

STIF ADVISORY COMMITTEE

Committee Member Volunteer Job Description

Committee Assignment: Member of the Columbia County Statewide Transportation Improvement Fund Committee, created to advise and assist the Columbia County Board of Commissioners on matters related to the enhancement of local and regional public transit services provided within Columbia County.

Appointment: Candidates are interviewed and selected by the Columbia County Board of Commissioners. Appointments to the Advisory Committee are based on the candidate who best meets the requirements of the Committee and are made at the sole discretion of the Board of Commissioners.

Terms of Office: Members are appointed for a 3 year term and may serve for two successive three-year terms. Terms begin on July 1 and end on June 30 and are staggered to alternate expiration years. Members may be appointed in the middle of a term to replace a member who has departed mid-term.

Qualifications:

- a) Reside or work in Columbia County; and
- b) be knowledgeable about the public transportation needs of residents or employees located within or traveling to and from the County.

Additionally, State Administrative Rules specify that Committee members should represent different constituency groups within the County, and that the Committee as a whole should also represent the diverse interests, perspectives, geography, and demographics of the County. Consideration may also be given to individuals within these categories who are users of public transportation services provided within the County. The Board of Directors must consider all these factors when evaluating candidates for appointment to the Committee. For more information, please see Oregon Administrative Rules, Chapter 732, Division 40.

Committee Responsibilities: The Advisory Committee has four major responsibilities, which are carried out with the support of Columbia County staff assigned to work with the Committee:

- (a) To review and advise staff on the development of the local STIF Plan, consistent with the guidelines promulgated by State administering agencies;
- (b) To review all projects proposed for inclusion within the STIF Plan, and prioritize the approved projects to be included within the STIF Plan;
- (c) To develop a process for monitoring and evaluating projects to ensure that Public Transportation Providers that have received funds are applying the funds in accordance with and for the purposes described within their project proposal; and
- (d) If requested, and in the manner directed by the Board, review and advise staff on the methodology for distribution of STIF Formula Program monies allocated to Columbia County.

For More Information: For more information about the STIF Public Transit program, please contact John Dreeszen, Transit Director for Columbia County, at 503-366-8503 or at john.dreeszen@columbiacountyor.gov