

Tillamook County Transportation District
Board of Directors Regular Monthly Meeting
Wednesday, November 15th, 2023 – 6:00PM
Transportation Building
3600 Third Street, Tillamook, OR
Meeting Minutes



1. **Call to Order:** Board Chair Johnson called the meeting to order at 6:02 pm.

2. **Pledge of Allegiance**

3. **Roll Call:**

Present

TCTD Board of Directors

Mary Johnson, Board Chair
Gary Hanenkrat, Director
Linda Adler, Vice Chair (via ZOOM)
Jim Heffernan, Director
Marni Johnston, Treasurer
Jonathan Bean, Secretary
Thomas Fiorelli, Director

TCTD Staff

Brian Vitulli, General Manager
Cathy Bond, Finance Supervisor
Jules Deputy, Brokerage Manager
Michael Reed, Operations Superintendent/Interim Board Clerk
Mark Stricker, Operations Coordinator

Guest

Tyler Hellner, Citizen
Kathy Schwabe, Citizen
Steve Schwabe, Citizen
Jose Hernandez, Citizen
Jonathan Lassiter, Citizen
Jim LeNormand, Citizen
Madison LeNormand, Citizen
Shirley Block, ATU President
Eb Block, Citizen
Seward Whitfield, Citizen
Gretchen Aagaard-Shively, Citizen
Arla Miller, ODOT Public Transportation Division
Doug Vernieu, Citizen

4. **Announcements and Changes to Agenda:** Board Chair Johnson gives remarks regarding policies and procedures regarding personnel issues and concerns to be found in the Employee Handbook, notes Article 6 in the CBA as proper grievance processes.

These minutes contain materials which paraphrase and/or summarize statements made during this meeting. Only text enclosed in quotation marks report a speaker's exact words.

5. Public & Guest Comments:

Chair Johnson moves State of the District report to next on agenda, public and guest comments moved to end of meeting.

STATE OF THE DISTRICT REPORT

6. Financial Report: FM Bond gives financial and grant report for September 2023 reports from pages 1-25 of the board packet. Gives detailed insight into financial statements for each fund. Dir. Alder asks question about Umpqua statement for OS Reed, addressed by FM Bond

7. Service Measure Performance Report: OS Reed provided service statistics and performance measures for the month of September 2023 as referenced on board packet pages 26-36.

8. Northwest Oregon Transit Alliance: GM Vitulli provided the following update: November meeting this Friday. Gives update on previous NWOTA meeting, briefed about low emission discussions, gives update on discussions with council as it pertains to website hosting and consultants. References low impact to our service area due to the website name. Chair Johnson asks question regarding who owns it and how it lapsed. GM Vitulli responds about sub-contractor from Trillium.

9. NW Rides Brokerage: BM Deputy provided the following updates: Completed 5998 rides between mileage reimbursement and providers. Expects to bring new delegate agreement next month.

10. General Manager Report: GM Vitulli provided the following updates from board packet pages 40-41:

a. Administration/Coordination:

Updates outlined on page 40

b. Planning Development:

Updates outlined on page 41

c. Grant Funding:

Updates outlined on page 41

d. Facility/Property Development:

Updates outlined on page 41

e. Operations and Vehicle Maintenance

Updates outlined on page 41

11. Miscellaneous: None.

12. Public & Guest Comments: Mr. Hellner gives public comment requesting Executive Session. Chair Johnson responds by denying Executive Session.

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Ms. Block gives public comments regarding issues with labor council, asserts issues with safety and asserts poor management.

Ms. Aagaard gives comments asserting unfair labor practices.

Mr. Cline gives comments asking for more drivers and incentives, need resources for more transit drivers.

Ms. Schwabe makes comments pointing out that they have been instructed to not utilize Policy 10 in the employee handbook by administration, no ES granted to Mr. Hellner, unclear how to proceed.

Mr. Cline asks for board members to attend negotiations.

Mr. Hernandez gives comments regarding getting turned down by the board not hearing them.

Mr. Lassiter gives comments that he dreads coming to work here, requesting more compensation, speaks to fentanyl accusations and/or jokes about him.

Ms. Block speaks again about passion of transit drivers and negotiations for CBA, wants the board to listen to the drivers.

Mr. Whitfield makes comments regarding his concerns for the district and leadership.

CONSENT CALENDAR

13. Motion to Approve the Minutes of October 18, 2023 Regular Board Meeting. Dir.

Adler asked a clarifying question regarding the minutes and language.

14. Motion to Approve September 2023 Financial Statement

Motion by Dir. Fiorelli to approve Consent Calendar. *Motion Seconded* by Dir Heffernan.

Motion Passed

By Board Chair Johnson, Directors Hanenkrat, Adler, Bean
Fiorelli, Johnston, and Heffernan

ACTION ITEMS

Motion by Dir. Johnston to approve revision to Policy 3: Business Credit Card Policy with requested amendments from Dir. Hanenkrat. *Motion Seconded* by Dir Fiorelli.

Motion Passed

By Board Chair Johnson, Directors Hanenkrat, Adler, Bean
Fiorelli, Johnston, and Heffernan

Motion by Dir. Adler moves to approve New Policy 35: Customer Feedback. *Motion Seconded* by Dir. Heffernan.

Motion Passed

By Board Chair Johnson, Directors Hanenkrat, Adler, Bean
Fiorelli, Johnston, and Heffernan

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15. **DISCUSSION ITEMS**

Staff Comments/Concerns:

General Manager Vitulli: None

Operations Superintendent Reed: None

Financial Supervisor Bond: None

Brokerage Manager Deputy: None

Operations Coordinator Stricker: None

16. **Board of Directors Comments/Concerns:**

Dir. Fiorelli: Gives feedback to drivers regarding his experiences on Route 3. Calls out and commends drivers John and Doug for great customer service and positive attitude. Wanted to pass along issues with bike rack maintenance.

Dir. Heffernan: Gives sympathy to drivers and believes they are doing a great job, hopes that everything calms down when the contract is finished.

Dir. Bean: None

Dir. Adler: Gives thanks to drivers and wants to be open to listening to driver concerns.

Dir. Hanenkrat: None

Dir. Johnston: Gives comments regarding morale, comments regarding grant tracking software and support from the board for good tracking tools after review of Sunset's forensic audit.

Board Chair Johnson: Sorry for not being in attendance last month, speaks to drivers about needing to be appreciated in their jobs. Thanks drivers for their work, doesn't want them to be unhappy.

Adjournment: Board Chair Johnson adjourned the meeting at 7:16pm.

These minutes approved this 20th day of December 2023.

ATTEST:



Mary Johnson, Board Chair



Brian Vitulli, General Manager

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