



Sunset Empire Transportation District
BOARD OF COMMISSIONERS
JANUARY 2024 BOARD FINANCIAL TRAINING AGENDA
9:00 AM
900 MARINE DR, ASTORIA, OR

<https://us02web.zoom.us/j/5148435264>

1 253 215 8782

AGENDA:

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CHANGES TO AGENDA
5. PUBLIC COMMENT (3-minute limit)
6. FINANCIAL TRAINING

Sunset Empire Transportation District

Available Balances as of 01/15/2024 (Cash on Hand)

General Checking:	\$ 51,007.84
Payroll Account:	\$ 1,358.68
LGIP:	\$ 1,331,987.62
ODOT Loan Funding:	\$ 201,661.57
STIF:	\$ 543,605.72
Total Funds Available	\$ 2,129,621.43

Monthly (Actual & Projected) Expenditures:

AP Week of 01/02/2024 **Funds are already removed from above numbers**	\$ 6,927.74
<i>Projected</i> AP Week of 01/15/2024	\$ 95,000.00
Payroll 01/12/2024 w/Taxes **Funds are already removed from above numbers**	\$ 50,322.06
<i>Projected</i> Payroll 01/26/2024 w/Taxes	\$ 53,000.00
Total Expenditures	\$ 205,249.80

1/1/2024	
Total w/Intereset & Fees:	\$1,021,749.98
Interest Payment:	\$11,749.98
Principle Payment:	\$98,662.05
Balance:	\$911,337.95

Statement of Acivity Exceptions:	
8001 - Professional Services: ED Moving Expenses	
8041 - Utilities: Leak in Warrenton-still getting bill adjusted	
9040 - Debt Services: Budgeted for Nov, payment made by ODOT in Dec	
9210 - Contingency: Finish getting signers arranged - money is currently in LGIP-	
Will be transferred in Feb.	

Follow-up:

As of this report ODOT still has not updated OPTIS so that we can accurately report on our STIF funding. Drew Orr said on 1/2/24 that it "will likely occur in the next three weeks".

**Profit & Loss Budget Performance
December 31, 2023**

Month 6 = 50% of Annual Budget **Black** = BETTER THAN / **Red** = WORSE THAN

	<u>Month</u> <u>Actual</u>	<u>Month</u> <u>Budget</u>	<u>Variance</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>	<u>Annual</u> <u>Budget</u>	<u>YTD Act to</u> <u>Annual</u> <u>Budget %</u>
<u>Income</u>								
4010 FIXED ROUTE FARES	5,127.09	3,500.00	1,627.09	28,243.97	21,300.00	6,943.97	41,900.00	67.41%
4022 PARATRANSIT FARES	2,109.00	750.00	1,359.00	7,746.05	4,550.00	3,196.05	8,100.00	95.63%
4110 NW NAVIGATOR	415.13	100.00	315.13	2,267.28	1,050.00	1,217.28	1,850.00	122.56%
4130 OTHER-VENDING	0.00	0.00	0.00	100.99	75.00	25.99	150.00	67.33%
4205 PROPERTY TAXES	13,843.90	10,000.00	3,843.90	1,114,739.42	954,000.00	160,739.42	1,000,000.00	111.47%
4206 PRIOR YEAR TAXES	404.96	3,000.00	(2,595.04)	12,623.59	17,000.00	(4,376.41)	24,700.00	51.11%
4207 PROPERTY TAX INTEREST	452.63	25.00	427.63	638.85	195.00	443.85	300.00	212.95%
4210 LAND SALES/US FISH & WILDLIFE	0.00	0.00	0.00	158.45	0.00	158.45	0.00	0.00%
4310 TIMBER SALES	0.00	0.00	0.00	145,805.69	133,000.00	12,805.69	250,000.00	58.32%
4315 MASS TRANSIT ASSESSMENT	0.00	0.00	0.00	69,711.35	45,000.00	24,711.35	90,000.00	77.46%
4410 BILLBOARD LEASE	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	0.00%
4420 PARKING SPACE LEASE	712.50	760.00	(47.50)	4,227.50	4,560.00	(332.50)	9,120.00	46.35%
4425 CHARGING STATION	0.00	0.00	0.00	185.38	75.00	110.38	180.00	102.99%
4505 INTEREST EARNED ON BANK ACCT	5,746.04	700.00	5,046.04	10,033.01	2,025.00	8,008.01	4,000.00	250.83%
4605 OTHER INCOME	996.00	75.00	921.00	3,801.69	1,050.00	2,751.69	7,500.00	50.69%
5203 OREGON STIF FUNDS	194,185.00	0.00	194,185.00	832,077.00	725,000.00	107,077.00	876,192.00	94.97%
5301 5311 ADMIN/OPERATIONS	0.00	0.00	0.00	0.00	255,000.00	(255,000.00)	775,022.00	0.00%
5302 5310 MOBILITY MGT/PM	0.00	0.00	0.00	0.00	35,000.00	(35,000.00)	161,594.00	0.00%
Total Income	223,992.25	18,910.00	205,082.25	2,232,360.22	2,198,880.00	33,480.22	3,251,808.00	68.65%

	<u>Month</u> <u>Actual</u>	<u>Month</u> <u>Budget</u>	<u>Variance</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>	<u>Annual</u> <u>Budget</u>	<u>YTD Act to</u> <u>Annual</u> <u>Budget %</u>
<u>Expenses</u>								
6010 WAGES	102,756.30	131,950.00	29,193.70	534,169.00	573,000.00	38,831.00	1,300,000.00	41.09%
6111 TAXES	11,724.66	22,625.00	10,900.34	62,596.22	80,970.00	18,373.78	216,720.00	28.88%
6210 BENEFITS	16,309.02	27,700.00	11,390.98	137,552.12	127,200.00	(10,352.12)	301,000.00	45.70%
SUB TOTAL WAGES/TAXES/BENEFITS	130,789.98	182,275.00	51,485.02	734,317.34	781,170.00	46,852.66	1,817,720.00	40.40%
8000 AUDIT	0.00	0.00	0.00	29,000.00	12,000.00	(17,000.00)	40,000.00	72.50%
8001 PROFESSIONAL SERVICES	7,500.00	3,000.00	(4,500.00)	47,617.00	36,000.00	(11,617.00)	50,000.00	95.23%
8002 LEGAL COUNSEL	0.00	3,000.00	3,000.00	6,565.00	6,750.00	185.00	20,000.00	32.83%
8003 BANK/MERCHANT FEES	97.96	175.00	77.04	550.98	950.00	399.02	2,000.00	27.55%
8010 EQUIP LEASE/RENT	201.80	400.00	198.20	1,210.80	2,020.00	809.20	5,000.00	24.22%
8015 COMP/FURNITURE/DURABLE GOODS	137.49	2,700.00	2,562.51	460.37	5,100.00	4,639.63	7,500.00	6.14%
8020 B&M	1,380.33	2,850.00	1,469.67	14,718.91	17,000.00	2,281.09	35,000.00	42.05%
8023 BUILDING LEASE	158.00	160.00	2.00	948.00	950.00	2.00	2,000.00	47.40%
8031 ONLINE SUB/IT SERVICES	9,885.80	9,100.00	(785.80)	52,057.91	55,600.00	3,542.09	110,000.00	47.33%
8040 TELEPHONE/INTERNET	2,733.57	2,100.00	(633.57)	16,058.90	13,400.00	(2,658.90)	26,000.00	61.77%
8041 UTILITIES	3,742.42	2,700.00	(1,042.42)	14,792.81	13,950.00	(842.81)	28,000.00	52.83%
8050 HR/EMPLOYEE RECOGNITION	459.67	6,100.00	5,640.33	4,977.87	9,190.00	4,212.13	13,500.00	36.87%
8060 TRAVEL/TRAINING	0.00	450.00	450.00	1,173.95	850.00	(323.95)	5,000.00	23.48%
8080 OUTREACH/PRINTING	224.67	1,700.00	1,475.33	2,336.99	7,050.00	4,713.01	16,500.00	14.16%
8090 DUES, SUBSCRIPTIONS	880.00	1,500.00	620.00	12,984.19	13,800.00	815.81	24,000.00	54.10%
8091 IGA-DUES	0.00	0.00	0.00	9,000.00	6,000.00	3,000.00	12,000.00	75.00%
8092 FEES/TAXES/LICENSES	0.00	150.00	150.00	454.93	1,000.00	545.07	2,000.00	22.75%
8100 INSURANCE	0.00	0.00	0.00	21,223.30	21,500.00	276.70	105,000.00	20.21%
8105 UNINSURED LOSS	0.00	1,500.00	1,500.00	1,000.00	6,500.00	5,500.00	15,000.00	6.67%
8110 LEGAL ADS	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00%
8112 MEETING EXPENSE	0.00	0.00	0.00	435.77	400.00	(35.77)	500.00	87.15%
8116 OFFICE SUPPLIES	386.60	950.00	563.40	3,296.31	4,350.00	1,053.69	9,000.00	36.63%
8170 FUEL	8,470.93	8,300.00	(170.93)	49,947.11	49,200.00	(747.11)	100,000.00	49.95%
8171 VEHICLE REPAIR/OUTSIDE SERVICES	4,823.85	8,250.00	3,426.15	23,504.62	38,250.00	14,745.38	75,000.00	31.34%
8180 SHOP SUPPLIES	124.91	300.00	175.09	224.39	2,200.00	1,975.61	5,000.00	4.49%
SUB TOTAL MATERIALS/SERVICE	41,208.00	55,385.00	14,177.00	314,540.11	324,010.00	15,469.89	709,000.00	44.36%

	<u>Month</u> <u>Actual</u>	<u>Month</u> <u>Budget</u>	<u>Variance</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>	<u>Annual</u> <u>Budget</u>	<u>YTD Act to</u> <u>Annual</u> <u>Budget %</u>
9040 DEBT SERVICE & INT FEES	63,370.00	0.00	(63,370.00)	109,870.00	155,000.00	45,130.00	310,000.00	35.44%
9210 CONTINGENCY	0.00	0.00	0.00	0.00	350,000.00	350,000.00	415,088.00	0.00%
Total Expenses	235,367.98	237,660.00	2,292.02	1,158,727.45	1,610,180.00	451,452.55	3,251,808.00	35.63%

Consolidated Balance Sheet
December 31, 2023

This Year

Assets

1010 OVER/UNDER	(26.75)
1020 GENERAL CHECKING LC BANK	55,919.72
1030 LGIP - GENERAL FUND	1,361,216.25
1040 PAYROLL ACCOUNT LC BANK	46,269.72
1055 STIF LC BANK	543,605.72
1060 ODOT LOAN LC BANK	201,661.57
1095 CASH RECEIPTS CLEARING SYSTEM	182.28
1099 EFT CLEARING SYSTEM	(2,325.17)
1210 ACCOUNTS RECEIVABLE SYSTEM	5,477.06
1215 GRANTS RECEIVABLE	672,498.73
1219 ACCOUNTS RECEIVABLE OTHER	(13,321.66)
1250 PROPERTY TAX RECEIVABLES	42,491.00
1251 PASS TRANSIT RECEIVABLES	(140.00)
1410 PREPAID EXP	48,740.00
1425 PREPAID WORK COMP	(59,067.20)
Total Assets	<u><u>2,903,181.27</u></u>

Liabilities and Net Assets

2010 ACCOUNTS PAYABLE SYSTEM	74,062.78
2019 ACCOUNTS PAYABLE OTHER	(307.32)
2050 CREDIT CARD PAYABLE	210,393.34
2059 CREDIT CARD PAYMENT CLEARING	(210,352.84)
2060 PAYABLE TO NWN	(3,742.03)
2099 A/P CONVERSION	(16,585.46)
2100 ACCRUED LABOR SYSTEM	63,092.61
2110 SOCIAL SECURITY TAX-EMPLOYEE	(3,436.86)
2111 SOCIAL SECURITY TAX-EMPLOYER	(2,306.10)
2112 PR SUTA	(2,272.08)
2113 OR STATE W/H	(2,480.00)
2114 FED W/H TAX PAYABLE	(19,440.37)
2115 MEDICARE TAX-EMPLOYEE	591.47
2116 MEDICARE TAX-EMPLOYER	(539.29)
2121 FSA-PT	(5.42)
2122 OREGON TRANSIT ASSESSMENT	(850.12)
2123 OR-WBF ASSESSMENT	(22.78)
2124 BENEFITS MEDICAL SDIS	(37,811.05)
2125 PAID LEAVE OREGON	520.11
2130 AFLAC-AT	(1,344.03)
2131 AFLAC-PT	(484.71)
2132 UNITED WAY	162.50
2133 GARNISHMENTS	452.80
2134 ATU	(992.22)
2135 MASA	(331.33)
2140 RETIREMENT- 457(b)	(3,140.00)
2141 RETIREMENT-ER 457	(868.16)
2142 RETIREMENT-ROTH 457 (B)	(589.33)
2705 DEFERRED REVENUE	42,491.00
2805 ODOT LOAN	<u>1,000,000.00</u>
Total Liabilities	1,083,865.11
3000 FUND BALANCE	735,664.99
Change in Net Assets	<u>1,083,651.17</u>
Total Net Assets	<u><u>1,819,316.16</u></u>
Total Liabilities and Net Assets	<u><u>2,903,181.27</u></u>

SUNSET EMPIRE TRANSPORTATION DISTRICT
A/R Aging as of 12/31/2023

<u>Customer</u>	<u>Due Date</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90 Days</u>	<u>Total</u>
[6494] ANGI WILDT GALLERY	3/31/2023	1647	3/01/2023	Mar 2023 Parking Space #12	0.00	0.00	0.00	0.50	0.50
[6494] ANGI WILDT GALLERY	12/01/2023	1812	11/01/2023	Nov 2023 Parking Space #12	0.00	47.50	0.00	0.00	47.50
[6494] ANGI WILDT GALLERY	12/31/2023	1826	12/01/2023	Dec 2023 Parking Space #12	47.50	0.00	0.00	0.00	47.50
[6060] CLATSOP COUNTY SHERIFF	12/31/2023	1840	12/01/2023	Nov 2023 Bus Tokens	195.00	0.00	0.00	0.00	195.00
[6112] HOMESPUN QUILTS	12/31/2023	1827	12/01/2023	Dec 2023 Parking-Spaces #8 & 9	95.00	0.00	0.00	0.00	95.00
[6162] OREGON EMPLOYMENT DEPT	12/31/2023	1838	12/01/2023	Nov Bus Passes-Astoria STEP	60.00	0.00	0.00	0.00	60.00
[6583] Sondra Carr	12/01/2023	1728	11/01/2023	Nov 2023 Parking-Space #10	0.00	47.50	0.00	0.00	47.50
[6583] Sondra Carr	12/31/2023	1729	12/01/2023	Dec 2023 Parking-Space #10	47.50	0.00	0.00	0.00	47.50
[6214] TILLAMOOK COUNTY TRANSPORTATION DISTRICT	8/31/2023	1800	8/01/2023	Jul 2023 Bus Passes	0.00	0.00	0.00	200.00	200.00
[6214] TILLAMOOK COUNTY TRANSPORTATION DISTRICT	5/31/2023	1801	5/01/2023	Apr 2023 Bus Passes	0.00	0.00	0.00	100.00	100.00

[6214] TILLAMOOK COUNTY TRANSPORTATION DISTRICT	7/01/2023	1802	6/01/2023 May 2023 Bus Passes	0.00	0.00	0.00	20.00	20.00
[6214] TILLAMOOK COUNTY TRANSPORTATION DISTRICT	7/31/2023	1803	7/01/2023 Jun 2023 Bus Passes	0.00	0.00	0.00	260.00	260.00
[6214] TILLAMOOK COUNTY TRANSPORTATION DISTRICT	12/01/2023	1817	11/01/2023 Oct 2023 Bus Passes	0.00	100.00	0.00	0.00	100.00
[6214] TILLAMOOK COUNTY TRANSPORTATION DISTRICT	12/31/2023	1830	12/01/2023 Nov 2023 Bus Passes	140.00	0.00	0.00	0.00	140.00
Total				585.00	195.00	0.00	580.50	1,360.50

SUNSET EMPIRE TRANSPORTATION DISTRICT
AP Aging as of 12/31/2023

<u>Invoice Date</u>	<u>Invoice Number</u>	<u>Due Date</u>	<u>Description</u>	<u>Original Amount</u>	<u>Amount Owed</u>	<u>Not Yet Due</u>	<u>Less Than 30 Days</u>	<u>Less Than 60 Days</u>	<u>More Than 60 Days</u>
[6001] ACCUFUND INC									
11/10/2023	20233328	1/01/2024	1/01-3/31/2024 -HOSTED SERVICES	5,535.00	5,535.00	0.00	5,535.00	0.00	0.00
[6046] CITY OF ASTORIA									
12/26/2023	009947 000 12262023	1/15/2024	10/01-11/30/2023 - WATER SRV -TC/ACCT 009947 000	587.49	587.49	587.49	0.00	0.00	0.00
[6048] CITY OF WARRENTON									
12/31/2023	001638 000 12312023	1/30/2024	12/1-12/31/2023 -WATER SRV -OPS/ACCT 001638 000	1,000.55	1,000.55	1,000.55	0.00	0.00	0.00
[6603] FIRST-CITIZENS BANK & TRUST									
12/21/2023	43842588	1/10/2024	COPY LEASE - ASTORIA	201.80	201.80	0.00	201.80	0.00	0.00
[6111] HOME DEPOT CREDIT SERVICES									
7/25/2023	OAC- 000000007	8/24/2023	Finance Charge Credit	(20.00)	(20.00)	0.00	0.00	0.00	(20.00)
[6119] IRON MOUNTAIN									
12/31/2023	JBWB451	1/30/2024	11/21-12/26/2023 - SHREDDING SRV	198.22	198.22	198.22	0.00	0.00	0.00
[6241] MASA									
12/23/2023	1710651	1/22/2024	Pay Period Ending 12/23/2023- MasaDed	159.00	159.00	159.00	0.00	0.00	0.00
[6147] NW COMMUNITY ALLIANCE									
12/31/2023	14388	1/01/2024	DEC 2023 - BUS SHELTER CLEANING	800.00	800.00	0.00	800.00	0.00	0.00

[6172] O'REILLY AUTO PARTS

10/10/2023	3920 322534	11/09/2023	REMN STR PMP/CORE CHARGE- Bus 2001 RETURN/INV#3920 320540	(183.79)	(183.79)	0.00	0.00	0.00	(183.79)
10/24/2023	3920 324600	1/15/2024	FUEL TNK CAP -Bus 21	17.85	17.85	17.85	0.00	0.00	0.00
12/12/2023	3920 331494	1/11/2024	WIPER BLADE/5QT MOTOR OIL -Shop Supplies	115.94	115.94	0.00	115.94	0.00	0.00
12/27/2023	3920 333478	1/26/2024	CRTL ARM -LT/RT -Bus 2001, 2002, 2003	1,638.48	1,638.48	1,638.48	0.00	0.00	0.00
12/28/2023	3920 333626	1/27/2024	CRTL ARM -LT/RT -Bus 2001, 2002, 2003	520.98	520.98	520.98	0.00	0.00	0.00
12/29/2023	3920 333864	1/28/2024	CRTL ARM -LT/RT -Bus 2001, 2002, 2003 Return	(1,638.48)	(1,638.48)	(1,638.48)	0.00	0.00	0.00

[6154] ODP BUSINESS SOLUTIONS LLC

12/18/2023	3.45982E+11	12/28/2023	OFFICE/JANITORIAL SUPPLIES - OPS CR-DIDN'T RECEIVE INV#337882462001	(95.94)	(95.94)	0.00	(95.94)	0.00	0.00
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[6186] RECOLOGY WESTERN OREGON

11/30/2023	22760045	1/31/2024	11/1-11/30/2023 -GARBAGE SRV -TC/ACCT 10800938815	116.98	116.98	116.98	0.00	0.00	0.00
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[6193] SDIS

12/01/2023	2023-24	12/31/2023	Pay period ending 11/25/2023,DentalBen,LTDBen, LifeBen,MedicalBen,STDBen ,DentalDed	12,748.63	12,748.63	0.00	12,748.63	0.00	0.00
12/10/2023	2023-25	1/09/2024	Pay period ending 12/09/2023,DentalBen,LTDBen, LifeBen,MedicalBen,STDBen ,DentalDed	12,748.63	12,748.63	0.00	12,748.63	0.00	0.00
12/29/2023	2023-26	1/28/2024	Pay period ending 12/23/2023,DentalDed	(0.01)	(0.01)	(0.01)	0.00	0.00	0.00

[6214] TILLAMOOK COUNTY TRANSPORTATION DISTRICT

11/30/2023	AR320	12/30/2023	2024-2025 -QT 1 - PARTNER DUES	3,000.00	3,000.00	0.00	3,000.00	0.00	0.00
11/30/2023	AR327	12/30/2023	2024-2025 -QT 2 - PARTNER DUES	3,000.00	3,000.00	0.00	3,000.00	0.00	0.00

[6227] VERIZON WIRELESS

12/18/2023	9952106590	12/28/2023	11/19-12/19/2023 -CELL PHONE/TABLET SERVICE	908.38	908.38	0.00	908.38	0.00	0.00
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[6237] WILCOX & FLEGEL

12/31/2023	CL10830	1/30/2024	12/2023 -FUEL	7,501.89	7,501.89	7,501.89	0.00	0.00	0.00
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Report Total

48,861.60	48,861.60	10,102.95	38,962.44	0.00	(203.79)
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SUNSET EMPIRE TRANSPORTATION DISTRICT
Check Listing as of 12/31/2023

<u>Check Number</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check Amount</u>
22844	12/05/2023	[6193] SDIS - Invoices 11.01.2023 ADJ, 2023-22, 2023-23	BENEFITS MEDICAL SDIS	34924.55	34,924.55
22848	12/05/2023	[6237] WILCOX & FLEGEL - Invoices 0835290-IN, CL06968	FUEL FUEL FUEL FUEL	578.08 1560.93 858.00 5665.01	8,662.02
22857	12/18/2023	[6259] ISLER CPA - AUDIT FYO 6/2023	AUDIT	10000.00	10,000.00
Total Checks					53,586.57

SUNSET EMPIRE TRANSPORTATION DISTRICT
Reconciliation - CREDIT CARD

Run: 1/18/2024 @ 2:47 PM

Page: 1

Closing Balance from Previous Statement.....	12/08/2023	-4,214.07
0 Deposits and Other Additions Totaling.....		0.00
17 Checks and Other Withdrawals Totaling.....		1,031.01
1 Adjustments Totaling.....		4,214.07
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....		0.00
Closing Balance for this Statement.....	1/08/2024	-1,031.01
Difference.....		0.00
<hr/>		
Cash Balance from General Ledger.....	1/08/2024	-202,108.17
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		-202,108.17

Date	Check	To	Check Description	Amount	
✓	12/09/2023	0000284	CHEFSTORE	JONES -WATER FOR HOLIDAY PARTY	10.29
✓	12/09/2023	0000284	FRED MEYER	JONES -SOFT DRINKS FOR HOLIDAY PARTY	47.20
✓	12/16/2023	0000284	GOPRO	JONES -YEARLY SUBSCRIPTION	49.99
✓	12/20/2023	0001365	AMAZON	GEISLER -2 LIFT SUPPORTS Bus 95	71.84
✓	12/21/2023	0001365	AMAZON	GEISLER -3 PK DESK CALENDARS	19.20
✓	12/27/2023	0001365	AMAZON	GEISLER -REFLECTOR/HOOD FOR OPS	32.95
✓	1/03/2024	0000284	ZOOM	JONES -MNTHLY CHRGE	240.00
✓	1/04/2024	0001209	M & N WORKWEAR	FARMER -MECHANIC UNIFORM/SAFETY SHOES	279.95
✓	1/10/2024	0000269	AMAZON	PARKER (ADMN) - Amazon Prime (Personal Subscript) to be refunded	14.99
✓	1/10/2024	0000269	CHEFSTORE	PARKER (ADMN) -ICE CUBES, HOLIDAY PARTY	5.96
✓	1/10/2024	0001209	CHEFSTORE	FARMER (OPS) -POPCORN & COFFEE	36.78
✓	1/10/2024	0001209	CHEFSTORE	FARMER (OPS) -COFFEE & CREAMER	32.47
✓	1/10/2024	0001209	LCHRMA	FARMER (HR) -EMPLOYEE APPRECIATION	25.00
✓	1/10/2024	0001209	SAFEWAY	FARMER (ADMN) -FLOWERS & BEVERAGES, HOLIDAY PARTY	113.96
✓	1/10/2024	0001209	SAFEWAY	FARMER (ADMN) -ROLLS, HOLIDAY PARTY	17.45
✓	1/10/2024	0001365	ADOBE ACROBAT	GEISLER (OPS) -MNTHLY CHRGE	19.99
✓	1/10/2024	0009272	ADOBE ACROBAT	PARKER (ADMN) -MNTHLY CHRGE	12.99
Total Unmarked Checks:			0.00	Total Checks:	1,031.01

Date	Reference	Adjustment Description	Amount	
✓	12/19/2023	0022851	Payment made from Gen. Ck For Statement ending 12/08/2023	4,214.07
Total Adjustments:			4,214.07	

Sunset Empire Transportation District

Cash Flow Projection

Updated January 17, 2024

	Actual Dec 2023	Projected Jan 2024	Projected Feb 2024	Projected Mar 2024	Projected Apr 2024	Projected May 2024	Projected Jun 2024
Beginning Cash	2,284,551	2,273,176	2,013,463	1,764,881	1,813,817	1,631,742	1,470,212
Sources of funds:							
Fares	7,236	4,200	4,050	3,900	3,700	4,000	4,300
STIF Funding	194,185	76,192	-	-	75,000	-	-
ODOT Grant Reimbursements	-	-	221,688	316,594	-	-	330,022
Mass Transit Assessment	-	22,500	-	-	22,500	-	-
Property Taxes	14,701	7,535	11,520	9,015	8,710	10,505	6,520
Timber Revenue	-	-	75,000	-	-	42,000	-
Other	7,870	2,860	7,060	1,465	1,260	1,235	1,285
Total Sources	223,992	113,287	319,318	330,974	111,170	57,740	342,127
Uses of funds:							
Wages/Taxes/Benefits	130,790	178,825	169,575	172,075	169,925	176,075	170,075
Materials & Services	41,208	116,675	48,325	44,875	45,820	43,195	86,100
Debt Services	63,370	77,500	-	-	77,500	-	-
Capital	-	-	-	-	-	-	-
Contingency	-	-	350,000	65,088	-	-	-
Total Uses	235,368	373,000	567,900	282,038	293,245	219,270	256,175
Ending Cash	2,273,176	2,013,463	1,764,881	1,813,817	1,631,742	1,470,212	1,556,164