

**Tillamook County Transportation District**  
Board of Directors Regular Monthly Meeting  
Wednesday, October 16, 2024 – 6:00PM  
Transportation Building  
3600 Third Street, Tillamook, OR  
**Meeting Minutes**



1. **Call to Order:** Vice Chair Alder called the meeting to order at 6:01 pm.

2. **Pledge of Allegiance**

3. **Roll Call:**

**Present**

**TCTD Board of Directors**

Gary Hanenkrat, Director  
Marni Johnston, Treasurer  
Jonathan Bean, Secretary  
Thomas Fiorelli, Director (via Zoom)  
Linda Adler, Vice Chair

**Absent**

**TCTD Board of Directors**

Mary Johnson, Board Chair

**TCTD Staff**

Brian Vitulli, General Manager  
Cathy Bond, Finance Supervisor  
Jules Deputy, Brokerage Manager  
Michael Reed, Operations Superintendent  
Keri Brown, Admin Assistant/Board Clerk

**Guest**

Vicki Raine, Citizen  
Jim Hefferman, Citizen  
John Cline, Citizen  
Arla Miller, ODOT  
Jose Hernandez, Citizen  
Brian, Citizen

4. **Announcements and Changes to Agenda: None.**

5. **Public & Guest Comments:**

John Cline shared how he sees management is working hard to run the District. He sees a lot of extra work being done to keep the services running. As a person who transports, he hears the negativity and sees it on social media. He said he has been a driver for many years and knows how things work. It's not easy to find the right people to do this work. They either leave the area, can't adapt to the work or can't follow the rules and regulations.

Jim Hefferman said that maybe John Cline has a point but maybe not. Jim said maybe he draws the negativity out of people, but he believes the proof is the result of how many drivers have been lost and in service impacts.

6. **Executive Session:** NONE

**STATE OF THE DISTRICT REPORT**

7. **Financial and Grant Report:** FS Bond reviewed the July & August 2024 financials included in the Board packet pages 1-46. Dir. Fiorelli noted that timber tax is high and wondered if that would be the trend. FS Bond said the estimates from the state are usually conservative and then the District budgets conservative as well in order to prepare for low returns. Dir. Fiorelli also asked about the interest rate on the Capital Reserve Fund. FS Bond said the LGIP interest rate has increased since the budget.
8. **Service Measure Performance Report:** OS Reed provided service statistics and performance measures for the months of July & August 2024 which are included in the Board packet pages 47-59.

Dir. Fiorelli suggested that it would be helpful to look at the prior year or 2 before COVID to see how the numbers have rebounded and when the rebound started. He would also like the graphs to be the same instead of a pie chart and to do the line chart.

Dir. Johnston asked if there was a way to drill down to distinguish between local riders and vacationers. OS Reed said there is no feasible way to distinguish between local riders and vacationers, as there is no resource for automatic trackers like the bigger transit agencies. TCTD ridership tracking relies on drivers to do hand counts on paper, so that data is not currently being collected. Dir. Fiorelli said that he has been to other smaller agencies and there are some affordable technology options out there for ridership tracking. Dir. Johnston said she was so surprised at how many persons with disabilities and veterans use the service. She didn't realize there were so many, and it really shows how badly the services are needed.

9. **Northwest Oregon Transit Alliance:** GM Vitulli provided the following updates included in the Board packet pages 60-66. Dir. Johnston asked if the drivers put the bicycles in the bike holder on the front of the bus or if the riders load them? GM Vitulli stated that the riders are generally responsible for putting them on. E-Bikes are more commonly used now, and the NWOTA partners are looking into options and learning what other agencies are doing. They want to ensure they are consistent across the partners' services. Issues are the weight limits of the bike racks. Dir. Johnson asked if there is a way to keep track of how many people are using any type of bicycle when riding. Dir. Alder stated that she would imagine E-Bikes could be hard on the equipment/bike racks.

Dir. Hanenkrat asked if the new DAR bus will be gas or propane. GM Vitulli confirmed it will be dual fuel, both propane and gasoline.



10. **NW Rides Brokerage:** BM Deputy provided the following updates:
- a. Reviewed ride statistics for September 2024.
  - b. Ridership Statistics (not including mileage reimbursement/FFS/Veterans Grant Rides) - Rides provided: 4,740; Miles driven: 119,255. Just for a mental picture this is equal to almost 5 times around the Earth.
11. **General Manager Report:** GM Vitulli provided the following updates included in Board packet pages 67-68 (see GM Report in packet for details):
- a. **Administration/Coordination**
  - b. **Planning Development**
  - c. **Grant Funding**
  - d. **Facility/Property Development**
  - e. **Operations and Vehicle Maintenance**
12. **Miscellaneous:** None.

### **CONSENT CALENDAR**

13. Motion by Dir. Hanenkrat to Approve the Minutes of September 18, Regular Board Meeting. Seconded by Dir. Johnston.

**Motion Passed**  
By Directors Bean, Fiorelli, Johnston  
and Vice Chair Adler.  
Chair Johnson absent.

14. Motion by Dir. Hanenkrat to Approve July & August Financial Statement. Motion Seconded by Dir. Johnston.

**Motion Passed**  
By Directors Bean, Fiorelli, Johnston  
and Vice Chair Adler.  
Chair Johnson absent.

### **ACTION ITEMS**

None

### **DISCUSSION ITEMS**

15. **Staff Comments/Concerns:**

General Manager Vitulli – None.

Operations Superintendent Reed – None.

Brokerage Manager Deputy – None.

Admin Assistant Brown – None.

Finance Supervisor Bond – Thanked GM Vitulli and the Board for supporting professional growth at the District. She and Office Assistant Sue Lewis attended an Abila Conference for accounting software and found it very useful and informative.

16. **Board of Directors Comments/Concerns:**

Chair Johnson – Absent.

Vice Chair Adler – Thanked everyone for coming. Asked that an email be resent to remind Directors to do the Board training for the SDAO Best Practices due on November 1<sup>st</sup>. FS Bond confirmed that reminder emails are being sent.

Dir. Hanenkrat – None.

Dir. Johnston – None.

Dir. Bean – None.

Dir. Fiorelli – None.

**17. Adjournment:** Board Vice Chair Alder adjourned the meeting at 7:06 pm.

**These minutes were approved this 20<sup>th</sup> day of November 2024.**

ATTEST:

  
\_\_\_\_\_  
Linda Adler, Board Vice Chair

  
\_\_\_\_\_  
Brian Vitulli, General Manager