

**Tillamook County Transportation District
Board of Directors
Regular Monthly Meeting**



Wednesday, October 18th, 2023 at 6:00PM

**Transportation Administrative Offices Building
3600 Third Street, Tillamook, Oregon**

Tillamook County Transportation District

Financial Statement

01 - General Fund

From 6/1/2023 Through 6/30/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	100%
Resources						
Working Capital	3500	0.00	0.00	1,023,275.00	(1,023,275.00)	0.00%
Fares	4000	19,114.50	22,916.63	235,000.00	3,030.46	101.28%
Contract Revenue	4020	129,560.58	79,583.37	936,327.00	73,506.01	107.85%
NWR Revenue	4026	0.00	0.00	0.00	20,607.87	0.00%
Property Tax	4100	31,577.12	89,510.37	1,166,163.00	(36,018.82)	96.91%
Past Years Property Tax	4110	1,601.77	2,916.63	25,000.00	7,631.02	130.52%
State Timber Revenue	4120	0.00	25,000.00	368,245.00	(140,543.36)	61.83%
Mass Transit State Payroll Tax	4130	0.00	7,083.37	93,500.00	33,936.60	136.29%
Capital Grants	4210	0.00	73,691.12	1,385,235.00	(1,385,235.00)	0.00%
Grants - FTA 5311	4220	0.00	87,752.88	1,825,255.00	(1,506,199.00)	17.48%
Grants - 5311 (f)	4240	0.00	36,750.00	847,481.00	(687,125.00)	18.92%
Grants - 5310	4245	0.00	12,619.12	169,575.00	(169,575.00)	0.00%
Grants - 5305	4246	0.00	2,953.13	28,566.00	(26,613.00)	6.83%
Special Bus Operations	4300	0.00	83.37	1,058.00	(211.50)	80.00%
Miscellaneous Income	4400	1,336.23	7,083.37	88,401.00	(71,343.67)	19.29%
Sale of Assets - Income	4410	0.00	10,000.00	3,000.00	(610.00)	79.66%
Interest Income	4510	1,186.59	541.63	25,000.00	6,007.29	124.02%
Lease Income	4900	0.00	0.00	0.00	1,600.00	0.00%
Transfer from NWOTA	4917	0.00	0.00	3,000.00	(3,000.00)	0.00%
Transfer from STIF Fund	4918	0.00	0.00	769,284.00	(769,284.00)	0.00%
Total Resources		<u>184,376.79</u>	<u>458,484.99</u>	<u>8,993,365.00</u>	<u>(5,672,714.10)</u>	<u>36.92%</u>
Expenses						
Personnel Services						
Payroll: Administration	5010	63,424.36	40,833.37	492,476.00	40,585.71	91.75%

FINAL FY22-23 (PRE-AUDIT)

Tillamook County Transportation District

Financial Statement

01 - General Fund

From 6/1/2023 Through 6/30/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	100%
Payroll: Dispatch	10,878.33	12,615.12	108,318.65	164,350.00	56,031.35	65.90%
Payroll: Drivers	155,254.37	137,500.00	1,268,270.73	1,306,040.00	37,769.27	97.10%
Payroll: Maintenance	12,852.66	12,833.37	113,098.28	163,875.00	50,776.72	69.01%
Payroll Expense	21,394.69	16,250.00	180,205.27	172,507.00	(7,698.27)	104.46%
Payroll Healthcare	21,112.77	44,833.37	443,069.43	544,620.00	101,550.57	81.35%
Payroll Retirement	3,222.26	8,125.00	80,461.95	89,533.00	9,071.05	89.86%
Payroll Veba	2,926.28	4,041.63	37,138.19	42,300.00	5,161.81	87.79%
Workers Compensation Ins.	0.00	5,750.00	18,980.83	32,000.00	13,019.17	59.31%
Total Personnel Services	291,065.72	282,781.86	2,701,433.62	3,007,701.00	306,267.38	89.82%
Materials and Services						
Miscellaneous Expense	0.00	0.00	242.31	0.00	(242.31)	0.00%
Professional Services	20,832.29	8,333.37	151,007.67	124,500.00	(26,507.67)	121.29%
Planning	0.00	0.00	0.00	28,566.00	28,566.00	0.00%
Legal Advertising	0.00	0.00	713.40	0.00	(713.40)	0.00%
Dues & Subscriptions	11,605.98	1,000.00	21,270.98	10,740.00	(10,530.98)	198.05%
Elections	8,113.14	0.00	8,113.14	0.00	(8,113.14)	0.00%
Office Equipment R&R	231.00	333.37	1,910.86	3,700.00	1,789.14	51.64%
Computer R&M	4,095.01	4,125.00	31,698.37	24,527.00	(7,171.37)	129.23%
Fees & Licenses	1,868.45	2,500.00	15,739.68	22,473.00	6,733.32	70.03%
Insurance	0.00	12,916.74	130,534.78	144,942.00	14,407.22	90.06%
Office Expense	756.36	1,250.00	15,711.39	10,250.00	(5,461.39)	153.28%
Board Expense	6,902.87	1,083.37	27,191.96	17,845.00	(9,346.96)	152.37%
Operational Expense	6,166.80	6,041.63	64,558.08	43,838.00	(20,720.08)	147.26%
Drug & Alcohol Administration	370.00	208.37	2,315.00	1,500.00	(815.00)	154.33%
Marketing	658.23	5,833.37	26,516.10	83,685.00	57,168.90	31.68%
NWOTA Expense	0.00	0.00	330.96	0.00	(330.96)	0.00%

Tillamook County Transportation District
Financial Statement
01 - General Fund

From 6/1/2023 Through 6/30/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	100%
5210 Telephone Expense	2,373.95	1,875.00	16,397.93	16,173.00	(224.93)	101.39%
5220 Travel & Training	319.66	3,916.63	14,894.14	22,000.00	7,105.86	67.70%
5230 Uniforms	134.68	0.00	1,951.33	0.00	(1,951.33)	0.00%
5240 Vehicle Expense	46,217.48	10,416.63	226,291.46	150,000.00	(76,291.46)	150.86%
5245 Diesel & Gasoline Fuel	33,976.38	33,333.37	385,983.39	376,200.00	(9,783.39)	102.60%
5247 Propane Fuel	1,487.92	0.00	10,864.46	30,000.00	19,135.54	36.21%
5260 Postage	164.72	166.63	1,310.23	1,268.00	(42.23)	103.33%
5265 Purchased Transportation	0.00	0.00	(54.99)	0.00	54.99	0.00%
5266 Member Mileage Reimbursement	5,000.00	0.00	18,054.99	0.00	(18,054.99)	0.00%
5270 Mgmt/Labor Recreation Fund	0.00	275.63	1,323.01	3,985.00	2,661.99	33.19%
5281 Office Rent	0.00	0.00	3,225.00	12,900.00	9,675.00	25.00%
5285 Transit Center Maint	42.85	2,083.37	6,068.07	20,348.00	14,279.93	29.82%
5291 COVID Expense	0.00	57,500.00	5,860.19	0.00	(5,860.19)	0.00%
5300 Property Operating Expense	0.00	0.00	333.92	0.00	(333.92)	0.00%
5340 Property Maint. & Repair	0.00	0.00	114.08	0.00	(114.08)	0.00%
5346 Operations Facility Maint.	302.07	333.37	4,479.20	4,200.00	(279.20)	106.64%
Total Materials and Services	151,619.84	153,525.85	1,194,951.09	1,153,640.00	(41,311.09)	103.58%
Transfers						
9100 Transfer to LGIP 5931	0.00	0.00	0.00	156,913.00	156,913.00	0.00%
9150 Transfer to Vehicle Reserve	0.00	0.00	0.00	3,000.00	3,000.00	0.00%
9160 Transfer to NWOTA Fund	0.00	0.00	0.00	1,208,976.00	1,208,976.00	0.00%
9180 Unappropriated Ending Fund Bal	0.00	0.00	0.00	539,261.00	539,261.00	0.00%
Total Transfers	0.00	0.00	0.00	1,908,150.00	1,908,150.00	0.00%
Capital Outlay						
Debt Service						
5337 OTIB TVC Loan 0071	0.00	541.63	0.00	0.00	0.00	0.00%

Tillamook County Transportation District
Financial Statement
01 - General Fund

From 6/1/2023 Through 6/30/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	100%
Total Debt Service	0.00	541.63	0.00	0.00	0.00	0.00%
Capital Purchases						
Building Repair & Renovation	0.00	0.00	2,560.74	0.00	(2,560.74)	0.00%
Bus Replacement/Addition	0.00	70,833.37	3,114.83	638,649.00	635,534.17	0.48%
Van Replacement/Addition	0.00	7,916.63	0.00	179,460.00	179,460.00	0.00%
Computer Upgrade	0.00	833.37	0.00	0.00	0.00	0.00%
Fuel Cell Triangulation Point	0.00	6,000.00	0.00	0.00	0.00	0.00%
Video & Security Equip Upgrade	0.00	0.00	708.75	0.00	(708.75)	0.00%
Bus Stop Signage/Shelters	0.00	10,416.63	90.59	1,368,976.00	1,368,885.41	0.00%
Other Capital Projects	434.16	25,607.63	101,841.09	148,548.00	46,706.91	68.55%
Total Capital Purchases	434.16	121,607.63	108,316.00	2,335,633.00	2,227,317.00	4.64%
Total Capital Outlay	434.16	122,149.26	108,316.00	2,335,633.00	2,227,317.00	4.64%
Total Expenses	443,119.72	558,456.97	4,004,700.71	8,405,124.00	4,400,423.29	47.65%

Tillamook County Transportation District

Financial Statement

02 - Property Management Fund

From 6/1/2023 Through 6/30/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	100%
Resources						
Working Capital	3500 0.00	3,750.00	0.00	45,000.00	(45,000.00)	0.00%
Lease Income	4900 1,700.00	2,000.00	24,100.00	36,000.00	(11,900.00)	66.94%
Lease Operational Exp Income	4910 975.26	1,250.00	8,964.71	15,000.00	(6,035.29)	59.76%
Transfer From General Fund	4911 0.00	0.00	0.00	13,911.00	(13,911.00)	0.00%
Total Resources	<u>2,675.26</u>	<u>7,000.00</u>	<u>33,064.71</u>	<u>109,911.00</u>	<u>(76,846.29)</u>	<u>30.08%</u>
Expenses						
Materials and Services						
Miscellaneous Expense	5060 0.00	0.00	(0.01)	0.00	0.01	0.00%
Professional Services	5100 0.00	0.00	0.00	2,000.00	2,000.00	0.00%
Transit Center Maint	5285 1,256.75	0.00	15,260.60	0.00	(15,260.60)	0.00%
Property Operating Expense	5300 1,659.46	2,125.00	24,175.73	28,600.00	4,424.27	84.53%
Property Maint. & Repair	5340 2,750.42	2,500.00	35,915.00	35,192.00	(723.00)	102.05%
Total Materials and Services	<u>5,666.63</u>	<u>4,625.00</u>	<u>75,351.32</u>	<u>65,792.00</u>	<u>(9,559.32)</u>	<u>114.53%</u>
Capital Outlay						
Debt Service						
PUD Loan Expense	5325 0.00	0.00	5,688.94	6,850.00	1,161.06	83.05%
OTIB TVC Loan 0071	5337 0.00	0.00	5,479.32	10,959.00	5,479.68	49.99%
OTIB Loan 0061	5338 0.00	0.00	26,310.44	26,310.00	(0.44)	100.00%
Total Debt Service	<u>0.00</u>	<u>0.00</u>	<u>37,478.70</u>	<u>44,119.00</u>	<u>6,640.30</u>	<u>84.95%</u>
Capital Purchases						
Building Repair & Renovation	5350 864.48	25,000.00	8,237.93	0.00	(8,237.93)	0.00%
Total Capital Purchases	<u>864.48</u>	<u>25,000.00</u>	<u>8,237.93</u>	<u>0.00</u>	<u>(8,237.93)</u>	<u>0.00%</u>
Total Capital Outlay	<u>864.48</u>	<u>25,000.00</u>	<u>45,716.63</u>	<u>44,119.00</u>	<u>(1,597.63)</u>	<u>103.62%</u>
Total Expenses	<u>6,531.11</u>	<u>29,625.00</u>	<u>121,067.95</u>	<u>109,911.00</u>	<u>(11,156.95)</u>	<u>110.15%</u>

Tillamook County Transportation District

Financial Statement

04 - Capital Reserve Fund

From 6/1/2023 Through 6/30/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	100%
Resources						
Working Capital	0.00	0.00	0.00	857,000.00	(857,000.00)	0.00%
Interest Income	7,288.50	416.63	49,952.87	25,000.00	24,952.87	199.81%
Total Resources	<u>7,288.50</u>	<u>416.63</u>	<u>49,952.87</u>	<u>882,000.00</u>	<u>(832,047.13)</u>	<u>5.66%</u>
Expenses						
Materials and Services						
Vehicle Expense	7,895.03	0.00	28,563.53	0.00	(28,563.53)	0.00%
Total Materials and Services	<u>7,895.03</u>	<u>0.00</u>	<u>28,563.53</u>	<u>0.00</u>	<u>(28,563.53)</u>	<u>0.00%</u>
Transfers						
Reserve for Future Expenditure	0.00	0.00	0.00	882,000.00	882,000.00	0.00%
Total Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>882,000.00</u>	<u>882,000.00</u>	<u>0.00%</u>
Total Expenses	<u>7,895.03</u>	<u>0.00</u>	<u>28,563.53</u>	<u>882,000.00</u>	<u>853,436.47</u>	<u>3.24%</u>

Tillamook County Transportation District

Financial Statement

05 - Vehicle Purchase Reserve Fund

From 6/1/2023 Through 6/30/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	100%
Resources						
Working Capital	0.00	0.00	0.00	34,225.00	(34,225.00)	0.00%
Transfer From General Fund	0.00	0.00	0.00	3,000.00	(3,000.00)	0.00%
Total Resources	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>37,225.00</u>	<u>(37,225.00)</u>	<u>0.00%</u>
Expenses						
Transfers						
Reserve for Future Expenditure	0.00	0.00	0.00	37,225.00	37,225.00	0.00%
Total Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>37,225.00</u>	<u>37,225.00</u>	<u>0.00%</u>
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>37,225.00</u>	<u>37,225.00</u>	<u>0.00%</u>

Tillamook County Transportation District

Financial Statement

06 - Bus Wash Maintenance Reserve

From 6/1/2023 Through 6/30/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	100%
Resources						
Working Capital	3500	0.00	(12,354.50)	23,140.00	(35,494.50)	(53.39)%
Total Resources	<u>0.00</u>	<u>0.00</u>	<u>(12,354.50)</u>	<u>23,140.00</u>	<u>(35,494.50)</u>	<u>(53.39)%</u>
Expenses						
Transfers						
Reserve for Future Expenditure	9175	0.00	0.00	23,140.00	23,140.00	0.00%
Total Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>23,140.00</u>	<u>23,140.00</u>	<u>0.00%</u>
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>23,140.00</u>	<u>23,140.00</u>	<u>0.00%</u>

Tillamook County Transportation District

Financial Statement

07 - Special Transportation Fund

From 6/1/2023 Through 6/30/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	100%
Resources						
Grants - STF	0.00	16,925.00	67,700.00	0.00	67,700.00	0.00%
Total Resources	<u>0.00</u>	<u>16,925.00</u>	<u>67,700.00</u>	<u>0.00</u>	<u>67,700.00</u>	<u>0.00%</u>
Expenses						
Special Payments						
STF Payments to Recipients	0.00	5,500.00	17,660.52	0.00	(17,660.52)	0.00%
Total Special Payments	<u>0.00</u>	<u>5,500.00</u>	<u>17,660.52</u>	<u>0.00</u>	<u>(17,660.52)</u>	<u>0.00%</u>
Total Expenses	<u>0.00</u>	<u>5,500.00</u>	<u>17,660.52</u>	<u>0.00</u>	<u>(17,660.52)</u>	<u>0.00%</u>

Tillamook County Transportation District

Financial Statement

08 - Northwest Oregon Transit Allia
From 6/1/2023 Through 6/30/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	100%
Resources						
3500 Working Capital	0.00	0.00	0.00	80,000.00	(80,000.00)	0.00%
4225 NWOTA Partner Cont. Match	0.00	0.00	48,000.00	183,616.00	(135,616.00)	26.14%
4911 Transfer From General Fund	0.00	0.00	0.00	1,208,976.00	(1,208,976.00)	0.00%
4918 Transfer from STIF Fund	0.00	0.00	0.00	160,000.00	(160,000.00)	0.00%
Total Resources	0.00	0.00	48,000.00	1,632,592.00	(1,584,592.00)	2.94%
Expenses						
Materials and Services						
5100 Professional Services	0.00	416.63	474.50	5,000.00	4,525.50	9.49%
5101 Administrative Support	0.00	1,666.63	16,680.34	25,000.00	8,319.66	66.72%
5102 Website Maintenance	0.00	3,833.37	18,892.45	15,000.00	(3,892.45)	125.94%
5120 Dues & Subscriptions	0.00	0.00	3,369.40	0.00	(3,369.40)	0.00%
5190 Marketing	0.00	3,333.37	0.00	40,000.00	40,000.00	0.00%
5195 NWOTA Expense	0.00	0.00	839.52	0.00	(839.52)	0.00%
5220 Travel & Training	0.00	0.00	184.41	10,000.00	9,815.59	1.84%
Total Materials and Services	0.00	9,250.00	40,440.62	95,000.00	54,559.38	42.57%
Transfers						
9130 Transfer to General Fund	0.00	0.00	0.00	3,000.00	3,000.00	0.00%
9180 Unappropriated Ending Fund Bal	0.00	0.00	0.00	165,616.00	165,616.00	0.00%
Total Transfers	0.00	0.00	0.00	168,616.00	168,616.00	0.00%
Capital Outlay						
Capital Purchases						
6040 Bus Stop Signage/Shelters	0.00	0.00	0.00	1,368,976.00	1,368,976.00	0.00%
Total Capital Purchases	0.00	0.00	0.00	1,368,976.00	1,368,976.00	0.00%
Total Capital Outlay	0.00	0.00	0.00	1,368,976.00	1,368,976.00	0.00%

Tillamook County Transportation District

Financial Statement

08 - Northwest Oregon Transit Allia

From 6/1/2023 Through 6/30/2023

Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	100%
<u>0.00</u>	<u>9,250.00</u>	<u>40,440.62</u>	<u>1,632,592.00</u>	<u>1,592,151.38</u>	<u>2.48%</u>

Total Expenses

Tillamook County Transportation District
Financial Statement

09 - NW RIDES ACCOUNT
From 6/1/2023 Through 6/30/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	100%
Resources						
3500 Working Capital	0.00	0.00	0.00	100,000.00	(100,000.00)	0.00%
4026 NWR Revenue	425,294.76	358,333.37	4,815,072.39	4,487,597.00	327,475.39	107.29%
4027 NWR Reserve	0.00	0.00	45,174.35	325,000.00	(279,825.65)	13.89%
4510 Interest Income	0.00	0.00	0.00	800.00	(800.00)	0.00%
Total Resources	<u>425,294.76</u>	<u>358,333.37</u>	<u>4,860,246.74</u>	<u>4,913,397.00</u>	<u>(53,150.26)</u>	<u>98.92%</u>
Expenses						
Personnel Services						
5010 Payroll: Administration	41,892.29	31,500.00	326,576.59	392,781.00	66,204.41	83.14%
5041 Payroll: Indirect	1,039.80	833.37	16,443.60	21,255.00	4,811.40	77.36%
5050 Payroll Expense	4,483.36	2,500.00	31,733.12	35,935.00	4,201.88	88.30%
5051 Payroll Healthcare	6,468.50	10,416.63	98,980.23	104,202.00	5,221.77	94.98%
5052 Payroll Retirement	1,398.46	1,666.63	12,825.96	31,562.00	18,736.04	40.63%
5053 Payroll Veba	585.70	1,137.50	7,987.66	14,805.00	6,817.34	53.95%
5055 Workers Compensation Ins.	0.00	500.00	500.00	500.00	0.00	100.00%
Total Personnel Services	<u>55,868.11</u>	<u>48,554.13</u>	<u>495,047.16</u>	<u>601,040.00</u>	<u>105,992.84</u>	<u>82.37%</u>
Materials and Services						
5060 Miscellaneous Expense	0.00	0.00	0.09	0.00	(0.09)	0.00%
5100 Professional Services	0.00	833.37	840.00	5,000.00	4,160.00	16.80%
5140 Office Equipment R&R	231.00	208.37	1,910.86	2,700.00	789.14	70.77%
5145 Computer R&M	2,548.55	1,250.00	23,897.93	21,217.00	(2,680.93)	112.63%
5150 Fees & Licenses	14,960.00	10,962.50	41,571.72	53,000.00	11,428.28	78.43%
5160 Insurance	0.00	0.00	(0.06)	6,167.00	6,167.06	0.00%
5170 Office Expense	189.10	416.63	4,116.08	5,000.00	883.92	82.32%
5180 Operational Expense	71.25	125.00	4,290.82	1,500.00	(2,790.82)	286.05%

Tillamook County Transportation District

Financial Statement

09 - NW RIDES ACCOUNT

From 6/1/2023 Through 6/30/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	100%
5185 Drug & Alcohol Administration	45.00	0.00	180.00	0.00	(180.00)	0.00%
5210 Telephone Expense	3,503.89	1,666.63	26,696.12	19,300.00	(7,396.12)	138.32%
5220 Travel & Training	0.00	125.00	398.55	1,500.00	1,101.45	26.57%
5260 Postage	0.00	83.37	49.75	500.00	450.25	9.95%
5265 Purchased Transportation	354,768.40	267,500.00	3,689,806.69	3,590,828.00	(98,978.69)	102.75%
5266 Member Mileage Reimbursement	30,000.00	12,833.37	185,195.00	159,725.00	(25,470.00)	115.94%
5267 Volunteer Mileage Reimburse	40,434.91	22,916.63	365,218.69	126,263.00	(238,955.69)	289.25%
5281 Office Rent	4,400.00	400.00	4,800.00	4,800.00	0.00	100.00%
5291 COVID Expense	0.00	0.00	1,754.23	0.00	(1,754.23)	0.00%
5300 Property Operating Expense	286.64	250.00	557.48	3,000.00	2,442.52	18.58%
Total Materials and Services	451,438.74	319,570.87	4,351,283.95	4,000,500.00	(350,783.95)	108.77%
Transfers						
9175 Reserve for Future Expenditure	0.00	0.00	0.00	311,857.00	311,857.00	0.00%
Total Transfers	0.00	0.00	0.00	311,857.00	311,857.00	0.00%
Total Expenses	507,306.85	368,125.00	4,846,331.11	4,913,397.00	67,065.89	98.64%

Tillamook County Transportation District
Financial Statement

10 - STIF

From 6/1/2023 Through 6/30/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	100%
Resources						
Working Capital	0.00	0.00	0.00	513,826.00	(513,826.00)	0.00%
STIF Formula	200,000.00	0.00	333,589.00	304,342.00	29,247.00	109.60%
STIF Intercommunity	0.00	0.00	0.00	140,000.00	(140,000.00)	0.00%
STIF Discretionary	0.00	0.00	0.00	462,048.00	(462,048.00)	0.00%
Total Resources	<u>200,000.00</u>	<u>0.00</u>	<u>333,589.00</u>	<u>1,420,216.00</u>	<u>(1,086,627.00)</u>	<u>23.49%</u>
Expenses						
Materials and Services						
Vehicle Expense	0.00	0.00	166.56	0.00	(166.56)	0.00%
Total Materials and Services	<u>0.00</u>	<u>0.00</u>	<u>166.56</u>	<u>0.00</u>	<u>(166.56)</u>	<u>0.00%</u>
Special Payments						
STF Payments to Recipients	0.00	0.00	0.00	21,192.00	21,192.00	0.00%
STIF Payments to Recipients	0.00	0.00	6,000.00	24,861.00	18,861.00	24.13%
Total Special Payments	<u>0.00</u>	<u>0.00</u>	<u>6,000.00</u>	<u>46,053.00</u>	<u>40,053.00</u>	<u>13.03%</u>
Transfers						
Transfer to General Fund	0.00	0.00	0.00	769,284.00	769,284.00	0.00%
Reserve for Future Expenditure	0.00	0.00	0.00	513,826.00	513,826.00	0.00%
Unappropriated Ending Fund Bal	0.00	0.00	0.00	91,053.00	91,053.00	0.00%
Total Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,374,163.00</u>	<u>1,374,163.00</u>	<u>0.00%</u>
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>6,166.56</u>	<u>1,420,216.00</u>	<u>1,414,049.44</u>	<u>0.43%</u>

Tillamook County Transportation District

Normal Trial Balance

From 8/1/2023 Through 8/31/2023

<u>Account Code</u>	<u>Account Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
1001	General Checking Account #4558	544,191.83	
1006	Payroll Checking #5614	29,475.88	
1009	NW RIDES ACCOUNT #8510	756,200.22	
1011	Prop. Mgmt. Checking #7071	19,470.64	
1020	LGIP1020 #5879	247,387.29	
1030	LGIP1030 #5931	1,874,454.65	
1035	LGIP1035 #6518	205,775.65	
1040	Petty Cash	200.00	
		<hr/>	<hr/>
Report Total		3,677,156.16	0.00
		<hr/>	<hr/>
Report Difference		3,677,156.16	
		<hr/>	<hr/>



Tillamook County Transportation District

Check/Voucher Register

1001 - General Checking Account #4558

From 8/1/2023 Through 8/31/2023

Docume... Number	Document Date	Transaction Amount	Payee	Transaction Description
18036	8/2/2023	512.66	BLUE STAR GAS	Propane ECU Replacement
18037	8/2/2023	562.50	Bullard Law, P.C.	ATU Negotiation June 2023
18038	8/2/2023	1,085.59	KITTELSON & ASSOCIATES, INC.	Coordinated Plan Grant 35137
18039	8/2/2023	21.00	OR DEPT OF MOTOR VEHICLES	Record Inquiries June 2023
18040	8/2/2023	33.00	Oregon State Police	Background Checks June 2023
18041	8/2/2023	307.52	Pacific Office Automation	Copier Meter Usage 6/9-7/9/2023
18042	8/3/2023	695.57	ABILA	Abila Managed Plan 8/15-9/14/2023
18043	8/3/2023	1,237.80	ALL CLEAR AUDIO AND GLASS LLC	#112 Windshield
18044	8/3/2023	73.36	ALSCO - Portland Linen	MAT SERVICE JULY 2023
18045	8/3/2023	325.00	Burden's Muffler & Towing	BUS TOW
18046	8/3/2023	15,409.15	CARSON OIL CO INC	FUEL 7/1-7/15/2023
18047	8/3/2023	5,397.80	Columbia Pacific Economic	4/30-6/30/2023 NWOTA ADMIN SERVICES/MILEAGE
18048	8/3/2023	1,632.54	CUMMINS INC.	Bus Maintenance
18049	8/3/2023	169.60	Fred Meyer Customer Charges	ACCT#56793 JULY 2023
18050	8/3/2023	50.00	Gary A. Hanenkrat	BOARD MEETING 7/19/2023
18051	8/3/2023	466.75	GenXsys Solutions, LLC	AUGUST 2023 SERVER STORAGE VIRUS PLAN
18051	8/3/2023	2,142.90	GenXsys Solutions, LLC	AUGUST 2023 MANAGED SERVICE FUND
18052	8/3/2023	495.00	INNOVA LEGAL ADVISORS	JULY 2023 LEGAL SERVICES
18053	8/3/2023	50.00	Jim Heffernan	BOARD MEETING 7/19/2023
18054	8/3/2023	50.00	Jonathan Bean	BOARD MEETING 7/19/2023
18055	8/3/2023	120.00	Jose Hernandez Alvarez	DOT MEDICAL CARD
18056	8/3/2023	50.00	Linda Adler	BOARD MEETING 7/19/2023
18057	8/3/2023	50.00	Marni Johnston	BOARD MEETING 7/19/2023
18058	8/3/2023	50.00	MARY JOHNSON	BOARD MEETING 7/19/2023
18059	8/3/2023	6,395.87	DAVISON AUTO PARTS, INC.	6/27-7/24/2023
18060	8/3/2023	122.43	Office Depot Credit Plan	TCTD COPIER PAPER
18060	8/3/2023	219.99	Office Depot Credit Plan	FINANCE COMPUTER STAND
18060	8/3/2023	54.97	Office Depot Credit Plan	ROLLING CART/FARES
18061	8/3/2023	64.33	PORTLAND GENERAL	70X ELECTRICAL 6/22-7/24/2023
18062	8/3/2023	450.00	PLANNING SOLUTIONS	TCTD KITCHEN/DISPATCH/TRANSIT REMODEL GRANT 35193
18063	8/3/2023	5,232.17	PREMIER TRUCK GROUP	INV 819195106,5558,6827
18064	8/3/2023	85.00	PINPOINT STITCHES AND INK LLC	MARKETING/FAIR DECALS
18065	8/3/2023	1,665.05	Rosenberg Builders Supply	06/27-07/14/2023
18066	8/3/2023	10,960.00	SINGERLEWAK LLP	INITIAL FY 22-23
18067	8/3/2023	50.00	Thomas Fiorelli	BOARD MEETING 7/19/2023
18068	8/3/2023	35.85	Tillamook Motor Co.	Heater hose
18068	8/3/2023	160.19	Tillamook Motor Co.	Bumber asy
18069	8/3/2023	36.22	Tillamook PUD	SB ELECTRIC 7/12-7/12/2023
18069	8/3/2023	47.19	Tillamook PUD	LB ELECTRIC 6/12-7/12/2023
18069	8/3/2023	95.83	Tillamook PUD	TRANSIT ELECTRIC 6/12-7/12/2023
18070	8/3/2023	59.95	VANIR BROADBAND, INC.	INTERNET ACCESS FEE AUGUST 2023
18071	8/10/2023	725.40	NANCY LOPEZ-MINJAREZ	DAMAGE TO VEHICLE 10.2022
18072	8/11/2023	39,512.60	SPECIAL DISTRICTS INS. SERVICE	PAYROLL & BENEFITS 7.2023
18073	8/11/2023	883.92	ATU LOCAL #757	ATU DUES 7.2023
18074	8/11/2023	3,511.98	HRA VEBA TRUST	HRA VEBA 7.2023
18075	8/11/2023	760.84	PACIFIC SOURCE	PACIFIC SOURCE 7.2023
18076	8/11/2023	695.57	ABILA	Abila Managed Plan 9/15-10/14/2023
18077	8/11/2023	159.61	ARAMARK	UNIFORM CAPS
18077	8/11/2023	577.32	ARAMARK	UNIFORM CAPS
18078	8/11/2023	611.94	ASTOUND	Phone Service 6/27-7/26/2023
18079	8/11/2023	16,817.56	CARSON OIL CO INC	Fuel 7/16-7/31/2023
18080	8/11/2023	40.00	CENTURYLINK	7/21-8/20/2023
18081	8/11/2023	42.85	City Of Tillamook	TVC WATER 7/1-7/31/2023

Tillamook County Transportation District

Check/Voucher Register

1001 - General Checking Account #4558

From 8/1/2023 Through 8/31/2023

Docume... Number	Document Date	Transaction Amount	Payee	Transaction Description
18082	8/11/2023	31.55	Coast Printing & Stationery	Notary Stamp
18083	8/11/2023	65.10	COUNTRY MEDIA	JULY 2023 PUBLIC MEETING AD
18083	8/11/2023	390.00	COUNTRY MEDIA	INV 641792,642825,643841,644895
18084	8/11/2023	5.98	CRYSTAL AND SIERRA SPRINGS	Water July 2023
18085	8/11/2023	5,471.70	FleetPride, Inc.	INV 109031422/109127800
18086	8/11/2023	50.00	Gary A. Hanenkrat	BOARD MEETING 08/02/2023
18087	8/11/2023	50.00	Jim Heffernan	BOARD MEETING 8/2/2023
18088	8/11/2023	50.00	Jonathan Bean	BOARD MEETING 8/2/2023
18089	8/11/2023	5,497.48	Les Schwab Tire Center	JULY 2023 SERVICES
18090	8/11/2023	50.00	Linda Adler	BOARD MEETING 8/2/2023
18091	8/11/2023	1,330.07	Marie Mills Bus Fares	JULY 2023 TVC JANITORIAL
18091	8/11/2023	22.46	Marie Mills Bus Fares	JULY 2023 TVC JANITORIAL SUPPLIES
18092	8/11/2023	50.00	Marni Johnston	BOARD MEETING 8/2/2023
18093	8/11/2023	50.00	MARY JOHNSON	BOARD MEETING 8/2/2023
18094	8/11/2023	373.98	Office Depot Credit Plan	COPIER TONER
18095	8/11/2023	89.16	PRECISION IMAGES	ADMIN BLDG IMPROVE GRANT 35193
18096	8/11/2023	35.40	Elan Financial Services	JULY 2023 STATEMENT
18096	8/11/2023	5,701.83	Elan Financial Services	JULY 2023 STATEMENT
18097	8/11/2023	59.95	VANIR BROADBAND, INC.	INTERNET ACCESS FEE SEPTEMBER 2023
18098	8/11/2023	400.80	VERIZON	TABLET SERVICES 6/27-7/26/2023
18099	8/11/2023	1,020.00	WEST COAST EXHAUST	INSTALLED FLOOR COVERING #202
18100	8/14/2023	343.00	ALL CLEAR AUDIO AND GLASS LLC	#205
18101	8/14/2023	883.92	ATU LOCAL #757	ATU DUES 8.2023
18102	8/14/2023	55.00	BIO-MED TESTING SERVICE, INC.	July 2023 Pre-Employment test
18103	8/14/2023	16,421.33	CARSON OIL CO INC	FUEL 8/1-8/15
18104	8/14/2023	105.60	CATHY BOND	TCTD-ATU LABOR NEG.
18104	8/14/2023	289.69	CATHY BOND	Board Meal/Coputer Keyboards/Employee Meal/Cake
18105	8/14/2023	386.93	CINTAS	UNIFORMS/SHOP SUPPLIES
18106	8/14/2023	353.66	O'REILLY AUTOMOTIVE STORES	6/29-7/25 Supplies
18107	8/14/2023	2,940.00	FLEETIO	Maintenance Yearly Fee Software
18108	8/14/2023	160.32	Fred Meyer Customer Charges	AUGUST 2023 OFFICE/CLEANING SUPPLIES
18109	8/14/2023	50.00	Gary A. Hanenkrat	BOARD MEETING 8.16.2023
18110	8/14/2023	2,142.90	GenXsys Solutions, LLC	AUGUST 2023 MANAGED SERVICE FUND
18110	8/14/2023	466.75	GenXsys Solutions, LLC	AUGUST 2023 MANAGED SERVICE FUND
18111	8/14/2023	40.00	GWEN RUSSELL	#206 Bus Fuel
18112	8/14/2023	6,502.21	HRA VEBA TRUST	HRA VEBA 8.2023
18113	8/14/2023	95.00	James Carlile	DOT MED CARD
18114	8/14/2023	50.00	Jim Heffernan	BOARD MEETING 8.16.2023
18115	8/14/2023	50.00	Jonathan Bean	BOARD MEETING 8.16.2023
18116	8/14/2023	1,739.50	JORDAN RAMIS, PC	July 2023 Legal Services
18116	8/14/2023	427.50	JORDAN RAMIS, PC	JUNE LEGAL SERVICES
18116	8/14/2023	1,520.00	JORDAN RAMIS, PC	July 2023 Legal Services
18117	8/14/2023	95.00	KATHLEEN SCHWABE	DOT MED CARD
18118	8/14/2023	15.65	KEMPS NORTH COAST TOOLS	SHOP TOOLS
18119	8/14/2023	50.00	Linda Adler	BOARD MEETING 8.16.2023
18120	8/14/2023	50.00	Marni Johnston	BOARD MEETING 8.16.2023
18121	8/14/2023	50.00	MARY JOHNSON	BOARD MEETING 8.16.2023
18122	8/14/2023	5,114.40	MITCHELL1	MAINTENANCE ANNUAL SOFTWARE FEE
18123	8/14/2023	1,100.00	NATHAN LEVIN	AP 70XLEASE
18124	8/14/2023	749.86	NORTHSIDE FORD	JULY 2023
18125	8/14/2023	46.25	Oregon State Police	Background Check July 2023

Tillamook County Transportation District

Check/Voucher Register

1001 - General Checking Account #4558

From 8/1/2023 Through 8/31/2023

<u>Docume... Number</u>	<u>Document Date</u>	<u>Transaction Amount</u>	<u>Payee</u>	<u>Transaction Description</u>
18126	8/14/2023	1,950.00	Oregon Transit Association	OREGON TRANSIT ANNUAL DUES
18127	8/14/2023	223.40	Pacific Office Automation	NWR/TCTD COPIER USAGE METER 7.9-8.9.2023
18127	8/14/2023	129.71	Pacific Office Automation	TCTD USAGE COPIER METER 8.18.22 - 09.18.22
18128	8/14/2023	759.68	PACIFIC SOURCE	PACIFIC SOURCE AUG 2023
18129	8/14/2023	2,203.20	PECK RUBANOFF & HATFIELD PC	June 2023 Legal Services
18129	8/14/2023	1,710.00	PECK RUBANOFF & HATFIELD PC	June 2023 Legal Services
18129	8/14/2023	270.00	PECK RUBANOFF & HATFIELD PC	July 2023 Legal Services
18130	8/14/2023	2,221.99	Schetky Northwest Sales, Inc.	JULY 2023
18131	8/14/2023	37,585.69	SPECIAL DISTRICTS INS. SERVICE	HEALTH,DENTAL,LIFE,STD/LTD
18132	8/14/2023	7.49	STEVEN FERRARA	BUS BREAK FLUID
18133	8/14/2023	50.00	Thomas Fiorelli	BOARD MEETING 8.16.2023
18134	8/14/2023	102.47	Tillamook PUD	TRANSIT ELECTRIC 7/12-8/12/2023
18134	8/14/2023	47.79	Tillamook PUD	LB ELECTRIC 7/12-8/12/2023
18134	8/14/2023	36.22	Tillamook PUD	SB ELECTRIC 7/12-8/12/2023
18135	8/14/2023	1,415.00	WEST COAST EXHAUST	BUS 203 REPAIR
18135	8/14/2023	425.00	WEST COAST EXHAUST	BUS #203 REPAIRS
ACH 8.16	8/16/2023	<u>3,858.07</u>	Elan Financial Services	ACH UMPQUA CREDIT CARD
Report Total		<u>237,148.01</u>		

Tillamook County Transportation District

Check/Voucher Register

1006 - Payroll Checking #5614

From 8/1/2023 Through 8/31/2023

<u>Document Number</u>	<u>Document Date</u>	<u>Transaction Amount</u>	<u>Payee</u>	<u>Transaction Description</u>
ACH 8.15.23	8/15/2023	635.72	AFLAC	AFLAC 8.2023
Report Total		635.72		

Tillamook County Transportation District

Check/Voucher Register

1009 - NW RIDES ACCOUNT #8510

From 8/1/2023 Through 8/31/2023

Docume... Number	Document Date	Transaction Amount	Payee	Transaction Description
3995	8/2/2023	46.25	Oregon State Police	Background Checks June 2023
3996	8/2/2023	21.96	Pacific Office Automation	Copier Meter Usage 6/9-7/9/2023
3997	8/2/2023	286.64	TILLAMOOK CNTY TRANS. DIST.	NWR UTILITIES
3998	8/2/2023	4,218.60	AAA RIDE ASSIST	6/1-6/10/2023
3998	8/2/2023	3,038.05	AAA RIDE ASSIST	6/11-6/17/2023
3998	8/2/2023	2,799.75	AAA RIDE ASSIST	6/18-6/24/2023
3998	8/2/2023	3,007.50	AAA RIDE ASSIST	6/25-6/30/2023
3999	8/2/2023	8,824.25	COLUMBIA MEDICAL	6/11-6/17/2023
3999	8/2/2023	10,109.00	COLUMBIA MEDICAL	6/18-6/24/2023
3999	8/2/2023	8,920.25	COLUMBIA MEDICAL	6/25-6/30/2023
3999	8/2/2023	8,582.00	COLUMBIA MEDICAL	6/4-6/10/2023
4000	8/2/2023	4,468.00	MEDIX AMBULANCE	6/1-6/3/2023
4000	8/2/2023	12,483.50	MEDIX AMBULANCE	5/14-5/20/2023
4000	8/2/2023	9,205.00	MEDIX AMBULANCE	5/28-5/31/2023
4000	8/2/2023	15,248.00	MEDIX AMBULANCE	5/7-5/13/2023
4001	8/2/2023	250.00	MTN RETREAT SECURE TRANSPORT	4/2023
4001	8/2/2023	875.00	MTN RETREAT SECURE TRANSPORT	MR 5.2023
4001	8/2/2023	6,762.50	MTN RETREAT SECURE TRANSPORT	MR 6.2023
4002	8/2/2023	27,983.00	RYANS TRANSPORTATION SERVICE	RT 5/14-5/20/2023
4002	8/2/2023	28,016.50	RYANS TRANSPORTATION SERVICE	RT 5/21-5/27/2023
4002	8/2/2023	13,908.00	RYANS TRANSPORTATION SERVICE	RT 5/28-5/31/2023
4002	8/2/2023	12,229.00	RYANS TRANSPORTATION SERVICE	RT 6/1-6/3/2023
4002	8/2/2023	28,126.00	RYANS TRANSPORTATION SERVICE	6/11-6/17/2023
4002	8/2/2023	27,991.00	RYANS TRANSPORTATION SERVICE	6/18-6/24/2023
4002	8/2/2023	27,585.50	RYANS TRANSPORTATION SERVICE	6/25-6/30/2023
4002	8/2/2023	27,099.00	RYANS TRANSPORTATION SERVICE	6/4-6/10/2023
4013	8/3/2023	857.10	GenXsys Solutions, LLC	AUGUST 2023 MANAGED SERVICE FUND
4013	8/3/2023	875.00	GenXsys Solutions, LLC	NW COMPUTER SUPPORT SERVICE AUG. 2023
4013	8/3/2023	466.75	GenXsys Solutions, LLC	AUGUST 2023 SERVER STORAGE VIRUS PLAN
4014	8/11/2023	841.32	BROOKE ANDERSON	VOL MR JULY 2023
4015	8/11/2023	3,883.95	JANNA SMITH	VOL MR 7.2023
4016	8/11/2023	1,269.26	JOY WINKELHAKE	VOL MR 7.2023
4017	8/11/2023	5,059.39	KANDIS LIDAY	VOL MR 7.2023
4018	8/11/2023	1,507.40	LEANN CHUINARD	VOL MR 7.2023
4019	8/11/2023	4,149.76	SEAN REKART	VOL MR 7.2023
4020	8/11/2023	6,118.00	SPECIAL DISTRICTS INS. SERVICE	PAYROLL & BENEFITS 7.2023
4021	8/11/2023	1,457.19	ASTOUND	Phone Service 6/27-7/26/2023
4022	8/11/2023	55.89	CENTURYLINK	7/21-8/20/2023
4023	8/11/2023	5.98	CRYSTAL AND SIERRA SPRINGS	Water July 2023
4024	8/11/2023	55.16	Juliene J. Hooter	NWR MEALS
4025	8/11/2023	795.00	STREAMLINE VERIFY	One Year Licensing Fee
4026	8/11/2023	114.22	Elan Financial Services	JULY 2023 STATEMENT
4027	8/14/2023	90.00	BIO-MED TESTING SERVICE, INC.	July 2023 Pre-Employment test

Tillamook County Transportation District

Check/Voucher Register

1009 - NW RIDES ACCOUNT #8510

From 8/1/2023 Through 8/31/2023

Docume... Number	Document Date	Transaction Amount	Payee	Transaction Description
4028	8/14/2023	21.76	CATHY BOND	Board Meal/Coputer Keyboards/Employee Meal/Cake
4029	8/14/2023	857.10	GenXsys Solutions, LLC	AUGUST 2023 MANAGED SERVICE FUND
4029	8/14/2023	875.00	GenXsys Solutions, LLC	AUGUST 2023 NW COMPUTER SUPPORT SERVICE
4029	8/14/2023	466.85	GenXsys Solutions, LLC	AUGUST 2023 MANAGED SERVICE FUND
4030	8/14/2023	185.00	Oregon State Police	Background Check July 2023
4031	8/14/2023	21.19	Pacific Office Automation	NWR/TCTD COPIER USAGE METER 7.9-8.9.2023
4031	8/14/2023	72.15	Pacific Office Automation	NWR USAGE METER 7.18.22-8.18.22
4031	8/14/2023	30.89	Pacific Office Automation	NWR COPIER USAGE METER 8.18.22-9.18.22
4032	8/14/2023	12,413.95	SPECIAL DISTRICTS INS. SERVICE	HEALTH,DENTAL,LIFE,STD/LTD
4033	8/31/2023	13,930.00	MEDIX AMBULANCE	6/11-6/17/2023
4034	8/31/2023	18,172.00	Ride Connection Bridge	6/1-6/9/2023
4034	8/31/2023	11,348.10	Ride Connection Bridge	6/10-6/16/2023
4034	8/31/2023	8,947.50	Ride Connection Bridge	6/17-6/23/2023
4034	8/31/2023	5,265.30	Ride Connection Bridge	6/24-6/30/2023
4035	8/31/2023	740.00	SUNSET EMPIRE TRANSIT	5/1-5/31/2023
4035	8/31/2023	740.00	SUNSET EMPIRE TRANSIT	6/1-6/30/2023
Report Total		393,772.41		

Tillamook County Transportation District

Check/Voucher Register

1011 - Prop. Mgmt. Checking #7071

From 8/1/2023 Through 8/31/2023

<u>Docume... Number</u>	<u>Document Date</u>	<u>Transaction Amount</u>	<u>Payee</u>	<u>Transaction Description</u>
4578	8/2/2023	864.48	JNB MECHANICAL, INC.	QTRLY Maintenance
4579	8/3/2023	3,434.00	METRO OVERHEAD DOOR, INC.	GATE REPAIRS
4580	8/3/2023	190.37	Rosenberg Builders Supply	06/27-07/14/2023
4581	8/3/2023	774.81	Tillamook PUD	ADMIN ELECTRIC JULY 2023
4582	8/11/2023	1,762.50	CHRISSEY'S CLEANING SERVICE	Janitorial 7/1-7/31/2023
4583	8/11/2023	458.48	City Of Tillamook	ADMIN WATER 7/1-7/31/2023
4584	8/11/2023	182.80	City Sanitary Service	7/1-7/31/2023 CARDBOARD RENT/RECYCLE 1.5 YD 1XW
4585	8/11/2023	561.27	Marie Mills Bus Fares	JULY 2023 JANITORIAL SERVICES
4585	8/11/2023	156.54	Marie Mills Bus Fares	JULY 2023 JANITORIAL SUPPLIES
4586	8/14/2023	762.50	Columbia Fire & Safety Co.	Annual Maint. Fire Extinguishers
4587	8/14/2023	501.00	METRO OVERHEAD DOOR, INC.	CHAIN REPAIR
4588	8/14/2023	684.04	Tillamook PUD	ADMIN ELECTRIC 7/12-8/12/2023
Report Total		10,332.79		

Tillamook County Transportation District

Financial Statement

01 - General Fund

From 8/1/2023 Through 8/31/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Resources						
Working Capital	3500	0.00	85,272.92	1,023,275.00	(1,023,275.00)	0.00%
Fares	4000	15,239.81	19,583.33	235,000.00	(204,370.48)	13.03%
Contract Revenue	4020	17,239.75	78,027.25	936,327.00	(891,878.75)	4.74%
Property Tax	4100	2,314.67	97,180.25	1,166,163.00	(1,158,828.05)	0.62%
Past Years Property Tax	4110	1,993.84	2,083.33	25,000.00	(20,696.30)	17.21%
State Timber Revenue	4120	79,398.93	30,687.08	368,245.00	(288,846.07)	21.56%
Mass Transit State Payroll Tax	4130	0.00	7,791.67	93,500.00	(60,220.92)	35.59%
Capital Grants	4210	0.00	115,436.25	1,385,235.00	(1,385,235.00)	0.00%
Grants - FTA 5311	4220	0.00	152,104.58	1,825,255.00	(1,825,255.00)	0.00%
Grants - 5311 (f)	4240	0.00	70,623.42	847,481.00	(847,481.00)	0.00%
Grants - 5310	4245	0.00	14,131.25	169,575.00	(169,575.00)	0.00%
Grants - 5305	4246	0.00	2,380.50	28,566.00	(28,566.00)	0.00%
Special Bus Operations	4300	0.00	88.17	1,058.00	(1,058.00)	0.00%
Miscellaneous Income	4400	92.99	7,366.75	88,401.00	(88,140.93)	0.29%
Sale of Assets - Income	4410	0.00	250.00	3,000.00	(3,000.00)	0.00%
Interest Income	4510	796.69	2,083.33	25,000.00	(23,511.32)	5.95%
Transfer from NWOTA	4917	0.00	250.00	3,000.00	(3,000.00)	0.00%
Transfer from STIF Fund	4918	0.00	64,107.00	769,284.00	(769,284.00)	0.00%
Total Resources		<u>117,076.68</u>	<u>749,447.08</u>	<u>8,993,365.00</u>	<u>(8,792,221.82)</u>	<u>2.24%</u>
Expenses						
Personnel Services						
Payroll: Administration	5010	37,586.70	41,039.67	492,476.00	411,402.45	16.46%
Payroll: Dispatch	5020	3,793.03	13,695.83	164,350.00	156,355.73	4.86%
Payroll: Drivers	5030	80,846.94	108,836.67	1,306,040.00	1,136,062.02	13.01%

FINAL

Tillamook County Transportation District
Financial Statement
01 - General Fund

From 8/1/2023 Through 8/31/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
5040 Payroll: Maintenance	7,137.62	13,656.25	13,879.66	163,875.00	149,995.34	8.46%
5050 Payroll Expense	11,753.88	14,375.58	23,980.78	172,507.00	148,526.22	13.90%
5051 Payroll Healthcare	29,141.66	45,385.00	61,028.76	544,620.00	483,591.24	11.20%
5052 Payroll Retirement	5,914.65	7,461.09	11,640.61	89,533.00	77,892.39	13.00%
5053 Payroll Veba	4,611.05	3,525.00	7,537.33	42,300.00	34,762.67	17.81%
5055 Workers Compensation Ins.	0.00	2,666.67	39,899.81	32,000.00	(7,899.81)	124.68%
Total Personnel Services	180,785.53	250,641.76	417,012.75	3,007,701.00	2,590,688.25	13.86%
Materials and Services						
5100 Professional Services	10,994.48	10,375.00	27,884.95	124,500.00	96,615.05	22.39%
5103 Planning	0.00	2,380.50	0.00	28,566.00	28,566.00	0.00%
5120 Dues & Subscriptions	44.98	895.00	2,079.96	10,740.00	8,660.04	19.36%
5140 Office Equipment R&R	0.00	308.33	0.00	3,700.00	3,700.00	0.00%
5145 Computer R&M	1,759.67	2,043.92	3,369.37	24,527.00	21,157.63	13.73%
5150 Fees & Licenses	5,199.44	1,872.75	8,254.47	22,473.00	14,218.53	36.73%
5160 Insurance	0.00	12,078.50	0.00	144,942.00	144,942.00	0.00%
5170 Office Expense	770.53	854.17	2,156.50	10,250.00	8,093.50	21.03%
5175 Board Expense	2,325.77	1,487.08	4,342.30	17,845.00	13,502.70	24.33%
5180 Operational Expense	8,077.58	3,653.17	9,578.31	43,838.00	34,259.69	21.84%
5185 Drug & Alcohol Administration	260.00	125.00	315.00	1,500.00	1,185.00	21.00%
5190 Marketing	435.00	6,973.75	4,854.99	83,685.00	78,830.01	5.80%
5210 Telephone Expense	1,752.28	1,347.75	3,500.69	16,173.00	12,672.31	21.64%
5220 Travel & Training	821.18	1,833.34	995.36	22,000.00	21,004.64	4.52%
5230 Uniforms	(134.68)	0.00	0.00	0.00	0.00	0.00%
5240 Vehicle Expense	51,730.82	12,500.00	83,694.58	150,000.00	66,305.42	55.79%
5245 Diesel & Gasoline Fuel	36,501.75	31,350.00	68,728.46	376,200.00	307,471.54	18.26%
5247 Propane Fuel	0.00	2,500.00	0.00	30,000.00	30,000.00	0.00%

FINAL

Tillamook County Transportation District

Financial Statement

01 - General Fund

From 8/1/2023 Through 8/31/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Postage	5260	0.00	105.67	1,268.00	1,129.30	10.93%
Mgmt/Labor Recreation Fund	5270	1,468.06	332.08	3,985.00	2,516.94	36.83%
Office Rent	5281	0.00	1,075.00	12,900.00	12,900.00	0.00%
Transit Center Maint	5285	1,422.71	1,695.67	20,348.00	17,529.91	13.84%
Operations Facility Maint.	5346	186.48	350.00	4,200.00	3,332.78	20.64%
Total Materials and Services		123,616.05	96,136.68	1,153,640.00	928,592.99	19.51%
Transfers						
Transfer to LGIP 5931	9100	0.00	13,076.08	156,913.00	156,913.00	0.00%
Transfer to Vehicle Reserve	9150	0.00	250.00	3,000.00	3,000.00	0.00%
Transfer to NWOTA Fund	9160	0.00	100,748.00	1,208,976.00	1,208,976.00	0.00%
Unappropriated Ending Fund Bal	9180	0.00	44,938.42	539,261.00	539,261.00	0.00%
Total Transfers		0.00	159,012.50	1,908,150.00	1,908,150.00	0.00%
Capital Outlay						
Capital Purchases						
Bus Replacement/Addition	6000	0.00	53,220.75	638,649.00	638,649.00	0.00%
Van Replacement/Addition	6010	0.00	14,955.00	179,460.00	179,460.00	0.00%
Bus Stop Signage/Shelters	6040	0.00	114,081.33	1,368,976.00	1,368,976.00	0.00%
Other Capital Projects	6050	300.00	12,379.00	148,548.00	147,798.00	0.50%
Total Capital Purchases		300.00	194,636.08	2,335,633.00	2,334,883.00	0.03%
Total Capital Outlay		300.00	194,636.08	2,335,633.00	2,334,883.00	0.03%
Total Expenses		304,701.58	700,427.02	8,405,124.00	7,762,314.24	7.65%

Tillamook County Transportation District

Financial Statement

02 - Property Management Fund
From 8/1/2023 Through 8/31/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Resources						
Working Capital	0.00	3,750.00	0.00	45,000.00	(45,000.00)	0.00%
Lease Income	0.00	3,000.00	1,700.00	36,000.00	(34,300.00)	4.72%
Lease Operational Exp Income	785.45	1,250.00	785.45	15,000.00	(14,214.55)	5.23%
Transfer From General Fund	0.00	1,159.25	0.00	13,911.00	(13,911.00)	0.00%
Total Resources	<u>785.45</u>	<u>9,159.25</u>	<u>2,485.45</u>	<u>109,911.00</u>	<u>(107,425.55)</u>	<u>2.26%</u>
Expenses						
Materials and Services						
Professional Services	0.00	166.67	0.00	2,000.00	2,000.00	0.00%
Property Operating Expense	1,360.22	2,383.33	3,538.81	28,600.00	25,061.19	12.37%
Property Maint. & Repair	3,808.15	2,932.67	9,912.83	35,192.00	25,279.17	28.16%
Total Materials and Services	<u>5,168.37</u>	<u>5,482.67</u>	<u>13,451.64</u>	<u>65,792.00</u>	<u>52,340.36</u>	<u>20.45%</u>
Capital Outlay						
Debt Service						
PUD Loan Expense	0.00	570.83	0.00	6,850.00	6,850.00	0.00%
OTIB TVC Loan 0071	0.00	913.25	0.00	10,959.00	10,959.00	0.00%
OTIB Loan 0061	0.00	2,192.50	0.00	26,310.00	26,310.00	0.00%
Total Debt Service	<u>0.00</u>	<u>3,676.58</u>	<u>0.00</u>	<u>44,119.00</u>	<u>44,119.00</u>	<u>0.00%</u>
Total Capital Outlay	<u>0.00</u>	<u>3,676.58</u>	<u>0.00</u>	<u>44,119.00</u>	<u>44,119.00</u>	<u>0.00%</u>
Total Expenses	<u>5,168.37</u>	<u>9,159.25</u>	<u>13,451.64</u>	<u>109,911.00</u>	<u>96,459.36</u>	<u>12.24%</u>

FINAL

Tillamook County Transportation District

Financial Statement

04 - Capital Reserve Fund

From 8/1/2023 Through 8/31/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Resources						
Working Capital	3500 0.00	71,416.67	0.00	857,000.00	(857,000.00)	0.00%
Interest Income	4510 7,285.90	2,083.33	14,946.13	25,000.00	(10,053.87)	59.78%
Total Resources	<u>7,285.90</u>	<u>73,500.00</u>	<u>14,946.13</u>	<u>882,000.00</u>	<u>(867,053.87)</u>	<u>1.69%</u>
Expenses						
Transfers						
Reserve for Future Expenditure	9175 0.00	73,500.00	0.00	882,000.00	882,000.00	0.00%
Total Transfers	<u>0.00</u>	<u>73,500.00</u>	<u>0.00</u>	<u>882,000.00</u>	<u>882,000.00</u>	<u>0.00%</u>
Total Expenses	<u>0.00</u>	<u>73,500.00</u>	<u>0.00</u>	<u>882,000.00</u>	<u>882,000.00</u>	<u>0.00%</u>

FINAL

Tillamook County Transportation District

Financial Statement

05 - Vehicle Purchase Reserve Fund
From 8/1/2023 Through 8/31/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Resources						
Working Capital	0.00	2,852.08	0.00	34,225.00	(34,225.00)	0.00%
Transfer From General Fund	0.00	250.00	0.00	3,000.00	(3,000.00)	0.00%
Total Resources	<u>0.00</u>	<u>3,102.08</u>	<u>0.00</u>	<u>37,225.00</u>	<u>(37,225.00)</u>	<u>0.00%</u>
Expenses						
Transfers						
Reserve for Future Expenditure	0.00	3,102.08	0.00	37,225.00	37,225.00	0.00%
Total Transfers	<u>0.00</u>	<u>3,102.08</u>	<u>0.00</u>	<u>37,225.00</u>	<u>37,225.00</u>	<u>0.00%</u>
Total Expenses	<u>0.00</u>	<u>3,102.08</u>	<u>0.00</u>	<u>37,225.00</u>	<u>37,225.00</u>	<u>0.00%</u>

FINAL

Tillamook County Transportation District

Financial Statement

06 - Bus Wash Maintenance Reserve
From 8/1/2023 Through 8/31/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Resources						
Working Capital	0.00	1,928.33	0.00	23,140.00	(23,140.00)	0.00%
Total Resources	0.00	1,928.33	0.00	23,140.00	(23,140.00)	0.00%
Expenses						
Transfers						
Reserve for Future Expenditure	0.00	1,928.33	0.00	23,140.00	23,140.00	0.00%
Total Transfers	0.00	1,928.33	0.00	23,140.00	23,140.00	0.00%
Total Expenses	0.00	1,928.33	0.00	23,140.00	23,140.00	0.00%

FINAL

Tillamook County Transportation District

Financial Statement

08 - Northwest Oregon Transit Allia
From 8/1/2023 Through 8/31/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Resources						
Working Capital	0.00	6,666.67	0.00	80,000.00	(80,000.00)	0.00%
NWOTA Partner Cont. Match	0.00	15,301.33	12,000.00	183,616.00	(171,616.00)	6.53%
Transfer From General Fund	0.00	100,748.00	0.00	1,208,976.00	(1,208,976.00)	0.00%
Transfer from STIF Fund	0.00	13,333.33	0.00	160,000.00	(160,000.00)	0.00%
Total Resources	0.00	136,049.33	12,000.00	1,632,592.00	(1,620,592.00)	0.74%
Expenses						
Materials and Services						
Professional Services	0.00	416.67	1,520.00	5,000.00	3,480.00	30.40%
Administrative Support	0.00	2,083.33	5,397.80	25,000.00	19,602.20	21.59%
Website Maintenance	0.00	1,250.00	0.00	15,000.00	15,000.00	0.00%
Marketing	0.00	3,333.33	0.00	40,000.00	40,000.00	0.00%
Travel & Training	0.00	833.33	2,590.00	10,000.00	7,410.00	25.90%
Total Materials and Services	0.00	7,916.66	9,507.80	95,000.00	85,492.20	10.01%
Transfers						
Transfer to General Fund	0.00	250.00	0.00	3,000.00	3,000.00	0.00%
Unappropriated Ending Fund Bal	0.00	13,801.33	0.00	165,616.00	165,616.00	0.00%
Total Transfers	0.00	14,051.33	0.00	168,616.00	168,616.00	0.00%
Capital Outlay						
Capital Purchases						
Bus Stop Signage/Shelters	0.00	114,081.33	0.00	1,368,976.00	1,368,976.00	0.00%
Total Capital Purchases	0.00	114,081.33	0.00	1,368,976.00	1,368,976.00	0.00%
Total Capital Outlay	0.00	114,081.33	0.00	1,368,976.00	1,368,976.00	0.00%
Total Expenses	0.00	136,049.32	9,507.80	1,632,592.00	1,623,084.20	0.58%

FINAL

Tillamook County Transportation District

Financial Statement

09 - NW RIDES ACCOUNT

From 8/1/2023 Through 8/31/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Resources						
Working Capital	0.00	8,333.33	0.00	100,000.00	(100,000.00)	0.00%
NWR Revenue	429,096.33	373,966.42	853,005.87	4,487,597.00	(3,634,591.13)	19.00%
NWR Reserve	0.00	0.00	0.00	325,000.00	(325,000.00)	0.00%
Interest Income	0.00	66.67	0.00	800.00	(800.00)	0.00%
Total Resources	<u>429,096.33</u>	<u>382,366.42</u>	<u>853,005.87</u>	<u>4,913,397.00</u>	<u>(4,060,391.13)</u>	<u>17.36%</u>
Expenses						
Personnel Services						
Payroll: Administration	22,057.08	32,731.75	44,521.82	392,781.00	348,259.18	11.33%
Payroll: Indirect	1,039.80	1,771.25	2,079.60	21,255.00	19,175.40	9.78%
Payroll Expense	1,906.11	2,994.58	4,946.13	35,935.00	30,988.87	13.76%
Payroll Healthcare	18,718.34	8,683.50	30,954.34	104,202.00	73,247.66	29.70%
Payroll Retirement	1,129.72	2,630.17	2,398.50	31,562.00	29,163.50	7.59%
Payroll Veba	1,891.16	1,233.75	2,476.86	14,805.00	12,328.14	16.72%
Workers Compensation Ins.	0.00	41.67	0.00	500.00	500.00	0.00%
Total Personnel Services	<u>46,742.21</u>	<u>50,086.67</u>	<u>87,377.25</u>	<u>601,040.00</u>	<u>513,662.75</u>	<u>14.54%</u>
Materials and Services						
Professional Services	225.00	416.67	1,020.00	5,000.00	3,980.00	20.40%
Office Equipment R&R	0.00	225.00	0.00	2,700.00	2,700.00	0.00%
Computer R&M	3,258.64	1,768.08	5,457.49	21,217.00	15,759.51	25.72%
Fees & Licenses	0.00	4,416.67	0.00	53,000.00	53,000.00	0.00%
Insurance	0.00	513.92	0.00	6,167.00	6,167.00	0.00%
Office Expense	121.50	416.67	641.85	5,000.00	4,358.15	12.83%
Operational Expense	293.50	125.00	618.50	1,500.00	881.50	41.23%
Telephone Expense	1,804.64	1,608.33	3,329.57	19,300.00	15,970.43	17.25%

Tillamook County Transportation District

Financial Statement

09 - NW RIDES ACCOUNT

From 8/1/2023 Through 8/31/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Travel & Training	76.92	125.00	76.92	1,500.00	1,423.08	5.12%
Postage	0.00	41.67	0.00	500.00	500.00	0.00%
Purchased Transportation	394,156.22	299,235.67	532,450.12	3,590,828.00	3,058,377.88	14.82%
Member Mileage Reimbursement	30,000.00	13,310.42	30,000.00	159,725.00	129,725.00	18.78%
Volunteer Mileage Reimburse	39,344.23	10,521.92	56,055.31	126,263.00	70,207.69	44.39%
Office Rent	0.00	400.00	0.00	4,800.00	4,800.00	0.00%
Property Operating Expense	0.00	250.00	0.00	3,000.00	3,000.00	0.00%
Total Materials and Services	469,280.65	333,375.02	629,649.76	4,000,500.00	3,370,850.24	15.74%
Transfers						
Reserve for Future Expenditure	0.00	25,988.08	0.00	311,857.00	311,857.00	0.00%
Total Transfers	0.00	25,988.08	0.00	311,857.00	311,857.00	0.00%
Total Expenses	516,022.86	409,449.77	717,027.01	4,913,397.00	4,196,369.99	14.59%

FINAL

Tillamook County Transportation District

Financial Statement

10 - STIF

From 8/1/2023 Through 8/31/2023

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Resources						
Working Capital	3500 0.00	42,818.83	0.00	513,826.00	(513,826.00)	0.00%
STIF Formula	4135 205,619.00	25,361.83	205,619.00	304,342.00	(98,723.00)	67.56%
STIF Intercommunity	4136 0.00	11,666.67	0.00	140,000.00	(140,000.00)	0.00%
STIF Discretionary	4137 0.00	38,504.00	0.00	462,048.00	(462,048.00)	0.00%
Total Resources	<u>205,619.00</u>	<u>118,351.33</u>	<u>205,619.00</u>	<u>1,420,216.00</u>	<u>(1,214,597.00)</u>	<u>14.48%</u>
Expenses						
Special Payments						
STF Payments to Recipients	5200 0.00	1,766.00	0.00	21,192.00	21,192.00	0.00%
STIF Payments to Recipients	5201 0.00	1,471.75	0.00	24,861.00	24,861.00	0.00%
Total Special Payments	<u>0.00</u>	<u>3,237.75</u>	<u>0.00</u>	<u>46,053.00</u>	<u>46,053.00</u>	<u>0.00%</u>
Transfers						
Transfer to General Fund	9130 0.00	64,107.00	0.00	769,284.00	769,284.00	0.00%
Reserve for Future Expenditure	9175 0.00	42,818.83	0.00	513,826.00	513,826.00	0.00%
Unappropriated Ending Fund Bal	9180 0.00	7,587.75	0.00	91,053.00	91,053.00	0.00%
Total Transfers	<u>0.00</u>	<u>114,513.58</u>	<u>0.00</u>	<u>1,374,163.00</u>	<u>1,374,163.00</u>	<u>0.00%</u>
Total Expenses	<u>0.00</u>	<u>117,751.33</u>	<u>0.00</u>	<u>1,420,216.00</u>	<u>1,420,216.00</u>	<u>0.00%</u>

FINAL



August 2023 Statement

Open Date: 07/26/2023 Closing Date: 08/24/2023



Visa® Company Card with Rewards

Account: [REDACTED]

Elan Financial Services
BUS 30 ELN

1-866-552-8855

TILLAMOOK CNTY TRANS (CPN [REDACTED])

New Balance	\$977.62
Minimum Payment Due	\$10.00
Payment Due Date	09/22/2023

Reward Points	
Earned This Statement	5,002
Reward Center Balance as of 08/23/2023	138,917
For details, see your rewards summary.	

Activity Summary	
Previous Balance	+ \$5,851.45
Payments	- \$9,709.52 ^{CR}
Other Credits	- \$25.00 ^{CR}
Purchases	+ \$4,860.69
Balance Transfers	\$0.00
Advances	\$0.00
Other Debits	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	= \$977.62
Past Due	\$0.00
Minimum Payment Due	\$10.00
Credit Line	\$10,000.00
Available Credit	\$9,022.38
Days in Billing Period	30

*8 Pmt 18096 15
CNC 18096
↑ 4026 exact amount*



Payment Options:

Mail payment coupon with a check

Pay online at myaccountaccess.com

Pay by phone 1-866-552-8855

Please detach and send coupon with check payable to: Elan Financial Services [REDACTED]



[REDACTED]

24-Hour Elan Financial Services: 1-866-552-8855

- to pay by phone
- to change your address

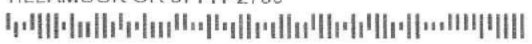
[REDACTED]

Account Number	[REDACTED]
Payment Due Date	9/22/2023
New Balance	\$977.62
Minimum Payment Due	\$10.00

Amount Enclosed \$ _____

TILLAMOOK CNTY TRANS
ACCOUNTS PAYABLE
3600 3RD ST STE A
TILLAMOOK OR 97141-2730

Elan Financial Services
P.O. Box 790408
St. Louis, MO 63179-0408




Visa Business Rewards Company Card
Rewards Center Activity as of 08/23/2023

Rewards Center Activity*	0
Rewards Center Balance	138,917

*This item includes points redeemed, expired and adjusted.

Rewards Earned	This Statement	Year to Date
Points Earned on Net Purchases	4,670	35,460
Gas, Restaurants & Telecom Double Points	332	5,682
FIRST USE BONUS	0	2,500
Total Earned	5,002	43,642

For rewards program inquiries and redemptions, call 1-888-229-8864 from 8:00 am to 10:00 pm (CST) Monday through Friday, 8:00 am to 5:30 pm (CST) Saturday and Sunday. Automated account information is available 24 hours a day, 7 days a week.

Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Transactions BOND, CATHY Credit Limit \$2500

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
07/31	07/28	9195	LANGUAGE LINE, INC. 800-7526096 CA	\$19.75	_____
08/03	08/02	6885	ENDICIA 800-576-3279 TX	\$9.95	_____
08/04	08/02	7603	THE FERN CAFE AND LOUN TILLAMOOK OR	\$87.75	_____
08/07	08/04	2059	ADOBE *ACROPRO SUBS 408-536-6000 CA	\$29.99	_____
08/09	08/09	5854	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
08/09	08/09	6854	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
08/10	08/10	1578	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
08/14	08/12	0054	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
08/14	08/12	8554	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
08/18	08/18	3897	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
08/22	08/22	0587	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
08/23	08/23	2892	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
08/23	08/22	7198	ADOBE *CREATIVE CLOUD 408-536-6000 CA	\$84.99	_____
08/23	08/22	7969	IRON MOUNTAIN 800-934-3453 MA	\$173.57	_____
Total for Account [REDACTED]				\$506.00	_____

Continued on Next Page

Transactions		REED, MICHAEL			Credit Limit	\$3500
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
Purchases and Other Debits						
07/28	07/27	7091	STATE OR OREGON PARKIN SALEM OR	\$6.00	_____	
07/31	07/28	4657	STATE OR OREGON PARKIN SALEM OR	\$6.00	_____	
08/08	08/07	7941	AVERILL RECYCLING TILLAMOOK OR	\$10.00	_____	
Total for Account [REDACTED]				\$22.00		

Transactions		ZUERCHER, NATALIE			Credit Limit	\$2500
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
Purchases and Other Debits						
07/27	07/26	9533	AMZN Mktp US*T67QB67F2 Amzn.com/bill WA	\$22.08	_____	
07/27	07/26	4763	AMZN Mktp US*T655A1821 Amzn.com/bill WA	\$23.90	_____	
07/28	07/27	3040	WPFORMS.COM SOFTWARE HTTPSWPFORMS. FL	\$79.00	_____	
07/31	07/29	2013	AMZN Mktp US*TH8OM63J2 Amzn.com/bill WA	\$10.99	_____	
07/31	07/28	1071	AMZN MKTP US*TH6MV54N2 AMZN.COM/BILL WA	\$18.81	_____	
07/31	07/29	9929	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$40.00	_____	
08/01	08/01	0604	AMZN Mktp US*TH0809071 Amzn.com/bill WA	\$40.17	_____	
08/01	07/31	7849	AMZN Mktp US*TH7A958W2 Amzn.com/bill WA	\$20.97	_____	
08/01	07/31	4368	Amazon.com*TH4AL7EW1 Amzn.com/bill WA	\$13.01	_____	
08/01	07/31	1270	DISCOUNTMUGS.COM DISCOUNTMUGS. FL	\$558.00	_____	
08/02	08/01	6826	Indeed Jobs 512-4595300 TX	\$166.00	_____	
08/02	08/01	8030	AMZN Mktp US*TH6NO62L2 Amzn.com/bill WA	\$45.98	_____	
08/02	08/01	2162	AMZN Mktp US*TH4NW2DQ2 Amzn.com/bill WA	\$84.00	_____	
08/02	08/01	3727	Indeed Jobs 800-4625842 TX	\$310.21	_____	
08/03	08/02	4275	AMAZON.COM*TH86O5521 A AMZN.COM/BILL WA	\$12.12	_____	
08/03	08/02	8559	AMZN MKTP US*TH43W99J2 AMZN.COM/BILL WA	\$53.09	_____	
08/07	08/04	5631	USPS STAMPS ENDICIA 888-434-0055 DC	\$50.00	_____	
08/07	08/05	3120	GRAVITY FORMS 757-965-6600 VA	\$59.00	_____	
08/09	08/07	2204	TILLAMOOK COUNTY CREAM TILLAMOOK OR	\$100.00	_____	
08/09	08/07	2590	SAFEWAY #2723 TILLAMOOK OR	\$10.78	_____	
08/09	08/08	4409	AMZN Mktp US*TA1H995R0 Amzn.com/bill WA	\$29.97	_____	
08/10	08/09	0039	FAIRVIEW QUICK MART TILLAMOOK OR	\$6.00	_____	
08/11	08/10	9255	FAIRVIEW QUICK MART TILLAMOOK OR	\$6.00	_____	
08/11	08/11	8451	AMZN Mktp US*TO9Q14JD2 Amzn.com/bill WA	\$8.98	_____	
08/14	08/13	2145	AMZN Mktp US*TO2J85JN0 Amzn.com/bill WA	\$34.99	_____	
08/14	08/13	2445	AMZN Mktp US*TO84E4M42 Amzn.com/bill WA	\$27.98	_____	
08/15	08/14	0865	USPS STAMPS ENDICIA 888-434-0055 DC	\$50.00	_____	
08/16	08/15	0090	ENDICIA 800-576-3279 TX	\$29.99	_____	
08/17	08/16	6742	Amazon Prime*TO2V90871 Amzn.com/bill WA	\$14.99	_____	

Continued on Next Page


Transactions ZUERCHER, NATALIE Credit Limit \$2500

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Total for Account [REDACTED]				\$1,927.01	

Transactions VITULLI BRIAN A Credit Limit \$10000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Other Credits					
07/28	07/27	6121	EVENT* CTE WWW.CVENT.COM VA MERCHANDISE/SERVICE RETURN	\$25.00	CR
Purchases and Other Debits					
07/26	07/25	2391	EVENT* CTE WWW.CVENT.COM VA	\$795.00	
07/28	07/26	8703	TOWN AND COUNTRY - LOD SAN DIEGO CA	\$274.10	
08/15	08/14	5722	WSTA PAYMENT HTTPSWATRANSI WA	\$700.00	
08/16	08/14	5755	WHO SONG AND LARRYS VA VANCOUVER WA	\$25.42	
08/16	08/14	4551	STARBUCKS STORE 14026 BEAVERTON OR	\$12.40	
08/18	08/16	9438	HOMEWOOD SUITES 360-7501100 WA	\$598.76	
Total for Account [REDACTED]				\$2,380.68	

Transactions BILLING ACCOUNT ACTIVITY

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Payments and Other Credits					
08/16	08/16		PAYMENT THANK YOU	\$3,858.07	CR
08/21	08/19	0111	PAYMENT THANK YOU	\$114.22	CR
08/21	08/19	0111	PAYMENT THANK YOU	\$5,737.23	CR
Total for Account [REDACTED]				\$9,709.52	CR

2023 Totals Year-to-Date	
Total Fees Charged in 2023	\$39.00
Total Interest Charged in 2023	\$86.75

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	17.49%	
**PURCHASES	\$977.62	\$0.00	YES	\$0.00	17.49%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	29.24%	

UMPQUA BANK: CLOSING DATE 8/24/2023

Date	Vendor	Description of Transaction	Amount
CATHY BOND			
07/31/23	Language Line	NWR Phones/Interpreter	\$19.75
08/03/23	Endicia	Postage	\$9.95
08/04/23	The Fern	Board Meeting Training Meal	\$87.75
08/07/23	Adobe	Financial Computer Software	\$29.99
08/09/23	Field Print	TCTD Finger Print	\$12.50
08/09/23	Field Print	TCTD Finger Print	\$12.50
08/10/23	Field Print	TCTD Finger Print	\$12.50
08/14/23	Field Print	NWR Finger Print	\$12.50
08/14/23	Field Print	NWR Finger Print	\$12.50
08/18/23	Field Print	NWR Finger Print	\$12.50
08/22/23	Field Print	NWR Finger Print	\$12.50
08/23/23	Field Print	NWR Finger Print	\$12.50
07/24/23	Adobe	Admin. Computer Software	\$84.99
08/23/23	Iron Mountain	Shredder	\$173.57
			\$506.00
BRIAN VITULLI			
07/26/23	Cvent.com	Zero Emission Bus (ZEB) Conference	\$795.00
07/28/23	Town & Country Resort	Zeb Conference Lodging	\$274.10
07/28/23	Cvent.com	Zeb Conference	\$25.00
08/15/23	WSTA	OTA Annual Conference	\$700.00
08/16/23	Starbucks	OTA Conference Meal	\$12.40
08/16/23	Who Song & Larrys	OTA Conference Meal	\$25.42
08/18/23	Homewood Suites	OTA Conference Lodging	\$598.76
			\$2,380.68
MIKE REED			
07/28/23	State of OR Parking	Salem Parking	\$6.00
07/31/23	State of OR Parking	Salem Parking	\$6.00
08/08/23	Averill Recycling	Lawn Debris	\$10.00
			\$22.00
NATALIE ZUERCHER			
07/27/23	Amazon	Marketing/Fair	\$22.08
07/27/23	Amazon	Marketing/Fair	\$23.90
07/28/23	WPFORMS	Membership Dues	\$79.00
07/31/23	Amazon	Operation Supplies/Double Sided Stickers	\$10.99
07/31/23	Amazon	Operation Supplies/Outdoor American Flag	\$18.81
07/31/23	Zoom	Membership Dues	\$40.00
08/01/23	Amazon	Board Expense/Personalized Office Name Plates	\$40.17
08/01/23	Amazon	Board Expense/Name Plate Holders	\$20.97
08/01/23	Amazon	Office Supplies/Batteries	\$13.01
08/01/23	DiscountMugs	ATU Picnic	\$558.00
08/02/23	Indeed Jobs	Recruitment	\$166.00
08/02/23	Amazon	ATU Picnic	\$45.98
08/02/23	Amazon	Board Expense/Engraved Plates for Pictures	\$84.00
08/02/23	Indeed Jobs	Recruitment	\$310.21
08/03/23	Amazon	NWR Office Supplies/Bulletin Boards	\$12.12
08/03/23	Amazon	NWR Office Supplies/Computer Mouse/Wipes	\$53.09
08/07/23	Endicia	Postage	\$50.00
08/07/23	Gravity Forms	Membership Dues	\$59.00
08/09/23	Tillamook Creamery	Marketing/Fair	\$100.00
08/09/23	Safeway	Marketing/Fair	\$10.78
08/09/23	Amazon	Operation Supplies/Disposable Gloves	\$29.97
08/10/23	Fairview Quick Mart	Marketing/Fair	\$6.00
08/11/23	Fairview Quick Mart	Marketing/Fair	\$6.00
08/11/23	Amazon	Board Expense/Name Plate Adhesive	\$8.98
08/14/23	Amazon	Office Supplies/Computer Accessory	\$34.99
08/14/23	Amazon	Operation Supplies/Canvas Bag	\$27.98
08/15/23	Endicia	Postage	\$50.00
08/16/23	Endicia	Subscription	\$29.99
08/17/23	Amazon	Subscription	\$14.99
			\$1,927.01

BV 9/12/2023

BV 9/12/2023

BV 9/12/2023

BV 9/12/2023

Charges total
Grand Total Due

\$4,835.69
\$4,835.69

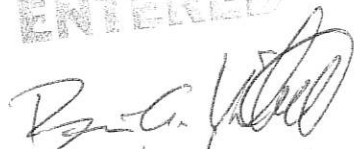
DATE

BV 9/12/2023

APPROVAL

FRED MEYER CARD CHARGES - August 2023

Date	Description of Transaction	Amount
	CARD #3 - NATALIE ZUERCHER, ADMIN ASSISTANT	
		\$ -
	CARD #4 - CATHY BOND, FINANCE SUPERVISOR	
	01-001-5170-999-00	
		\$ -
	CARD # 5 - MARK STRICKER, OPERATIONS COORDINATOR	
08/01/23	Operation Expense - Office Supplies	\$ 25.94
08/01/23	Operation Expense - Cleaning Supplies	\$ 90.39
	01.002.5180.154.00	\$ 116.33
	CARD #6 STEVEN FERRERA, MECHANIC	
07/17/23	Operation Expense - Office Supplies	\$ 43.99
	01.002.5180154.00	
		\$ 43.99
	Grand Total	\$ 160.32
DATE	APPROVAL	

ENTERED

 8/24/2023

Tillamook County Transportation District

MONTHLY PERFORMANCE REPORT

August 2023

RIDERSHIP BY SERVICE TYPE

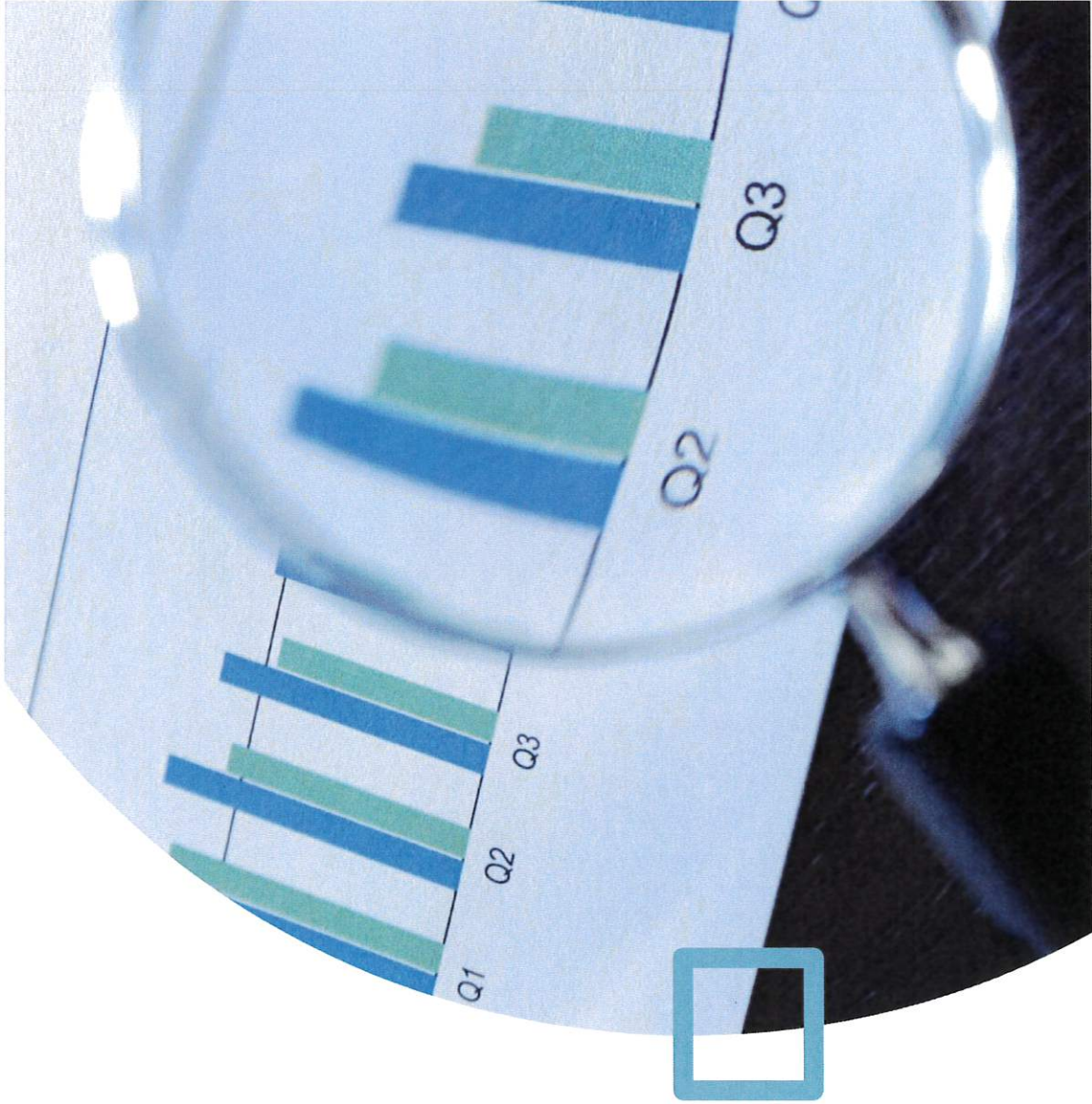
	Aug 2023	Aug 2022	YTD FY 23-24	YTD FY 22-23	YTD % Change
<u>Dial-A-Ride Service</u>					
Tillamook County	660	1,058	1,329	1,910	-30.4%
NW Rides	277	531	681	973	-30.0%
Dial-A-Ride Total	937	1,589	2,010	2,883	-30.3%
<u>Deviated Fixed Route Service</u>					
Rt 1: Town Loop	3,968	3,436	7,730	7,039	9.8%
Rt 2: Netarts/Oceanside	394	286	748	555	34.8%
Rt 3: Manzanita/Cannon Beach	2,717	1,639	5,226	3,190	63.8%
Rt 4: Lincoln City	1,330	998	2,799	2,067	35.4%
Rt 6: Port of Tillamook Bay Loop	384	442	773	880	-12.2%
Pacific City Free Shuttle	761	779	1,796	2,290	-21.6%
Local Fixed Rt Total	9,554	7,580	19,072	16,021	19.0%
<u>Intercity Service</u>					
Rt 5: Portland	968	710	1,876	1,488	26.1%
Rt 60X: Salem	1,474	1,052	2,899	2,008	44.4%
Rt 70X: Grand Ronde	0	385	0	746	-100.0%
Inter City Total	2,442	2,147	4,775	4,242	12.6%
<u>Other Services</u>					
Tripper Routes	5	5	9	6	50.0%
Special Bus Operations	0	0	0	0	#DIV/0!
Other Services Total	5	5	9	6	50.0%
TOTAL ALL SERVICES	12,938	11,321	25,866	23,152	11.7%

ONE-WAY TRIPS BY USER GROUP					
	Fixed		YTD	YTD	YTD %
USER GROUP	Route	DAR	FY 23-24	FY 22-23	Change
General (18 years to 60 years of age)	6,699	150	13,553	11,317	19.8%
Senior/Disabled	3,677	750	8,888	8,135	9.3%
Child/Youth	864	37	1,628	1,409	15.6%
Total	11,240	937	24,070	20,862	15.4%

OTHER RIDER CATEGORIES					
	Fixed		YTD	YTD	YTD %
	Route	DAR	FY 23-24	FY 22-23	Change
Ride Connection	140		269	203	32.5%
Tillamook Bay Community College	259		542	96	464.6%
NWOTA Visitor Pass	148		304	152	100.0%
NW Rides		227	631	973	-35.1%
Youth Free	1,126		2,196		N/A
Amtrak	164		324	281	15.3%

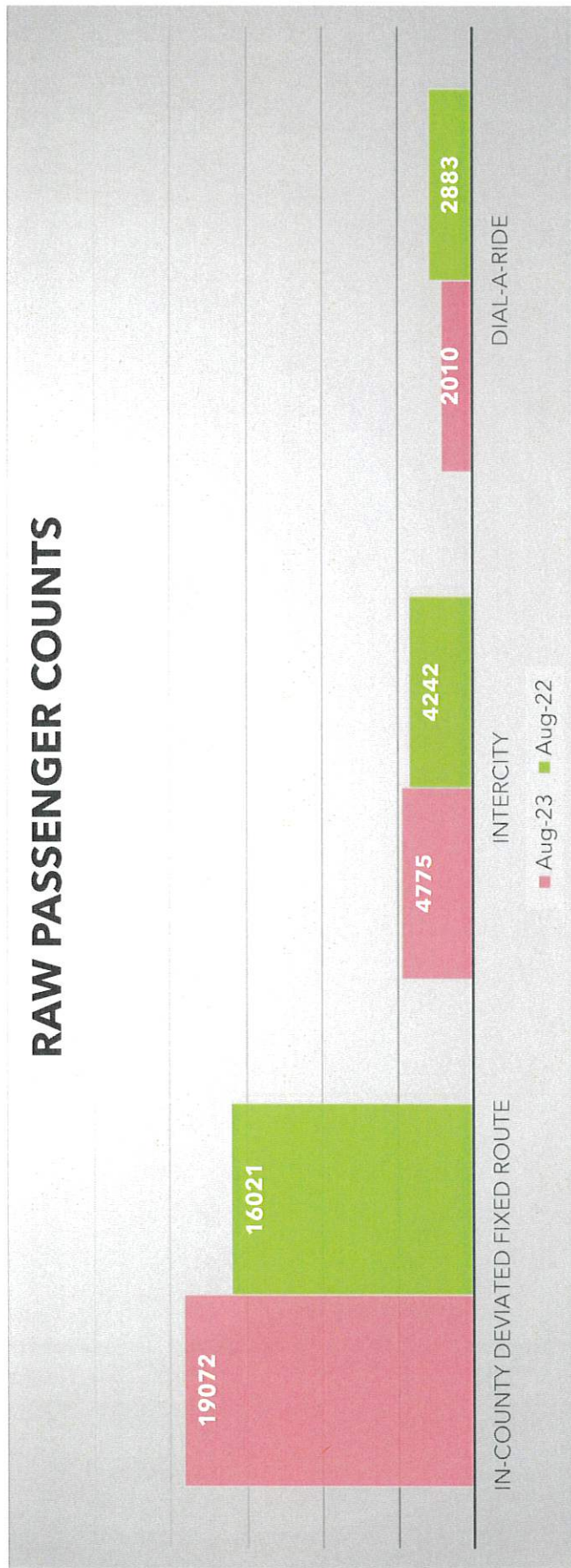
TCTD Operations
Statistics &
Performance

August 2023



YTD COMPS BY SERVICE TYPE

RAW PASSENGER COUNTS



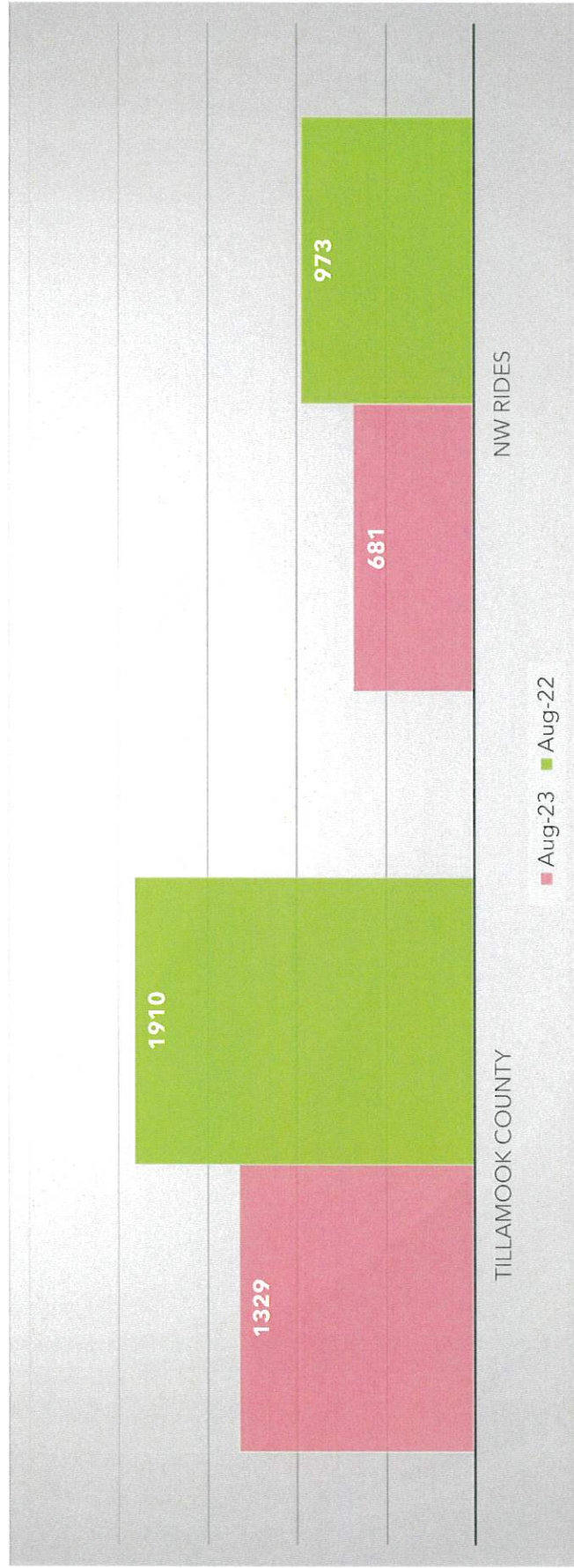
IN-COUNTY RIDERSHIP BY ROUTE YTD COMPS



INTER-CITY RIDERSHIP BY ROUTE YTD COMPS



DAR RIDERSHIP BY SERVICE TYPE YTD COMPS



PASSENGER CATEGORIES

YTD COMPS



SIX-MONTH TREND RIDERSHIP BY SERVICE TYPE

March 2023 thru August 2023



TOTAL SERVICES RIDERSHIP August 2023 & August 2022



**Primary Performance Measures Report
thru August 2023**

	Passengers per Hour	Cost per Trip	Cost per Hour	Farebox Return %
<u>Dial-A-Ride</u>				
Dial-A-Ride	1.9	\$ 46.39	\$ 86.49	6.1%
NW Rides	1.2	\$ 88.32	\$ 108.58	73.9%
Total	1.6	\$ 60.60	\$ 96.15	39.6%
<u>Deviated Route</u>				
Rt 1: Town Loop	10.4	\$ 8.65	\$ 90.12	8.0%
Rt 2: Oceanside	2.1	\$ 45.31	\$ 92.97	1.8%
Rt 6: PORT	6.6	\$ 15.40	\$ 102.16	4.5%
Rt 3: Manzanita	4.8	\$ 22.40	\$ 106.67	3.8%
Rt 4: Lincoln City	3.9	\$ 29.86	\$ 115.19	16.0%
Total	5.5	\$ 18.51	\$ 101.07	6.9%
<u>Intercity</u>				
Rt 5: Portland	2.1	\$ 54.50	\$ 115.73	14.3%
Rt 60X: Salem	4.4	\$ 26.98	\$ 117.92	9.6%
Total	3.1	\$ 37.79	\$ 116.67	12.3%
<u>Other Services</u>				
Trippers	0.4	\$ 236.08	\$ 85.67	0.0%
SBO	#DIV/0!	#DIV/0!	#DIV/0!	0.0%
Total	0.4	\$ 235.97	\$ 85.63	0.0%
FY 2023-24 YTD	4.1	\$ 25.42	\$ 103.84	14.4%
FY 2022-23YTD	3.6	\$ 34.09	\$ 123.08	14.5%
Percent Change	13.1%	-25.4%	-15.6%	-0.3%

MONTHLY PERFORMANCE

Service Month	Passengers per Hour	Farebox Ratio	Operating Cost per Hour
---------------	---------------------	---------------	-------------------------

Dial-A-Ride Services

Aug-22	1.5	45.3%	97.93
May-23	1.5	48.7%	92.25
Jun-23	1.5	47.1%	95.35
Jul-23	1.5	35.7%	113.72
Aug-23	1.6	39.6%	96.15

Deviated Fixed Routes

Aug-22	5.1	5.6%	98.15
May-23	4.9	4.6%	94.45
Jun-23	4.9	4.4%	97.90
Jul-23	6.7	4.3%	106.73
Aug-23	5.5	6.9%	101.07

Intercity Services

Aug-22	2.6	12.4%	112.12
May-23	2.2	9.3%	107.55
Jun-23	2.2	9.1%	111.67
Jul-23	3.2	11.1%	135.13
Aug-23	3.1	12.3%	116.67

Other Services

Aug-22	6.1	0.0%	99.34
May-23	6.0	0.1%	92.71
Jun-23	4.9	0.1%	94.73
Jul-23	0.3	0.0%	101.53
Aug-23	0.4	0.0%	85.63

Dial-a-Ride includes County-wide DAR, NW Rides, Veterans Transportation
 Deviated Fixed Routes: 1 Town Loop, 2 Oceanside, 3 Manzanita/Cannon Beach,
 4 Lincoln City, 6 POTB Loop
 Intercity Routes: 5 Portland, 60X Coastal Connector, 70X Salem/Grand Ronde
 Other Services: Trippers, Special Bus Operations/PC Free Shuttle

nwCONNECTOR

Coordinating Committee In-Person Meeting

October 13, 2023; 10:00 am—12:00 pm

HYBRID

Tillamook County Transit District
3600 3rd Street, Tillamook OR

Join Zoom Meeting:

<https://us02web.zoom.us/j/87552290259>

Call In: 1 253 215 8782

Meeting ID: 875 5229 0259

Agenda

10:00— 10:05a	1. Introductions		Cynda Bruce
10:05— 10:20a	2. Consent Calendar (Action Item) <ul style="list-style-type: none"> 📎 September Meeting Minutes (Attached) 📎 Financial Report 	✓	Cynda Bruce/All
10:20— 10:25a	3. NWOTA Standing Items <ul style="list-style-type: none"> 📎 Ridership Tracking 		Sarah Lu Heath
10:25- 10:45	4. ZEB Conference Report Out Next Steps		Brian Vitulli John Dreeszen
10:45- 11:00a	5. Web Domain Issue		Sarah Lu Heath
11:00- 11:30a	6. RFQ Review		Sarah Lu Heath
11:30- 11:35a	7. Recurring Meeting Date	✓	Sarah Lu Heath
11:35- 11:45a	8. Other Business		All
11:45a – 12:00p	9. Member Updates		All

Attachments:

September Meeting Minutes
Ridership/Passenger Mile Tracking

NWOTA Meeting Minutes September 8, 2023

Hybrid meeting called or order at 10:07am.

In Attendance: Cynda Bruce, Eleanor Carey, Brad Dillingham, John Dreeszen, Jennifer Geisler, Sarah Lu Heath, Arla Miller, and Brian Vitulli.

Transit Happy Marketing Proposal: Eleanor Carey introduced herself and provided her background in transit focused marketing with projects in Kentucky, Washington State, and California. Salina Barlow is a strategic advisor for the team and Eleanor will be working directly from the Trillium's marketing proposal.

The group discussed how to target non-transit riders, geographies to consider, and messaging. The launch of the marketing campaign will get print ads on busses and will test audiences around Eugene, Yachats, and Florence.

A motion to approve the contract and plan with Transit Happy was made by Brian Vitulli and seconded by Brad Dillingham. Approval was unanimous.

Consent Calendar: August minutes were reviewed with one verb tense corrected. Motion to approve the minutes was made by Brian Vitulli and seconded by Jennifer Geissler; unanimous approval.

Ridership: Ridership and emissions tracking were reviewed. The group talked about adding these metrics and possibly an annual report to the website took place. It was agreed that further discussion should take place.

Executive Session

Other Business: Arla provided an update on ODOT staffing shortages and relayed that the Transit Administrator would be departing shortly.

It was noted that TCTD is seeking additional Transportation Advisory Committee members. John Dreeszen will consider joining as a non-district transit professional.

Member Updates:

SETD: Ridership has rebounded about 40% since the suspension of some services. SETD will starting using the 'Remix' tool and will be attending training for the software shortly. The district requests that colleagues work together on a 'cost per mile' equation for budgeting purposes.

TCTD: Recently attended SDAO training. They are also continuing union negotiations. Also anticipating the outcome of three applications to PTAC for funding.

BAT: Successfully completed ODOT review. Starting new dispatch software, Via.

LCT: Driver recruitment campaign continues. Successful applicants are being trained now.

CCR: Driver recruitment is a focus. Ford Transit's that have been on order are expected in the next few months.

Meeting adjourned at 11:53a.



Tillamook County Transportation District

"Connecting the community through sustainable transit services."

DATE: October 19, 2023
TO: TCTD Board of Directors
FROM: Brian Vitulli, General Manager
SUBJECT: GENERAL MANAGER REPORT

Administration/Coordination

- Internal meetings to review policies and procedures.
- Attended August 18 NWOTA meeting.
- Hosted NWOTA meeting on October 13.
- Coordinating with counsel regarding CBA negotiations.
- On September 7, met with the Public Works Director/Tribal Transportation Program Manager of the Confederated Tribes of Grand Ronde to discuss status of Route 70X. The route is still currently suspended due to lack of available drivers. Will continue coordinating with them to formally discontinue the service, but not before engaging customers of the service for feedback.
- Invited to serve on the Oregon Transit Association's Board of Directors as a Small Transit District representative for a two-year term starting January 2024.
- Continuing to work with NWOTA partners to restore nworegontransit.org website domain.
- Attended the 2023 Zero Emission Bus Conference during the week of September 25 with NWOTA partners.
- Attended OTA Board meeting on October 3.

Planning & Development

- Working with Kittelson & Associates, Inc. to schedule late-October stakeholder meeting to present progress and receive feedback for our *Coordinated Public Transit-Human Services Transportation Plan* (known as our CTP).
- Sunset Empire Transportation District has added back some transit service in their service area and have selected a new Executive Director.

Grant Funding

- Will be applying for an SDAO Safety and Security grant for additional enhancements to the Transit Center.

- Submitted a Letter of Interest (LOI) for ODOT’s Rural Veterans Healthcare Transportation grant. This is funding for the preservation of our existing project, as we have received funding for this program the past two years. These funds also require no local match. Normally, we get advance notice through a Notice of Funding Availability (NOFA) / Notice of Funding Opportunity (NOFO) and have an extended time to prepare our application and get authorization from the Board to submit the application. In this case, though, I received notice from ODOT on August 29 and the deadline to submit the LOI was 5:00 PM on September 11.

Facility/Property Management

- Renovations to TCTD Transit Center are continuing. Administration Building renovations to start soon. Substantial completion scheduled for December 2023.

Operations/Vehicle Maintenance

- Received new Ford Transit Class E1 Dial-A-Ride vehicle (#114) on August 24, 2023.

Tillamook County Transportation District
Board of Directors Regular Monthly Meeting
Wednesday, September 20, 2023 – 6:00PM
Transportation Building
3600 Third Street, Tillamook, OR
Meeting Minutes



1. **Call to Order:** Vice Chair Linda Adler called the meeting to order at 6:01 pm.

2. **Pledge of Allegiance**

3. **Roll Call:**

Present

TCTD Board of Directors

Mary Johnson, Board Chair **ABSENT**

Gary Hanenkrat, Director

Linda Adler, Vice Chair

Jim Heffernan, Director **ABSENT**

Marni Johnston, Treasurer

Jonathan Bean, Secretary

Thomas Fiorelli, Director (Zoom)

TCTD Staff

Brian Vitulli, General Manager

Mike Reed, Operations Superintendent **ABSENT**

Cathy Bond, Finance Supervisor

Natalie Zuercher, Admin Assistant/Board Clerk

Jules Deputy, Brokerage Manager

Guest

John Cline, Citizen

Jeremy Mills, Citizen

Tyler Hellner, Citizen

4. **Announcements and Changes to Agenda:** None

5. **Public & Guest Comments:**

Jeremy Mills said he appreciates the service of the District. It's amazing what you all have accomplished here. Would like to talk about service to the Port (Route 6). I work from 8:00-4:30pm. My boss won't let me leave before I am off work. When scheduling buses, you should think about the times when people leave and go to work. When making these changes I think you should talk to these passengers.

FS Bond requested that he apply for TCTD's Transportation Advisory Committee.

6. **Executive Session:** None

STATE OF THE DISTRICT REPORT

7. Financial Report: FS Bond provided the following July Amended financial report:

GM Vitulli relayed that going forward we are changing the way we present financials for improved accuracy. We are showing the financials two months behind the actual meeting. At tonight's meeting you will see accurate July financials and October you will see August. Ran this by Treasurer Johnston. This affects the Performance Report moving forward as well.

FS Bond thanked Treasurer Johnston for meeting to discuss this ahead of time. Thankful for her financial background.

We closed July's financials; this is a final report. It's important to be transparent with you in providing the financials.

FS Bond went through the updated financials with the board.

No STIF reporting in July. Received STIF formula funding, you will see this in August's reports.

Haven't received grant funding for new grants yet.

8. Service Measure Performance Report: OS Reed provided the following updates:

No updates given.

9. Northwest Oregon Transit Alliance: GM Vitulli provided the following update:

During the September meeting we are likely getting a new transit marketing group to do our marketing called Transit Happy. Hopeful with their services.

The NWOTA website has been having issues over the past few weeks. When the website was formed, the consultant purchased the domain on GoDaddy and that's nworegontransit.org. The consulting firm dissolved, the person that purchased the account is unreachable and they are the only one who can get our domain back. It went down again last Monday on September 11th; we are working to find out if we can get around this process. We are routing our web traffic to nwconnector.org as well as tillamookbus.com. Having a team meeting tomorrow to find the best way forward. Will keep you up to date.

Sarah Lu Health (Columbia Pacific EDD), John Drezsen (Columbia County Rider), and I are going to the Zero Emission Bus Conference next week. We are looking to do a feasible study on alternative fuels. This conference will help us accomplish this.

10. NW Rides Brokerage: BM Deputy provided the following updates:

August the call center took over 3,300 calls. NW Rides had 18,357 miles in trips during the month of August.

11. General Manager Report: GM Vitulli provided the following updates:

a. Administration/Coordination:

CBA (Collective Bargaining Agreement) negotiations are still happening. Oct. 12th is our next session. Expect executive session in October on this discussion.

Working with the Confederated Tribes of Grand Ronde regarding the discontinuation of 70X. CFGR is working on getting consultants to conduct public engagement regarding this. Still unlikely to operate this with the staffing we have.

BM Heffernan, myself, and AA Zuercher attended the SDAO training in Newport.

b. Planning Development:

Working with Kittleson and Associates for coordinated transportation plan, working on getting this to TAC later in the year.

Have not heard much new information on SETD other than interviews for the new Executive Director will be held the week of September 25.

c. Grant Funding:

Three COVID Recovery grant applications were approved for full funding or receiving more money than requested. Will work with ODOT to get these grant agreements executed. This will be a slower process, but we are excited.

Just submitted application for Rural Veterans Healthcare Grant. Since we were a prior recipient, we submitted through a Letter of Interest process. Will have more to share in future.

BM Johnston asked how we got awarded more grant money than expected. GM Vitulli responded that previous funding awards went unused, which added to the pool of available funding. In total, the District will receive approximately \$450,000.

d. Facility/Property Development:

Started the renovation project on the Transit Center on September 6th. Fully framed out and waiting for electrical inspection. Waiting for an updated schedule from the contractor. They are focusing on the Transit Center currently

before working on the Administration Building. Expecting completion in December.

e. Operations and Vehicle Maintenance

A new DAR (Dial-a-Ride) Ford Transit vehicle was delivered in August. In the coming months we are getting two heavy duty buses for in-county and other services.

12. **Miscellaneous:** None.

CONSENT CALENDAR

13. Motion to Approve the Minutes of August 16th, 2023 Regular Board Meeting

14. Motion to Approve Amended July Financial Statement

Motion by Dir. Johnston to approve Consent Calendar. *Motion Seconded* by Dir. Bean.

Motion Passed

By Directors Hanenkrat, Adler, Bean

Fiorelli, Johnston, Heffernan(**ABSENT**) and Board Chair Johnson(**ABSENT**).

ACTION ITEMS

15. #23-31 Authorizing the General Manager to Execute ODOT STIF Grant Agreement No. 35606

GM Vitulli said that this \$360,000 grant is to design and install two bus shelters to enhance the transportation needs of the public as well as seniors and those with disabilities

BM Hanenkrat asked why the cost is so high for two bus shelters. GM Vitulli responded that there is a lot of concrete work required for this as well as cost increases due to supply chain issues and labor and materials.

BM Adler asked about Warrenton being included on page 13. GM Vitulli responded that it's just for Pacific City and Waldport. We have a standing item with Bus Access Project, and we oversee the RFP for SETD. This will be for Hebo, Pacific City, and Waldport.

Motion by Dir. Bean to Approve #23-31 Authorizing the General Manager to Execute ODOT STIF Grant Agreement No. 35606. *Motion* seconded by Dir. Johnston.

Motion Passed

By Directors Hanenkrat, Adler, Bean

Fiorelli, Johnston, Heffernan(**ABSENT**) and Board Chair Johnson(**ABSENT**).

16. #23-32 Authorizing the General Manager to Execute ODOT STIF Grant Agreement No. 35607

GM Vitulli said that this grant \$160,000 is for the design, purchase, construction, and installation of two bus shelters. Both grants are bundled into the Bus Access Project.

BM Adler asked if these are for different bus stops. GM Vitulli responded that there are additional funds to do the bus stop access work on these stops. Page 65 shows the Waldport and Pacific City bus stops.

FS Bond added that one grant is formula and the other is discretionary. ODOT covered it in two grants.

Motion by Dir. Johnston to Approve #23-32 Authorizing the General Manager to Execute ODOT STIF Grant Agreement No. 35607. *Motion* seconded by Dir. Bean.

Motion Passed

By Directors Hanenkrat, Adler, Bean
Fiorelli, Johnston, Heffernan(**ABSENT**) and Board Chair Johnson(**ABSENT**).

17. **DISCUSSION ITEMS**

Staff Comments/Concerns:

General Manager Vitulli: Extend appreciation to the Board. Nice to have a full 7-member Board.

Operations Superintendent Reed: Good to see everyone.

Financial Supervisor Bond: Made photo ID for you, allows you to ride all bus services. The only exception is DAR. Dependents also get ID if you have one that needs an ID let us know. Thank you for understanding and support on financials. Vacation with Jules helped me reset.

Brokerage Manager Deputy: Thank you to everyone for a nice evening and meeting. Grateful for my job.

Administrative Assistant Zuercher: None

18. **Board of Directors Comments/Concerns:**

Dir. Fiorelli: Thanked staff for their work. Appreciated being more transparent with financial information. These grants are exciting, brings the organization forward.

Dir. Heffernan: ABSENT

Dir. Bean: Glad to see the timely reporting.

Dir. Adler: Rode the bus from Salem to Tillamook. It was wonderful. Would be nice if Amtrak put our bus on their arrival and departure board. The buses were nice, I enjoyed it. Thank you and congratulations to our Board Chair.

Dir. Hanenkrat: None.

Board Chair Johnson: ABSENT

Dir. Johnston: Congratulated Mary on getting married, my thoughts are with her. Appreciate Cathy changing her process to accommodate what I am used to seeing with financial reports.

Adjournment: Board Vice Chair Adler adjourned the meeting at 6:42 pm.

These minutes approved this 18th day of October 2023.

ATTEST:

Mary Johnson, Board Chair

Brian Vitulli, General Manager