

Tillamook County Transportation District

Normal Trial Balance

From 3/1/2024 Through 3/31/2024

<u>Account Code</u>	<u>Account Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
1001	General Checking Account #4558	747,372.85	
1006	Payroll Checking #5614		28,719.75
1009	NW RIDES ACCOUNT #8510	1,640,884.11	
1011	Prop. Mgmt. Checking #7071	23,508.39	
1012	NWOTA #4564	14,700.00	
1020	LGIP1020 #5879	1,211,057.81	
1030	LGIP1030 #5931	1,285,637.24	
1035	LGIP1035 #6518	77,952.43	
1040	Petty Cash	200.00	
		<hr/>	<hr/>
Report Total		5,001,312.83	28,719.75
		<hr/> <hr/>	<hr/> <hr/>
Report Difference		4,972,593.08	
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Brian A. V. [Signature]
5/22/2024

Tillamook County Transportation District

Financial Statement

01 - General Fund

From 3/1/2024 Through 3/31/2024

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	75%
Resources						
Working Capital	3500	0.00	85,272.92	1,023,275.00	(1,023,275.00)	0.00%
Fares	4000	9,366.68	19,583.33	235,000.00	(75,760.15)	67.76%
Contract Revenue	4020	25,518.25	78,027.25	936,327.00	(561,744.85)	40.00%
Property Tax	4100	45,661.42	97,180.25	1,166,163.00	(55,807.26)	95.21%
Past Years Property Tax	4110	1,575.88	2,083.33	25,000.00	(9,833.42)	60.66%
State Timber Revenue	4120	0.00	30,687.08	368,245.00	(173,271.37)	52.94%
Mass Transit State Payroll Tax	4130	0.00	7,791.67	93,500.00	13,087.11	113.99%
Capital Grants	4210	0.00	115,436.25	1,385,235.00	(1,308,733.00)	5.52%
Grants - FTA 5311	4220	0.00	152,104.58	1,825,255.00	(1,194,829.00)	34.53%
Grants - 5311 (f)	4240	0.00	70,623.42	847,481.00	(334,407.00)	60.54%
Grants - 5310	4245	0.00	14,131.25	169,575.00	(169,575.00)	0.00%
Grants - 5305	4246	0.00	2,380.50	28,566.00	(26,695.00)	6.54%
Special Bus Operations	4300	0.00	88.17	1,058.00	(1,058.00)	0.00%
Miscellaneous Income	4400	70.46	7,366.75	88,401.00	(81,723.60)	7.55%
Sale of Assets - Income	4410	750.00	250.00	3,000.00	(2,250.00)	25.00%
Interest Income	4510	5,407.56	2,083.33	25,000.00	5,905.17	123.62%
Transfer from NWOTA	4917	0.00	250.00	3,000.00	(3,000.00)	0.00%
Transfer from STIF Fund	4918	0.00	64,107.00	769,284.00	(769,284.00)	0.00%
Total Resources		<u>88,350.25</u>	<u>749,447.08</u>	<u>8,993,365.00</u>	<u>(5,772,254.37)</u>	<u>35.82%</u>
Expenses						
Personnel Services						
Payroll: Administration	5010	48,388.66	41,039.67	492,476.00	154,245.26	68.67%
Payroll: Dispatch	5020	8,721.61	13,695.83	164,350.00	119,348.89	27.38%
Payroll: Drivers	5030	171,033.63	108,836.67	1,306,040.00	494,303.65	62.15%

MONTHLY BOARD REPORTING - ALL ACCOUNTS

Tillamook County Transportation District

Financial Statement

01 - General Fund

From 3/1/2024 Through 3/31/2024

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	75%	
Payroll: Maintenance	5040	20,873.33	13,656.25	104,714.48	163,875.00	59,160.52	63.89%
Payroll Expense	5050	26,198.82	14,375.58	131,860.99	172,507.00	40,646.01	76.43%
Payroll Healthcare	5051	42,170.16	45,385.00	287,779.06	544,620.00	256,840.94	52.84%
Payroll Retirement	5052	10,563.23	7,461.09	49,309.55	89,533.00	40,223.45	55.07%
Payroll Veba	5053	3,799.06	3,525.00	30,261.93	42,300.00	12,038.07	71.54%
Workers Compensation Ins.	5055	0.00	2,666.67	39,899.81	32,000.00	(7,899.81)	124.68%
Total Personnel Services		331,748.50	250,641.76	1,838,794.02	3,007,701.00	1,168,906.98	61.14%
Materials and Services							
Professional Services	5100	8,147.66	10,375.00	115,974.70	124,500.00	8,525.30	93.15%
Planning	5103	0.00	2,380.50	0.00	28,566.00	28,566.00	0.00%
Dues & Subscriptions	5120	899.94	895.00	17,368.09	10,740.00	(6,628.09)	161.71%
Office Equipment R&R	5140	0.00	308.33	0.00	3,700.00	3,700.00	0.00%
Computer R&M	5145	2,406.23	2,043.92	16,749.34	24,527.00	7,777.66	68.28%
Fees & Licenses	5150	449.90	1,872.75	87,479.87	22,473.00	(65,006.87)	389.26%
Insurance	5160	0.00	12,078.50	150,261.00	144,942.00	(5,319.00)	103.66%
Office Expense	5170	1,330.19	854.17	7,259.03	10,250.00	2,990.97	70.81%
Board Expense	5175	1,519.31	1,487.08	18,514.49	17,845.00	(669.49)	103.75%
Operational Expense	5180	1,971.88	3,653.17	34,831.87	43,838.00	9,006.13	79.45%
Drug & Alcohol Administration	5185	0.00	125.00	970.00	1,500.00	530.00	64.66%
Marketing	5190	249.00	6,973.75	9,559.26	83,685.00	74,125.74	11.42%
Telephone Expense	5210	1,268.25	1,347.75	11,966.26	16,173.00	4,206.74	73.98%
Travel & Training	5220	813.50	1,833.34	2,472.99	22,000.00	19,527.01	11.24%
Vehicle Expense	5240	18,808.81	12,500.00	189,293.03	150,000.00	(39,293.03)	126.19%
Diesel & Gasoline Fuel	5245	21,398.23	31,350.00	231,048.73	376,200.00	145,151.27	61.41%
Propane Fuel	5247	0.00	2,500.00	36.03	30,000.00	29,963.97	0.12%
Postage	5260	100.00	105.67	639.35	1,268.00	628.65	50.42%

Tillamook County Transportation District

Financial Statement

01 - General Fund

From 3/1/2024 Through 3/31/2024

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	75%
Member Mileage Reimbursement	5266	0.00	10,000.00	0.00	(10,000.00)	0.00%
Mgmt/Labor Recreation Fund	5270	0.00	1,865.79	3,985.00	2,119.21	46.82%
Office Rent	5281	0.00	3,300.00	12,900.00	9,600.00	25.58%
Transit Center Maint	5285	1,474.51	12,432.07	20,348.00	7,915.93	61.09%
Operations Facility Maint.	5346	239.97	3,337.22	4,200.00	862.78	79.45%
Total Materials and Services		61,077.38	925,359.12	1,153,640.00	228,280.88	80.21%
Transfers						
Transfer to LGIP 5931	9100	0.00	0.00	156,913.00	156,913.00	0.00%
Transfer to Vehicle Reserve	9150	0.00	0.00	3,000.00	3,000.00	0.00%
Transfer to NWOTA Fund	9160	0.00	0.00	1,208,976.00	1,208,976.00	0.00%
Unappropriated Ending Fund Bal	9180	0.00	0.00	539,261.00	539,261.00	0.00%
Total Transfers		0.00	0.00	1,908,150.00	1,908,150.00	0.00%
Capital Outlay						
Capital Purchases						
Bus Replacement/Addition	6000	0.00	508,349.08	638,649.00	130,299.92	79.59%
Van Replacement/Addition	6010	0.00	94,488.50	179,460.00	84,971.50	52.65%
Bus Stop Signage/Shelters	6040	0.00	0.00	1,368,976.00	1,368,976.00	0.00%
Other Capital Projects	6050	1,872.08	85,709.93	148,548.00	62,838.07	57.69%
Total Capital Purchases		1,872.08	688,547.51	2,335,633.00	1,647,085.49	29.48%
Total Capital Outlay		1,872.08	688,547.51	2,335,633.00	1,647,085.49	29.48%
Total Expenses		386,575.71	3,444,578.40	8,405,124.00	4,960,545.60	40.98%

Tillamook County Transportation District

Financial Statement

02 - Property Management Fund
From 3/1/2024 Through 3/31/2024

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	75%
Resources						
Working Capital	0.00	3,750.00	0.00	45,000.00	(45,000.00)	0.00%
Lease Income	2,900.00	3,000.00	17,200.00	36,000.00	(18,800.00)	47.77%
Lease Operational Exp Income	3,889.59	1,250.00	12,245.05	15,000.00	(2,754.95)	81.63%
Transfer From General Fund	0.00	1,159.25	0.00	13,911.00	(13,911.00)	0.00%
Total Resources	<u>6,789.59</u>	<u>9,159.25</u>	<u>29,445.05</u>	<u>109,911.00</u>	<u>(80,465.95)</u>	<u>26.79%</u>
Expenses						
Materials and Services						
Professional Services	0.00	166.67	0.00	2,000.00	2,000.00	0.00%
Property Operating Expense	2,497.43	2,383.33	20,116.15	28,600.00	8,483.85	70.33%
Property Maint. & Repair	3,099.59	2,932.67	33,296.31	35,192.00	1,895.69	94.61%
Total Materials and Services	<u>5,597.02</u>	<u>5,482.67</u>	<u>53,412.46</u>	<u>65,792.00</u>	<u>12,379.54</u>	<u>81.18%</u>
Capital Outlay						
Debt Service						
PUD Loan Expense	0.00	570.83	0.00	6,850.00	6,850.00	0.00%
OTIB TVC Loan 0071	0.00	913.25	5,479.32	10,959.00	5,479.68	49.99%
OTIB Loan 0061	0.00	2,192.50	26,310.44	26,310.00	(0.44)	100.00%
Total Debt Service	<u>0.00</u>	<u>3,676.58</u>	<u>31,789.76</u>	<u>44,119.00</u>	<u>12,329.24</u>	<u>72.05%</u>
Capital Purchases						
Building Repair & Renovation	32,872.22	0.00	243,419.42	0.00	(243,419.42)	0.00%
Total Capital Purchases	<u>32,872.22</u>	<u>0.00</u>	<u>243,419.42</u>	<u>0.00</u>	<u>(243,419.42)</u>	<u>0.00%</u>
Total Capital Outlay	<u>32,872.22</u>	<u>3,676.58</u>	<u>275,209.18</u>	<u>44,119.00</u>	<u>(231,090.18)</u>	<u>623.79%</u>
Total Expenses	<u>38,469.24</u>	<u>9,159.25</u>	<u>328,621.64</u>	<u>109,911.00</u>	<u>(218,710.64)</u>	<u>298.99%</u>

Tillamook County Transportation District

Financial Statement

04 - Capital Reserve Fund

From 3/1/2024 Through 3/31/2024

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	75%
Resources						
Working Capital	3500	71,416.67	0.00	857,000.00	(857,000.00)	0.00%
Interest Income	4510	2,083.33	64,337.92	25,000.00	39,337.92	257.35%
Total Resources		<u>73,500.00</u>	<u>64,337.92</u>	<u>882,000.00</u>	<u>(817,662.08)</u>	<u>7.29%</u>
Expenses						
Materials and Services						
Fees & Licenses	5150	0.00	0.20	0.00	(0.20)	0.00%
Total Materials and Services		<u>0.00</u>	<u>0.20</u>	<u>0.00</u>	<u>(0.20)</u>	<u>0.00%</u>
Transfers						
Reserve for Future Expenditure	9175	73,500.00	0.00	882,000.00	882,000.00	0.00%
Total Transfers		<u>73,500.00</u>	<u>0.00</u>	<u>882,000.00</u>	<u>882,000.00</u>	<u>0.00%</u>
Total Expenses		<u>73,500.00</u>	<u>0.20</u>	<u>882,000.00</u>	<u>881,999.80</u>	<u>0.00%</u>

Tillamook County Transportation District

Financial Statement

05 - Vehicle Purchase Reserve Fund

From 3/1/2024 Through 3/31/2024

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	75%
Resources						
Working Capital	0.00	2,852.08	0.00	34,225.00	(34,225.00)	0.00%
Transfer From General Fund	0.00	250.00	0.00	3,000.00	(3,000.00)	0.00%
Total Resources	<u>0.00</u>	<u>3,102.08</u>	<u>0.00</u>	<u>37,225.00</u>	<u>(37,225.00)</u>	<u>0.00%</u>
Expenses						
Transfers						
Reserve for Future Expenditure	0.00	3,102.08	0.00	37,225.00	37,225.00	0.00%
Total Transfers	<u>0.00</u>	<u>3,102.08</u>	<u>0.00</u>	<u>37,225.00</u>	<u>37,225.00</u>	<u>0.00%</u>
Total Expenses	<u>0.00</u>	<u>3,102.08</u>	<u>0.00</u>	<u>37,225.00</u>	<u>37,225.00</u>	<u>0.00%</u>

Tillamook County Transportation District

Financial Statement

06 - Bus Wash Maintenance Reserve

From 3/1/2024 Through 3/31/2024

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	75%
Resources						
Working Capital	0.00	1,928.33	0.00	23,140.00	(23,140.00)	0.00%
Total Resources	<u>0.00</u>	<u>1,928.33</u>	<u>0.00</u>	<u>23,140.00</u>	<u>(23,140.00)</u>	<u>0.00%</u>
Expenses						
Transfers						
Reserve for Future Expenditure	0.00	1,928.33	0.00	23,140.00	23,140.00	0.00%
Total Transfers	<u>0.00</u>	<u>1,928.33</u>	<u>0.00</u>	<u>23,140.00</u>	<u>23,140.00</u>	<u>0.00%</u>
Total Expenses	<u>0.00</u>	<u>1,928.33</u>	<u>0.00</u>	<u>23,140.00</u>	<u>23,140.00</u>	<u>0.00%</u>



Tillamook County Transportation District

Financial Statement

08 - Northwest Oregon Transit Allia
From 3/1/2024 Through 3/31/2024

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	75%
Resources						
Working Capital	0.00	6,666.67	0.00	80,000.00	(80,000.00)	0.00%
NWOTA Partner Cont. Match	12,000.00	15,301.33	48,000.00	183,616.00	(135,616.00)	26.14%
Transfer From General Fund	0.00	100,748.00	0.00	1,208,976.00	(1,208,976.00)	0.00%
Transfer from STIF Fund	0.00	13,333.33	0.00	160,000.00	(160,000.00)	0.00%
Total Resources	<u>12,000.00</u>	<u>136,049.33</u>	<u>48,000.00</u>	<u>1,632,592.00</u>	<u>(1,584,592.00)</u>	<u>2.94%</u>
Expenses						
Materials and Services						
Professional Services	0.00	416.67	3,659.50	5,000.00	1,340.50	73.19%
Administrative Support	0.00	2,083.33	5,397.80	25,000.00	19,602.20	21.59%
Website Maintenance	9,300.00	1,250.00	13,744.99	15,000.00	1,255.01	91.63%
Marketing	0.00	3,333.33	34,883.67	40,000.00	5,116.33	87.20%
NWOTA Expense	120.36	0.00	120.36	0.00	(120.36)	0.00%
Travel & Training	0.00	833.33	5,563.03	10,000.00	4,436.97	55.63%
Total Materials and Services	<u>9,420.36</u>	<u>7,916.66</u>	<u>63,369.35</u>	<u>95,000.00</u>	<u>31,630.65</u>	<u>66.70%</u>
Transfers						
Transfer to General Fund	0.00	250.00	0.00	3,000.00	3,000.00	0.00%
Unappropriated Ending Fund Bal	0.00	13,801.33	0.00	165,616.00	165,616.00	0.00%
Total Transfers	<u>0.00</u>	<u>14,051.33</u>	<u>0.00</u>	<u>168,616.00</u>	<u>168,616.00</u>	<u>0.00%</u>
Capital Outlay						
Capital Purchases						
Bus Stop Signage/Shelters	0.00	114,081.33	0.00	1,368,976.00	1,368,976.00	0.00%
Total Capital Purchases	<u>0.00</u>	<u>114,081.33</u>	<u>0.00</u>	<u>1,368,976.00</u>	<u>1,368,976.00</u>	<u>0.00%</u>
Total Capital Outlay	<u>0.00</u>	<u>114,081.33</u>	<u>0.00</u>	<u>1,368,976.00</u>	<u>1,368,976.00</u>	<u>0.00%</u>
Total Expenses	<u>9,420.36</u>	<u>136,049.32</u>	<u>63,369.35</u>	<u>1,632,592.00</u>	<u>1,569,222.65</u>	<u>3.88%</u>

Tillamook County Transportation District

Financial Statement

09 - NW RIDES ACCOUNT

From 3/1/2024 Through 3/31/2024

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	75%
Resources						
Working Capital	0.00	8,333.33	0.00	100,000.00	(100,000.00)	0.00%
NWR Revenue	475,411.81	373,966.42	3,924,087.37	4,487,597.00	(563,509.63)	87.44%
NWR Reserve	0.00	0.00	1,032,191.09	325,000.00	707,191.09	317.59%
Interest Income	0.00	66.67	0.00	800.00	(800.00)	0.00%
Total Resources	<u>475,411.81</u>	<u>382,366.42</u>	<u>4,956,278.46</u>	<u>4,913,397.00</u>	<u>42,881.46</u>	<u>100.87%</u>
Expenses						
Personnel Services						
Payroll: Administration	10,372.33	32,731.75	206,205.84	392,781.00	186,575.16	52.49%
Payroll: Indirect	519.90	1,771.25	9,358.20	21,255.00	11,896.80	44.02%
Payroll Expense	1,031.22	2,994.58	20,142.05	35,935.00	15,792.95	56.05%
Payroll Healthcare	0.00	8,683.50	81,976.37	104,202.00	22,225.63	78.67%
Payroll Retirement	0.00	2,630.17	16,889.70	31,562.00	14,672.30	53.51%
Payroll Veba	0.00	1,233.75	7,284.62	14,805.00	7,520.38	49.20%
Workers Compensation Ins.	0.00	41.67	0.00	500.00	500.00	0.00%
Total Personnel Services	<u>11,923.45</u>	<u>50,086.67</u>	<u>341,856.78</u>	<u>601,040.00</u>	<u>259,183.22</u>	<u>56.88%</u>
Materials and Services						
Professional Services	0.00	416.67	1,020.00	5,000.00	3,980.00	20.40%
Office Equipment R&R	0.00	225.00	2,804.76	2,700.00	(104.76)	103.88%
Computer R&M	2,225.39	1,768.08	20,926.55	21,217.00	290.45	98.63%
Fees & Licenses	0.00	4,416.67	17,780.00	53,000.00	35,220.00	33.54%
Insurance	0.00	513.92	6,547.00	6,167.00	(380.00)	106.16%
Office Expense	1,175.64	416.67	3,760.23	5,000.00	1,239.77	75.20%
Operational Expense	196.44	125.00	1,431.75	1,500.00	68.25	95.45%
Telephone Expense	1,938.35	1,608.33	17,072.45	19,300.00	2,227.55	88.45%

Tillamook County Transportation District

Financial Statement

09 - NW RIDES ACCOUNT

From 3/1/2024 Through 3/31/2024

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	75%
Travel & Training	5220 0.00	125.00	76.92	1,500.00	1,423.08	5.12%
Postage	5260 29.99	41.67	49.89	500.00	450.11	9.97%
Purchased Transportation	5265 28,871.76	299,235.67	2,375,723.71	3,590,828.00	1,215,104.29	66.16%
Member Mileage Reimbursement	5266 30,000.00	13,310.42	240,000.00	159,725.00	(80,275.00)	150.25%
Volunteer Mileage Reimburse	5267 33,436.39	10,521.92	311,964.65	126,263.00	(185,701.65)	247.07%
Office Rent	5281 1,200.00	400.00	3,600.00	4,800.00	1,200.00	75.00%
Property Operating Expense	5300 1,064.68	250.00	3,792.33	3,000.00	(792.33)	126.41%
Total Materials and Services	100,138.64	333,375.02	3,006,550.24	4,000,500.00	993,949.76	75.15%
Transfers						
Reserve for Future Expenditure	9175 0.00	25,988.08	0.00	311,857.00	311,857.00	0.00%
Total Transfers	0.00	25,988.08	0.00	311,857.00	311,857.00	0.00%
Total Expenses	112,062.09	409,449.77	3,348,407.02	4,913,397.00	1,564,989.98	68.15%

Tillamook County Transportation District
Financial Statement

10 - STIF

From 3/1/2024 Through 3/31/2024

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	75%
Resources						
Working Capital	0.00	42,818.83	0.00	513,826.00	(513,826.00)	0.00%
STIF Formula	0.00	25,361.83	679,731.00	304,342.00	375,389.00	223.34%
STIF Intercommunity	0.00	11,666.67	0.00	140,000.00	(140,000.00)	0.00%
STIF Discretionary	0.00	38,504.00	0.00	462,048.00	(462,048.00)	0.00%
Interest Income	341.83	0.00	7,036.88	0.00	7,036.88	0.00%
Total Resources	<u>341.83</u>	<u>118,351.33</u>	<u>686,767.88</u>	<u>1,420,216.00</u>	<u>(733,448.12)</u>	<u>48.36%</u>
Expenses						
Materials and Services						
Fees & Licenses	0.20	0.00	0.45	0.00	(0.45)	0.00%
Total Materials and Services	<u>0.20</u>	<u>0.00</u>	<u>0.45</u>	<u>0.00</u>	<u>(0.45)</u>	<u>0.00%</u>
Special Payments						
STF Payments to Recipients	5,298.00	1,766.00	15,894.00	21,192.00	5,298.00	75.00%
STIF Payments to Recipients	4,415.00	1,471.75	13,245.00	24,861.00	11,616.00	53.27%
Total Special Payments	<u>9,713.00</u>	<u>3,237.75</u>	<u>29,139.00</u>	<u>46,053.00</u>	<u>16,914.00</u>	<u>63.27%</u>
Transfers						
Transfer to General Fund	0.00	64,107.00	0.00	769,284.00	769,284.00	0.00%
Reserve for Future Expenditure	0.00	42,818.83	0.00	513,826.00	513,826.00	0.00%
Unappropriated Ending Fund Bal	0.00	7,587.75	0.00	91,053.00	91,053.00	0.00%
Total Transfers	<u>0.00</u>	<u>114,513.58</u>	<u>0.00</u>	<u>1,374,163.00</u>	<u>1,374,163.00</u>	<u>0.00%</u>
Total Expenses	<u>9,713.20</u>	<u>117,751.33</u>	<u>29,139.45</u>	<u>1,420,216.00</u>	<u>1,391,076.55</u>	<u>2.05%</u>

Tillamook County Transportation District

Check/Voucher Register

1001 - General Checking Account #4558

From 3/1/2024 Through 3/31/2024

Docume... Number	Document Date	Transaction Amount	Payee	Transaction Description
18461	3/4/2024	5,298.00	Marie Mills Center, Inc	MM STIF SUB-RECIPIENT Q1 FY24
18461	3/4/2024	4,415.00	Marie Mills Center, Inc	MM STIF PAYMENTS Q2 FY24
18461	3/4/2024	4,415.00	Marie Mills Center, Inc	MM STIF PAYMENTS Q1 FY24
18461	3/4/2024	5,298.00	Marie Mills Center, Inc	MM STIF SUB-RECIPIENT PAYMENT Q2 FY24
18462	3/7/2024	152.93	ARAMARK	Office Assistand Uniform
18463	3/7/2024	9,372.76	CARSON OIL CO INC	Fuel 2/16-2/29/2024
18464	3/7/2024	40.00	CENTURYLINK	Local Phone Service 1/20-2/21/2024
18465	3/7/2024	19,598.00	ECOLANE USA, INC.	ANNUAL MAINTENANCE 10/23/23-10/22/2024 TABLETS
18466	3/7/2024	161.83	Fred Meyer Customer Charges	FEBRUARY 2024
18466	3/7/2024	467.04	Fred Meyer Customer Charges	FEBRUARY 2024
18467	3/7/2024	1,134.82	GOVERNMENT ETHICS COMM UNIT 24	Ethics Commission Fee
18468	3/7/2024	2,565.00	INNOVA LEGAL ADVISORS	January 2024 Legal Fees
18469	3/7/2024	5,029.97	KITTELSON & ASSOCIATES, INC.	Coordinated Plan 35137
18470	3/7/2024	1,070.10	Les Schwab Tire Center	INV# 22200659373 & 22200662743
18471	3/7/2024	14,586.50	Miller Nash LLP	Legal Services/ATU Negotiations
18472	3/7/2024	2,848.74	DAVISON AUTO PARTS, INC.	Statement dated 2/25/24
18473	3/7/2024	54,835.00	NORTHWEST LIFT	Grant 35193 Shop Lift
18474	3/7/2024	39.98	Office Depot Credit Plan	TCTD Paper
18474	3/7/2024	15.66	Office Depot Credit Plan	Envelopes
18474	3/7/2024	214.99	Office Depot Credit Plan	Water Cooler
18475	3/7/2024	2,276.60	PLANNING SOLUTIONS	211687 TCTD Kitchen,Dispatch,Transit Renovation
18476	3/7/2024	2,753.57	PREMIER TRUCK GROUP	FEBRUARY 2024
18477	3/7/2024	182.68	Rosenberg Builders Supply	FEBRUARY 2024
18478	3/7/2024	50.00	SUNFLOWER FLATS	Employee Condolence Flowers
18479	3/7/2024	650.00	Tillamook County Fair	FAIR BOOTH 8/7-8/10/2024
18480	3/7/2024	170.00	Tillamook Motor Co.	INV 166622 & 166629
18481	3/7/2024	106.12	Tillamook PUD	Transit Electric 1/12-2/12/2024
18481	3/7/2024	49.13	Tillamook PUD	LB Electric 1/12-2/12/2024
18481	3/7/2024	36.75	Tillamook PUD	SB Electric 1/12-2/12/24
18482	3/7/2024	59.95	VANIR BROADBAND, INC.	Internet Access Fee April 2024
18483	3/14/2024	160.20	ALSCO - Portland Linen	Mat Service 2/3-2/27/24
18484	3/14/2024	627.89	ASTOUND	Phone Service 1/28-2/26/24
18485	3/14/2024	583.65	CINTAS	Uniforms/Shop Supplies
18486	3/14/2024	42.85	City Of Tillamook	TVC Water 2/1-2/29/24
18487	3/14/2024	237.50	Coast Printing & Stationery	DAR Punch Cards
18488	3/14/2024	68.20	COUNTRY MEDIA	2/13 Public Meeting Notice
18489	3/14/2024	339.02	O'REILLY AUTOMOTIVE STORES	Inv# 3805462910/62971/30005/3575/4866
18490	3/14/2024	428.37	FleetPride, Inc.	Inv#114349074/818863/912035
18491	3/14/2024	200.00	Kiwanis Clubs of Tillamook	Dollars for Scholars Advertising
18492	3/14/2024	1,330.07	Marie Mills Center, Inc	Janitorial TVC Feb 2024
18493	3/14/2024	166.50	PACIFIC SOURCE	FSA 3.2024
18494	3/14/2024	550.00	Prevailing Communications	Radio removal #30,#104,#108,#109,#204
18495	3/14/2024	8,224.00	SPECIAL DISTRICTS INS. SERVICE	Auto Insurance #311 & #312 Bus
18496	3/26/2024	10,096.15	CARSON OIL CO INC	Fuel 3/1-3/15/2024
18497	3/26/2024	81.94	CRYSTAL AND SIERRA SPRINGS	March 2024 Water
18498	3/26/2024	770.00	CUMMINS INC.	Maintenance Software
18499	3/26/2024	50.00	Gary A. Hanenkrat	Board Meeting 3.24.2024
18500	3/26/2024	2,142.90	GenXsys Solutions, LLC	April 2024 Managed Service Funds
18500	3/26/2024	493.28	GenXsys Solutions, LLC	April 2024 Server Storage Virus Plan
18501	3/26/2024	1,035.00	INNOVA LEGAL ADVISORS	Legal Services/ATU Grievance
18502	3/26/2024	50.00	Jim Heffernan	Board Meeting 3/20/2024

Tillamook County Transportation District

Check/Voucher Register

1001 - General Checking Account #4558

From 3/1/2024 Through 3/31/2024

Docume... Number	Document Date	Transaction Amount	Payee	Transaction Description
18503	3/26/2024	50.00	Jonathan Bean	Board Meeting 3.20.2024
18504	3/26/2024	50.00	Linda Adler	Board Meeting 3.20.2024
18505	3/26/2024	6,000.00	Madison Ave Collective	NW Connector Website Management
18506	3/26/2024	50.00	Marni Johnston	Board Meeting 3.20.2024
18507	3/26/2024	297.89	Office Depot Credit Plan	Operation Standing Desk
18507	3/26/2024	232.49	Office Depot Credit Plan	Operation Standing Desk
18508	3/26/2024	718.00	PETERSON TRUCKS INC	Maintenance Training
18509	3/26/2024	50.00	Thomas Fiorelli	Board Meeting 3.20.2024
18510	3/26/2024	55.00	ALL CLEAR AUDIO AND GLASS LLC	Rock Chip Repair/#113
18510	3/26/2024	615.00	ALL CLEAR AUDIO AND GLASS LLC	Digital Display Glass/#305
18511	3/26/2024	95.00	BIO-MED TESTING SERVICE, INC.	Pre Employment/Follow Up Testing
18512	3/26/2024	134.85	COUNTRY MEDIA	Legal Notice 02.27.2024
18513	3/26/2024	1,316.00	E & E Auto Body, Inc.	Repairs #304
18514	3/26/2024	5,662.50	Miller Nash LLP	Legal Service /ATU Negotiations
18515	3/26/2024	205.72	Pacific Office Automation	NWR/TCTD Copier Usage 2/9-3/9/2024
18516	3/26/2024	2,479.53	SPORTWORKS NORTHWEST, INC.	Repair to Bus 302/Bike Rack
18587	3/31/2024	<u>43,678.76</u>	SPECIAL DISTRICTS INS. SERVICE	AP BENEIFTS 3.2024-SDIS
Report Total		<u>227,262.38</u>		

Tillamook County Transportation District

Check/Voucher Register

1006 - Payroll Checking #5614

From 3/1/2024 Through 3/31/2024

<u>Document Number</u>	<u>Document Date</u>	<u>Transaction Amount</u>	<u>Payee</u>	<u>Transaction Description</u>
ACH ADP 3.15	3/31/2024	1,262.30	ADP, LLC	ADP 3.2024
ACH AFLAC 3.24	3/31/2024	600.36	AFLAC	AFLAC 3.2024
Report Total		<u>1,862.66</u>		

Tillamook County Transportation District

Check/Voucher Register

1009 - NW RIDES ACCOUNT #8510

From 3/1/2024 Through 3/31/2024

Docume... Number	Document Date	Transaction Amount	Payee	Transaction Description
4186	3/5/2024	1,930.20	AAA RIDE ASSIST	1/14-1/20/2024
4186	3/5/2024	3,093.95	AAA RIDE ASSIST	1/21-1/27/2024
4186	3/5/2024	1,449.80	AAA RIDE ASSIST	1/28-1/31/2024
4186	3/5/2024	2,713.85	AAA RIDE ASSIST	1/8-1/13/2024
4186	3/5/2024	1,415.40	AAA RIDE ASSIST	2/1-2/3/2024
4186	3/5/2024	2,440.70	AAA RIDE ASSIST	2/11-2/17/2024
4186	3/5/2024	2,854.25	AAA RIDE ASSIST	2/18-2/24/2024
4186	3/5/2024	2,194.20	AAA RIDE ASSIST	2/25-2/29/2024
4186	3/5/2024	2,705.30	AAA RIDE ASSIST	2/4-2/10/2024
4187	3/5/2024	8,133.00	COLUMBIA MEDICAL	1/1-1/6/2024
4187	3/5/2024	4,604.25	COLUMBIA MEDICAL	1/14-1/20/2024
4187	3/5/2024	9,292.50	COLUMBIA MEDICAL	1/21-1/27/2024
4187	3/5/2024	6,139.50	COLUMBIA MEDICAL	1/28-1/31/2024
4187	3/5/2024	9,797.75	COLUMBIA MEDICAL	1/7-1/13/2024
4187	3/5/2024	4,010.50	COLUMBIA MEDICAL	2/1-2/3/2024
4187	3/5/2024	11,690.00	COLUMBIA MEDICAL	2/11-2/17/2024
4187	3/5/2024	11,106.25	COLUMBIA MEDICAL	2/18-2/24/2024
4187	3/5/2024	11,013.75	COLUMBIA MEDICAL	2/4-2/10/2024
4188	3/5/2024	7,577.00	COLUMBIA COUNTY RIDER	NWR PROVIDER 1.2024
4188	3/5/2024	8,198.50	COLUMBIA COUNTY RIDER	2/1-2/29/2024
4189	3/5/2024	2,562.80	DIRECT MEDICAL TRANSPORTATION	1/1-1/6/2024
4189	3/5/2024	3,592.50	DIRECT MEDICAL TRANSPORTATION	1/14-1/20/2024
4189	3/5/2024	6,449.00	DIRECT MEDICAL TRANSPORTATION	1/21-1/27/2024
4189	3/5/2024	2,451.50	DIRECT MEDICAL TRANSPORTATION	1/28-1/31/2024
4189	3/5/2024	2,227.70	DIRECT MEDICAL TRANSPORTATION	1/7-1/13/2024
4190	3/5/2024	2,137.00	K & M MEDIVAN	1/1-1/6/2024
4190	3/5/2024	1,614.00	K & M MEDIVAN	1/14-1/20/2024
4190	3/5/2024	3,185.00	K & M MEDIVAN	1/21-1/27/2024
4190	3/5/2024	2,526.00	K & M MEDIVAN	1/28-1/31/2024
4190	3/5/2024	2,877.00	K & M MEDIVAN	1/7-1/13/2024
4190	3/5/2024	1,326.00	K & M MEDIVAN	2/1-2/3/2024
4190	3/5/2024	3,533.00	K & M MEDIVAN	2/11-2/17/2024
4190	3/5/2024	3,444.00	K & M MEDIVAN	2/4-2/10/2024
4191	3/5/2024	7,211.50	MEDIX AMBULANCE	1/1-1/6/2024
4191	3/5/2024	7,091.50	MEDIX AMBULANCE	1/14-1/20/2024
4191	3/5/2024	10,901.50	MEDIX AMBULANCE	1/21-1/27/2024
4191	3/5/2024	4,657.50	MEDIX AMBULANCE	1/28-1/31/2024
4191	3/5/2024	4,926.50	MEDIX AMBULANCE	1/7-1/13/2024
4191	3/5/2024	3,432.00	MEDIX AMBULANCE	2/1-2/3/2024
4191	3/5/2024	9,115.00	MEDIX AMBULANCE	2/11-2/17/2024
4191	3/5/2024	10,270.00	MEDIX AMBULANCE	2/18-2/24/2024
4191	3/5/2024	8,328.50	MEDIX AMBULANCE	2/4-2/10/2024
4192	3/5/2024	12,120.10	METRO WEST	1.2024
4193	3/5/2024	6,429.50	Ride Connection Bridge	1/1-1/5/2024
4193	3/5/2024	12,855.75	Ride Connection Bridge	1/13-1/26/2024
4193	3/5/2024	4,165.15	Ride Connection Bridge	1/27-1/31/2024
4193	3/5/2024	5,060.00	Ride Connection Bridge	1/6-1/12/2024
4194	3/5/2024	23,242.50	RYANS TRANSPORTATION SERVICE	1/1-1/6/2024
4194	3/5/2024	14,550.00	RYANS TRANSPORTATION SERVICE	1/14-1/20/2024

Tillamook County Transportation District

Check/Voucher Register

1009 - NW RIDES ACCOUNT #8510

From 3/1/2024 Through 3/31/2024

Docume... Number	Document Date	Transaction Amount	Payee	Transaction Description
4194	3/5/2024	25,629.00	RYANS TRANSPORTATION SERVICE	1/21-1/27/2024
4194	3/5/2024	15,353.50	RYANS TRANSPORTATION SERVICE	1/28-1/31/2024
4194	3/5/2024	27,253.00	RYANS TRANSPORTATION SERVICE	1/7-1/13/2024
4194	3/5/2024	10,645.50	RYANS TRANSPORTATION SERVICE	2/1-2/3/2024
4195	3/5/2024	369.00	SUNSET EMPIRE TRANSIT	1/1-1/31/2024
4195	3/5/2024	220.00	SUNSET EMPIRE TRANSIT	BUS PASSES 1.2024
4195	3/5/2024	320.00	SUNSET EMPIRE TRANSIT	BUS PASSES 2.2024
4196	3/5/2024	807.35	WILLAMETTE VALLEY TRANSPORT	1/1-1/31/2024
4196	3/5/2024	516.25	WILLAMETTE VALLEY TRANSPORT	2/1-2/29/2024
4197	3/7/2024	57.70	CENTURYLINK	Local Phone Service 1/20-2/21/2024
4198	3/7/2024	10,000.00	ECOLANE USA, INC.	Annual Maintenance 7/1/23-6/30/24 Brokerage
4199	3/7/2024	1,939.08	JANNA SMITH	Vol MR February 2024
4200	3/7/2024	399.81	JOY WINKELHAKE	Vol MR February 2024
4201	3/7/2024	4,539.78	KANDIS LIDAY	Vol MR February 2024
4202	3/7/2024	922.53	LEANN CHUINARD	Vol MR February 2024
4203	3/7/2024	304.00	MEDIX AMBULANCE	After Hours Phone Service
4204	3/7/2024	3,929.06	SEAN REKART	Vol MR February 2024
4205	3/7/2024	3,000.54	WILLIAM NERENBERG	Vol MR February 2024
4206	3/14/2024	1,520.64	ASTOUND	Phone Service 1/28-2/26/24
4207	3/26/2024	81.94	CRYSTAL AND SIERRA SPRINGS	March 2024 Water
4208	3/26/2024	857.10	GenXsys Solutions, LLC	April 2024 Managed Service Funds
4208	3/26/2024	875.00	GenXsys Solutions, LLC	April 2024 NW Rides Computer Support Drive
4208	3/26/2024	493.29	GenXsys Solutions, LLC	April 2024 Server Storage Virus Plan
4209	3/26/2024	155.94	Julienne J. Hooter	Employee Appreciation Lunch
4210	3/26/2024	226.00	MEDIX AMBULANCE	After Hours Phone Service
4211	3/26/2024	27.96	Pacific Office Automation	NWR/TCTD Copier Usage 2/9-3/9/2024
ACH POA 3.18	3/18/2024	508.90	Pacific Office Automation	POA ACH 3.18.2024 COPIER
Report Total		405,596.02		

Tillamook County Transportation District

Check/Voucher Register

1011 - Prop. Mgmt. Checking #7071

From 3/1/2024 Through 3/31/2024

<u>Docume... Number</u>	<u>Document Date</u>	<u>Transaction Amount</u>	<u>Payee</u>	<u>Transaction Description</u>
4638	3/7/2024	1,575.00	CHRISSEY'S CLEANING SERVICE	Janitorial Services 2/3-2/28/24
4639	3/7/2024	182.80	City Sanitary Service	FEBRUARY 2024
4640	3/7/2024	1,225.00	IconiPro Security & Alarms	Fire Alarm System/Installation
4641	3/7/2024	1,872.61	Tillamook PUD	Admin Electric 01/12-02/12/2024
4642	3/14/2024	283.98	City Of Tillamook	Admin Water/Sewer 2/1-2/29/24
4643	3/14/2024	29,240.76	CREATIVE CONTRACTING	App. #4 Grant 35193
4644	3/14/2024	561.27	Marie Mills Center, Inc	Janitorial Admin Office Feb 2024
4644	3/14/2024	106.75	Marie Mills Center, Inc	Janitorial Supplies
4645	3/14/2024	13,155.22	Oregon Department of Transport	Loan OTIB0061 Facility Repair/Renovations
Report Total		48,203.39		

Tillamook County Transportation District

Check/Voucher Register

1012 - NWOTA #4564

From 3/1/2024 Through 3/31/2024

<u>Docume... Number</u>	<u>Document Date</u>	<u>Transaction Amount</u>	<u>Payee</u>	<u>Transaction Description</u>
3000	3/31/2024	<u>3,300.00</u>	Madison Ave Collective	AP NWOTA 3.2024
Report Total		<u>3,300.00</u>		

NO CHARGES ON FRED MEYER ACCOUNT FOR
MARCH 2024

UMPQUA BANK: CLOSING DATE 3/26/2024

Date	Vendor	Description of Transaction	Amount
CATHY BOND			
02/26/24	Language Line	NWR Phone/Interpreter	\$12.50
02/26/24	Safeway	NWR/Meal	\$28.00
02/27/24	Endicia	Postage	\$50.00
02/28/24	Fieldprint	TCTD Background Check	\$12.50
02/28/24	Language Line	NWR Phone/Interpreter	\$11.85
02/28/24	Language Line	NWR Phone/Interpreter	\$15.80
02/29/24	Belnick Retail	Operation/Office Chairs for Dispatch/Transit	\$649.20
02/29/24	Language Line	NWR Phone/Interpreter	\$67.15
03/04/24	Language Line	NWR Phone/Interpreter	\$43.45
03/04/24	Endicia	Membership Fee/TCTD	\$9.95
03/05/24	Adobe	Financial Computer Software	\$29.99
03/06/24	The Fern Café	Board Expense/Meal	\$54.90
03/06/24	Amazon Prime	Office Supplies/Finance Laptop Computer Cord	\$23.76
03/06/24	Language Line	NWR Phone/Interpreter	\$82.95
03/08/24	Language Line	NWR Phone/Interpreter	\$3.95
03/08/24	Language Line	NWR Phone/Interpreter	\$27.65
03/11/24	Language Line	NWR Phone/Interpreter	\$11.85
03/11/24	Adobe Inc	GM Computer Software	\$239.88
03/12/24	Onstar Services	Data Plan-Shop Truck	\$15.00
03/13/24	Language Line	NWR Phone/Interpreter	\$31.60
03/18/24	Endicia	Membership Fee/NWR	\$29.99
03/18/24	Onstar Services	Membership Fee-Shop Truck	\$9.99
03/18/24	Amazon Prime	Membership Fee	\$14.99
03/19/24	Endicia	Postage	\$50.00
03/21/24	Fieldprint	NWR/Background Check	\$12.50
03/22/24	Language Line	NWR Phone/Interpreter	\$15.80
03/22/24	Iron Mountain	Office Shredder	\$178.78
03/25/24	Adobe Inc	Admin Computer Software	\$84.99
03/25/24	Language Line	NWR Phone/Interpreter	\$19.75
03/25/24	Language Line	NWR Phone/Interpreter	\$3.95
			\$1,842.67
BRIAN VITULLI			
02/29/24	Swiftrev.com	Marketing/TCTD/ATU Press Release	\$249.00
03/08/24	Starbucks	Training/Meal DOR Local Budget Law Training	\$19.35
03/08/24	Panera Bread	Training/Meal DOR Local Budget Law Training	\$41.55
03/11/24	USPS	Board Expense/Board Packet Mailing	\$40.95
03/11/24	Werner Beef & Brew	NWOTA Lunch	\$68.30
03/11/24	Safeway	NWOTA Meeting	\$52.06
03/13/24	Blue Star Espresso	PC/Woods Parking Advisory Committee	\$7.00
03/21/24	Luz Taqueria	Kiwanis Meeting Lunch	\$27.60
03/25/24	Jandy Oyster Co.	Lawn Maintenance/Shrubs	\$360.00
			\$865.81
MIKE REED			
3/18/2024	Rosenberg's	Lawn Maintenance/Poly Tub Cart	\$336.66
3/19/2024	Amazon Prime	Operation/Air Lift	\$316.36
3/22/2024	Safeway	Board Expense/Meal	\$50.66
3/25/2024	Jandy Oyster Co.	Operation/Lunch	\$34.50
3/26/2024	Amazon Prime	Operation Supplies/Hanging file/Hardware Kits	\$177.84
			\$916.02
Grand Total Due			\$3,624.50

APPROVAL

DATE

B. G. Vitulli
4/15/2024

March 2024 Statement

Open Date: 02/24/2024 Closing Date: 03/26/2024


Visa® Company Card with Rewards

TILLAMOOK CNTY TRANS (CPN 001469460)


Account

17790

**Elan Financial
Services**

BUS 30 ELN

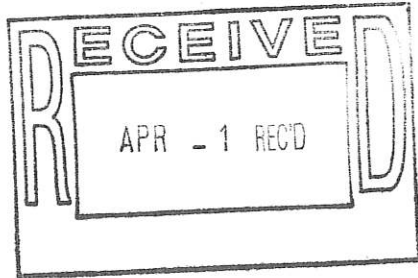
678

 1-866-552-8855

15

New Balance	\$3,508.99
Minimum Payment Due	\$36.00
Payment Due Date	04/22/2024

Reward Points	
Earned This Statement	4,264
Reward Center Balance as of 03/25/2024	165,050
For details, see your rewards summary.	



Activity Summary		
Previous Balance	-	\$115.51 ^{CR}
Payments		\$0.00
Other Credits		\$0.00
Purchases	+	\$3,624.50
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
New Balance	=	\$3,508.99
Past Due		\$0.00
Minimum Payment Due		\$36.00
Credit Line		\$10,000.00
Available Credit		\$6,491.01
Days in Billing Period		32

Payment Options:

 Mail payment coupon
with a check

 Pay online at
myaccountaccess.com

 Pay by phone
1-866-552-8855

Please detach and send coupon with check payable to: Elan Financial Services CPN 001469460


Visa Business Rewards Company Card

Rewards Center Activity as of 03/25/2024	
Rewards Center Activity*	0
Rewards Center Balance	165,050

*This item includes points redeemed, expired and adjusted.

Rewards Earned	This Statement	Year to Date
Points Earned on Net Purchases	2,987	6,835
Gas, Restaurants & Telecom Double Points	1,277	1,723
Total Earned	4,264	8,558

For rewards program inquiries and redemptions, call 1-888-229-8864 from 8:00 am to 10:00 pm (CST) Monday through Friday, 8:00 am to 5:30 pm (CST) Saturday and Sunday. Automated account information is available 24 hours a day, 7 days a week.

Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

PAY TAXES WITH YOUR CARD. It's a fast, easy and secure way to pay your federal and state taxes. **FAST** - Pay instantly online. **EASY** - Your payment is processed right away and confirmed with an electronic receipt. **SECURE** - No worries about your payment getting lost or stolen in the mail. **REWARDING** - You will earn points for every net dollar you pay on your taxes with your card. Learn more at officialpayments.com.

Transactions BOND CATHY Credit Limit \$2500

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
02/26	02/24	2490	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
02/26	02/23	9013	SAFEWAY #2723 TILLAMOOK OR	\$28.00	_____
02/27	02/26	8468	USPS STAMPS ENDICIA 888-434-0055 DC	\$50.00	_____
02/28	02/28	3901	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
02/28	02/27	7708	LANGUAGE LINE, INC. 800-7526096 CA	\$11.85	_____
02/28	02/27	4084	LANGUAGE LINE, INC. 800-7526096 CA	\$15.80	_____
02/29	02/28	0532	Belnick Retail 770-721-8200 GA	\$649.20	_____
02/29	02/28	2134	LANGUAGE LINE, INC. 800-7526096 CA	\$67.15	_____
03/04	03/01	3963	LANGUAGE LINE, INC. 800-7526096 CA	\$43.45	_____
03/04	03/02	5242	ENDICIA 800-576-3279 TX	\$9.95	_____
03/05	03/04	2512	ADOBE INC. 408-536-6000 CA	\$29.99	_____
03/06	03/05	8814	THE FERN CAFE AND LOUN TILLAMOOK OR	\$54.90	_____
03/06	03/05	3268	AMZN MKTP US*RN2NV9L82 SEATTLE WA	\$23.76	_____

Continued on Next Page



March 2024 Statement 02/24/2024 - 03/26/2024
 TILLAMOOK CNTY TRANS (CPN 001469460)

Page 3 of 4

Elan Financial Services ☎ 1-866-552-8855

Transactions		BOND, CATHY			Credit Limit	\$2500
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
03/06	03/05	6168	LANGUAGE LINE, INC. 800-7526096 CA	\$82.95	_____	
03/08	03/07	1354	LANGUAGE LINE, INC. 800-7526096 CA	\$3.95	_____	
03/08	03/07	8259	LANGUAGE LINE, INC. 800-7526096 CA	\$27.65	_____	
03/11	03/08	2053	LANGUAGE LINE, INC. 800-7526096 CA	\$11.85	_____	
03/11	03/09	3211	ADOBE INC. 408-536-6000 CA \	\$239.88	_____	
03/12	03/11	8563	ONSTAR DATA PLAN AT&T 888-466-7827 TX	\$15.00	_____	
03/13	03/12	4108	LANGUAGE LINE, INC. 800-7526096 CA	\$31.60	_____	
03/18	03/15	0797	ENDICIA 800-576-3279 TX	\$29.99	_____	
03/18	03/16	3722	ONSTAR SERVICES 888-4ONSTAR MI	\$9.99	_____	
03/18	03/16	2658	Amazon Prime*R68K15UE2 Amzn.com/bill WA	\$14.99	_____	
03/19	03/18	6836	USPS STAMPS ENDICIA 888-434-0055 DC	\$50.00	_____	
03/21	03/21	3131	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____	
03/22	03/21	0974	LANGUAGE LINE, INC. 800-7526096 CA	\$15.80	_____	
03/22	03/21	4043	IRON MOUNTAIN 800-934-3453 MA	\$178.78	_____	
03/25	03/22	9324	ADOBE *ADOBE 408-536-6000 CA	\$84.99	_____	
03/25	03/22	6355	LANGUAGE LINE, INC. 800-7526096 CA	\$19.75	_____	
03/25	03/23	6229	LANGUAGE LINE, INC. 800-7526096 CA	\$3.95	_____	
Total for Account				\$1,842.67		

Transactions		REED, MICHAEL			Credit Limit	\$3500
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
Purchases and Other Debits						
03/18	03/14	9531	ROSENBERG BUILDERS SUP TILLAMOOK OR	\$336.66	_____	
03/19	03/18	4490	AMAZON RET* 113-159886 WWW.AMAZON.CO WA	\$316.36	_____	
03/22	03/20	1547	SAFEWAY #2723 TILLAMOOK OR	\$50.66	_____	
03/25	03/21	2581	JANDY OYSTER COMPANY TILLAMOOK OR	\$34.50	_____	
03/26	03/25	4707	AMZN Mktp US*RA4Q73DF0 Amzn.com/bill WA	\$177.84	_____	
Total for Account				\$916.02		

Transactions		VITULLI, BRIAN A			Credit Limit	\$10000
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
Purchases and Other Debits						
02/29	02/28	8967	SWIFTREV.COM HTTPWWW.SWIF GA	\$249.00	_____	
03/08	03/06	4207	STARBUCKS STORE 61160 SALEM OR	\$19.35	_____	
03/08	03/06	8034	PANERA BREAD #202167 P ALBANY OR	\$41.55	_____	
03/11	03/08	2756	USPS PO 4083680269 TILLAMOOK OR	\$40.95	_____	
03/11	03/09	8528	TIL*RZ WERNER BEEF&BRE TILLAMOOK OR	\$68.30	_____	

Continued on Next Page


Transactions VITULLI, BRIAN A Credit Limit: \$10000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
03/11	03/08	2176	SAFEWAY #2723 TILLAMOOK OR	\$52.06	_____
03/13	03/12	9053	BLUE STAR ESPRESSO 503-8420011 OR	\$7.00	_____
03/21	03/20	7743	SQ *LUZ TAQUERIA TILLAMOOK OR	\$27.60	_____
03/25	03/21	2631	JANDY OYSTER COMPANY TILLAMOOK OR	\$360.00	_____
Total for Account				\$865.81	

2024 Totals Year-to-Date	
Total Fees Charged in 2024	\$0.00
Total Interest Charged in 2024	\$5.47 ^{CR}

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	17.49%	
**PURCHASES	\$3,508.99	\$0.00	YES	\$0.00	17.49%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	29.24%	

Contact Us


Voice: 1-866-552-8855
 TDD: 1-888-352-6455
 Fax: 1-866-807-9053



Questions
 Elan Financial Services
 P.O. Box 6353
 Fargo, ND 58125-6353



Mail payment coupon with a check
 Elan Financial Services
 P.O. Box 790408
 St. Louis, MO 63179-0408



Online
myaccountaccess.com

nwCONNECTOR

Coordinating Committee In-Person Meeting

May 3, 2024 | 10:00 am—12:00 pm

HYBRID

TCTD 3600 3rd Street, Tillamook

Join Zoom Meeting:

<https://us02web.zoom.us/j/87552290259>

Call In: 1 253 215 8782

Meeting ID: 875 5229 0259

Agenda

10:00— 10:05a	📌 Introductions		Cynda Bruce
10:05— 10:15a	📌 Consent Calendar (Action Item) April Meeting Minutes (Attached) Financial Report	✓	Cynda Bruce/All
10:15— 10:30a	📌 NWOTA Standing Items Emissions/Ridership Tracking Marketing Update		Sarah Lu Heath
10:30- 10:45a	📌 Draft Budget Review		Brian Vitulli/All
10:45- 10:50a	📌 NWOTA Zero Emission Vehicle Feasibility Study		Brian Vitulli/ Sarah Lu Heath
10:50- 11:30	📌 Marketing Funding Opportunities		Sarah Lu Heath/All
11:30- 11:35a	📌 Other Business		All
11:35a – 12:00p	📌 Member Updates		All

Attachments:

April Meeting Minutes
Ridership/Passenger Mile Tracking

NWOTA meetings are open to the public and accommodations will be provided to persons with disabilities. If a sign language interpreter is needed, please call Sarah Lu Heath at 971.328.2877 at least 48 hours prior to the meeting.

www.nwconnector.org



NWOTA Meeting Minutes

April 12, 2024

Hybrid meeting called to order at 10:08am.

In attendance: Cynda Bruce, John Dreeszen, Cody Franz, Sarah Lu Heath, Logan Hoffman, Craig Johnston, Prue Ruby, and Brian Vitulli.

MAC Discovery: Staffers, Logan Hoffman and Prue Ruby, joined NWOTA to workshop a discovery and goals process with agency leadership. It was agreed upon that the home page map, interactive map, and trip planning features were the most important uses of the website.

The group also gained consensus on goals for the website, by priority order:

- 1) Add banner for Transit Alerts to display on homepage.
- 2) Address ADA concerns
- 3) Add real time vehicle tracking
- 4) Add info about Token Transit for fare purchases
- 5) Remove events pages/mentions

The group also discussed the process to get GTFS data updated. Each agency will need to contact Trillium directly, Trillium update data, then let MAC know when to publish new GTFS data.

Consent Calendar: Minutes were reviewed with no changes requested. The group reviewed the financial statement and discussed a potential upcoming budget amendment. It was also noted that there are funds in travel that should be reviewed. Motion to accept minutes and financials was made by John Dreeszen and seconded by Brian Vitulli, it passed unanimously.

Standing marketing and emissions items were reviewed. Marketing efforts are nearing the end of the contract with a small radio-based effort remaining. Looking at ridership and emissions trends, it was noted that the Coast to Valley achieved its highest ridership number ever in March.

Draft Budget Review: Agencies reviewed a budget template and discussed revenues and expenses for FY24/25. Based on increased costs with the website, it was determined that an increase in the partner allocation was required and grant funds would be sought to cover marketing expenses. John Dreeszen moved to increase the partner allocation to no more than \$15,000 annually, Brian Vitulli made the second, the motion passed unanimously.

NWOTA Zero Emission Vehicle Feasibility Study: It was noted that in addition to the ODOT 5339 grant program, NWOTA applied to the Clean Bus Program at USDOT/USDOE. Two meetings regarding the application have taken place with the CBP manager and their decision is pending.

Member Updates: TCTD is working on best practices for social media engagement.

CCR has budgeting underway. Also shared that their new Ford Transit vans allow for hiring flexibility since they don't require CDLs.

LCT shared concerns about drastic increases in the cost of insurance.

SETD shared that they will be restarting Warrenton services on May 1st.



Tillamook County Transportation District

“Connecting the community through sustainable transit services”

DATE: May 15, 2024
TO: TCTD Board of Directors
FROM: Brian Vitulli, General Manager
SUBJECT: GENERAL MANAGER REPORT

Administration/Coordination

- Participating in the Tillamook Education Consortium countywide spring exploratory sessions in March, April, and May. Presenting information to students on what the Tillamook County Transportation District is, who we are, what we do, how we’re governed and funded, and who and where we serve. Also sharing what employment opportunities are available at the District.
- Met with OTA Conference Program Committee on April 18 to discuss annual conference agenda and sessions.
- Attended NWOTA website training on April 19.
- Hosted and attended the monthly NWOTA meeting on May 3.
- Numerous meetings with counsel to discuss various District issues.
- Attended several webinar training sessions on various topics.
- The District will be staffing a space at the Career Exploration Day on Wednesday, May 15. Held at the Tillamook County Fairgrounds, this event is a great opportunity to assist with employee recruitment. (See flyer on page 3.)

Planning & Development

- The 2024 Transportation and Growth Management (TGM) grant application packet was released on Monday, May 6. TGM planning grant funds will be sought through this program to update the District’s Transit Development Plan, which is eight years old. Applications are due July 31 and awards are expected to be announced in September.

Grant Funding

- In response to ODOT’s 2024-2026 Mid-Cycle Discretionary Grant Solicitation, the District submitted a 5339 grant application requesting \$200,000 to develop a Zero Emission Vehicle Feasibility Study for all NWOTA partners; and a 5304 application requesting \$225,000 to

update the District's Transit Development Plan. If successful, the grant period would be from October 1, 2024 to June 30, 2026.

- Recently learned that the 5339 grant application for the ZEV Feasibility Study was not selected for funding.
- As a member of the NREL (National Renewable Energy Lab) Electric Transit User Group, I learned of a zero local match grant opportunity through the Clean Bus Planning Award (CBPA) Program that could be an alternative funding source to develop the Zero Emission Vehicle Feasibility Study. I coordinated with ColPac EDD and NREL staff to develop and submit an application for consideration. In early May, we learned that our project will be fully funded by the CBPA Program to allow the NWOTA partners to work with a consultant team to develop a Zero Emission Vehicle Feasibility Study. This Study will identify and analyze agency needs, evaluate current and future ZEV technologies and available vehicles, identify potential funding sources for implementation, and recommend (if feasible) a pathway for the alliance to transition toward zero emission vehicle operations.

Facility/Property Management

- Renovations to the TCTD Transit Center and Administration building are complete.
- Ribbon cutting for the newly renovated Transit Center was held on Monday, May 6.
- Working with City of Tillamook Public Works staff to move the bus stop at Tillamook County Health Center on Pacific Avenue to a better location. This will aid bus operations and limit parking issues.
- Accompanied SDIS representative during site visits to all District buildings for assessment purposes.

Operations/Vehicle Maintenance

- With full ratification of the new collective bargaining agreement, District management is rolling out a series of Operation Bulletins meant to inform Operations personnel of changes to the CBA, and intended to remind them of proper practices, procedures, and expectations that are to be adhered to at all times in carrying out the mission of the District.
- With Operations Superintendent, rode Route 1 (Town Loop) trips to identify potential routing efficiencies to improve on-time performance of the service.

TILLAMOOK WORKS PRESENTS:

CAREER EXPLORATION DAY

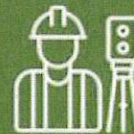
SAVE THE DATE

Wednesday, May 15, 2024

Tillamook County Fairgrounds

Who: Tillamook County, Grades 6-12 and YOU

JOIN US!!!



Contact Lauren: lyokum@nwresd.k12.or.us

Tillamook County Transportation District
Board of Directors Regular Monthly Meeting
Wednesday, April 17, 2024 – 6:00PM
Transportation Building
3600 Third Street, Tillamook, OR
Meeting Minutes



1. **Call to Order:** Board Chair Johnson called the meeting to order at 6:00pm.

2. **Pledge of Allegiance**

3. **Roll Call:**

Present

TCTD Board of Directors

- Mary Johnson, Board Chair
- Linda Adler, Vice Chair
- Gary Hanenkrat, Director
- Marni Johnston, Treasurer
- Jonathan Bean, Secretary

Absent

TCTD Board of Directors

- Thomas Fiorelli, Director

TCTD Staff

- Brian Vitulli, General Manager
- Cathy Bond, Finance Supervisor/Interim Board Clerk
- Jules Deputy, Brokerage Manager
- Michael Reed, Operations Superintendent

Guest

- Bill Anderson, SDAO
- John Cline, Citizen
- Jim Heffernan, Citizen
- Tyler Hellner, Citizen
- Jerry Bond, Citizen

4. **Announcements and Changes to Agenda:** None.

Dir. Adler asked to add SDAO proposal regarding organizational assessment. Wants the Boards thoughts. Board Chair Johnson said she spoke with SDAO and thinks an assessment that can be tailored to the District's specific needs is best, which was why she asked Mr. Anderson to attend the meeting tonight. Dir. Adler asked who makes that decision to tailor the needs. Dir. Adler went on to further explain what the SDAO ten-point assessment includes and that they may have ideas to benefit the District. The ceiling cost is \$7,500 maximum. Dir. Hanenkrat doesn't think the District needs an entire assessment and he believes the focus should be on employee hiring and retention. If the Board finds it necessary, they could do the full assessment in the

These minutes contain materials which paraphrase and/or summarize statements made during this meeting. Only text enclosed in quotation marks report a speaker's exact words.

future. Dir. Adler said it is just an assessment and she thinks it will help the Board get a better view. Dir. Hanenkrat again stated the focus should be on driver retention and recruitment. Board Chair Johnson said this will need to be tabled for a later date.

5. Public & Guest Comments:

Board Chair Johnson announced that Jim Heffernan resigned from his position on the Tillamook County Transportation District Board of Directors effective Friday, April 5, 2024.

Board Chair Johnson read the following statement:

As we open public comment this evening, I noticed we have several valued District staff in attendance and members of our community. Thank you for coming. Your presence with us is appreciated and meaningful. Before we begin, I would like to remind everyone of the role of the District Board: (1) to approve the budget, (2) to hire the General Manager, (3) to act as a contract review Board, and (4) to set policy. Tonight, I'll invite members of the public who are not employed by the District to share their thoughts and comments first. Following these comments, I will then invite our staff members to participate in public comment if they wish to do so. I ask all commenters to please be mindful of decorum during our meeting and help us foster an inclusive, welcoming environment for everyone. If anyone has a concern regarding District operations or District employees, I encourage you to follow our existing processes to ensure that your concern is promptly addressed by the appropriate person within our leadership team, as Board members are not involved in the day-to-day operations of the District. Members of the public may contact our Operations Superintendent, Mike Reed or our General Manager, Brian Vitulli. District employees are welcome to raise any concerns they have through the problem resolution process approved by the Board in the employee handbook unless the concern is subject to the grievance process in our collective bargaining agreement. A time limit of three minutes will be imposed for individual public comments this evening.

Jim Heffernan shared his statement that he sent to all Board members and various staff and media via email on Saturday. Board Chair Johnson stopped him because of his comments about staff. He retracted his comments about staff. He continued to read his statement until his time was up.

Tyler Hellner picked up where Jim Heffernan left off. Board Chair Johnson stopped him because of comments about staff.

Board Chair Johnson closed public comments.

6. Executive Session: None

STATE OF THE DISTRICT REPORT

- 7. **Financial Report:** FS Bond presented February 2024 financials included in Board packet pages 1-22.
- 8. **Service Measure Performance Report:** OS Reed provided service statistics and performance measures for the month of February 2024 included in Board packet pages 23-33.
- 9. **Northwest Oregon Transit Alliance:** GM Vitulli provided the following updates included in Board packet pages 38-40. Dir Johnston asked if that app cost money. GM said the app is free.

GM Vitulli reviewed the NWOTA meeting.

- 10. **NW Rides Brokerage:** BM Deputy provided the following updates:
 - a. Ride Statistics for Q1 2024 (Jan-Mar): 12,314 calls, 17,988 trips.
- 11. **General Manager Report:** GM Vitulli provided the following updates included in Board packet pages 36-39 (see GM Report in packet for details):
 - a. **Administration/Coordination**
 - b. **Planning Development**
 - c. **Grant Funding**
 - d. **Facility/Property Development**
 - e. **Operations and Vehicle Maintenance**

Dir. Johnston thanked the GM and staff for staying committed. Dir. Hanenkrat asked if the propane pumps in the District work. GM Vitulli confirmed that the propane station is fully functional. Dir. Adler asked if there was another trolley coming. GM Vitulli thinks a different type of vehicle would be better suited for the District and is working with ODOT on possibly rescoping the grant to allow that.

- 12. **Miscellaneous:** None.

CONSENT CALENDAR

- 13. Motion to Approve the Minutes of March 20, 2024, Regular Board Meeting
- 14. Motion to Approve February 2024 Financial Statement
- 15. Motion to Appoint/Re-appoint Budget Committee Members
- 16. Motion to Amend Policy 33: Public Meetings
- 17. Motion to Approve Policy 36: Disposal of Surplus Property

Break 6:32-6:35

Board Chair Johnson stated that the consent calendar items will need to be approved as individual motions.

Motion by Dir. Hanenkrat to approve the Meeting Minutes of March 20, 2024 Regular Board Meeting. *Motion Seconded* by Dir. Bean.

These minutes contain materials which paraphrase and/or summarize statements made during this meeting. Only text enclosed in quotation marks report a speaker's exact words.

Motion Passed

By Directors Hanenkrat, Bean,
Johnston and Adler.
Board Chair Johnson abstained.
Director Fiorelli Absent.

Motion by Dir. Adler to approve the February 2024 Financial Statement. *Motion Secoded* by Dir. Johnston.

Motion Passed

By Directors Hanenkrat, Bean,
Johnston, Adler and Board Chair Johnson.
Director Fiorelli Absent.

Motion by Dir. Adler to appoint Tamra Perman to TCTD Budget Committee. *Motion Secoded* by Dir. Bean.

Motion Passed

By Directors Hanenkrat, Bean,
Johnston, Adler and Board Chair Johnson.
Director Fiorelli Absent.

Discussion regarding Policy 33: Public Meetings:

Dir. Hanenkrat not in favor of recording public meetings. He believes the Board already voted not to record in previous discussions and once recorded it becomes public record forever. Dir. Adler agreed there was a vote and she doesn't want meetings recorded either. Dir. Bean has been a Board secretary in other organizations and said it takes a great effort to record. He believes it is better to have a written description that has proven to be time tested. GM Vitulli wanted to share some context and explained the recording is not intended to replace the written minutes. There are legal requirements regarding the written minutes when the meeting is recorded. Dir. Adler stated she saw that the current website doesn't have our stored historical Board documents. GM Vitulli said the website is still being worked on and all archived materials will be replaced soon. Dir. Adler asked why there are references on page 56 regarding minor children. Board Chair Johnson explained that Exhibit 1 is the ORS references as it relates to all public meetings for all agencies under ORS 192. Dir. Adler asked why page 57 item (l) has reference to health professional regulatory board. Board Chair Johnson explained that Exhibit 1 is the ORS references as it relates to all public meetings for many agencies under ORS192. Dir. Adler asked why the policy needs all the ORS. Board Chair Johnson explained that Exhibit 1 is the ORS references as it relates to all public meetings for many agencies under ORS192. GM Vitulli pointed out that pages 46 through 52 are the District's actual policy and that the attachment of the ORS is simply for reference. The blue lettering are the changes to state law since the last Public Meetings policy. Dir. Johnston is not opposed to recording the meetings. Because of her experience with governments, she is accustomed to them being recorded. There were no questions or concerns regarding Exhibit 2 ORS 244.020(13).

Board Chair Johnson directed GM Vitulli to strike section D regarding digital recording and any other reference to recording of public meetings.

Motion by Dir. Hanenkrat to approve Policy 33: Public Meetings, with revisions to remove any reference to recording of the meetings. *Motion Seconded* by Dir. Johnston.

Motion Passed

By Directors Hanenkrat, Bean,
Johnston, Adler and Board Chair Johnson.
Director Fiorelli Absent.

Discussion regarding Policy 36: Disposal of Surplus Property.
GM Vitulli explained the policy to the Board.

Motion by Dir. Bean to approve Policy 36: Disposal of Surplus Property. *Motion Seconded* by Dir. Hanenkrat.

Motion Passed

By Directors Hanenkrat, Bean,
Johnston, Adler and Board Chair Johnson.
Director Fiorelli Absent.

ACTION ITEMS

None.

DISCUSSION ITEMS

18. Staff Comments/Concerns:

General Manager Vitulli – None.

Operations Superintendent Reed – None.

Brokerage Manager Deputy – None.

Finance Supervisor Bond – Read a statement to the Board and public regarding her perspective and experiences during her time at the District and in the U.S. Army.

19. Board of Directors Comments/Concerns:

Dir. Adler – None.

Dir. Hanenkrat – None.

Dir. Bean – None.

Dir. Johnston – None.

Dir. Fiorelli – Absent.

Board Chair Johnson – Wanted to apologize to District staff by allowing comments that are demoralizing and inappropriate. Going forward she will do her best to better manage

These minutes contain materials which paraphrase and/or summarize statements made during this meeting. Only text enclosed in quotation marks report a speaker's exact words.

comments in future meetings. In May, she would like to include an executive session for GM review, as well as administrative pay ranges, COLA and benefits.

Adjournment: Board Chair Johnson adjourned the meeting at 7:16pm.

These minutes approved this 15th day of May 2024.

ATTEST:

Mary Johnson, Board Chair

Brian Vitulli, General Manager



Tillamook County Transportation District

Connecting the community through sustainable transit services

The WAVE • Dial-A-Ride • NW Rides

Transportation Advisory Committee Member Application

Full Name: Lorie Lund

Street Address: _____

City: Tillamook **State:** OR **Zip:** 97141

Mailing Address, if different: _____

City: _____ **State:** _____ **Zip:** _____

Phone (Daytime): _____ **Phone (Evenings):** Same as day

Email: _____ **Occupation:** Executive Asst to the President and

The Transportation Advisory Committee (“TAC”) is established for the purpose of carrying out the statutory requirements of the Tillamook County Transportation District (“TCTD”) as set forth in ORS 184.761 and OAR 732-040-0035. The TAC will advise and assist TCTD in carrying out the purposes of the Statewide Transportation Improvement Fund (“STIF”) and prioritizing projects to be funded by the STIF moneys received by TCTD. The TAC may also advise TCTD regarding the opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

To be eligible to serve, members must be knowledgeable about the public transportation needs of the residents or employees located within or traveling to or from TCTD’s service area and be a person who is a member of or represents one or more of the following groups. Please identify the category you believe you represent. You may select more than one category.

- | | |
|--|--|
| <input checked="" type="checkbox"/> Bicycle and pedestrian advocates | <input type="checkbox"/> Non-profit entities which provide public transportation |
| <input checked="" type="checkbox"/> Educational institutions | <input type="checkbox"/> People with disabilities |
| <input type="checkbox"/> Employers | <input type="checkbox"/> People with limited English proficiency |
| <input type="checkbox"/> Environmental advocates | <input type="checkbox"/> Public health, social and human service providers |
| <input type="checkbox"/> Individuals aged 65 and older | <input type="checkbox"/> Public Transportation Service Providers |
| <input type="checkbox"/> Local governments, including land use planners | <input type="checkbox"/> Social equity advocates |
| <input type="checkbox"/> Low-income individuals | <input checked="" type="checkbox"/> Transit users |
| <input type="checkbox"/> Major destinations for users of public transit | <input checked="" type="checkbox"/> Transit users who depend on transit for accomplishing daily activities |
| <input type="checkbox"/> Neighboring public transportation service providers | |

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

I have used the Tillamook Transportation District, The Wave for eleven years to get to and from a full time job, grocery shopping, medical appointments and other needs as they arose. I have used the Portland Trimet system prior to moving to the coast. I believe I bring an experience and viewpoint of many riders in the community due to my exclusive reliance on public transportation.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

I would like to serve on the Advisory Committee for the reasons stated above. I have used the bus service for 11 years to get to and from work throughout the county. I used to ride from Wheeler to Tillamook for work and Wheeler to Manzanita or Tillamook for shopping. I now use the bus system and dial-a-ride at times to get to a full time job, or to get my groceries, dr appts, or any other needs where walking to my destination is not possible. I also am acquainted with many of the long time riders. I also have always raved about what a wonderful and robust bus service Tillamook County has had for being so rural. I believe with my personal experience I bring a relevant voice to the advisory committee and am also enthusiastic to see the system grow. I have included a professional reference that attests to my character and commitment to the

Please list your community affiliations interests:

Tillamook Bay Community College.

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: *Lorie J Lund*

Date: 5/6/24

Printed Name: Lorie J Lund

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:

Tillamook County Transportation District TAC
Attn: Administrative Assistant
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: nzuercher@tillamookbus.com

Completion of this section is **VOLUNTARY**. The information you provide will be used for Title VI purposes only. Tillamook County Transportation District ("TCTD") operates its programs without regard to race, color, religion, sex, sexual orientation, national origin, marital status, age, disability, or income status in accordance with Title VI of the Civil Rights Act, ORS Chapter 659A or other applicable law.

Race/Ethnic Status:

- White** (*Not Hispanic or Latino*): A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.
- Black or African American** (*Not Hispanic or Latino*): A person having origins in any of the black racial groups of Africa.
- Hispanic or Latino**: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.
- Asian** (*Not Hispanic or Latino*): A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam.
- Native Hawaiian or other Pacific Islanders** (*Not Hispanic or Latino*): A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- American Indian or Alaskan Native** (*Not Hispanic or Latino*): A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community recognition.
- Two or More Races** (*Not Hispanic or Latino*): A person who identifies with two or more race/ethnic categories named above.

Signature: Date:

May 5, 2024

To Whom It May Concern,

I am writing to enthusiastically recommend Lorie Lund for a position with your organization. Having had the privilege of working closely with Lorie for the past year as the President of Tillamook Bay Community College (TBCC) before my recent retirement, I have been consistently impressed by her dedication, organizational skills, and ability to handle a diverse range of tasks with efficiency and professionalism. She was one of the best assistants I have worked with in my 22 years as a community college administrator.

In her role as Executive Assistant to the President and Board of Education, Lorie has demonstrated exceptional competence in managing the President's schedule and correspondence. She possesses a keen eye for detail, ensuring that all appointments are arranged seamlessly, and that the President is well-prepared for each meeting and engagement. Her ability to prioritize tasks and adapt to changing priorities has been instrumental in maintaining the smooth operation of the President's office.

Furthermore, Lorie has played a pivotal role in the preparation of Board meeting agendas and the coordination of Board meetings. Her meticulous approach to compiling relevant materials and her clear communication with Board members have contributed to the effectiveness and productivity of these important gatherings. She consistently exhibits professionalism and diplomacy in her interactions with Board members, staff, and external stakeholders, reflecting positively on TBCC.

Beyond her technical skills, Lorie possesses excellent interpersonal abilities and a strong work ethic. She collaborates effectively with colleagues across departments and demonstrate a willingness to go above and beyond to support the needs of the College community. Her positive attitude and willingness to tackle new challenges make her a valuable asset to our institution. As an example, she chairs the Events Committee made up of faculty and staff volunteers that plan and implement events for all faculty and staff to promote interpersonal communications, interactions, and improve organization morale. Her leadership has enhanced the success of this committee and its positive impact on faculty and staff at the college.

In summary, I wholeheartedly endorse Lorie Lund for any similar position at your organization. She has proven herself to be a reliable, capable, and dedicated professional, and I am confident she will continue to excel in this role.

Please feel free to contact me at 503-801-4940 if you require any further information.

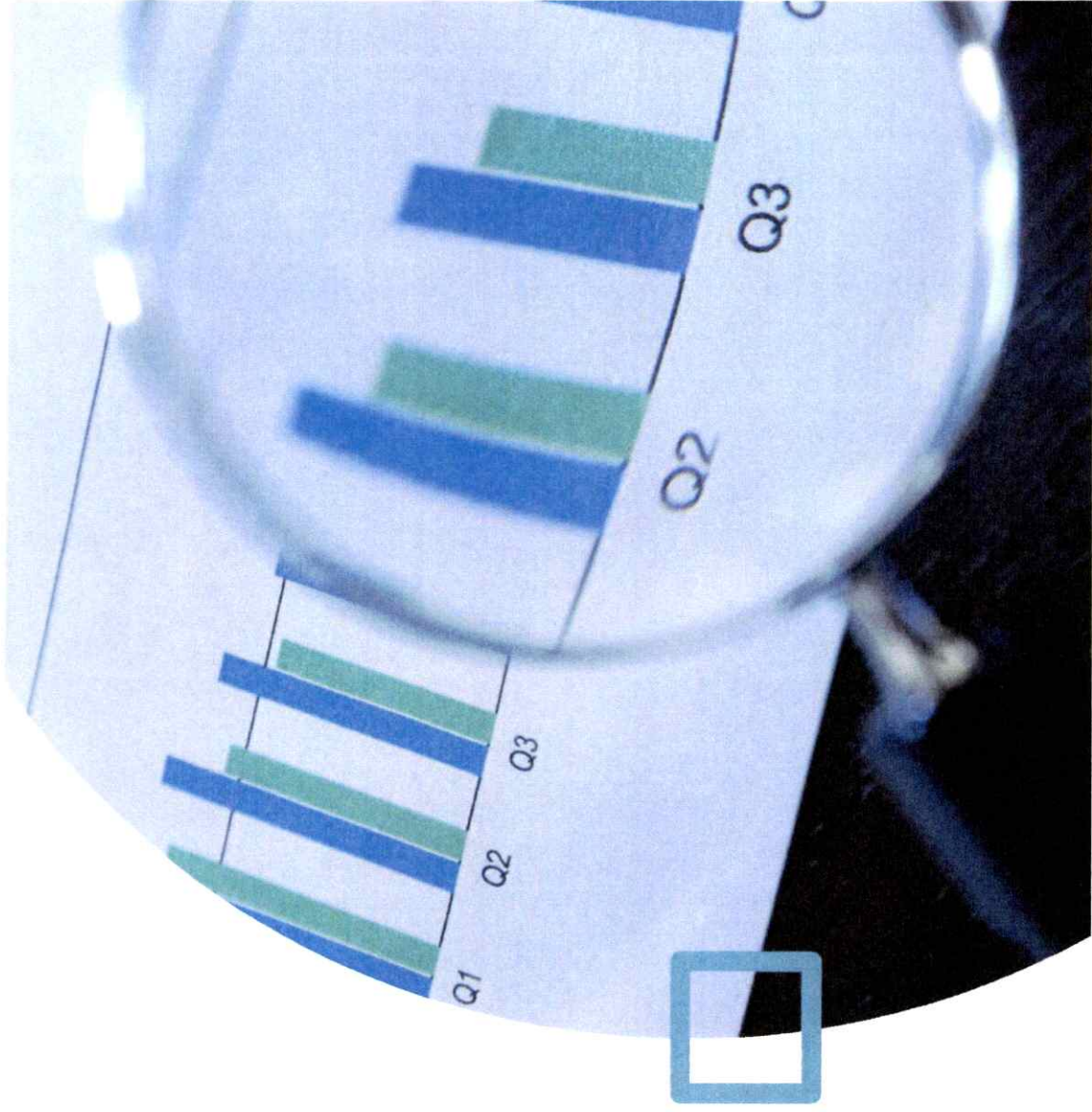
Sincerely,



Ross Tomlin, Ed.D.
President Emeritus
Tillamook Bay Community College

TCTD Operations
Statistics &
Performance

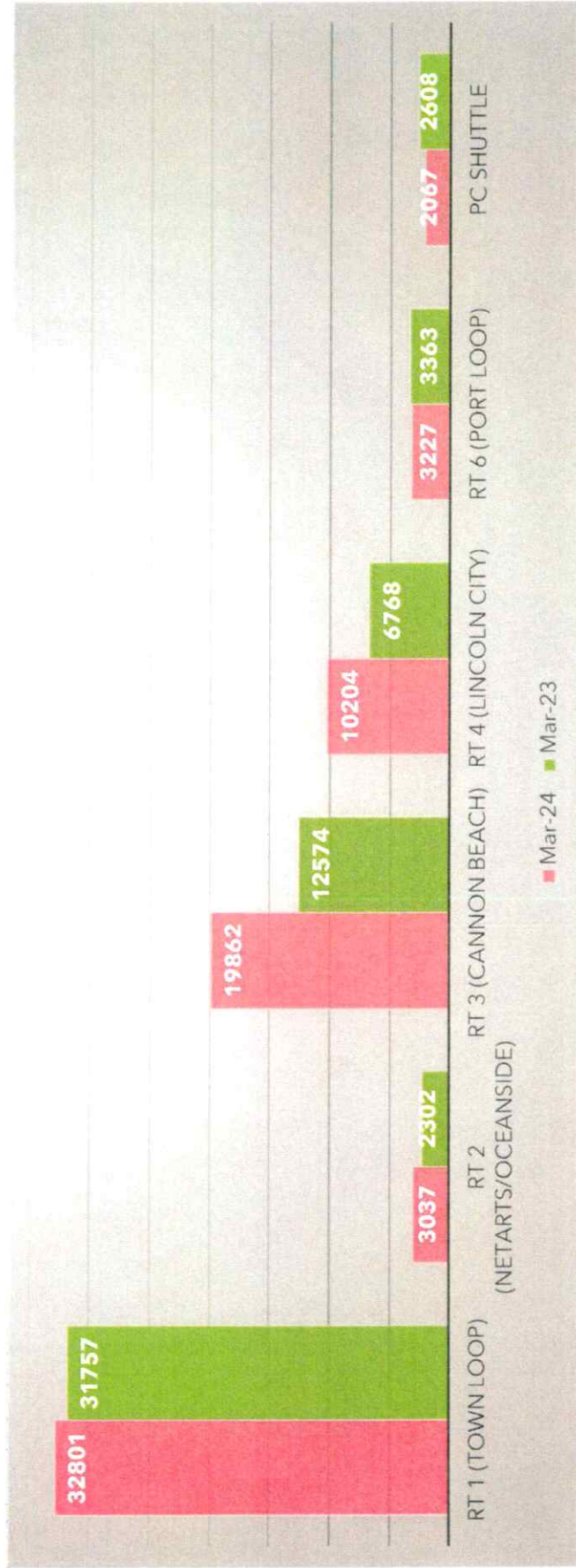
March 2024



YTD COMPS BY SERVICE TYPE



IN-COUNTY RIDERSHIP BY ROUTE YTD COMPS



INTER-CITY RIDERSHIP BY ROUTE YTD COMPS



DAR RIDERSHIP BY SERVICE TYPE YTD COMPS



PASSENGER CATEGORIES

YTD COMPS

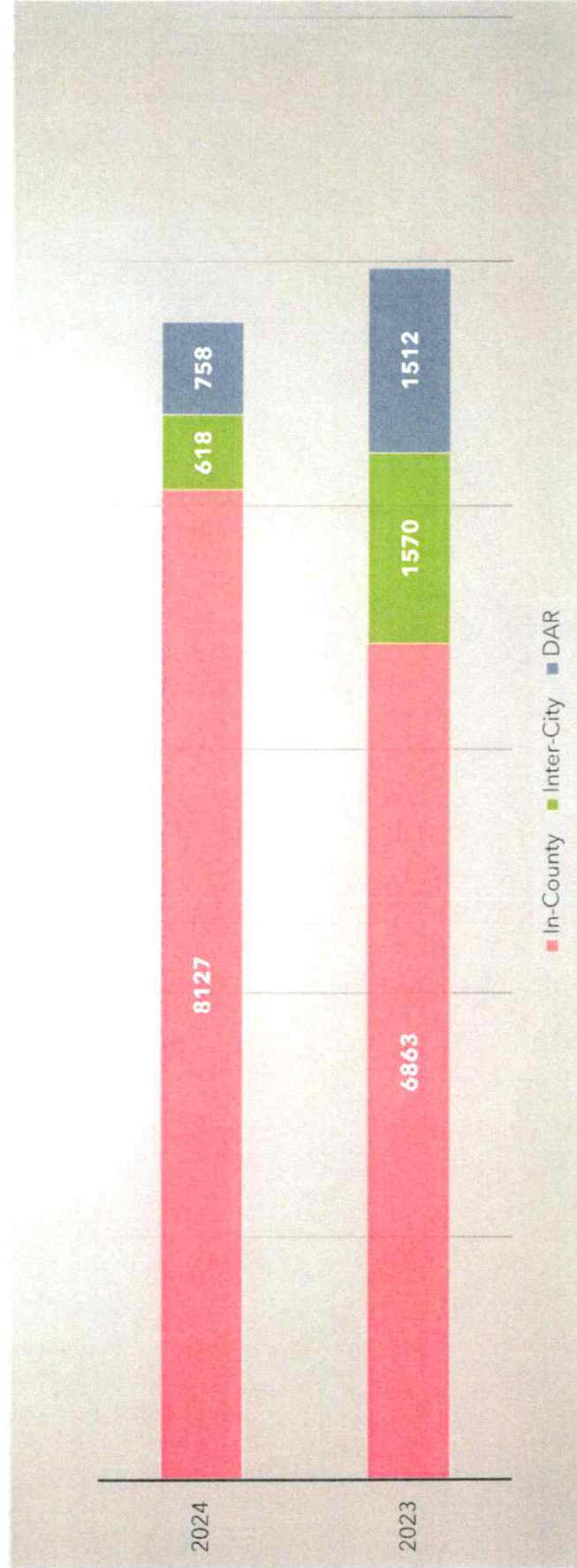


SIX-MONTH TREND RIDERSHIP BY SERVICE TYPE



TOTAL SERVICES RIDERSHIP

March 2024 & March 2023



Tillamook County Transportation District

MONTHLY PERFORMANCE REPORT

March 2024

RIDERSHIP BY SERVICE TYPE

	March 2024	March 2023	YTD FY 23-24	YTD FY 22-23	YTD % Change
<u>Dial-A-Ride Service</u>					
Tillamook County	386	876	4,623	7,687	-39.9%
NW Rides	372	636	2,723	4,839	-43.7%
Dial-A-Ride Total	758	1,512	7,346	12,526	-41.4%
<u>Deviated Fixed Route Service</u>					
Rt 1: Town Loop	3,555	3,754	32,801	31,757	3.3%
Rt 2: Netarts/Oceanside	398	334	3,037	2,302	31.9%
Rt 3: Manzanita/Cannon Beach	2,765	1,626	19,862	12,574	58.0%
Rt 4: Lincoln City	1,065	733	10,204	6,768	50.8%
Rt 6: Port of Tillamook Bay Loop	344	416	3,227	3,363	-4.0%
Pacific City Free Shuttle	0	0	2,067	2,608	-20.7%
Local Fixed Rt Total	8,127	6,863	71,198	59,372	19.9%
<u>Intercity Service</u>					
Rt 5: Portland	618	539	6,152	5,180	18.8%
Rt 60X: Salem	0	1,031	7,309	7,503	-2.6%
Inter City Total	618	1,570	13,461	12,683	6.1%
<u>Other Services</u>					
Tripper Routes	13	29	95	153	-37.9%
Special Bus Operations	0	0	0	0	0.0%
Other Services Total	13	29	95	153	-37.9%
TOTAL ALL SERVICES	9,516	9,974	92,100	84,734	8.7%

ONE-WAY TRIPS BY USER GROUP					
	Fixed		YTD	YTD	YTD %
USER GROUP	Route	DAR	FY 23-24	FY 22-23	Change
General (18 years to 60 years of age)	5,248	121	50,740	43,992	15.3%
Senior/Disabled	2,891	606	33,171	32,531	2.0%
Child/Youth	619	30	6,122	5,603	9.3%
Total	8,758	758	90,033	82,126	9.6%

OTHER RIDER CATEGORIES					
	Fixed		YTD	YTD	YTD %
	Route	DAR	FY 23-24	FY 22-23	Change
Ride Connection	83		952	772	23.3%
Tillamook Bay Community College	171		2,070	1,151	79.8%
NWOTA Visitor Pass	33		598	607	-1.5%
NW Rides		372	2,723	4,839	-43.7%
Youth Free	1,078		8,022	1,169	586.2%
Amtrak	63		799	744	7.4%

**Primary Performance Measures Report
thru March 2024**

	Passengers per Hour	Cost per Trip	Cost per Hour	Farebox Return %
<u>Dial-A-Ride</u>				
Dial-A-Ride	1.8	\$ 55.49	\$ 97.12	5.9%
NW Rides	1.2	\$ 92.27	\$ 110.41	55.1%
Total	1.5	\$ 69.12	\$ 103.27	30.2%
<u>Deviated Route</u>				
Rt 1: Town Loop	10.2	\$ 9.72	\$ 98.71	6.9%
Rt 2: Oceanside	1.9	\$ 53.11	\$ 101.68	1.5%
Rt 6: PORT	6.4	\$ 17.47	\$ 111.24	5.0%
Rt 3: Manzanita	4.2	\$ 27.90	\$ 115.94	2.8%
Rt 4: Lincoln City	3.2	\$ 38.65	\$ 124.81	2.1%
Total	5.2	\$ 21.52	\$ 111.44	3.3%
<u>Intercity</u>				
Rt 5: Portland	1.6	\$ 78.14	\$ 125.88	10.3%
Rt 60X: Salem	3.5	\$ 36.20	\$ 128.16	6.8%
Total	2.3	\$ 55.37	\$ 126.68	9.1%
<u>Other Services</u>				
Trippers	0.9	\$ 106.99	\$ 94.11	0.3%
SBO	#DIV/0!	#DIV/0!	#DIV/0!	0.0%
Total	0.9	\$ 106.98	\$ 94.11	0.3%
FY 2023-24 YTD	3.7	\$ 30.35	\$ 113.37	9.7%
FY 2022-23YTD	3.1	\$ 31.67	\$ 98.92	18.2%
Percent Change	19.6%	-4.2%	14.6%	-46.5%

MONTHLY PERFORMANCE

Service Month	Passengers per Hour	Farebox Ratio	Operating Cost per Hour
<u>Dial-A-Ride Services</u>			
Mar-23	1.5	47.5%	94.60
Dec-23	1.5	31.9%	94.23
Jan-24	1.5	30.9%	108.26
Feb-24	1.5	33.3%	100.14
Mar-24	1.5	30.2%	103.27
<u>Deviated Fixed Routes</u>			
Mar-23	4.7	4.6%	96.67
Dec-23	5.2	3.9%	101.83
Jan-24	5.2	3.4%	109.49
Feb-24	5.2	3.4%	109.12
Mar-24	5.2	3.3%	111.44
<u>Intercity Services</u>			
Mar-23	2.2	9.3%	110.89
Dec-23	2.7	10.9%	115.34
Jan-24	2.6	9.9%	125.53
Feb-24	2.5	9.9%	124.79
Mar-24	2.3	9.1%	126.68
<u>Other Services</u>			
Mar-23	5.8	0.1%	96.18
Dec-23	0.9	0.3%	87.11
Jan-24	0.9	0.3%	91.38
Feb-24	0.9	0.3%	91.18
Mar-24	0.9	0.3%	94.11

Dial-a-Ride includes County-wide DAR, NW Rides, Veterans Transportation
 Deviated Fixed Routes: 1 Town Loop, 2 Oceanside, 3 Manzanita/Cannon Beach,
 4 Lincoln City, 6 POTB Loop
 Intercity Routes: 5 Portland, 60X Coastal Connector, 70X Salem/Grand Ronde
 Other Services: Trippers, Special Bus Operations

**BEFORE THE BOARD OF DIRECTORS
OF THE
TILLAMOOK COUNTY TRANSPORTATION DISTRICT**

**In the Matter of Adopting)
a Revised Administrative)
Employee Compensation)
Plan for the District)**

RESOLUTION NO. 24-08

WHEREAS, the Board of Directors for the Tillamook County Transportation District has the budget authority to set wages and salaries for the District; and

WHEREAS, the District adopted Resolution No. 19-35 on October 24, 2019, establishing a new administrative employee staffing plan, creating new positions, and reclassifying several existing positions; and

WHEREAS, the District further adopted Resolution No. 19-36 to establish wages and salaries effective January 1, 2020 for each new position created by Resolution No. 19-35; and

WHEREAS, the District later adopted Resolution No. 20-11 to establish a Brokerage Coordinator position and set a wage range for the new position; and

WHEREAS, it is necessary to adjust the salary ranges for all active administrative employee positions; and

NOW, THEREFORE, BE IT RESOLVED by the Tillamook County Transportation District Board of Directors:

1. Effective July 1, 2024, the Board establishes the following compensation schedule for the following District administrative employee positions:

Position	Annual Salary Range	Hourly Equivalent
Administrative Assistant	\$35,734.40 - \$52,624.00	\$17.18 - \$25.30
Office Assistant	\$33,529.60 - \$49,296.00	\$16.12 - \$23.70
NW Rides Office Assistant	\$33,529.60 - \$49,296.00	\$16.12 - \$23.70
Financial Supervisor	\$58,240.00 - \$96,428.80	\$28.00 - \$46.36
Brokerage Manager	\$58,240.00 - \$96,428.80	\$28.00 - \$46.36
Brokerage Coordinator	\$43,680.00 - \$62,400.00	\$21.00 - \$30.00
Brokerage CSR	\$35,734.40 - \$49,296.00	\$17.18 - \$23.70
Operations Superintendent	\$58,240.00 - \$96,428.80	\$28.00 - \$46.36
Operations Coordinator	\$49,920.00 - \$75,067.20	\$24.00 - \$36.09
Transit Center CSR	\$30,576.00 - \$35,755.20	\$14.70 - \$17.19

2. The General Manager of the District shall take all steps necessary to implement this Resolution.

INTRODUCED AND ADOPTED this 15th day of May, 2024.

ATTEST:

By: _____
Mary Johnson, Board Chair

By: _____
Brian Vitulli, General Manager