

Tillamook County Transportation District
Board of Directors
Regular Monthly Meeting



Thursday, September 23, 2021 at 6:00 PM
Transportation Building
3600 Third St., Ste. A
Tillamook, Oregon

Tillamook County Transportation District

Normal Trial Balance

From 8/1/2021 Through 8/31/2021

Account Code	Account Title	Debit Balance	Credit Balance
1001	General Checking Account	882,293.89	
1006	Payroll Checking	15,703.51	
1009	NW RIDES ACCOUNT	476,820.93	
1011	Prop. Mgmt. Checking	31,678.19	
1020	LGIP - General Account	1,066,585.88	
1030	LGIP - Capital Reserve	945,466.90	
1040	Petty Cash	200.00	
Report Total		3,418,749.30	0.00
Report Difference		3,418,749.30	

9-13-21

9-7-21

Tillamook County Transportation District

Financial Statement

From 8/1/2021 Through 8/31/2021

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Working Capital	3500	0.00	0.00	2,975,295.00	(2,975,295.00)	0.00%
Fares	4000	27,035.31	45,973.48	200,000.00	(154,026.52)	22.98%
Contract Revenue	4020	37,959.14	79,334.38	750,000.00	(670,665.62)	10.57%
Property Tax	4100	0.00	0.00	1,031,380.00	(1,031,380.00)	0.00%
Past Years Property Tax	4110	3,523.14	19,495.38	25,000.00	(5,504.62)	77.98%
State Timber Revenue	4120	86,776.60	86,776.60	325,000.00	(238,223.40)	26.70%
Mass Transit State Payroll Tax	4130	0.00	30,000.25	85,000.00	(54,999.75)	35.29%
STIF Formula	4135	91,175.00	91,175.00	352,308.00	(261,133.00)	25.87%
STIF Discretionary	4137	0.00	0.00	888,035.00	(888,035.00)	0.00%
Capital Grants	4210	0.00	0.00	1,009,536.00	(1,009,536.00)	0.00%
Grants - FTA 5311	4220	0.00	0.00	1,280,466.00	(1,280,466.00)	0.00%
NWOTA Partner Cont. Match	4225	0.00	12,000.00	163,121.00	(151,121.00)	7.35%
Grants - STF	4230	0.00	16,925.00	67,700.00	(50,775.00)	25.00%
Grants - 5311 (f)	4240	0.00	0.00	768,000.00	(768,000.00)	0.00%
Grants - 5310	4245	0.00	0.00	188,527.00	(188,527.00)	0.00%
Grants - 5304	4246	0.00	0.00	36,000.00	(36,000.00)	0.00%
Special Bus Operations	4300	0.00	0.00	1,500.00	(1,500.00)	0.00%
Miscellaneous Income	4400	129.25	25,079.25	10,500.00	14,579.25	238.85%
Sale of Assets - Income	4410	2,000.00	2,000.00	10,000.00	(8,000.00)	20.00%
Interest Income	4510	972.81	2,042.15	32,500.00	(30,457.85)	6.28%
Advertising Income	4520	0.00	0.00	1,000.00	(1,000.00)	0.00%
Lease Income	4900	2,000.00	2,400.00	24,000.00	(21,600.00)	10.00%
Lease Operational Exp Income	4910	907.30	1,695.56	10,000.00	(8,304.44)	16.95%
Transfer From General Fund	4911	0.00	12,000.00	719,188.00	(707,188.00)	1.66%

Monthly BOD Report w/YTD Budget & Variance

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Tillamook County Transportation District
Financial Statement

From 8/1/2021 Through 8/31/2021

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Transfer from STF Fund	4916 0.00	0.00	0.00	46,439.00	(46,439.00)	0.00%
Transfer from NWOTA	4917 0.00	0.00	3,000.00	3,000.00	0.00	100.00%
Transfer from STIF Fund	4918 0.00	0.00	0.00	1,340,035.00	(1,340,035.00)	0.00%
Total Resources	<u>252,478.55</u>	<u>224,361.66</u>	<u>429,897.05</u>	<u>12,343,530.00</u>	<u>(11,913,632.95)</u>	<u>3.48%</u>
Expenses						
Personnel Services						
Payroll: Administration	5010 25,605.40	31,333.33	58,095.32	435,000.00	376,904.68	13.35%
Payroll: Dispatch	5020 7,948.25	12,615.08	20,049.93	175,000.00	154,950.07	11.45%
Payroll: Drivers	5030 86,255.77	93,333.33	217,945.27	1,500,000.00	1,282,054.73	14.52%
Payroll: Maintenance	5040 5,563.94	6,250.00	13,806.18	75,000.00	61,193.82	18.40%
Payroll Expense	5050 9,455.27	10,416.67	23,829.33	135,000.00	111,170.67	17.65%
Payroll Healthcare	5051 39,700.51	37,916.67	76,973.43	505,000.00	428,026.57	15.24%
Payroll Retirement	5052 5,323.89	6,291.66	13,466.18	80,500.00	67,033.82	16.72%
Payroll Veba	5053 3,318.60	3,791.67	6,653.12	49,500.00	42,846.88	13.44%
Workers Compensation Ins.	5055 0.00	3,750.00	29,666.92	47,000.00	17,333.08	63.12%
Total Personnel Services	<u>183,171.63</u>	<u>205,698.41</u>	<u>460,485.68</u>	<u>3,002,000.00</u>	<u>2,541,514.32</u>	<u>15.34%</u>
Materials and Services						
Professional Services	5100 17,928.53	9,395.84	31,350.93	112,750.00	81,399.07	27.80%
Administrative Support	5101 0.00	1,666.67	0.00	25,000.00	25,000.00	0.00%
Website Maintenance	5102 0.00	4,195.83	0.00	50,350.00	50,350.00	0.00%
Planning	5103 0.00	10,833.33	0.00	130,000.00	130,000.00	0.00%
Dues & Subscriptions	5120 355.00	708.33	2,077.99	8,500.00	6,422.01	24.44%
Office Equipment R&R	5140 225.22	333.33	450.44	4,000.00	3,549.56	11.26%
Computer R&M	5145 3,032.85	2,875.00	6,015.70	39,500.00	33,484.30	15.22%

Monthly BOD Report w/YTD Budget & Variance

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Tillamook County Transportation District

Financial Statement

From 8/1/2021 Through 8/31/2021

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%	
Fees & Licenses	5150	2,964.99	2,583.34	3,124.97	32,500.00	29,375.03	9.61%
Insurance	5160	0.00	3,333.33	0.00	120,000.00	120,000.00	0.00%
Office Expense	5170	1,165.49	1,250.00	2,858.14	15,000.00	12,141.86	19.05%
Board Expense	5175	586.72	1,083.33	1,085.92	13,000.00	11,914.08	8.35%
Operational Expense	5180	3,404.48	3,958.33	10,617.15	59,500.00	48,882.85	17.84%
Drug & Alcohol Administration	5185	0.00	208.33	0.00	2,500.00	2,500.00	0.00%
Marketing	5190	1,022.85	5,000.00	1,932.39	70,000.00	68,067.61	2.76%
Website Re-Design	5191	0.00	6,250.00	0.00	0.00	0.00	0.00%
Telephone Expense	5210	1,332.90	1,618.33	2,625.80	19,420.00	16,794.20	13.52%
Travel & Training	5220	2,350.41	1,625.00	3,932.23	19,500.00	15,567.77	20.16%
Vehicle Expense	5240	33,356.87	18,750.00	54,410.54	250,000.00	195,589.46	21.76%
Fuel Expense	5245	12,336.21	20,833.33	39,508.11	330,000.00	290,491.89	11.97%
Postage	5260	249.99	166.67	326.83	2,000.00	1,673.17	16.34%
Mgmt/Labor Recreation Fund	5270	0.00	0.00	4,000.00	4,708.00	708.00	84.96%
Transit Center Lease	5280	700.00	0.00	1,400.00	0.00	(1,400.00)	0.00%
Transit Center Maint	5285	115.00	1,500.00	1,617.18	18,000.00	16,382.82	8.98%
General Operating Cont.	5290	0.00	0.00	0.00	300,000.00	300,000.00	0.00%
COVID Expense	5291	5,672.71	0.00	7,319.52	50,000.00	42,680.48	14.63%
Property Operating Expense	5300	1,982.68	2,125.00	3,071.63	26,000.00	22,928.37	11.81%
Flex Lease: Fees	5330	0.00	41.67	0.00	0.00	0.00	0.00%
Property Maint. & Repair	5340	2,275.00	2,083.33	3,980.66	25,000.00	21,019.34	15.92%
Operations Facility Maint.	5346	73.21	333.33	145.75	4,000.00	3,854.25	3.64%
Total Materials and Services		91,131.11	102,751.65	181,851.88	1,731,228.00	1,549,376.12	10.50%
Special Payments							
STF Payments to Recipients	5200	0.00	0.00	4,415.13	17,661.00	13,245.87	24.99%

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Monthly BOD Report w/YTD Budget & Variance

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Tillamook County Transportation District
Financial Statement
From 8/1/2021 Through 8/31/2021

		Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
STIF Payments to Recipients	5201	0.00	0.00	1,500.00	6,000.00	4,500.00	25.00%
Total Special Payments		0.00	0.00	5,915.13	23,661.00	17,745.87	25.00%
Transfers							
Transfer to LGIP 5931	9100	0.00	0.00	0.00	400,000.00	400,000.00	0.00%
Transfer to Property Mgmt	9110	0.00	0.00	0.00	75,000.00	75,000.00	0.00%
Transfer to General Fund	9130	0.00	0.00	3,000.00	775,039.00	772,039.00	0.38%
Transfer to Vehicle Reserve	9150	0.00	0.00	0.00	10,000.00	10,000.00	0.00%
Transfer to NWOTA Fund	9160	0.00	0.00	12,000.00	852,223.00	840,223.00	1.40%
Reserve for Future Expenditure	9175	0.00	0.00	0.00	1,296,835.00	1,296,835.00	0.00%
Unappropriated Ending Fund Bal	9180	0.00	0.00	0.00	873,801.00	873,801.00	0.00%
Total Transfers		0.00	0.00	15,000.00	4,282,898.00	4,267,898.00	0.35%
Capital Outlay							
Debt Service							
PUD Loan Expense	5325	602.58	625.00	1,205.16	7,500.00	6,294.84	16.06%
OTIB Transit Center Loan	5337	0.00	400.00	0.00	4,800.00	4,800.00	0.00%
OTIB Debt Service	5338	0.00	0.00	0.00	30,000.00	30,000.00	0.00%
Total Debt Service		602.58	1,025.00	1,205.16	42,300.00	41,094.84	2.85%
Capital Purchases							
Building Repair & Renovation	5350	0.00	1,666.67	0.00	30,000.00	30,000.00	0.00%
Bus Replacement/Addition	6000	0.00	0.00	0.00	940,000.00	940,000.00	0.00%
Van Replacement/Addition	6010	0.00	0.00	0.00	390,000.00	390,000.00	0.00%
Computer Upgrade	6020	0.00	416.67	0.00	5,000.00	5,000.00	0.00%
Fuel Cell Triangulation Point	6021	0.00	0.00	0.00	6,000.00	6,000.00	0.00%
Bus Stop Signage/Shelters	6040	0.00	0.00	0.00	967,544.00	967,544.00	0.00%
Other Capital Projects	6050	640.81	65,658.25	18,314.62	922,899.00	904,584.38	1.98%

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Monthly BOD Report w/YTD Budget & Variance

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Tillamook County Transportation District
Financial Statement

From 8/1/2021 Through 8/31/2021

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Resources						
Working Capital	0.00	0.00	0.00	450,000.00	(450,000.00)	0.00%
NWR Revenue	351,755.71	333,333.33	701,263.08	4,000,000.00	(3,298,736.92)	17.53%
NWR Reserve	0.00	0.00	0.00	1,000.00	(1,000.00)	0.00%
Interest Income	0.00	0.00	0.00	400.00	(400.00)	0.00%
Total Resources	<u>351,755.71</u>	<u>333,333.33</u>	<u>701,263.08</u>	<u>4,451,400.00</u>	<u>(3,750,136.92)</u>	<u>15.75%</u>
Expenses						
Personnel Services						
Payroll: Administration	20,276.94	22,750.00	49,446.74	350,000.00	300,553.26	14.12%
Payroll: Indirect	720.00	833.33	1,800.00	10,000.00	8,200.00	18.00%
Payroll Expense	1,525.40	1,833.33	3,761.43	22,000.00	18,238.57	17.09%
Payroll Healthcare	8,911.45	9,583.33	17,696.81	140,000.00	122,303.19	12.64%
Payroll Retirement	1,155.99	1,375.00	2,803.46	16,500.00	13,696.54	16.99%
Payroll Veba	900.90	1,083.33	1,615.10	13,000.00	11,384.90	12.42%
Workers Compensation Ins.	0.00	0.00	554.75	500.00	(54.75)	110.95%
Total Personnel Services	<u>33,490.68</u>	<u>37,458.32</u>	<u>77,678.29</u>	<u>552,000.00</u>	<u>474,321.71</u>	<u>14.07%</u>
Materials and Services						
Professional Services	0.00	833.33	767.00	10,000.00	9,233.00	7.67%
Office Equipment R&R	225.22	208.33	450.44	2,500.00	2,049.56	18.01%
Computer R&M	500.00	1,250.00	1,000.00	15,000.00	14,000.00	6.66%
Fees & Licenses	0.00	1,250.00	26,052.79	163,000.00	136,947.21	15.98%
Office Expense	305.33	416.67	482.74	5,000.00	4,517.26	9.65%
Operational Expense	16.00	125.00	16.00	1,500.00	1,484.00	1.06%
Telephone Expense	1,057.33	1,666.67	2,191.35	20,000.00	17,808.65	10.95%

Monthly BOD Report w/YTD Budget & Variance

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Tillamook County Transportation District
Financial Statement

From 8/1/2021 Through 8/31/2021

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	16%
Travel & Training	5220 43.69	125.00	833.57	1,500.00	666.43	55.57%
Postage	5260 9.95	83.33	119.90	1,000.00	880.10	11.99%
Purchased Transportation	5265 214,524.01	250,000.00	463,471.43	3,000,000.00	2,536,528.57	15.44%
Member Mileage Reimbursement	5266 15,000.00	15,000.00	15,000.00	180,000.00	165,000.00	8.33%
Volunteer Mileage Reimburse	5267 20,177.24	21,666.67	39,724.19	260,000.00	220,275.81	15.27%
Office Rent	5281 400.00	400.00	800.00	4,800.00	4,000.00	16.66%
Property Operating Expense	5300 250.51	250.00	463.73	3,000.00	2,536.27	15.45%
Total Materials and Services	252,509.28	293,275.00	551,373.14	3,667,300.00	3,115,926.86	15.03%
Transfers						
Unappropriated Ending Fund Bal	9180 0.00	0.00	0.00	207,100.00	207,100.00	0.00%
Total Transfers	0.00	0.00	0.00	207,100.00	207,100.00	0.00%
Capital Outlay						
Capital Purchases						
Ecolane Investment	6022 0.00	0.00	0.00	25,000.00	25,000.00	0.00%
Total Capital Purchases	0.00	0.00	0.00	25,000.00	25,000.00	0.00%
Total Capital Outlay	0.00	0.00	0.00	25,000.00	25,000.00	0.00%
Total Expenses	285,999.96	330,733.32	629,051.43	4,451,400.00	3,822,348.57	14.13%

Tillamook County Transportation District

Check/Voucher Register
1001 - General Checking Account
From 8/1/2021 Through 8/31/2021

Docume... Number	Docume... Date	Transaction Amount	Payee	Transaction Description
16513	8/3/2021	45.00	ALL CLEAR AUDIO AND GLASS LLC	BUS 304 WINDOW
16514	8/3/2021	12,566.24	CARSON OIL CO INC	JULY 2021
16515	8/3/2021	45.00	CATHY BOND	OFFICE SUPPLIES
16516	8/3/2021	700.00	City Of Tillamook	AUGUST 2021
16517	8/3/2021	850.00	WAVE	JULY 2021
16518	8/3/2021	5,469.55	Columbia Pacific Economic	nwota administration
16519	8/3/2021	106.23	COMCAST	JULY 2021
16520	8/3/2021	60.00	COUNTRY MEDIA	annual subscription
16521	8/3/2021	85.00	CRYSTAL AND SIERRA SPRINGS	JULY 2021
16522	8/3/2021	97.85	Fred Meyer Customer Charges	JULY 2021
16523	8/3/2021	50.00	Gary A. Hanenkrat	JULY 2021
16524	8/3/2021	582.85	GenXsys Solutions, LLC	JULY 2021
16524	8/3/2021	2,500.00	GenXsys Solutions, LLC	JULY 2021
16525	8/3/2021	2,295.00	INNOVA LEGAL ADVISORS	LEGAL
16526	8/3/2021	50.00	JIM HUFFMAN	JULY 2021
16527	8/3/2021	50.00	JUDY RIGGS	JULY 2021
16528	8/3/2021	50.00	Linda Adler	JULY 2021
16529	8/3/2021	50.00	MARY JOHNSON	JULY 2021
16530	8/3/2021	50.00	MELISSA CARLSON-SWANSON	JULY 2021
16531	8/3/2021	100.00	DONALD ANDERSON	JULY 2021 CDL PHYSICAL
16532	8/3/2021	3,743.79	MOREL INK	BUS PASSES
16532	8/3/2021	155.13	MOREL INK	BUSINESS CARDS
16533	8/3/2021	115.00	North Coast Lawn	JULY 2021
16534	8/3/2021	45.20	Office Depot Credit Plan	JULY 2021
16534	8/3/2021	9.19	Office Depot Credit Plan	JULY 2021
16534	8/3/2021	3.85	Office Depot Credit Plan	JULY 2021
16534	8/3/2021	52.26	Office Depot Credit Plan	JULY 2021
16534	8/3/2021	16.08	Office Depot Credit Plan	JULY 2021
16534	8/3/2021	89.52	Office Depot Credit Plan	JULY 2021
16534	8/3/2021	260.55	Office Depot Credit Plan	JULY 2021
16534	8/3/2021	22.29	Office Depot Credit Plan	JULY 2021
16534	8/3/2021	33.29	Office Depot Credit Plan	JULY 2021
16534	8/3/2021	32.18	Office Depot Credit Plan	JULY 2021
16535	8/3/2021	1,650.00	Oregon Transit Association	ANNUAL DUES
16536	8/3/2021	331.83	Pacific Office Automation	JULY 2021 TCTD
16537	8/3/2021	44.78	PORTLAND GENERAL	JULY 2021
16538	8/3/2021	225.22	Pacific Office Automation	JULY 2021 COPIER LEASE
16539	8/3/2021	100.00	PORT OF TILLAMOOK BAY	AUGUST 2021 BUS STORAGE
16539	8/3/2021	100.00	PORT OF TILLAMOOK BAY	BUS STORAGE JULY 2021
16540	8/3/2021	6,864.03	Tillamook County	BOARD ELECTIONS 2021
16541	8/3/2021	41.79	Tillamook PUD	JULY 2021
16541	8/3/2021	30.75	Tillamook PUD	JULY 2021
16542	8/3/2021	1,070.00	ABILA	CLOUD
16543	...1/2021	2,019.00	ADVANCED DIESEL SERVICE	JULY 2021 BUS 300 SERVICE/BRAKES
16543	...1/2021	295.00	ADVANCED DIESEL SERVICE	JULY 2021 BUS 34 ALTERNATOR
16543	...1/2021	525.00	ADVANCED DIESEL SERVICE	JULY 2021 BUS 304 REPLACE DPF
16544	...1/2021	294.18	ALSCO - Portland Linen	JULY 2021 MATT SERVICE
16545	...1/2021	672.00	CAR CARE SPECIALISTS, INC.	JULY 2021 DEF
16546	...1/2021	87.54	Advance Auto Parts	JULY 2021 SHOPPLIES AND DEF
16547	...1/2021	13,873.00	CARSON OIL CO INC	JULY 2021 FUEL
16548	...1/2021	53.56	Coast Printing & Stationery	JULY 2021 OFFICE SUPPLIES
16548	...1/2021	48.00	Coast Printing & Stationery	JULY 2021 MARKETING
16548	...1/2021	160.00	Coast Printing & Stationery	JULY 2021 DAR BROCHURES
16548	...1/2021	567.00	Coast Printing & Stationery	JULY 2021 60X70 ROUTE BROCHURES
16548	...1/2021	184.00	Coast Printing & Stationery	JULY 2021 OFFICE SUPPLIES
16549	...1/2021	863.90	COUNTRY MEDIA	JULY 2021 recruitment/covid
16549	...1/2021	99.20	COUNTRY MEDIA	JULY 2021 BOARD NOTICES

Tillamook County Transportation District

Check/Voucher Register

1001 - General Checking Account
From 8/1/2021 Through 8/31/2021

Docume... Number	Docume... Date	Transaction Amount	Payee	Transaction Description
16550	...1/2021	100.02	Creative Bus Sales	JULY 2021 shop inventory
16551	...1/2021	306.34	O'REILLY AUTOMOTIVE STORES	JULY 2021 SHOP INVENTORY
16552	...1/2021	1,203.50	FleetPride, Inc.	SHOP INVENTORY
16553	...1/2021	675.00	GALES TOWING	TOWING BUS 34
16554	...1/2021	44.00	KEMPS NORTH COAST TOOLS	JULY 2021 SHOP TOOLS
16554	...1/2021	179.00	KEMPS NORTH COAST TOOLS	JULY 2021 SHOP TOOLS
16555	...1/2021	3,381.41	LES SCHWAB WAREHOUSE CENTER	TIRES
16556	...1/2021	1,387.18	Marie Mills Center, Inc	JULY 2021 JANITORIAL TRANSIT CENTER
16557	...1/2021	7,120.28	McCOY FREIGHTLINER	JULY 2021
16558	...1/2021	774.52	DAVISON AUTO PARTS, INC.	JULY 2021 SHOP INVENTORY
16559	...1/2021	3.00	OR DEPT OF MOTOR VEHICLES	JULY 2021 DRIVING RECORDS
16560	...1/2021	65.00	RJ'S LOCK & KEY LLC	JULY 2021
16561	...1/2021	127.36	Rosenberg Builders Supply	OFFICE SUPPLIES/PAINT SHELF
16562	...1/2021	3,028.12	Tillamook Motor Co.	JULY 2021
16563	...1/2021	120.00	TILLAMOOK PIONEER	JULY 2021 RECRUITMENT/COVID
16564	...1/2021	4,756.13	CARDMEMBER SERVICE	JULY 2021
16565	...1/2021	392.95	VERIZON	JULY 2021 TABLET DATA
16566	...1/2021	557.60	WEST COAST EXHAUST	JULY 2021 bus 304 labor
16566	...1/2021	57.40	WEST COAST EXHAUST	van 104 scan codes
16566	...1/2021	65.60	WEST COAST EXHAUST	JULY 2021 bus 106
16567	...6/2021	1,200.00	Columbia Pacific Economic	BALANCE DUE ON CORRECTED INVOICE
16568	...6/2021	<u>7,500.00</u>	KITTELSON & ASSOCIATES, INC.	marketing pacific city shuttle brochures
Report Total		<u>93,625.24</u>		

Tillamook County Transportation District

Check/Voucher Register

1006 - Payroll Checking

From 8/1/2021 Through 8/31/2021

<u>Document Number</u>	<u>Document Date</u>	<u>Payee</u>
5650	8/3/2021	PACIFIC SOURCE
5651	8/6/2021	JERRY BOND
5652	8/9/2021	SCOTT CHILDS
5653	8/16/2021	LARRY QUINTAL
5654	8/16/2021	HRA VEBA TRUST
5655	8/17/2021	SCOTT CHILDS
5656	8/31/2021	ERIN RYAN
5657	8/31/2021	Robert Ryan
5658	8/31/2021	SPECIAL DISTRICTS INS. SERVICE
5659	8/31/2021	ATU LOCAL #757

Tillamook County Transportation District

Check/Voucher Register

1009 - NW RIDES ACCOUNT

From 8/1/2021 Through 8/31/2021

Docume... Number	Docume... Date	Transaction Amount	Payee	Transaction Description
3142	8/3/2021	2,626.37	AAA RIDE ASSIST	JULY 2021
3142	8/3/2021	2,957.60	AAA RIDE ASSIST	JULY 2021
3142	8/3/2021	1,751.50	AAA RIDE ASSIST	JULY 2021
3143	8/3/2021	675.78	WAVE	JULY 2021
3144	8/3/2021	102.60	CRYSTAL AND SIERRA SPRINGS	JULY 2021
3145	8/3/2021	94.84	CENTURYLINK	JULY 2021
3146	8/3/2021	500.00	GenXsys Solutions, LLC	JULY 2021
3147	8/3/2021	2,452.96	JANNA SMITH	JULY 2021
3148	8/3/2021	2,758.12	JOHN REKART JR	JULY 2021
3149	8/3/2021	438.88	JOY WINKELHAKE	JULY 2021
3150	8/3/2021	2,941.40	COLUMBIA MEDICAL	JULY 2021
3150	8/3/2021	4,082.20	COLUMBIA MEDICAL	JULY 2021
3150	8/3/2021	4,537.90	COLUMBIA MEDICAL	JULY 2021
3151	8/3/2021	2,041.80	K & M MEDIVAN	JULY 2021
3151	8/3/2021	3,565.90	K & M MEDIVAN	JULY 2021
3151	8/3/2021	4,864.60	K & M MEDIVAN	JULY 2021
3152	8/3/2021	2,735.16	KANDIS LIDAY	JULY 2021
3153	8/3/2021	1,071.52	KARRI HOOKER	JULY 2021
3154	8/3/2021	476.28	LEANN CHUINARD	JULY 2021
3155	8/3/2021	29.00	MEDIX AMBULANCE	JUNE CORRECTION
3155	8/3/2021	1,848.00	MEDIX AMBULANCE	JULY 2021
3155	8/3/2021	5,852.00	MEDIX AMBULANCE	JULY 2021
3155	8/3/2021	6,345.00	MEDIX AMBULANCE	JULY 2021
3155	8/3/2021	5,890.00	MEDIX AMBULANCE	JULY 2021
3156	8/3/2021	718.75	MTN RETREAT SECURE TRANSPORT	JUNE BILLING/POST JULY
3157	8/3/2021	74.81	Pacific Office Automation	JULY 2021 NWR
3158	8/3/2021	225.22	Pacific Office Automation	JULY 2021 NWR
3159	8/3/2021	6,986.75	RYANS TRANSPORTATION SERVICE	JULY 2021
3159	8/3/2021	14,957.75	RYANS TRANSPORTATION SERVICE	JULY 2021
3159	8/3/2021	17,532.65	RYANS TRANSPORTATION SERVICE	JULY 2021
3159	8/3/2021	19,019.60	RYANS TRANSPORTATION SERVICE	JULY 2021
3160	8/3/2021	3,631.64	SEAN REKART	JULY 2021
3161	8/3/2021	695.00	STREAMLINE VERIFY	OIG/SAM EXCLUSION
3162	8/3/2021	2,526.75	TILLAMOOK CNTY TRANS. DIST.	JULY 2021
3163	8/3/2021	360.00	TILLAMOOK CNTY TRANS. DIST.	070221 INDIRECT
3164	8/3/2021	10,449.20	TILLAMOOK CNTY TRANS. DIST.	070221 PAYROLL
3165	8/3/2021	7,380.50	TILLAMOOK CNTY TRANS. DIST.	JULY 2021
3166	8/3/2021	11,624.00	TILLAMOOK CNTY TRANS. DIST.	JULY 2021
3167	8/3/2021	360.00	TILLAMOOK CNTY TRANS. DIST.	071621 INDIRECT
3168	8/3/2021	10,531.06	TILLAMOOK CNTY TRANS. DIST.	071621 PAYROLL
3169	8/3/2021	8,427.50	TILLAMOOK CNTY TRANS. DIST.	JULY 2021
3170	8/3/2021	360.00	TILLAMOOK CNTY TRANS. DIST.	JULY 2021 indirect payroll
3171	8/3/2021	10,425.57	TILLAMOOK CNTY TRANS. DIST.	073021 payroll
3172	8/3/2021	3,000.66	VAL HOLYOAK	JULY 2021
3173	8/3/2021	2,981.73	WILLIAM NERENBERG	JULY 2021
3174	8/3/2021	11,147.03	TILLAMOOK CNTY TRANS. DIST.	JULY NWR BENEFITS
3175	...1/2021	1,790.70	AAA RIDE ASSIST	JULY 2021
3176	...1/2021	86.24	CATHY BOND	MILEAGE - NWR
3177	...1/2021	72.00	COUNTRY MEDIA	JULY 2021 recruitment/covid
3178	...1/2021	4,448.60	COLUMBIA MEDICAL	JULY 2021
3179	...1/2021	378.00	MEDIX AMBULANCE	JULY 2021 correction
3179	...1/2021	7,287.50	MEDIX AMBULANCE	JULY 2021

Tillamook County Transportation District

Check/Voucher Register
 1009 - NW RIDES ACCOUNT
 From 8/1/2021 Through 8/31/2021

<u>Docume... Number</u>	<u>Docume... Date</u>	<u>Transaction Amount</u>	<u>Payee</u>	<u>Transaction Description</u>
3180	...1/2021	8,671.70	METRO WEST	JULY 2021
3181	...1/2021	465.50	MTN RETREAT SECURE TRANSPORT	JULY 2021
3181	...1/2021	312.50	MTN RETREAT SECURE TRANSPORT	JULY 2021
3182	...1/2021	20,372.60	RYANS TRANSPORTATION SERVICE	JULY 2021
3183	...1/2021	5,915.25	TILLAMOOK CNTY TRANS. DIST.	JULY 2021
3184	...1/2021	613.22	TILLAMOOK CNTY TRANS. DIST.	july 2021
3185	...1/2021	1,201.98	CARDMEMBER SERVICE	JULY 2021
3186	...1/2021	9,920.00	WAPATO SHORES	JULY 2021
3186	...1/2021	7,587.50	WAPATO SHORES	JULY 2021
3186	...1/2021	9,497.00	WAPATO SHORES	JULY 2021
3186	...1/2021	13,384.50	WAPATO SHORES	JULY 2021
3187	...1/2021	4,046.40	WILLAMETTE VALLEY TRANSPORT	JULY 2021
Report Total		300,106.77		

Tillamook County Transportation District

Check/Voucher Register

1011 - Prop. Mgmt. Checking

From 8/1/2021 Through 8/31/2021

<u>Docume... Number</u>	<u>Docume... Date</u>	<u>Transaction Amount</u>	<u>Payee</u>	<u>Transaction Description</u>
4410	8/3/2021	700.00	CHRISSY'S CLEANING SERVICE	JULY 2021
4411	8/3/2021	856.00	Columbia Fire & Safety Co.	FIRE EXTINGUISHER ANNUAL MAINT
4412	8/3/2021	425.00	North Coast Lawn	JULY 2021
4413	8/3/2021	347.58	TILLAMOOK CITY UTILITIES	JULY 2021
4414	8/3/2021	1,172.20	Tillamook PUD	JULY 2021
4415	...1/2021	580.66	Marie Mills Center, Inc	JULY 2021 3RD ST
4416	...1/2021	171.75	CITY SANITARY SERVICE	JULY 2021 GARBARGE
Report Total		4,253.19		

FRED MEYER CARD CHARGES			
Date	Vendor	Description of Transaction	Amount
Aug Board Packet (August Financials)			
		TABATHA CARD #5	
			\$ -
			\$ -
			\$ -
		SHANNON WAKEMAN CARD #3	
07/16/21		Board appreciation	\$ 49.97
07/28/21		Employee recognition	\$ 15.00
08/06/21		Meetings/snacks	\$214.18
08/09/21		Marketing	\$ 19.78
			\$298.93
		CATHY BOND CARD #4	
07/22/21		NWR - office supplies	\$ 47.98
07/29/21		NWR - employee appreciation	\$126.20
08/05/21		NWR -	\$ 15.57
08/11/21		NWR -	\$ 20.45
			\$210.20
		CLAYTON NORRBOM CARD # 6	
07/26/21		Bus sanitizing - COVID	\$186.33
07/30/21		Employee first aid supplies	\$ 26.75
			\$213.08
		Grand Total	\$722.21
DATE		APPROVAL	

UMPQUA BANK: CLOSING DATE 08/25/2021

Date	Vendor	Description of Transaction	Amount
DOUG PILANT			
07/28/21	Virtual Postmail.com	Postage	\$ 25.00
07/30/21	Logmein/ GoToMeeting	Subscription services: virtual meetings	\$ 348.00
07/30/21	Zoom.com	Subscription services: virtual meetings	\$ 40.00
			\$ 413.00
CATHY BOND			
07/27/21	Popeyes	NWR Meal	\$ 13.69
07/28/21	Carlitas	NWR Meal	\$ 30.00
08/03/21	Endicia	NWR Postage	\$ 9.95
08/04/21	Language Line	Translation Services	\$ 31.60
08/06/21	Adobe	Subscription Services (NWR)	\$ 24.99
08/10/21	Fieldprint Inc	Employee background check	\$ 12.50
08/12/21	Language Line	Translation Services	\$ 19.75
08/13/21	Safeway	Employee Appreciation	\$ 16.00
08/23/21	Iron Mountain	Shredding	\$ 203.31
08/24/21	Adobe	Subscription Services: marketing	\$ 79.99
08/25/21	Fieldprint Inc	Employee background check	\$ 12.50
			\$ 454.28
SHANNON WAKEMAN			
07/27/21	Lindsey's Lattes	Gift Card for Employee Feedback Survey	\$ 10.00
07/27/21	Fred Meyer	Marketing Equipment	\$ 87.26
07/28/21	Amazon	Employee Feedback Box	\$ 32.95
07/28/21	Amazon	Office Equipment	\$ 71.47
07/28/21	WPForms	Website content service	\$ 39.50
08/02/21	Amazon	Masks- COVID	\$ 82.40
08/02/21	Amazon	Masks- COVID	\$ 64.95
08/02/21	Facebook	July Ads (some marketing, some recruitment)	\$ 71.90
08/02/21	Coast Printing	Office Supplies	\$ 11.25
08/02/21	Amazon	Masks- COVID	\$ 359.50
08/03/21	Biteable	Recruitment: WAVE video	\$ 19.00
08/03/21	Vistaprint	Recruitment: Employment Brochures	\$ 200.98
08/04/21	Amazon	Masks- COVID	\$ 71.90
08/06/21	Gravity Forms	Website content service	\$ 59.00
08/09/21	Center Market	Employee Appreciation	\$ 14.95
08/09/21	Safeway	Employee Appreciation	\$ 55.08
08/09/21	Franz Bakery	Employee Appreciation	\$ 14.59
08/09/21	Amazon	Office Equipment: Will be refunded	\$ 236.19
08/11/21	TCB Productions	Fair Parking	\$ 129.95
08/11/21	TCB Productions	Fair Admission	\$ 168.25
08/11/21	TCB Productions	Fair Admission	\$ 67.30
08/11/21	TCB Productions	Fair Parking	\$ 16.95
08/13/21	Safeway	Fair Supplies (ice)	\$ 2.99
08/13/21	Safeway	Fair Supplies (water)	\$ 20.57
08/17/21	Amazon	Prime Subscription (monthly)	\$ 12.99
08/20/21	Amazon	Masks- COVID	\$ 374.75
08/20/21	Facebook	August Ads (some marketing, some recruit)	\$ 125.00
08/25/21	OR DOJ	Public Meetings Handbook	\$ 25.00
08/25/21	Amazon	Office Equipment	\$ 209.94
			\$ 2,656.56
MIKE REED			
08/20/21	Uline	Germ Fogger Supplies- Cleaner (grant)	\$ 640.81
			\$ 640.81

TABATHA WELCH

08/02/21	Indeed	Recruitment: drivers, service tech	\$ 225.46
08/04/21	Arlo Technologies		\$ 386.89
08/06/21	USPS stamps	postage	\$ 100.00
08/16/21	Endicia	postage	\$ 24.99
08/16/21	Hulu	monthly cable bill	\$ 64.99
08/17/21	USPS stamps	postage	\$ 100.00
08/18/21	alohaz.com	Facemasks	\$ 35.98
08/20/21	SAB	Board meeting dinner	\$ 18.40
08/23/21	Taco Bell	Meal while traveling (picking up COVID tests)	\$ 11.86
08/23/21	Pacific Restaurant	Board meeting dinner	\$ 11.50
08/23/21	Walgreens	COVID tests	\$ 98.05
			\$ 1,078.12

CLAYTON NORRBOM

08/10/21	Alaska Air	Trip insurance: trainers conference airfare	\$ 30.00
08/10/21	Shaw's Steakhouse	Dinner while at conference	\$ 43.93
08/13/21	Magic Dragon	Dinner while at conference	\$ 30.23
08/13/21	Olive Garden	Dinner while at conference	\$ 32.93
08/13/21	Natural Café	Lunch while at conference	\$ 17.98
08/13/21	Enterprise	Car rental at conference	\$ 521.42
08/16/21	Natural Café	Lunch while at conference	\$ 17.98
08/16/21	Moxie Café	Lunch while at conference	\$ 18.44
08/16/21	Jack in the Box	Dinner while at conference	\$ 17.03
			\$ 729.94

STATEMENT TRUE UP \$ -
ADDITIONAL PAYMENT MADE -

Charges total \$ 5,972.71
Grand Total \$ 5,972.71

Jack Ficht

9-7-21

APPROVAL

DATE



UMPQUA BANK

August 2021 Statement

Open Date: 07/27/2021 Closing Date: 08/25/2021



Visa® Company Card with Rewards
TILLAMOOK CNTY TRANS

Account:

Cardmember Service
BUS 30 ELN 8

1-866-552-8855
15

New Balance	\$5,972.71
Minimum Payment Due	\$60.00
Payment Due Date	09/22/2021

Reward Points	
Earned This Statement	6,352
Reward Center Balance as of 08/24/2021	17,658
For details, see your rewards summary.	

Activity Summary		
Previous Balance	+	\$5,958.11
Payments	-	\$5,958.11 ^{CR}
Other Credits		\$0.00
Purchases	+	\$5,972.71
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
New Balance	=	\$5,972.71
Past Due		\$0.00
Minimum Payment Due		\$60.00
Credit Line		\$10,000.00
Available Credit		\$4,027.29
Days in Billing Period		30



Payment Options:



Mail payment coupon
with a check



Pay online at
myaccountaccess.com



Pay by phone
1-866-552-8855

Please detach and send coupon with check payable to: Cardmember Service



UMPQUA BANK

0047985100535077900000060000005972714

24-Hour Cardmember Service: 1-866-552-8855

- to pay by phone
- to change your address

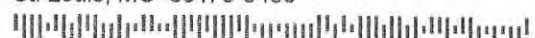
Account Number	
Payment Due Date	9/22/2021
New Balance	\$5,972.71
Minimum Payment Due	\$60.00

Amount Enclosed \$ _____

TILLAMOOK CNTY TRANS
ACCOUNTS PAYABLE
3600 3RD ST STE A
TILLAMOOK OR 97141-2730



Cardmember Service
P.O. Box 790408
St. Louis, MO 63179-0408



What To Do If You Think You Find A Mistake On Your Statement

If you think there is an error on your statement, please call us at the telephone number on the front of this statement, or write to us at: Cardmember Service, P.O. Box 6335, Fargo, ND 58125-6335.

In your letter or call, give us the following information:

- ▶ Account information: Your name and account number.
- ▶ Dollar amount: The dollar amount of the suspected error.
- ▶ Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake. You must contact us within 60 days after the error appeared on your statement. While we investigate whether or not there has been an error, the following are true:
 - ▶ We cannot try to collect the amount in question, or report you as delinquent on that amount.
 - ▶ The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
 - ▶ While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
 - ▶ We can apply any unpaid amount against your credit limit.

Your Rights If You Are Dissatisfied With Your Credit Card Purchases

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase.

To use this right, all of the following must be true:

1. The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
2. You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
3. You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: Cardmember Service, P.O. Box 6335, Fargo, ND 58125-6335. While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

Important Information Regarding Your Account

1. **INTEREST CHARGE:** Method of Computing Balance Subject to Interest Rate: We calculate the periodic rate or interest portion of the **INTEREST CHARGE** by multiplying the applicable Daily Periodic Rate ("**DPR**") by the Average Daily Balance ("**ADB**") (including new transactions) of the Purchase, Advance and Balance Transfer categories subject to interest, and then adding together the resulting interest from each category. We determine the **ADB** separately for the Purchases, Advances and Balance Transfer categories. To get the **ADB** in each category, we add together the daily balances in those categories for the billing cycle and divide the result by the number of days in the billing cycle. We determine the daily balances each day by taking the beginning balance of those Account categories (including any billed but unpaid interest, fees, credit insurance and other charges), adding any new interest, fees, and charges, and subtracting any payments or credits applied against your Account balances that day. We add a Purchase, Advance or Balance Transfer to the appropriate balances for those categories on the later of the transaction date or the first day of the statement period. Billed but unpaid interest on Purchases, Advances and Balance Transfers is added to the appropriate balances for those categories each month on the statement date. Billed but unpaid Advance Transaction Fees are added to the Advance balance of your Account on the date they are charged to your Account. Any billed but unpaid fees on Purchases, credit insurance charges, and other charges are added to the Purchase balance of the Account on the date they are charged to the Account. Billed but unpaid fees on Balance Transfers are added to the Balance Transfer balance of the Account on the date they are charged to the Account. In other words, billed and unpaid interest, fees, and charges will be included in the **ADB** of your Account that accrues interest and will reduce the amount of credit available to you. To the extent credit insurance charges, overlimit fees, Annual Fees, and/or Travel Membership Fees may be applied to your Account, such charges and/or fees are not included in the **ADB** calculation for Purchases until the first day of the billing cycle following the date the credit insurance charges, overlimit fees, Annual Fees and/or Travel Membership Fees (as applicable) are charged to the Account. Prior statement balances subject to an interest-free period that have been paid on or before the payment due date in the current billing cycle are not included in the **ADB** calculation.
2. **Payment Information:** You must pay us in U.S. Dollars with checks or similar payment instruments drawn on a financial institution located in the United States. We will also accept payment in U.S. Dollars via the Internet or phone or previously established automatic payment transaction. We may, at our option, choose to accept a payment drawn on a foreign financial institution. However, you will be charged and agree to pay any collection fees required in connection with such a transaction. The date you mail a payment is different than the date we receive that payment. The payment date is the day we receive your check or money order at Cardmember Service, P.O. Box 790408, St. Louis, MO 63179-0408 or the day we receive your electronic or phone payment. All payments by check or money order accompanied by a payment coupon and received at this payment address will be credited to your Account on the day of receipt if received by 5:00 p.m. CT on any banking day. Mailed payments that do not include the payment coupon and/or are mailed to a different address will be processed within 5 banking days of receipt and credited to your Account on the day of receipt. In addition, if you mail your payment without a payment coupon or to an incorrect address, it may result in a delayed credit to your Account, additional **INTEREST CHARGES**, fees, and possible suspension of your Account. Internet and telephone payment options are available, and crediting times vary (but generally must be made before 5:00 p.m. CT to 8 p.m. CT depending on what day and how the payment is made). If you are making an internet or telephone payment, please contact Cardmember Service for times specific to your Account and your payment option. Banking days are all calendar days except Saturday, Sunday and federal holidays. Payments due on a Saturday, Sunday or federal holiday and received on those days will be credited on the day of receipt. There is no prepayment penalty if you pay your balance at any time prior to your payment due date.
3. **Credit Reporting:** We may report information on your Account to Credit Bureaus. Late payments, missed payments or other defaults on your Account may be reflected in your credit report.


Visa Business Rewards Company Card
Rewards Center Activity as of 08/24/2021

Rewards Center Activity*	0
Rewards Center Balance	17,658

*This item includes points redeemed, expired and adjusted.

Rewards Earned	This Statement	Year to Date
Points Earned on Net Purchases	5,594	30,497
Gas, Restaurants & Telecom Double Points	758	8,111
Total Earned	6,352	38,608

For rewards program inquiries and redemptions, call 1-888-229-8864 from 8:00 am to 10:00 pm (CST) Monday through Friday, 8:00 am to 5:30 pm (CST) Saturday and Sunday. Automated account information is available 24 hours a day, 7 days a week.

Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Speed through checkout while earning rewards with PayPal. Go to the Mobile App or manage your account online. Link your card to PayPal today.

Please note, for the Auto Rental Collision Damage Waiver, Extended Warranty Protection and Purchase Security benefits, coverage is not provided for losses caused by or resulting from a cyber incident. You can find additional detail here <https://www.chubb.com/us-en/cyberlimitation.html>

Transactions PILANT, DOUGLAS Credit Limit \$5000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
07/28	07/27	8090	VIRTUALPOSTMAIL.COM 909-235-6245 CA	\$25.00	_____
07/30	07/29	7873	LOGMEIN*GoToMeeting logmein.com MA	\$348.00	_____
07/30	07/29	3607	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$40.00	_____
Total for Account				\$413.00	

Transactions BOND, CATHY Credit Limit \$2500

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
07/28	07/27	0160	POPEYES 11755 MILWAUKEE OR	\$13.69	_____
07/29	07/28	7299	CARLITAS PORTLAND OR	\$30.00	_____

Continued on Next Page



Transactions		BOND,CATHY			Credit Limit \$2500	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
08/03	08/02	6944	ENDICIA 800-576-3279 CA	\$9.95	_____	
08/04	08/03	6621	LANGUAGE LINE, INC. 800-7526096 CA	\$31.60	_____	
08/06	08/05	7475	ADOBE ACROPRO SUBS 408-536-6000 CA	\$24.99	_____	
08/10	08/10	1671	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____	
08/12	08/11	2393	LANGUAGE LINE, INC. 800-7526096 CA	\$19.75	_____	
08/13	08/11	5250	SAFEWAY #2723 TILLAMOOK OR	\$16.00	_____	
08/23	08/22	7907	IRON MOUNTAIN 800-934-3453 MA	\$203.31	_____	
08/24	08/23	3494	ADOBE CREATIVE CLOUD 800-443-8158 CA	\$79.99	_____	
08/25	08/25	3131	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____	
Total for Account				\$454.28		

Transactions		WELCH,TABATHA			Credit Limit \$2500	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
Purchases and Other Debits						
08/02	08/01	5900	INDEED 203-564-2400 CT	\$225.46	_____	
08/04	08/03	4331	ARLO TECHNOLOGIES INC 408-638-3750 CA	\$386.89	_____	
08/06	08/05	9890	USPS STAMPS ENDICIA 888-434-0055 DC	\$100.00	_____	
08/16	08/15	6359	ENDICIA 800-576-3279 CA	\$24.99	_____	
08/16	08/13	3732	HLU*Hulu 1934589742348 HULU.COM/BILL CA	\$64.99	_____	
08/17	08/16	8902	USPS STAMPS ENDICIA 888-434-0055 DC	\$100.00	_____	
08/18	08/17	4100	SP *ALOHAZ.COM-JANDAL ALOHAZ.COM HI	\$35.98	_____	
08/20	08/19	2576	SQ *SAB TILLAMOOK OR	\$18.40	_____	
08/23	08/20	0614	TACO BELL #29729 LINCOLN CITY OR	\$11.86	_____	
08/23	08/19	0319	PACIFIC RESTAURANT TILLAMOOK OR	\$11.50	_____	
08/23	08/20	0169	WALGREENS #9875 LINCOLN CITY OR	\$98.05	_____	
Total for Account				\$1,078.12		

Transactions		NORRBOM,CLAYTON			Credit Limit \$2500	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
Purchases and Other Debits						
08/10	08/08	1925	ALASKA AI0272111146192 PORTLAND OR NORRBOM/CLAYTO 08/08/21 PORTLAND ORE TO SAN LUIS OBI	\$30.00	_____	
08/10	08/09	4897	TST* SHAW S STEAKHOUSE SANTA MARIA CA	\$43.93	_____	
08/13	08/10	5430	MAGIC DRAGON ASIAN CUI SANTA MARIA CA	\$30.23	_____	
08/13	08/11	0340	OLIVE GARDEN 0021404 SANTA MARIA CA	\$32.93	_____	
08/13	08/12	5121	TST* THE NATURAL CAFE SANTA MARIA CA	\$17.98	_____	
08/16	08/14	7751	ENTERPRISE RENT-A-CAR SAN LUIS OBIS CA	\$521.42	_____	

Continued on Next Page



Transactions		NORRBOM,CLAYTON		Credit Limit	\$2500
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
08/16	08/14	2028	TST* THE NATURAL CAFE SANTA MARIA CA	\$17.98	_____
08/16	08/12	0218	MOXIE CAFE SANTA MARIA CA	\$18.44	_____
08/16	08/13	1033	JACK IN THE BOX 9001 SANTA MARIA CA	\$17.03	_____
Total for Account				\$729.94	

Transactions		WAKEMAN,SHANNON		Credit Limit	\$2500
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
07/27	07/26	3068	SQ *LINDSEY'S LATTES Tillamook OR	\$10.00	_____
07/27	07/26	9030	FRED-MEYER #0377 TILLAMOOK OR	\$87.26	_____
07/28	07/26	4260	AMZN Mktp US*2E5R97U50 Amzn.com/bill WA	\$32.95	_____
07/28	07/27	5320	AMZN Mktp US*2E4BQ3WI0 Amzn.com/bill WA	\$71.47	_____
07/28	07/27	4898	WPFORMS BASIC - BASIC HTTPSWPFORMS. FL	\$39.50	_____
08/02	08/01	8416	AMZN Mktp US*2P1VQ9FP2 Amzn.com/bill WA	\$82.40	_____
08/02	08/01	4503	AMZN Mktp US*2P6688F62 Amzn.com/bill WA	\$64.95	_____
08/02	07/31	7459	FACEBK 5WF9X5FQG2 650-5434800 CA	\$71.90	_____
08/02	07/30	0733	COAST PRINTING & STATI TILLAMOOK OR	\$11.25	_____
08/02	07/31	8632	AMZN MKTP US*2E17E6YU2 AMZN.COM/BILL WA	\$359.50	_____
08/03	08/02	4682	BITEABLE LLC WWW.BITEABLE. UT	\$19.00	_____
08/03	08/03	5442	VISTAPR*VistaPrint.com 866-8936743 MA	\$200.98	_____
08/04	08/03	3686	AMZN Mktp US*2P5AM8V10 Amzn.com/bill WA	\$71.90	_____
08/06	08/05	0671	GRAVITY FORMS 757-965-6600 VA	\$59.00	_____
08/09	08/06	7769	CENTER MARKET 9 TILLAMOOK OR	\$14.95	_____
08/09	08/06	4479	SAFEWAY #2723 TILLAMOOK OR	\$55.08	_____
08/09	08/06	0097	FRANZ FAMILY BAKERY 90 TILLAMOOK OR	\$14.59	_____
08/09	08/06	6485	Amazon.com*2P2IQ0DA0 Amzn.com/bill WA	\$236.19	_____
08/11	08/10	7742	TCB PRODUCTIONS 800-514-3849 NC	\$129.95	_____
08/11	08/10	3178	TCB PRODUCTIONS 800-514-3849 NC	\$168.25	_____
08/11	08/10	4889	TCB PRODUCTIONS 800-514-3849 NC	\$67.30	_____
08/11	08/10	6029	TCB PRODUCTIONS 800-514-3849 NC	\$16.95	_____
08/13	08/11	0589	SAFEWAY #2723 TILLAMOOK OR	\$2.99	_____
08/13	08/11	8385	SAFEWAY #2723 TILLAMOOK OR	\$20.57	_____
08/17	08/17	9824	Amazon Prime*2D8KS3F02 Amzn.com/bill WA	\$12.99	_____
08/20	08/19	8290	AMZN Mktp US*2D80B5EQ2 Amzn.com/bill WA	\$374.75	_____
08/20	08/19	6835	FACEBK U7MR27BQG2 650-5434800 CA	\$125.00	_____
08/25	08/24	2981	OR DOJ PUBLICATIONS RE 503-3782992 OR	\$25.00	_____
08/25	08/24	2658	AMZN Mktp US*250U90481 Amzn.com/bill WA	\$209.94	_____
Total for Account				\$2,656.56	

Continued on Next Page



Transactions REED, MICHAEL Credit Limit \$3500

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
08/20	08/20	6280	ULINE *SHIP SUPPLIES 800-295-5510 WI	\$640.81	
Total for Account				\$640.81	

Transactions BILLING ACCOUNT ACTIVITY

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Payments and Other Credits					
08/18	08/18	8	PAYMENT THANK YOU	\$1,201.98CR	
08/18	08/18	8	PAYMENT THANK YOU	\$4,756.13CR	
Total for Account				\$5,958.11CR	

2021 Totals Year-to-Date	
Total Fees Charged in 2021	\$0.00
Total Interest Charged in 2021	\$0.00

Interest Charge Calculation


Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.


Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	12.24%	
**PURCHASES	\$5,972.71	\$0.00	YES	\$0.00	12.24%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	23.99%	



Contact Us

 Phone

Voice: 1-866-552-8855
TDD: 1-888-352-6455
Fax: 1-866-807-9053

 Questions

Cardmember Service
P.O. Box 6353
Fargo, ND 58125-6353



Mail payment coupon
with a check

Cardmember Service
P.O. Box 790408
St. Louis, MO 63179-0408



Online

myaccountaccess.com

End of Statement



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Tillamook County Transportation District

MONTHLY PERFORMANCE REPORT

July 2021

RIDERSHIP BY SERVICE TYPE	JULY 2021	JULY 2020	YTD FY 21-22	YTD FY 21-22	YTD % Change
<u>Dial-A-Ride Service</u>					
Tillamook County	1,046	881	1,046	881	18.7%
NW Rides	454	378	454	378	20.1%
Dial-A-Ride Total	1,500	1,259	1,500	1,259	19.1%
<u>Deviated Fixed Route Service</u>					
Rt 1: Town Loop	2,999	2,806	2,999	2,806	6.9%
Rt 2: Netarts/Oceanside	557	440	557	440	26.6%
Rt 3: Manzanita/Cannon Beach	2,258	2,232	2,258	2,232	1.2%
Rt 4: Lincoln City	1,197	932	1,197	932	28.4%
Local Fixed Rt Total	7,011	6,410	7,011	6,410	9.4%
<u>Intercity Service</u>					
Rt 5: Portland	717	477	717	477	50.3%
Rt 60X: Salem	764	705	764	705	8.4%
Rt 70X: Grand Ronde	356	289	356	289	23.2%
Inter City Total	1,837	1,471	1,837	1,471	24.9%
<u>Other Services</u>					
Tripper Routes	0	12	0	12	-100.0%
Special Bus Operations	803	197	803	197	307.6%
Other Services Total	803	209	803	209	284.2%
TOTAL ALL SERVICES	11,151	9,349	11,151	9,349	19.3%

ONE-WAY TRIPS BY USER GROUP					
	Fixed		YTD	YTD	YTD %
USER GROUP	Route	DAR	FY 20-21	FY 19-20	Change
General (18 years to 60 years of age)	5,758	240	6,031	5,080	18.7%
Senior/Disabled	3,160	1,200	4,385	3,631	20.8%
Child/Youth (less than 18 years of age)	732	60	736	638	15.3%
Total	9,651	1,500	11,151	9,349	19.3%

OTHER RIDER CATEGORIES					
	Fixed		YTD	YTD	YTD %
	Route	DAR	FY 20-21	FY 19-20	Change
Ride Connection	82		82	61	34.4%
Tillamook Bay Community College	38		38	127	-70.1%
NWOTA Visitor Pass	249		249	124	100.8%
NW Rides		434	434	342	26.9%
Helping Hands Shuttle		20	20	33	-39.4%
Amtrak/Greyhound	116		116	0	#DIV/0!

9/16/2021

07-21 RIDERSHIP REPORT.xlsx

MONTHLY PERFORMANCE

Service Month	Passengers per Hour	Farebox Ratio	Operating Cost per Hour
------------------	------------------------	------------------	-------------------------------

Dial-A-Ride Services

Jul-20	1.5	31.7%	100.15
Mar-21	1.5	53.1%	84.22
Apr-21	1.5	55.8%	85.14
May-21	1.5	56.2%	82.13
Jun-21	1.6	41.9%	104.27
STANDARD	1.3	65.3%	56.36

Deviated Fixed Routes

Jul-20	4.2	4.6%	101.12
Mar-21	3.9	5.3%	84.64
Apr-21	4.0	5.5%	82.55
May-21	4.0	5.6%	82.38
Jun-21	4.6	8.9%	105.72
STANDARD	7.0	12.4%	64.60

Intercity Services

Jul-20	1.9	8.1%	109.33
Mar-21	1.7	8.7%	97.68
Apr-21	1.8	9.0%	94.30
May-21	1.9	9.3%	94.38
Jun-21	2.4	11.7%	119.02
STANDARD	2.9	31.5%	72.86

Other Services

Jul-20	2.4	0.2%	89.80
Mar-21	2.7	1.5%	72.59
Apr-21	2.8	1.5%	71.39
May-21	3.0	1.2%	71.52
Jun-21	4.1	0.0%	97.20
STANDARD	6.9	10.7%	67.00

Dial-a-Ride includes Central, North and South Counties Dial-A-Ride Services

Deviated Fixed Routes: 1 Town Loop, 2 Oceanside, 3 Manzanita/Cannon Beach, 4 Lincoln City

Intercity Routes: 5 Portland, 60X Coastal Connector, 70X Salem/Grand Ronde

Other Services: Trippers, Special Bus Operations/PC Free Shuttle

Tillamook County Transportation District
 Actual FY 2020/2021

Year-to-Date Statistics and Performance

Route/Run	Thru July 2021										8/27/2021					
	YTD Fare Revenue (\$)	YTD Passngrs	YTD Service Hours	YTD Paid Hours	YTD Service Miles	Mileage Based Costs (\$)	Hourly Based Costs (\$)	Direct Cost (\$)	Indirect Costs (\$)	Total Costs (\$)	Hourly Rate (\$)	Passngrs per Hour	Farebox Ratio	Passngr/ \$ Subsidy	Average Fare (\$)	Revenue/ Service Hour (\$)
Dial-A-Ride Service																
Dial-A-Ride	5,132	1,046	417	514	7,769	5,423	28,185	1,473	7,076	42,157	101.19	2.5	12.2%	0.03	4.91	12.32
NW Rides	35,874	454	523	671	13,191	9,208	35,363	1,848	9,364	55,762	106.72	0.9	64.3%	0.02	79.02	68.63
Total DAR	41,006	1,500	939	1,184	20,960	14,630	63,547	3,321	16,440	97,938	104.27	1.6	41.9%	0.03	27.34	43.66
Deviated Route																
01 Town Loop	5,057	2,999	393	446	5,357	3,739	26,588	1,389	6,398	38,114	96.98	7.6	13.3%	0.09	1.69	12.87
02 Netans/Oceanside	1,147	557	207	278	4,557	3,181	13,991	731	3,611	21,514	104.03	2.7	5.3%	0.03	2.06	5.55
03 Manzanita	5,009	2,258	566	620	14,682	10,248	38,278	2,000	10,193	60,720	107.32	4.0	8.2%	0.04	2.22	8.85
04 Lincoln City	3,235	1,197	362	429	12,137	8,472	24,477	1,279	6,904	41,132	113.69	3.3	7.9%	0.03	2.70	8.94
Total Deviated Route	14,448	7,011	1,527	1,774	36,733	25,640	103,334	5,400	27,106	161,480	105.72	4.6	8.9%	0.05	2.06	9.46
Intercity																
05 Portland	7,444	717	304	332	9,734	6,794	21,626	1,074	5,733	35,228	115.96	2.4	21.1%	0.03	10.38	24.50
60X Salem	2,543	764	276	339	11,124	7,765	19,647	976	5,529	33,917	122.89	2.8	7.5%	0.02	3.33	9.21
70X Grand Ronde	619	356	180	227	6,274	4,379	12,841	638	3,473	21,332	118.25	2.0	2.9%	0.02	1.74	3.43
Total Intercity	10,606	1,837	760	897	27,132	18,939	54,115	2,688	14,736	90,477	119.02	2.4	11.7%	0.02	5.77	13.95
Other Services																
Trippers	0	0	0	0	0	0	0	0	-1	-1	#DIV/0!	#DIV/0!	0.00	#DIV/0!	#DIV/0!	#DIV/0!
Special Bus Operation	0	803	197	221	2,742	1,914	13,348	698	3,219	19,178	97.20	4.1	0.0%	0.04	0.00	0.00
Total Other Services	0	803	197	221	2,742	1,914	13,348	698	3,218	19,177	97.20	4.1	0.0%	0.04	0.00	0.00
Total TCTD Services	66,060	11,151	3,424	4,076	87,567	61,123	234,344	12,106	61,499	369,072	107.78	3.26	17.9%	0.04	5.92	19.29
							Total Mileage, Labor & Direct Cost	307,573		20.0%						

Tillamook County Transportation District
FY20/21 to FY 21/22

Year-Over-Year Comparison

Route/Run	Thru July 2021			Thru July 2021			Thru July 2021			Thru July 2021			Thru July 2021				
	20/21 Fare Revenue	20/22 Fare Revenue	Amount Difference	Percent Difference	20/21 Passngs	20/22 Passngs	Amount Difference	Percent Difference	20/21 Service Hours	20/22 Service Hours	Amount Difference	Percent Difference	20/21 Total Cost	20/22 Total Cost	Amount Difference	Percent Difference	
<u>Dial-A-Ride Service</u>																	
Dial-A-Ride	3,023	5,132	2,109	69.8%	881	1,046	165	18.7%	411	417	5	1.3%	39,878	42,157	2,279	5.7%	
NW Rides	24,204	35,874	11,670	48.2%	378	454	76	20.1%	447	523	76	17.0%	46,075	55,782	9,707	21.1%	
Total DAR	27,227	41,006	13,779	50.6%	1,259	1,500	241	19.1%	858	939	81	9.5%	85,952	97,938	11,986	13.9%	
<u>Deviated Route</u>																	
01 Town Loop	2,018	5,057	3,039	150.6%	2,806	2,999	193	6.9%	393	393	0	0.1%	36,844	38,114	1,270	3.4%	
02 Netarts/Oceanside	498	1,147	649	130.3%	440	557	117	26.6%	207	207	0	0.0%	20,618	21,514	896	4.3%	
03 Manzanita	3,034	5,009	1,975	65.1%	2,232	2,258	26	1.2%	566	566	0	0.0%	57,968	60,720	2,752	4.7%	
04 Lincoln City	1,629	3,235	1,606	98.6%	932	1,197	265	28.4%	362	362	0	0.0%	38,999	41,132	2,133	5.5%	
Total Local Fixed Route	7,179	14,448	7,269	101.3%	6,410	7,011	601	9.4%	1,527	1,527	0	0.0%	154,429	161,480	7,050	4.6%	
<u>Intercity</u>																	
05 Portland	4,333	7,444	3,111	71.8%	477	717	240	50.3%	304	304	0	0.0%	32,426	35,228	2,802	8.6%	
60X Salem	2,089	2,543	454	21.7%	705	764	59	8.4%	285	276	-9	-3.2%	32,097	33,917	1,820	5.7%	
70X Grand Ronde	467	619	152	32.5%	289	356	67	23.2%	189	180	-8	-4.3%	20,493	21,332	839	4.1%	
Total Intercity	6,889	10,606	3,717	54.0%	1,471	1,837	366	24.9%	778	760	-17	-2.2%	86,015	90,477	5,461	6.4%	
<u>Other Services</u>																	
Trippers	16	0	-16	-100.0%	12	0	-12	-100.0%	3	0	-3	-100.0%	243	-1	-244	-100.4%	
Special Bus Operation	0	0	0	#DIV/0!	197	803	606	307.6%	86	197	111	129.4%	7,714	19,178	11,464	148.6%	
Total Other Services	16	0	-16	-100.0%	209	803	594	284.2%	89	197	109	122.7%	7,956	19,177	11,221	141.0%	
Total TCTD Services	41,311	66,060	24,749	59.9%	9,349	11,151	1,802	19.3%	3,252	3,424	173	5.3%	333,354	369,072	35,719	10.7%	

Tillamook County Transportation District
FY20/21 to FY 21/22

Year to Date Performance Comparison

Route/Run	Thru July 2021			Thru July 2021			Thru July 2021			Thru July 2021		
	20/21	20/22	Amount Diff	Percent Diff	20/21	20/22	Amount Diff	Percent Diff	20/21	20/22	Amount Diff	Percent Diff
Dial-A-Ride Service												
Dial-A-Ride	96.96	101.19	4.24	4.4%	2.1	2.5	0.4	17.2%	7.6%	12.2%	4.6%	60.6%
NW Rides	103.10	106.72	3.62	3.5%	0.8	0.9	0.0	2.7%	52.5%	64.3%	11.8%	22.4%
Total DAR	100.15	104.27	4.11	4.1%	1.5	1.6	0.1	8.9%	31.7%	41.9%	10.2%	32.2%
Deviated Route												
01 Town Loop	93.80	96.98	3.18	3.4%	7.1	7.6	0.5	6.8%	5.5%	13.3%	7.8%	142.2%
02 Netarts/Oceanside	99.70	104.03	4.33	4.3%	2.1	2.7	0.6	26.6%	2.4%	5.3%	2.9%	120.7%
03 Manzanita	102.45	107.32	4.86	4.7%	3.9	4.0	0.0	1.2%	5.2%	8.2%	3.0%	57.6%
04 Lincoln City	107.79	113.69	5.90	5.5%	2.6	3.3	0.7	28.4%	4.2%	7.9%	3.7%	88.3%
Total Deviated Route	101.12	105.72	4.60	4.6%	4.2	4.6	0.4	9.4%	4.6%	8.9%	4.3%	92.5%
Intercity												
05 Portland	106.73	115.96	9.22	8.6%	1.6	2.4	0.8	50.3%	13.4%	21.1%	7.8%	58.1%
60X Salem	112.54	122.89	10.35	9.2%	2.5	2.8	0.3	12.0%	6.5%	7.5%	1.0%	15.2%
70X Grand Ronde	108.66	118.25	9.59	8.8%	1.5	2.0	0.4	28.8%	2.3%	2.9%	0.6%	27.3%
Total Intercity	109.33	119.02	9.69	8.9%	1.9	2.4	0.5	27.7%	8.1%	11.7%	3.6%	44.7%
Other Services												
Trippers	93.29	#DIV/0!	#DIV/0!	#DIV/0!	4.6	#DIV/0!	#DIV/0!	#DIV/0!	6.6%	0.0%	-6.6%	-100.0%
Special Bus Operation	89.70	97.20	7.51	8.4%	2.3	4.1	1.8	77.7%	0.0%	0.0%	0.0%	#DIV/0!
Total Other Services	89.80	97.20	7.40	8.2%	2.4	4.1	1.7	72.5%	0.2%	0.0%	-0.2%	-100.0%
Total Other Services	102.52	107.78	5.26	5.1%	2.9	3.3	0.4	13.3%	12.4%	17.9%	5.5%	44.4%
Total Other Services												
Total Other Services												

Comparison	YTD Through July 2021		
	19/20	20/21	Percent Difference
Mileage	84,692	87,567	3.4%
Mileage Based Costs	47,847	61,123	27.7%
Hourly Based Costs	220,108	234,344	6.5%
Direct Costs	65,399	61,499	-6.0%
Overhead Costs			
Total Costs	333,354	356,967	7.1%

Special Bus Operation Calculation Cost			
Cost per mile calculation:	Plus	Plus	Hourly Rate Calculation:
	45.8%	10%	Actual Hourly Rate
			Plus Direct Costs
			Hourly Rate
			Plus Overhead
			Hourly Rate
			Plus Profit

nwCONNECTOR

Coordinating Committee **Zoom** Meeting

September 10, 2021

10:00 am—12:00 pm








Join Zoom Meeting:

<https://us02web.zoom.us/j/87552290259>

Call In: 1 253 215 8782

Meeting ID: 875 5229 0259

Agenda

10:00— 10:05a	1. Introductions. Welcome to guests.	Doug Pilant
10:05— 10:25a	2. Consent Calendar (Action Items)  August 20, 2021 Meeting Minutes (Attached)  August 2021 Financial Report  Ridership Tracking	Doug Pilant/All
10:15— 10:30a	3. NWOTA Standing Items  Marketing  Trillium Update – Next FY OTP Strategy  Calculating Average Passenger Miles Update	Doug Pilant/All
10:30— 11:15a	4. Service Cut Coordination	Doug Pilant
11:15— 11:30a	5. Sanitation Grant Update  Solution options/delivery	All
11:30— 12:00p	6. Other Business and Member Updates	All

Attachments:

August 20, 2021 Meeting Minutes
 Ridership/Passenger Mile Tracking

NWOTA meetings are open to the public and accommodations will be provided to persons with disabilities. If a sign language interpreter is needed, please call Sarah Lu Heath at 971.328.2877 at least 48 hours prior to the meeting.

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NWOTA

Friday, August 20, 2021

Called to order at 10:05a

Attending: Jeff Hazen, Doug Pilant, Brad Dillingham, Arla Miller, Cynda Bruce

Introductions: No guests.

Consent Calendar: Minutes accepted. Financial Report: Received \$12,000 in partner contributions TCTB \$12,000 for year; one time transfer to General Fund of \$3,000. Jeff says his check is in the mail.

Ridership: TCTB is behind on numbers, Sarah Lu will send draft of new ridership tracking early next week. Jeff moved to approve consent calendar, Cynda seconded, motion passed.

NWOTA Standing Items:

Trillium Update: Sarah Lu shared that the \$19,000 line item was an accident, the \$25,000 'expenses' line item was an accident of mis-coding. Cynda is concerned that Trillium is not appreciative of our account. Doug says that his board did approve the new contract. Remember it was our decision to move away from Google and acquire a flex response service, which has shown results. It was brought to our attention that this would be a higher cost on-going. Doug thinks we need a meeting with Trillium after this contract to discuss hosting cost going forward. He's also seen uptick in Dial A Ride.

Kath from The Dalles announced that the State of Vermont discarded their GTS flex accounts due to cost. Thomas is now working with Transit for Us, a multi-million project to serve same OTP/GTS flex purpose, which may expand into Oregon and Washington. Arla: Frank Thomas is working on Transit for Us as well, within the CA/OR/WA consortium. Jeff: It may take a year for this project to roll out, which could be great and relieve some financial pressure for us. Joel: One of the first ITS4US pilots will likely be in SW Oregon. POINT, RVTD, and JCT will be participating.

Arla says Matthew said that the pricing should go down the more people use this platform. Cynda thinks \$69,000 a year to host was sticker shock for everyone and feels this will be really challenging to pay for this once the grant ends.

ACTION ITEM: HOW DO GET INVOLVED IN THE ITS4US PROGRAM SINCE WE'RE ALREADY ON THE PLATFORM/PAYING FOR IT. Arla will reach out to Frank with an invitation to our September meeting.

ACTION ITEM: MEET WITH TRILLIUM TO DISCUSS NEXT CONTRACT; have them join us in September to answer: What are you doing to try to reduce our costs?

Marketing: Do we want to continue on 'the pause' of marketing or change directions? Marketing plan created in 2019, implemented early 2020 before putting on hold. Jeff likes the plan and doesn't think it needs update. Sarah Lu wonders if an awareness campaign might work. Brad thinks masks are new the normal and sharing the idea that 'when you need us, we're here' message; an awareness style campaign could be good. Cynda agrees, that's its not pushy but is informative and respectful. Jeff says ridership in July was huge and is now tanked. Group agreed to build awareness. Doug: Maybe even highlight where to catch the bus with photos and highlight interhub stops. Sarah Lu: Should we post job opening announcements? Yes; with links back to each agencies job posts.

Calculating Average Passenger Miles: SETD needs to change both size of groups; Jeff will have good info by November. CTV may be longer than 39 miles. Sarah Lu asks group to review assumptions and return needed edits. TCTD looks a little high on Portland Route.

Sanitation Grant: Lincoln and Columbia County are good to go for POs; Jeff has not received equipment and thought paperwork was sent; Brad will work out the PO on his end.

Barrel and gallon sizes are available; also need distilled water for dilution. Do agencies have access to distilled water? No. Deliver it? Expensive and huge barrels to store. Use most of grant remainder on solution, two water barrels per agency. Also need pumps to get water from barrel. Also look at ChemWorld for water barrels or Grainger. What about a brewery or distillery providing water? Decided: 2 barrels of solution, 2 barrels of water per agency.

How should we pay for this? Jeff will look into single purchase and multiple deliveries.

Arla reviewed grant guidelines, quite open for sanitation equipment, gloves, masks, hand wipes, etc. Find material safety data sheet for simple green – what PPE do users need? Maybe disposable coveralls?

Member updates:

SETD is cutting several routes due to labor shortage; paper by Julia Castillo on hiring recently incarcerated and has Jeff wondering about training inside prisons for outside jobs and is meeting with Dept of Corrections and DMV, could work with existing simulators; ridership for Lower Columbia Connector up 52% with 788 rides and that has now dropped due to Delta; acquired two rigs from Complete Coach Works that needs some work and driver training.

Benton County: Cynda and Brad are working on an interline agreement with Amtrak, some small schedule adjustments will make it more marketable; local colleges are working on their outreach events and transit will be tabling.

Lincoln County: Also struggling with drivers; TA on the table with union but union is holding it up resulting in lower pay for their members until agreement is signed; working with Brad on marketing; Ridership was headed up and seeing a small dip in August due to Delta.

TCTD: Also cutting at least two driver shifts per day due to labor shortage; arrange dial a ride to create more capacity; covid outbreak and working with OHA, many staff working remotely; talking with Union about labor shortage and contract.

ODOT/Arla: attended TCTD board meeting last night to praise the partnership between ODOT and TCTD.

The group will revert to 2nd Friday of the month schedule at 10a.

Tillamook County Transportation District

Financial Statement

08 - Northwest Oregon Transit Allia
From 7/1/2021 Through 6/30/2022

NWOTA

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	.08%
Resources						
Working Capital	0.00	65,000.00	0.00	65,000.00	(65,000.00)	0.00%
NWOTA Partner Cont. Match	12,000.00	163,121.00	12,000.00	163,121.00	(151,121.00)	7.35%
Transfer From General Fund	12,000.00	234,188.00	12,000.00	234,188.00	(222,188.00)	5.12%
Transfer from STIF Fund	0.00	618,035.00	0.00	618,035.00	(618,035.00)	0.00%
Total Resources	<u>24,000.00</u>	<u>1,080,344.00</u>	<u>24,000.00</u>	<u>1,080,344.00</u>	<u>(1,056,344.00)</u>	<u>2.22%</u>
Expenses						
Materials and Services						
Professional Services	0.00	5,250.00	0.00	5,250.00	5,250.00	0.00%
Administrative Support	0.00	25,000.00	0.00	25,000.00	25,000.00	0.00%
Website Maintenance	0.00	50,350.00	0.00	50,350.00	50,350.00	0.00%
Marketing	0.00	40,000.00	0.00	40,000.00	40,000.00	0.00%
Total Materials and Services	<u>0.00</u>	<u>120,600.00</u>	<u>0.00</u>	<u>120,600.00</u>	<u>120,600.00</u>	<u>0.00%</u>
Transfers						
Transfer to General Fund	3,000.00	3,000.00	3,000.00	3,000.00	0.00	100.00%
Unappropriated Ending Fund Bal	0.00	1,400.00	0.00	1,400.00	1,400.00	0.00%
Total Transfers	<u>3,000.00</u>	<u>4,400.00</u>	<u>3,000.00</u>	<u>4,400.00</u>	<u>1,400.00</u>	<u>68.18%</u>
Capital Outlay						
Capital Purchases						
Bus Stop Signage/Shelters	0.00	767,544.00	0.00	767,544.00	767,544.00	0.00%
Other Capital Projects	0.00	187,800.00	0.00	187,800.00	187,800.00	0.00%
Total Capital Purchases	<u>0.00</u>	<u>955,344.00</u>	<u>0.00</u>	<u>955,344.00</u>	<u>955,344.00</u>	<u>0.00%</u>
Total Capital Outlay	<u>0.00</u>	<u>955,344.00</u>	<u>0.00</u>	<u>955,344.00</u>	<u>955,344.00</u>	<u>0.00%</u>

Monthly BOD Report w/YTD Budget & Variance

nwCONNECTOR

Coordinating Committee **Zoom** Meeting

August 20, 2021

Tillamook County Transportation District

3600 3rd St

Tillamook, OR

10:00 am—12:00 pm









Join Zoom Meeting:

<https://us02web.zoom.us/j/88918294468>

1 253 215 8782

Meeting ID: 889 1829 4468

Agenda

10:00— 10:05a	1. Introductions. Welcome to guests.	Doug Pilant
10:05— 10:25a	2. Consent Calendar (Action Items) <ul style="list-style-type: none">  July 9, 2021 Meeting Minutes (Attached)  July 2021 Financial Report  Ridership Tracking 	Doug Pilant/All
10:15— 10:30a	3. NWOTA Standing Items <ul style="list-style-type: none">  Marketing  Trillium Update  Calculating Average Passenger Miles Update 	Doug Pilant/All
10:30— 11:15a	4. Trades workforce and training transportation	Jerry Hardman
11:15— 11:30a	5. Sanitation Grant Update <ul style="list-style-type: none">  All deliveries scheduled  Solution options 	All
11:30— 12:00p	6. Other Business and Member Updates	All

Attachments:

July 9, 2021 Meeting Minutes
 EOY Ridership Numbers
 New Ridership/Passenger Mile Tracking
 Germ Fogger Solution Notes

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Doug opened the meeting at 10:06am.

Introductions. Attending: Sarah Lu Heath, Mary McArthur, Jeff Hazen, Doug Pilant, John Dreezen, Brad Dillingham, Shannon Wakeman. Guests Carole Richardson and Jerry Hardman.

Consent Calendar: Review June 2021 minutes review: No amendments.

Financial Report: Trillium invoices may show up under resources under transfer from STIF, these financials are preliminary. Mary and Sarah Lu will meet with Tabetha and Doug to review Trillium expenses and recently submitted invoice.

Ridership Tracking: All info was turned into Mary. Astoria to Portland has best gains, congrats Jeff. Jeff says its been going great and the Amtrak connect and ticket sales has been fantastic for Clatsop and Tillamook.

Motion to approve consent calendar by John, seconded by Jeff. Motion passes.

Election of 2021-2022 NWOTA Officers

Doug offers to have a different Chairperson. Jeff moves to retain current slate of officers (Doug Pilant as Chair, Cynda Bruce as Vice Chair). Call for additional nominations. Vote passes.

Transition of Sarah Lu Heath to NWOTA Administrative Support

Ayreann will send a letter to update the administrative support from Mary to Sarah Lu. Motion to amend the current service agreement with Col-Pac to include Sarah Lu Heath as the support person for the remainder of the agreement made by Jeff and seconded by John. No discussion. Motion passes.

NWOTA Standing Items

Marketing:

Danielle Ogden from Trillium; written report from Juliette to be forthcoming on Monday. Website updates: Improvements during June included: the transit custom post plug-in efficiencies for posting, schedules, timetable updates to be smoother and less error prone. Added 'flex features' on 'flex routes' can be turned on and off easily instead of manually; also have the ability to generate a flex route page. We can now pull rider eligibility restrictions, flex routes, other messaging. Added route shortening option IE Route 1 vs Place Name Route. We can now archive and display route pages that are not active. Efficiencies on their end: Short codes for WordPress, updates to pull all three feeds, timetable customization to turn off routes if there's no time table. Automated ways to reorder the order of timetables, to switch directions of travel. Timetable releases can now go live on a prescheduled. Not deployed yet, early during the week of July 19 to go live. Basecode needed to be updated to be compatible with plug-in, and plug-in was cleaned up.

Facebook update will be included in Juliette's report.

Visitor Pass/Information Card Update:

Cynda's envelope was delivered cut open and empty; replacement came from the stock at Tillamook. We need a count of how many were stolen for tracking and hopeful identification to prevent use. Passes are sequentially numbered. Drivers received information warmly and have been distributing. Positive feedback from drivers. Website needs updating with new Visitor Pass Info – ACTION ITEM – no longer 'oxo' assets.

ACTION ITEMS: Add standing item to Marketing: Nan Devlin's Tourism Transportation Network

At this time, Nan at Visit Tillamook is offering folks that take the bus a \$50 restaurant incentive receivable when they check into one hotel property in each city: Tillamook, Rockaway, Pacific City.

GermFogger Contract:

Last we heard, they provider wanted to know how distribution should be handled. Doug requested a sub-invoice to have items sent to each property individually. Bill of lading should be sent to each partner for review. A single invoice for the whole group will be paid by Tillamook. No forward motion from GermFogger on individual shipments.

What about solution? Grant has been amended for chemical purchase and there is a list of vendors we can purchase from. Each agency will purchase solution and require reimbursement from Tillamook/grant. Funds must be purchased by September 30th for reimbursement. What is the remainder of funding after purchasing the equipment? Mary thinking there's about \$40k left over to spend on solution.

Calculating Average Passenger Miles Update

Carole Richardson: Introductions. Updating the performance calculator for the NW Connector. Fuel sources need updating. We also may need to look at how the system is performing by corridor AND agency. Approaching limit of what Carole and a spread sheet can do; we may look at using website to track performance.

Calculator includes assumptions, monthly data, and outcomes. Individual tabs for each agency will be built. What types of buses will be used: Diesel, electric, propane, hybrids, hydrogen fuel cell (way off). Calcs on CO2 emissions are facts; MPG for each fuel type need to be confirmed by agencies

Problem: We've calculated one passenger on the bus removes one car from the road. We know this is too rosy and we need to discover average number of people traveling together. A rider survey is the best way to find out this information. Jeff says Amtrak data helps show many people are in a group during ticket purchasing. Routes not ticketed by Amtrak will need surveys. What other info should we collect in the survey? Purpose of trip, requested amenities, scheduling improvements, where/how ticket was purchased.

We also need to know how far the average person travels. Previously, we estimated using distance between communities. Survey could help here as well. Doug has an example that would work. Administering the survey annually, alternating seasons each year, could be beneficial.

If the spreadsheet needs to be altered, Sarah Lu should contact Carole to update. SLU will populate the spreadsheet (each bus on each route needs to be listed).

Carole reviewed last STIF grant to see what new information is being regularly collected. Revenue miles is a new metric. Agencies do have a way to separate revenue miles from total miles.

Doug: Do we need to go back and provide info on deadhead miles? Yes.
Do we prefer calendar or fiscal year? We will use June-July FY.

Where should the Performance Calculator live? Many users open room for error. An online tool would allow each agency to input data safely. TBD later.

Average passenger mile will begin in 2023 FY.

Doug has been surveying for 5-7 years and will review questions, provide recommendation of useful questions. Numbered surveys is a good idea.

New grant opps "Cash for Clunker by VW" and "Clean Communities" that need these metrics. Jeff believes OR will get lots of funding for transportation under Biden administration. Lately its been challenging to get grants for electric buses since we're competing with metros.

Brad considering annual survey; concerned about having info from 'already riders' Doug recommends connecting with Amtrak for greater insight into riders. Arla: has Amtrak connect and will send to Brad and Cynda.

Bus Stop Grant Update:

Grant agreement on agenda to be approved by the Board on Thursday, July 22. Lots of interest from the public on procurement information. Champion Park Apts bus stop by direct appointment for contract, design/build in-house. This should as a good template to create more stops. Ryan Farncomb is now with Parametrix and is interested in this project.

Overall project will have some bids involved, especially construction portion. If we're under spending threshold, we can do a direct appointment. Planning and design costs are together. Jacobs did 30% design and are also doing DCE's in Tillamook. Project admin is \$16k. Legal counsel should review grant guidelines and provide an opinion.

Doug will attend NWACT to give NWOTA update. Share shovel ready projects and other priorities. Feedback/Complaints procedure. Cynda shared her procedure w Doug. Doug also found old procedure for Tillamook and added it to the 'Contact Us' page.

In fact, Tillamook will link to the NWConnector 'Contact Us' that already exists. Experiment undertaken: Emails from site contact us page to different agencies. Who will receive these emails?

Workforce training and transportation is a bubbling issue; Heather DeSaart will be at NWOTA in August with a problem statement.

Update on Trillium invoicing/upcoming SOW. Recently Trillium sent an invoice that includes an additional \$19k for "Open Trip Planner Hosting" the calendar year 2021. Are we not making our hosting payments in advance? Why was this not billed monthly.

It is an unexpected expense without funding. Three partner agency has been struggling with timely work from Trillium; updates went undone over the holiday weekend and passengers saw wrong information. Customer service has seen a change since Thomas left.

The Trillium agreement cannot go to the Board for vote with this issue. Mary and SLU review invoices/agreements/etc to ascertain full state-of-case. Include accounting of tasks done under Aaron's \$25k charge. Meet with Doug to explain case. Invite Aaron Atrium and Chris Perry for person week of July 26th.

Tillamook County Transportation District
Financial Statement

08 - Northwest Oregon Transit Allia
From 7/1/2021 Through 6/30/2022

NWOTA

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	.08%
Resources						
Working Capital						
3500	0.00	65,000.00	0.00	65,000.00	(65,000.00)	0.00%
NWOTA Partner Cont. Match						
4225	12,000.00	163,121.00	12,000.00	163,121.00	(151,121.00)	7.35%
Transfer From General Fund						
4911	12,000.00	234,188.00	12,000.00	234,188.00	(222,188.00)	5.12%
Transfer from STIF Fund						
4918	0.00	618,035.00	0.00	618,035.00	(618,035.00)	0.00%
Total Resources	24,000.00	1,080,344.00	24,000.00	1,080,344.00	(1,056,344.00)	2.22%
Expenses						
Materials and Services						
Professional Services						
5100	0.00	5,250.00	0.00	5,250.00	5,250.00	0.00%
Administrative Support						
5101	0.00	25,000.00	0.00	25,000.00	25,000.00	0.00%
Website Maintenance						
5102	0.00	50,350.00	0.00	50,350.00	50,350.00	0.00%
Marketing						
5190	0.00	40,000.00	0.00	40,000.00	40,000.00	0.00%
Total Materials and Services	0.00	120,600.00	0.00	120,600.00	120,600.00	0.00%
Transfers						
Transfer to General Fund						
9130	3,000.00	3,000.00	3,000.00	3,000.00	0.00	100.00%
Unappropriated Ending Fund Bal						
9180	0.00	1,400.00	0.00	1,400.00	1,400.00	0.00%
Total Transfers	3,000.00	4,400.00	3,000.00	4,400.00	1,400.00	68.18%
Capital Outlay						
Capital Purchases						
Bus Stop Signage/Shelters						
6040	0.00	767,544.00	0.00	767,544.00	767,544.00	0.00%
Other Capital Projects						
6050	0.00	187,800.00	0.00	187,800.00	187,800.00	0.00%
Total Capital Purchases	0.00	955,344.00	0.00	955,344.00	955,344.00	0.00%
Total Capital Outlay	0.00	955,344.00	0.00	955,344.00	955,344.00	0.00%

Monthly BOD Report w/YTD Budget & Variance

Date: 8/11/21 02:20:41 PM

Page: 1

Ride Connections—GermFogger Chemicals

Originally purchased a couple of the large units, but started purchasing the slings once they became available and have 100 sling units and use them 1 per vehicle (their small vehicle fleet is about 130 vehicles), particularly for their COVID transport. Purchased extra tips, one per unit.

Use Simple Green D Pro 5 which can be found at Uline.com. Characteristics:

- Light smell (However, be sure don't get stinky version which they also have)
- Dissipates quickly
- Commercial and food grade. Grade that hospitals and commercial kitchens use
- Don't need to use a lot of solution because it is a spray

Usage:

- 2 oz per gallon of water
- Use the "fine" tip grade of nozzle tip out of the 3 versions of tips available
- Use bottle water because it doesn't contain minerals that can clog up the nozzle tips
- 5 gallon jugs of water
- Since mix the solutions themselves, purchased extra large food-quality jugs for pre-mixing. Make own labels for the pre-mixed solutions which laminate with the Material Supply Data Sheet information supplied by Portland Kettleworks

Tillamook County Transportation District
Board of Directors Regular Monthly Meeting
Thursday, August 19, 2021 – 6:00PM
Transportation Building
3600 Third Street, Tillamook, OR
Meeting Minutes



1. Call to Order: Board Chair James Huffman called the meeting to order at 6:01pm.
2. Pledge of Allegiance
3. Roll Call:

Present

TCTD Board of Directors

Jim Huffman, Board Chair (zoom)
Mary Johnson, Vice Chair (zoom)
Gary Hanenkrat, Treasurer (zoom)
Linda Adler, Secretary (zoom)
Melissa Carlson-Swanson, Director (zoom)
Judy Riggs, Director (zoom)
Marty Holm, Director (zoom)

TCTD Staff

Doug Pilant, General Manager
Tabatha Welch, Finance Supervisor (*joined at 6:15pm*)
Shannon Wakeman, Admin Assistant/ Board Clerk
Mike Reed, Operations Superintendent

Absent

Cathy Bond, NW Rides Brokerage Manager

Guest

Chris Kell, citizen from Tillamook
Jackie Edwards, citizen from Garibaldi
Arla Miller, representing ODOT
Joe Warren, representing the Tillamook Headlight Herald

4. Announcements and Changes to Agenda: None.
5. Public & Guest Comments:
 - a. Joe Warren: Joe is planning to join the board meetings more often, and expressed his desire to have a good partnership with the District, in an effort to keep the public alerted to news at the District. He mentioned that the paper has received several service alert updates from multiple transportation agencies in the region in recent days.
 - b. Arla Miller: Arla expressed that ODOT values the working relationship they have with TCTD and General Manager Pilant in particular. She says that these

These minutes contain materials which paraphrase and/or summarize statements made during this meeting. Only text enclosed in quotation marks report a speaker's exact words.

have been difficult times with COVID, driver shortages, and masks mandates for all agencies. Reminded listeners that the mask mandate on transit conveyances has been extended through January 18. Board Chair Huffman asked if masks are currently required inside District buildings. Arla explained that that is not within the scope of her work, but yes, the Governor is requiring masks to be worn inside.

6. Executive Session: The Board of Directors, staff, and Joe Warren from the Headlight Herald (media) adjourned to an executive session to discuss labor negotiations, in compliance with ORS 192.660(2)(d). The executive session was convened at 6:08pm and adjourned at 6:17pm with no further discussion or action items needed.

REPORTS

7. Financial Report: Finance Supervisor Tabatha Welch gave the financial report. Director Hanenkrat asked what the miscellaneous income on Page 2 was from. Tabatha responded that the District billed Columbia County Rider and NW Rides for their portion of the Ecolane billing. Director Hanenkrat asked what the petty cash expense was for, in the amount of \$4,000. Tabatha responded that this represents the COVID incentive offered to District employees; 70% of Operations staff was vaccinated and received \$100 in cash, each, in a joint effort by TCTD and ATU. Director Hanenkrat asked what the comprehensive home maintenance expense was on page 10. Tabatha explained that funds were received from a COVID grant in the last fiscal year and that work to make District facilities touchless was completed in July.
8. Service Measure Performance Report: GM Pilant explained that due to COVID related staffing situations that arose during the last two weeks, no performance report is available. This month's report will be available at the September meeting.
9. Northwest Oregon Transit Alliance: GM Pilant indicated that the NWOTA monthly meeting would happen August 20, the day after the Board meeting, so no report was available.
10. Planning & Development:
 1. Champion Park Apartments: GM Pilant reported that the categorical exclusion document is being completed, and then the project will be ready to submit to the County for permits and review.
 2. Coastliner Route 5: GM Pilant stated that due to COVID impacts, there has been no progress on the redesign of Route 5.
 3. Revised Service Plan: GM Pilant introduced that the District has been working on a revised service plan in light of driver shortages and COVID impacts. Operations Superintendent Mike Reed gave an overview of the revised plan. Director Adler requested a written copy, which Mike said would be made available.
11. Grant Funding: GM Pilant said that the Transit Center transaction has closed. No work has been able to be done on the intercity bus purchase grants or the coordinated

These minutes contain materials which paraphrase and/or summarize statements made during this meeting. Only text enclosed in quotation marks report a speaker's exact words.

human service plan, but he is hopeful that staff will have the capacity to tackle that in the next month.

12. Facility/Property Management:

- a. Transit Center: GM Pilant is hopeful that planning for a renovation of the Transit Center can get underway soon.
- b. Propane Facility: GM Pilant explained that a change order has been submitted to include water connections at the fueling facility, so drivers can wash buses.

13. NW Ride Brokerage: GM Pilant explained that the brokerage staff is currently working from home due to COVID exposure. This has been possible because of the computers the District invested in at the start of the pandemic. He had a positive phone call with CARE Oregon to discuss the current situation and to develop a plan to overcome future challenges.

14. Miscellaneous:

- GM Pilant explained that there is an action item on the agenda to approve the contract for the NWOTA website, and another to approve TAC recommendations.

Board Chair Huffman requested a motion to table the TAC discussion until next month, giving a chance for a committee of board members to review the applications and recommend applicants, indicating he had not had a chance to review applications.

Motion by Director Adler to postpone Transportation Advisory Committee (TAC) applicant discussions. *Motion Seconded* by Director Johnson. Director Carlson-Swanson asked why Chair Huffman had not felt he had a chance to review the applications, as they were included in the board packet. Chair Huffman responded that the board must have a chance to review the applications and recommend committee members. Director Carlson-Swanson then asked if the review can be done by the full board. Chair Huffman responded no; that it would need to be done by a committee.

Motion Passed

Yes Vote: Directors Hanenkrat, Adler, Johnson,
Holm and Board Chair Huffman (5)

No Vote: Directors Riggs and Carlson-Swanson (2)

Director Adler said that the roster that appears on page 45 of the board packet doesn't have the correct terms. Administrative Assistant Shannon Wakeman clarified that that is a proposed roster with the staff recommendations. Director Johnson asked for clarification on the recommendations from staff. Staff requested that the discussion be given when the meeting has caught up with the agenda.

CONSENT CALENDAR

15. Motion to Approve the Minutes of July 22, 2021 Regular Board Meeting

16. Motion to Accept the TCTD July 2021 Financial and Service Reports

These minutes contain materials which paraphrase and/or summarize statements made during this meeting. Only text enclosed in quotation marks report a speaker's exact words.

Director Adler requested a change to the minutes to reflect that guest Jackie Edwards left the meeting at 5:30. Administrative Assistant Shannon Wakeman responded that according to the Zoom attendee list she refers to during the meeting, Mrs. Edwards was on the Zoom call until the end of the meeting and indicated that similar confusion may be helped if the meetings were recorded.

Motion by Director Adler to adopt the consent calendar. *Motion Seconded* by Director Johnson.

Motion Passed

By Directors Hanenkrat, Carlson-Swanson, Edwards, Adler, Riggs, Holm and Board Chair Huffman.

ACTION ITEMS

17. Motion to Approve Resolution #21-37 *In the matter of authorizing the General Manager to execute a personal services agreement with Trillium, Inc. to provide NWOTA website maintenance, support services, and enhancements.*

GM Pilant explained the Resolution to the Board.

Director Adler asked if the cost was \$50,000 per year. GM Pilant responded yes. Director Adler asked if NWOTA needed their own website, since they “piggyback” off the partner websites. Administrative Assistant Shannon explained that the website is actually the NWOTA site and that the partner agencies each have a page on it. Director Adler asked if NWOTA paid this cost. GM Pilant responded yes, that the NWOTA partnership pays the cost.

Director Johnson asked why the cost of hosting is so high. GM Pilant said he’d have to refer to the budget meeting minutes, as this was discussed at that time. From what he recalls, it’s because the partners moved off of Google Transit and the hosting is so expensive because it provides similar services that allow the partners to bypass Google Transit.

Motion by Director Holm to Approve Resolution #21-37. *Motion Seconded* by Director Carlson-Swanson.

MOTION PASSED

By Directors Hanenkrat, Carlson-Swanson, Edwards, Adler, Riggs, Holm and Board Chair Huffman.

18. Motion to appoint the General Manager’s recommended Transportation Advisory Committee membership roster.

Chair Huffman stated that this matter has been tabled. GM Pilant stated that it is the General Manager’s responsibility to recruit and recommend committee members to the Board and stated that this is the first time during his tenure at the District that the board has felt they needed to be involved in making recommendations. The Board can approve the recommendations given or can put forth an alternative slate of candidates.

Administrative Assistant Shannon Wakeman asked Director Johnson if she would like her question answered regarding staff’s recommendations. Director Johnson

These minutes contain materials which paraphrase and/or summarize statements made during this meeting. Only text enclosed in quotation marks report a speaker’s exact words.

said yes. Shannon then reviewed the memo prepared by staff (*included in the board packet*) outlining the process of recruitment and the selection of the applicants for recommendation to the board. Director Johnson requested more information on candidate Carol McAndrews. Shannon indicated she would reach out to Carol.

Chair Huffman stated that in the interest of time, all other discussion would need to wait until the board committee could meet.

Director Adler requested that when the committee meets, that the TAC bylaws could also be reviewed and revised. Chair Huffman responded that this should be added as an action item to next month's agenda.

DISCUSSION ITEMS

19. Staff Comments/Concerns: The staff had no comments.

20. Board of Directors Comments/Concerns:

Chair Huffman said that he appreciated the workshop held before the regular meeting and is looking forward to the Board retreat.

Director Johnson thanked staff for their work on the TAC recommendations, and during the recent challenging times.

Director Adler thanked staff for their work and appreciated the workshop and is also looking forward to the retreat.

Director Hanenkrat thanked management for the new Facebook ad for drivers.

Director Riggs thanked the guests for attending the meeting.

Director Carlson-Swanson thanked everyone and hoped they would stay safe.

Director Holm had no comment.

Director Adler asked who would convene the committee of Board members to review TAC applicants. Director Riggs asked who was on the committee. Chair Huffman said that the makeup of the committee had been included in the motion to table the discussion. Administrative Assistant Shannon explained that the motion had not indicated who would serve on the committee, nor formed a committee. Chair Huffman requested a motion.

Motion by Director Adler to form a committee of Board members to review Transportation Advisory Committee applications. *Motion Seconded* by Director Johnson.

Chair Huffman explained that the committee would be comprised of those who had volunteered, which would be himself and Directors Adler and Johnson. Judy requested to be added to the committee. Chair Huffman declined, stating that this would form a quorum and that this review could not be conducted by a quorum of the Board. Director Johnson stated that she would give her spot on the committee to Director Riggs. Chair Huffman said he would allow this and called for a vote on the motion.

MOTION PASSED

By Directors Hanenkrat, Carlson-Swanson, Edwards,
Adler, Riggs, Holm and Board Chair Huffman.

Director Adler asked if there were any comments from staff or the guests. Chair Huffman responded that the staff had already had the opportunity to make comments.

21. Adjournment: Board Chair Huffman adjourned the meeting at 7:07pm.

These minutes approved this 23rd day of September, 2021.

ATTEST:

James Huffman, Board Chair

Doug Pilant, General Manager

Tillamook County Transportation District
TAC Applicant Review Committee
Tuesday, September 14, 2021 – 5:30PM
Meeting Minutes



1. **Call to Order:** Administrative Assistant Shannon Wakeman called the meeting to order at 5:30pm.
2. **Introductions:**
 - Linda Adler, Committee Member
 - Judy Riggs, Committee Member
 - James Huffman, Committee Member
 - Shannon Wakeman, TCTD Staff
 - Doug Pilant, TCTD General Manager
 - Elizabeth Rosso, General Counsel
 - Mary McGuinness, citizen from Rockaway Beach
 - Chris Kell, citizen from Tillamook
 - Jackie Edwards, citizen from Garibaldi
 - Larry Stevens, citizen from Tillamook
 - Nancy Briggie-Olson, citizen from South County
 - Arla Miller, representing ODOT
 - Joe Warren, representing the Tillamook Headlight Herald
 - Steve Billings (joined late, no introduction)

3. **Staff review and Staff recommendations**

General Manager Pilant provided background information on the formation of the Transportation Advisory Committee (TAC) and an explanation of the bylaws and state requirements.

Administrative Assistant Wakeman reviewed the staff memo to the Board, issued in the August board meeting packet and included in this meeting packet. The staff recommendations are to appoint Ron Rush to a 3-year term; Ross Tomlin to a 3-year term; Carol McAndrew to a 3-year term; and Brooke Wyntergreen to complete an unexpired 1-year term for Stacie Zuercher.

4. **Discussion of Applicants**

Committee Member Jim Huffman stated that this process has been confusing and wished there was more communication regarding the review process. Mr. Huffman asked Mrs. Rosso, General Counsel who was present, if the Board can amend the TAC bylaws. Mrs. Rosso responded yes that the Board could do this in the future, but that the current appointments needed to adhere to the current bylaws. Mr. Huffman thanked Mrs. Rosso and requested her presence at all meetings between the Board and General Manager, stating his belief that this is what "most boards do". Mr. Huffman then explained that Linda had informed him that she had done a lot of work preparing and asked her to begin the discussion with her thoughts.

Committee Member Linda Adler led the discussion of each applicant.

These minutes contain materials which paraphrase and/or summarize statements made during this meeting. Only text enclosed in quotation marks report a speaker's exact words.

Regarding David Adler: Mrs. Adler began by stating that her husband's service on the committee could be an ethical conflict, so she wished for his application to be excluded.

Regarding Ron Rush: Mrs. Adler says he is an awesome candidate and ticks all the boxes. Mrs. Adler asked Mr. Rush, who was present, if he would consider a 1-year term and then would turn over his seat to a different Marie Mills executive. Mr. Rush responded that the organization is under a lot of stress and transition currently due to COVID and he would be concerned about springing this commitment onto someone else. He asked Mrs. Adler why she felt this was necessary. Mrs. Adler responded that it isn't necessary. Mr. Rush said he would defer to GM Pilant on this matter and would be happy to suggest another executive from Marie Mills if it would help the mechanics of the Committee.

Regarding Larry Stevens: Mr. Huffman said he's glad Mr. Stevens applied and stated that Mr. Stevens was not able to provide complete information to staff because his internet was down during the time staff requested clarification, and he never received the email. Administrative Assistant Wakeman responded by saying that she had spoken to Mr. Stevens on the phone when she hadn't received a response via email, and had let him know what information was needed. Mr. Stevens did send a response but did not provide clarity needed [all this appears in the meeting packet]. Mr. Huffman said that Mr. Stevens has declined to serve on the committee.

Regarding Mrs. McAndrews: Mrs. Adler questioned the ethics of having Mrs. McAndrews on the committee because she is the mother of an employee of the District. Mrs. Riggs pointed out that Mrs. McAndrews has volunteered with the District for many years, has perfect meeting attendance, and always provides good input. Mrs. Riggs said her service should be recognized with an invitation to continue to serve, even with appointment to the one-year term. Mrs. Adler stated that she thought it was still an ethics violation and stated that Board Member Hanenkrat [not present] had told her he was uncomfortable with Mrs. McAndrews service on the committee. Judy asked if the reason Mrs. Adler and Mr. Huffman didn't want Mrs. McAndrews reappointed was due to their personal conflicts with District employee Cathy Bond, who is Mrs. McAndrews' daughter. Mrs. Adler stated that was not what this was about and that she feels there are better qualified applicants.

Regarding Ross Tomlin: Mrs. Adler stated that she likes him, thinks he is a sound person, and doesn't have any concerns with him. Mrs. Riggs says she thinks he is an excellent choice and a good partner with the District already. Mr. Huffman agreed.

Regarding Brooke Wyntergreen: Mrs. Adler stated that "it seems like she has a special interest" and brought up the Pacific City Shuttle, stating that the District operates that service for free, which she doesn't agree with, and that this is a benefit to Mrs. Wyntergreen's "parking committees". Mrs. Riggs responded that she thinks Mrs. Adler is missing the point of the PC Shuttle, and went on to say that she feels Mrs. Wyntergreen is a "strong candidate that would bring a diverse point of view". Mr.

Huffman said that he's just finding out the details about her from the report given to the Board in August.

Regarding Melonie Ferguson: Mr. Huffman said that Mrs. Ferguson writes the Fence Post for south county and is very involved in south county.

Regarding Peter Starkey: Mrs. Adler stated that the "staff doesn't seem to want him" and she doesn't know why. Administrative Assistant Wakeman clarified that it's not the case of staff "not wanting" any of these candidates, only that there were fewer spots available than quality applications received, and requested Mrs. Adler refrain from implying otherwise. Mrs. Adler apologized. Mrs. Riggs stated she believes he would be a solid candidate because of his work at CARE.

Regarding Beth Hope: Mrs. Adler stated that Mrs. Hope works at Tides of Change and assisted with getting 6 buses for Helping Hands, which is nice, and Tides of Change is an awesome organization. She said she doesn't know much about Mrs. Hope but she seems like a strong candidate.

Regarding Jackie Edwards: Mrs. Riggs stated that Mrs. Edwards has served on the board for a long time and in background roles for the District prior to that, and that she has a lot of knowledge about how the board works.

Regarding Mary McGinnis: Mrs. Adler thanked Mrs. McGinnis for attending the meeting tonight. She said that Mrs. McGinnis checked a lot of boxes but not all of them appeared to have made it on to the spreadsheet prepared by staff. Administrative Assistant Wakeman responded that the email correspondence between herself and Mrs. McGinnis was included in the meeting packet and that some of the categories originally marked had been removed by this correspondence. Mrs. Adler invited Mrs. McGinnis to speak. Mrs. McGinnis stated that she is very active in the community, and thus her roles sometimes change rapidly. She clarified that she was, at the time of the application, on the Planning and Zoning committee but is now on City Council, and that she had formerly not been working with the school district but now is.

Regarding Melonie Ferguson: Mrs. Adler stated that it's in Mrs. Ferguson's application that Mrs. Adler asked her to apply, but said she's never met her. Mrs. Adler explained that Mrs. Ferguson is a journalist who writes the Fence Post for south county in the Headlight Herald. She also works with a nonprofit. Mr. Huffman agreed with Mrs. Adler and said that not everyone can use the internet so the newspaper would be a good way to make sure everyone can get the District's information. Administrative Assistant Wakeman clarified that while her application was strong, the specific sentence from Mrs. Ferguson, "I am willing. I think describing me as WANTING to serve is a bit of an exaggeration" was what ultimately put her out of the staff recommendations.

At this time Mrs. Adler stated that she thought the committee members should make their recommendations. Mrs. Riggs encouraged the committee to think about diversity in the representation each candidate could bring to the committee, and that she's still in favor of staff recommendations, but would entertain other candidates if Mrs. Adler thought there were stronger applications.

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Mrs. Adler stated that she thinks Mrs. McAndrew should be replaced on the committee for the reasons she already gave. Mrs. Riggs stated that she still thought this was more based on personal reasons that who was the best candidate. Mrs. Adler disagreed and asked the attorney, Mrs. Rosso, if Mrs. McAndrew's service on the committee was an ethics violation. Mrs. Rosso clarified the question and responded that Mrs. McAndrew's service on the committee was not directly a conflict of interest, but it was possible that her vote on matters that could benefit her daughter could be a conflict of interest.

Administrative Assistant Wakeman explained that Mrs. McAndrew currently meets the "low income" requirement for the committee, so a different candidate would have to meet this criterion. Mrs. Adler asked if Mr. Rush could meet this requirement. Administrative Assistant Wakeman clarified that he could, but one person can only meet one criterion, so someone else would have to serve on the committee who met the over 65 OR disabled requirement. Mrs. Adler stated that Mrs. Ferguson could do that. Mrs. Riggs responded that she felt Mr. Starkey was a better candidate for that role because of his involvement with CARE. Mrs. Adler stated that she is fine with Mr. Rush or Mrs. Ferguson meeting the low-income requirement, that she has spoken with her and that Mrs. Ferguson is very interested in serving on the committee.

Mrs. Adler summarized her feelings that Mr. Rush is a yes and Mrs. McAndrew is a no. She asked Mrs. Riggs if she felt Mr. Starkey was a good candidate. Mrs. Riggs said yes and felt that he was a better representative for the committee than Mrs. Ferguson. Mrs. Adler asked Mrs. Riggs if she thought Mrs. Hope should be removed as a candidate. Mrs. Riggs responded no. All committee members expressed that Mr. Tomlin was a good candidate that should be recommended.

Mrs. Adler asked if the candidates that were still being considered were only Mrs. Hope, Mrs. McGinnis, Mr. Starkey, and Mrs. Ferguson. Mrs. Riggs responded that Mrs. Wyntergreen is also a good candidate, and that the staff recommendation was for a one-year appointment for her. Mrs. Riggs pointed out that Mrs. Wyntergreen does a lot of work with tourism and the tourism industry and would provide a valuable view point. Mrs. Adler disagreed, stating that she would rather focus on the interests of the people who actually live here rather than tourists. Administrative Assistant Wakeman added that Mrs. Wyntergreen was the only applicant who represents a "major destination for tourism" which is one of the categories that needs to be considered for the committee, although isn't a required one.

GM Pilant took a moment to respond to Mrs. Adler's complaints about the "free service" the District provides in Pacific City, explaining that the STIF fund is a payroll tax paid for by employees and that supporting businesses is of the reasons destination management is a priority for the STIF program. Business concerns need to be included in planning and tourism needs to be considered a priority. GM Pilant explained that the service to Pacific City is designed to do a specific job and is there to help resolve the community's long-time problems. He added that he believes having someone on the committee who has first-hand knowledge of what's needed there would be incredibly valuable to the District's planning of services.

These minutes contain materials which paraphrase and/or summarize statements made during this meeting. Only text enclosed in quotation marks report a speaker's exact words.

Mrs. Adler recommended Mrs. Ferguson for a one-year term. Mr. Huffman said this sounded good to him. Mrs. Riggs expressed her concerns about Mrs. Ferguson's application, stating she doesn't sound like someone who really wants to position and explaining that "you wouldn't put a sentence like that on a job application". Mrs. Adler responded that Mrs. Ferguson is an "interesting personality" and she thinks that the committee would enjoy her. Mr. Huffman says she's a long-time resident of south county and that he thinks that is important. Mrs. Riggs stated that she thinks the committee is making a mistake to overlook Mrs. Wyntergreen. Mr. Huffman responded that two committee members want to appoint Mrs. Ferguson versus one committee member who wants to appoint Mrs. Wyntergreen.

Mrs. Riggs suggested Mr. Starkey as a candidate. Mrs. Adler asked if the CARE organization Mr. Starkey works for is the one connected to the brokerage [that the District operates]. Mr. Huffman responded no. Mrs. Adler stated that Mr. Starkey's applicant doesn't say much, and Mr. Huffman added that he doesn't represent south county, either.

Mrs. Adler stated that she thought Mrs. McGinnis is a strong candidate. Mrs. Riggs suggested Mr. Starkey for three years and Mrs. Ferguson for one year. Mrs. Adler responded that she still prefers Mrs. McGinnis, not Mr. Starkey. Mr. Huffman said that Mrs. McGinnis would have more freedom with her time than Mr. Starkey, who is "overwhelmed" with CARE. He asked Mrs. McGinnis if she had more time to dedicate to the committee because she is retired. Mrs. McGinnis responded that she is primarily retired and now serves as a substitute teacher. Mr. Huffman said he's in favor of Mrs. McGinnis, especially because she attended the meeting.

Mrs. Adler recommends Mr. Rush, Mr. Tomlin, and Mrs. McGinnis for three- year terms and Mrs. Ferguson for a one-year term. Mrs. Riggs said she thinks that Mrs. Wyntergreen and Mr. Starkey have more to offer, but that she knows she'll be outvoted. Mr. Huffman responded that these aren't the final picks, just a recommendation that's going to the board.

Mrs. Riggs directed her thanks to Mrs. McGinnis for showing up and stated that she feels Mrs. McGinnis does have a lot to offer. Mrs. McGinnis thanked Mrs. Riggs for her comments.

GM Pilant asked Administrative Assistant Wakeman if the required criteria are met by the proposed recommendation. Mrs. Wakeman responded yes.

5. **Motion for Committee Recommendations for TAC Appointments**

Mrs. Wakeman then asked for a motion from the committee. Mr. Huffman said that wasn't necessary. Mrs. Wakeman explained that a motion was necessary to take the committee's recommendation to the Board.

Mr. Adler made the motion to recommend Mr. Rush, Mr. Tomlin, and Mrs. McGinnis for three-year terms and Mrs. Ferguson for a one-year term to the Board of Directors at the September meeting. *Mr. Huffman seconded* the motion. Mr. Huffman and Mrs. Adler voted in favor. Mrs. Riggs voted opposed. **Motion carries.**

These minutes contain materials which paraphrase and/or summarize statements made during this meeting. Only text enclosed in quotation marks report a speaker's exact words.

6. Staff Comments/ Concerns

GM Pilant said he would like to echo what Administrative Assistant Wakeman had said earlier, that the District is grateful to have received so many quality applications. He said that the District had specific objectives they were trying to achieve when putting forth the staff recommendations, and that this is the first time in his 9-year tenure at the District that the Board has taken an interest in committee selection, so he also appreciates that too.

Administrative Assistant Wakeman had nothing further to add.

7. Committee Member Comments/ Concerns

Mrs. Adler stated that she had nothing to add.

Mr. Huffman thanked everyone who showed up to the meeting and those who applied. He expressed that it was great for the Board to be involved in the selection process and that he expects it will be less laborious in the future. He thanked Mrs. Rosso for attending and said having an attorney present with both staff and the Board is great.

Mrs. Adler thanked everyone for attending.

Mrs. Riggs thanked those who applied. She said she understands people are very busy and people can't always be present so she appreciates those who were present for the meeting. She also thanked staff for doing such a great job, Mrs. Rosso for sitting in and providing clarifications, and Mrs. Miller from ODOT for attending.

8. Public and Guest Comment

Mrs. Miller expressed that it was disappointing to see so much in-fighting between board members and hopes the future will see the Board working together better.

Mr. Rush thanked the District for all the good work they do under GM Pilant's leadership. He stated that running a public agency is never easy, or running any agency for that matter, but that we should have pride in what the District does. He said he is looking forward to continuing to serve on the committee.

Mr. Stevens said it was very interesting to sit in on the meeting and appreciated the exchanges. He said he thinks we are very fortunate to have a Transportation District in Tillamook County that is trying to reach those who really need the help.

Mrs. Kell thanked everyone for their work and said the District has a great General Manager, and that as a TAC member she is excited to have the appointments finalized at the Board meeting next week so we will all know who the committee is.

Mrs. Edwards thanked those who participated in the meeting, and thanked Mrs. Miller for her thoughtful and straightforward comments. She expressed that we have a good District and she hopes it continues that way.

9. Adjournment: Administrative Assistant Wakeman adjourned the meeting at 7:01pm.

These minutes approved this 23rd day of September, 2021.

ATTEST:

James Huffman, Board Chair

Doug Pilant, General Manager

These minutes contain materials which paraphrase and/or summarize statements made during this meeting. Only text enclosed in quotation marks report a speaker's exact words.

TO: BOARD OF DIRECTORS
FROM: SHANNON WAKEMAN, ADMINISTRATIVE ASSISTANT
THRU: DOUG PILANT, GENERAL MANAGER
SUBJECT: TAC APPLICANT REVIEW COMMITTEE'S RECOMMENDATIONS FOR TAC APPOINTMENTS

Issue

Shall the Tillamook County Transportation District (TCTD) Board of Directors accept the proposed Transportation Advisory Committee appointments of: Ron Rush (3-year term); Ross Tomlin (3-year term); Mary McGinnis (3-year term); and Melonie Ferguson (1-year term)?

Background and Findings

At the August 19, 2021, regular meeting of the Board of Directors, staff brought forward their recommendations for appointments to the Transportation Advisory Committee (TAC). Information on all applicants was included in the Board packet distributed on Friday, August 13, 2021, as well as a memo outlining the process of soliciting applicants and the reasoning for staff recommendations. These documents are included in this memo as Exhibit A.

Following a discussion of several members of the Board of Directors, a committee of three Board Members was appointed to review Transportation Advisory Committee (TAC) applicants and put forth a recommendation to the board for whom to appoint.

The committee, referred to as the TAC Applicant Review Committee, met in a public meeting held Tuesday, September 14, 2021 via Zoom. During the meeting staff recommendations were reviewed and each applicant was discussed by committee members.

The outcome of this discussion resulted in a divided vote from committee members to put forth the following recommendations, which passed in a motion of 2 affirmative votes and 1 dissenting vote. *The minutes from this meeting are included in this board packet as pages 45-50.*

Ron Rush: Reappointment to the current 3-year term position
Ross Tomlin. Appointment to the vacated 3-year term position
Mary McGinnis: Appointment to the vacated 3-year term position
Melonie Ferguson. Appointment to vacated 1-year term position

EXHIBIT A

TO: BOARD OF DIRECTORS

FROM: SHANNON WAKEMAN, ADMINISTRATIVE ASSISTANT

THRU: DOUG PILANT, GENERAL MANAGER

**SUBJECT: TRANSPORTATION ADVISORY COMMITTEE (TAC)
APPOINTMENTS**

Issue

Shall the Tillamook County Transportation District (TCTD) Board of Directors accept the proposed Transportation Advisory Committee appointments of: Ron Rush (3-year term); Carol McAndrew (3-year term); Ross Tomlin (3-year term); and Brook Wyntergreen (1-year term)?

Background and Findings

1) Article 4, Section 2 of the TCTD Transportation Advisory Committee (TAC) bylaws state:

Terms of Office: *Terms shall be three (3) years. Any member may serve two (2) successive terms if reappointed by the Board of Directors. Terms begin on July 1 and end on June 30. Terms shall be staggered, with no more than three members' terms expiring each year.*

- a) Effective June 30, 2021, the following three (3) TAC members terms expired: Ron Rush, Carol McAndrew, and Robin Taylor. Robin Taylor moved out of Tillamook County and is no longer eligible to serve on the Committee.
- b) In November 2020 the Board of Directors merged the STF and STIF committees into the Transportation Advisory Committee (TAC). Each advisory committee's members term expiration dates were not altered which resulted in more than three (3) positions terms expiring in the same year. Since Erin Skaar's position also expired it will not be replaced to bring the TAC back into compliance with the bylaw provision of "**no more than three members' terms expiring each year**".
- c) TAC member Stacie Zuercher also moved outside Tillamook County and is ineligible to complete her term, which is set to expire in 2022. According to Article 4, Section 5 of the TCTD TAC bylaws: **Vacancies:** *The Board of Directors shall make appointments to fill vacancies as they occur. Such appointments shall be for the duration of the unexpired term of that position.*

2) Tillamook County Transportation District conducted a public outreach requesting applications for new Transportation Advisory Committee [TAC] members.

- a) A paid Facebook promotion ran from June 9 to June 23. A press release was issued to the local radio stations, which aired the release as part of their community updates.
- b) A press release was sent to print media outlets throughout the county.
- c) The application and TAC bylaws were made available on the TCTD website.
- d) Applications remained open from June 9 to August 2, when the application portal was removed from the website.
- e) 10 applications were received, including two letters expressing interest for reappointment from incumbent candidates.

- 3) Article 4, Section 1 of the TCTD TAC bylaws illustrates specific criteria (outlined below) to consider for the selection of Committee members:

TAC Members must meet the following criteria:

- *Be knowledgeable about the public transportation needs of residents or employees located within or traveling to and from TCTD or Tillamook County.*
- *Be a person who is a member of or represents one or more of the following:*
 - *Local governments, including land use planners;*
 - *Public transportation service providers;*
 - *Non-profit entities that provide public transportation services;*
 - *Neighboring public transportation service providers;*
 - *Employers;*
 - *Public health, social and human service providers;*
 - *Transit users;*
 - *Transit users who depend on transit for accomplishing daily activities;*
 - *Individuals age 65 or older;*
 - *People with disabilities;*
 - *Low-income individuals;*
 - *Social equity advocates;*
 - *Environmental advocates;*
 - *Bicycle and pedestrian advocates;*
 - *People with limited English proficiency;*
 - *Educational institutions; or*
 - *Major destinations for users of public transit.*
- *The TAC must include at least one member who is a member of or represents each of the following three groups: (1) low-income individuals, (2) individuals age 65 or older or people with disabilities, and (3) Public Transportation Service Providers or non-profit entities which provide public transportation services.*
- *The TAC shall include members from TCTD's area of responsibility, both within and outside district boundaries.*
- *The Directors will seek to appoint Committee members who represent the diverse interests, perspectives, geography, and the demographics of the District.*

- a) In order to ensure the District is complying with the TAC bylaws and governing Oregon Statutes, each candidate submitted an application for consideration for the TAC. All applications were reviewed. In all cases where a candidate indicated they felt they were a representative of a particular category, further clarification was sought from the candidate if the original application materials did not adequately support a given category. A summary of each candidate's confirmed representation is below. Applications along with clarifying statements from each candidate are submitted as Attachment A to this memo.
- i) R. Rush: Employers; low-income individuals; people with disabilities; public health, social and human service providers; social equity advocates; transit users; transit users who depend on transit for accomplishing daily activities; individuals age 65 or older; people with limited English proficiency

- ii) C. McAndrew: Low-income individuals; individuals age 65 or older
 - iii) R. Tomlin: Educational institutions; employers; transit users; transit users who depend on transit for accomplishing daily activities
 - iv) B. Wyntergreen: Employers, Major Destinations for users of public transit; local governments, including land-use planners; bicycle and pedestrian advocates
 - v) M. Lawrence: Individuals age 65 or older; low-income individuals; people with disabilities
 - vi) P. Starkey: Employers; low-income individuals; individuals age 65 or older; people with disabilities; public health, social and human service providers
 - vii) B. Hope: Low-income individuals; people with disabilities; people with limited English proficiency; public health, social and human service providers; social equity advocates; transit users who depend on transit for accomplishing daily activities
 - viii) J. Edwards: Individuals age 65 or older; transit users who depend on transit for accomplishing daily activities
 - ix) M. McGinnis: Bicycle and pedestrian advocates; local governments, including land use planners; transit users
 - x) M. Ferguson: Social equity advocates; people with disabilities; low-income individuals
 - xi) L. Stephens: Individuals age 65 or older; transit users; transit users who depend on transit for accomplishing daily activities
 - xii) D. Adler: Transit users
- 4) Staff TAC appointment recommendations prioritized the reappointment of two (s) existing committee members who are in good standing and expressed their desire to continue serving for additional 3-year terms. Recommended appointments are also to expand representation of the TAC to include members representing Educational Institutions, Transit Users, Major Destinations and Local Governments/landuse planner to broaden the Committee's diverse interests, geography and demographics.

Recommendation

Staff recommends the TCTD Board of Directors appoint the following individuals to the TAC:

Ron Rush: Reappointment to the current 3-year term position

Carol McAndrew: Reappointment to the current 3-year term position

Ross Tomlin. Appointment to the vacated 3-year term position

Brook Wyntergreen. Appointment to vacated 1-year term position

**TILLAMOOK COUNTY TRANSPORTATION DISTRICT
Transportation Advisory Committee (TAC) Roster
July 2021**

Name	Representing	Term Expires
Ron Rush	Representative of disabled individuals	June 30, 2024
Carol McAndrew	Low Income	June 30, 2024
Ross Tomlin	Educational institutions and users of public transit	June 30, 2024
Brook Wyntergreen	Major destinations and local government	June 30, 2022
Chris Kell	Senior citizen	June 30, 2022
Jeff Hazen	Neighboring county public transit provider	June 30, 2022
Nicholas Torres	Public health, social/human service provider	June 30, 2023

Criteria (Highlight = Required)	R. Rush	C. McAndrew	R. Tomlin	B. Wyntergreen	M. Lawrence	P. Starkey	B. Hope	J. Edwards	M. McGinnis	M. Ferguson	L. Stephens	D. Adler
Low-Income Individuals	X	X			X	X	X			X		
Bicycle and Pedestrian Advocates				X					X			
Educational Institutions			X									
Employers	X		X	X		X						
Environmental Advocates												
Individuals Aged 65 and older**	X	X			X	X		X			X	
People with Disabilities**	X				X	X	X			X		
Local Governments (including land use planners)				X					X			
Major Destinations for Users of PT				X								
Neighboring PT Service Providers												
Non-Profit Entities which Provide PT*												
Public Transportation Service Providers*												
People with Limited English Proficiency	X						X					
Public Health, Social, Human Service Providers	X					X	X					
Social Equity Advocates	X						X			X		
Transit Users	X		X						X		X	X
Transit Users Who Depend on PT	X		X				X	X			X	

Required Either/ Or
 Required Either/ Or
 Required

*Note: Non profit entities which provide public transportation/ public transportation service providers requirement met by current committee member Jeff Hazen, SETD

**Note: Individuals aged 65 or older/ people with disabilities requirement met by current committee member Chris Kell
 New STIF requirements will separate this group into two separate requirements, expected Spring 2022

Shannon Wakeman

From: Ron Rush
<ron@tillamookbus.com>
Sent: Thursday, July 29, 2021 10:29 AM
To: AM Shannon Wakeman
Subject: Re: TCTD TAC

Hi Shannon, I think you can add The last two also

Sent from Ron's iPhone

On Jul 29, 2021, at 8:59 AM, Shannon Wakeman
<swakeman@tillamookbus.com> wrote:

Thank you Ron!

Based on our bylaw definitions, we have you down for:

- Employers
- Low-Income Individuals
- Non-profit entities which provide public transportation
- people with disabilities
- Public health, social and human service providers
- Social Equity Advocates
- Transit Users
- Transit Users who depend on transit for accomplishing daily activities

Depending on the makeup of Marie Mill's clientele, you may also fit:

- Individuals age 65 and older
- People with limited English Proficiency

Let me know if you agree with this assessment, and if we should add the last two.

Thank you!

<image001.jpg>

From: Ron Rush <ron@tillamookbus.com>
Sent: Thursday, July 29, 2021 6:54 AM
To: Shannon Wakeman
<swakeman@tillamookbus.com>
Subject: RE: TCTD TAC

Hi Shannon, I am interested in re-upping onto the committee and see myself representing non profits and persons with disabilities

Thanks

Ron Rush, Executive Director

Marie Mills Center Inc.

Phone: 503-835-5222

<http://mariemillscenter.com>

Like us on Facebook

<https://www.facebook.com/Marie-Mills-Center-Inc-182730068443584>

From: Shannon Wakeman
<swakeman@tillamookbus.com>
Sent: Monday, July 26, 2021 5:03 PM
To: Ron Rush <ron@tillamookbus.com>

Subject: TCTD TAC

Hi Ron!

Doug mentioned that you are interested in being appointed to a second term on our Transportation

Advisory Committee. I'm reviewing applications and preparing the files for Board review. I just need something in writing confirming that you are interested in reappointment. Can you also let me know which of the following categories you believe you represent, with a brief explanation of how? (This is for audit purposes).

Please have this information back to me by Wednesday, August 4.

Thank you for your help!

Bicycle and Pedestrian Advocates

Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for and promote bicycle and pedestrian-related issues, goals, projects, or interests, or which exist to advise local government elected officials on matters related to bicycle and/or pedestrian traffic safety and enforcement, pathways and travel lanes, project planning and development, and promote public events.

Educational Institutions

Bylaw Definition: A person who is employed by or on the Board of Directors of a K-12 public school; chartered or state-licensed private K-12 school, community college, university, private college, or trade school operating within the jurisdictional boundaries of Tillamook County.

Employers

Bylaw Definition: Any employee, supervisor, manager, or owner of a business enterprise legally operating within the boundaries of Tillamook County.

Environmental Advocates

Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for any of a wide range of environmental issues, goals, projects, or interests, or which exist to advise local government elected officials on matters related to the environment or to environmental features of public property.

Individuals aged 65 or older

Bylaw Definition: Persons sixty-five (65) years of age or older. OR A person, who may also be a senior, representing the needs of senior transportation system users, and who is familiar through association with groups or individuals, or facilities serving seniors, with the special transportation needs of senior users.

Local governments, including land use planners

Bylaw Definition: An employee of a County, municipal, or special district governmental organization formed and organized under the Oregon Revised Statutes and operating within the jurisdictional boundaries of Tillamook County.

Low-income individuals

Bylaw Definition: A person representing the needs of low-income transportation system users, and who is familiar through association with groups or individuals with special transportation needs of low-income users.

Major destinations for users of public transit

Bylaw Definition: An employee, manager or owner of a destination or representing a destination industry group, or a member of an organization which promotes tourism within Tillamook County generally.

Neighboring public transportation service providers

Bylaw Definition: [An employee of] A Qualified Entity or a city, county, Special District, Intergovernmental Entity, or any other political subdivision of municipal or Public Corporation that provides Public Transportation Services.

Non-profit entities which provide public transportation
Bylaw Definition: A representative of a non-profit transportation service engaged in providing public transportation services within the County, whether or not this entity receives public transportation funding.

People with disabilities

Bylaw Definition: Individuals with disabilities which limit or constrain any aspect of their daily life, and may include, but is not necessarily limited to, physical, intellectual, cognitive, developmental, and/or emotional disabilities. Or, A person or employee or volunteer of an entity representing the needs of disabled transportation system users, and who, through association with groups or individuals, or facilities serving persons with disabilities, is familiar with the special transportation needs of disabled users.

People with limited English proficiency

Bylaw Definition: Persons as defined in Tillamook County's Title VI Program adopted by the Board of Directors, who did not speak English as their original language and who may have limited proficiency in either speaking or understanding written or spoken English, or both. OR, A person or employee or volunteer of an entity representing the needs of transportation system users with limited English proficiency, and who is familiar through association with neighborhood groups, local school groups, social service or non-profit agencies, with the

transportation needs of limited English proficiency users.

Public health, social and human service providers

Bylaw Definition: A representative of a social services, human services, or health services agency operating within Tillamook County. Said agency may be a public agency, a non-profit agency, or a not-for-profit institution such as a health center.

Public transportation service providers

Bylaw Definition: A representative of a publicly managed transportation service engaged in providing public transportation services within the County.

Social equity advocates

Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for equity for groups of persons who may be disadvantaged due to but not limited to ethnicity; income or other economic circumstances; limited English proficiency; homelessness; citizenship status; gender identity; sexual orientation; or which exist to advise local government elected officials on matters related to equity.

Transit users

No definition given; please describe how you either use transit, or, are familiar through association with groups or individuals, or facilities serving transit users, with transit users' transportation needs.

Transit users who depend on transit for accomplishing daily activities

Bylaw Definition: An individual who is dependent on public transportation for mobility due to economic reasons or due to other special transportation needs.

OR are familiar through association with groups or individuals, or facilities serving transit users, with transit users' transportation needs.

<image001.jpg>

Shannon Wakeman

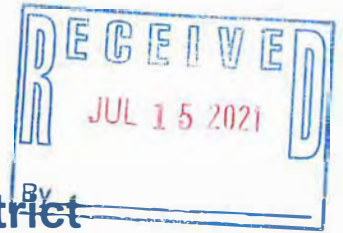
From: Carol Mcandrew
<[redacted]>
Sent: Wednesday, August 4, 2021 12:06 PM
To: Shannon Wakeman
Subject: TAC Application Renewal

Shannon,

I am willing and available to serve another term on the Tillamook Advisory Committee. It has been a pleasure to serve on budget planning and future visions for the district. I am retired now so I guess I fit into the 65 and old category for your auditing purposes, but I am involved in many more community issues as well. I am a lifetime member of the Veteran of Foreign Wars Auxiliary here, and on the steering committee for the Veterans Day Air Museum Events in November. I also work on issues through my church such as homeless, child abuse, school assistance and more. So, transportation circles many of these issues and I look forward to continuing my service with the District.

Respectfully,

Carol McAndrew
[redacted]



Tillamook County Transportation District

Connecting the community through sustainable transit services

The WAVE • Dial-A-Ride • NW Rides

Transportation Advisory Committee Member Application

Full Name: Ross Tomlin / Tillamook Bay Community College

Street Address: _____

City: Tillamook **State:** Oregon **Zip:** 97136

Mailing Address, if different: _____

City: _____ **State:** _____ **Zip:** _____

Phone (Daytime): _____ **Phone (Evenings):** _____

Email: _____ **Occupation:** College President

The Transportation Advisory Committee ("TAC") is established for the purpose of carrying out the statutory requirements of the Tillamook County Transportation District ("TCTD") as set forth in ORS 184.761 and OAR 732-040-0035. The TAC will advise and assist TCTD in carrying out the purposes of the Statewide Transportation Improvement Fund ("STIF") and prioritizing projects to be funded by the STIF moneys received by TCTD. The TAC may also advise TCTD regarding the opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

To be eligible to serve, members must be knowledgeable about the public transportation needs of the residents or employees located within or traveling to or from TCTD's service area and be a person who is a member of or represents one or more of the following groups. Please identify the category you believe you represent. You may select more than one category.

- | | |
|--|--|
| <input type="checkbox"/> Bicycle and pedestrian advocates | <input type="checkbox"/> Non-profit entities which provide public transportation |
| <input checked="" type="checkbox"/> Educational institutions | <input type="checkbox"/> People with disabilities |
| <input checked="" type="checkbox"/> Employers | <input type="checkbox"/> People with limited English proficiency |
| <input type="checkbox"/> Environmental advocates | <input type="checkbox"/> Public health, social and human service providers |
| <input type="checkbox"/> Individuals aged 65 and older | <input type="checkbox"/> Public Transportation Service Providers |
| <input type="checkbox"/> Local governments, including land use planners | <input type="checkbox"/> Social equity advocates |
| <input type="checkbox"/> Low-income individuals | <input checked="" type="checkbox"/> Transit users |
| <input type="checkbox"/> Major destinations for users of public transit | <input checked="" type="checkbox"/> Transit users who depend on transit for accomplishing daily activities |
| <input type="checkbox"/> Neighboring public transportation service providers | |

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

Many Tillamook Bay Community College students and some employees depend on public transportation. The College serves all of Tillamook County.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

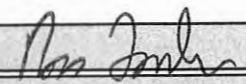
TBCC has had a great partnership with the Transportation District for years. We provide our students with free passes to use the WAVE and one of the stops is at the college. I have worked in community colleges for over 40 years and am a strong advocate for students at our college. I am happy to serve on this advisory committee since the college works closely with the Transportation District to provide our students with free rides around the county to get to and from the college.

Please list your community affiliations interests:

Tillamook Bay Community College (employees, students, and community interests), Small Business Development Center, Tillamook County Economic Development Council, Chamber of Commerce, Tillamook County Futures Council, Tillamook County Women's Resource Center (Tides of Change), NW Educational Service District, Adventist Health Civic Advisory Board,

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: 
Printed Name: Ross Tomlin, Ed.D.

Date: July 12, 2021

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:

Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com



Tillamook County Transportation District

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Transportation Advisory Committee Member Application

Full Name: Brook Wyntergreen

Street Address: [Redacted]

City: Pacific City **State:** OR **Zip:** 97135

Mailing Address, if different: [Redacted]

City: Pacific City **State:** OR **Zip:** 97135

Phone (Daytime): [Redacted] **Phone: (Evenings):** [Redacted]

Email: [Redacted] **Occupation:** South County Destination Manager

The Transportation Advisory Committee (“TAC”) is established for the purpose of carrying out the statutory requirements of the Tillamook County Transportation District (“TCTD”) as set forth in ORS 184.761 and OAR 732-040-0035. The TAC will advise and assist TCTD in carrying out the purposes of the Statewide Transportation Improvement Fund (“STIF”) and prioritizing projects to be funded by the STIF moneys received by TCTD. The TAC may also advise TCTD regarding the opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

To be eligible to serve, members must be knowledgeable about the public transportation needs of the residents or employees located within or traveling to or from TCTD’s service area and be a person who is a member of or represents one or more of the following groups. Please identify the category you believe you represent. You may select more than one category.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Bicycle and pedestrian advocates | <input type="checkbox"/> Non-profit entities which provide public transportation |
| <input type="checkbox"/> Educational institutions | <input type="checkbox"/> People with disabilities |
| <input type="checkbox"/> Employers | <input type="checkbox"/> People with limited English proficiency |
| <input type="checkbox"/> Environmental advocates | <input type="checkbox"/> Public health, social and human service providers |
| <input type="checkbox"/> Individuals aged 65 and older | <input type="checkbox"/> Public Transportation Service Providers |
| <input checked="" type="checkbox"/> Local governments, including land use planners | <input type="checkbox"/> Social equity advocates |
| <input type="checkbox"/> Low-income individuals | <input type="checkbox"/> Transit users |
| <input checked="" type="checkbox"/> Major destinations for users of public transit | <input type="checkbox"/> Transit users who depend on transit for accomplishing daily activities |
| <input type="checkbox"/> Neighboring public transportation service providers | |

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

As a resident of Pacific City and Destination Manager for South Tillamook County through Visit Tillamook Coast, I am keenly aware and involved with transportation needs of both locals and visitors. I have worked with TCTD and Tillamook County for the 2021 peak season in Pacific City | Woods to promote ridership of the PC Shuttle. I facilitate the Parking Advisory Committee's monthly meetings to discuss transportation options and tourism management at Cape Kiwanda and surrounding areas. In 2022, I will be managing the Tillamook County Wayside Project in Cloverdale.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

I have an undergraduate degree in architecture and masters in business administration. My education and professional experience have been focused on community development, planning, and the built environment. I am extremely passionate about alternate and public modes of transportation from an environmental and socioeconomic standpoint. I believe that our County is at a pivotal moment: we are interacting with more remote workers; people who are leaving cities and moving to more rural areas; and growing tourism, favoring outdoor spaces and local supply chains. The possibility of designing a robust alternative transportation system is critically important and I would very much like to be a part of the conversation.

Please list your community affiliations interests:

PC|Woods Parking Advisory Committee - Committee Coordinator / Facilitator
South Tillamook County Emergency Volunteer Corps - CERT volunteer
PC|Woods Tsunami Wayfinding / Public Outreach & Education - Committee Member

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: Brook Wyntergreen

Date: 8/7/21

Printed Name: Brook Wyntergreen

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:

Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com



Tillamook County Transportation District

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NW Rides

Transportation Advisory Committee Member Application

Full Name:

Street Address:

City: **State:** **Zip:**

Mailing Address, if different:

City: **State:** **Zip:**

Phone (Daytime): **Phone (Evenings):**

Email: **Occupation:**

The Transportation Advisory Committee ("TAC") is established for the purpose of carrying out the statutory requirements of the Tillamook County Transportation District ("TCTD") as set forth in ORS 184.761 and OAR 732-040-0035. The TAC will advise and assist TCTD in carrying out the purposes of the Statewide Transportation Improvement Fund ("STIF") and prioritizing projects to be funded by the STIF moneys received by TCTD. The TAC may also advise TCTD regarding the opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

To be eligible to serve, members must be knowledgeable about the public transportation needs of the residents or employees located within or traveling to or from TCTD's service area and be a person who is a member of or represents one or more of the following groups. Please identify the category you believe you represent. You may select more than one category.

- | | |
|--|---|
| <input type="checkbox"/> Bicycle and pedestrian advocates | <input type="checkbox"/> Non-profit entities which provide public transportation |
| <input type="checkbox"/> Educational institutions | <input checked="" type="checkbox"/> People with disabilities |
| <input type="checkbox"/> Employers | <input type="checkbox"/> People with limited English proficiency |
| <input type="checkbox"/> Environmental advocates | <input type="checkbox"/> Public health, social and human service providers |
| <input checked="" type="checkbox"/> Individuals aged 65 and older | <input type="checkbox"/> Public Transportation Service Providers |
| <input type="checkbox"/> Local governments, including land use planners | <input type="checkbox"/> Social equity advocates |
| <input checked="" type="checkbox"/> Low-income individuals | <input type="checkbox"/> Transit users |
| <input type="checkbox"/> Major destinations for users of public transit | <input type="checkbox"/> Transit users who depend on transit for accomplishing daily activities |
| <input type="checkbox"/> Neighboring public transportation service providers | |

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

Working with Seniors in Tillamook County, there has always been discussion on how to improve or enhance public transportation while keeping the cost affordable. Expanding the travel areas to meet the needs of the consumer.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

Have worked in Long Term Care for 20 years, there has always been discussion regarding affordable transportation services, improvements on communication between the consumer and the transportation services, reducing consumer dissatisfaction, and expansion of service areas. Would like to participate in positive resolutions, advocate for the consumer, and develop a community partnership.

Please list your community affiliations interests:

Northwest Senior and Disability Services and Meal on Wheels

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: Melissa Lawrence

Date: 7/8/2021

Printed Name: Melissa Lawrence

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:

Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com



Tillamook County Transportation District

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Transportation Advisory Committee Member Application

Full Name: Peter Starkey

Street Address:

City: Tillamook **State:** OR **Zip:** 97141

Mailing Address, if different:

City: **State:** **Zip:**

Phone (Daytime): **Phone (Evenings):** **Occupation:** Executive Director

Email:

The Transportation Advisory Committee (“TAC”) is established for the purpose of carrying out the statutory requirements of the Tillamook County Transportation District (“TCTD”) as set forth in ORS 184.761 and OAR 732-040-0035. The TAC will advise and assist TCTD in carrying out the purposes of the Statewide Transportation Improvement Fund (“STIF”) and prioritizing projects to be funded by the STIF moneys received by TCTD. The TAC may also advise TCTD regarding the opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

To be eligible to serve, members must be knowledgeable about the public transportation needs of the residents or employees located within or traveling to or from TCTD’s service area and be a person who is a member of or represents one or more of the following groups. Please identify the category you believe you represent. You may select more than one category.

- | | |
|--|---|
| <input type="checkbox"/> Bicycle and pedestrian advocates | <input type="checkbox"/> Non-profit entities which provide public transportation |
| <input type="checkbox"/> Educational institutions | <input checked="" type="checkbox"/> People with disabilities |
| <input checked="" type="checkbox"/> Employers | <input type="checkbox"/> People with limited English proficiency |
| <input type="checkbox"/> Environmental advocates | <input checked="" type="checkbox"/> Public health, social and human service providers |
| <input checked="" type="checkbox"/> Individuals aged 65 and older | <input type="checkbox"/> Public Transportation Service Providers |
| <input type="checkbox"/> Local governments, including land use planners | <input type="checkbox"/> Social equity advocates |
| <input checked="" type="checkbox"/> Low-income individuals | <input type="checkbox"/> Transit users |
| <input type="checkbox"/> Major destinations for users of public transit | <input type="checkbox"/> Transit users who depend on transit for accomplishing daily activities |
| <input type="checkbox"/> Neighboring public transportation service providers | |

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

CARE works both with low income individuals, new parents, and elderly that rely heavily on public transportation.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

I would like to bring the perspective of those that CARE represents to the TAC. Personally, I have relied on public transportation in the past for work and education.

Please list your community affiliations interests:

CARE, Netarts-Oceanside Sanitary District, Tillamook Rotary

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: Peter A Starkey

Date: 7/7/2021

Printed Name: Peter Starkey

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:

Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com



Tillamook County Transportation District

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Transportation Advisory Committee Member Application

Full Name: Beth Hope (Tides of Change)

Street Address:

City: Tillamook **State:** OR **Zip:** 97141

Mailing Address, if different:

City: **State:** **Zip:**

Phone (Daytime): **Phone (Evenings):**

Email: **Occupation:**

The Transportation Advisory Committee ("TAC") is established for the purpose of carrying out the statutory requirements of the Tillamook County Transportation District ("TCTD") as set forth in ORS 184.761 and OAR 732-040-0035. The TAC will advise and assist TCTD in carrying out the purposes of the Statewide Transportation Improvement Fund ("STIF") and prioritizing projects to be funded by the STIF moneys received by TCTD. The TAC may also advise TCTD regarding the opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

To be eligible to serve, members must be knowledgeable about the public transportation needs of the residents or employees located within or traveling to or from TCTD's service area and be a person who is a member of or represents one or more of the following groups. Please identify the category you believe you represent. You may select more than one category.

- Bicycle and pedestrian advocates
- Educational institutions
- Employers
- Environmental advocates
- Individuals aged 65 and older
- Local governments, including land use planners
- Low-income individuals
- Major destinations for users of public transit
- Neighboring public transportation service providers
- Non-profit entities which provide public transportation
- People with disabilities
- People with limited English proficiency
- Public health, social and human service providers
- Public Transportation Service Providers
- Social equity advocates
- Transit users
- Transit users who depend on transit for accomplishing daily activities

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

At Tides of Change, we work daily with survivors of domestic and sexual violence who live in Tillamook County. The survivors come from all socio-economic backgrounds, but many could be considered low-income. The survivors we serve may be people with disabilities, people for whom English is not their first language, and people who rely on The Wave for their primary transportation within the County. Many times advocates are asked to assist survivors who need to travel outside the County and appreciate how the NW Connector routes make that easier.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

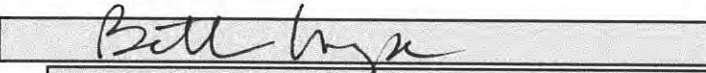
First of all, Doug invited me or someone from Tides of Change because we serve individuals in Tillamook as indicated above.
Secondly, I was glad to be a part of the Wave stakeholder meetings. As a part of that group, I was able to participate in the meetings, report back to the Tides of Change advocates, and take their questions and comments to the next meeting.
In addition, I am a proponent of social equity, inclusion, and equity, whose perspective could offer important elements to community discussions.

Please list your community affiliations interests:

Art Accelerated, founding member
Candlelighters for Children, volunteer
Play for a Cure Softball Tournament, volunteer

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: 
Printed Name: Beth Hope

Date: 06-25-21

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:

Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com

Shannon Wakeman

From: Beth Hope
<bhope@tillamookbus.com>
Sent: Tuesday, July 27, 2021 11:07 AM
To: Shannon Wakeman
Subject: Re: TCTD TAC Application Questions

Dear Shannon,

Got it. I didn't remember that I had checked that. Yes, to both of those. We regularly serve individuals who are over 65, and I too am a person aged over 65.

Thank you for checking with me.

beth

Beth Hope ([she/her](#))
CCR Coordinator
Tides of Change
Formerly the Tillamook County Women's Resource Center
office:
FYI: My font is large for accessibility purposes.

On Tue, Jul 27, 2021 at 11:01 AM Shannon Wakeman
<swakeman@tillamookbus.com> wrote:

Does Tides of Change regularly serve individuals over 65, or are you an individual age 65 or older? Or do you have another affiliation that works on behalf of individuals age 65 or older? I need to know how you meet the definition of representing the category "Individuals age 65 and older" that you marked on your application.

Sorry for the confusion!



Shannon Wakeman
Administrative Assistant
Tillamook County Transportation District
503-354-8079

From: Beth Hope <bhope@tillamookbus.com>
Sent: Tuesday, July 27, 2021 10:58 AM
To: Shannon Wakeman <swakeman@tillamookbus.com>
Subject: Re: TCTD TAC Application Questions

Dear Shannon,

Thank you for getting back to me so quickly.

I'm afraid I don't see what information you need from me. I applied as a representative of Tides of Change, the community-based nonprofit serving survivors of domestic violence and sexual assault.

Best regards,

beth

Beth Hope (she/her)

CCR Coordinator

Tides of Change

Formerly the Tillamook County Women's Resource Center

office: 

FYI: My font is large for accessibility purposes.

On Tue, Jul 27, 2021 at 10:49 AM Shannon Wakeman <swakeman@tillamookbus.com> wrote:

Hi Beth! I'm sorry. I was contact each person who had applied whom we needed more information from. I'm sorry I did not catch that error before I sent this to you. We do need the referenced information from you, to complete your application.

Thank you!



Shannon Wakeman
Administrative Assistant
Tillamook County Transportation District
503-354-8079

From: Beth Hope <bethhope@tillamookbus.com>
Sent: Tuesday, July 27, 2021 10:44 AM
To: Shannon Wakeman <swakeman@tillamookbus.com>
Subject: Re: TCTD TAC Application Questions

Dear Shannon,

This is Beth Hope, not a person named Larry. So, I am wondering if you have questions for me or for Larry.

I did apply to be a part of the TCTD Transit Advisory Committee, at the invitation of Doug Pilant.

Please let me know if you need more information from me.

With gratitude,

Beth

Beth Hope (she/her)

CCR Coordinator

Tides of Change

Formerly the Tillamook County Women's Resource Center

office: 

FYI: My font is large for accessibility purposes.

On Mon, Jul 26, 2021 at 5:00 PM Shannon Wakeman <swakeman@tillamookbus.com> wrote:

Hi Larry!

Thank you for applying to the TCTD Transit Advisory Committee. We are reviewing applications and were hoping you could provide a bit of additional information for some of the categories that you indicated you represent. Below, I've listed each category we'd love some more information on, as your application didn't include specific information to support this role. For each category, please let us know how you meet the given definition, or if you may have checked the box in error. It's not a problem either way; we just need to be able to define how each category is met by the committee for future audits.

Please have this information back to me by Wednesday, August 4.

Thank you for your help!

Individuals aged 65 or older

Bylaw Definition: Persons sixty-five (65) years of age or older. OR A person, who may also be a senior, representing the needs of senior transportation system users, and who is familiar through

*association with groups or individuals, or facilities serving seniors,
with the special transportation needs of senior users.*



Shannon Wakeman
Administrative Assistant
Tillamook County Transportation District
503-354-8079



Tillamook County Transportation District

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Transportation Advisory Committee Member Application

Full Name: Jacqueline R. Edwards (Jackie)

Street Address: _____

City: Garibaldi **State:** Oregon **Zip:** 97118

Mailing Address, if different: _____

City: Garibaldi **State:** Oregon **Zip:** 97118

Phone (Daytime): _____ **Phone (Evenings):** _____

Email: _____ **Occupation:** Retired

The Transportation Advisory Committee (“TAC”) is established for the purpose of carrying out the statutory requirements of the Tillamook County Transportation District (“TCTD”) as set forth in ORS 184.761 and OAR 732-040-0035. The TAC will advise and assist TCTD in carrying out the purposes of the Statewide Transportation Improvement Fund (“STIF”) and prioritizing projects to be funded by the STIF moneys received by TCTD. The TAC may also advise TCTD regarding the opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

To be eligible to serve, members must be knowledgeable about the public transportation needs of the residents or employees located within or traveling to or from TCTD’s service area and be a person who is a member of or represents one or more of the following groups. Please identify the category you believe you represent. You may select more than one category.

- | | |
|--|--|
| <input type="checkbox"/> Bicycle and pedestrian advocates | <input type="checkbox"/> Non-profit entities which provide public transportation |
| <input type="checkbox"/> Educational institutions | <input checked="" type="checkbox"/> People with disabilities |
| <input type="checkbox"/> Employers | <input type="checkbox"/> People with limited English proficiency |
| <input type="checkbox"/> Environmental advocates | <input checked="" type="checkbox"/> Public health, social and human service providers |
| <input checked="" type="checkbox"/> Individuals aged 65 and older | <input type="checkbox"/> Public Transportation Service Providers |
| <input type="checkbox"/> Local governments, including land use planners | <input type="checkbox"/> Social equity advocates |
| <input type="checkbox"/> Low-income individuals | <input type="checkbox"/> Transit users |
| <input type="checkbox"/> Major destinations for users of public transit | <input checked="" type="checkbox"/> Transit users who depend on transit for accomplishing daily activities |
| <input type="checkbox"/> Neighboring public transportation service providers | |

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

After serving on the TCTD Board of Directors for seven years and on the Advisory Committee several years prior to my Board term, I have become very aware of the needs of the citizens of Tillamook County. Both the time on the Board and on the STIF (now TAC) Committee have served as classrooms to make me aware of all the individuals who use the bus service. I have seen the use (and gratitude) of the disabled and elderly in my area for the excellent bus service which gives them the ability to live their lives by getting to medical appointments, to the market, and to live with freedom from dependence upon others.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

I want to continue to serve the citizens of the county, as transportation is vital to our residents. My background includes finance (operations officer of a bank and a pricer in aerospace) which have familiarized me with budgets (and "balancing budgets), contract administration (aerospace) which familiarized me with governmental and organization agreements, and organizational skills (as an editor) and journalism (Headlight-Herald), which forced me to look at all sides of a situation (to name a few). These are skills which are an asset to me as a member of the Advisory Committee. I am able to look at all sides of a situation and formulate responses to serve all.

Please list your community affiliations interests:

My interests include organizations which are focused on better lives for our citizens. I was an Tillamook Adult Literacy volunteer for years and taught life skills and moral development to prisoners at South Fork Prison Camp. I also volunteered at three shelters in another state, serving displaced families and runaway children. I am interested in citizens in all walks of life in Tillamook County.

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: Jacqueline R. Edwards

Date: 7/28/2021

Printed Name: Jacqueline R. Edwards

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:

Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com



Tillamook County Transportation District

Connecting the community through sustainable transit services

The WAVE

Dial-A-Ride

NW Rides

Transportation Advisory Committee Member Application

Full Name:	MaryMcGinnis				
Street Address:					
City:	Rockaway Beach	State:	Oregon	Zip:	97136
Mailing Address, if different:					
City:	Rockaway Beach	State:	Oregon	Zip:	97136
Phone (Daytime):		Phone (Evenings):			
Email:		Occupation:	retired teacher		

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To be eligible to serve, members must be knowledgeable about the public transportation needs of the residents or employees located within or traveling to or from TCTD's service area and be a person who is a member of or represents one or more of the following groups. Please identify the category you believe you represent. You may select more than one category.

- | | |
|--|--|
| <input checked="" type="checkbox"/> Bicycle and pedestrian advocates | <input type="checkbox"/> Non-profit entities which provide public transportation |
| <input type="checkbox"/> Educational institutions | <input type="checkbox"/> People with disabilities |
| <input type="checkbox"/> Employers | <input type="checkbox"/> People with limited English proficiency |
| <input checked="" type="checkbox"/> Environmental advocates | <input type="checkbox"/> Public health, social and human service providers |
| <input checked="" type="checkbox"/> Individuals aged 65 and older | <input type="checkbox"/> Public Transportation Service Providers |
| <input checked="" type="checkbox"/> Local governments, including land use planners | <input checked="" type="checkbox"/> Social equity advocates |
| <input type="checkbox"/> Low-income individuals | <input checked="" type="checkbox"/> Transit users |
| <input type="checkbox"/> Major destinations for users of public transit | <input checked="" type="checkbox"/> Transit users who depend on transit for accomplishing daily activities |
| <input type="checkbox"/> Neighboring public transportation service providers | |

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

Yes, I rode the WAVE bus almost daily for three years from my home (Rockaway) to my place of employment (Tillamook). I met and talked to many people on the bus rides.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

As a frequent WAVE bus rider, I saw the benefits of public transportation for individuals shopping, going to work, going to school, and other activities. I also observed areas where Tillamook County's public transportation could be enhanced to meet more people's needs. I would like to be a member of TAC and contribute to continuing the excellent service we have and to develop new strategies for advancing the system. I am a retired teacher. In my education career, I served on the Oregon State Teacher's Licensing Commission, updating state teacher license requirements. I was also a member of the Chalkboard Projects' Distinguished Educators' Council, working with state government agencies to improve Oregon education. I have served on several local community boards, such as the Tillamook Revitalization Association.

Please list your community affiliations interests:

I am a commissioner on Rockaway Beach's Planning Commission, a committee member of Rockaway's City Budget Committee, a committee member of Rockaway's Salmonberry hiking/biking Trail Committee, and a member of Rockaway's Wayfinding Committee. I am member of the Tillamook Fairview Grange Board (a local cultural center).

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: Mary McGinnis
Printed Name: Mary McGinnis

Date: 6/28/2021

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:
Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com

Shannon Wakeman

From: Mary McGinnis
< Thursday, August 5, 2021 1:49 PM >
Sent: PM Shannon Wakeman
To: Re: TCTD TAC Application Questions
Subject:

Hello,

Thank you for reaching out to me for clarification. I have been taking trips this last week and am catching up on correspondence.

Below is my additional information for the requested categories.

(Environmental Advocates

Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for any of a wide range of environmental issues, goals, projects, or interests, or which exist to advise local government elected officials on matters related to the environment or to environmental features of public property.)

I am a member of the North Coast Communities for Watershed Protection (NCCWP). I have frequently facilitated the group's public education events. I have also served on the event planning steering committee. I have been a member of the NCCWP since 2013.

(Individuals aged 65 or older

Bylaw Definition: Persons sixty-five (65) years of age or older. OR A person, who may also be a senior, representing the needs of senior

transportation system users, and who is familiar through association with groups or individuals, or facilities serving seniors, with the special transportation needs of senior users.)

I need to "uncheck" this category as I am not a member of a Tillamook group that advocates for transportation for residents 65 or older. I misread this one. I thought it was asking if I am 65 or older.

(Social equity advocates

Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for equity for groups of persons who may be disadvantaged due to but not limited to ethnicity; income or other economic circumstances; limited English proficiency; homelessness; citizenship status; gender identity; sexual orientation; or which exist to advise local government elected officials on matters related to equity.)

I probably need to "uncheck" this one also. When I checked it, I was referencing my recent nine years working in the Tillamook School District with disadvantaged (income, ethnicity, homelessness) students in the alternative school. I served as a mentor teacher and as a family liaison with the students. I also taught English language learner classes to adults for both TBCC and the Tillamook School District. However, I retired from full time work over a year ago and have decided to limit my part time work.

I hope this helps clarify my application.

Mary McGinnis

From: Shannon Wakeman <swakeman@tillamookbus.com>

Sent: Monday, July 26, 2021 6:35 PM

To: [REDACTED]

Subject: TCTD TAC Application Questions

Hi Mary!

Thank you for applying to the TCTD Transit Advisory Committee. We are reviewing applications and were hoping you could provide a bit of additional information for some of the categories that you indicated you represent. Below, I've listed each category we'd love some more information on, as your application didn't include specific information to support this role. For each category, please let us know how you meet the given definition, or if you may have checked the box in error. It's not a problem either way; we just need to be able to define how each category is met by the committee for future audits.

Please have this information back to me by Wednesday, August 4.

Thank you for your help!

Environmental Advocates

Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for any of a wide range of environmental issues, goals, projects, or interests, or which exist to advise local government elected officials on matters related to the environment or to environmental features of public property.

Individuals aged 65 or older

Bylaw Definition: Persons sixty-five (65) years of age or older. OR A person, who may also be a senior, representing the needs of senior transportation system users, and who is familiar through association with groups or individuals, or facilities serving seniors, with the special transportation needs of senior users.

Social equity advocates

Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for equity for groups of persons

who may be disadvantaged due to but not limited to ethnicity; income or other economic circumstances; limited English proficiency; homelessness; citizenship status; gender identity; sexual orientation; or which exist to advise local government elected officials on matters related to equity.



Shannon Wakeman
Administrative Assistant
Tillamook County Transportation District
503-354-8079



Tillamook County Transportation District

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The WAVE

Dial-A-Ride

NW Rides

Transportation Advisory Committee Member Application

Full Name: Melonie K. Ferguson

Street Address: [Redacted]

City: Cloverdale **State:** OR **Zip:** 97112

Mailing Address, if different: [Redacted]

City: Cloverdale **State:** OR **Zip:** 97112

Phone (Daytime): [Redacted] **Email:** [Redacted] **Phone (Evenings):** same

Occupation: Social Work

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- Bicycle and pedestrian advocates
- Educational institutions
- Employers
- Environmental advocates
- Individuals aged 65 and older
- Local governments, including land use planners
- Low-income individuals
- Major destinations for users of public transit
- Neighboring public transportation service providers
- Non-profit entities which provide public transportation
- People with disabilities
- People with limited English proficiency
- Public health, social and human service providers
- Public Transportation Service Providers
- Social equity advocates
- Transit users
- Transit users who depend on transit for accomplishing daily activities

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

I have lived and worked in Tillamook County since 1993. Twice in that time frame I was without my own car and working half an hour from home. I relied on The Wave for transportation to work and some errands. I also raised three kids in a remote coastal village, alone. My teenagers depended on public transportation for work and pleasure until they had cars of their own. I worked for a year in County government, 15+ years for Nestucca Schools and a decade now in mental health. Each work setting has familiarized me with folks who rely on public transportation in a new way.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

Linda Adler and Sonya Kazen have each asked me more than once to consider serving. I understand that more representation from South Tillamook County is needed. Since my term on the Habitat for Humanity Board expires in August, I will have time to devote to a new volunteer project. I am willing. I think describing me as WANTING to serve is a bit of an exaggeration.

Please list your community affiliations interests:

I run a non profit within Tillamook Family Counseling Center that serves needy families County-wide. I author the "South County Fencepost," a weekly signed column for Tillamook Headlight Herald. I serve on the Board of Tillamook County Habitat for Humanity, until August.

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: Melanie K. Ferguson, B.S.

Date: 06-23-2021

Printed Name: Melanie K. Ferguson

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:

Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com

Shannon Wakeman

From: Melonie Ferguson
<Tuesday, July 27, 2021 6:00 AM>
Sent: Shannon Wakeman
To: Re: TCTD TAC Application Questions
Subject:

Hi Shannon-

* I run the Tillamook Family and Youth Services Team, (FYST) a nonprofit within Tillamook Family Counseling Center. We assist approximately 50 families a year in a case managed program that assists in connecting folks with community resources. Referrals are usually related to poverty.

*The counseling center has several vehicles available to FYST. We transport clients to medical, legal or Social Service appointments or errands such as grocery shopping if needed. We pay for occasional bus passes.

* I was diagnosed with Addison's Disease in 2012. It's a steroid dependent autoimmune disease which is a disabling condition.

Please write back if additional information is needed.
-Melonie

On Mon, Jul 26, 2021 at 4:46 PM, Shannon Wakeman <swakeman@tillamookbus.com> wrote:

Hi Melonie!

Thank you for applying to the TCTD Transit Advisory Committee. We are reviewing applications and were hoping you could provide a bit of

additional information for some of the categories that you indicated you represent. Below, I've listed each category we'd love some more information on, as your application didn't include specific information to support this role. For each category, please let us know how you meet the given definition, or if you may have checked the box in error. It's not a problem either way; we just need to be able to define how each category is met by the committee for future audits.

Please have this information back to me by Wednesday, August 4.

Thank you for your help!

Low-income individuals

Bylaw Definition: A person representing the needs of low-income transportation system users, and who is familiar through association with groups or individuals with special transportation needs of low-income users.

Non-profit entities which provide public transportation

Bylaw Definition: A representative of a non-profit transportation service engaged in providing public transportation services within the County, whether or not this entity receives public transportation funding.

People with disabilities

Bylaw Definition: Individuals with disabilities which limit or constrain any aspect of their daily life, and may include, but is not necessarily limited to, physical, intellectual, cognitive, developmental, and/or emotional disabilities. Or, A person or employee or volunteer of an entity representing the needs of disabled transportation system users, and who, through association with groups or individuals, or facilities serving persons with disabilities, is familiar with the special transportation needs of disabled users.



Shannon Wakeman
Administrative Assistant
Tillamook County Transportation District
503-354-8079



Tillamook County Transportation District

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Dial-A-Ride

NW Rides

Transportation Advisory Committee Member Application

Full Name:

Street Address:

City: State: Zip:

Mailing Address, if different:

City: State: Zip:

Phone (Daytime): Phone (Evenings):

Email: Occupation:

The Transportation Advisory Committee ("TAC") is established for the purpose of carrying out the statutory requirements of the Tillamook County Transportation District ("TCTD") as set forth in ORS 184.761 and OAR 732-040-0035. The TAC will advise and assist TCTD in carrying out the purposes of the Statewide Transportation Improvement Fund ("STIF") and prioritizing projects to be funded by the STIF moneys received by TCTD. The TAC may also advise TCTD regarding the opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

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- | | |
|---|--|
| <input checked="" type="checkbox"/> Bicycle and pedestrian advocates | <input checked="" type="checkbox"/> Non-profit entities which provide public transportation |
| <input checked="" type="checkbox"/> Educational institutions | <input checked="" type="checkbox"/> People with disabilities |
| <input type="checkbox"/> Employers | <input checked="" type="checkbox"/> People with limited English proficiency |
| <input type="checkbox"/> Environmental advocates | <input checked="" type="checkbox"/> Public health, social and human service providers |
| <input checked="" type="checkbox"/> Individuals aged 65 and older | <input checked="" type="checkbox"/> Public Transportation Service Providers |
| <input type="checkbox"/> Local governments, including land use planners | <input checked="" type="checkbox"/> Social equity advocates |
| <input checked="" type="checkbox"/> Low-income individuals | <input checked="" type="checkbox"/> Transit users |
| <input checked="" type="checkbox"/> Major destinations for users of public transit | <input checked="" type="checkbox"/> Transit users who depend on transit for accomplishing daily activities |
| <input checked="" type="checkbox"/> Neighboring public transportation service providers | |

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

I understand the need for public transportation for seniors and those with disabilities who need transportation to Dr's appointments, grocery shopping and trips to the pharmacy.
Having friends who are elderly and infirmed has made me realize how very important the Dial-A-Ride has been in the past and must be continued and improved for better coverage in areas where more of the elderly live and need assistance.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

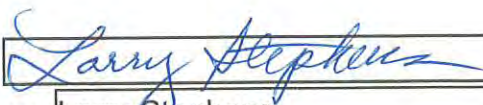
I want to serve on the TAC board to help be a voice for those that need the transportation assistance the most. I want to be an advocate for those all over the county that have a difficult time getting the transportation they need for their necessities of daily life.
Having been in the ADULT FOSTER CARE business for 25 years, I fully understand the challenges and difficulties the elderly have in having their transportation needs met. I would like to assist in some way to make their lives better and give them some hope by assuring them that TCTD cares about our senior citizens .

Please list your community affiliations interests:

Community out reach to improve quality of life for all peoples. Being an advocate for seniors with disabilities.

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: 
Printed Name: Larry Stephens

Date: 6/17/21

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:
Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com

8/13: 10:26 AM - no further clarification received from Larry at time of board packet assembly.

Shannon Wakeman

From: Shannon Wakeman
Sent: Tuesday, August 10, 2021 9:36 AM
To: Larry Stephens
Subject: RE: TCTD TAC Application Questions

Thank you Larry!

I'm hoping you can let us know which of the categories that were listed in my initial email that you meet the definition for. We are trying to ensure that we can adequately represent each category.

Thank you!



Shannon Wakeman
Administrative Assistant
Tillamook County Transportation District
503-354-8079

*8/4/21 12:07pm.
Shannon called,
spoke with Larry,
requested info +
explained why
needed. He said
he would reply
soon.*

From: Larry Stephens <...>
Sent: Tuesday, August 10, 2021 8:08 AM
To: Shannon Wakeman <swakeman@tillamookbus.com>
Subject: Re: TCTD TAC Application Questions

Hi Shannon, thank you for sending the application questions. I do apologize for the delay in my response. My Internet email service was disabled for a while, but we are up and running strong now!!

I agree with all of the questions regarding TCTD and TAC programs. I will support all of the regulations set forth in the application.

Thank you for the opportunity to serve TCTD committee.

Respectfully, Larry Stephens

Sent from my iPhone

On Aug 2, 2021, at 3:37 PM, Shannon Wakeman <swakeman@tillamookbus.com> wrote:

Hi Larry,

Just reaching out to see if we can get a response from you this week. We will need this updated information to complete our applicant selection process.

Thank you!

<image001.jpg>

From: Shannon Wakeman
Sent: Monday, July 26, 2021 4:46 PM
To: '
Subject: RE: TCTD TAC Application Questions

I'm sorry; attached is the TAC Bylaws.

<image001.jpg>

From: Shannon Wakeman
Sent: Monday, July 26, 2021 4:43 PM
To:
Subject: TCTD TAC Application Questions

Hi Larry!

Thank you for applying to the TCTD Transit Advisory Committee. We are reviewing applications and were hoping you could provide a bit of additional information for some of the categories that you indicated you represent. Below, I've listed each category we'd love some more information on, as your application didn't

include specific information to support this role. For each category, please let us know how you meet the given definition, or if you may have checked the box in error. It's not a problem either way; we just need to be able to define how each category is met by the committee for future audits.

Please have this information back to me by Wednesday, August 4.

Thank you for your help!

Bicycle and Pedestrian Advocates

Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for and promote bicycle and pedestrian-related issues, goals, projects, or interests, or which exist to advise local government elected officials on matters related to bicycle and/or pedestrian traffic safety and enforcement, pathways and travel lanes, project planning and development, and promote public events.

Educational Institutions

Bylaw Definition: A person who is employed by or on the Board of Directors of a K-12 public school; chartered or state-licensed private K-12 school, community college, university, private college, or trade school operating within the jurisdictional boundaries of Tillamook County.

Low-income individuals

Bylaw Definition: A person representing the needs of low-income transportation system users, and who is familiar through association with groups or individuals with special transportation needs of low-income users.

Major destinations for users of public transit
Bylaw Definition: An employee, manager or owner of a destination or representing a destination industry group, or a member of an organization which promotes tourism within Tillamook County generally.

Neighboring public transportation service providers

Bylaw Definition: [An employee of] A Qualified Entity or a city, county, Special District, Intergovernmental Entity, or any other political subdivision of municipal or Public Corporation that provides Public Transportation Services.

Non-profit entities which provide public transportation

Bylaw Definition: A representative of a non-profit transportation service engaged in providing public transportation services within the County, whether or not this entity receives public transportation funding.

People with disabilities

Bylaw Definition: Individuals with disabilities which limit or constrain any aspect of their daily life, and may include, but is not necessarily limited to, physical, intellectual, cognitive, developmental, and/or emotional disabilities. Or, A person or employee or volunteer of an entity representing the needs of disabled transportation system users, and who, through association with groups or individuals, or facilities serving persons with disabilities, is familiar with the special transportation needs of disabled users.

People with limited English proficiency

Bylaw Definition: Persons as defined in Tillamook County's Title VI Program adopted by the Board of Directors, who did not speak English as their original language and who may have limited proficiency in

either speaking or understanding written or spoken English, or both. OR, A person or employee or volunteer of an entity representing the needs of transportation system users with limited English proficiency, and who is familiar through association with neighborhood groups, local school groups, social service or non-profit agencies, with the transportation needs of limited English proficiency users.

Public health, social and human service providers
Bylaw Definition: A representative of a social services, human services, or health services agency operating within Tillamook County. Said agency may be a public agency, a non-profit agency, or a not-for-profit institution such as a health center.

Public transportation service providers
Bylaw Definition: A representative of a publicly managed transportation service engaged in providing public transportation services within the County.

Social equity advocates
Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for equity for groups of persons who may be disadvantaged due to but not limited to ethnicity; income or other economic circumstances; limited English proficiency; homelessness; citizenship status; gender identity; sexual orientation; or which exist to advise local government elected officials on matters related to equity.

<image001.jpg>



Tillamook County Transportation District

Connecting the community through sustainable transit services

The WAVE

Dial-A-Ride

NW Rides

Transportation Advisory Committee Member Application

Full Name:	David Adler				
Street Address:					
City:	Cloverdale	State:	Ore gon	Zip:	97112
Mailing Address, if different:					
City:		State:		Zip:	
Phone (Daytime):		Phone (Evenings):			
Email:		Occupation:	Headlands Spa & Resort		

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- | | |
|--|---|
| <input checked="" type="checkbox"/> Bicycle and pedestrian advocates | <input type="checkbox"/> Non-profit entities which provide public transportation |
| <input type="checkbox"/> Educational institutions | <input checked="" type="checkbox"/> People with disabilities |
| <input type="checkbox"/> Employers | <input type="checkbox"/> People with limited English proficiency |
| <input type="checkbox"/> Environmental advocates | <input type="checkbox"/> Public health, social and human service providers |
| <input checked="" type="checkbox"/> Individuals aged 65 and older | <input type="checkbox"/> Public Transportation Service Providers |
| <input checked="" type="checkbox"/> Local governments, including land use planners | <input type="checkbox"/> Social equity advocates |
| <input checked="" type="checkbox"/> Low-income individuals | <input checked="" type="checkbox"/> Transit users |
| <input checked="" type="checkbox"/> Major destinations for users of public transit | <input type="checkbox"/> Transit users who depend on transit for accomplishing daily activities |
| <input type="checkbox"/> Neighboring public transportation service providers | |

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

My family used the wave and I have used Dial a ride services

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

Living in south county I have discovered that we are neglected. We have no representation and thus we have a great disparity between the various routes

Please list your community affiliations interests:

Soccer coach for 20+ years
Soco Pride
Tillmook HS Assistant Soccer Coach

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: David Adler

Date: 6/22/2001

Printed Name: _____

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:

Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com

8/4/21: 12:09pm 59seconds. Shannon called, spoke with David and requested information. David seemed unaware that he had applied for committee, said he would send requested information.

8/13: No information received at time board packed
Shannon Wakeman put together - 10:21am

From: Shannon Wakeman
Sent: Monday, August 2, 2021 3:38 PM
To:
Subject: RE: TCTD TAC Application Questions

Hi David,

Just reaching out to see if we can get a response from you this week. We will need this updated information to complete our applicant selection process.

Thank you!



Shannon Wakeman
Administrative Assistant
Tillamook County Transportation District
503-354-8079

From: Shannon Wakeman
Sent: Monday, July 26, 2021 4:39 PM
To:
Subject: TCTD TAC Application Questions

Hi David!

Thank you for applying to the TCTD Transit Advisory Committee. We are reviewing applications and were hoping you could provide a bit of additional information for some of the categories that you indicated you represent. Below, I've listed each category we'd love some more information on, as your application didn't include specific information to support this role. For each category, please let us know how you meet the given definition, or if you may have checked the box in error.

It's not a problem either way; we just need to be able to define how each category is met by the committee for future audits.

Please have this information back to me by Wednesday, August 4.

Thank you for your help!

Bicycle and Pedestrian Advocates

Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for and promote bicycle and pedestrian-related issues, goals, projects, or interests, or which exist to advise local government elected officials on matters related to bicycle and/or pedestrian traffic safety and enforcement, pathways and travel lanes, project planning and development, and promote public events.

Individuals aged 65 or older

Bylaw Definition: Persons sixty-five (65) years of age or older. OR A person, who may also be a senior, representing the needs of senior transportation system users, and who is familiar through association with groups or individuals, or facilities serving seniors, with the special transportation needs of senior users.

Local governments, including land use planners

Bylaw Definition: An employee of a County, municipal, or special district governmental organization formed and organized under the Oregon Revised Statutes and operating within the jurisdictional boundaries of Tillamook County.

Low-income individuals

Bylaw Definition: A person representing the needs of low-income transportation system users, and who is familiar through association with groups or individuals with special transportation needs of low-income users.

Major destinations for users of public transit

Bylaw Definition: An employee, manager or owner of a destination or representing a destination industry group, or a member of an

organization which promotes tourism within Tillamook County generally.

People with disabilities

Bylaw Definition: Individuals with disabilities which limit or constrain any aspect of their daily life, and may include, but is not necessarily limited to, physical, intellectual, cognitive, developmental, and/or emotional disabilities. Or, A person or employee or volunteer of an entity representing the needs of disabled transportation system users, and who, through association with groups or individuals, or facilities serving persons with disabilities, is familiar with the special transportation needs of disabled users.



Shannon Wakeman
Administrative Assistant
Tillamook County Transportation District
503-354-8079