

Tillamook County Transportation District
Board of Directors Special Meeting and Executive Session
Wednesday, May 10, 2023 – 5:00PM
Transportation Building
3600 Third Street, Tillamook, OR
Meeting Minutes



1. Call to Order: Board Chair Mary Johnson called the meeting to order at 5:01 pm.
2. Pledge of Allegiance
3. Roll Call:

Present

TCTD Board of Directors

Mary Johnson, Board Chair (Zoom)
Gary Hanenkrat, Treasurer
Linda Adler, Secretary
Marty Holm, Director
Jackie Edwards, Director

TCTD Staff

Brian Vitulli, General Manager
Mike Reed, Operations Superintendent
Cathy Bond, Finance Supervisor
Natalie Zuercher, Admin Assistant/Board Clerk

Guest

Jim Heffernan, Citizen
John Stellwagen, Bullard Law

4. **Executive Session:** *ORS 192.660 (2)(d): To conduct deliberations with persons designated by the governing body to carry on labor negotiations.*

Motion by Dir. Holm to Authorize the General Manager to begin contract negotiations with the ATU. *Seconded* by Dir. Adler.

Motion Passed

By Directors Hanenkrat, Adler,
Holm, Edwards, and Board Chair Johnson.

ACTION ITEMS

5. Resolution #23-09: Authorizing the General Manager to Establish an LGIP Account for the District's STIF Program Funds

GM Vitulli explained how this helps manage the District's STIF Program funds. guidance over the past several weeks encouraging the District to take this action. Other districts have been given the same direction to put STIF funds into separate

These minutes contain materials which paraphrase and/or summarize statements made during this meeting. Only text enclosed in quotation marks report a speaker's exact words.

interest-bearing accounts that make those funds easier to trace to the tasks that those funds were given to accomplish. The District has been monitoring its STIF Program funds but placing them into a separate account will improve transparency. The Oregon Transportation Commission will consider the recommended FY 2023-25 STIF awards tomorrow but ODOT and staff would like to place all of the District's FY 21-23 STIF funds into this new account immediately. Read last 'whereas' on the Resolution #23-09.

Dir. Adler asked if we are opening three accounts or one. GM Vitulli responded we were guided to open just one account at this point. If needed in the future, we can open two additional accounts to accommodate the three types of STIF Program funds.

FS Bond said our accounting software helps with that. Arla said one account would be sufficient.

Dir. Holm asked about the process of receiving money. FS Bond responded that they come as quarterly payments. Dir. Holm added that we should extend all those funds. FS Bond explained that there is unspent money that will be carried into the next biennium.

Motion by Dir. Adler to Approve Resolution #23-09: Authorizing the General Manager to Establish an LGIP Account for the District's STIF Program Funds. *Motion* seconded by Dir. Holm.

Motion Passed
By Directors Hanenkrat, Adler,
Holm, Edwards, and Board Chair Johnson.

6. **OTHER BUSINESS:** None

Adjournment: Board Chair Johnson adjourned the meeting at 6:25 pm.

These minutes approved this 15th day of June 2023.

ATTEST:



Mary Johnson, Board Chair



Brian Vitulli, General Manager