

Tillamook County Transportation District
Board of Directors Regular Monthly Meeting
Wednesday, February 21, 2024 – 6:00PM
Transportation Building
3600 Third Street, Tillamook, OR
Meeting Minutes



1. **Call to Order:** Board Chair Johnson called the meeting to order at 6:00 pm.

2. **Pledge of Allegiance**

3. **Roll Call:**

Present

TCTD Board of Directors

Mary Johnson, Board Chair
Gary Hanenkrat, Director
Jim Heffernan, Director
Marni Johnston, Treasurer
Jonathan Bean, Secretary
Thomas Fiorelli, Director

Absent

TCTD Board of Directors

Linda Adler, Vice Chair

TCTD Staff

Brian Vitulli, General Manager
Cathy Bond, Finance Supervisor/Interim Board Clerk
Jules Deputy, Brokerage Manager
Michael Reed, Operations Superintendent - virtually

Guest

Arla Miller, ODOT Public Transportation Division, Regional Transit Coordinator
John Cline, Citizen
Barbara Aufdermauer, Citizen
Sharon Shreve, Citizen
Julie Chick, Citizen (unable to connect to meeting, emailed attached statement to be noted in the minutes)

4. **Announcements and Changes to Agenda:** None.

5. **Public & Guest Comments:**

Barbara and Sharon expressed concerns regarding the closing of the Tillamook dialysis center and the transportation needs of those patients not covered under OHP or Medicaid.

6. **Executive Session:** 6:11pm -6:47pm

These minutes contain materials which paraphrase and/or summarize statements made during this meeting. Only text enclosed in quotation marks report a speaker's exact words.

Convened under ORS 192.660(2)(d) to discuss labor negotiations, all guests and media excluded, attended by all present Board members as well as GM Vitulli, OS Reed, FS Bond and BM Deputy.

As a result of executive session, there will be a motion later in the Agenda.

STATE OF THE DISTRICT REPORT

7. Financial Report: FS Bond December 2023 included in Board packet pages 1-23.

Dir. Fiorelli asked why we didn't receive STIF discretionary funds. FS Bond explained that the grant application was incomplete, so those funds weren't awarded. However, the 5311 grant was able to support the loss of those discretionary funds.

8. Service Measure Performance Report: OS Reed provided service statistics and performance measures for the month of December 2023 and Quarterly report (Oct-Dec 2023) included in Board packet pages 24-45.

Chair Johnson stated there would be no need to report 60x/70x services in the future. Dir. Fiorelli agrees. Dir. Fiorelli asked how trips are counted. OS Reed explained trips are counted as passengers board the services.

9. Northwest Oregon Transit Alliance: GM Vitulli provided the following updates included in Board packet pages 46-47.

Chair Johnson asked about the comment in the minutes regarding Trillium proposal. The minutes have been corrected should state "invoice," not "proposal."

10. NW Rides Brokerage: BM Deputy provided the following updates:

- a. Announced Steele Fleischer is now the new Brokerage Coordinator.
- b. Final 2023 statistics: Members transported - 49,097; trips completed - 53,085; hours driven - 58,600; miles driven - 10,771,605.

11. General Manager Report: GM Vitulli provided the following updates included in Board packet pages 48-54 (see GM Report in packet for details):

- a. **Administration/Coordination**
- b. **Planning Development**
- c. **Grant Funding**
- d. **Facility/Property Development**
- e. **Operations and Vehicle Maintenance**

GM Vitulli shared the post on Facebook announcing that TCTD's Employee of the Year is Jeremy Bellante and about services provided for the Homeless Connect event that was held on 1/24/2024.

Chair Johnson asked if there is a petition to sign regarding SB 1553-1 to show support. Dir. Fiorelli states that support can be provided by testimony at the Senate hearing. He asked if it would benefit the District for him to testify. If so, he will submit written testimony.

These minutes contain materials which paraphrase and/or summarize statements made during this meeting. Only text enclosed in quotation marks report a speaker's exact words.

Chair Johnson asked if GM Vitulli has received any response regarding the future budget and services of the PC Shuttle. GM Vitulli has not received any response.

12. **Miscellaneous:** None.

CONSENT CALENDAR

- 13. Motion to Approve the Minutes of January 17, 2024, Regular Board Meeting
- 14. Motion to Approve December 2023 Financial Statement
- 15. Motion to Approve TAC Committee Appointment

Motion by Dir. Hanenkrat to approve Consent Calendar. *Motion Seconded* by Dir. Bean.
Motion Passed
By Directors Hanenkrat, Bean
Fiorelli, Johnston, and Heffernan
and Board Chair Johnson
Director Adler Absent.

ACTION ITEMS

- 16. Resolution 24-03 Authorizing the General Manager to Execute ODOT 5311 Grant Agreement No. 35645.

GM Vitulli explained the grant. FS Bond pointed out page 74 section showing the project description covers human services and could help transport individuals impacted by the closure of the local dialysis center in Tillamook.

Motion by Dir. Fiorelli to approve Resolution 24-03 Authorizing the General Manager to Execute ODOT 5311 Grant Agreement No. 35645. *Motion Seconded* by Dir. Bean.
Motion Passed
By Directors Hanenkrat, Bean
Fiorelli, Johnston, and Heffernan
and Board Chair Johnson.
Director Adler absent.

- 17. Resolution 24-04 Authorizing the General Manager to Execute TCTD/ATU Collective Bargaining Agreement for the period 2023-2028.

GM Vitulli explained the resolution and confirmed that the ATU ratified the proposed CBA on February 10, 2024.

Motion by Dir. Bean to approve Resolution 24-04 Authorizing the General Manager to Execute TCTD/ATU Collective Bargaining Agreement for the period 2023-2028.
Motion Seconded by Dir. Johnston.

Motion Passed
By Directors Hanenkrat, Bean
Fiorelli, Johnston, and Heffernan
and Board Chair Johnson.
Director Adler absent.

18. Resolution 24-05 In the Matter of Declaring and Disposing of Surplus Vehicles

Dir. Fiorelli asked how we determine the useful life of a vehicle. GM Vitulli explained there is an FTA/ODOT schedule for each class of vehicle. The District will continue to use the vehicles until they are ready to be disposed of or replacement vehicles are delivered.

Motion by Dir. Fiorelli to approve Resolution 24-05 In the Matter of Declaring and Disposing of Surplus Vehicles. *Motion Seconded* by Dir. Bean.

Motion Passed
By Directors Hanenkrat, Bean
Fiorelli, Johnston, and Heffernan
and Board Chair Johnson.

19. Resolution 24-06 Authorizing the General Manager to Execute a Professional Services Contract with Madison Ave. Collective for NWOTA Website Management

GM Vitulli explained the PSA. As the fiscal agent, the TCTD Board of Directors would approve the contract. This will cover hosting of the NWOTA NW Connector website domain. This cost includes the transition from Trillium to Madison Ave. Collective. Chair Johnson asked if the partners are paying equally. FS Bond confirmed it would be covered in the partnership fees under the terms of the NWOTA contract. Dir. Fiorelli asked if the domain would be locked-in, so the website domain is not lost. GM Vitulli confirmed the domain would be locked-in for NWOTA.

Motion by Dir. Bean to approve Resolution 24-06 Authorizing the General Manager to Execute a Professional Services Contract with Madison Ave. Collective for NWOTA Website Management. *Motion Seconded* by Dir. Heffernan.

Motion Passed
By Directors Hanenkrat, Bean
Fiorelli, Johnston, and Heffernan
and Board Chair Johnson.
Director Adler absent.

DISCUSSION ITEMS

20. Staff Comments/Concerns:

General Manager Vitulli: Thanked the Board for their support. He celebrated one year on February 6th. It has really helped his transition! Appreciates your leadership and willingness to help get the CBA passed. Thanked staff as well for their support over the last year. Our great staff is part of the success for the District.

Operations Superintendent Reed: The GM came into the District during a hard transition. To have someone like Brian has been amazing and I thank you for hiring him. As staff, we pour our heart into this job and he's a great addition.

Financial Supervisor Bond: Agreed with OS Reed that Brian came into the District at a vulnerable and difficult time. He has done an amazing job of picking us up and moving us forward. Thanked the Board for doing the hard work and getting us a great GM.

Brokerage Manager Deputy: Thanked Arla for all the support. Thanked John Cline for all he does for District and NW Rides. Thanked the guests for coming in and sharing their story regarding the closing of the dialysis center. Thanked Brian for not running from the building. It's been a great past year.

21. Board of Directors Comments/Concerns:

Dir. Fiorelli: Thanks to staff for everything you have done with the CBA, the community will benefit. Riding and enjoying Route 3, talking with drivers and passengers. The passengers are happy and don't seem to have any unmet needs at the moment. Will ride into the District and will come visit twice a month. Will be attending the upcoming Oregon Active Transportation Summit. He said the summit is very interesting and he looks forward to attending. He encourages others to attend.

Dir. Heffernan: Swells with pride to be part of the District. It's a wonderful thing that the staff, Board, and drivers do for the community.

Dir. Bean: Good news from this month's Board meeting. Thanked the guests for sharing their stories and hopes the District can help them with their dialysis needs.

Dir. Adler: Absent.

Dir. Hanenkrat: Thanks to staff, everyone does a great job.

Dir. Johnston: Happy that the CBA is completed. Told the guests that their dialysis needs are on a lot of people's radars and hopes it gets the attention it needs. Bless them and good luck.

Chair Johnson: Congratulations on getting the CBA done. Thanks to Arla for everything she does for us.

Adjournment: Board Chair Johnson adjourned the meeting at 8:03pm.

These minutes approved this 20th day of March 2024.

ATTEST:


Mary Johnson, Board Chair


Brian Vitulli, General Manager

Dear Tillamook County Transportation Board and elected officials to my son and me.

I am a parent

And the Sammy's Place/COAAST Network

About the Human Service Transportation Plan

3 minutes of time.

Intro **Blake,**

Want to recognize some of the Outstanding things we've experienced, drivers, working on storm responses, and some families getting exactly what they need for twenty years!

Now that you are an adult living in TC, what are some things you want to do?

1. Do things in the community
2. Make more friends
3. Find a place to live with roommates

Hopeful Outcome:

1. To revisit the accessibility policy from **2015 to include accessibility to mean including people we serve**, including ppl experiencing disabilities in the work, the plan development, the implementation, the decisions.

2. To encourage your work to authentically hear from those in the human services system to create the plan, that Blake with my support, tonight.

Example: Medicaid dollars for transportation 'support'???

The Human Services Plan was primarily directed at the providers and professionals, which is great. Our work at Sammy's Place through COAAST Network is: Please do not forget the most important voices, those using and receiving those human services that need transportation. Blake, with my support, is that voice tonight. We have been in the DD service system for more than 19 years and as an adult, transportation will be key!

We would like to help educate what that means, how it looks, and better yet, how it could look, someday!

Thank you so much for doing this incredibly important work and our elected officials we appreciate when someone stops to hear us.

I had planned to attend via zoom but no provided links worked and so I could not access your public board meeting.

Respectfully submitted and wish it were in person during public comments,

Julie chick

Nehalem

503-739-2240