

Tillamook County Transportation District
Board of Directors
Regular Monthly Meeting



Dial-A-Ride
A Service of Tillamook County Transportation District



Thursday, November 17, 2022 at 6:00PM
Transportation Building
3600 Third Street, Tillamook, Oregon

Tillamook County Transportation District

Normal Trial Balance

From 8/1/2022 Through 8/31/2022

<u>Account Code</u>	<u>Account Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
1001	General Checking Account #4558	495,947.63	
1006	Payroll Checking	147,034.76	
1009	NW RIDES ACCOUNT	395,189.38	
1011	Prop. Mgmt. Checking-#7071	41,592.62	
1020	LGIP - General Account	375,797.57	
1030	LGIP - Capital Reserve	2,204,863.34	
1040	Petty Cash	200.00	
		<u>3,660,625.30</u>	<u>0.00</u>
Report Total		3,660,625.30	0.00
		<u><u>3,660,625.30</u></u>	<u><u>0.00</u></u>
Report Difference		<u><u>3,660,625.30</u></u>	

Tillamook County Transportation District
Financial Statement

From 8/1/2022 Through 8/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Resources						
Working Capital	3500	0.00	0.00	2,971,835.00	(2,971,835.00)	0.00%
Fares	4000	23,599.00	44,739.20	200,000.00	(155,260.80)	22.36%
Contract Revenue	4020	49,098.73	89,846.99	955,000.00	(865,153.01)	9.40%
NWR Revenue	4026	20,607.87	20,607.87	0.00	20,607.87	0.00%
Property Tax	4100	0.00	0.00	1,074,124.00	(1,074,124.00)	0.00%
Past Years Property Tax	4110	2,812.45	11,121.72	25,000.00	(13,878.28)	44.48%
State Timber Revenue	4120	49,921.68	49,921.68	325,000.00	(275,078.32)	15.36%
Mass Transit State Payroll Tax	4130	0.00	29,042.43	85,000.00	(55,957.57)	34.16%
STIF Formula	4135	0.00	89,888.00	371,262.00	(281,374.00)	24.21%
Capital Grants	4210	0.00	0.00	884,293.00	(884,293.00)	0.00%
Grants - FTA 5311	4220	0.00	0.00	1,053,035.00	(1,053,035.00)	0.00%
Grants - COVID	4221	0.00	0.00	690,000.00	(690,000.00)	0.00%
Grants - STF	4230	0.00	16,925.00	67,700.00	(50,775.00)	25.00%
Grants - 5311 (f)	4240	0.00	0.00	441,000.00	(441,000.00)	0.00%
Grants - 5310	4245	0.00	0.00	151,429.00	(151,429.00)	0.00%
Grants - 5305	4246	0.00	0.00	35,438.00	(35,438.00)	0.00%
Special Bus Operations	4300	275.00	846.50	1,000.00	(153.50)	84.65%
Miscellaneous Income	4400	2,981.37	3,868.37	85,000.00	(81,131.63)	4.55%
Sale of Assets - Income	4410	0.00	0.00	10,000.00	(10,000.00)	0.00%
Interest Income	4510	3,055.62	5,398.32	11,500.00	(6,101.68)	46.94%
Lease Income	4900	1,600.00	3,600.00	24,000.00	(20,400.00)	15.00%
Lease Operational Exp Income	4910	0.00	978.29	15,000.00	(14,021.71)	6.52%
Transfer From General Fund	4911	0.00	0.00	39,000.00	(39,000.00)	0.00%
Transfer from STF Fund	4916	0.00	0.00	50,039.00	(50,039.00)	0.00%

MONTHLY BOD Report w/YTD Budget & Variance-1to7,10

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Tillamook County Transportation District
Financial Statement

From 8/1/2022 Through 8/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
5170 Office Expense	26.62	1,250.00	2,043.13	15,000.00	12,956.87	13.62%
5175 Board Expense	202.00	1,083.33	702.75	13,000.00	12,297.25	5.40%
5180 Operational Expense	1,380.48	6,041.67	8,750.76	72,500.00	63,749.24	12.07%
5185 Drug & Alcohol Administration	0.00	208.33	45.00	2,500.00	2,455.00	1.80%
5190 Marketing	776.00	5,833.33	8,022.22	70,000.00	61,977.78	11.46%
5210 Telephone Expense	586.77	1,875.00	1,736.65	22,500.00	20,763.35	7.71%
5220 Travel & Training	0.00	3,916.67	2,280.63	47,000.00	44,719.37	4.85%
5230 Uniforms	217.99	0.00	217.99	0.00	(217.99)	0.00%
5240 Vehicle Expense	10,920.19	10,416.67	29,530.81	125,000.00	95,469.19	23.62%
5245 Diesel & Gasoline Fuel	35,793.78	33,333.33	75,419.34	400,000.00	324,580.66	18.85%
5247 Propane Fuel	2,368.62	0.00	2,368.62	30,000.00	27,631.38	7.89%
5260 Postage	0.00	166.67	166.09	2,000.00	1,833.91	8.30%
5266 Member Mileage Reimbursement	8,000.00	0.00	8,000.00	0.00	(8,000.00)	0.00%
5270 Mgmt/Labor Recreation Fund	151.81	275.67	151.81	3,308.00	3,156.19	4.58%
5285 Transit Center Maint	909.49	2,083.33	2,816.71	25,000.00	22,183.29	11.26%
5291 COVID Expense	0.00	57,500.00	1,040.00	690,000.00	688,960.00	0.15%
5300 Property Operating Expense	175.85	2,125.00	2,902.77	26,000.00	23,097.23	11.16%
5340 Property Maint. & Repair	4,570.43	2,500.00	6,740.07	30,000.00	23,259.93	22.46%
5346 Operations Facility Maint.	736.78	333.33	2,919.24	4,000.00	1,080.76	72.98%
Total Materials and Services	78,126.21	158,150.65	194,130.45	2,028,308.00	1,834,177.55	9.57%
Special Payments						
5200 STF Payments to Recipients	0.00	0.00	4,415.13	17,661.00	13,245.87	24.99%
5201 STIF Payments to Recipients	0.00	0.00	1,500.00	6,000.00	4,500.00	25.00%
Total Special Payments	0.00	0.00	5,915.13	23,661.00	17,745.87	25.00%
Transfers						

Tillamook County Transportation District
Financial Statement

From 8/1/2022 Through 8/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
9110	0.00	0.00	0.00	29,000.00	29,000.00	0.00%
9130	0.00	0.00	0.00	750,039.00	750,039.00	0.00%
9150	0.00	0.00	0.00	10,000.00	10,000.00	0.00%
9160	0.00	0.00	0.00	667,923.00	667,923.00	0.00%
9175	0.00	0.00	0.00	1,316,835.00	1,316,835.00	0.00%
9180	0.00	0.00	0.00	591,097.00	591,097.00	0.00%
Total Transfers	0.00	0.00	0.00	3,364,894.00	3,364,894.00	0.00%
Capital Outlay						
Debt Service						
5325	0.00	0.00	602.95	0.00	(602.95)	0.00%
5337	0.00	541.67	0.00	6,500.00	6,500.00	0.00%
5338	0.00	0.00	0.00	32,000.00	32,000.00	0.00%
Total Debt Service	0.00	541.67	602.95	38,500.00	37,897.05	1.57%
Capital Purchases						
5350	840.00	0.00	840.00	25,000.00	24,160.00	3.36%
6000	0.00	70,833.33	0.00	850,000.00	850,000.00	0.00%
6010	0.00	7,916.67	0.00	95,000.00	95,000.00	0.00%
6020	0.00	833.33	0.00	10,000.00	10,000.00	0.00%
6021	0.00	0.00	0.00	6,000.00	6,000.00	0.00%
6025	708.75	0.00	708.75	0.00	(708.75)	0.00%
6040	0.00	10,416.67	0.00	125,000.00	125,000.00	0.00%
6050	0.00	25,607.67	4,037.87	307,292.00	303,254.13	1.31%
Total Capital Purchases	1,548.75	115,607.67	5,586.62	1,418,292.00	1,412,705.38	0.39%
Total Capital Outlay	1,548.75	116,149.34	6,189.57	1,456,792.00	1,450,602.43	0.42%
Total Expenses	262,343.98	555,081.73	686,328.75	10,268,655.00	9,582,326.25	6.68%

MONTHLY BOD Report w/YTD Budget & Variance- lto7,10

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Tillamook County Transportation District
 Financial Statement
 From 8/1/2022 Through 8/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Resources						
Working Capital	0.00	0.00	0.00	475,000.00	(475,000.00)	0.00%
NWR Revenue	379,907.14	358,333.33	755,279.90	4,300,000.00	(3,544,720.10)	17.56%
Total Resources	<u>379,907.14</u>	<u>358,333.33</u>	<u>755,279.90</u>	<u>4,775,000.00</u>	<u>(4,019,720.10)</u>	<u>15.82%</u>
Expenses						
Personnel Services						
Payroll: Administration	35,488.30	31,500.00	71,002.96	378,000.00	306,997.04	18.78%
Payroll: Indirect	2,340.24	833.33	4,680.48	15,000.00	10,319.52	31.20%
Payroll Expense	3,024.66	2,500.00	6,102.81	30,000.00	23,897.19	20.34%
Payroll Healthcare	0.00	10,416.67	6,565.04	125,000.00	118,434.96	5.25%
Payroll Retirement	0.00	1,666.67	1,958.09	20,000.00	18,041.91	9.79%
Payroll Veba	0.00	1,137.50	870.97	13,650.00	12,779.03	6.38%
Workers Compensation Ins.	0.00	0.00	500.00	500.00	0.00	100.00%
Total Personnel Services	<u>40,853.20</u>	<u>48,054.17</u>	<u>91,680.35</u>	<u>582,150.00</u>	<u>490,469.65</u>	<u>15.75%</u>
Materials and Services						
Miscellaneous Expense	0.00	0.00	0.09	0.00	(0.09)	0.00%
Professional Services	45.00	833.33	840.00	10,000.00	9,160.00	8.40%
Office Equipment R&R	225.22	208.33	450.44	2,500.00	2,049.56	18.01%
Computer R&M	1,475.00	1,250.00	2,950.00	15,000.00	12,050.00	19.66%
Fees & Licenses	0.00	10,962.50	10,024.99	131,550.00	121,525.01	7.62%
Insurance	0.00	0.00	(0.06)	8,000.00	8,000.06	0.00%
Office Expense	0.00	416.67	1,803.53	5,000.00	3,196.47	36.07%
Operational Expense	33.00	125.00	91.75	1,500.00	1,408.25	6.11%
Telephone Expense	56.85	1,666.67	1,791.46	20,000.00	18,208.54	8.95%

NWR Monthly BOD w/YTD Budget & Variance-09

Tillamook County Transportation District

Financial Statement

From 8/1/2022 Through 8/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Travel & Training	0.00	125.00	149.56	1,500.00	1,350.44	9.97%
Postage	0.00	83.33	9.95	1,000.00	990.05	0.99%
Purchased Transportation	350,468.10	267,500.00	605,474.10	3,210,000.00	2,604,525.90	18.86%
Member Mileage Reimbursement	20,000.00	12,833.33	40,000.00	154,000.00	114,000.00	25.97%
Volunteer Mileage Reimburse	15,000.00	22,916.67	51,349.03	275,000.00	223,650.97	18.67%
Office Rent	0.00	400.00	400.00	4,800.00	4,400.00	8.33%
Property Operating Expense	0.00	250.00	270.84	3,000.00	2,729.16	9.02%
Total Materials and Services	387,303.17	319,570.83	715,605.68	3,842,850.00	3,127,244.32	18.62%
Transfers						
Reserve for Future Expenditure	0.00	0.00	0.00	350,000.00	350,000.00	0.00%
Total Transfers	0.00	0.00	0.00	350,000.00	350,000.00	0.00%
Total Expenses	428,156.37	367,625.00	807,286.03	4,775,000.00	3,967,713.97	16.91%

Tillamook County Transportation District

Check/Voucher Register

1001 - General Checking Account #4558

From 8/1/2022 Through 8/31/2022

Docume... Number	Document Date	Transaction Amount	Payee	Transaction Description
17331	8/4/2022	131.98	ALSCO - Portland Linen	JULY 2022
17332	8/4/2022	237.92	Batteries Northwest	JULY 2022 BATTERIES
17333	8/4/2022	385.00	Burden's Muffler & Towing	JULY 2022 TOW
17334	8/4/2022	159.17	Advance Auto Parts	JULY 2022 SHOP INVENTORY
17335	8/4/2022	137.84	CARSON OIL CO INC	JULY 2022 COOLANT
17336	8/4/2022	93.75	CHRIS MOTLEY	JULY 2022 MILEAGE
17337	8/4/2022	83.75	CINTAS	JULY 2022
17337	8/4/2022	70.37	CINTAS	JULY 2022
17337	8/4/2022	83.75	CINTAS	JULY 2022
17337	8/4/2022	70.37	CINTAS	JULY 2022
17338	8/4/2022	617.03	WAVE	JULY 2022 PHONES
17339	8/4/2022	153.82	COMCAST	JULY 2022
17340	8/4/2022	139.95	EB TOOLS LLC	JULY 2022 SHOP INVENTORY
17341	8/4/2022	2,880.00	ECOLANE USA, INC.	JULY 2022 COLUMBIA RIDER BILLED BACK
17342	8/4/2022	40.00	CENTURYLINK	JULY 2022
17343	8/4/2022	6,037.94	FleetPride, Inc.	JULY 2022 SHOP/ MAINTENANCE
17344	8/4/2022	941.70	GenXsys Solutions, LLC	JULY 2022
17345	8/4/2022	566.65	J. J. Keller & Associates, Inc	JULY 2022 PRE TRIP CHECK BOOKS
17346	8/4/2022	5,516.63	LES SCHWAB WAREHOUSE CENTER	JULY 2022 TIRES
17347	8/4/2022	100.00	DONALD ANDERSON	JULY 2022 CDL PHYSICAL
17348	8/4/2022	717.29	DAVISON AUTO PARTS, INC.	JULY 2022 VEHICLE MAINTENANCE
17349	8/4/2022	1,075.00	NATHAN LEVIN	AUGUST 2022
17350	8/4/2022	442.16	NORTHSIDE FORD	JULY 2022 VEHICLE MAINTENANCE
17351	8/4/2022	18.48	Office Depot Credit Plan	JULY 2022
17352	8/4/2022	2,800.00	PACIFIC RESTAURANT	MEMORIAL SERVICE FOOD
17353	8/4/2022	23.42	PORTLAND GENERAL	JULY 2022
17354	8/4/2022	40.00	RJ'S LOCK & KEY LLC	JULY 2022
17354	8/4/2022	20.00	RJ'S LOCK & KEY LLC	JULY 2022 KEYS
17355	8/4/2022	255.85	Rosenberg Builders Supply	JULY 2022 SHOP SUPPLIES
17356	8/4/2022	101.15	TILLAMOOK CITY UTILITIES	JULY 2022 WATER TRANSIT
17357	8/4/2022	63.90	TILLAMOOK FARMERS COOP	JULY 2022 SHOP SUPPLIES
17358	8/4/2022	367.82	ULINE	JULY 2022 SHOP SUPPLIES
17359	8/10/2022	435.00	ALL CLEAR AUDIO AND GLASS LLC	JULY 2022 WINDSHIELD FOR 307
17360	8/10/2022	328.54	CAR CARE SPECIALISTS, INC.	JULY 2022 DEF
17361	8/10/2022	18,779.37	CARSON OIL CO INC	JULY 2022 FUEL
17362	8/10/2022	455.01	CATHY BOND	GM MEMORIAL -MICROPHONE SYSTEM
17363	8/10/2022	59.75	Coast Printing & Stationery	GM MEMORIAL-ORDER OF SERVICE
17364	8/10/2022	3,050.50	COUNTRY MEDIA	RECRUITMENT
17364	8/10/2022	100.75	COUNTRY MEDIA	JULY 2022 BOARD
17365	8/10/2022	206.17	CRYSTAL AND SIERRA SPRINGS	JULY 2022
17366	8/10/2022	2,537.87	Gillespie Graphics	TROLLEY GRAPHICS-PAID BY TLMK COAST VISITORS
17367	8/10/2022	95.00	Jose Hernandez Alvarez	JULY 2022 CDL PHYSICAL
17368	8/10/2022	900.00	KDEP-FM/KTIL-FM/KTIL-AM	JULY 2022 COORDINATOR RECURITMENT
17369	8/10/2022	1,290.57	Marie Mills Center, Inc	JULY 2022 TRANSIT CENTER
17370	8/10/2022	182.16	MIKE REED	GM MEMORIAL
17371	8/10/2022	8.00	NEW AGE CAR WASH	JULY 2022 VAN WASHES
17372	8/10/2022	86.89	Office Depot Credit Plan	JULY 2022 TABATHA KEYBOARD
17373	8/10/2022	9.00	OR DEPT OF MOTOR VEHICLES	DRIVER RECORDS
17374	8/10/2022	412.25	Pacific Office Automation	JULY 2022 COPIES
17375	8/10/2022	6,166.66	Prothman Company	GM RECRUITMENT
17376	8/10/2022	85.00	PINPOINT STITCHES AND INK LLC	MARKETING/FAIR SUPPLIES
17377	8/10/2022	675.00	Robert Coones	GM MEMORIAL - BAND
17378	8/10/2022	49.95	VANIR BROADBAND, INC.	JULY 2022

Tillamook County Transportation District

Check/Voucher Register

1001 - General Checking Account #4558

From 8/1/2022 Through 8/31/2022

Docume... Number	Document Date	Transaction Amount	Payee	Transaction Description
17379	8/10/2022	392.95	VERIZON	JULY 2022 TABLET DATA
17380	8/18/2022	644.08	ABILA	AUGUST 2022 CLOUD STORAGE
17381	8/18/2022	866.70	GenXsys Solutions, LLC	AUGUST 2022
17381	8/18/2022	2,400.00	GenXsys Solutions, LLC	AUGUST 2022 COMPUTER SUPPORT
17382	8/18/2022	4,685.00	JORDAN RAMIS, PC	AUGUST 2022 LEGAL
17383	8/18/2022	776.00	PACIFIC CITY SUN	7082 7092 7106 7126 7127
17384	8/18/2022	225.22	Pacific Office Automation	AUGUST 2022 COPIER LEASE
17385	8/18/2022	971.65	SCRUBBY'S SOAP	BUS WASH FLUID
17386	8/18/2022	57.60	TILLAMOOK PIONEER	BOARD MTG NOTICE
17386	8/18/2022	44.40	TILLAMOOK PIONEER	BOARD MTG NOTICE
17387	8/18/2022	115.00	ZUERCHER PLUMBING	FACILITY REPAIR/SHOP
Report Total		71,464.73		

Tillamook County Transportation District

Check/Voucher Register

1006 - Payroll Checking

From 8/1/2022 Through 8/31/2022

<u>Docume...</u> <u>Number</u>	<u>Document</u> <u>Date</u>	<u>Transaction</u> <u>Amount</u>	<u>Payee</u>	<u>Transaction Description</u>
5726	8/9/2022	47,278.70	SPECIAL DISTRICTS INS. SERVICE	AUGUST HEALTHCARE
5727	8/15/2022	1,265.52	PACIFIC SOURCE	AUGUST 2022
5728	8/15/2022	3,658.70	HRA VEBA TRUST	AUGUST 2022
5729	8/16/2022	1,092.39	KENDRA VOGT	VOGT FINAL
5736	8/31/2022	1,163.76	ATU LOCAL #757	UNION DUES AUG 2022
5740	8/24/2022	<u>814.36</u>	PACIFIC SOURCE	PACIFIC SOURCE 9/1-9/30/2022
Report Total		<u>55,273.43</u>		

Tillamook County Transportation District

Check/Voucher Register

1009 - NW RIDES ACCOUNT

From 8/1/2022 Through 8/31/2022

Docume... Number	Document Date	Transaction Amount	Payee	Transaction Description
3647	8/1/2022	1,027.40	MEDIX AMBULANCE	PROVIDER TRANSPORTATION
3647	8/1/2022	4,207.10	MEDIX AMBULANCE	PROVIDER TRANSPORTATION
3648	8/1/2022	718.75	MTN RETREAT SECURE TRANSPORT	PROVIDER TRANSPORTATION
3649	8/1/2022	7,371.85	Ride Connection Bridge	PROVIDER TRANSPORTATION
3649	8/1/2022	8,717.50	Ride Connection Bridge	PROVIDER TRANSPORTATION
3649	8/1/2022	12,063.00	Ride Connection Bridge	PROVIDER TRANSPORTATION
3650	8/1/2022	1,258.00	SUNSET EMPIRE TRANSIT	PROVIDER TRANSPORTATION
3651	8/4/2022	1,445.98	WAVE	JULY 2022 PHONES
3652	8/4/2022	10,000.00	ECOLANE USA, INC.	JULY 2022 ANNUAL
3653	8/4/2022	56.88	CENTURYLINK	JULY 2022
3654	8/4/2022	91.63	Pacific Office Automation	JULY 2022
3655	8/10/2022	149.56	CATHY BOND	JULY 2022 MILEAGE/NWR
3656	8/10/2022	2,272.38	JANNA SMITH	VOLUNTEERS
3657	8/10/2022	2,533.75	JOHN REKART JR	VOLUNTEERS
3658	8/10/2022	1,672.38	JOY WINKELHAKE	VOLUNTEERS
3659	8/10/2022	3,989.88	KANDIS LIDAY	VOLUNTEERS
3660	8/10/2022	1,548.63	LEANN CHUINARD	VOLUNTEERS
3661	8/10/2022	212.00	MEDIX AMBULANCE	PHONES
3662	8/10/2022	2,550.88	SEAN REKART	VOLUNTEERS
3663	8/10/2022	9,292.25	TILLAMOOK CNTY TRANS. DIST.	Provider Transportation
3664	8/10/2022	6,591.00	TILLAMOOK CNTY TRANS. DIST.	Provider Transportation
3665	8/10/2022	670.84	TILLAMOOK CNTY TRANS. DIST.	JULY 2022 RENT&UTILITY
3666	8/10/2022	1,781.13	WILLIAM NERENBERG	VOLUNTEERS
3667	8/18/2022	2,513.85	AAA RIDE ASSIST	PROVIDER TRANSPORTATION
3667	8/18/2022	2,844.50	AAA RIDE ASSIST	PROVIDER TRANSPORTATION
3667	8/18/2022	2,759.85	AAA RIDE ASSIST	PROVIDER TRANSPORTATION
3668	8/18/2022	6,683.00	COLUMBIA COUNTY RIDER	PROVIDER TRANSPORTATION
3669	8/18/2022	9,952.00	COLUMBIA MEDICAL	PROVIDER TRANSPORTATION
3669	8/18/2022	9,346.50	COLUMBIA MEDICAL	PROVIDER TRANSPORTATION
3669	8/18/2022	9,437.50	COLUMBIA MEDICAL	PROVIDER TRANSPORTATION
3670	8/18/2022	3,994.50	K & M MEDIVAN	PROVIDER TRANSPORTATION
3670	8/18/2022	4,181.70	K & M MEDIVAN	PROVIDER TRANSPORTATION
3670	8/18/2022	4,947.90	K & M MEDIVAN	PROVIDER TRANSPORTATION
3671	8/18/2022	4,894.40	MEDIX AMBULANCE	PROVIDER TRANSPORTATION
3671	8/18/2022	3,980.40	MEDIX AMBULANCE	PROVIDER TRANSPORTATION
3671	8/18/2022	4,742.60	MEDIX AMBULANCE	PROVIDER TRANSPORTATION
3672	8/18/2022	4,899.70	METRO WEST	PROVIDER TRANSPORTATION
3673	8/18/2022	10,649.00	Ride Connection Bridge	PROVIDER TRANSPORTATION
3673	8/18/2022	8,934.00	Ride Connection Bridge	PROVIDER TRANSPORTATION
3673	8/18/2022	6,652.00	Ride Connection Bridge	PROVIDER TRANSPORTATION
3674	8/18/2022	25,585.00	RYANS TRANSPORTATION SERVICE	PROVIDER TRANSPORTATION
3674	8/18/2022	25,450.50	RYANS TRANSPORTATION SERVICE	PROVIDER TRANSPORTATION
3674	8/18/2022	26,970.00	RYANS TRANSPORTATION SERVICE	PROVIDER TRANSPORTATION
3675	8/18/2022	420.00	SUNSET EMPIRE TRANSIT	JULY BUS PASSES
3676	8/18/2022	6,959.80	WILLAMETTE VALLEY TRANSPORT	PROVIDER TRANSPORTATION
3677	8/18/2022	45.00	BIO-MED TESTING SERVICE, INC.	AUGUST 2022 NWR EMPLOYMENT SCREEN
3678	8/18/2022	875.00	GenXsys Solutions, LLC	AUGUST 2022
3678	8/18/2022	600.00	GenXsys Solutions, LLC	AUGUST 2022 COMPUTER SUPPORT
3679	8/18/2022	225.22	Pacific Office Automation	AUGUST 2022 COPIER LEASE
3680	8/18/2022	<u>13,988.38</u>	TILLAMOOK CNTY TRANS. DIST.	NWR PAYROLL 081222

Report Total

282,755.07

Tillamook County Transportation District

Check/Voucher Register

1011 - Prop. Mgmt. Checking-#7071

From 8/1/2022 Through 8/31/2022

<u>Docume... Number</u>	<u>Document Date</u>	<u>Transaction Amount</u>	<u>Payee</u>	<u>Transaction Description</u>
4504	8/4/2022	1,139.00	Columbia Fire & Safety Co.	JULY 2022 ANNUAL MAINTENANCE
4505	8/4/2022	737.68	TILLAMOOK CITY UTILITIES	JULY 2022 WATER HIGH/LEAK
4506	8/10/2022	463.89	Marie Mills Center, Inc	JULY 2022 JANITORIAL @ 3RD ST
4506	8/10/2022	155.75	Marie Mills Center, Inc	JULY 2022 JANITORIAL SUPPLIES
4507	8/10/2022	<u>175.85</u>	CITY SANITARY SERVICE	JULY 2022
Report Total		<u>2,672.17</u>		

UMPQUA BANK: CLOSING DATE 10/25/2022

Date	Vendor	Description of Transaction	Amount
CATHY BOND			
09/27/22	Fieldprint Inc	TCTD Background	\$12.50
09/27/22	Fieldprint Inc	TCTD Background	\$12.50
09/27/22	Fieldprint Inc	TCTD Background	\$12.50
09/28/22	Fieldprint Inc	TCTD Background	\$12.50
09/28/22	Fieldprint Inc	TCTD Background	\$12.50
09/28/22	Fieldprint Inc	TCTD Background	\$12.50
09/28/22	Fieldprint Inc	TCTD Background	\$12.50
10/03/22	Endicia	Postage	\$9.95
10/05/22	Adobe Inc	NWR Computer	\$24.99
10/12/22	Language Line Inc.	NWR Phones	\$43.45
10/12/22	Fieldprint Inc	TCTD Background	\$12.50
10/12/22	Fieldprint Inc	TCTD Background	\$12.50
10/14/22	Chineese Garden	Employee Dinner	\$30.00
10/24/22	Adobe Inc	Admin. Computer	\$84.99
10/24/22	Iron Mountain	Office Shred	\$155.55
10/24/22	Fieldprint Inc	TCTD Background	\$12.50
			\$473.93
MIKE REED			
10/03/22	Amazon	Inventory/ Parts	\$60.95
10/06/22	B&B Auto	Inventory/ Parts	\$53.21
10/12/22	Fred Meyer	Employee Appreciation	\$27.99
10/24/22	Tora Sushi	Admin. Team Lunch	\$79.62
10/24/22	ACDELCO	Software Maintance	\$62.00
10/24/22	ACDELCO	Software Maintance	\$109.00
			\$392.77
CLAYTON NORRBOM			
10/13/22	La Mexicana	Training Meals	\$43.32
10/20/22	Costco Wholesale	Training Meals	\$7.67
10/20/22	Costco Wholesale	Bus Supplies	\$124.90
10/24/22	Carls Jr.	Training Meals	\$27.86
			\$203.75
NATALIE ZUERCHER			
10/03/22	Amazon	Office Supplies	\$15.79
10/03/22	Indeed	Recruitment	\$357.00
10/04/22	Zoom	Computer	\$40.00
10/04/22	Amazon	Office Supplies	\$30.50
10/05/22	Vistaprint	Employee Appreciation	\$41.58
10/14/22	Amazon	Office Supplies/ Marketing	\$37.56
10/14/22	Amazon	Office Supplies/ Marketing	\$147.24
10/17/22	Center Market	NWOTA Meeting	\$6.98
10/17/22	Amazon	Computer	\$14.99
10/17/22	Endicia	Postage	\$24.99
10/17/22	Safeway	Employee Appreciation	\$14.00
10/17/22	Main Street Pizza	NWOTA Meeting	\$64.69
10/17/22	USPS	Postage	\$50.00
10/24/22	Werners	Board Meeting	\$40.35
10/24/22	Amazon	Office Supplies	\$46.03
			\$931.70
		Charges total	\$2,002.15
		Late Fees & Intrest	\$0.00
		Grand Total Due	\$2,002.15

APPROVAL

DATE



October 2022 Statement

Open Date: 09/27/2022 Closing Date: 10/25/2022



Visa® Company Card with Rewards
TILLAMOOK CNTY TRANS (CPN 001469460)

Account: 7790

Cardmember Service 8 1-866-552-8855
BUS 30 ELN 15

New Balance	\$2,002.15
Minimum Payment Due	\$21.00
Payment Due Date	11/22/2022

Reward Points	
Earned This Statement	2,458
Reward Center Balance	84,949
-- as of 10/24/2022	
For details, see your rewards summary.	

Activity Summary		
Previous Balance	+	\$5,702.95
Payments	-	\$5,702.95CR
Other Credits		\$0.00
Purchases	+	\$2,002.15
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
New Balance	=	\$2,002.15
Past Due		\$0.00
Minimum Payment Due		\$21.00
Credit Line		\$10,000.00
Available Credit		\$7,997.85
Days in Billing Period		29

Payment Options:



Mail payment coupon with a check



Pay online at myaccountaccess.com



Pay by phone 1-866-552-8855

Please detach and send coupon with check payable to: Cardmember Service CPN 001469460



24-Hour Cardmember Service: 1-866-552-8855

- to pay by phone
- to change your address

000037502 01 SP 000638346704818 P Y

TILLAMOOK CNTY TRANS
ACCOUNTS PAYABLE
3600 3RD ST STE A
TILLAMOOK OR 97141-2730



Account Number	7790
Payment Due Date	11/22/2022
New Balance	\$2,002.15
Minimum Payment Due	\$21.00

Amount Enclosed \$ _____

Cardmember Service

P.O. Box 790408
St. Louis, MO 63179-0408




Visa Business Rewards Company Card
Rewards Center Activity as of 10/24/2022

Rewards Center Activity*	0
Rewards Center Balance	84,949

*This item includes points redeemed, expired and adjusted.

Rewards Earned	This Statement	Year to Date
Points Earned on Net Purchases	1,546	35,961
Gas, Restaurants & Telecom Double Points	912	10,010
Total Earned	2,458	45,971

For rewards program inquiries and redemptions, call 1-888-229-8864 from 8:00 am to 10:00 pm (CST) Monday through Friday, 8:00 am to 5:30 pm (CST) Saturday and Sunday. Automated account information is available 24 hours a day, 7 days a week.

Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Transactions

BOND, CATHY

Credit Limit \$2500

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
09/27	09/27	5616	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
09/27	09/27	6168	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
09/27	09/27	6291	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
09/28	09/28	4117	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
09/28	09/28	7060	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
09/28	09/28	8951	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
09/28	09/28	4929	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
10/03	10/02	6313	ENDICIA 800-576-3279 CA	\$9.95	_____
10/05	10/04	6823	Adobe Inc 800-8336687 CA	\$24.99	_____
10/12	10/11	6153	LANGUAGE LINE, INC. 800-7526096 CA	\$43.45	_____
10/12	10/12	0309	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
10/12	10/12	0374	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
10/14	10/13	4943	CHINESE GARDEN RESTAUR TILLAMOOK OR	\$30.00	_____
10/24	10/22	8265	Adobe Inc 800-8336687 CA	\$84.99	_____
10/24	10/21	1078	IRON MOUNTAIN 800-934-3453 MA	\$155.55	_____
10/24	10/22	3434	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____

Continued on Next Page

Transactions		BOND, CATHY		Credit Limit \$2500	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
			Total for Account	022	\$473.93

Transactions		NORRBOM, CLAYTON		Credit Limit \$2500	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
10/13	10/11	5500	LA MEXICANA RESTAURANT TILLAMOOK OR	\$43.32	_____
10/20	10/19	7201	COSTCO WHSE #0692 HILLSBORO OR	\$7.67	_____
10/20	10/19	7786	COSTCO WHSE #0692 HILLSBORO OR	\$124.90	_____
10/24	10/20	9525	CARLS JR RESTAURANTS 8 KEIZER OR	\$27.86	_____
			Total for Account'	5675	\$203.75

Transactions		REED, MICHAEL		Credit Limit \$3500	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
10/03	10/02	5450	AMAZON.COM*1480S0H10 A AMZN.COM/BILL WA	\$60.95	_____
10/06	10/05	1234	B AND B AUTO SUPPLY CO 714-6305954 OR	\$53.21	_____
10/12	10/11	0375	FRED-MEYER #0377 TILLAMOOK OR	\$27.99	_____
10/24	10/21	0086	TORA SUSHI LOUNGE TILL TILLAMOOK OR	\$79.62	_____
10/24	10/21	5879	ACDELCO TDS 800-825-5886 MI	\$62.00	_____
10/24	10/21	5895	ACDELCO TDS 800-825-5886 MI	\$109.00	_____
			Total for Account	9595	\$392.77

Transactions		ZUERCHER, NATALIE		Credit Limit \$2500	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
10/03	10/02	8628	Amazon.com*144BD4TB2 Amzn.com/bill WA	\$15.79	_____
10/03	10/01	7228	ONLINE JOB ADS INDEED 512-4595300 TX	\$357.00	_____
10/04	10/03	7127	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$40.00	_____
10/04	10/04	1023	AMZN Mktp US*148SS68R1 Amzn.com/bill WA	\$30.50	_____
10/05	10/05	7200	VISTAPRINT 866-207-4955 MA	\$41.58	_____
10/14	10/13	0423	AMZN Mktp US*HT7SI3TG0 Amzn.com/bill WA	\$37.56	_____
10/14	10/13	3971	AMZN Mktp US*HT48Y8TP0 Amzn.com/bill WA	\$147.24	_____
10/17	10/14	1450	CENTER MARKET 9 TILLAMOOK OR	\$6.98	_____
10/17	10/17	5332	Amazon Prime*HT8YQ1LV2 Amzn.com/bill WA	\$14.99	_____
10/17	10/15	4280	ENDICIA 800-576-3279 CA	\$24.99	_____
10/17	10/13	0327	SAFEWAY #2723 TILLAMOOK OR	\$14.00	_____

Continued on Next Page


Transactions ZUERCHER, NATALIE Credit Limit \$2500

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
10/17	10/14	0725	MAIN STREET PIZZA TILLAMOOK OR	\$64.69	_____
10/17	10/14	0553	USPS STAMPS ENDICIA 888-434-0055 DC	\$50.00	_____
10/24	10/20	7841	WERNER GOURMET MEAT SN TILLAMOOK OR	\$40.35	_____
10/24	10/21	9722	AMAZON.COM*HT33F0152 A AMZN.COM/BILL WA	\$46.03	_____
Total for Account				\$931.70	

Transactions BILLING ACCOUNT ACTIVITY

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Payments and Other Credits					
09/30	09/30		PAYMENT THANK YOU	\$3,479.12CR	_____
10/24	10/22		PAYMENT THANK YOU	\$2,223.83CR	_____
Total for Account				\$5,702.95CR	

2022 Totals Year-to-Date	
Total Fees Charged in 2022	\$42.66
Total Interest Charged in 2022	\$62.85

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	15.24%	
**PURCHASES	\$2,002.15	\$0.00	YES	\$0.00	15.24%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	26.99%	

Contact Us

 Phone Voice: 1-866-552-8855 TDD: 1-888-352-6455 Fax: 1-866-807-9053	 Questions Cardmember Service P.O. Box 6353 Fargo, ND 58125-6353	 Mail payment coupon with a check Cardmember Service P.O. Box 790408 St. Louis, MO 63179-0408
		 Online myaccountaccess.com

Tillamook County Transportation District

MONTHLY PERFORMANCE REPORT

October 2022

RIDERSHIP BY SERVICE TYPE

	Oct 2022	Oct 2021	YTD FY 22-23	YTD FY 21-22	YTD % Change
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Dial-A-Ride Service

Tillamook County	972	859	3,806	3,231	17.8%
NW Rides	531	487	2,047	1,901	7.7%
Dial-A-Ride Total	1,503	1,346	5,853	5,132	14.0%

Deviated Fixed Route Service

Rt 1: Town Loop	3,780	2,775	14,496	11,068	31.0%
Rt 2A: Netarts/Oceanside	222	267	1,019	2,369	-57.0%
Rt 2B: Port of Tillamook Bay	300	88	1,541	184	737.5%
Rt 3: Manzanita/Cannon Beach	1,425	1,282	6,091	7,200	-15.4%
Rt 4: Lincoln City	799	431	3,762	3,157	19.2%
Local Fixed Rt Total	6,526	4,843	26,909	23,978	12.2%

Intercity Service

Rt 5: Portland	582	404	2,693	2,330	15.6%
Rt 60X: Salem	959	578	3,852	2,766	39.3%
Rt 70X: Grand Ronde	361	271	1,589	1,249	27.2%
Inter City Total	1,902	1,253	8,134	6,345	28.2%

Other Services

Tripper Routes	23	15	50	38	31.6%
Special Bus Operations	0	0	2,608	1,125	131.8%
Other Services Total	23	15	2,658	1,163	128.5%

TOTAL ALL SERVICES	9,954	7,457	43,554	36,618	18.9%
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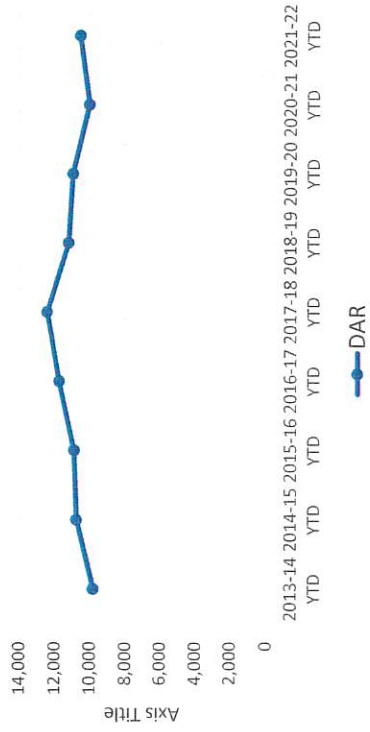
ONE-WAY TRIPS BY USER GROUP	Fixed		YTD	YTD	YTD %
USER GROUP	Route	DAR	FY 22-23	FY 21-22	Change
General (18 years to 60 years of age)	5,057	241	22,580	19,581	15.3%
Senior/Disabled	2,781	1,202	16,605	14,466	14.8%
Child/Youth (less than 18 years of age)	590	60	2,937	2,572	14.2%
Total	8,428	1,503	42,122	36,619	15.0%

OTHER RIDER CATEGORIES	Fixed		YTD	YTD	YTD %
	Route	DAR	FY 22-23	FY 21-22	Change
Ride Connection	86		367	332	10.5%
Tillamook Bay Community College	238		463	165	180.6%
NWOTA Visitor Pass	72		272	785	-65.4%
NW Rides		531	2,047	1,901	7.7%
Amtrak/Greyhound	88		448	508	-11.8%

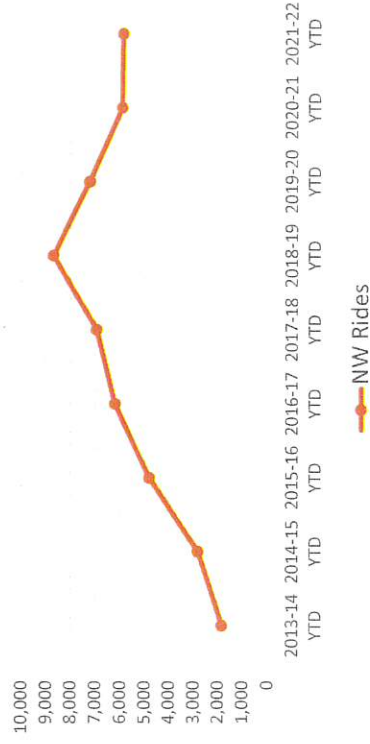
Annual Ridership FY 2013/14 to FY 2021/22



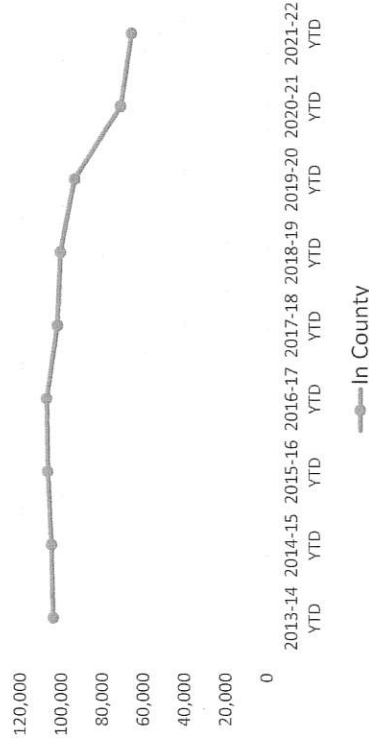
Annual Ridership



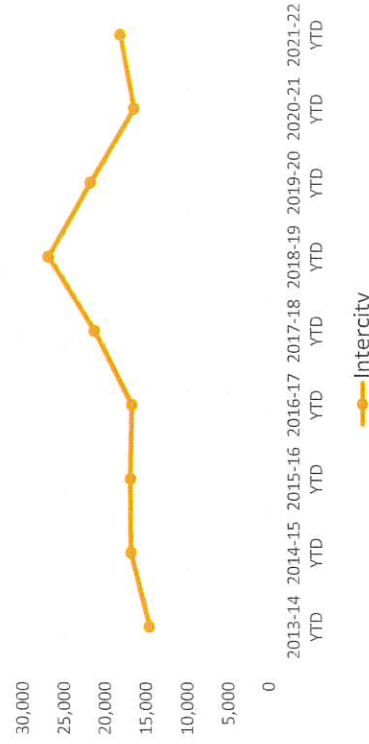
Annual Ridership



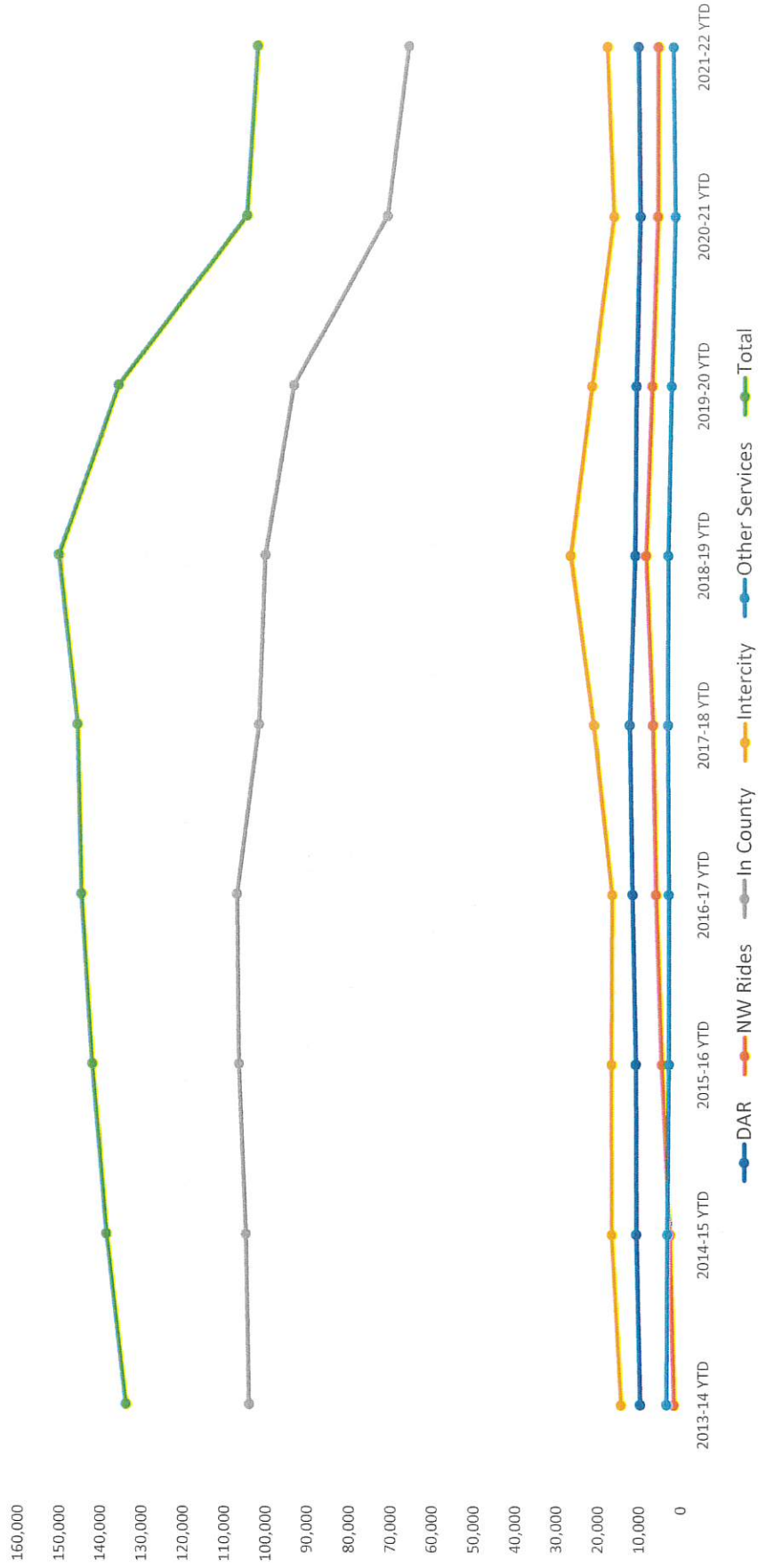
Annual Ridership



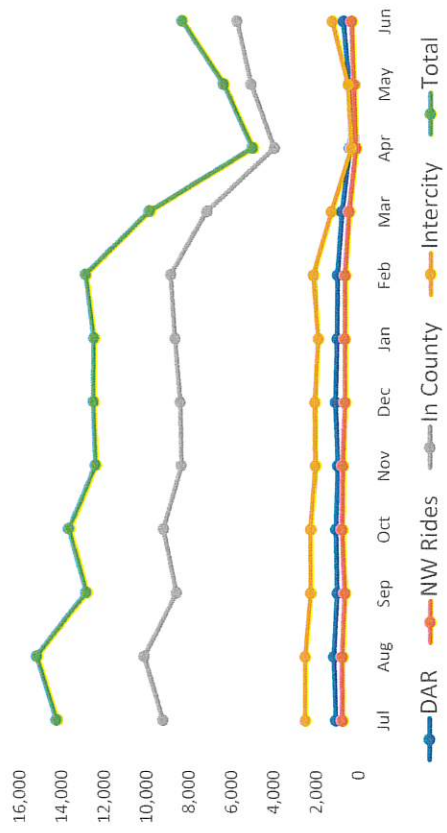
Annual Ridership



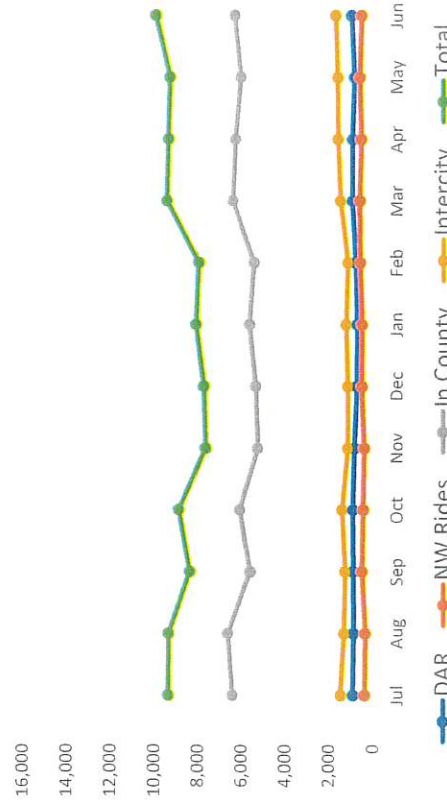
Annual Ridership



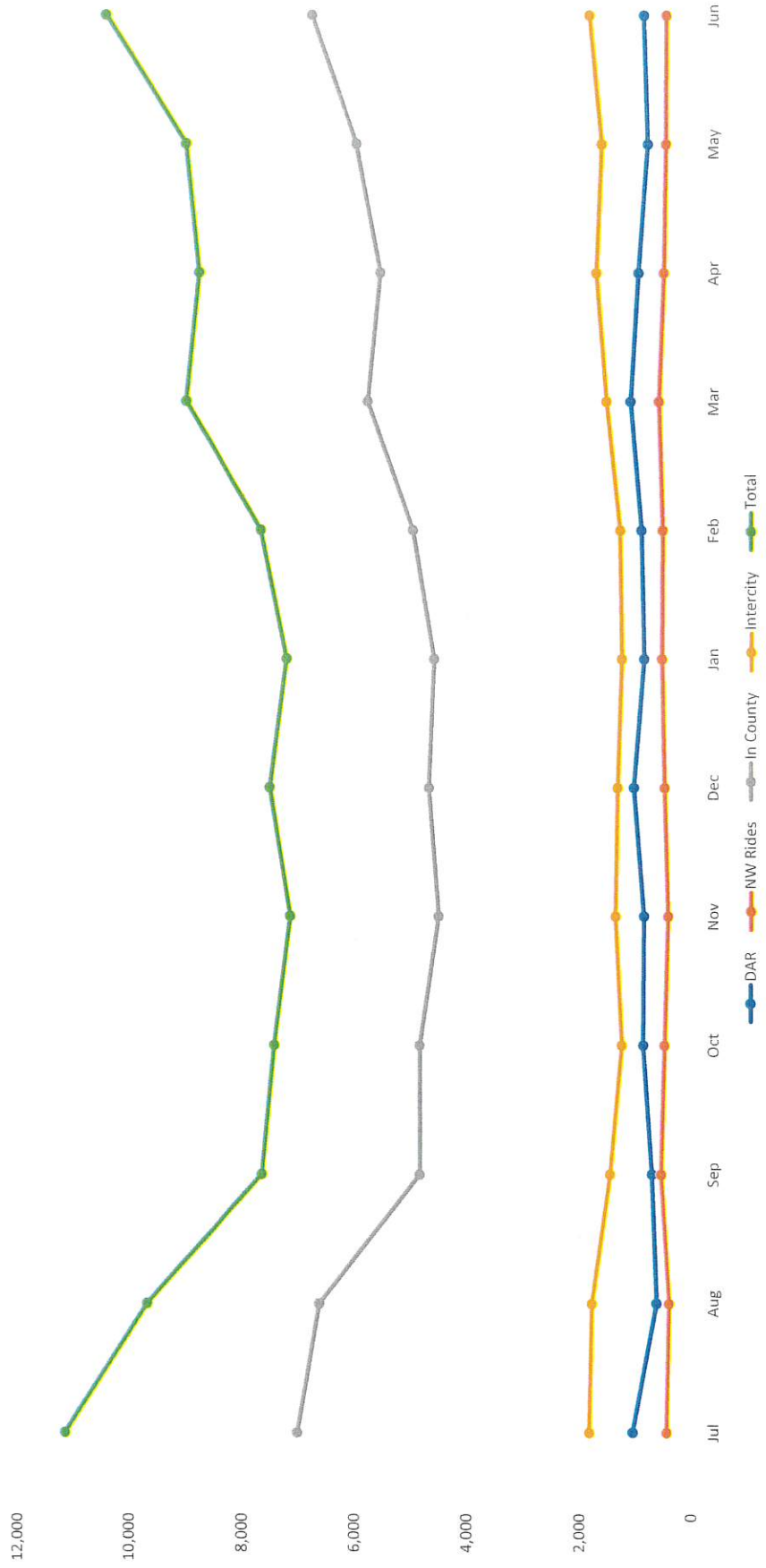
2019-2020 Monthly Ridership



2020-2021 Monthly Ridership

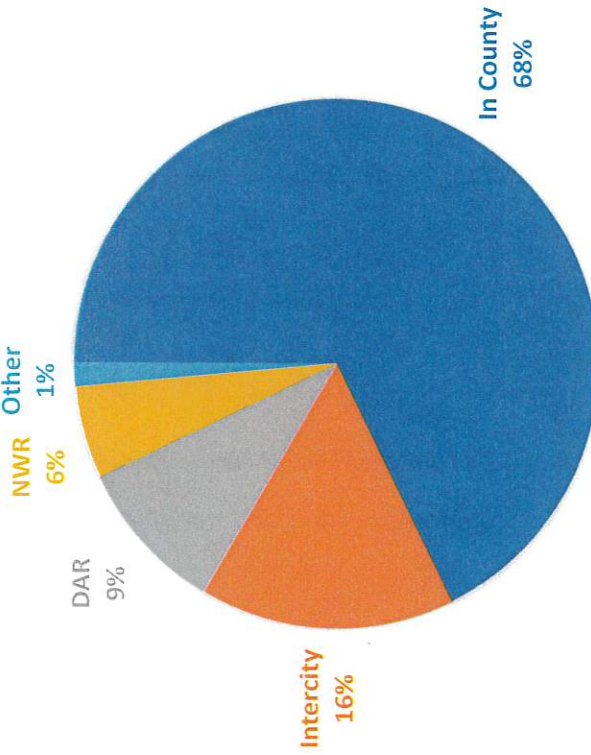


2021-2022 Monthly Ridership

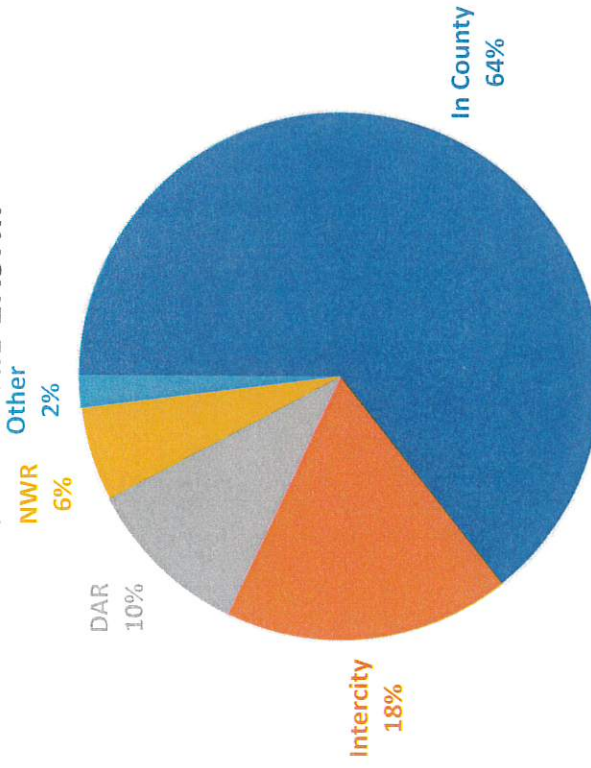


Ridership Allocation By Service Type YoY Comp

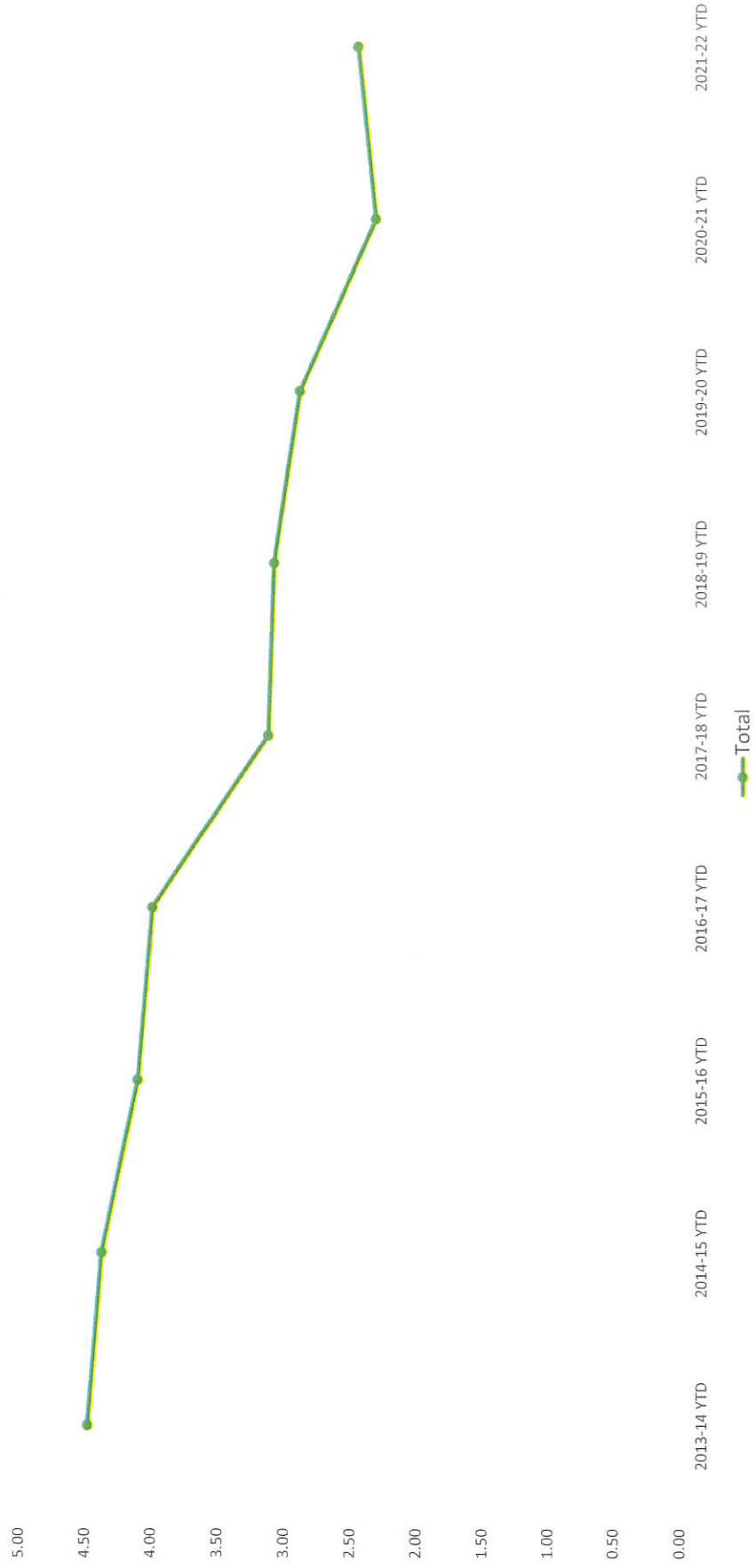
2020-21 RIDERSHIP



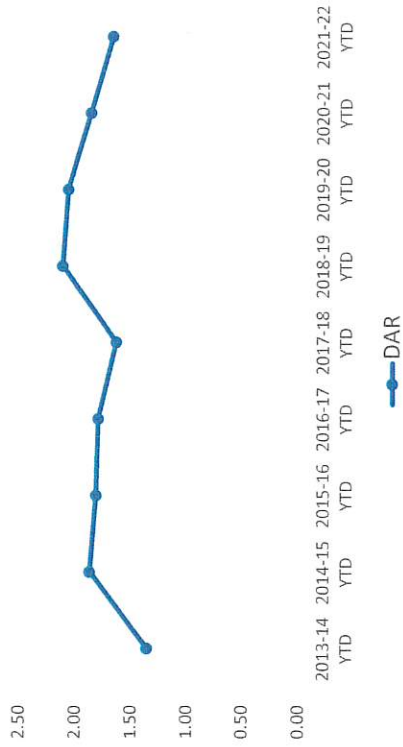
2021-22 RIDERSHIP



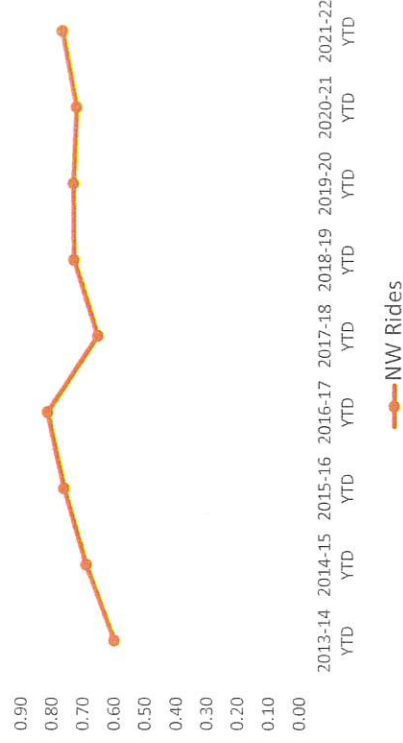
Annual Passenger/Service (Revenue) Hour



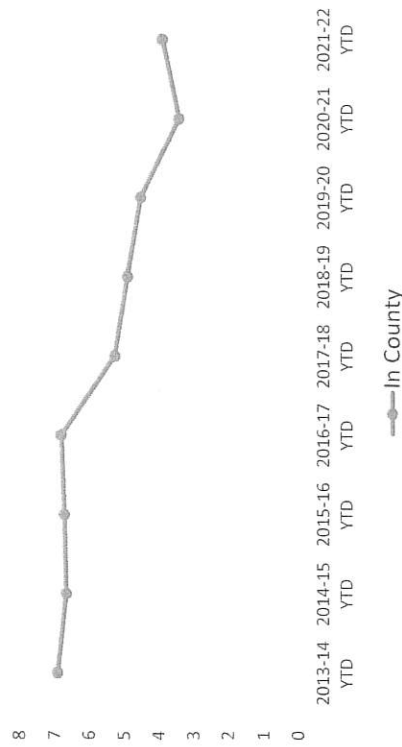
Annual Passenger/Service (Revenue) Hour



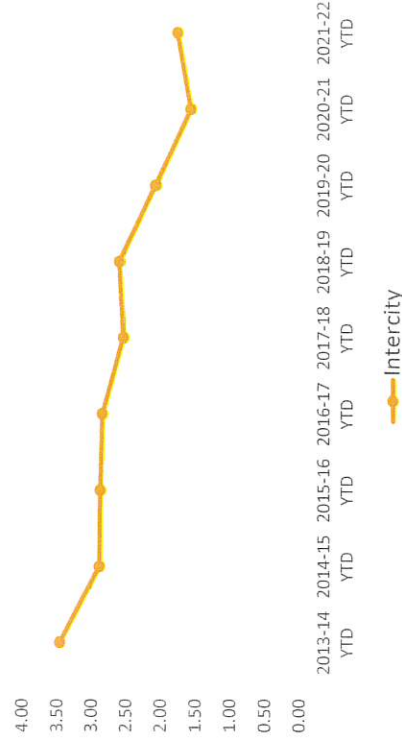
Annual Passenger/Service (Revenue) Hour



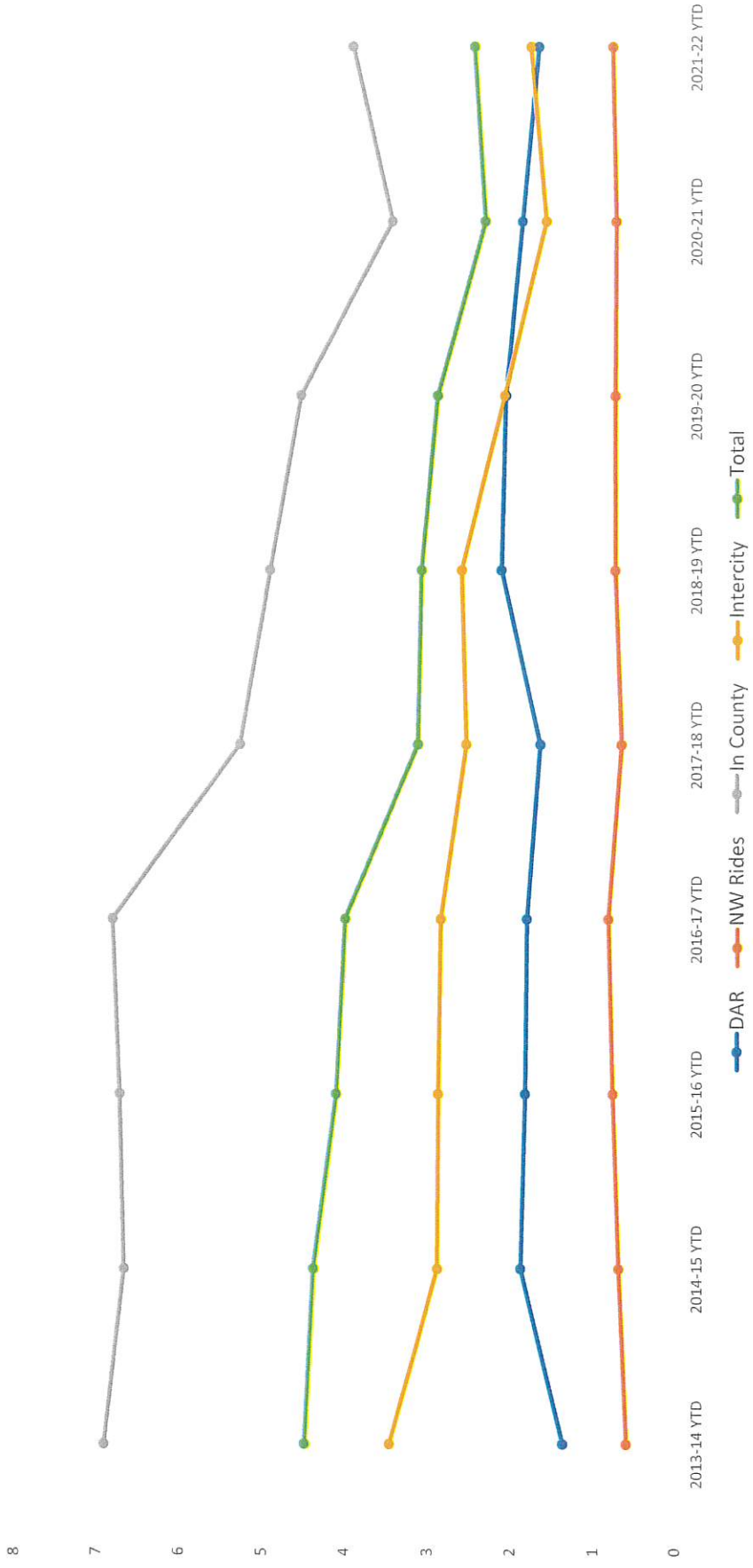
Annual Passenger/Service (Revenue) Hour



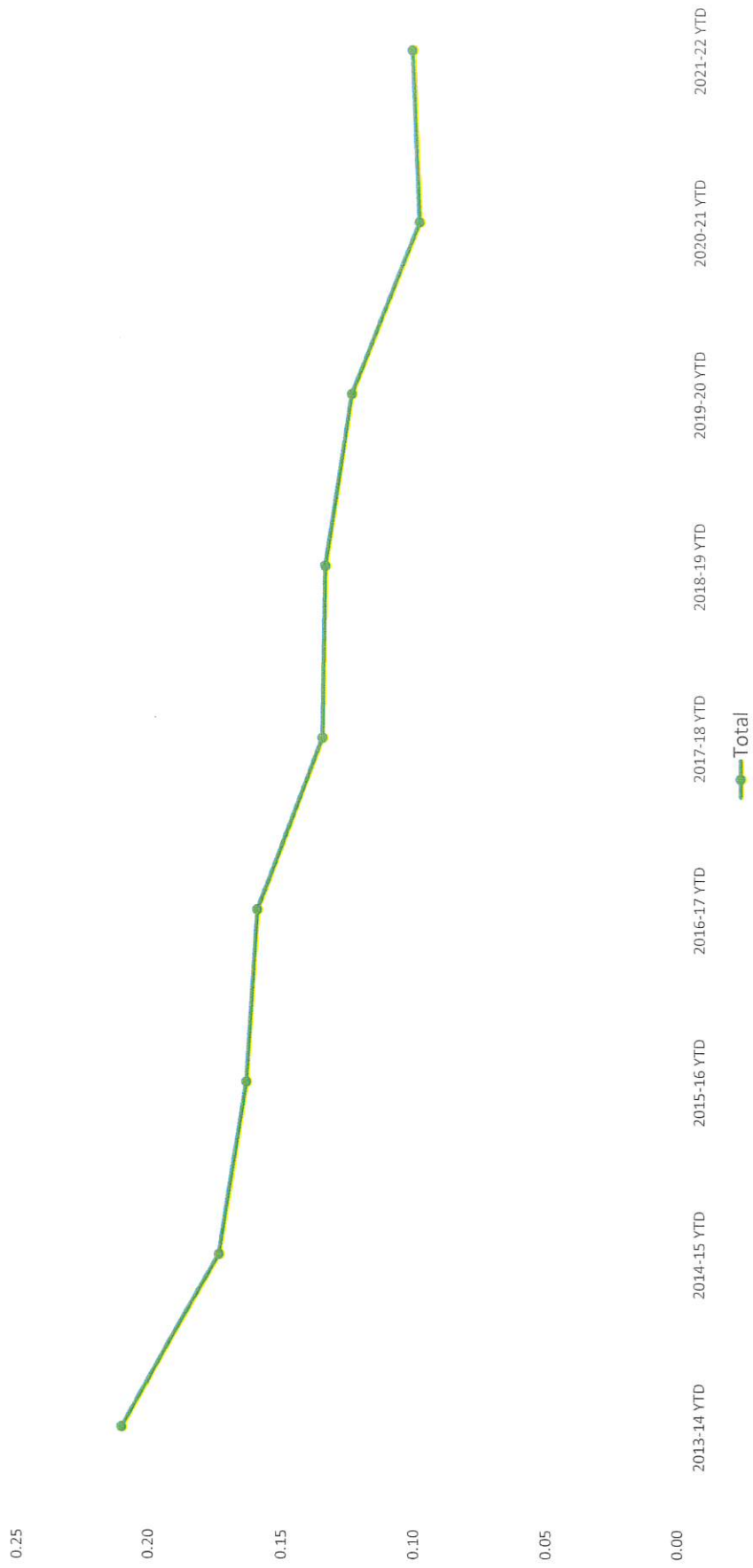
Annual Passenger/Service (Revenue) Hour

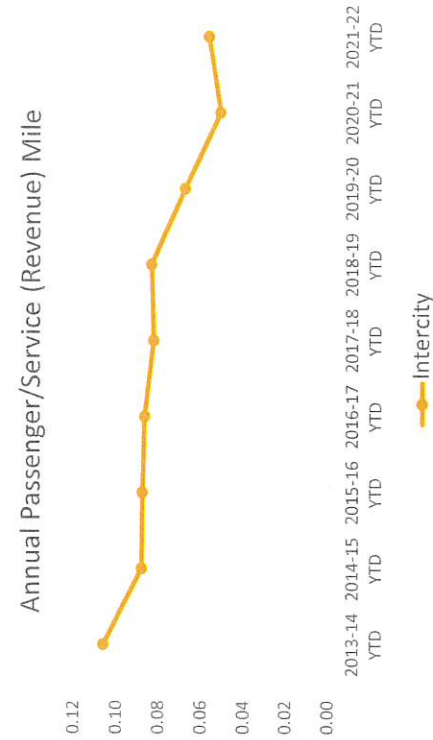
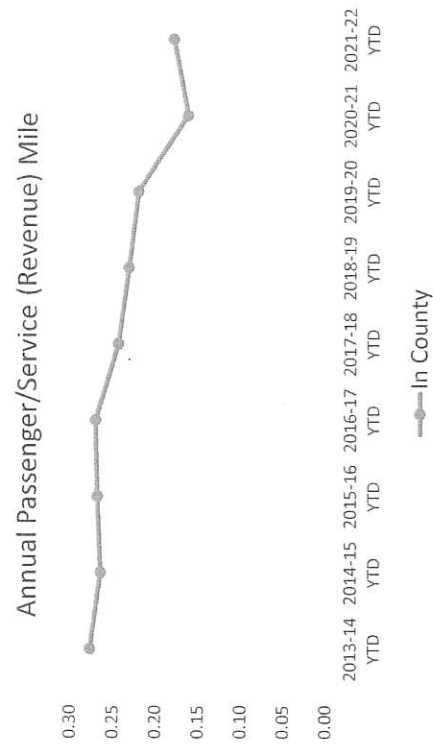
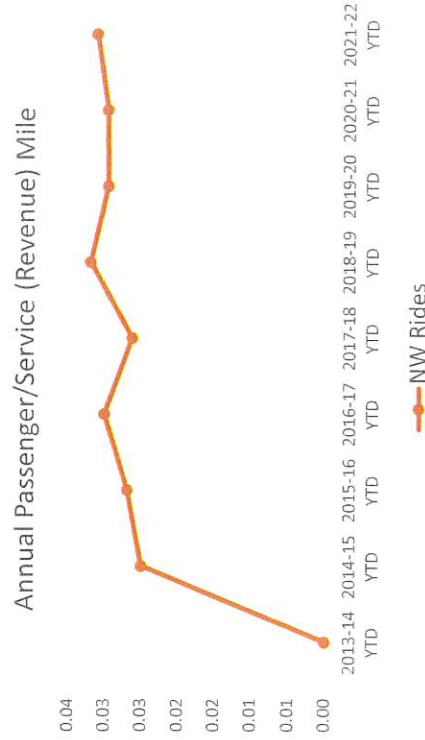
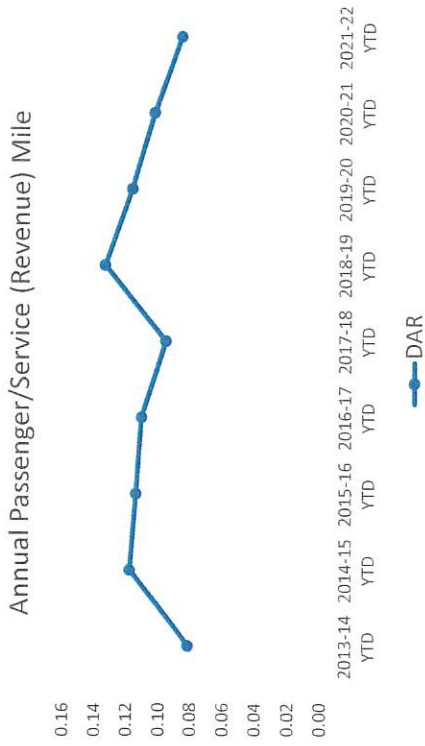


Annual Passenger/Service (Revenue) Hour

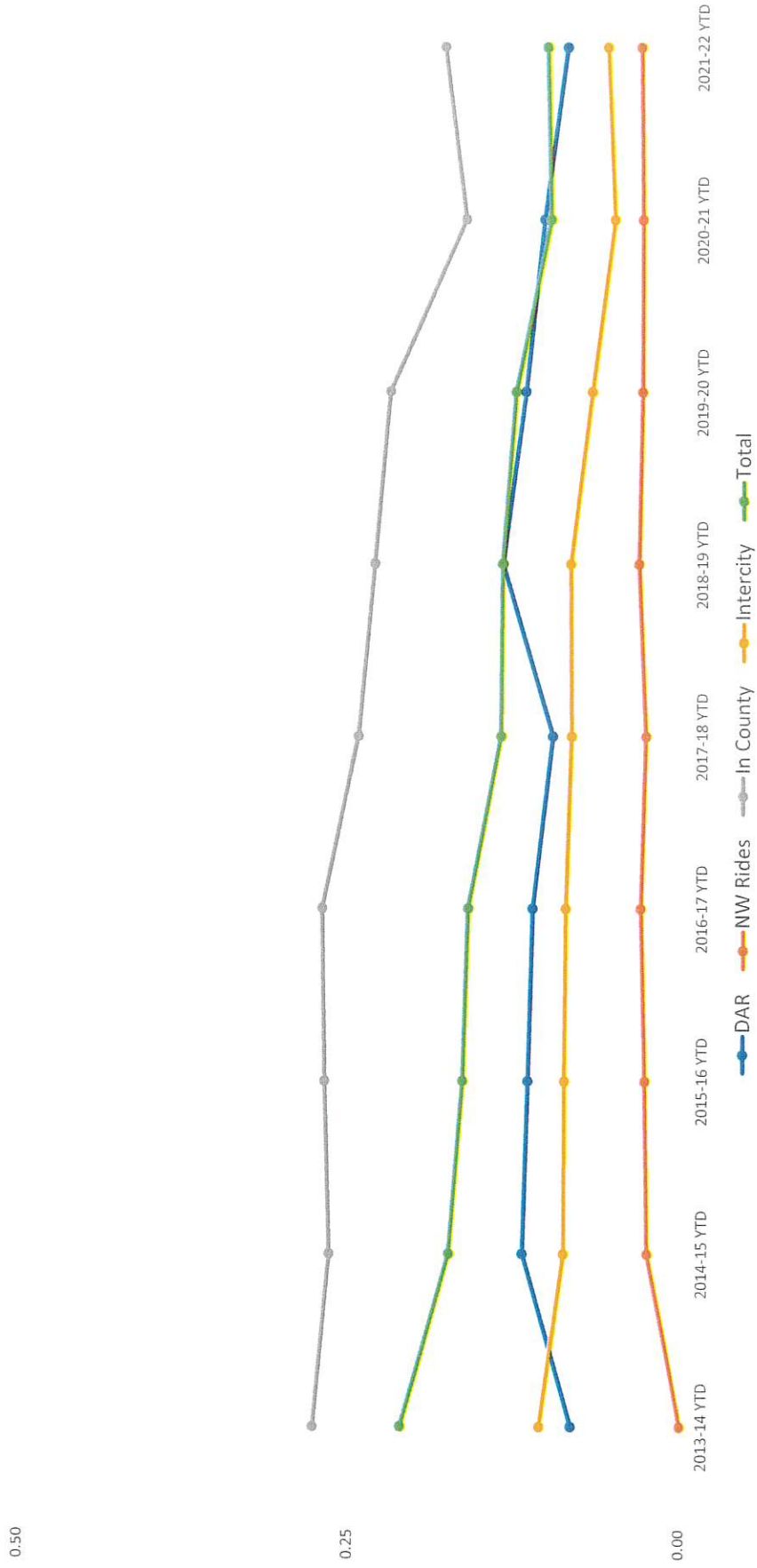


Annual Passenger/Service (Revenue) Mile

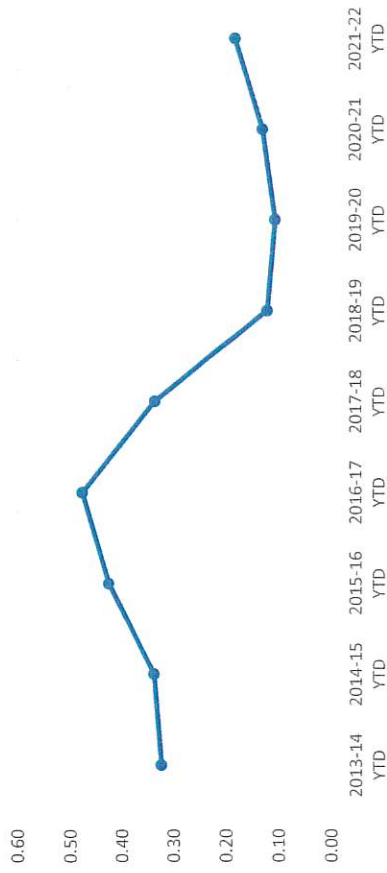




Annual Passenger/Service (Revenue) Mile



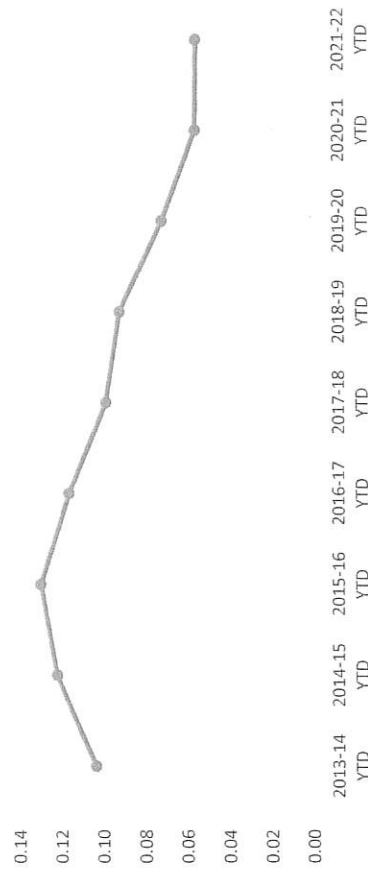
Annual Farebox Recovery



Annual Farebox Recovery



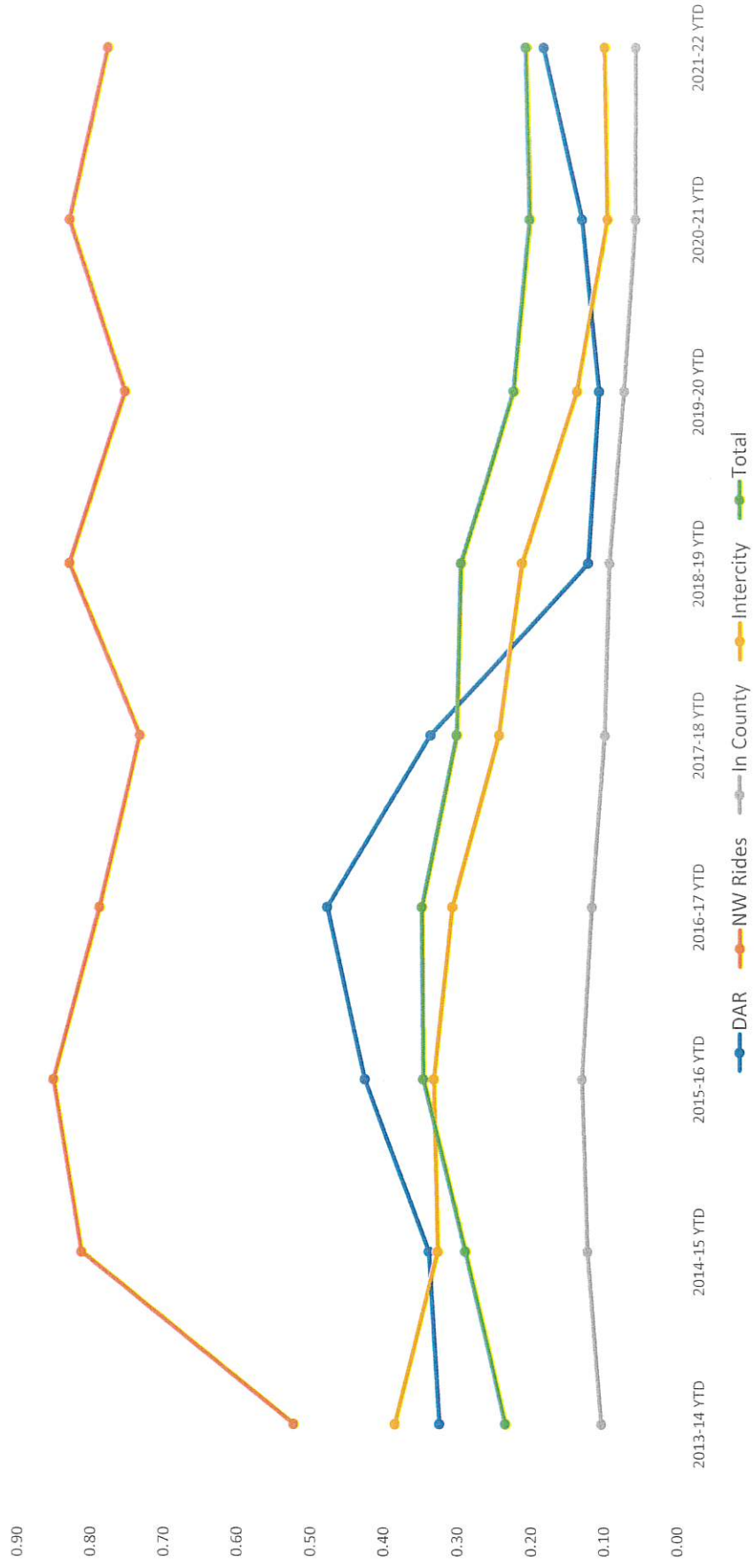
Annual Farebox Recovery



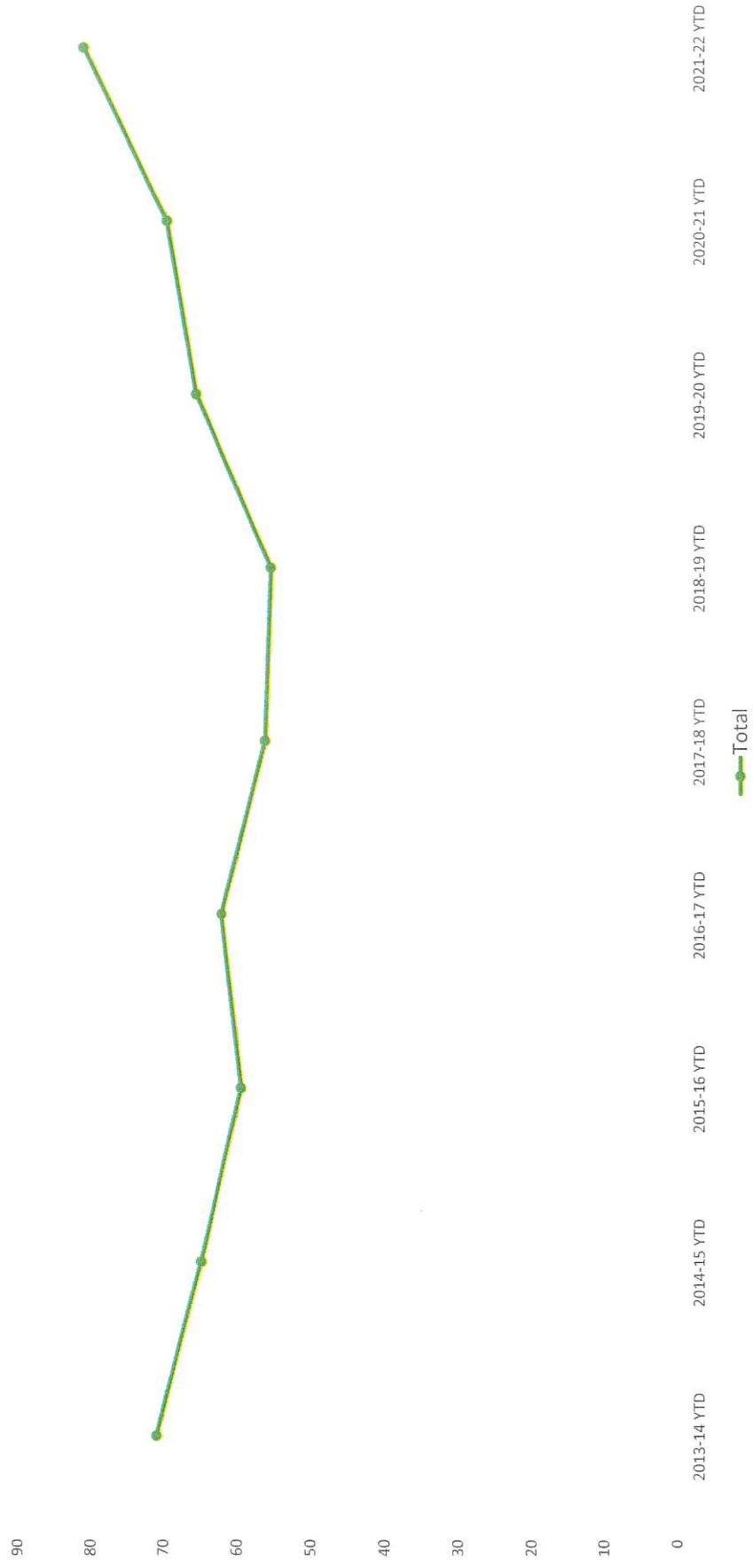
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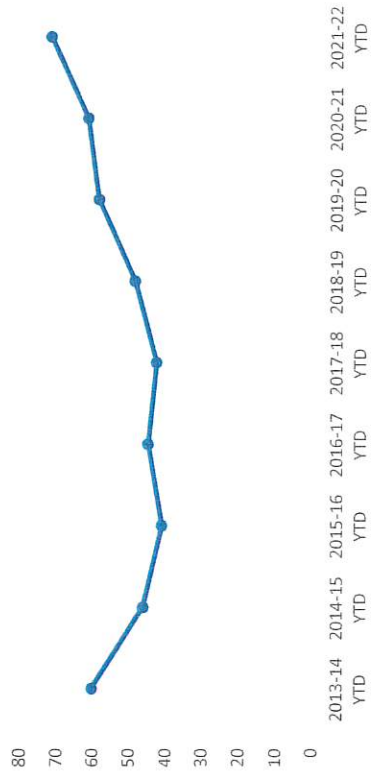
Annual Farebox Recovery Comps



Annual Cost/Service (Revenue) Hour



Annual Cost/Service (Revenue) Hour



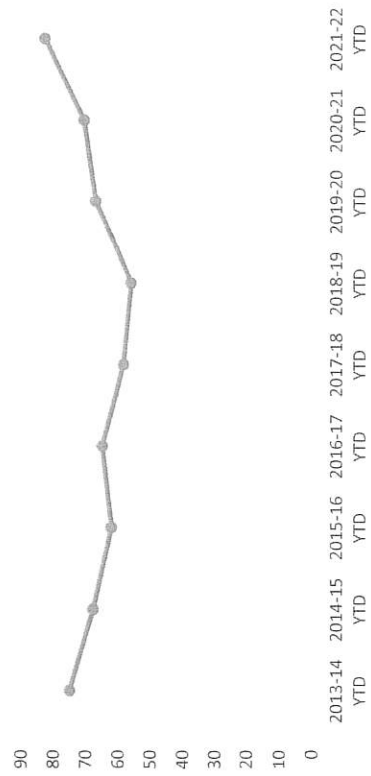
DAR

Annual Cost/Service (Revenue) Hour



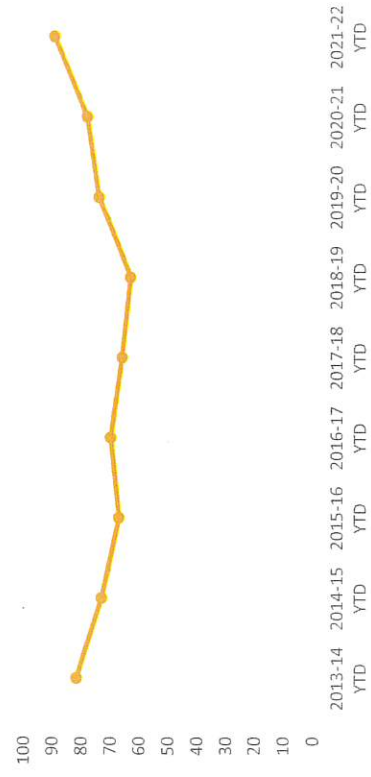
NW Rides

Annual Cost/Service (Revenue) Hour



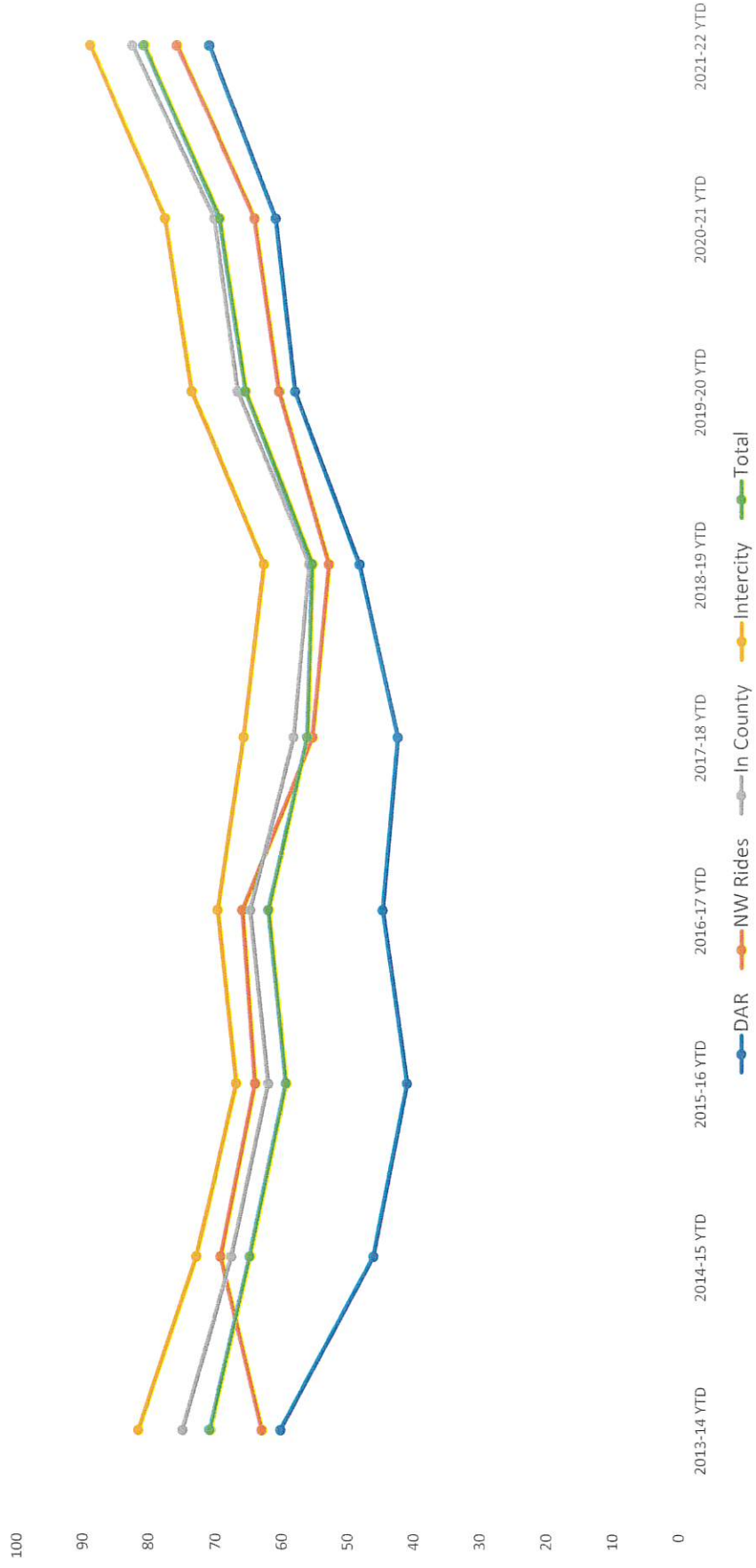
In County

Annual Cost/Service (Revenue) Hour

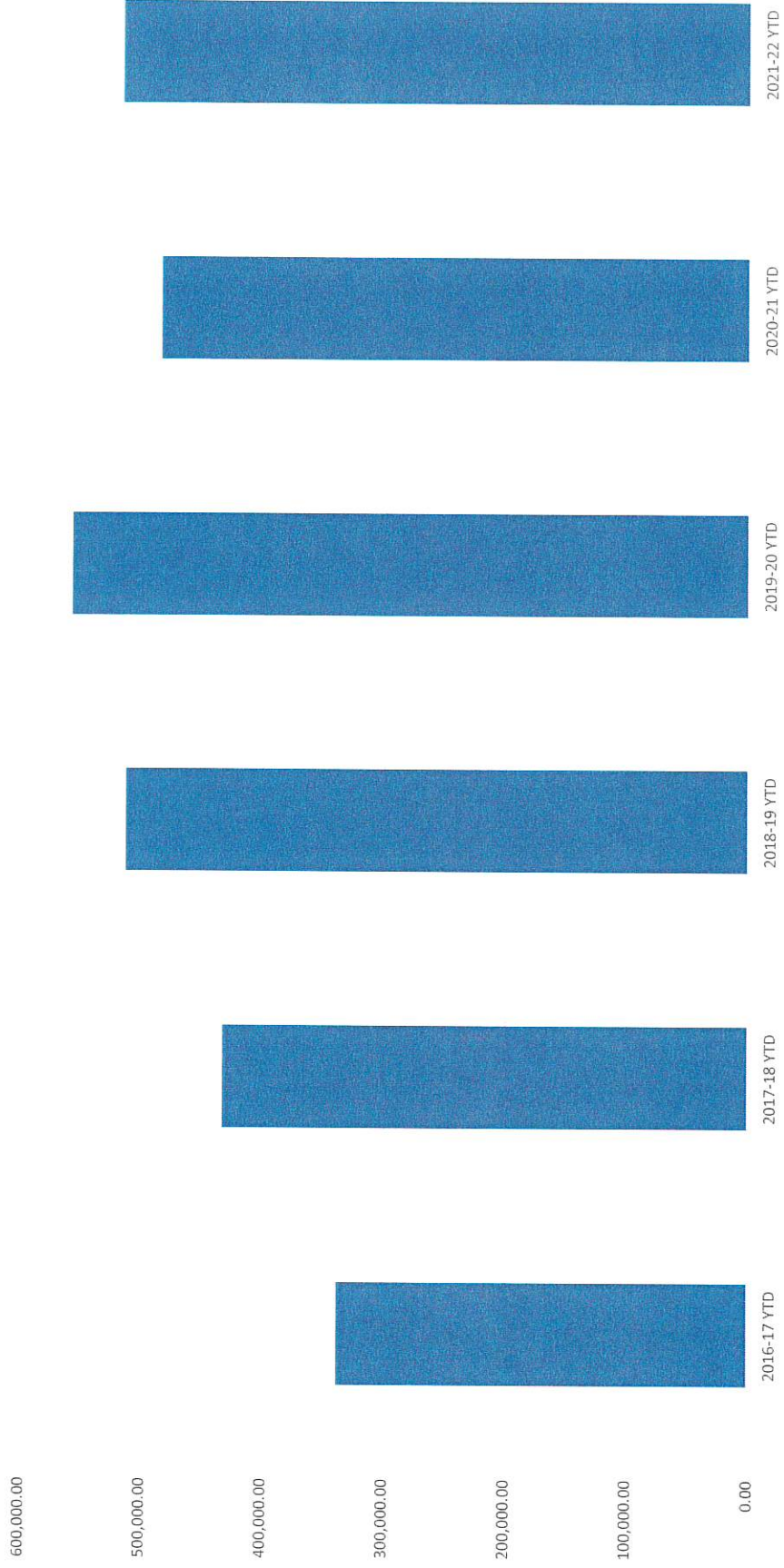


Intercity

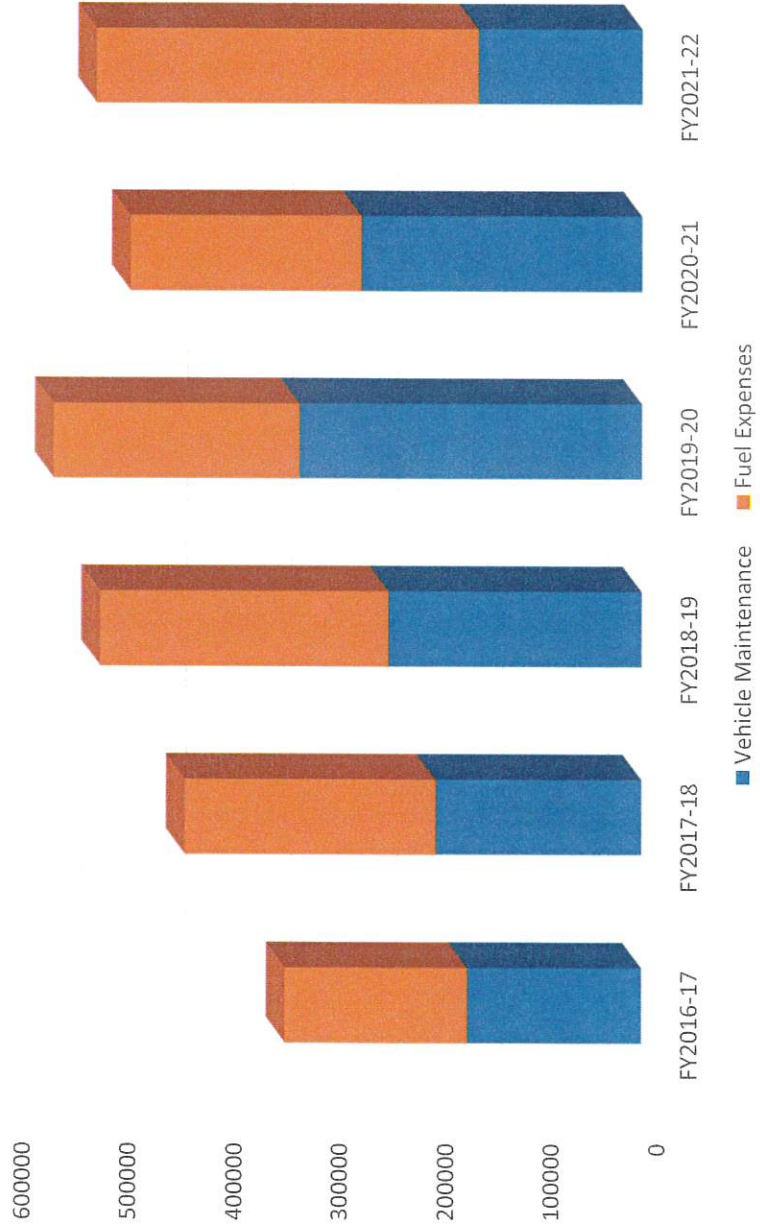
Annual Cost/Service (Revenue) Hour



System Total Vehicle Maintenance Cost

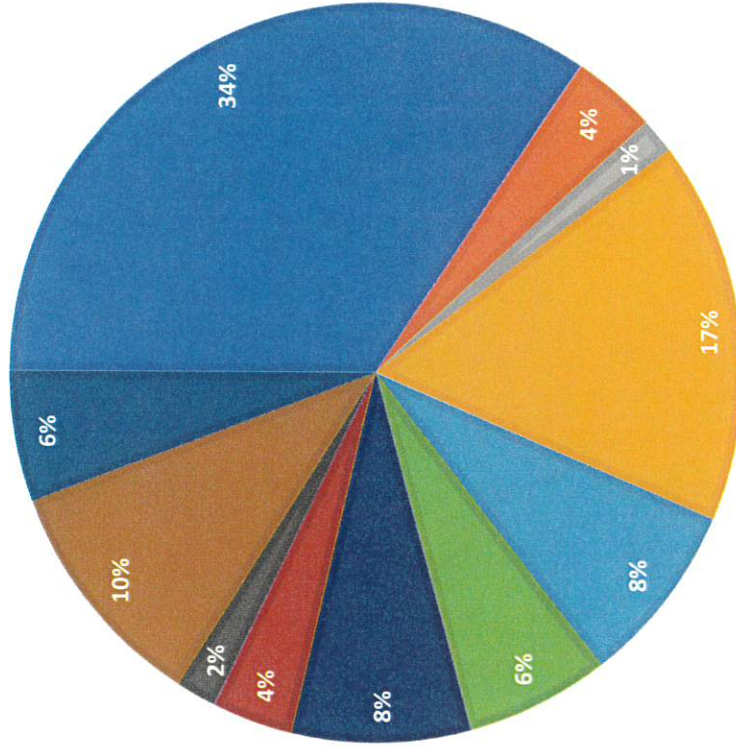


Fuel Impacts on Operations vs Vehicle Maintenance

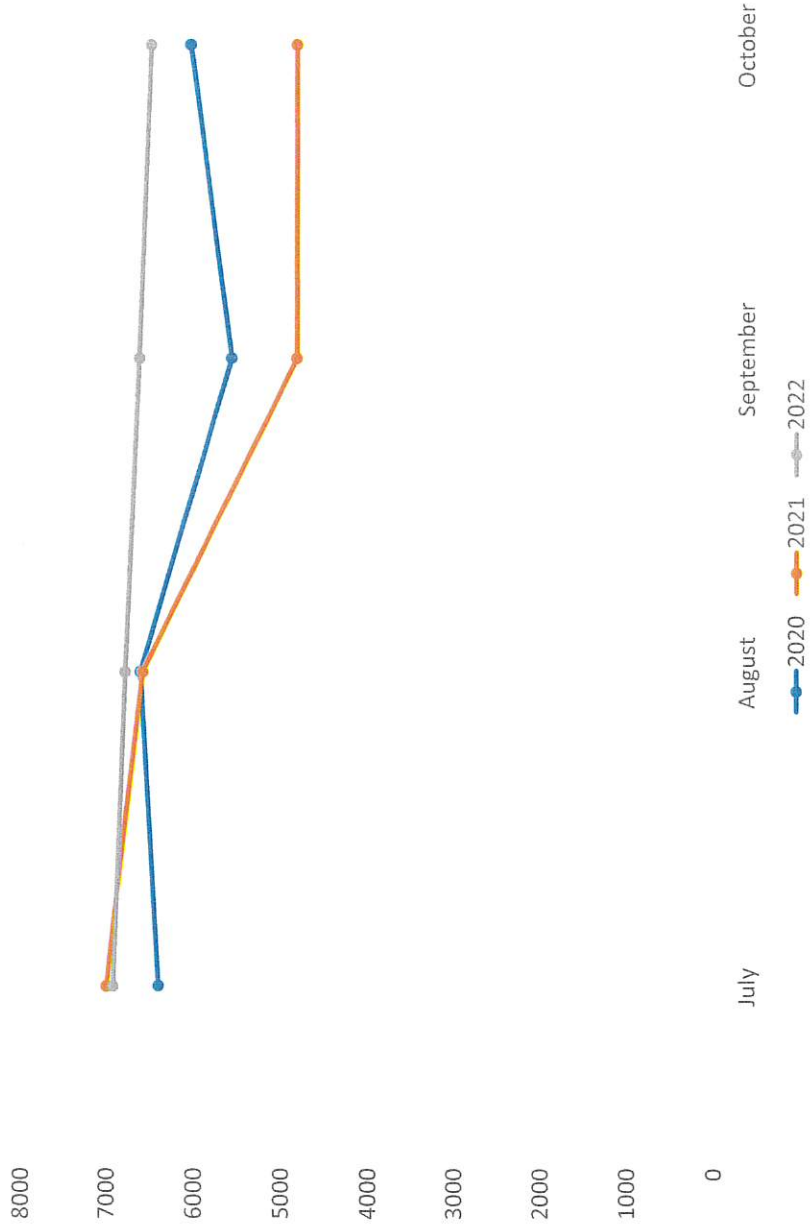


RIDERSHIP SHARE BY ROUTE

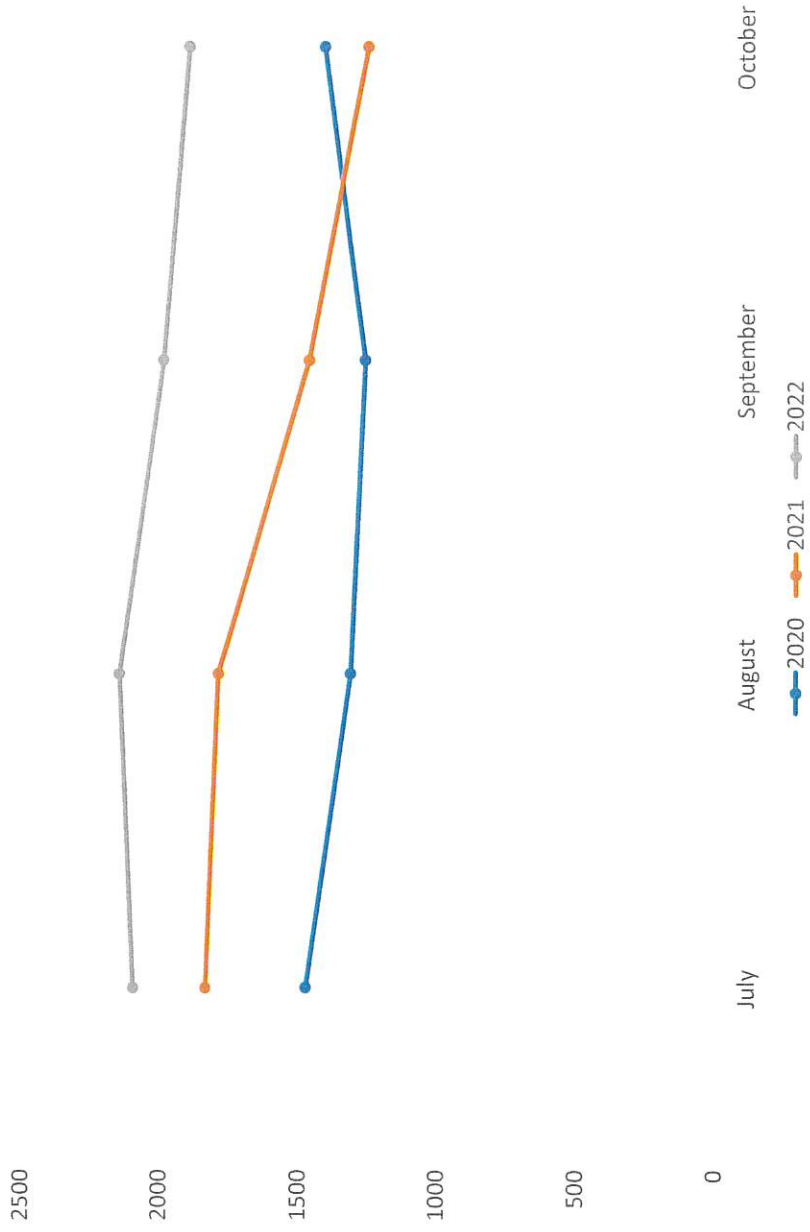
■ Rt 1 ■ Rt 2A ■ Rt 2B ■ Rt 3 ■ Rt 4 ■ Rt 5 ■ Rt 60X ■ Rt 70X ■ Other ■ DAR ■ NWR



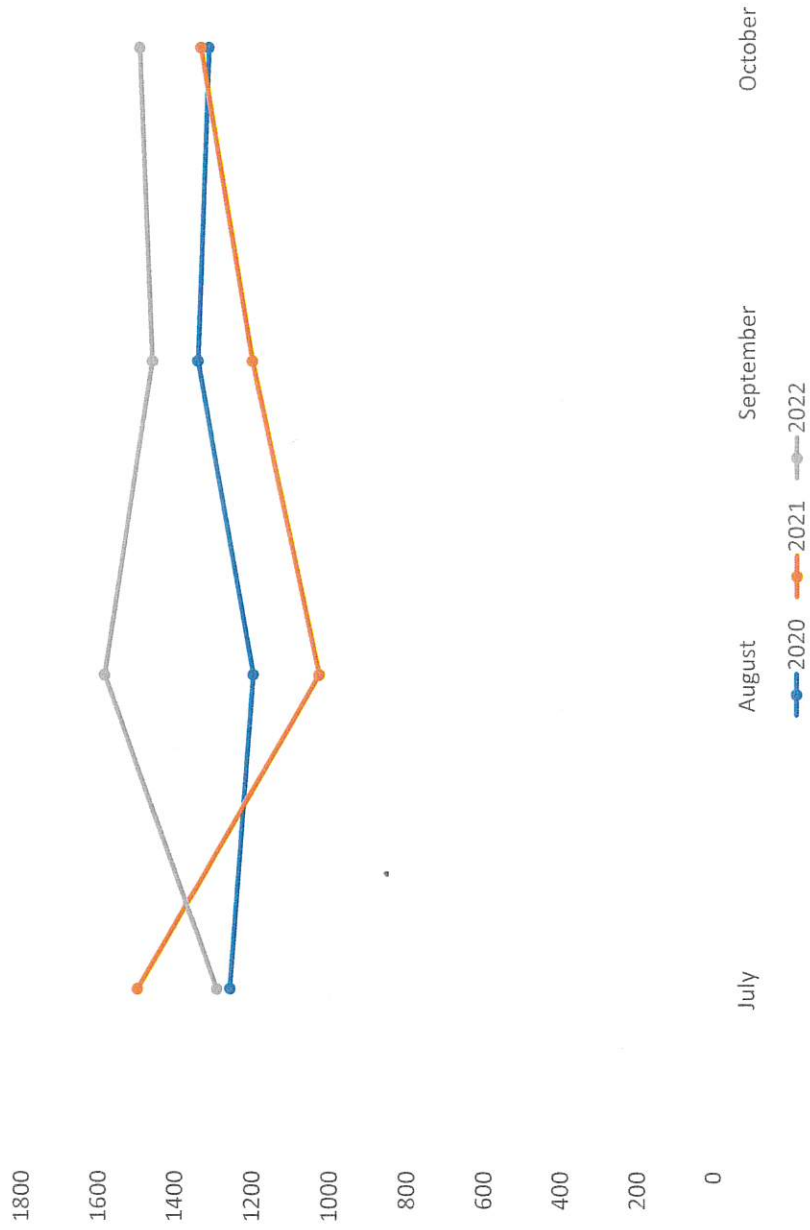
FY 2020-21/FY 2022-23 COMPARABLES LOCAL FIXED RT



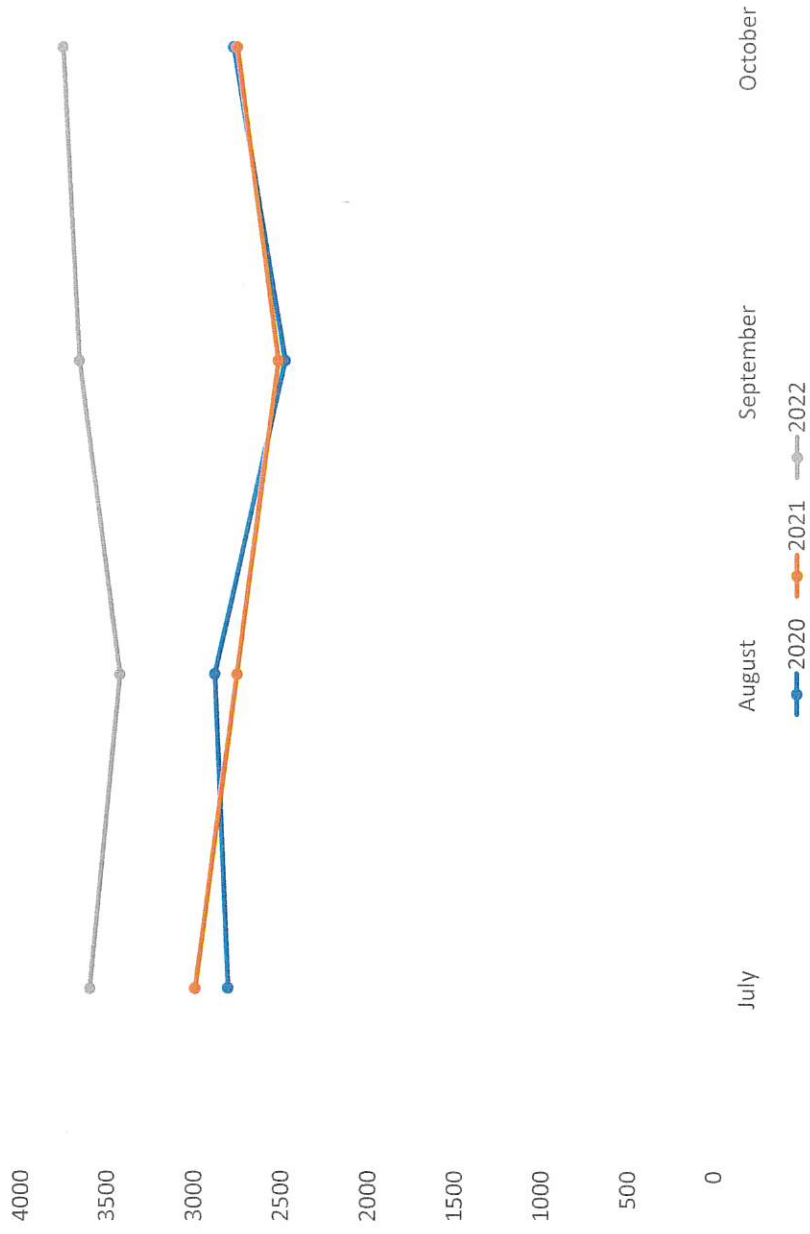
FY 2020-21/FY 2022-23 COMPARABLES INTERCITY



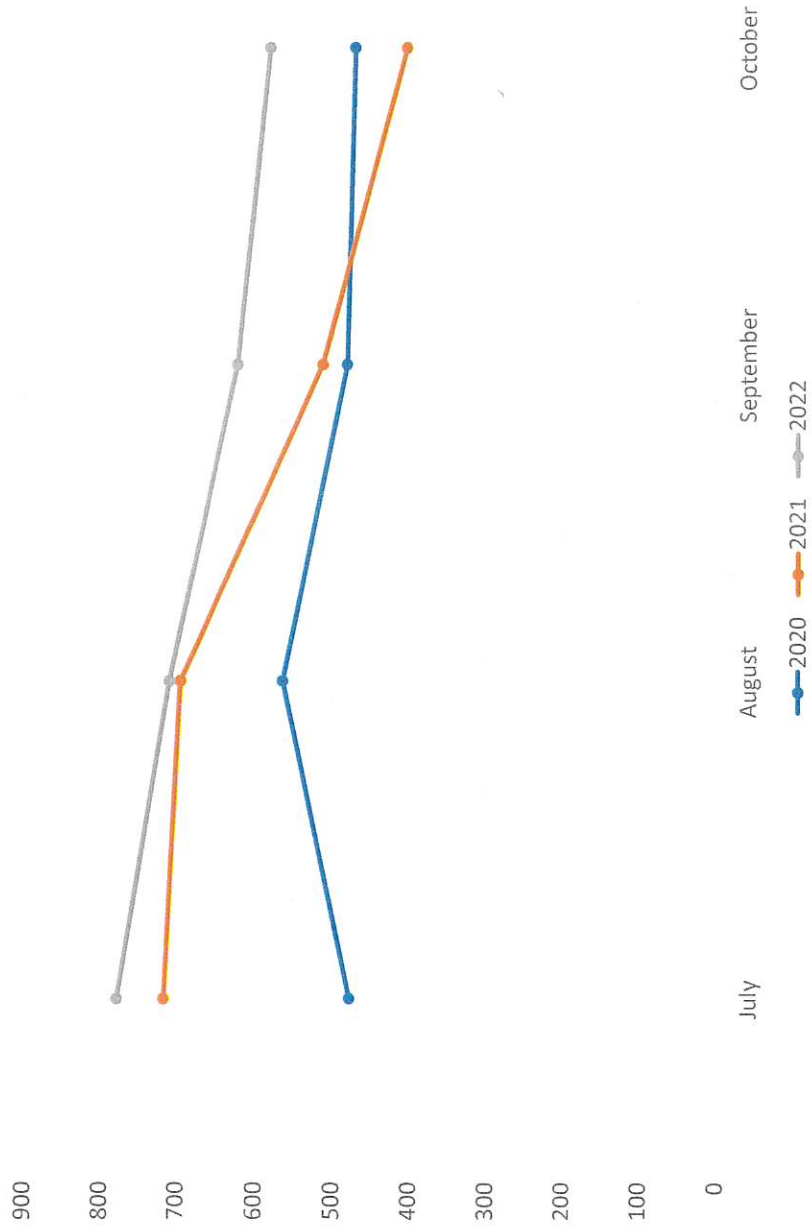
FY 2020-21/FY 2022-23 DAR/NWR COMPARABLES



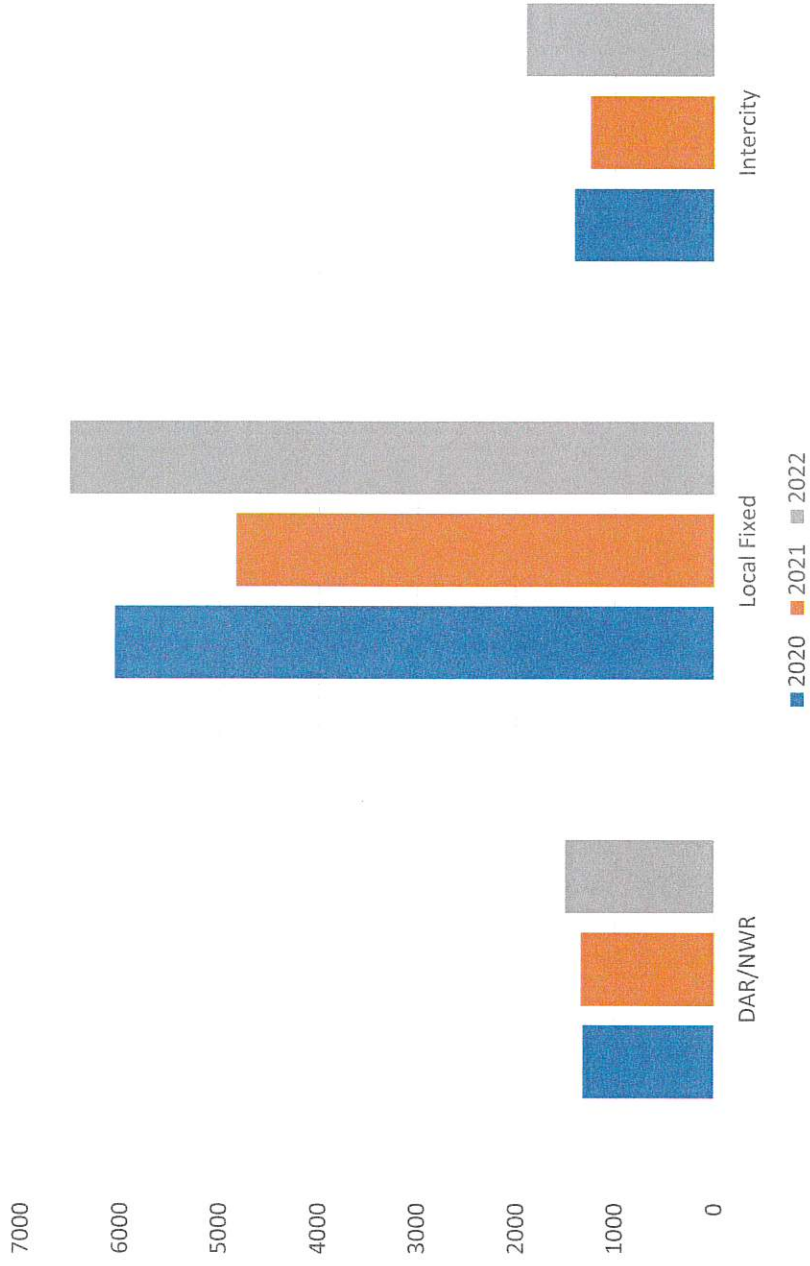
TILLAMOOK TOWN LOOP 2020-21/2022-23 COMPARABLES



RT 5 (TILLAMOOK/PORTLAND) 2020-21/2022-23 COMPARABLES



Major Ridership Performance +/- YoY



nwCONNECTOR

Coordinating Committee **Hybrid** Meeting

November 14, 2022

10:00 am—12:00 pm

Benton Area Transit District Office

Join Zoom Meeting:

<https://us02web.zoom.us/j/87552290259>

Call In: 1 253 215 8782

Meeting ID: 875 5229 0259

Agenda

10:00— 10:15a	1. Introductions. Welcome to guests.	Cynda Bruce
10:15— 10:35a	2. Consent Calendar (Action Item) 🚦 October Meeting Minutes (Attached) 🚦 Financial Report 🚦 Ridership Tracking	Cynda Bruce/All
10:35— 10:50a	3. NWOTA Standing Items 🚦 Marketing Update 🚦 Website Update	Sarah Lu Heath
10:50- 11:05a	4. Bus Stop Project Update	Jeff Hazen
11:05- 11:20a	5. Token Transit & Multi-Day/Family Passes	All
11:20- 11:30p	6. Other Business	All
11:30a – 12:00p	7. Member Updates	All

Attachments:

September Meeting Minutes
Ridership/Passenger Mile Tracking

NWOTA meetings are open to the public and accommodations will be provided to persons with disabilities. If a sign language interpreter is needed, please call Sarah Lu Heath at 971.328.2877 at least 48 hours prior to the meeting.

NWOTA Meeting Minutes
October 14, 2022

In attendance: Cynda Bruce, John Dreeszen, Jeff Hazen, Sarah Lu Heath, Arla Miller, Mike Reed.

Consent Calendar Reviewed: Minutes were reviewed. An update on the state of affairs at TCTD was provided by Mike Reed: an NDAO staffer has come on board to serve in the interim while TCTD works through the hiring process to hire a finance director. Thus far in the fiscal year, there have been very few transactions. Anticipated invoices and their timing were discussed.

Ridership and Emissions reporting were reviewed. Discussion of overall ridership trends highlighted the importance of the Amtrak interline agreement.

Motion to approve was made by Jeff Hazen and seconded by John Dreeszen; the motion passed unanimously.

Marketing Updates: Sarah Lu provided an update on the RFP process and it was decided to enter into negotiation with Trillium for marketing and advertising services.

Bus Stop Updates: The LOI for STIF Discretionary funds was submitted.

Contract Updates: The webservice contract with Trillium

Other Business: Due to the Veterans Day holiday, the next NWOTA meeting will be held on Monday, November 14th at the Benton Area Transit District office in Corvallis.

Member Updates: Discussion about best practices for hiring drivers. Update from TCTD: Search for new Director has not succeeded and Mike Reed will continue in the interim role. They are also looking at implementing token transit.

Meeting was adjourned at 11:45am.

Tillamook County Transportation District
Board of Directors Special Meeting
Thursday, October 20, 2022 – 6:00PM
Transportation Building
3600 Third Street, Tillamook, OR
Meeting Minutes



1. **Call to Order:** Board Chair Mary Johnson called the meeting to order at 6:00 pm.

2. **Pledge of Allegiance**

3. **Roll Call:**

Present

TCTD Board of Directors

Mary Johnson, Board Chair (Zoom)
Judy Riggs, Vice Chair
Jackie Edwards, Director (Zoom)
Linda Adler, Secretary (Zoom)
Marty Holm, Director
Gary Hanenkrat, Treasurer

TCTD Staff

Natalie Zuercher, Admin Assistant/ Board Clerk
Mike Reed, Operations Superintendent (ABSENT)
Cathy Bond, NWR Brokerage Manager

Guests

Susan Shepard, Temp Financial Supervisor
Matthew Kahl, Legal Team (Jordan Ramis)
Will Cheppell, Headlight Herald
Eric Morris, Guest
Kathy Klezeck, NWOTD
Jay Mayernik, Locks Transportation

4. **Announcements and Changes to Agenda:**

- a. AA Zuercher announced addition of action item #18: Motion to Correct Resolution #22-24 Authorizing Interim General Manager to Execute ODOT Section 5311(f) Grant Agreement No. 35117 for Intercity Services
- b. AA Zuercher announced the removal of TAC Committee from Discussion Items.
- c. BM Bond announced the removal of TAC Committee from discussion items.

5. **Public & Guest Comments:**

- a. None.

6. **Executive Session:** ORS 192.660 (2)(A) Employment of Public Officers, Employees, and Agents
 - a. The TCTD Board of Directors entered executive session at 6:04 PM and came out of executive session at 6:24 PM.

Motion by Dir. Edwards to Allow IGM Mike Reed to make hiring decisions for the district.
Motion Seconded by Dir. Adler.

Motion Passed

By Directors Hanenkrat, Adler, Riggs,
Holm, Edwards, and Board Chair Johnson.

REPORTS

7. **Financial Report: BM Bond Reviewed the TCTD year-to-date financial report through July 2022.**
 - a. Not ready to produce financials, still need to do some double checking. We are holding off one more month. Hope to be caught up at November meeting. Meeting with Dir. Hanenkrat next week to help us work through some things to make
 - b. Reconciled August bank statements and working on September bank reconcile. Making great progress but want to make sure its accurate.
8. **Service Measure Performance Report: BM Bond gave the service performance report through July 2022.**
 - a. Systemwide ridership up 18.8%.
 - b. DAR up 16.3%.
 - c. DFR 10.3%.
 - d. Intercity up 22.4%YTD.
 - e. All ridership up except for Amtrak.
 - f. Graphs from IGM Reed show ridership. Will explain at November board meeting.
 - g. Can't complete all financials so not all report is here.
9. **Northwest Oregon Transit Alliance: BM Bond shared updates from the last partner meeting.**
 - a. Did have meeting last Friday.
 - b. Working towards STIF funding.
 - c. Reviewed all financials and agree that they look good.
10. **Planning & Development: BM Bond shared the following updates:**
 - a. Still on task on track with implementing service expansion in Jan. 3rd route to Portland Align route 3 and 4. Return 5 trips to Oceanside to Netarts.
 - b. Route 2B will be renamed. The Port run is doing very well so we are changing the number because of this to Route 6.

- c. Trask River RV Park was a lot of ridership with DAR because of no bus service but now we have elevated a lot of these trips. Helping Hands and Jail are contributions to this as well.

11. Grant Funding: BM Bond gave the following updates:

- a. TAC meeting with recommendations to TAC about STIF discretionary grant. State has \$13.8 million in grant but not get this confused with formula. State requires LOI's with these discretionary, TCTD has sent maximum of 4 letters.
- b. NWOTA bus stop improvement is one of them, one at Walmart in Clatsop County, Alder Street in Tillamook County (Pacific City), Newport is also building one. These cost a lot of money so this fund will help complete this project.
- c. Intercity Services with other LOI. Vehicle replacement for 60/70x Route, discretionary grant is a great opportunity for this. This will free up formula.
- d. Dir. Holm asked about money with old discretionary funds included with budget.
 - i. BM Bond replied this is new money. We didn't budget for discretionary, they just announced it.
 - ii. Dir. Holm asked about modifications to LOI.
 - iii. BM Bond replied we still must have core of existence, but we can work around amounts. We are hoping to free up formula money. The busses are still going to be purchased regardless, we must replace fleet.
- e. Last LOI for software updates at TCTD. This is regarding Transit Ace being super fragile. We are working quickly to replace this. We asked for \$250,000 but we don't know cost yet. We have investigated finance software replacement, but we are hearing from others our software is good. We are more interested in ridership software. Beginning of November, we will complete grant app with hard numbers.
 - i. BM Bond added that we make come under budget with this. Took it to TAC, they liked LOI, next step is to get a grant application started. If TAC agrees, we will bring it to board for approval.
 - ii. BM Bond said that you can't buy vehicles with these grants, these are only for expansion.

Grant Funding: BM Bond gave the following updates:

- f. Discussed the continuity with planning and grant funding. To redirect mobility to maintenance to purchase the lift and replace the floor. Discussed this with Arla, we are allowed to amend agreement.

12. Facility/Property Management: BM Bond gave the following updates:

- a. Still underway, bid for transit center and main office renovations. Will be brought to you in December. It will take approx. 6 months. All things approved by board will finish in late spring.

13. NW Ride Brokerage: BM Bond gave the following updates:

- a. October 31st NWR will take over DAR. In anticipation off January service expansion. 4:30 am – 9:30 pm someone will be here supporting operations.

We have done this before; we took calls pre-covid for a year. Its beneficial to community because of amount of people available to answer calls.

14. Miscellaneous:

- a. None

CONSENT CALENDAR

15. Motion to Approve the Minutes of September 22, 2022, Regular Board Meeting

Motion by Dir. Riggs to approve Consent Calendar. *Motion Seconded* by Dir. Holm.

Motion Passed

By Directors Hanenkrat, Adler, Riggs, Holm, Edwards, and Board Chair Johnson.

ACTION ITEMS

16. Resolution #22-25 In the Matter of Authorizing the Interim General Manager to Execute an ODOT Section 5310 Grant Agreement No. 35193

Motion by Dir. Holm to Motion to Approve Resolution #22-25 In the Matter of Authorizing the Interim General Manager to Execute an ODOT Section 5310 Grant Agreement No. 35193. *Motion Seconded* by Dir. Hanenkrat.

Motion Passed

By Directors Hanenkrat, Riggs, Holm, Edwards, Adler, and Board Chair Johnson.

17. Motion to Correct Resolution #22-24 Authorizing Interim General Manager to Execute ODOT Section 5311(f) Grant Agreement No. 35117 for Intercity Services

Motion by Dir. Riggs to Motion to Approve Motion to Correct Resolution #22-24 Authorizing Interim General Manager to Execute ODOT Section 5311(f) Grant Agreement No. 35117 for Intercity Services with correct amount. *Motion Seconded* by Dir. Holm.

Motion Passed

By Directors Hanenkrat, Riggs, Holm, Edwards, Adler, and Board Chair Johnson.

DISCUSSION ITEMS

18. Staff Comments/Concerns:

Operations Superintendent/Interim General Manager Reed: None.

NW Rides Brokerage Manager Bond: Thank you for patience with financials, don't want to put anything out that I can't stand behind. Susan and I are going to truck through it.

Administrative Assistant Zuercher: Downtown Trick or Trolley is running on October 31st for Halloween with stops at YMCA, PUD, and Pioneer Museum.

19. Board of Directors Comments/Concerns:

Board Chair Johnson: Thank you Cathy for filling in for Mike on short notice. Thank you, Natalie, and Thank you Susan. Thank you to fellow board members for being awesome.

Dir. Riggs: Thank you I agree with everyone.

Dir. Adler: The staff, I really appreciate you all pulling together, happy to support you all. Thanks, Cathy for rising to the occasion.

Dir. Edwards: Thanks to the staff, this has been difficult, you have done so well and work so hard. Doug would be so proud of you all. Glad to be a part of an organization where you all care.

Dir. Hanenkrat: You guys have had a couple rough months; you are doing a great job.

Dir. Holm: Stand with everyone else. Thanks for keeping it rolling.

Adjournment: Board Chair Johnson adjourned the meeting at 6:55

pm. **These minutes approved this 17th day of November 2022.**

ATTEST:

Mary Johnson, Board Chair

Mike Reed, Interim General Manager

**BEFORE THE BOARD OF DIRECTORS
OF THE
TILLAMOOK COUNTY TRANSPORTATION DISTRICT**

**Authorizing the Interim General Manager)
To Amend the Agreement With)
Ride Connection to Extend the)
Term of the Agreement)**

RESOLUTION NO. 22-26

WHEREAS, Ride Connection is a non-profit organization dedicated to providing transportation options to those in need; and

WHEREAS, in September 2009, the Tillamook County Transportation District entered into an agreement whereby Ride Connection will pay the District to provide passenger service in Banks and North Plains; and

WHEREAS, the District has provided service to numerous individuals in Banks and North Plains and the program has been successful to date; and

WHEREAS, the District wishes to extend the term of the agreement until June 30, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Tillamook County Transportation District Board of Directors:

that the Tillamook County Transportation District Board of Directors hereby authorizes the General Manager to execute the amendment to the agreement with Ride Connection on behalf of the District extending the term of the agreement to June 30, 2024.

INTRODUCED AND ADOPTED this 17th day of November 2022.

ATTEST:

By: _____
Mary Johnson, Board Chair

By: _____
Mike Reed, Interim General Manager



**REINSTATEMENT AND MODIFICATION TO CONTRACT # TLMK-2009
Between Ride Connection, Inc., and Tillamook County Transportation District
Original Contract Dated 09/13/2009**

This Reinstatement and Modification of Contract Agreement number TLMK-2009 is made and entered into as of the date of the last signature below by and between Ride Connection, Inc., hereinafter referred to as "Ride Connection" and Tillamook County Transportation District, 3600 Third Street, Suite A Portland, Oregon 97141, hereinafter referred to as "Contractor".

RECITALS

WHEREAS, Ride Connection and Contractor entered into that certain Contract Agreement number TLMK-2009 effective on September 13, 2009, incorporated herein by this reference (the Agreement);

WHEREAS, Ride Connection and Contractor intended to modify the Agreement to extend its effectiveness through June 30, 2024;

WHEREAS, the proposed modification number 9 to extend the effectiveness of the Agreement and otherwise modify it was not executed by the parties prior to the Contractor's expiration date;

WHEREAS, the Agreement expired on June 30, 2022, in accordance with its terms; and;

WHEREAS, Ride Connection and Contractor desire to reinstate the Agreement in its entirety as of June 30, 2022, and to modify the Agreement (once reinstated) to extend its effectiveness through June 30, 2024, as set forth herein.

NOW, THEREFORE, in consideration of the premises, covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree to the following:

REINSTATEMENT AND MODIFICATION

1. Reinstatement. Ride Connection and Contractor hereby reinstate the Agreement in its entirety as of June 30, 2022 and agree that the Agreement was and is in full force and effect from its effective date through the date of this Reinstatement and Modification. Ride Connection and Contractor further agree that, upon the amendment of Section 1. "Term" of the Agreement pursuant to Paragraph 3a below, the Agreement was, is and will be in full force and effect from the effective date through the expiration date set forth in Section 1. "Term", as modified, subject to the termination provisions otherwise set forth in the

Agreement.

2. Modification. This amendment shall become effective on the June 30, 2022 regardless of the date of signature.
3. The Agreement is hereby amended as follows:
 - a. Section 1 "Term" is hereby modified to change the expiration date from **June 30, 2022** to June 30, 2024.
4. Except as expressly amended above, all other terms and conditions of the original Agreement and any previous modifications are still in full force and effect.
5. **CONTRACTOR, BY EXECUTION OF THIS MODIFICATION, HEREBY ACKNOWLEDGES THAT CONTRACTOR HAS READ THIS MODIFICATION, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.**

Entered into Agreement By:

Ride Connection, Inc.

Tillamook County Transportation District

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

Federal Tax Identification Number



Tillamook County Transportation District
Board of Directors Application

Name of Applicant:

Street Address:

Mailing Address:

Home Phone:

Cell Phone:

Email Address:

Present Employment (If not presently employed, enter "N/A" or "Retired")

Previous Employment

Prior Governmental Experience (elected or appointed)

Prior Board Service Experience, other than governmental

Other Community Affiliations

Are you knowledgeable about the public transportation needs of resident or employees located within or traveling to and from Tillamook County? Yes No

If yes, please describe:

Why do you wish to serve on the TCTD Board of Directors?