

Tillamook County Transportation District
Board of Directors Regular Monthly Meeting
Wednesday, October 18, 2023 – 6:00PM
Transportation Building
3600 Third Street, Tillamook, OR
Meeting Minutes



1. **Call to Order:** Board Chair Johnson called the meeting to order at 6:00 pm.

2. **Pledge of Allegiance**

3. **Roll Call:**

Present

TCTD Board of Directors

Mary Johnson, Board Chair (via ZOOM)
Gary Hanenkrat, Director
Linda Adler, Vice Chair
Jim Heffernan, Director
Marni Johnston, Treasurer
Jonathan Bean, Secretary
Thomas Fiorelli, Director

TCTD Staff

Brian Vitulli, General Manager
Cathy Bond, Finance Supervisor
Jules Deputy, Brokerage Manager
Michael Reed, Operations Superintendent/Interim Board Clerk

Guest

Tyler Hellner, Citizen
Will Chappel, Headlight Herald
Clayton Norrbom, Citizen
Jim LeNormand, Citizen
Madison LeNormand, Citizen
Parker LeNormand, Citizen
Jose Hernandez, Citizen
Bobbi Jo Hernandez, Citizen
Seward Whitfield, Citizen
Michael Thompson, Citizen
Steve Schwabe, Citizen
John Cline, Citizen
Vern Ressler, Citizen

4. **Announcements and Changes to Agenda:** Chair Johnson announced the following changes to the agenda:

Executive Session moved to item #5 on agenda, Public and Guest Comments moved to #6

These minutes contain materials which paraphrase and/or summarize statements made during this meeting. Only text enclosed in quotation marks report a speaker's exact words.

GM Vitulli announces the resignation of Board Clerk Natalie Zuercher

5. Executive Session: 6:04pm-6:29pm

Convened under ORS 192.660(2)(d) to discuss labor negotiations, all guests and media excluded, attended by all board members present as well as GM Vitulli, OS Reed, FS Bond, BM Deputy.

There were no motions as a result of executive session.

6. Public & Guest Comments:

Chair Johnson cites ORS regarding performance comments in executive sessions.

Tyler Hellner makes public comments regarding drivers and asks the Board what they can do to lighten the load on drivers.

John Cline makes public comments regarding history of District and future direction of District, makes comments on investment in training/drivers, speaks about bonuses.

Vern Ressler makes public comments regarding his vet status and how he cannot get a ride to Vancouver due to driver shortage.

Seward Whitfield makes public comments that he is about ready to quit his job, thinks folks quit due to low morale.

STATE OF THE DISTRICT REPORT

7. Financial Report: FS Bond provided the final (pre-audit) June 2023 Financial and Grant Report as found on Board packet pages 1-15. Pages 16-22 payables for August 2023. August financials begin on page 23-40. Delivers comments regarding proper coding vs budget for next audit cycle. FS Bond went through each fund and offered detailed explanation for finances vs budget. No questions from Board.

8. Service Measure Performance Report: OS Reed provided service statistics and performance measures for the month of August 2023 as referenced on Board packet pages 41-51.

9. Northwest Oregon Transit Alliance: GM Vitulli provided the following update:

Attended zero emission bus conference in San Diego with Northwest Oregon Transit Alliance partners, next year it will be held in Philadelphia, gave updates on how that impacts TCTD and NWOTA partners. Updates Board on web domain issues, moving forward with nwconnector.org website.

Dir. Adler asks questions regarding propane facility, answered by GM Vitulli about timelines for implementation with propane.

10. NW Rides Brokerage: BM Deputy provided the following updates:

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Shared Q3 stats with the Board including 4400 calls answers in July, 4700 in August, 4900 calls in September. Hired 2 new employees to start on Oct 30th. Gives updates on drivers and providers. 12891 rides completed by volunteers in the last quarter.

Dir. Adler asks about where volunteers come from, which county.

Dir. Johnston asks about how they were recruited.

11. **General Manager Report:** GM Vitulli provided the following updates from Board packet pages 44-45 (see GM Report in packet for details):

- a. **Administration/Coordination**
- b. **Planning Development**
- c. **Grant Funding**
- d. **Facility/Property Development**
- e. **Operations and Vehicle Maintenance**

12. **Miscellaneous:** None.

CONSENT CALENDAR

13. Motion to Approve the Minutes of September 20, 2023 Regular Board Meeting

14. Motion to Approve August 2023 Financial Statement

15. Motion to Approve June 2023 Final Pre-Audit Financial Statement

Motion by Dir. Adler to approve Consent Calendar. *Motion Seconded* by Dir. Hanenkrat.

Motion Passed

By Directors Hanenkrat, Adler, Bean
Fiorelli, Johnston, and Heffernan

Board Chair Johnson (**Abstaining on Motion to Approve June 2023 Financials**)

ACTION ITEMS - NONE

16. **DISCUSSION ITEMS**

Staff Comments/Concerns:

General Manager Vitulli: None

Operations Superintendent Reed: None.

Financial Supervisor Bond: Thanks drivers for their attendance at meeting and acknowledges their efforts.

Brokerage Manager Deputy: None

17. **Board of Directors Comments/Concerns:**

Dir. Fiorelli: Thanks drivers and staff for giving input tonight. Makes statements regarding his history with transit planning. Looking forward to Oregon Active

Transportation Summit in May. Encourages drivers to speak with him when he rides the bus.

Dir. Heffernan: Proud of District and the drivers are a big reason why he is proud of it.

Dir. Bean: Thanks the drivers, calls out drivers in attendance who he has rode with.

Dir. Adler: Thanks drivers for showing up, sharing, and acknowledges shortages.

Dir. Hanenkrat: Thanks all employees, drivers and staff.

Board Chair Johnson: Encourages drivers to bring concerns to Board, thanks District staff and calls out FS Bond specifically.

Dir. Johnston: Glad to see drivers and is thankful to staff.

Adjournment: Board Chair Johnson adjourned the meeting at 7:30 pm.

These minutes approved this 15th day of November 2023.

ATTEST:



Mary Johnson, Board Chair



Brian Vitulli, General Manager