

**Tillamook County Transportation District**  
FY 2025-2026 TCTD Budget Committee Meeting  
Wednesday, May 15, 2025- 6:00PM  
Transportation Building  
3600 Third Street, Tillamook, OR  
**Meeting Minutes**



1. **Call to Order:**

Board Vice Chair Adler called the meeting to order at 6:01 PM.

2. **Pledge of Allegiance**

3. **Roll Call:**

TCTD Board Members Present:

Gary Hanenkrat, TCTD Board Director  
Marni Johnston, TCTD Board Director  
Linda Adler, TCTD Board Director (Virtual)  
David McCall, TCTD Board Director  
Nan Devlin, TCTD Board Director

TCTD Budget Committee Members Present:

Chris Kell, TCTD Budget Committee  
Ron Rush, TCTD Budget Committee (Virtual)  
Tamra Perman, TCTD Budget Committee (Virtual)  
Justin Aufdermauer, TCTD Budget Committee  
Marlie Jo Burdick, TCTD Budget Committee  
Dustin Burdick, TCTD Budget Committee  
Kathy Pesterfield, TCTD Budget Committee

TCTD Staff Members Present:

Brian Vitulli, General Manager/Budget Officer  
Cathy Bond, Finance Supervisor  
Jules Hooter, NW Brokerage Manager  
Mike Reed, Operations Superintendent  
Sue Lewis, Office Assistant  
Keri Brown, Administrative Assistant

Absent:

Mary Johnson, TCTD Board Chair  
Jonathan Bean, TCTD Board Director

Guests:

None

4. **Public Comments and/or Concerns**

None.

5. **Election of TCTD Budget Committee Chair for FY 2025-2026:**

**Motion** by Director Johnston to appoint Ron Rush as Budget Committee Chair for FY 2025-2026. *Motion Seconded* by Committee Member Aufdermauer.

**Motion Passed Unanimously**

6. **Reading of the Budget Officer's message.**

Budget Officer/General Manager Brian Vitulli read the budget officer's message for FY 2025-2026 into the record.

7. **Line-by-line discussion of the FY 2025-2026 budget by fund:**

**(1B) LB20- General Fund Resources**

**(2B) LB30A TCTD Administration- General Fund**

**(3B) LB-30A TCTD Operations- General Fund**

**(4B) LB-30A TCTD Maintenance- General Fund**

**(5B) LB-30A Requirements not allocated- General Fund**

**(6B) LB-11 Property Management- Enterprise Fund**

**(7B) LB-11 Capital Reserve Fund**

**(8B) LB-11 Vehicle Purchase Reserve**

**(9B) LB-11 Bus Wash Maintenance Reserve**

**(10B) LB-10 Special Transportation Fund**

**(11B) LB-10 Northwest Oregon Transit Alliance - Special Fund**

**(12B) LB-10 NW Rides - Special Fund**

**(13B) LB-10 Statewide Transit Improvement Fund**

8. **Motion for approval of the TCTD FY 2025-2026 budget as presented or amended:**

**RESTATED MOTION**

**MOTION** by Committee Member Aufdermauer to approve the FY 2025-2026 Tillamook County Transportation District budget and send it to the Tillamook County Transportation District Board of Directors for a public Budget Hearing with the following changes:

1. Increase Fund 01, Dept 001, GL 5103 Planning from \$190,000 to \$200,000;
2. Increase Fund 01, Dept 001, GL 5266 Member Mileage Reimbursement – Vets from \$0 to \$40,000. The District received notice of additional funding for that program; and
3. Increase Fund 01, Dept 003, GL 5245 Diesel & Gasoline Fuel Expense to build a larger contingency for unexpected fuel costs.

*Motion seconded by Director Johnston.*

**MOTION PASSED UNANIMOUSLY**

**MOTION** by Committee Member Aufdermauer that the Tillamook County Transportation District Budget Committee approve the 2025-2026 fiscal year budget in the amount of \$21,078,208.00. *Motion seconded by Director McCall.*

**MOTION PASSED UNANIMOUSLY**

**MOTION** by Committee Member Aufdermauer that the Tillamook County Transportation District Budget Committee approve taxes for the 2025-2026 fiscal year at the rate of \$0.20 per \$1,000 (\$1,265,861) of assessed value for operating purposes in the General Fund. *Motion seconded by Director McCall.*

**MOTION PASSED UNANIMOUSLY**

**9. Committee Member Comments/ Concerns**

Director Johnston: Commended the staff for a great job on the budget, especially all the work from Finance Supervisor Cathy Bond.

GM Vitulli: Thanked Board and Committee.

**10. Adjournment:**

Committee Chair Ron Rush adjourned the meeting at 7:58 PM.

**These minutes are approved on this 18<sup>th</sup> day of June, 2025.**

Attest:

  
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Mary Johnson, Board Chair  
for

  
\_\_\_\_\_  
Brian Vitulli, General Manager