



Sunset Empire Transportation District
TRANSPORTATION ADVISORY COMMITTEE

MEETING AGENDA

WEDNESDAY AUGUST 16, 2023

10:00 AM

900 MARINE DR, ASTORIA, OR

<https://us02web.zoom.us/j/6794005894>

Meeting ID: 679 400 5894

AGENDA:

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CHANGES TO AGENDA
5. PUBLIC COMMENT (3-minute limit)
6. APPROVAL OF JANUARY 2023 TAC MEETING MINUTES
7. NEW BUSINESS
 - a. APPROVAL OF UPDATED STATEWIDE TRANSPORTATION IMPROVEMENT FUND (STIF) PROJECTS
 - b. JANUARY 2023 PREVIOUSLY APPROVED STIF FUND
8. ADJOURNMENT



**Sunset Empire Transportation District
TRANSPORTATION ADVISORY COMMITTEE
SPECIAL ZOOM/ IN PERSON MEETING
DRAFT MEETING MINUTES
JANUARY 9, 2023**

1. CALL TO ORDER; Executive Director Hazen called the meeting to order at 1:05 pm explaining that the current chair, Patrick Preston, is now a driver for Sunset Empire Transportation District and can no longer serve on the Transportation Advisory Committee. Jeff also said that new committee member, Renee Bickmore should be attending the meeting today.

2. INTRODUCTION AND ROLL CALL:

Larry Miller	Renee Bickmore	Chris Breitmeyer	Lin Anderson	Diana Nino	Tita Montero	Nicole Williams
Present	Delayed	Present	Present	Present	Absent	Present

Staff - Jeff Hazen Executive Director, Mary Parker Executive Assistant and Jason Jones Mobility Manager

3. SELECTION OF CHAIRPERSON:

Nicole Williams nominated Chris Breitmeyer as Chairperson
Diana Nino seconded the motion

Larry Miller	Renee Bickmore	Chris Breitmeyer	Lin Anderson	Diana Nino	Tita Montero	Nicole Williams
Aye	Delayed	Aye	Aye	Aye	Absent	Aye

Motion passed unanimously by roll call vote

4. SELECTION OF VICE CHAIRPERSON:

Chair Breitmeyer nominated Nicole Williams as Vice Chair
Lin Anderson seconded the motion

Larry Miller	Renee Bickmore	Chris Breitmeyer	Lin Anderson	Diana Nino	Tita Montero	Nicole Williams
Aye	Delayed	Aye	Aye	Aye	Absent	Aye

Motion passed unanimously by roll call vote

5. CHANGES TO AGENDA-

Larry Miller moved to accept the agenda as presented
Nicole Williams seconded the motion
Motion passed unanimously by aye vote

6. PUBLIC COMMENT- None

7. APPROVAL OF THE FEBRUARY AND MARCH 2021 TAC MEETING MINUTES

Diana Nino moved to approve the February and March 2021 TAC Meeting Minutes
 Lin Anderson seconded the motion
 Motion passed unanimously

8. NEW BUSINESS

a. COMMITTEE INTRODUCTIONS:

Renee Bickmore introduced herself and said she is starting to reintegrate into Clatsop County which is new to her. Renee was born in Columbia County and is trying to move on with her life and volunteering for a non-profit will help her do that and to utilize her education through Portland Community College.
 Larry Miller, Director of the Astoria Senior Center.
 Nicole Williams, Chief Operations Officer at Columbia Memorial Hospital.
 Lin Anderson is a fixed route and paratransit rider.
 Chris Breitmeyer, President of Clatsop Community College.
 Diana Nino Sunset Empire Transportation District Commissioner and the Communications Manager for Consejo Hispano.

b. EXECUTIVE DIRECTOR UPDATE- Executive Director Hazen reviewed the last 3 years and the effects that the Pandemic has had on SETD. Hazen reported on the ridership statistics and the steady growth the district has seen. He discussed the driver shortage that has resulted in a reduction in available routes. Hazen also explained how well the Union has worked with SETD and that the negotiations last February went very well. He also reported that longevity credits at 7 and 25 years were added to the contract. Hazen discussed the development and current status of the Returning Citizen program and how Oregon will be the first state to initiate this program in the country. Chris Breitmeyer said Clatsop Community College is planning on developing their own CDL program and would like to work together with SETD on this. Executive Director Hazen said that SETD would be very interested in that.

c. STATEWIDE TRANSPORTATION IMPROVEMENT FUND (STIF) PROJECTS APPROVAL- Executive Director Hazen explained that the STIF program revenue comes from the employee payroll, 1/10 of 1% transit tax which is a stable source of revenue for the district. Hazen reviewed each of the projects on the spreadsheet asking for approval of the STIF projects and proposed ranking of projects.

Nicole Williams moved to approve the STIF proposals as presented and, in the order, presented
 Chris Breitmeyer seconded the motion

Larry Miller	Renee Bickmore	Chris Breitmeyer	Lin Anderson	Diana Nino	Tita Montero	Nicole Williams
Aye	Aye	Aye	Aye	Aye	Absent	Aye

Motion passed unanimously by roll call vote

d. FTA-5310 ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROJECTS APPROVAL- Mobility Manager Jason Jones reviewed each of the projects listed on the spreadsheet asking for approval of all projects.

Larry Miller moved to approve the 5310 projects
 Lin Anderson seconded the motion

Larry Miller	Renee Bickmore	Chris Breitmeyer	Lin Anderson	Diana Nino	Tita Montero	Nicole Williams
Aye	Aye	Aye	Aye	NA	Absent	Aye

Motion passed unanimously by roll call vote

9. ADJOURNMENT

Meeting was adjourned at 2:25 PM

Mary Parker, Recording Secretary

Copies and meeting recordings are available on request. Contact Mary Parker mary@ridethebus.org

DRAFT

Mission Statement

Provide safe, reliable, relevant, and sustainable transportation services to Clatsop County with professionalism, integrity, and courtesy.

Date: August 14, 2023

To: Transportation Advisory Committee

From: Paul Lewicki

Re: Agenda Item

Updated Transportation Improvement Fund (STIF) (Formula) Approval

The STIF program was a part of the HB2017 Transportation Bill passed by the Oregon Legislature in 2017, the first time that public transportation was provided a stable source of revenue. This revenue comes from the employee paid 1/10 of 1% transit tax. The committee will review the attached updated STIF report of projects that are being proposed. The previous STIF report from January 2023 is also included in your meeting pack.

Staff is recommending that a motion be made to approve the Updated STIF projects as presented.

A	B	C	D	E	F	G	H	I	J	K	L	M
Time Frame	Day of Week	Route	Description	Daily Hours	Days/FY 2024	Days/FY 2025	Annual Hours/FY 2024	Annual Hours/FY 2025	FY 2024	FY 2025	Recommended Project #	
1	7-Day	10, 13, 15, 16, 101	STIF Funded Fixed Route Service	25.75	983	982	5108	5104	\$587,420	\$584,903	1	
2	7-Day	Lower Columbia Connector	Local Match for Added stop at PDX						\$103,170	\$103,170	2	
3			Local Match for Ensign Lane Shelter Project						\$70,000		3	
4			Local Match for New Buses						\$136,350	\$216,000	4	
5			Local Match for \$5311							\$128,631	5	
6			Seaside Circulator	6	0	78	0	468	\$0	\$53,820	6	
7	Weekend	Micro Transit	Year round Seaside weekend service	4	0	258	0	1032	\$0	\$119,397	7	
8	Weekday		STIF Total						\$896,940	\$1,205,921	\$2,102,861	
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17												

JANUARY 2023 WORKSHEET

2024-2025 STIF WORKSHEET

Project Name	Description	FY24	FY25	Recommended Project #
Match for 5310	This project will fund the match to FTA 5310 funds for fixed route service Preventative Maintenance and Mobility Management	\$18,495.00	\$18,495.00	1
Match for FTA 5311 Projects	This funding will help match FTA 5310 funds such as Operations, Preventative Maintenance, Administration for routes that have been reinstated after a brief halt of all service	\$437,094.00	\$437,094.00	2
Operations	This project will help fund reinstated routes after a brief halt of all services	\$286,674.00		3
Administration	This project will fund administrative daily tasks, planning for new Financial Software	\$286,674.00		4
OTIB Debt Service	This project will help repay the OTIB loan spread over 2 biennia. This project sets aside the funds for 1 biennium	\$309,168.00	\$309,168.00	5
		\$1,338,105.00	\$764,757.00	\$2,102,862.00

	STIF FY24	100%	STIF FY25	120%
FUNDING	\$1,338,105.00		\$764,757.00	\$917,708.40
ESTIMATE TOTAL	\$2,102,862.00		\$2,523,434.40	