



**Sunset Empire Transportation District  
TRANSPORTATION ADVISORY COMMITTEE**

**IN PERSON OR ZOOM MEETING AGENDA**

**MONDAY, JANUARY 9, 2023**

**1:00 PM ASTORIA TRANSIT CENTER CONFERENCE ROOM**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/5038615399>

**888 788 0099 US Toll-free**

**Meeting ID: 503 861 5399**

**AGENDA:**

1. CALL TO ORDER
2. INTRODUCTIONS AND ROLL CALL

Larry Miller	Renee Bickmore	Vacant	Chris Breitmeyer	Lin Anderson	Diana Nino	Tita Montero	Vacant	Nicole Williams
1	2	3	4	5	6	7	8	9

3. SELECTION OF CHAIRPERSON
4. SELECTION OF VICE-CHAIRPERSON
5. CHANGES TO AGENDA
6. PUBLIC COMMENT (3-minute limit)
7. APPROVAL OF TAC MEETING MINUTES
  - a. FEBRUARY 2021
  - b. MARCH 2021
8. NEW BUSINESS
  - a. EXECUTIVE DIRECTOR UPDATE
  - b. STATEWIDE TRANSPORTATION IMPROVEMENT FUND (FORMULA) PROJECTS APPROVAL
  - c. FTA - §5310 ENHANCED MOBILITY OF SENIORS & INDIVIDUALS WITH DISABILITIES PROJECTS APPROVAL
9. ADJOURNMENT

SUNSET EMPIRE TRANSPORTATION DISTRICT  
COMMONLY USED ACRONYM LIST  
JANUARY  
2023

AASHTO	AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS
ACT	ACTUAL
ACCTS	ACCOUNTS
ADA	AMERICANS WITH DISABILITIES ACT
ADS	ADVERTISEMENTS
AP	ACCOUNTS PAYABLE
APTA	AMERICAN PUBLIC TRANSPORTATION ASSOCIATION
AR	ACCOUNTS RECEIVABLE
ARP	AMERICAN RESCUE PLAN
ASC	ASTORIA SENIOR CENTER
ATU	AMALGAMATED TRANSIT UNION
BG	BACKGROUND
BLDGING	BUILDING
BOC	BOARD OF COMMISSIONERS
BS	BALANCE SHEET
BUS REG FEE	BUS REGISTRATION FEE
CARES ACT	CORONAVIRUS, AID, RELIEF, AND ECONOMIC SECURITY ACT
CBA	COLLECTIVE BARGAINING AGREEMENT
CCC	CLATSOP COMMUNITY COLLEGE
CCCHD	CLATSOP CARE CENTER HEALTH DISTRICT
CCO	COORDINATED CARE ORGANIZATION
CK	CHECK
COMP	COMPUTER
CONF	CONFERENCE
CPCCO	COLUMBIA PACIFIC COORDINATED CARE ORGANIZATION
CRRSAA	CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT
CRS	CLATSOP REHABILITATION SERVICES
CSR	CUSTOMER SERVICE REPRESENTATIVE
CTAA	COMMUNITY TRANSPORTATION ASSOCIATION OF AMERICA
CTE	CENTER FOR TRANSPORTATION AND THE ENVIRONMENT
DAV	DISABLED AMERICAN VETERANS
DHS	DEPARTMENT OF HUMAN SERVICES
DIST	DISTRICT
DLSM	DRIVE LESS SAVE MORE
DMAP	DIVISION OF MEDICAL ASSISTANCE PROGRAM
DOJ	DEPARTMENT OF JUSTICE
DOT	DEPARTMENT OF TRANSPORTATION
ELA	EMERGING LEADERS' ACADEMY
EQUIP	EQUIPMENT
FHWA	FEDERAL HIGHWAY ADMINISTRATION
FTA	FEDERAL TRANSIT ADMINISTRATION
GF	GENERAL FUND
HR	HUMAN RESOURCES

SUNSET EMPIRE TRANSPORTATION DISTRICT  
COMMONLY USED ACRONYM LIST

JANUARY

2023

IGA	INTERGOVERNMENTAL AGREEMENT
IJA	INFRASTRUCTURE INVESTMENT AND JOBS ACT
INFO	INFORMATION
INT	INTEREST
IS	INCOME STATEMENT
INS	INTEGRATED NETWORK SYSTEM
IT	INFORMATION TECHNOLOGY
KTH	KEY TRANSIT HUBS
LCC	LOWER COLUMBIA CONNECTOR
LGIP	LOCAL GOVERNMENT INVESTMENT POOL
LGPI	LOCAL GOVERNMENT PERSONNEL INSTITUTE
LRCTP	LONG RANGE COMPREHENSIVE TRANSPORTATION PLAN
MAINT	MAINTENANCE
MASA	MEDICAL AIR SERVICES ASSOCIATION
MBRC	MILES BETWEEN ROAD CALLS
MISC	MISCELLANEOUS
MM	MOBILITY MANAGEMENT
MOS	MONTH
MOU	MEMORANDUM OF UNDERSTANDING
NADTC	NATIONAL AGING AND DISABILITY TRANSPORTATION CENTER
NCTMN	NORTH COAST TOURISM MANAGEMENT NETWORK
NEMT	NON-EMERGENCY MEDICAL TRANSPORTATION
NHMP	NATURAL HAZARDS MITIGATION PLAN
NRTAP	NATIONAL RURAL TRANSIT ASSISTANCE PROGRAM
NTI	NATIONAL TRANSIT INSTITUTE
NWACT	NORTHWEST AREA COMMISSION ON TRANSPORTATION
NWOTA	NORTHWEST OREGON TRANSIT ALLIANCE
OAR	OREGON ADMINISTRATIVE RULES
ODOT	OREGON DEPARTMENT OF TRANSPORTATION
OHA	OREGON HEALTH AUTHORITY
OHP	OREGON HEALTH PLAN
OrCPP	OREGON COOPERATIVE PROCUREMENT PROGRAM
ORS	OREGON REVISED STATUTES
OPTC	OREGON PUBLIC TRANSPORTATION CONFERENCE
OPTIS	OREGON PUBLIC TRANSIT INFORMATION SYSTEM
OPTP	OREGON PUBLIC TRANSPORTATION PLAN
OR	OREGON
OTA	OREGON TRANSIT ASSOCIATION
OTC	OREGON TRANSPORTATION COMMISSION
OTP	OREGON TRANSPORTATION PLAN
P&L	PROFIT AND LOSS
PARA	PARA-TRANSIT
PCA	PERSONAL CARE ATTENDANT

SUNSET EMPIRE TRANSPORTATION DISTRICT  
COMMONLY USED ACRONYM LIST  
JANUARY  
2023

PM	PREVENTATIVE MAINTENANCE
PTAC	PUBLIC TRANSPORTATION ADVISORY COMMITTEE
PTD	PUBLIC TRANSIT DIVISION
PTSP	PUBLIC TRANSPORTATION SERVICE PROVIDER
QE	QUALIFIED ENTITY
QTR	QUARTER
RAC	RULES ADVISORY COMMITTEE
RC	RIDECARE
REHAB	REHABILITATION
RFP	REQUEST FOR PROPOSALS
RFQ	REQUEST FOR QUOTES
RIBTC	RURAL AND INTERCITY BUS TRANSPORTATION CONFERENCE
SDAO	SPECIAL DISTRICTS ASSOCIATION OF OREGON
SDIS	SPECIAL DISTRICTS INSURANCE SERVICES
SETD	SUNSET EMPIRE TRANSPORTATION DISTRICT
SETD GF	SUNSET EMPIRE TRANSPORTATION DISTRICT GENERAL FUND
SETD GEN	SUNSET EMPIRE TRANSPORTATION DISTRICT GENERAL FUND
SIP	SERVICE IMPROVEMENT PROGRAM
SSP/0401	ACCOUNT FROM OREGON DEPARTMENT OF HUMAN SERVICES
STF	SPECIAL TRANSPORTATION FUND
STIF	STATEWIDE TRANSPORTATION IMPROVEMENT FUND
STIP	STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM
STN	STATEWIDE TRANSPORTATION NETWORK
STP	SURFACE TRANSPORTATION PROGRAM
SUN	SMALL URBAN NETWORK
SWIP	SIDEWALK IMPROVEMENT PROGRAM
TAC	TECHNICAL ADVISORY COMMITTEE
TAC	TRANSPORTATION ADVISORY COMMITTEE (STF/5310/STIF)
TCTD	TILLAMOOK COUNTY TRANSPORTATION DISTRICT
TECH	TECHNOLOGY
TGM	TRANSPORTATION AND GROWTH MANAGEMENT
TO	TRANSPORTATION OPTIONS
TPJCC	TONGUE POINT JOB CORPS CENTER
TRB	TRANSPORTATION RESEARCH BOARD
TSP	TRANSPORTATION SYSTEMS PLAN
VETP	VETERANS ENHANCED TRANSPORTATION PROGRAM
YTD	YEAR TO DATE
ZEB	ZERO EMISSION BUS
ZEP	ZERO EMISSION PROPULSION
ZEBRA	ZERO EMISSION BUS RESOURCE ALLIANCE

Date: January 6, 2023

To: Transportation Advisory Committee (TAC)

From: Jeff Hazen

Re: Agenda Item 3. Selection of Chairperson

Each fiscal year, the committee shall elect a Chairperson to preside over TAC meetings by motion. Every person on the committee is eligible to be Chairperson.

Staff is recommending that a motion be made to nominate a member of the TAC to serve as Chairperson.

Date: January 6, 2023

To: Transportation Advisory Committee (TAC)

From: Jeff Hazen

Re: Agenda Item 4. Selection of Vice-Chairperson

Each fiscal year, the committee shall elect a Vice-Chairperson to preside over TAC meetings in the absence of the Chairperson by motion. Every person on the committee is eligible to be Vice-Chairperson.

Staff is recommending that a motion be made to nominate a member of the TAC to serve as Vice-Chairperson.



**Sunset Empire Transportation District  
TRANSPORTATION ADVISORY COMMITTEE MEETING  
DRAFT ZOOM MEETING MINUTES  
February 17, 2021**

1. CALL TO ORDER; Diana Nino called the meeting to order at 2:07 PM. Vice Chair Tita Montero joined the meeting at 2:25 pm and chaired the remainder of meeting.

2. INTRODUCTIONS/ ROLL CALL:

Transportation Advisory Committee Present: Larry Miller, Diana Nino, Doug Pilant, Nicole Williams, Mel Jasmin, and Chris Breitmeyer. Vice Chair Tita Montero joined meeting at 2:25 pm Chair Patrick Preston and Lin Anderson were excused. Larry Miller was excused for an appointment at 2:30 pm.

Staff- Jeff Hazen Executive Director, Mary Parker Executive Assistant and Jason Jones Mobility Manager

3. CHANGES TO AGENDA- None

4. PUBLIC COMMENT- None

5. APPROVAL OF JANUARY 13 MEETING MINUTES: Diana noted 2 misspelled words on page 2 which will be corrected.

Doug Pilant moved to approve the January 13<sup>th</sup> Board minutes with the two amendments  
Larry Miller seconded the motion.

Discussion- None

Roll Call Vote:

Patrick Preston	Tita Montero	Larry Miller	Mel Jasmin	Chris Breitmeyer	Lin Anderson	Diana Nino	Doug Pilant	Nicole Williams
absent	absent	Yes	Yes	Yes	absent	Yes	Yes	Yes

Motion passed unanimously

6. NEW BUSINESS-

a. Special Transportation Fund (STF)- Executive Director Hazen explained that this fund comes from several sources and that he is proposing two projects for the funding. The STF was also made available to the public, but no applications were received.

Hazen explained that the first project will be to continue the funding for fixed route and Paratransit services for seniors and people with disabilities that rely on public transit for access to healthcare, shopping, and social activities. Funds being requested are \$125,795.

Hazen explained that the second request has two parts and will provide a fare free transportation that will provide access for people to receive their COVID 19 vaccinations. Both fixed route and Paratransit will be utilized for this program which will only be available to those people with verified appointments. Hazen reported that another plan is being developed for when there are larger amounts of the vaccine available and the possibility of traffic problems for larger vaccination clinics. Hazen said we are making plans to provide pop-up Park and Rides that would provide shuttle bus services to the Clatsop County Fair Grounds. Hazen has met with Michael McNickle Director, Clatsop County Public Health Department and Chris Laman, Columbia Memorial Hospital COVID19 Task Force and outlined our plan. SETD will take the lead on this and if needed will coordinate the use of school buses as well. Priority will be given to seniors and people with disabilities. Funds requested are \$60,072.

Hazen also added that the State received a large amount of money last year from the Cares Act and there is still about \$10,000,000 available. Hazen said he will be making a proposal at the March Public Transportation Advisory Committee that this money be distributed to all the rural transportation providers as soon as possible. This would allow other providers to have stand up COVID transportation programs that are relevant and necessary for their areas as well. Hazen said if we receive these funds, we will not need the STF funds and will bring a new proposal back to the Board. Doug Pilant commented that he still thinks that even though they are rolling out the vaccines, we will still be struggling next fiscal year like we are struggling this year and it makes sense to roll that remaining Cares Act balance into the 5311 Fund, like it was originally. Hazen said he is recommending that these funds be distributed using an allocation formula used previously because it will be a much faster process and these funds are needed now. Nicole Williams said they have just heard that the vaccine distribution will be ramping up next week including retail distribution and recommended that Jeff check in with McNickle and Laman on maybe a weekly basis because this could impact transportation.

Doug Pilant moved that TAC recommends the proposed STF projects be approved by the Board of Commissioners  
 Diana Nino seconded the motion.  
 Discussion- None  
 Roll Call Vote:

Patrick Preston	Tita Montero	Larry Miller	Mel Jasmin	Chris Breitmeyer	Lin Anderson	Diana Nino	Doug Pilant	Nicole Williams
Absent	Yes	Absent	Yes	Yes	Absent	Yes	Yes	Yes

Motion passed unanimously

- b. 5310 Projects- Executive Director Hazen explained that the 5310 funding is allocated through ODOT and is targeted towards seniors and people with disabilities. Hazen reported that SETD did not receive any applications requesting funding from other organizations. The 5310-funding available to SETD is \$287,887. Mobility Manager Jason Jones reviewed the SETD Goals of the 5310 funding proposed projects as presented in the 5310 spread sheets included in the Board Pack. There were questions about the planned video productions. Tita asked where the videos will be viewed. Jason said on YouTube. Diana asked if subtitles are allowed in the budget. Jason said that that any videos in English on YouTube can be subtitled into Spanish or other languages. Jason said that what he plans is to also have someone on a video speaking Spanish or to produce both an English and Spanish video. Diana said if you have budgeted for only one video and it is going to be used by all the agencies that we connect with, a lot of the people that do not speak English very well also do not read very well. Diana added that when YouTube subtitles they put every word that is spoken on the video which can be very confusing. Diana said to be professional she is recommending professional translation. Jason said that he will assure that this is considered. Tita said she would like to follow up with this from the aspect of equity and inclusion. If English is verbal and Spanish is in writing that to her is not equitable. Tita said she wondered if what we really need here is \$5000 for an English version and \$5000 for a Spanish version. Jason said that the \$5000 will cover both an English and Spanish video and maybe an onsite translator for trainings. Tita said she just wanted to make sure if something is verbally in English that it also be available verbally in Spanish.

Chris Breitmeyer moved to recommend that TAC approve the use of these funds for the projects indicated in the document submitted  
 Motion seconded by Mel Jasmin  
 Roll call vote taken



Patrick Preston	Tita Montero	Larry Miller	Mel Jasmin	Chris Breitmeyer	Lin Anderson	Diana Nino	Doug Pilant	Nicole Williams
Absent	Yes	Absent	Yes	Yes	Absent	Yes	Yes	Yes

Motion passed unanimously

Other Issues and Comments- None

Meeting was adjourned at 3:00 PM

Mary Parker, Recording Secretary

Copies and meeting recordings available on request. Contact Mary Parker [mary@ridethebus.org](mailto:mary@ridethebus.org)

DRAFT



**Sunset Empire Transportation District  
TRANSPORTATION ADVISORY COMMITTEE  
SPECIAL ZOOM MEETING  
DRAFT MEETING MINUTES  
March 24, 2021**

1. CALL TO ORDER; Chair Patrick Preston called the meeting to order at 12 Noon.
2. ROLL CALL: Transportation Advisory Committee Present: Patrick Preston, Larry Miller, Mel Jasmin, Chris Breitmeyer, Diana Nino, Doug Pilant. Excused: Tita Montero, Lin Anderson and Nicole Williams.

Staff- Jeff Hazen Executive Director, Mary Parker Executive Assistant and Jason Jones Mobility Manager

3. OLD BUSINESS-

5310 Project Updates: Executive Director Hazen explained that when ODOT reviewed the 5310 Project Funds grant application they discovered that the match of \$28,642 had not been added in. Hazen reported that he and Jason Jones spread the extra funds among the previously approved projects. The total of the 5310 Fund is now \$307,529.

Doug Pilant moved to amend the 5310 Project with the update of \$28,642 and approve the full amount of \$307,529.

Diana Nino seconded the motion.

Discussion- None

Roll Call Vote:

Patrick Preston	Tita Montero	Larry Miller	Mel Jasmin	Chris Breitmeyer	Lin Anderson	Diana Nino	Doug Pilant	Nicole Williams
Approve	Absent	Approve	Approve	Approve	Absent	Approve	Approve	Absent

Motion passed unanimously.

Meeting was adjourned at 12:10 PM

Mary Parker, Recording Secretary

Copies and meeting recordings available on request. Contact Mary Parker [mary@ridethebus.org](mailto:mary@ridethebus.org)

*Mission Statement*

Provide safe, reliable, relevant, and sustainable transportation services to Clatsop County with professionalism, integrity, and courtesy.

Date: January 6, 2023

To: Transportation Advisory Committee (TAC)

From: Jeff Hazen

Re: Agenda Item 8. Executive Director Update

I'm optimistic that now that we seem to have most of the pandemic behind us, that the future will be brighter for SETD and our riders. The pandemic did have a major impact on ridership, and I continue to be proud of the fact that we did not cut service due to the pandemic because we knew that our service remained essential. However, we did have to cut service in September of 2021 due to the shortage of drivers. Like most other industries, transportation is experiencing a critical shortage of drivers affecting the ability to transport people and products throughout the nation. Here are our ridership numbers on fixed route service for the past four fiscal years:

2019: 235,343

2020: 207,481 (down 12%)

2021: 144,840 (down 30%)

2022: 133,646 (down 8% and down 43% from 2019)

2023: 72,752 (July through December. Up 5%)

	December		
	TY	LY	
10	2,398	1,899	26%
11	0	0	#DIV/0!
12	0	0	#DIV/0!
13	0	0	#DIV/0!
15	684	551	24%
16	148	99	49%
17	0	0	#DIV/0!
20	1,139	1,126	1%
21	0	0	#DIV/0!
101A	2,447	2,312	6%
101B	2,541	2,222	14%
101C	0	0	#DIV/0!
101D	0	0	#DIV/0!
101 Total	4,988	4,534	10%
LCC	713	512	39%
PC	820	614	34%
SC	0	0	#DIV/0!
Total	10,890	9,335	17%
YTD	72,752	69,184	5%

We have taken steps to attempt to recruit and retain drivers. Our drivers and mechanics are represented by the Amalgamated Transit Union (ATU) and our new Collective Bargaining Agreement (CBA) was up for negotiations in February of last year. The ATU's proposal called for a 7% increase in wages each year for the next 3 years, but they were willing to discuss having a 5-year CBA. Knowing the urgent need to enhance our recruitment efforts, our proposal offered a first year 15% increase in wages for the entry level and topped out level. All of the other steps would receive an 11% increase for the first year. We took advantage of their idea of having a 5-year CBA and since we made a dramatic increase in wages for the first year, we proposed a 2.5% increase each year for the 4 subsequent years. We also added two additional longevity credits, one at 7 years and one at 25 years. I was very excited that after our proposal was given to the ATU, we came to agreement in just two negotiating sessions. Normally, the CBAs align with our fiscal year and would start on July 1<sup>st</sup>, but with the immediate need to recruit drivers, we started the new CBA on May 1<sup>st</sup>.

Another effort we are working on is the Returning Citizen program, a program that looks at the opportunity to help eligible individuals coming out of incarceration by training them to become transit drivers. This idea was not mine; it was suggested by one of my counterparts in Iowa. When I read her blog post about it, I was inspired and called her immediately to thank her for coming up with the idea and to let her know I was going to run with it in Oregon. I'll update you more on where we are at with the program in Oregon and Clatsop County at the meeting.

Date: January 6, 2023

To: Transportation Advisory Committee

From: Jeff Hazen

Re: Agenda Item 8.b Statewide Transportation Improvement Fund (STIF) (Formula) Approval

As a reminder, the STIF program was a part of the HB2017 Transportation Bill passed by the Oregon Legislature in 2017, the first time that public transportation was provided a stable source of revenue. This revenue comes from the employee paid 1/10 of 1% transit tax.

I will explain and the committee will review the attached spreadsheet of projects that we are proposing for the upcoming biennium that begins on July 1<sup>st</sup>.

Staff is recommending that a motion be made to approve the STIF projects and recommend the priority rankings to the Board of Commissioners of SETD.

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Time Frame	Day of Week	Route	Description	Daily Hours	Days/FY 2024	Days/FY 2025	Annual Hours/FY 2024	Annual Hours/FY 2025	FY 2024	FY 2025	Recommended Project #	
2		7-Day	10,13,15,16,101	STIF Funded Fixed Route Service	25.75	983	982	5108	5104	\$587,420	\$584,903	1	
3		7-Day	Lower Columbia Connector	Local Match for Added stop at PDX						\$103,170	\$103,170	2	
4				Local Match for Ensign Lane Shelter Project						\$70,000		3	
5				Local Match for New Buses						\$136,350	\$216,000	4	
6				Local Match for §5311							\$128,631	5	
7		Weekend	Seaside Circulator	Year round Seaside weekend service	6	0	78	0	468	\$0	\$53,820	6	
8		Weekday	Micro Transit	Pilot Program	4	0	258	0	1032	\$0	\$119,397	7	
9				STIF Total						\$896,940	\$1,205,921	\$2,102,861	
10													
11										100%	120%		
12					STIF			FY 24		\$854,172	\$1,025,006		
13					FUNDING			FY 25		\$898,211	\$1,077,853		
14					ESTIMATE			TOTAL		\$1,752,384	\$2,102,861		
15													
16													
17										\$115 per hr			

Date: January 6, 2023

To: Transportation Advisory Committee

From: Jeff Hazen

Re: Agenda Item 8.c §5310 Enhanced Mobility of Seniors & Individuals with Disabilities Approval

The FTA §5310 Enhanced Mobility of Seniors & Individuals with Disabilities is a program that aims to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. This program supports transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities in all areas – large urbanized (over 200,000), small urbanized (50,000-200,000), and rural (under 50,000). Eligible projects include both “traditional” capital investment and “nontraditional” investment beyond the Americans with Disabilities Act (ADA) complementary paratransit services.

Jason Jones, our Mobility Management Manager will explain the projects that we will fund with the §5310 program.

Staff is recommending that a motion be made to approve the Section 5310 projects.

5310-24-25		5310 Mobility allocation estimate 24-25		\$476,600.00		\$0
		<a href="http://www.ridethebus.org">www.ridethebus.org</a>				VAR
ITEM	GOAL	OBJECTIVES	Time Frame	Year #1	Year #2	Total Request
1	Continue Mobility Manager position	Continue to develop, train and deliver specific transportation options that start and end with the local transit rider.	SHORT	\$ 70,000	\$ 70,000	\$ 140,000
2	Maintain and enhance Travel Training video production.	Create high-quality instructional videos that are essential tools for riders. Create dedicated driver training videos to enhance safety.	SHORT	\$ 8,850	\$ 7,492	\$ 16,342
3	Create the Micromobility BikeBuddy bike Liabry program	Increase First and Last mile options for our community that encorage the use of public transit as a whole.	MID	\$ 15,500	\$ 15,500	\$ 31,000
4	Enhance specific outreach for program	Build rider confidence through education and keep Older Adults, People with disabilities, students, & those who are limited English proficient safe.	SHORT	\$ 3,500	\$ 2,500	\$ 6,000
5	Enhance our Veterans Transportation Program	Start up a new program that utilizes medical transportation shuttle 2 days pwer week for Veterans.	MID	\$ 11,000	\$ 11,000	\$ 22,000
6	Improve accessibility for the vision impaired.	significantly improve the riders' experience of our services through braille signs for the vision impaired.	LONG	\$ 1,500	\$ 2,500	\$ 4,000
7	Startup the RideBuddy program.	Provide greater accessibility to transit services, enhanced customer service, and on-bus travel training.	MID	\$ 3,500	\$ 3,000	\$ 6,500
8	Confrences and Trainings	Allow for Mobility Manager networking, continuing education and retention of new best practices.	SHORT	\$ 4,500	\$ 4,500	\$ 9,000
9	Produce 4-part transit-documentary	Celebrate how our local service enhances lives here on the NorthCoast through Public Transportation.	SHORT	\$ 1,500	\$ 1,250	\$ 2,750
10	3 days of battery backup.	Keep vital systems up and running for 3 days via battery backup solutions.	LONG	\$ 5,000	\$ 5,000	\$ 10,000
11	Improve shelter lighting and ammenities.	Increase rider and pedestrian safety with better shelter lighting and enhanced ammenities thus increase ridership.	LONG	\$ 1,500	\$ 1,600	\$ 3,100
13	Preventative Maintenance			\$ 112,954	\$ 112,954	\$ 225,908

\$ 239,304	\$ 237,296	\$ 476,600
Year 1 Total	Year 2 Total	Total 5310 Request