



Sunset Empire Transportation District  
BOARD OF COMMISSIONERS  
SPECIAL BOARD MEETING AGENDA  
WEDNESDAY, SEPTEMBER 28, 2022  
9:00 AM  
900 MARINE DR, ASTORIA, OR

<https://us02web.zoom.us/j/84203959772>

1-877-853-5247

**AGENDA:**

1. CALL TO ORDER
2. ROLL CALL
3. CHANGES TO AGENDA
4. PUBLIC COMMENT (3-minute limit)
5. NEW BUSINESS
  - a. STATEWIDE TRANSPORTATION IMPROVEMENT FUND (FORMULA) PROJECTS APPROVAL
  - b. FTA - §5310 ENHANCED MOBILITY OF SENIORS & INDIVIDUALS WITH DISABILITIES PROJECTS APPROVAL
6. ADJOURNMENT

**\*Connection options and instructions to participate in the public meeting remotely\***

**ONLINE MEETING ZOOM**

At start of our Public Meetings, you will be able to join our online ZOOM meeting using your mobile or desktop device and watch the live video presentation and provide public testimony.

Step #1: Use this link: <https://us02web.zoom.us/j/84203959772>

Step #2: Install the Zoom software on your mobile device, or join in a web browser

Step #3: If prompted, enter the Meeting ID number: 84203959772

*Note: Your device will automatically be muted when you enter the online meeting. At the time of public testimony, when prompted you may choose to select the option within the ZOOM software to "raise your hand" and notify staff of your desire to testify. Your device will then be un-muted by the Host, and you will be called upon, based on the name you entered within the screen when you logged in.*

## TELECONFERENCE ZOOM

At start of our Public Meetings, you will be able to **dial-in using your telephone** to listen and provide public testimony.

Step #1: Call this number: 253-215-8782 or 877-853-5247

Step #2: When prompted, enter the Meeting ID number: 84203959772

*Note: Your phone will automatically be muted when you enter the conference call. At the time of public testimony, when prompted, you may dial \*9 to "raise your hand" and notify staff of your desire to testify. Your phone will then be un-muted by the Host and you will be called upon based on your phone number.*

Date: January 10, 2023

To: Board of Commissioners

From: Jeff Hazen

Re: Agenda Item 5.a Statewide Transportation Improvement Fund (STIF) (Formula) Approval

As a reminder, the STIF program was a part of the HB2017 Transportation Bill passed by the Oregon Legislature in 2017, the first time that public transportation was provided a stable source of revenue. This revenue comes from the employee paid 1/10 of 1% payroll transit tax.

The Transportation Advisory Committee met on Monday, January 9<sup>th</sup> and is recommending to the Board that the attached STIF plan with the prioritization of projects be adopted.

Staff is recommending that a motion be made to adopt the 2023-2025 STIF plan as recommended by the Transportation Advisory Committee.

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Time Frame	Day of Week	Route	Description	Daily Hours	Days/FY 2024	Days/FY 2025	Annual Hours/FY 2024	Annual Hours/FY 2025	FY 2024	FY 2025	Recommended Project #	
2		7-Day	10,13,15,16,101	STIF Funded Fixed Route Service	25.75	983	982	5108	5104	\$587,420	\$584,903	1	
3		7-Day	Lower Columbia Connector	Local Match for Added stop at PDX						\$103,170	\$103,170	2	
4				Local Match for Ensign Lane Shelter Project						\$70,000		3	
5				Local Match for New Buses						\$136,350	\$216,000	4	
6				Local Match for §5311							\$128,631	5	
7		Weekend	Seaside Circulator	Year round Seaside weekend service	6	0	78	0	468	\$0	\$53,820	6	
8		Weekday	Micro Transit	Pilot Program	4	0	258	0	1032	\$0	\$119,397	7	
9				STIF Total						\$896,940	\$1,205,921	\$2,102,861	
10													
11										100%	120%		
12					STIF			FY 24		\$854,172	\$1,025,006		
13					FUNDING			FY 25		\$898,211	\$1,077,853		
14					ESTIMATE			TOTAL		\$1,752,384	\$2,102,861		
15													
16													
17										\$115 per hr			

Date: January 10, 2023

To: Board of Commissioners

From: Jeff Hazen

Re: Agenda Item 5.b §5310 Enhanced Mobility of Seniors & Individuals with Disabilities projects approval

The Transportation Advisory Committee met on Monday, January 9<sup>th</sup> and is recommending to the Board that the attached §5310 plan be adopted.

Staff is recommending that a motion be made to adopt the 2023-2025 Section 5310 plan as recommended by the Transportation Advisory Committee.

5310-24-25		5310 Mobility allocation estimate 24-25	\$476,600.00		\$0
		<a href="http://www.ridethebus.org">www.ridethebus.org</a>			VAR
ITEM	GOAL	OBJECTIVES	Year #1	Year #2	Total Request
1	Continue Mobility Manager position	Continue to develop, train and deliver specific transportation options that start and end with the local transit rider.	\$ 70,000	\$ 70,000	\$ 140,000
2	Maintain and enhance Travel Training video production.	Create high-quality instructional videos that are essential tools for riders. Create dedicated driver training videos to enhance safety.	\$ 8,850	\$ 7,492	\$ 16,342
3	Create the Micromobility BikeBuddy bike Library program	Increase First and Last mile options for our community that encourage the use of public transit as a whole.	\$ 15,500	\$ 15,500	\$ 31,000
4	Enhance specific outreach for program	Build rider confidence through education and keep Older Adults, People with disabilities, students, & those who are limited English proficient safe.	\$ 3,500	\$ 2,500	\$ 6,000
5	Enhance our Veterans Transportation Program	Start up a new program that utilizes medical transportation shuttle 2 days per week for Veterans.	\$ 11,000	\$ 11,000	\$ 22,000
6	Improve accessibility for the vision impaired.	Significantly improve the riders' experience of our services through Braille signs for the vision impaired.	\$ 1,500	\$ 2,500	\$ 4,000
7	Startup the RideBuddy program.	Provide greater accessibility to transit services, enhanced customer service, and on-bus travel training.	\$ 3,500	\$ 3,000	\$ 6,500
8	Conferences and Trainings	Allow for Mobility Manager networking, continuing education and retention of new best practices.	\$ 4,500	\$ 4,500	\$ 9,000
9	Produce 4-part transit-documentary	Celebrate how our local service enhances lives here on the NorthCoast through Public Transportation.	\$ 1,500	\$ 1,250	\$ 2,750
10	3 days of battery backup.	Keep vital systems up and running for 3 days via battery backup solutions.	\$ 5,000	\$ 5,000	\$ 10,000
11	Improve shelter lighting and amenities.	Increase rider and pedestrian safety with better shelter lighting and enhanced amenities thus increase ridership.	\$ 1,500	\$ 1,600	\$ 3,100
13	Preventative Maintenance		\$ 112,954	\$ 112,954	\$ 225,908

\$ 239,304    \$ 237,296    \$ 476,600  
**Year 1 Total    Year 2 Total    Total 5310 Request**