

Tillamook County Transportation District
Board of Directors Regular Monthly Meeting
Tuesday, April 15, 2025 – 6:00PM
Transportation Building
3600 Third Street, Tillamook, OR
Meeting Minutes



1. **Call to Order:** Board Chair Johnson called the meeting to order at 6:04 pm.

2. **Pledge of Allegiance**

3. **Roll Call:**

Present

TCTD Board of Directors

Mary Johnson, Board Chair (via Zoom)
Gary Hanenkrat, Director
Marni Johnston, Treasurer
Jonathan Bean, Secretary
Linda Adler, Vice Chair (via Zoom)
David McCall, Director

Absent

TCTD Board of Directors

TCTD Staff

Brian Vitulli, General Manager (via Zoom)
Cathy Bond, Finance Supervisor
Jules Deputy, Brokerage Manager
Michael Reed, Operations Superintendent
Keri Brown, Admin Assistant/Board Clerk

Guest

John Cline, Citizen

4. **Announcements and Changes to Agenda:** None

5. **Oath of Office – New Board Director:** Director Bean conducted the oath of office for new Director, David McCall.

6. **Public & Guest Comments:** John Cline appreciates the administration staff for helping during illness from staff being out.

7. **Executive Session:** None.

STATE OF THE DISTRICT REPORT

8. **Financial and Grant Report:** FS Bond reviewed the February 2025 financials included in the Board packet pages 1-23.

Director McCall inquired about the percentage of past years' property tax. FS Bond responded that budget amount is an estimate and is trending above.

- 9. Service Performance Reports:** OS Reed provided service statistics and performance measures for the month of February 2025 and are included in the Board packet pages 24-32.

Director Hanenkrat asked if last year's numbers are due to Sunday service being reduced. OS Reed stated that the comparison is 7 day a week service compared to 6 day a week service. Service reductions were in March and May 2024.

Director Johnson asked when the service will be back to 7 days a week. GM Vitulli stated that it is estimated to be in September 2025, contingent on hiring additional transit drivers.

- 10. Northwest Oregon Transit Alliance:** GM Vitulli provided updates on the April 2025 meeting, with details included in the Board packet pages 33-34.
- 11. NW Rides Brokerage:** Updates for the month of March 2025 are included in the Board packet page 35.
- 12. General Manager Report:** GM Vitulli provided the following updates included in Board packet pages 36-42 (see GM Report in packet for details):
- a. Administration/Coordination
 - b. Planning Development
 - c. Grant Funding
 - d. Facility/Property Development
 - e. Operations and Vehicle Maintenance

- 13. Miscellaneous:** None.

CONSENT CALENDAR

- 14.** Motion by Director Johnston to Approve the Amended Minutes of March 19, 2025, Regular Board Meeting. Seconded by Director Bean.

Motion Passed

By Chair Johnson, Directors Bean, Hanenkrat, Johnston, McCall and Vice Chair Adler.

- 15.** Motion by Director Adler to Approve February 2025 Financial Statements. Seconded by Chair Johnson.

Motion Passed

By Chair Johnson, Directors Bean, Hanenkrat, Johnston, McCall and Vice Chair Adler.

16. Motion by Director Adler to Reappoint Ron Rush to the Budget Committee.
Seconded by Chair Johnson.

Motion Passed

By Chair Johnson, Directors Bean, Hanenkrat,
Johnston, McCall and Vice Chair Adler.

ACTION ITEMS

17. Motion by Director Johnston to Approve Resolution 25-07 Authorizing the General Manager to Execute Amendment Number 2 to ODOT Section 5311 Grant Agreement Number 35084. Seconded by Director McCall.

Motion Passed

By Chair Johnson, Directors Bean, Hanenkrat,
Johnston, McCall and Vice Chair Adler.

18. Motion by Director Bean to Approve Resolution 25-08 Authorizing the General Manager to Execute Amendment Number 1 to ODOT Section 5311 Grant Agreement Number 35325. Seconded by Director Hanenkrat.

Motion Passed

By Chair Johnson, Directors Bean, Hanenkrat,
Johnston, McCall and Vice Chair Adler.

19. Motion by Director Johnston to Appoint Ms. Nan Devlin to Board of Directors – Position 4 (Expiring June 30, 2027). Seconded by Director McCall.

Motion Passed

By Chair Johnson, Directors Bean, Hanenkrat,
Johnston, McCall and Vice Chair Adler.

DISCUSSION ITEMS

20. Staff Comments:

General Manager Vitulli: None

Operations Superintendent Reed: None

Finance Supervisor Bond: Wanted to thank Director Johnston for helping with the financial budget and the administrative staff and drivers helping with staff being out ill.

Brokerage Manager Deputy: Absent

Admin Assistant Brown: None

21. Board of Directors Comments:

Chair Johnson: Welcome Director McCall to the position and appreciate everyone.

Vice Chair Adler: Thanked Director McCall for asking Eric Swanson with Adventist Health Tillamook to provide dialysis center updates to the public.

Dir. Hanenkrat: None

Dir. Johnston: Appreciates Ron Rush's reappointment to the Budget Committee.

Dir. Bean: None

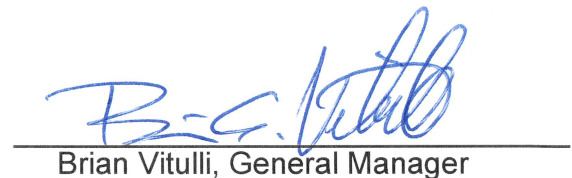
Dir. McCall: Thanked GM Vitulli for the Headlight Hearld article and the Tillamook County Board of Commissioners for their acknowledgement to TCTD for being unsung heroes for those seeking dialysis treatment. This public outreach helps keep TCTD in front of the community and helps the public stay informed. Director McCall stated that last week, Eric Swanson (AH-Tillamook) was on the KTIL Tillamook Today show and has committed to giving weekly updates about the dialysis center.

22. Adjournment: Board Chair Johnson adjourned the meeting at 6:45 pm.

These minutes were approved this 21st day of May 2025.

ATTEST:


Mary Johnson, Board Chair


Brian Vitulli, General Manager