

**Tillamook County Transportation District**  
**BOARD OF DIRECTORS – REGULAR MONTHLY MEETING**  
**Agenda: Wednesday, August 21, 2024 @ 6:00pm**

**To attend by phone, please dial: +1 (253) 215-8782 Meeting ID: 89854239390**  
**To attend virtually, please use this link: <https://us02web.zoom.us/j/89854239390>**

**REGULAR MEETING**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Announcements and Changes to Agenda
5. Public & Guest Comments
6. Executive Session:

**STATE OF THE DISTRICT REPORT**

7. Financial and Grant Report (May) (Pgs1-20.)
8. Service Performance Report (May) (Pgs21-31.)
9. Northwest Oregon Transit Alliance (August) (Pgs32-41.)
10. NW Rides Brokerage
11. General Managers Report (July & August) (Pgs42-46.)
  - a. Administration/Coordination
  - b. Planning/Development
  - c. Grant Funding
  - d. Facility/Property Management
  - e. Operations/Vehicle Maintenance
12. Miscellaneous

**CONSENT**

13. Motion to Approve the Minutes of June 19, 2024, Regular Board Meeting (Pgs47-52.)
14. Motion to Approve May Financial Statement
15. Motion to Authorize the General Manager to Execute 2024 Care Oregon Non-Emergent Medical Transportation Services Delegation Agreement Amendment (Pgs53-54.)
16. Motion to Amend Policy 10: Directors Powers, Duties, Responsibilities, and Membership (Pgs55-57.)
17. Motion to Establish Policy 37: Annual Wage Analysis Policy (Pg58.)
18. Motion to Establish Policy 38: Annual Review of General Manager and Wage Analysis Policy (Pg59.)

**ACTION ITEMS**

19. Resolution 24-15 Authorizing the General Manger to Execute a Facility Use Agreement Between Tillamook County Transportation District and Tillamook Area Chamber of Commerce (Pgs60-65.)
20. Resolution 24-16 Authorizing the General Manager to Amend the TCTD Administrative Staffing Plan to Include an Additional Customer Service Representative Position (Pg66.)

**DISCUSSION ITEMS**

21. SDAO Best Practices Program – Board Training (Pgs67-69.)
22. Staff Comments
23. Board of Directors Comments
24. Adjournment

**UPCOMING EVENTS**

Board Member Training: SDAO Best Practices – Online Public Meeting Law  
October 27<sup>th</sup>-30<sup>th</sup>: Oregon Transit Association Conference, Seaside