00	8,184.00	8,184.00	0.00%
5170 Office Expense	328.15	416.67	328.15	5,000.00	4,671.85	6.56%
5180 Operational Expense	100.12	583.33	100.12	7,000.00	6,899.88	1.43%
5210 Telephone Expense	1,756.63	2,002.33	1,756.63	24,028.00	22,271.37	7.31%
5220 Travel & Training	0.00	750.00	0.00	9,000.00	9,000.00	0.00%

Tillamook County Transportation District

Financial Statement

09 - NW RIDES ACCOUNT

From 7/1/2025 Through 7/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	8%
5260 Postage	0.00	20.83	0.00	250.00	250.00	0.00%
5265 Purchased Transportation	149,721.51	295,149.58	149,721.51	3,541,795.00	3,392,073.49	4.22%
5266 Member Mileage Reimbursement	60,000.00	25,000.00	60,000.00	300,000.00	240,000.00	20.00%
5267 Volunteer Mileage Reimburse	54,085.50	29,750.00	54,085.50	357,000.00	302,914.50	15.15%
5281 Office Rent	0.00	2,100.00	0.00	25,200.00	25,200.00	0.00%
5300 Property Operating Expense	0.00	900.00	0.00	10,800.00	10,800.00	0.00%
Total Materials and Services	272,239.55	369,679.66	272,239.55	4,436,156.00	4,163,916.45	6.14%
Transfers						
9175 Reserve for Future Expenditure	0.00	35,666.67	0.00	428,000.00	428,000.00	0.00%
9180 Unappropriated Ending Fund Bal	0.00	68,487.00	0.00	821,844.00	821,844.00	0.00%
Total Transfers	0.00	104,153.67	0.00	1,249,844.00	1,249,844.00	0.00%
Total Expenses	323,180.16	537,333.32	323,180.16	6,448,000.00	6,124,819.84	5.01%

Tillamook County Transportation District
Financial Statement

10 - STIF

From 7/1/2025 Through 7/31/2025

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	8%
Resources						
Working Capital	0.00	62,079.17	0.00	744,950.00	(744,950.00)	0.00%
4134 STIF Payroll Formula	94,198.00	406,337.00	94,198.00	406,337.00	(312,139.00)	23.18%
4135 STIF Population Formula	21,827.00	6,890.58	21,827.00	82,687.00	(60,860.00)	26.39%
4136 STIF Intercommunity	0.00	20,533.33	0.00	246,400.00	(246,400.00)	0.00%
4137 STIF Discretionary	0.00	71,997.00	0.00	71,997.00	(71,997.00)	0.00%
Interest Income	394.92	5,000.00	394.92	5,000.00	(4,605.08)	7.89%
4510	116,419.92	572,837.08	116,419.92	1,557,371.00	(1,440,951.08)	7.48%
Total Resources						
	116,419.92	572,837.08	116,419.92	1,557,371.00	(1,440,951.08)	7.48%
Expenses						
Special Payments						
5200 STIF Payments to Recipients	0.00	24,927.00	0.00	24,927.00	24,927.00	0.00%
5201 STIF Payments to Recipients	0.00	400.00	0.00	4,800.00	4,800.00	0.00%
Total Special Payments	0.00	25,327.00	0.00	29,727.00	29,727.00	0.00%
Transfers						
9130 Transfer to General Fund	0.00	69,762.33	0.00	837,148.00	837,148.00	0.00%
9175 Reserve for Future Expenditure	0.00	16,666.67	0.00	200,000.00	200,000.00	0.00%
9180 Unappropriated Ending Fund Bal	0.00	40,874.67	0.00	490,496.00	490,496.00	0.00%
Total Transfers	0.00	127,303.67	0.00	1,527,644.00	1,527,644.00	0.00%
Total Expenses	0.00	152,630.67	0.00	1,557,371.00	1,557,371.00	0.00%

Tillamook County Transportation District

Check/Voucher Register

1001 - General Checking Account #4558

From 7/1/2025 Through 7/31/2025

Docume... Number	Document Date	Transaction Amount	Payee	Transaction Description
19298	7/11/2025	662.03	ASTOUND	Phone Service 5/27-6/26/2025
19299	7/11/2025	9,185.32	CARSON OIL CO INC	Fuel 6/16-6/30/2025
19300	7/11/2025	2,254.04	CATHY BOND	GFOA Training Expense Report
19301	7/11/2025	2.45	CENTURYLINK	Local Fax 6/21-7/20/2025
19302	7/11/2025	72.25	City Of Tillamook	TVC Water 6/1-6/30/2025
19303	7/11/2025	1,441.90	Coast Printing & Stationery	6529 Vouchers / 6556 Annual Report
19304	7/11/2025	97.93	CRYSTAL AND SIERRA SPRINGS	Water Service 6/12-6/26/2025
19305	7/11/2025	880.00	Eleanor Carey	Graphics for Annual Report
19306	7/11/2025	40.00	Kirsten Brown	CDL Permit
19307	7/11/2025	1,407.10	Marie Mills Center, Inc	TVC Janitorial Service June 2025
19307	7/11/2025	55.39	Marie Mills Center, Inc	TVC Janitorial Supplies June 2025
19308	7/11/2025	2,409.50	Miller Nash LLP	ATU Legal Services
19309	7/11/2025	224.37	Office Depot Credit Plan	Office Supplies
19310	7/11/2025	222.67	Rosenberg Builders Supply	POA #58615 June 2025
19311	7/11/2025	90.00	STEVE SCHWABE	DOT Medical Card
19312	7/11/2025	6,192.51	Tillamook County	Board Elections 2025
19313	7/11/2025	400.80	VERIZON	Tablet Service 5/27-6/26/2025
19314	7/11/2025	125.97	IconiPro Security & Alarms	TVC Security Services 8/1-10/31/25
19315	7/11/2025	450.00	Brian Wagner	PAYROLL CORRECTION 7.11.2025
19316	7/11/2025	450.00	Stacy West	PAYROLL CORRECTION 7.11.2025
19317	7/16/2025	803.80	ABILA	Abila Managed Plan 8/15-9/14/2025
19318	7/16/2025	500.00	BIO-MED TESTING SERVICE, INC.	Pre Employment/Random Testing
19319	7/16/2025	1,013.84	CINTAS	POA June 2025
19320	7/16/2025	141.22	O'REILLY AUTOMOTIVE STORES	POA JUNE 2025
19321	7/16/2025	3,842.50	JORDAN RAMIS, PC	Bus Stop Improvement Grant 35084
19322	7/16/2025	2,871.91	Les Schwab Tire Center	POA June 2025
19323	7/16/2025	7,276.50	Miller Nash LLP	ATU Legal Services
19324	7/16/2025	3,307.54	DAVISON AUTO PARTS, INC.	POA June 2025
19325	7/16/2025	610.99	Schetky Northwest Sales, Inc.	Two Gear Rack
19326	7/16/2025	75.81	Tillamook Motor Co.	Part - Hose
19329	7/31/2025	705.92	ATU LOCAL #757	UNION DUES JULY 2025
19330	7/31/2025	4,582.84	HRA VEBE TRUST	HRA VEBE JULY 2025
19331	7/29/2025	121.95	Pacific Office Automation	NWR/TCTD Copier Usage 6/9-7/9/2025
19332	7/29/2025	8,992.80	CARSON OIL CO INC	7/1-7/15/2025 Fuel
19333	7/29/2025	50.00	David McCall	Board Meeting 7/16/2025
19334	7/29/2025	50.00	Eric Sappington	Board Meeting 7/16/2025
19335	7/29/2025	68.84	Fred Meyer Customer Charges	Ref# 076794/043897
19336	7/29/2025	50.00	Gary A. Hanenkrat	Board Meeting 7/16/2025
19337	7/29/2025	2,142.90	GenXsys Solutions, LLC	JULY 2025 Managed Service Fund
19337	7/29/2025	475.54	GenXsys Solutions, LLC	JULY 2025 Server Storage Virus Plan
19338	7/29/2025	7,422.20	INNOVA LEGAL ADVISORS	ATU Legal Services
19339	7/29/2025	50.00	Jonathan Bean	Board Meeting 7/16/2025
19340	7/29/2025	120.00	MARK STRICKER	DOT Medical Card
19341	7/29/2025	50.00	Marni Johnston	Board Meeting 7/16/2025
19342	7/29/2025	120.00	DONALD ANDERSON	DOT Medical Card
19343	7/29/2025	50.00	Nan Devlin	Board Meeting 7/16/2025
19344	7/29/2025	74.38	Office Depot Credit Plan	Dividers for Board Binders
19344	7/29/2025	40.80	Office Depot Credit Plan	TCTD Copier Paper
19345	7/29/2025	1,950.00	Oregon Transit Association	Membership Dues 2025-2026
19346	7/29/2025	56.73	Tillamook PUD	LB Electric 6/12-7/12/2025
19346	7/29/2025	45.32	Tillamook PUD	SB Electric 6/12-7/12/2025
19347	7/29/2025	50.00	VERN RESSLER	Board Meeting 7/16/2025
19349	7/31/2025	946.32	PACIFIC SOURCE	FSA JULY 2025
19352	7/31/2025	1,066.24	MUTUAL OF OMAHA	LIFE/LTD/STD JULY 2025
19353	7/31/2025	39,868.00	SPECIAL DISTRICTS INS. SERVICE	HEALTH/DENTAL BENEFITS JULY 2025
404573...	7/25/2025	326.02	UNITED STATES TREASURY	US Treasury Check
404573...	7/25/2025	(326.02)	UNITED STATES TREASURY	US Treasury Check

Tillamook County Transportation District

Check/Voucher Register

1001 - General Checking Account #4558

From 7/1/2025 Through 7/31/2025

<u>Docume... Number</u>	<u>Document Date</u>	<u>Transaction Amount</u>	<u>Payee</u>	<u>Transaction Description</u>
ACH 06.2025	7/18/2025	2,359.85	Elan Financial Services	Umpqua 05/24-06/25/2025
ACH POA 7.25	7/31/2025	254.45	Pacific Office Automation	OFFICE LEASE 7.2025
ACH SAIF 25-26	7/25/2025	37,945.95	SAIF	WORKERS COMP FY25-26
ACH ZOOM 7.25	7/31/2025	40.00	ZOOM VIDEO COMMUNICATIONS INC	ZOOM 7.2025
Report Total		<u>156,859.37</u>		

Tillamook County Transportation District

Check/Voucher Register

1006 - Payroll Checking #5614

From 7/1/2025 Through 7/31/2025

Document Number	Document Date	Transaction Amount	Payee	Transaction Description
ACH ADP 7.2025	7/22/2025	921.20	ADP, LLC	MONTHLY PAYROLL AND SERVICE FEES
ACH AFLAC 7.25	7/15/2025	531.06	AFLAC	AFLAC 7.2025
Report Total		1,452.26		

Tillamook County Transportation District

Check/Voucher Register

1009 - NW RIDES ACCOUNT #8510

From 7/1/2025 Through 7/31/2025

Docume... Number	Document Date	Transaction Amount	Payee	Transaction Description
4665	7/11/2025	4,485.50	WILLIAM NERENBERG	Volunteer MR May 2025
4666	7/11/2025	1,546.99	ASTOUND	Phone Service 5/27-6/26/2025
4667	7/11/2025	2.45	CENTURYLINK	Local Fax 6/21-7/20/2025
4668	7/11/2025	97.93	CRYSTAL AND SIERRA SPRINGS	Water Service 6/12-6/26/2025
4669	7/11/2025	2,934.30	JANNA SMITH	Volunteer MR June 2025
4670	7/11/2025	362.90	JOY WINKELHAKE	Volunteer MR June 2025
4671	7/11/2025	5,324.90	KANDIS LIDAY	Volunteer MR June 2025
4672	7/11/2025	92.40	LEANN CHUINARD	Volunteer MR June 2025
4673	7/11/2025	33.00	Oregon State Police	NWR Background Check
4674	7/11/2025	4,040.00	Essential Credential Exchange	NWR Compliance Company
4675	7/11/2025	4,302.20	SEAN REKART	Volunteer MR June 2025
4676	7/11/2025	18.91	Julienne J. Deputy	Volunteer Program
4677	7/16/2025	255.00	MEDIX AMBULANCE	NWR June 2025 After Hours Phone
4678	7/29/2025	701.25	EC Electric	NWR New Space/TCTD Building Repairs
4679	7/29/2025	49,682.32	NATIONAL BUSINESS FURNITURE	NWR Furniture for New Space
4680	7/29/2025	79.51	Pacific Office Automation	NWR/TCTD Copier Usage 6/9-7/9/2025
4681	7/29/2025	875.00	GenXsys Solutions, LLC	JULY 2025 NWR Computer Support Services
4681	7/29/2025	857.10	GenXsys Solutions, LLC	JULY 2025 Managed Service Fund
4681	7/29/2025	475.54	GenXsys Solutions, LLC	JULY 2025 Server Storage Virus Plan
4682	7/29/2025	48.21	Julienne J. Deputy	NWR Employee Appreciation Meal
4683	7/31/2025	3,215.00	AAA RIDE ASSIST	AAA 6/15-6/20/2025
4683	7/31/2025	3,991.50	AAA RIDE ASSIST	NWR Provider 6/23-6/30/2024
4684	7/31/2025	10,986.75	COLUMBIA MEDICAL	CM 6/15-6/21/2025
4684	7/31/2025	12,799.50	COLUMBIA MEDICAL	CM 6/22-6/30/2025
4685	7/31/2025	5,923.00	COLUMBIA COUNTY RIDER	CCR 6.2025
4686	7/31/2025	4,621.50	DIRECT MEDICAL TRANSPORTATION	DM 6/15-6/22/2025
4686	7/31/2025	7,112.00	DIRECT MEDICAL TRANSPORTATION	DM 6/23-6/30/2025
4687	7/31/2025	12,210.50	K & M MEDIVAN	KM 6/1-6/8/2025
4687	7/31/2025	10,881.00	K & M MEDIVAN	KM 6/16-6/22/2025
4687	7/31/2025	13,769.00	K & M MEDIVAN	KM 6/23-6/30/2025
4687	7/31/2025	11,540.00	K & M MEDIVAN	km 6/9-6/15/2025
4688	7/31/2025	7,786.00	MEDIX AMBULANCE	6/15-6/21/2025
4688	7/31/2025	9,302.50	MEDIX AMBULANCE	6/22-6/30/2025
4688	7/31/2025	9,098.00	MEDIX AMBULANCE	6/8-6/14/2025
4689	7/31/2025	17,637.90	METRO WEST	MARCH 2025
4689	7/31/2025	18,358.60	METRO WEST	JUNE 2025
4690	7/31/2025	29,814.00	QUICK CAB LLC	QC JUNE 2025
4691	7/31/2025	6,732.15	Ride Connection Bridge	WS 6/1-6/6/2025
4691	7/31/2025	11,223.75	Ride Connection Bridge	WS 6/21-6/30/2025
4691	7/31/2025	17,425.25	Ride Connection Bridge	WS 6/7-6/20/2025
4692	7/31/2025	19,414.40	RYANS TRANSPORTATION SERVICE	RT 6/15-6/21/2025
4692	7/31/2025	26,219.80	RYANS TRANSPORTATION SERVICE	RT 6/22-6/30/2025
4693	7/31/2025	41.00	SUNSET EMPIRE TRANSIT	MAY 2025
4693	7/31/2025	246.00	SUNSET EMPIRE TRANSIT	JUNE 2025
4694	7/31/2025	2,186.00	AAA RIDE ASSIST	AAA 7/1-7/5/2025
4694	7/31/2025	2,992.00	AAA RIDE ASSIST	AAA 7/13-7/19/2025
4694	7/31/2025	2,681.50	AAA RIDE ASSIST	AAA 7/20-7/26/2025
4694	7/31/2025	3,450.50	AAA RIDE ASSIST	AAA 7/6-7/12/2025
4695	7/31/2025	6,112.50	COLUMBIA MEDICAL	CM 7/1-7/5/2025
4695	7/31/2025	10,415.00	COLUMBIA MEDICAL	CM 7/6-7/12/2025
4696	7/31/2025	4,723.75	DIRECT MEDICAL TRANSPORTATION	DM 7/1-7/6/2025

Tillamook County Transportation District

Check/Voucher Register

1009 - NW RIDES ACCOUNT #8510

From 7/1/2025 Through 7/31/2025

Docume... Number	Document Date	Transaction Amount	Payee	Transaction Description
4696	7/31/2025	5,113.31	DIRECT MEDICAL TRANSPORTATION	DM 7/14-7/20/2025
4696	7/31/2025	5,637.75	DIRECT MEDICAL TRANSPORTATION	DM 7/7-7/13/2025
4697	7/31/2025	5,132.50	MEDIX AMBULANCE	MDX 7/1-7/5/2025
4697	7/31/2025	8,762.50	MEDIX AMBULANCE	MDX 7/13-7/19/2025
4697	7/31/2025	6,802.00	MEDIX AMBULANCE	MDX 7/6-7/12
4698	7/31/2025	13,684.60	RYANS TRANSPORTATION SERVICE	RT 7/1-7/5/2025
4698	7/31/2025	24,722.60	RYANS TRANSPORTATION SERVICE	RT 7/14-7/18/2025
4698	7/31/2025	23,713.80	RYANS TRANSPORTATION SERVICE	RT 7/6-7/12/2025
4699	7/31/2025	18,006.25	TILLAMOOK CNTY TRANS. DIST.	APRIL 2025
4699	7/31/2025	12,501.50	TILLAMOOK CNTY TRANS. DIST.	MAY 2025
4699	7/31/2025	4,607.00	TILLAMOOK CNTY TRANS. DIST.	JUNE 2025
ACH POA 7.25	7/15/2025	254.45	Pacific Office Automation	OFFICE COPIER LEASE
Report Total		508,064.02		

Tillamook County Transportation District

Check/Voucher Register

1011 - Prop. Mgmt. Checking #7071

From 7/1/2025 Through 7/31/2025

<u>Docume...</u> <u>Number</u>	<u>Document</u> <u>Date</u>	<u>Transaction</u> <u>Amount</u>	<u>Payee</u>	<u>Transaction Description</u>
4772	7/11/2025	1,925.00	CHRISSY'S CLEANING SERVICE	Admin. Janitorial 6/4-6/30/2025
4773	7/11/2025	307.43	City Of Tillamook	Admin Water 6/1-6/30/2025
4774	7/11/2025	190.10	City Sanitary Service	June 2025 Cardboard Rent/Recycling 1.5 YD 1XW
4775	7/11/2025	626.06	Marie Mills Center, Inc	Admin Janitorial June 2025
4775	7/11/2025	132.21	Marie Mills Center, Inc	Admin Janitorial Supplies 6/2025
4776	7/11/2025	170.00	Vice Construction, Inc.	Ceiling Tile Repair NWR Space
4777	7/29/2025	701.25	EC Electric	NWR New Space/TCTD Building Repairs
4778	7/29/2025	2,712.00	IconiPro Security & Alarms	Admin Bldg. Video Surveillance & Installation
4779	7/29/2025	107.16	Tillamook PUD	Admin Electric 6/12-7/12/2025
4779	7/29/2025	<u>801.64</u>	Tillamook PUD	TVC Electric 6/12-7/12/2025
Report Total		<u>7,672.85</u>		

Tillamook County Transportation District

Check/Voucher Register

1012 - NWOTA #4564

From 7/1/2025 Through 7/31/2025

<u>Docume...</u> <u>Number</u>	<u>Document</u> <u>Date</u>	<u>Transaction</u> <u>Amount</u>	<u>Payee</u>	<u>Transaction Description</u>
3008	7/11/2025	<u>2,750.00</u>	Madison Ave Collective	July 2025 NW Connector Website
Report Total		<u>2,750.00</u>		

B. Vitulli 9/9/2025

		UMPQUA BANK: CLOSING DATE 07/25/2025	
Date	Vendor	Description of Transaction	Amount
		CATHY BOND	
06/25/25	Language Line	NWR Phone/Interpreter	\$15.80
06/26/25	Marriott Metro	GFOA Training - Meal	\$42.00
06/26/25	Radisson Hotel	GFOA Training - Hotel	\$248.63
06/26/25	Stuptown	GFOA Training - Meal	\$19.85
06/27/25	Talkin Tacos	GFOA Training - Meal	\$31.19
06/27/25	Language Line	NWR Phone/Interpreter	\$11.85
06/28/25	PY Irish Channel	GFOA Training - Meal	\$43.00
06/28/25	W E W CC	GFOA Training - Meal	\$7.50
06/28/25	Language Line	NWR Phone/Interpreter	\$23.70
06/29/25	Maman	GFOA Training - Meal	\$8.14
06/29/25	Cuba Libre	GFOA Training - Meal	\$35.20
06/30/25	Califomia Torill	GFOA Training - Meal	\$12.86
06/30/25	W E W CC	GFOA Training - Meal	\$7.00
07/01/25	Maman	GFOA Training - Meal	\$22.88
07/01/25	City Tap	GFOA Training - Meal	\$29.00
07/02/25	American Indian	GFOA Training - Meal	\$34.38
07/02/25	Endicia	NWR Postage Membership Fees	\$10.99
07/03/25	Tatte Bakery	GFOA Training - Meal	\$22.93
07/03/25	Language Line	NWR Phone/Interpreter	\$27.65
07/03/25	Whitlow's at the Wharf	GFOA Training - Meal	\$23.40
07/04/25	Onstar Services	Membership Fee - Shop Truck	\$15.00
07/08/25	Language Line	NWR Phone/Interpreter	\$35.55
07/09/25	Language Line	NWR Phone/Interpreter	\$47.40
07/09/25	Language Line	NWR Phone/Interpreter	\$59.25
07/10/25	Iron Mountain	Office Shredder Credit	\$5.48
07/13/25	Fieldprint	TCTD Background Check	\$12.50
07/15/25	Endicia	TCTD Postage Membership Fees	\$30.99
07/15/25	Fieldprint	TCTD Background Check	\$12.50
07/16/25	Language Line	NWR Phone/Interpreter	\$27.65
07/16/25	Onstar Services	Membership Fee-Shop Truck Wi Fi	\$11.99
07/16/25	Fieldprint	TCTD Background Check	\$12.50
07/18/25	La Mexicana	Board Meeting Meal	\$92.93
07/17/25	Baudville	Employee Appreciation - 5 Year	\$150.80
07/18/25	Language Line	NWR Phone/Interpreter	\$23.70
07/18/25	Language Line	NWR Phone/Interpreter	\$39.50
07/21/25	Fieldprint	TCTD Background Check	\$12.50
07/22/25	Iron Mountain	Office Shredder	\$181.06
07/23/25	Adobe Inc	Office Software	\$161.96
07/23/25	Fieldprint	NWR Background Check	\$12.50
07/23/25	Language Line	NWR Phone/Interpreter	\$15.80
07/23/25	Language Line	NWR Phone/Interpreter	\$27.65
			\$1,656.20
		BRIAN VITULLI	
07/02/25	Google Cloud	Office Software	\$16.96
07/10/25	VistaPrint	TVC - ADA Window Decals	\$27.79
07/14/25	4Imprint	Marketing - Fair	\$1,115.44
			\$1,160.19
		MIKE REED	
06/27/25	Averill Recycling	Lawn Maintenance	\$10.00
06/30/25	Fred Meyer	Operation Expense -Bus Cleaning Supplies	\$85.38
06/30/25	Averill Recycling	Lawn Maintenance	\$25.00
07/07/25	Ecoguard Pest	Facility Maintenance	\$92.00
07/15/25	USPS	Postage	\$11.70
07/15/25	SDOA	Complaint to Conclusion Training	\$75.00
07/17/25	eBay	Maintenance - Air Spring Service Kits	\$332.00
			\$631.08
		Interest Charged	\$23.43
		Grand Total Due	\$3,470.90
		DATE	

APPROVAL



July 2025 Statement

Open Date: 06/26/2025 Closing Date: 07/25/2025

Visa® Company Card with Rewards

TILLAMOOK CNTY TRANS (CPN 001469460)

New Balance	\$3,470.90
Minimum Payment Due	\$58.00
Payment Due Date	08/22/2025

Reward Points	
Earned This Statement	3,870
Reward Center Balance	160,076
as of 07/24/2025	
For details, see your rewards summary.	

Page 1 of 4

Account: 7790

Elan Financial
Services

1-866-552-8855

BUS 30 ELN

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15

Activity Summary

Previous Balance	+	\$2,359.85
Payments	-	\$2,359.85CR
Other Credits	-	\$5.48CR
Purchases	+	\$3,452.95
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged	+	\$23.43
New Balance	=	\$3,470.90
Past Due		\$0.00
Minimum Payment Due		\$58.00
Credit Line		\$10,000.00
Available Credit		\$6,529.10
Days in Billing Period		30

Tillamook County
Transportation District

AUG 05 2025

Account
Approval

Payment Options:



Mail payment coupon
with a check



Pay online at
myaccountaccess.com



Pay by phone
1-866-552-8855

Please detach and send coupon with check payable to: Elan Financial Services CPN 001469460



24-Hour Elan Financial Services: 1-866-552-8855

to pay by phone
to change your address

000008071 MUSB20DD072625094193 01 10000000 045654 003



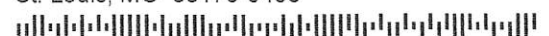
TILLAMOOK CNTY TRANS
ACCOUNTS PAYABLE
3600 3RD ST STE A
TILLAMOOK OR 97141-2730

Account Number	7790
Payment Due Date	8/22/2025
New Balance	\$3,470.90
Minimum Payment Due	\$58.00

Amount Enclosed \$

Elan Financial Services

P.O. Box 790408
St. Louis, MO 63179-0408





July 2025 Statement 06/26/2025 - 07/25/2025
TILLAMOOK CNTY TRANS (CPN 001469460)

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Elan Financial Services 1-866-552-8855

Visa Business Rewards Company Card

Rewards Center Activity as of 07/24/2025

Rewards Center Activity*	-14,382
Rewards Center Balance	160,076

*This item includes points redeemed, expired and adjusted.

	This Statement	Year to Date
Rewards Earned		
Points Earned on Net Purchases	3,025	18,281
Gas, Restaurants & Telecom Double Points	845	3,221
Total Earned	3,870	21,502

Points Expiring on 09/30/2025: 16384

For rewards program inquiries and redemptions, call 1-888-229-8864 from 8:00 am to 10:00 pm (CST) Monday through Friday, 8:00 am to 5:30 pm (CST) Saturday and Sunday. Automated account information is available 24 hours a day, 7 days a week.

Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Transactions		BOND,CATHY		Credit Limit \$2500	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Other Credits					
07/10	07/08	6152	BTS*IRONMOUNTAINLLC ROYERSFORD PA MERCHANDISE/SERVICE RETURN	\$5.48CR	_____
Purchases and Other Debits					
06/26	06/25	0765	LANGUAGE LINE, INC. 800-7526096 CA	\$15.80	_____
06/30	06/26	7485	MARRIOTT METRO CTR F&B WASHINGTON DC FOLIO: M17894	\$42.00	_____
06/30	06/26	3435	RADISSON HOTEL PORTLAN PORTLAND OR FOLIO: 0000001108	\$248.63	_____
06/30	06/26	4501	STUMPTOWN PDX - 618 PORTLAND OR	\$19.85	_____
06/30	06/27	3552	TALKIN TACOS (D. 141-56368535 CA	\$31.19	_____
06/30	06/27	0120	LANGUAGE LINE, INC. 800-7526096 CA	\$11.85	_____
06/30	06/28	2420	PY *IRISH CHANNEL WASHINGTON DC	\$43.00	_____
06/30	06/28	6614	AMK W E W CC PUBLIC FO WASHINGTON DC	\$7.50	_____
06/30	06/28	0318	LANGUAGE LINE, INC. 800-7526096 CA	\$23.70	_____
06/30	06/29	4048	TST* MAMAN - PENN QUAR WASHINGTON DC	\$8.14	_____
07/01	06/29	9950	TST*CUBA LIBRE WASHING Washington DC	\$35.20	_____

Continued on Next Page



July 2025 Statement 06/26/2025 - 07/25/2025
TILLAMOOK CNTY TRANS (CPN 001469460)

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Elan Financial Services 1-866-552-8855

00008071 21260 0002-0003 DUSB20DD072625094201 00 L 00045654 UBS150ME

Transactions		BOND,CATHY		Credit Limit \$2500		
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
07/02	06/30	8605	PAR*CALIFORNIA TORTILL WASHINGTON DC	\$12.86	_____	
07/02	06/30	8447	AMK W E W CC PUBLIC FO WASHINGTON DC	\$7.00	_____	
07/02	07/01	2009	TST* MAMAN - PENN QUAR WASHINGTON DC	\$22.88	_____	
07/03	07/01	8711	TST*CITY TAP - 901 DC Washington DC	\$29.00	_____	
07/03	07/02	3455	AMERICAN INDIAN WASHINGTON DC	\$34.38	_____	
07/03	07/02	0342	ENDICIA 800-576-3279 TX	\$10.99	_____	
07/07	07/03	8209	TST* TATTE BAKERY CITY WASHINGTON DC	\$22.93	_____	
07/07	07/03	4879	LANGUAGE LINE, INC. 800-7526096 CA	\$27.65	_____	
07/07	07/03	3359	WHITLOW'S AT THE WHARF WASHINGTON DC	\$23.40	_____	
07/07	07/04	6756	ONSTAR DATA PLAN AT&T 888-466-7827 TX	\$15.00	_____	
07/09	07/08	5512	LANGUAGE LINE, INC. 800-7526096 CA	\$35.55	_____	
07/10	07/09	9430	LANGUAGE LINE, INC. 800-7526096 CA	\$47.40	_____	
07/10	07/09	1095	LANGUAGE LINE, INC. 800-7526096 CA	\$59.25	_____	
07/14	07/13	4705	FIELDPRINT 888-291-1369 PA	\$12.50	_____	
07/16	07/15	9756	ENDICIA 800-576-3279 TX	\$30.99	_____	
07/16	07/15	5866	FIELDPRINT 888-291-1369 PA	\$12.50	_____	
07/17	07/16	7799	LANGUAGE LINE, INC. 800-7526096 CA	\$27.65	_____	
07/17	07/16	9080	OnStar, LLC 888-4667827 MI	\$11.99	_____	
07/17	07/16	7940	FIELDPRINT 888-291-1369 PA	\$12.50	_____	
07/18	07/16	2732	LA MEXICANA RESTAURANT TILLAMOOK OR	\$92.93	_____	
07/18	07/17	9826	BAUDVILLE INC. 800-728-0888 MI	\$150.80	_____	
07/21	07/18	3286	LANGUAGE LINE, INC. 800-7526096 CA	\$23.70	_____	
07/21	07/18	6370	LANGUAGE LINE, INC. 800-7526096 CA	\$39.50	_____	
07/21	07/18	1160	FIELDPRINT 888-291-1369 PA	\$12.50	_____	
07/22	07/20	5174	BTS*IRONMOUNTAIN 800-899-4766 MA	\$181.06	_____	
07/23	07/22	0033	Adobe Inc 800-8336687 CA	\$161.96	_____	
07/23	07/23	0993	FIELDPRINT 888-291-1369 PA	\$12.50	_____	
07/24	07/23	0468	LANGUAGE LINE, INC. 800-7526096 CA	\$15.80	_____	
07/24	07/23	6817	LANGUAGE LINE, INC. 800-7526096 CA	\$27.65	_____	
Total for Account			2022	\$1,656.20	_____	

Transactions		REED,MICHAEL			Credit Limit \$3500		
Post Date	Trans Date	Ref #	Transaction Description			Amount	Notation
Purchases and Other Debits							
06/27	06/26	3980	AVERILL RECYCLING	TILLAMOOK	OR	\$10.00	_____
06/30	06/27	1533	FRED-MEYER #0377	TILLAMOOK	OR	\$85.38	_____
06/30	06/27	6238	AVERILL RECYCLING	TILLAMOOK	OR	\$25.00	_____
07/07	07/03	0015	ECOGUARD PEST OREGON	503-4332847	OR	\$92.00	_____

Continued on Next Page



July 2025 Statement 06/26/2025 - 07/25/2025
TILLAMOOK CNTY TRANS (CPN 001469460)

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Elan Financial Services 1-866-552-8855

00008071 21261 0003-0003 DUSB20DD072625094201 00 L 00045654 UB31SOME

Transactions		REED, MICHAEL		Credit Limit \$3500	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
07/15	07/14	0132	USPS PO 4083680269 TILLAMOOK OR	\$11.70	
07/15	07/14	9782	SDAO -* FROM COMPLAINT WWW.SDAO.COM OR	\$75.00	
07/17	07/16	9045	eBay O*14-13324-98756 San Jose CA	\$332.00	
Total for Account			9595	\$631.08	

Transactions		VITULLI, BRIAN A		Credit Limit \$10000	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
07/02	07/01	8055	Google CLOUD XN32zQ 650-2530000 CA	\$16.96	
07/10	07/09	8661	VISTAPRINT 866-207-4955 MA	\$27.79	
07/14	07/10	1039	4IMPRINT, INC 4IMPRINT.COM WI	\$1,115.44	
Total for Account			9476	\$1,160.19	

Transactions		BILLING ACCOUNT ACTIVITY			
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Payments and Other Credits					
07/18	07/18		PAYMENT THANK YOU	\$2,359.85CR	
Interest Charged					
07/25			INTEREST CHARGE ON PURCHASES	\$23.43	
			TOTAL INTEREST FOR THIS PERIOD	\$23.43	
Total for Account			7790	\$2,336.42CR	

2025 Totals Year-to-Date	
Total Fees Charged in 2025	\$41.00
Total Interest Charged in 2025	\$88.84

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	16.49%	
**PURCHASES	\$3,470.90	\$1,729.09	YES	\$23.43	16.49%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	28.24%	

FRED MEYER CARD CHARGES -7/1-7/23/2025

Date	Description of Transaction	Amount
	CARD #3 - KERI BROWN, ADMIN ASSISTANT	
07/02/25	Transit Center Office Expense - Kitchen Supplies	\$ 45.85
	01-001-5170-999-00	\$ 45.85
	Total	\$ 45.85
	CARD # 6 - CRISTEL SCOTT, OPERATIONS COORDINATOR	
07/08/25	TCTD Office Expense - Calendar Planner	\$ 22.99
	01-001-5170-999-00	\$ 22.99
	Total	\$ 22.99
	Grand Total	\$ 68.84
DATE	APPROVAL	


 7/31/2025
 ENTERED 



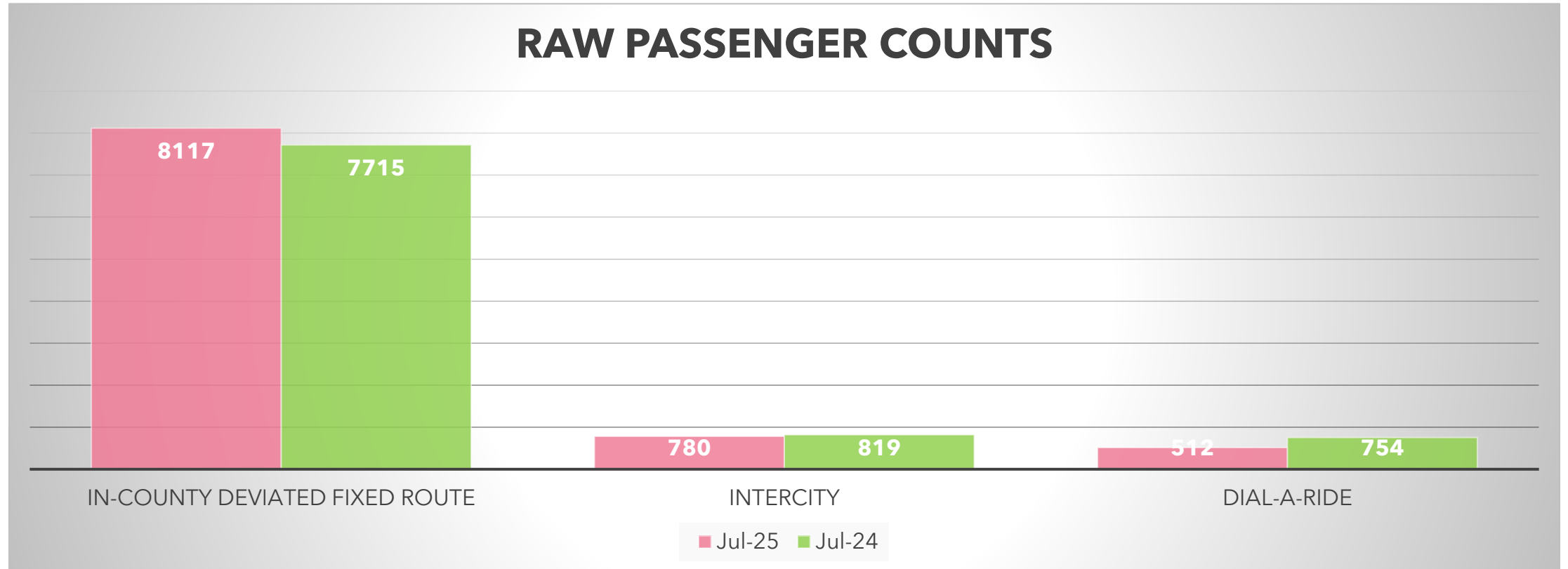
TCTD Operations

Statistics & Performance

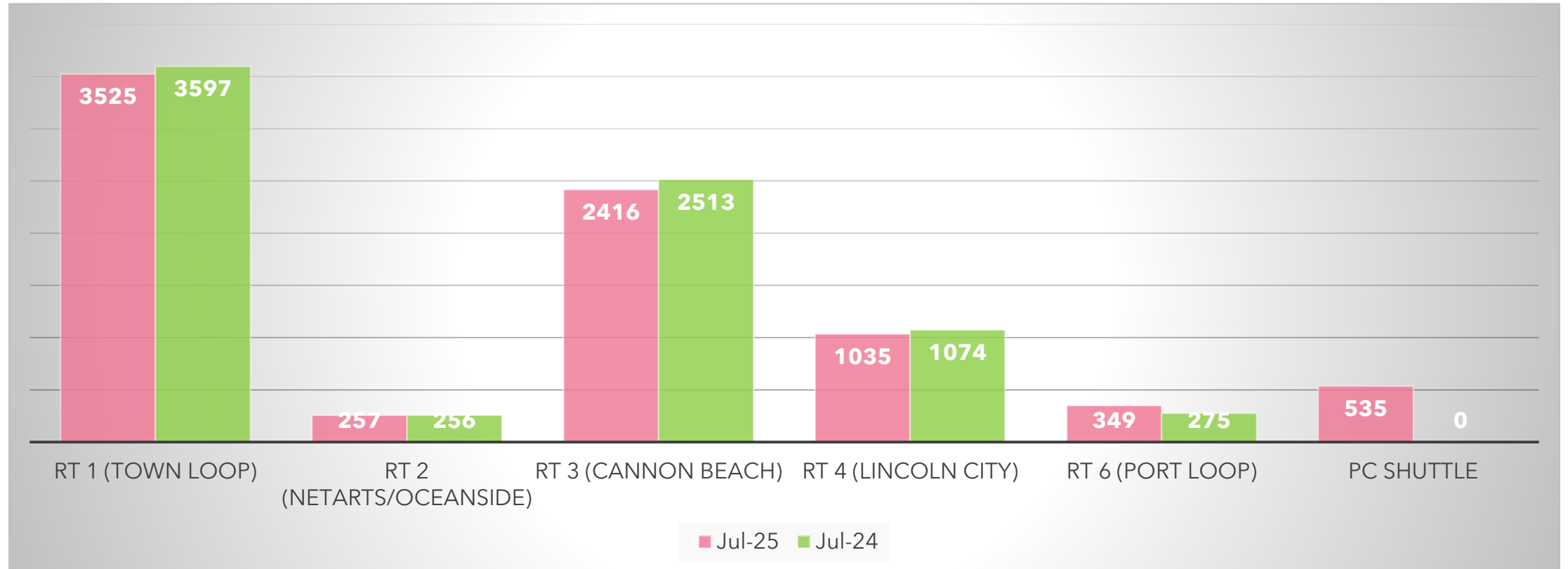
July 2025



YTD COMPS BY SERVICE TYPE

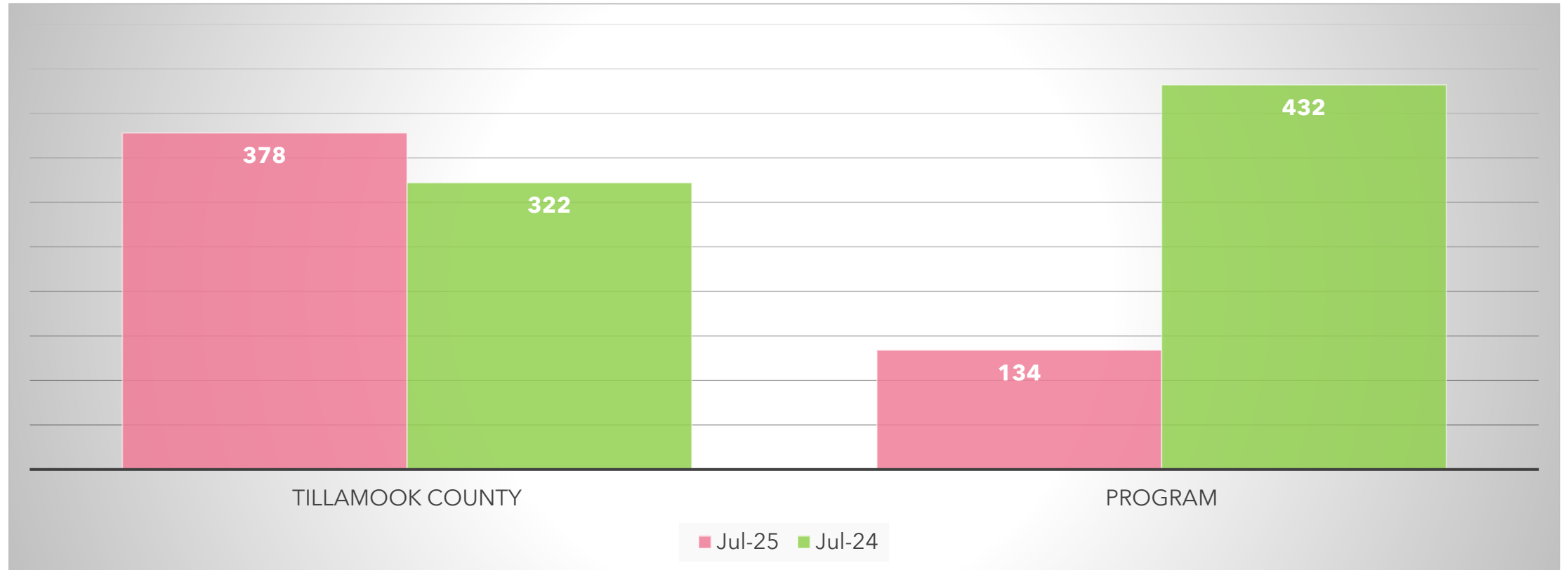


IN-COUNTY RIDERSHIP BY ROUTE YTD COMPS



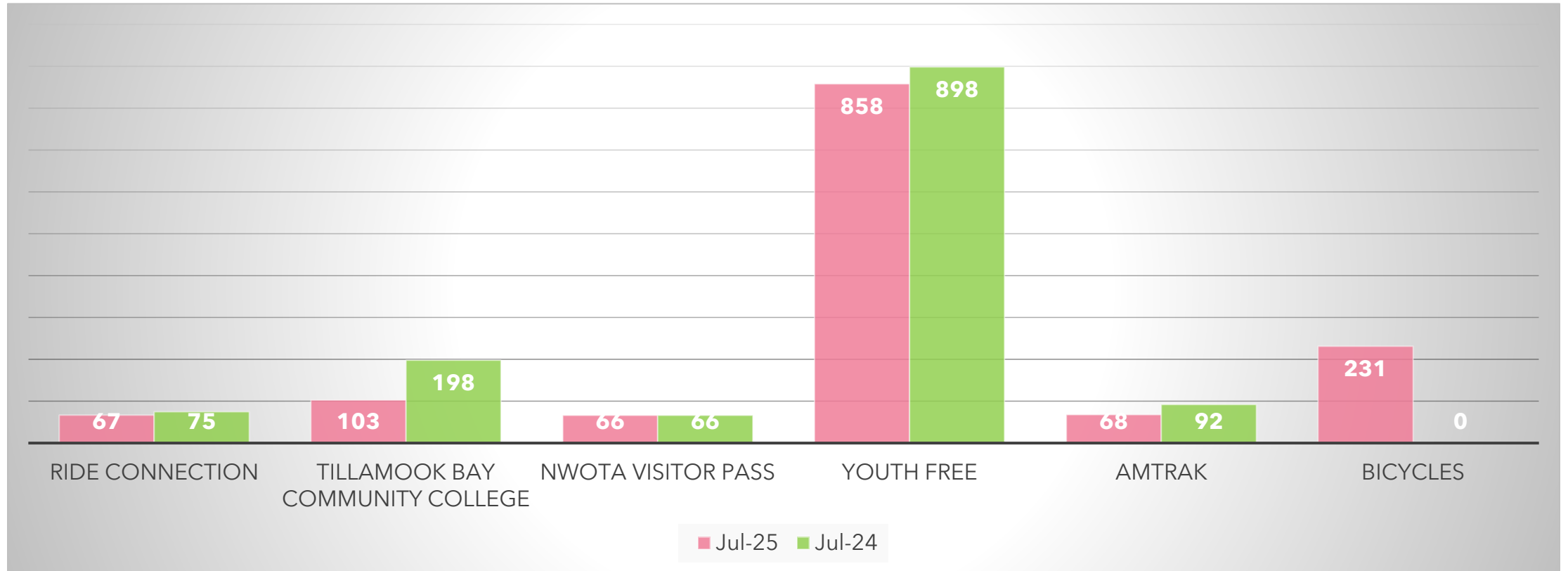
DAR RIDERSHIP BY SERVICE TYPE

YTD COMPS



PASSENGER CATEGORIES

YTD COMPS



Tillamook County Transportation District

MONTHLY PERFORMANCE REPORT

July 2025

RIDERSHIP BY SERVICE TYPE

	July 2025	July 2024	YTD FY 25-26	YTD FY 24-25	YTD % Change
<u>Dial-A-Ride Service</u>					
Tillamook County	378	322	378	322	17.4%
Program	134	432	134	432	-69.0%
Dial-A-Ride Total	512	754	512	754	-32.1%

Deviated Fixed Route Service

Rt 1: Town Loop	3,525	3,597	3,525	3,597	-2.0%
Rt 2: Netarts/Oceanside	257	256	257	256	0.4%
Rt 3: Manzanita/Cannon Beach	2,416	2,513	2,416	2,513	-3.9%
Rt 4: Lincoln City	1,035	1,074	1,035	1,074	-3.6%
Rt 6: Port of Tillamook Bay Loop	349	275	349	275	26.9%
Pacific City Free Shuttle	535	0	535	0	100.0%
Local Fixed Rt Total	8,117	7,715	8,117	7,715	5.2%

Intercity Service

Rt 5: Portland	780	819	780	819	-4.8%
Inter City Total	780	819	780	819	-4.8%

TOTAL ALL SERVICES	9,409	9,288	9,409	9,288	1.3%
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ONE-WAY TRIPS BY USER GROUP (Allocated)					
	Fixed		YTD	YTD	YTD %
USER GROUP	Route	DAR	FY 25-26	FY 24-25	Change
General (18 years to 60 years of age)	5,323	82	5,099	5,260	-3.1%
Senior/Disabled	2,924	410	3,169	3,392	-6.6%
Child/Youth	650	20	606	636	-4.7%
Total	8,897	512	8,874	9,288	-4.5%

OTHER RIDER CATEGORIES					
	Fixed		YTD	YTD	YTD %
	Route	DAR	FY 25-26	FY 24-25	Change
Ride Connection	67		67	75	-10.7%
Tillamook Bay Community College	103		103	198	-48.0%
NWOTA Visitor Pass	66		66	66	0.0%
NW Rides		104	104	N/A	N/A
Youth Free	858		858	898	-4.5%
Amtrak	68		68	92	-26.1%
Bicycles	231		231	N/A	N/A

Primary Performance Measures Report thru July 2025

	Passengers per Hour	Cost per Trip	Cost per Hour	Farebox Return %
<u>Dial-A-Ride</u>				
Dial-A-Ride	3.1	\$ 41.87	\$ 131.42	17.8%
NW Rides	0.4	\$ 289.85	\$ 128.44	17.3%
Total	1.2	\$ 106.78	\$ 129.29	17.4%
<u>Deviated Route</u>				
Rt 1: Town Loop	11.8	\$ 11.15	\$ 131.89	5.5%
Rt 2: Oceanside	4.0	\$ 33.50	\$ 135.58	1.6%
Rt 6: PORT	9.2	\$ 16.09	\$ 147.52	7.7%
Rt 3: Manzanita	5.1	\$ 30.34	\$ 153.40	1.9%
Rt 4: Lincoln City	3.3	\$ 50.22	\$ 164.48	1.2%
Total	6.8	\$ 22.03	\$ 149.83	2.6%
<u>Intercity</u>				
Rt 5: Portland	2.6	\$ 41.64	\$ 110.28	10.1%
FY 2025-26 YTD	4.9	\$ 28.41	\$ 139.11	7.8%
FY 2024-25YTD	4.6	\$ 28.87	\$ 132.09	14.2%
Percent Change	7.0%	-1.6%	5.3%	-45.1%

MONTHLY PERFORMANCE

Service Month	Passengers per Hour	Farebox Return %	Cost per Hour
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Dial-A-Ride Services

Jul-24	1.4	38.8%	129.56
Apr-25	1.5	38.6%	132.28
May-25	1.5	38.6%	130.40
Jun-25	1.5	35.9%	130.42
Jul-25	1.2	17.4%	129.29

Deviated Fixed Routes

Jul-24	5.5	2.8%	140.23
Apr-25	5.9	2.5%	146.67
May-25	5.9	2.5%	143.17
Jun-25	5.9	3.2%	140.58
Jul-25	6.8	2.6%	149.83

Intercity Services

Jul-24	2.8	9.6%	127.21
Apr-25	2	9.6%	163.49
May-25	2	9.6%	159.46
Jun-25	2	9.6%	155.95
Jul-25	2.6	10.1%	110.28









Dial-a-Ride includes County-wide DAR, NW Rides, Veterans Transportation
 Deviated Fixed Routes: 1 Town Loop, 2 Oceanside, 3 Manzanita/Cannon Beach,
 4 Lincoln City, 6 POTB Loop
 Intercity Routes: 5 Portland

Coordinating Committee In-Person Meeting
September 12, 2025 | 10:00a - Noon
Tillamook County Transportation District
3600 3rd Street, Tillamook OR

Join Zoom Meeting:
<https://us02web.zoom.us/j/87552290259>

Call In: 1 253 215 8782
Meeting ID: 875 5229 0259

Agenda

10:00-10:05a	 Introductions		Cynda Bruce
10:05 - 10:30a	 Consent Calendar June & July Meeting Minutes Financial Report Emissions/Ridership Tracking Bus Stop Project Update	✓	Cynda Bruce/All
10:30-11:00a	 Website Update Review Swiftly Status Updates	✓	Logan Hoffman
11:00-11:10a	 Oregon Public Transportation Conference		Brian Vitulli
11:10-11:20a	 Oregon Sustainability Board		Cynda Bruce
11:20-11:30a	 Statewide Transportation Bill	✓	All
11:30-11:45a	 Route 3 (Tillamook-Manzanita/Cannon Beach) Routing Change		Brian Vitulli
11:45-12:00p	 Member Updates		All

Attachments:

June & July Meeting Minutes
Ridership/Passenger Mile Tracking

Meetings are open to the public and accommodations will be provided to persons with disabilities. If a sign language interpreter is needed, please call Sarah Lu Heath at 971.328.2877 at least 48 hours prior to the meeting.

NWOTA Meeting Minutes

June 10, 2025

Meeting was called to order at 10:06am.

In attendance: Cynda Bruce, Cody Franz, Sarah Lu Heath, Arla Miller, Brian Vitulli, and Chris Wheatley.

Regular Items:

Minutes were reviewed with no changes. Financials were reviewed with outstanding questions. The motion to accept both was made by Brian Vitulli and seconded by Chris Wheatley, it passed unanimously.

Bus Stop Project Update: The RFP is complete and will be sent to three qualified firms in June with proposals due in July. If the plan proceeds as anticipated, the project will be completed in the summer of 2026.

Website Management Agreement: The alliance discussed the renewal of Madison Avenue Collective's agreement to manage web development and hosting services. Three options were reviewed: a basic hosting agreement, hosting plus brand-new website, hosting and marketing plan.

After reviewing costs, it was agreed that NWOTA will contract with MAC for basic hosting services for FY26, retain the savings in NWOTA's budget, and build a new website in FY27. The motion to approve a contract renewal with MAC for \$16,500 to cover website hosting, transit alerts, with related basic management and development was made by Brian Vitulli and seconded by Chris Wheatley, it passed unanimously.

Transportation Options Coordinator Update: Sarah Lu shared updates on the program, including that ODOT approved the Letter of Interest and has requested a Scope of Work as the next step. The alliance discussed ways to collaborate with this new ColPac program.

Recommendations included improving inter-agency connections throughout the region, coordinating inter-modal connections, marketing and communications on behalf of NWConnector, construction mitigation, and last-mile transportation options including walkable communities.

TRIP Legislation Updates: Alliance members shared their advocacy efforts to retain or increase the Statewide Transit Tax. At this time, it's included in the page with a modest increase.

Updates: TCTD has been working with OCVA to coordinate passenger services for OCVA's North Coast Shuttle pilot project. After the second weekend of service, the two routes

garnered 40 riders. TCTD published their Annual Report, highlighting successes, collaborations, and important data.

CCR is focusing on marketing and outreach. They are also collaborating with River City Transit in Longview, WA to connect services in Rainier, OR. This coordination between agencies will allow passengers originating in Longview to connect in Rainier and travel to Portland. Connections will be made twice each morning and twice each evening.

BAT experienced the highest Coast to Valley ridership on record this May.

ODOT shared that federal agreements would be going out soon.

Meeting adjourned at 12:10pm.

NWOTA Meeting Minutes

July 18, 2025

Meeting was called to order at 1:22pm at the Sunset Empire Transportation District.

In attendance: Debbie Boothe-Schmidt, Cynda Bruce, David Carr, Sarah Lu Heath, Arla Miller, Charlene Pech, and Chris Wheatley.

Regular Items: Minutes and financial statement review was held for review until next meeting.

Website Updates: Sarah Lu shared about the on-going work with MAC regarding mobile and desktop views, the interactive map, and real-time tracking. These projects are on-going and will hopefully be completed within the next few months.

Federal & State Funding Discussion: The group discussed the potential insecurity of FTA 5311 funding due to Oregon's status as a sanctuary state. At this time, there is little known about how this scenario will play out.

At the state level, it was shared at ODOT layoffs could affect nine transit employees. This number includes four finance staff, which could potentially slow down ODOT's reimbursements to agencies.

Drivers & Open Positions: The group discussed staffing levels. Generally speaking it sounds like there is more interest from job seekers than in the last few years. CDL training is still a barrier for some.

Member Updates:

CCR shared that their summer community events calendar is packed and the season is going well. They are also working on updating bus stop signage and adding Wi-Fi to their Portland routes.

SETD's new Executive Director David Carr shared his excitement about the agency after three weeks on the job. Currently focused on finances and setting up a successful tenure.

LCT shared information about slowing ridership during the OSU break which is anticipated to rebound when the next term begins.

BAT shared that the Highway 99 pilot project funding was confirmed and development is underway. The route is anticipated to open in early autumn. Internally the organization is working on their operations manual.

The meeting was adjourned at 2:47pm.

NW Rides- August

Total:

5,906 Trips

170,109 Miles

Volunteers:

468 Trips

24,257 Miles

Mileage

Reimbursement:

1,506 Trips

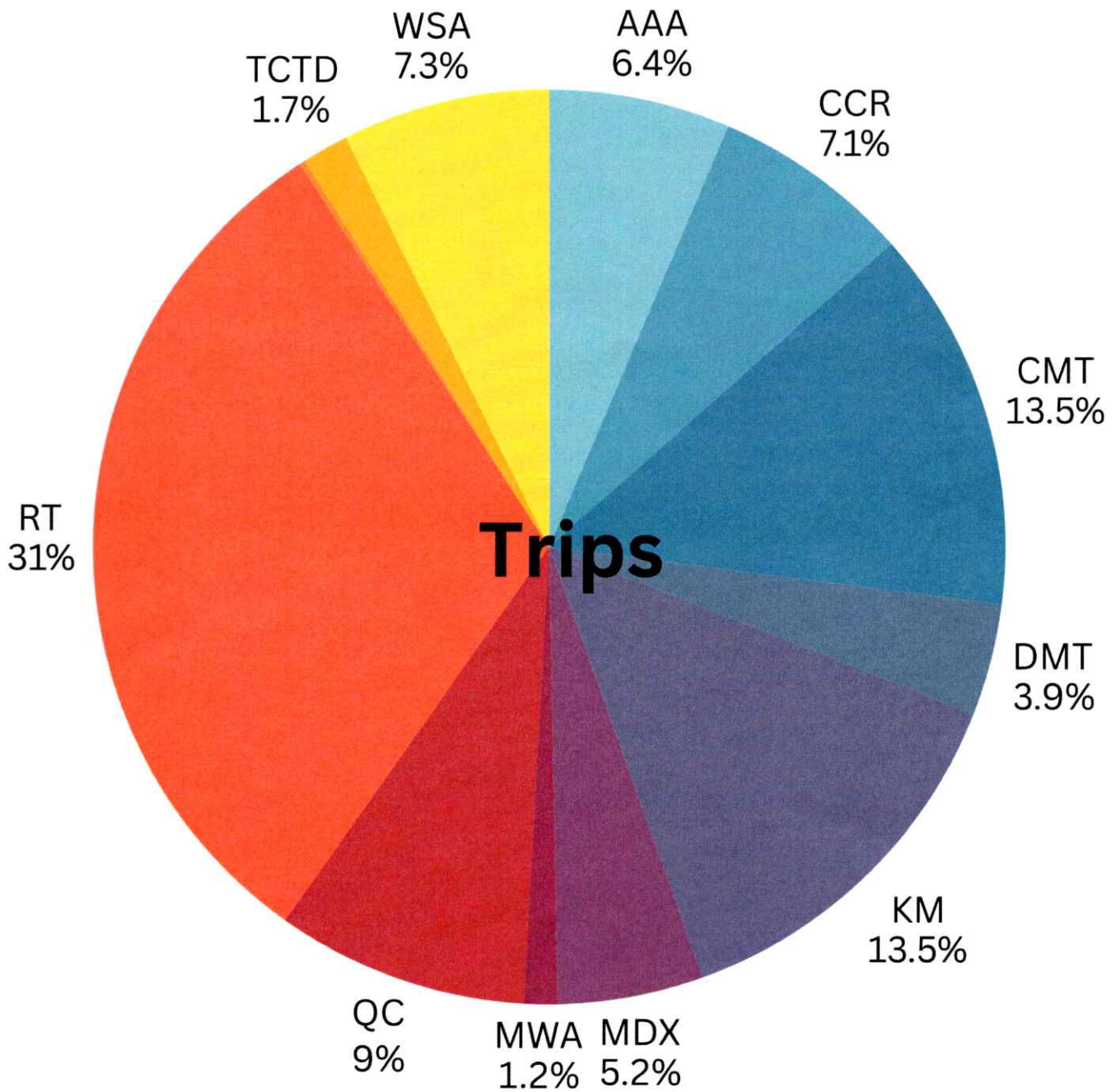
61,537 Miles

Providers:

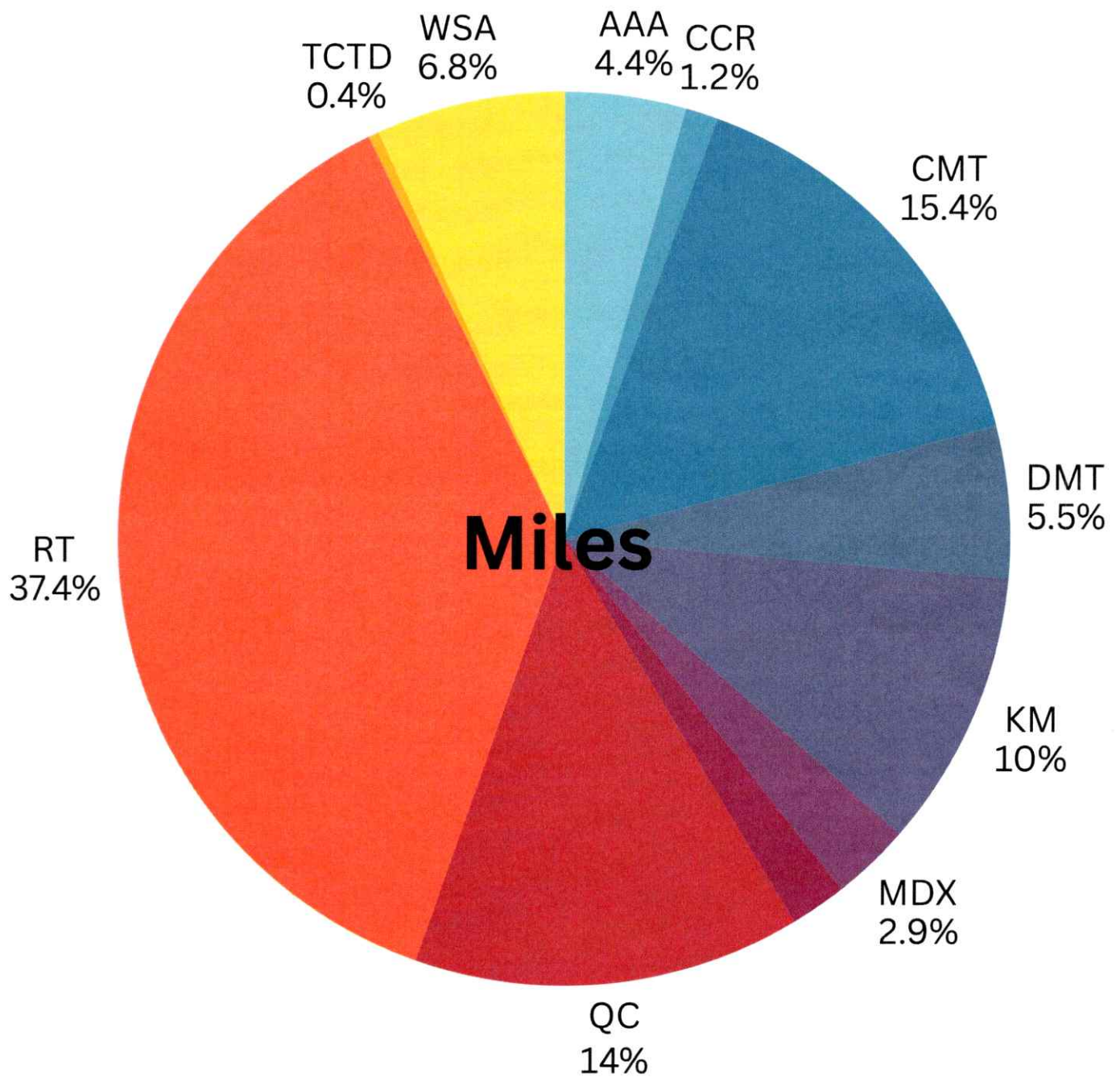
3,932 Trips

84,315 Miles

Providers Break Down



Providers Break Down



Provider Legend:

AAA: AAA Ride Assist

CCR: Columbia County Rider

CMT: Columbia Medical Transport

DMT: Direct Medical Transport

KM: K&M Medivan

MDX: Medix Ambulance

MWA: Metro West Ambulance

QC: Quick Cab

RT: Ryans Transportation

SETD: Sunset Empire Transit District

TCTD: Tillamook County Transit District

WSA: Wapato Shores Accessible

WVT: Willamette Valley Transport

DATE: September 17, 2025
TO: TCTD Board of Directors
FROM: Brian Vitulli, General Manager
SUBJECT: GENERAL MANAGER REPORT

Administration/Coordination

- On August 25, testified in Salem before the Legislature's Joint Interim Committee on Transportation Funding in support of an increase to the Statewide Transportation Improvement Fund Program.
- Attended OTA Board meeting on September 9.
- Attended OTA Conference Program Committee meeting on September 10.
- Attended the PC | Woods Parking Advisory Committee meeting on August 26.
- Working with community partners and employment agencies/employee placement organizations to recruit transit drivers.
- Upon approval by the TCTD Board of Directors at the August 20, 2025 meeting, the MOA between TCTD, the YMCA, and the Tillamook Adventist School was fully executed and service began on September 2.
- Attended NWOTA meeting on September 12.
- Attended opening session of new TBCC CDL class on September 15 to discuss employment opportunities at the District.
- Attended Access to Care Committee meeting on September 17.

Planning & Development

- Ongoing coordination with consultant team to discuss the District's Cost Allocation Methodology and Performance Monitoring System project.
- Attended CHNA/CHIP workshop #3 on September 4.
- Met with consultant team that developed the Zero Emission Fleet Transition Plan on September 5 to discuss upcoming joint presentation of the project in December.
- After approval by the TCTD Board of Directors at the August 20, 2025 meeting, PSA with Jacobs Engineering, Inc. was fully executed. This NW Connector Bus Stop Access Project includes final design and permitting for three locations (Pacific City, Hebo, Waldport), and a NEPA analysis of the Hebo location. The project will then proceed with construction.

Grant Funding

- Upon approval of grant agreement 35915 by the TCTD Board of Directors at the August 20, 2025 meeting, submitted project details to ODOT's Permitting Office. Funds will be used to purchase and install bus stop infrastructure at six locations on U.S. 101 in Garibaldi.

Facility/Property Management

- Transit Center exterior / platform cleaning occurs weekly and on an as-needed basis.

Operations/Vehicle Maintenance

- Four new Category B buses have completed the procurement process and have been ordered. Preliminary delivery date is January 30, 2026.
- Two new category B buses are being manufactured and will be delivered in late 2025.
- Two heavy-duty Category B trolley-replica buses have been ordered and delivery is expected by late summer 2026.
- Two Category E1 DAR vans are being manufactured and are scheduled for delivery in October 2025.

Tillamook County Transportation District
Board of Directors Regular Monthly Meeting
Wednesday, August 20, 2025 – 6:00PM
Transportation Building
3600 Third Street, Tillamook, OR
Meeting Minutes



1. Call to Order: Board Chair Bean called the meeting to order at 6:00 pm.

2. Pledge of Allegiance

3. Roll Call:

Present

TCTD Board of Directors

Gary Hanenkrat, Director
Marni Johnston, Treasurer
Jonathan Bean, Chair
David McCall, Vice-Chair
Nan Devlin, Secretary
Eric Sappington, Director
Vern Ressler, Director

Absent

TCTD Board of Directors

None

TCTD Staff

Brian Vitulli, General Manager
Cathy Bond, Finance Supervisor
Jules Deputy, Brokerage Manager
Michael Reed, Operations Superintendent
Keri Brown, Admin Assistant/Board Clerk

Guest

Jerry Bond, Citizen
Arla Miller, ODOT Public Transit
John Cline, Citizen

4. Announcements and Changes to Agenda:

GM Vitulli requests that Consent Item 20: Motion to Authorize the General Manager to Execute Garibaldi Bus Stop Infrastructure Quote with Brasco International, Inc. be moved from the Consent Calendar and considered after all Action Items are considered.

5. Public & Guest Comments:

John Cline expressed gratitude to Cathy Bond for her years of dedicated service to the District. Glad things are looking up for the District.

6. Executive Session: None.

7. First Reading of Ordinance No. 3: Amending Ordinance No. 3 – Establishing Regulations Governing Conduct on District Property.

Director McCall asked if the reading of Ordinance No. 3: Amending Ordinance No. 3 – Establishing Regulations Governing Conduct on District Property had to be read in its entirety. GM Vitulli said that Counsel stated it does not have to be in its entirety, just the amended sections.

STATE OF THE DISTRICT REPORT

8. Financial and Grant Report: Financials for June 2025 are included in the Board packet pages 10-34.

9. Service Performance Reports: Statistics for June 2025 are included in the Board packet pages 35-43.

Director Devlin asked why the passenger count is down compared to last year. OS Reed stated the ridership is down due to the discontinuation of 70x in July 2023, 60x in December 2023, the March 2024 service reductions, and the May 2024 Sunday service reduction. Routes 3 and 4 have been on a steady increase.

Director McCall asked if it was possible to break down further to show the comparison in the services. Trying to get a better understanding on cost per trip and cost per hour of how services are down. OS Reed stated that yes it could be broken down further and explained how trips are determined.

10. Northwest Oregon Transit Alliance: (August meeting cancelled).

11. NW Rides Brokerage: Statistics for July 2025 are included in the Board packet page 44-45.

Brokerage Manager Deputy gave an update on the dialysis center in Tillamook. The new center in Tillamook is taking about 2 patients a month, which brings the number of patients going out of town to approximately ten.

Director Johnston asked how many trips a day are provided by NW Rides. Brokerage Manager Deputy stated approximately 250 to 330 trips a day (20% Tillamook County, 40% each for Clatsop and Columbia County).

12. General Manager Report: Updates included in Board packet pages 46-47 (see GM Report in packet for details):

- a. Administration/Coordination**
- b. Planning Development**

- c. Grant Funding
- d. Facility/Property Development
- e. Operations and Vehicle Maintenance

Director McCall asked about North Coast Express ridership. GM Vitulli stated he was provided with a first-year summary report but has yet to review. OCVA did share that the North route to Cannon Beach, Seaside, and Astoria was performing slightly better than the South route to Tillamook, Rockaway Beach, Cannon Beach, Seaside, and Astoria.

13. Miscellaneous: None.

CONSENT CALENDAR

14. Motion to Approve the Minutes of July 16, 2025, Regular Board Meeting

Motion by Director McCall to Approve the Minutes of July 16, 2025, Regular Board Meeting. Seconded by Director Johnston.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin.

15. Motion to Approve June 2025 Financial Statements

Motion by Director McCall to Approve June 2025 Financial Statement. Seconded by Director Johnston.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin.

16. Motion to Amend Policy 19: Oregon Government Ethics Policy

Motion by Director McCall to Amend Policy 19: Oregon Government Ethics Policy. Seconded by Director Johnston.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin.

17. Motion to Amend Policy 21: Purchase Orders

Director McCall asked how often the purchase amount could be over \$10,000. He is concerned about operations, having to potentially wait 3 or 4 weeks to get Board approval on a purchase. Would it be better to increase the spending authority of the GM to prevent any possible delays? FS Bond stated that the spending threshold is set by the District's Procurement policy. When it comes to how often purchase orders are issued, it depends on the vendor. For example, ODOT requires PO's for the purchase of District assets, such as buses and vans. The only requirement is that we issue PO's when required by the vendor.

Motion by Director McCall to Amend Policy 21: Purchase Orders. Seconded by Director Johnston.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin.

18. Motion to Amend Policy 23: Facility Maintenance Plan

Motion by Director McCall to Amend Policy 23: Facility Maintenance Plan. Seconded by Director Johnston.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin

19. Motion to Approve Revisions to TCTD Personnel Policies & Employee Handbook

Motion by Director McCall to Approve Revisions to TCTD Personnel Policies & Employee Handbook, with noted changes. Seconded by Director Johnston.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin

20. Motion to Authorize the General Manager to Execute Garibaldi Bus Stop Infrastructure Quote with Brasco International, Inc.

This item is moved to the end of Action Items.

ACTION ITEMS

21. Resolution 25-27 Authorizing Signing Authority for the District's Umpqua Bank and LGIP Investment Accounts

FS Bond stated that once the Board approves Resolution 25-27 Authorizing Signing Authority for the District's Umpqua Bank and LGIP Investment Accounts, the bank will prepare signature cards and come to next month's Board meeting so everyone can sign at once.

Motion by Director Devlin to Approve Resolution 25-27 Authorizing Signing Authority for the District's Umpqua Bank and LGIP Investment Accounts. Seconded by Director Hanenkrat.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin.

22. Resolution 25-28 Authorizing the General Manager to Execute ODOT STIF Discretionary Grand Agreement Number 35915

Motion by Director McCall to Approve Resolution 25-28 Authorizing the General Manager to Execute ODOT STIF Discretionary Grant Agreement Number 35915. Seconded by Director Devlin.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin.

23. Resolution 25-29 Authorizing the General Manager to Enter Into a Professional Services Agreement with Jacobs Engineering Group, Inc. for the NW Connector Bus Stop Access Project

Motion by Director Devlin to Approve Resolution 25-29 Authorizing the General Manager to Enter Into a Professional Services Agreement with Jacobs Engineering Group, Inc. for the NW Connector Bus Stop Access Project. Seconded by Director Sappington.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin.

20. Moved from Consent Calendar

Motion to Authorize the General Manager to Execute Garibaldi Bus Stop Infrastructure Quote with Brasco International, Inc.

Director McCall asked why there were only two shelters when there are six stops in Garibaldi. GM Vitulli stated that there are only two bus stop pads that have space for shelters. The other four stops will have signs, benches and bike racks.

Motion by Director McCall to Authorize the General Manager to Execute Garibaldi Bus Stop Infrastructure Quote with Brasco International, Inc. Seconded by Director Devlin.

Motion Passed

By Chair Bean, Directors Ressler, Hanenkrat, Sappington, Johnston, McCall, and Devlin.

DISCUSSION ITEMS

24. Staff Comments

General Manager Vitulli: Advised the Board that Chair Bean is going for training to SDAO training on the 23rd in Astoria. He will reach out to SDAO to see if they will come to the District for an all-Board of Directors training. He shared that Cathy last day is this Friday and that she will continue to work with the District in a limited capacity until a replacement is hired and trained. She has been working with Sue (Office Assistant) to help transition duties and workflow. Everyone is invited to come on Friday for a luncheon for Cathy.

Finance Supervisor Bond: Stated that she is really excited to start something new but still has separation anxiety. It will be difficult leaving, but she will continue to support

the District. She shared that Brian was a great choice as GM for the District, and the Board of Directors did a great job of selecting him. GM Vitulli has done a wonderful job of helping the District recover.

Brokerage Manager Deputy: Stated that it has been a great opportunity working with Cathy - her kindness and support has helped her through the rough times in life. She is excited for her.

Operations Superintendent Reed: Stated that he has worked with Cathy for just a couple of years and thanked her for her support during the transition from the GM passing to a new GM being onboarded. He thanked Arla, the Board, and Cathy for the support.

Admin Assistant Brown: Stated she's only been with the District for a little over a year and thanked Cathy for her support and help.

ODOT Regional Transit Coordinator Arla Miller: Stated that she has worked with Cathy since 2010 and feels like they are sisters. She will be missed.

27.Board of Directors' Comments

Dir. Hanenkrat: Stated it has been a pleasure working with Cathy.

Dir. Ressler: Stated it has been a pleasure working with Cathy.

Dir. Devlin: Stated that the first time meeting Cathy was at the 2025 Budget Committee meeting and it was the best budget meeting that she has ever been to.

Dir. Sappington: Stated that he hasn't known Cathy very long but has been a pleasure and is very glad to be on the Board of Directors.

Dir. Johnston: Stated how much we all love Cathy. She also thanked John Cline for coming to every meeting, and how valuable his input is.

Dir. McCall: Stated he is glad that Cathy will remain a part of the community and be available. He shared his experience riding the Route 5 bus to Portland a few weeks ago. He was impressed how easy it was to purchase a ticket using the app. On his travels to Norway, he stated he really saw firsthand how advanced their transit system is, from electric ferries to electric buses. While walking down the street, he even saw electric semi-trucks! Hoping that the District will continue discussions regarding electric vehicles.

Chair Bean: Stated that he has enjoyed working with Cathy. He shared how much he enjoyed the Fair this year, from tagging out people movers to helping in the booth. He hopes to see everyone at the luncheon on Friday for FS Bond.

28.Adjournment: Board Chair Bean adjourned the meeting at 7:36 pm.

These minutes were approved on this 17th of September 2025.

ATTEST:

Jonathan Bean, Board Chair

Brian Vitulli, General Manager

**BEFORE THE BOARD OF DIRECTORS
OF THE
TILLAMOOK COUNTY TRANSPORTATION DISTRICT**

**Authorizing the General Manager)
to Execute Amendment Number 1)
to ODOT Grant Agreement Number)
35652)**

RESOLUTION NO. 25-30

WHEREAS, the Tillamook County Transportation District ("District") received a grant from the Oregon Department of Transportation ("ODOT") for veterans' healthcare transportation service in and around Tillamook County, transfer coordination with Disabled American Veterans access service, and access to veterans' healthcare in Portland, Salem, Lincoln Cty, and at Camp Rilea; and

WHEREAS, on March 11, 2024, the District entered into ODOT Grant Agreement No. 35652, memorializing a grant in the amount of \$68,790; however, for Amendment Number 1, the amount has been increased to \$108,790 and the effective date has been extended from June 30, 2025 to December 31, 2025; and

WHEREAS, the District and ODOT mutually desire to modify the agreement to increase the grant amount and extend the effective date; and

WHEREAS, the District Board of Directors wishes to authorize the General Manager to execute Amendment Number 1 to increase the grant amount to \$108,790 and extend the effective date to December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Tillamook County Transportation District Board of Directors:

that the General Manager is hereby authorized to accept and execute Amendment Number 1 to ODOT Grant Agreement No. 35652 in the amount of \$108,790 on behalf of the Tillamook County Transportation District, and that the effective date has been extended to December 31, 2025.

INTRODUCED AND ADOPTED this 17th day of September 2025.

ATTEST:

By: _____
Jonathan Bean, Board Chair

By: _____
Brian Vitulli, General Manager

AMENDMENT NUMBER 1
ODOT GRANT AGREEMENT NO. 35652
Tillamook County Transportation District

The **State of Oregon**, acting by and through its Department of Transportation, hereinafter referred to as **State**, and **Tillamook County Transportation District**, hereinafter referred to as **Recipient**, entered into an Agreement on **March 11, 2024**. Said Agreement is to secure financial assistance to complete the activities described in Exhibit A.

It has now been determined by **State** and **Recipient** that the Agreement referenced above, although remaining in full force and effect, shall be amended to extend the Agreement period, increase the grant amount, and revise Exhibit B.

Page 1, Agreement, Paragraph 1, which reads:

1. **Effective Date.** This Agreement shall become effective on the later of **November 17, 2023** or the date when this Agreement is fully executed and approved as required by applicable law. Unless otherwise terminated or extended, grant funds under this Agreement shall be available for project costs incurred on or before **June 30, 2025** (the "Expiration Date"). No grant funds are available for any expenditures after the Expiration Date. State's obligation to disburse grant funds under this Agreement shall end as provided in Section 10 of this Agreement.

Shall be deleted in its entirety and replaced with the following:

1. **Effective Date.** This Agreement shall become effective on the later of **November 17, 2023** or the date when this Agreement is fully executed and approved as required by applicable law. Unless otherwise terminated or extended, grant funds under this Agreement shall be available for project costs incurred on or before **December 31, 2025** (the "Expiration Date"). No grant funds are available for any expenditures after the Expiration Date. State's obligation to disburse grant funds under this Agreement shall end as provided in Section 10 of this Agreement.

Page 1, Agreement, Paragraph 3, which reads:

3. **Project Cost; Grant Funds.** State shall provide Recipient an amount not to exceed **\$68,790.00** (the "Grant Funds"). Recipient acknowledges and agrees that State may change the amount of funds available under this Agreement, based on availability of funds and other factors as determined by State, upon notification to Recipient in accordance with Section 11.g of this agreement. Recipient will be responsible for all Project costs not covered by the Grant Funds.

Shall be deleted in its entirety and replaced with the following:

3. **Project Cost; Grant Funds.** State shall provide Recipient an amount not to exceed **\$108,790.00** (the "Grant Funds"). Recipient acknowledges and agrees that State may change the amount of funds available under this Agreement, based on availability of funds and other factors as determined by State, upon notification to Recipient in accordance with Section 11.g of this agreement. Recipient will be responsible for all Project costs not covered by the Grant Funds.

Exhibit B shall be deleted in its entirety and replaced with the attached Revised Exhibit B. All references to "Exhibit B" shall hereinafter be referred to as "Revised Exhibit B."

This Amendment may be executed in several counterparts (facsimile or otherwise) all of which when taken together shall constitute one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original.

THE PARTIES, by execution of this Agreement, hereby acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions.

SIGNATURE PAGE TO FOLLOW

Tillamook County Transportation District,
by and through its

By _____
(Legally designated representative)

Name _____
(printed)

Date _____

By _____

Name _____
(printed)

Date _____

APPROVED AS TO LEGAL SUFFICIENCY

(If required in local process)

By _____
Recipient's Legal Counsel

Date _____

Recipient Contact:

Brian Vitulli
3600 Third Street, Suite A
Tillamook, OR 97141-0188
1 (503) 842-3115
bvitulli@tillamookbus.com

State Contact:

Arla Miller
355 Capitol Street NE, MS 43
Salem, OR 97301
1 (503) 949-5415
Arla.MILLER@odot.state.or.us

State of Oregon, by and through its
Department of Transportation

By _____
Suzanne Carlson
Public Transportation Division Administrator

Date _____

APPROVAL RECOMMENDED

By _____ Hope Estes

Date _____ 09/08/2025

APPROVED AS TO LEGAL SUFFICIENCY

(For funding over \$250,000)

N/A

Signed Agreement Return Address: ODOTPTDReporting@odot.oregon.gov

Revised Exhibit A

Project Description and Budget

Project Description/Statement of Work

Project Title: RVHT Tillamook County Transportation District 35652 <i>Preserves TCTD's veterans' healthcare transportation service in and around Tillamook County, transfer coordination with Disabled American Veterans access services, and access to veteran's healthcare in Portland, Salem, Lincoln City, and at Camp Rilea.</i>				
	Total	Grant Amount	Local Match	Match Type(s)
P-23-6048-01 Item #1: Mobility Management - 5302(a)(1)(L)				
	\$108,790.00	\$108,790.00	\$0.00	
Sub Total	\$108,790.00	\$108,790.00	\$0.00	
Grand Total	\$108,790.00	\$108,790.00	\$0.00	

1. BACKGROUND

Mobility management is an approach for managing and delivering coordinated transportation services to customers, including seniors, people with disabilities, and individuals with lower incomes. Mobility management focuses on meeting individual customer needs through a wide range of transportation options and service providers. It also focuses on coordinating these services and providers to achieve a more efficient transportation service delivery system. Mobility managers serve as policy coordinators, operations service brokers, and customer travel navigators. As policy coordinators, mobility managers help communities develop coordination plans, programs, and policies, and build local partnerships. They also work to promote land-use policies that favor transit-oriented development, public transportation, and pedestrian access. As brokers, they coordinate transportation services among all customer groups, service providers, and funding agencies. And, as travel navigators, they work with human service agencies and/or workforce centers that coordinate the travel and trip planning needs of individuals who receive human service program assistance.

Mobility management activities eligible for funding include:

- *Operating transportation brokerages to coordinate service providers, funding resources, and customer needs;*
- *Coordinating transportation services for seniors, individuals with disabilities, and individuals with low incomes;*
- *Supporting local partnerships that coordinate transportation services;*
- *Staffing the development and implementation of coordination plans;*
- *Providing travel training and trip planning activities for customers;*
- *Developing and operating traveler call centers to coordinate travel information, manage eligibility requirements, and arrange customer travel; and*
- *Planning and implementing the acquisition of intelligent transportation technologies to operate a coordinated system.*

2. PROJECT DESCRIPTION

This Agreement provides up to \$68,790 in funding to provide public transit and travel orientation and associated services to veterans seeking healthcare that improves the reach, efficiency, and affordability of public transportation as a service option. Operation of public transit service and fare free options for veterans will conform to the schedule, geography, and modes regularly offered by the Recipient, on an in-district and out-of-district basis.

Mobility management projects include planning, training, and management activities for improving coordination among public transportation service providers, including human service agencies and private providers. These projects build coordination among existing public transportation agencies and increase service options that would not otherwise be available.

Recipient will oversee and monitor the services and performance of any consultants or contractors used in the project.

3. PROJECT DELIVERABLES, TASKS and SCHEDULE

To the extent possible, Recipient (and contractors, as applicable), will coordinate the delivery of transportation services with other public and private transportation providers to enhance regional services and to avoid duplication of services. Coordinated service may be made available to a variety of potential users.

Recipient may amend the service design at any time in accordance with local demand, funding issues, or other situations that require service to be changed. Recipient will inform State if there is a change in the service funded by this Agreement.

Recipient will market the services in culturally appropriate ways. Marketing and promotional activities should be focused on incentivizing ridership through inclusive customer engagement techniques. Activities may include marketing strategies, marketing campaigns, and creating marketing materials. Recipient may use key performance indicators in marketing the service. Recipient is strongly encouraged to take advantage of the veterans' outreach and engagement technical support available through the State's Rural Veterans Healthcare Transportation (RVHT) partnership with Rogue Valley Transportation District's (RVTD) GoVets program.

Recipient is encouraged to set realistic goals and establish measurable outcomes for this project. Goals and outcomes can be related to rides provided to seniors and persons with disabilities, number of rides transitioned from demand responsive to fixed route transit through mobility management efforts, hours of public transportation services to low-income households at the 200 percent poverty threshold, and overall ridership. They can also be related to environmental justice goals. Progress meeting established goals and outcomes should be shared in Recipient's agency periodic report.

Projected ridership goals for the biennium as established in the Recipient's competitive Letter of Interest and/or application are:

*Veteran Rides: 2,750
Veteran Revenue Service Hours: 0
Veteran Revenue Service Miles: 130,000*

Ridership is the actual or estimated one-way passenger trips provided to the target population. A passenger trip is a unit of service counted each time a passenger enters the vehicle, is transported and then exits the vehicle. Each different destination constitutes a passenger trip.

Recipient will provide education to veteran services providers, healthcare providers, state and county services, colleges, and other organizations and support events to attract veterans to educate them on transit services.

a. TASK ONE: For the purposes of this agreement, Outreach Events are planned engagement by Provider's staff with the public (or directly with groups of veterans and/or their support service providers) where an awareness of RVHT services is promoted. Veterans Contacted is an unduplicated count. Veterans Receiving Mobility Management Travel Support includes activities such as travel orientation for a veteran (or group of veterans) on the basic information needed to successfully make use of services offered by the Recipient and its partners under the RVHT program; Travel Training such as hands-on assistance of the Recipient's staff (or volunteers, or partners) to familiarize a veteran (or group of veterans) with using services offered by the Recipient and its partners under the RVHT program; assistance with trip planning an itinerary support, and other mobility management investments in a veteran's public transit traveling proficiency.

This project may also be used to develop and/or support partnerships and connections via the Oregon POINT intercommunity bus line system.

The goal of this project is to preserve access services as developed and delivered under the previous funding cycle while promoting awareness of access opportunities available to veterans.

Estimated Completion Date: September 30, 2025

PROJECT PERFORMANCE MEASURES

The following measure(s) are established to evaluate the effectiveness of the project:

Outreach Events: 5

New Veterans Contacted: 350

New Veterans Receiving Mobility Management Travel Support: 180

4. PROJECT ACCOUNTING and MATCHING FUNDING

Generally accepted accounting principles and Recipient's own accounting system determine those costs that are to be accounted for as gross operating expenses. The contractor may use capital equipment funded from USDOT- or State-source grants when performing services rendered through a contract funded by this Agreement. Depreciation of capital equipment funded from USDOT- or State-source grants is not an eligible expense.

Recipient shall not use this award to replace, substitute, or otherwise supplant resources it has historically committed (or may otherwise commit) to the work being funded. Recipient may use this award to preserve, continue, or restart work that has previously been funded by RVHT.

RVHT pays the fully allocated cost of a veteran's trip (or the veteran's proportion of a shared ride trip). Recipient may not charge a veteran a fare or any form of co-pay for services reimbursed by the RVHT program. A veteran may make a donation if the Recipient is configured to receive one, however, such a Recipient shall not solicit a donation in any manner from a veteran in relation to a trip being reimbursed by the RVHT program.

Eligible mobility management expenses are administrative or planning costs to develop new projects and do not include capital costs other than durable equipment, supplies, or the cost of operating public transportation services. Incidental durable equipment is an eligible expense up to \$4,999.00 of the total project cost.

This program does not require local match.

Recipient is granted pre-award authority under this agreement for eligible expenses beginning October 1, 2023.

5. REPORTING and INVOICING REQUIREMENTS

Recipient shall complete an RVHT report for each quarter that reimbursement is requested using the report linked below (unless and/or until it is replaced by the State with a new version):

<https://www.cognitofrms.com/ODOT2/RuralVeteransHealthcareTransportationReport>

Upon submission of the report linked above, Recipient will receive a copy to attach to the RVHT Reimbursement Request in the Oregon Public Transit Information System. Regional Transit Coordinators will NOT approve RVHT Reimbursement Requests unless this report is attached.

Recipient will request reimbursement for covered expenses incurred during each period as prescribed by State. Copies of invoices must be submitted for all vendor charges. In-house charges must be documented showing time specifically associated with the project.

Photographs of public transportation activities, and related operations, are encouraged to memorialize the achievement of project deliverables.

Revised Exhibit B
FINANCIAL INFORMATION

This Agreement is financed by the funding source indicated below:

State Program STIF: ORS 184.758 through ORS 184.766 and OAR Chapter 732, Divisions 040, 042, and 044.	State Funding Agency Oregon Department of Transportation 355 Capitol St. N.E. Salem, OR 97301-3871		Total State Funding \$108,790.00
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Administered By Public Transportation Division 355 Capitol Street NE, MS 43 Salem, OR 37301
