

**Tillamook County Transportation District**  
**BOARD OF DIRECTORS – REGULAR MONTHLY MEETING**  
**Agenda: Wednesday, June 18th, 2025 @ 6:00pm**

**To attend by phone, please dial: +1 (253) 215-8782 Meeting ID: 814 4875 2742**  
**To attend virtually, please use this link: <https://us02web.zoom.us/j/81448752742>**

**REGULAR MEETING**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Announcements and Changes to Agenda
5. Public & Guest Comments
6. Executive Session: Performance Evaluations, ORS 192.660(2)(i)
7. Budget Hearing (Pgs. 1-34)

**STATE OF THE DISTRICT REPORT**

8. Financial and Grant Reports (April) (Pgs. 35-58)
9. Service Performance Reports (April) (Pgs. 59-67)
10. Northwest Oregon Transit Alliance (June) (Pgs. 68-70)
11. NW Rides Brokerage Report (May) (Pg. 71-72)
12. General Manager Report (Pgs. 73-74)
  - a. Administration/Coordination
  - b. Planning/Development
  - c. Grant Funding
  - d. Facility/Property Management
  - e. Operations/Vehicle Maintenance
13. Miscellaneous

**CONSENT**

14. Motion to Approve the Minutes of May 21<sup>st</sup>, 2025, Regular Board Meeting (Pgs. 75-80)
15. Motion to Approve the Minutes of May 15, 2025, Budget Committee Meeting (Pgs. 81-83)
16. Motion to Approve April 2025 Financial Statements
17. Motion to Amend Policy 10: Directors Powers, Duties, Responsibilities, and Membership (Pgs. 84-86)
18. Motion to Amend Policy 19: Oregon Government Ethics Policy (Pgs. 87-89)

**ACTION ITEMS**

19. Resolution 25-13 In the Matter of Adopting the Budget, Making Appropriations, Levying Taxes, and Categorizing Taxes for FY 2025-2026 (Pgs. 90-92)
20. Resolution 25-14 Authorizing the General Manager to Execute ODOT STIF Formula Grant Agreement Number 35859 (Pgs. 93-143)
21. Resolution 25-15 Authorizing the General Manager to Execute a Personal Services Agreement with Kittelson and Associates, Inc. for the Evaluation of the District's Cost Allocation Methodology and Performance Monitoring System (Pgs. 144-157)
22. Resolution 25-16 Authorizing the General Manager to Execute a Personal Services Agreement with Kittelson and Associates, Inc. to Develop and Support the Implementation of an On-Board Rider Survey for the District (Pgs. 158-171)
23. Resolution 25-17 Authorizing the General Manager to Execute a Professional Services Agreement with Columbia Pacific Economic Development District to Provide Administrative Services for the NW Oregon Transit Alliance (Pgs. 172-178)
24. Resolution 25-18 Authorizing the General Manager to Execute a Professional Services Agreement with Madison Avenue Collective for NWOTA Website Management (Pgs. 179-189)

Next regularly scheduled meeting to be held July 16<sup>th</sup>, 2025

## **DISCUSSION ITEMS**

- 25. ZEV Fleet Transition Plan
- 26. FY 2024-2025 Annual Report
- 27. Staff Comments
- 28. Board of Directors Comments
- 29. Adjournment

## **UPCOMING EVENTS**

June 14<sup>th</sup>: Tillamook Farmers Market Opening Day

August 6<sup>th</sup>-9<sup>th</sup>: Tillamook County Fair

November 2<sup>nd</sup>-5<sup>th</sup>: Oregon Public Transportation Conference, Bend

