

Tillamook County Transportation District
Board of Directors
Regular Monthly Meeting



Thursday, August 19, 2021 at 6:00 PM
Transportation Building
3600 Third St., Ste. A
Tillamook, Oregon

Tillamook County Transportation District

Normal Trial Balance

From 7/1/2021 Through 7/31/2021

<u>Account Code</u>	<u>Account Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
1001	General Checking Account	376,214.61	
1006	Payroll Checking	33,549.42	
1009	NW RIDES ACCOUNT	440,171.99	
1011	Prop. Mgmt. Checking	32,547.12	
1020	LGIP - General Account	1,175,754.77	
1030	LGIP - Capital Reserve	945,025.46	
1040	Petty Cash	200.00	
Report Total		3,003,463.37	0.00
Report Difference		3,003,463.37	

gmw
8-6-21
DK
8-6-21

Tillamook County Transportation District
Financial Statement

From 7/1/2021 Through 7/31/2021

Resources	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	.08%
Working Capital	3500	2,975,295.00	0.00	2,975,295.00	(2,975,295.00)	0.00%
Fares	4000	(52,083.33)	18,890.17	200,000.00	(181,109.83)	9.44%
Contract Revenue	4020	(29,166.67)	36,663.00	750,000.00	(713,337.00)	4.88%
Property Tax	4100	0.00	0.00	1,031,380.00	(1,031,380.00)	0.00%
Past Years Property Tax	4110	15,972.24	15,972.24	25,000.00	(9,027.76)	63.88%
State Timber Revenue	4120	0.00	0.00	325,000.00	(325,000.00)	0.00%
Mass Transit State Payroll Tax	4130	30,000.25	30,000.25	85,000.00	(54,999.75)	35.29%
STIF Formula	4135	0.00	0.00	352,308.00	(352,308.00)	0.00%
STIF Discretionary	4137	0.00	0.00	888,035.00	(888,035.00)	0.00%
Capital Grants	4210	0.00	0.00	1,009,536.00	(1,009,536.00)	0.00%
Grants - FTA 5311	4220	0.00	0.00	1,280,466.00	(1,280,466.00)	0.00%
NWOTA Partner Cont. Match	4225	12,000.00	12,000.00	163,121.00	(151,121.00)	7.35%
Grants - STF	4230	16,925.00	16,925.00	67,700.00	(50,775.00)	25.00%
Grants - 5311 (f)	4240	0.00	0.00	768,000.00	(768,000.00)	0.00%
Grants - 5310	4245	0.00	0.00	188,527.00	(188,527.00)	0.00%
Grants - 5304	4246	0.00	0.00	36,000.00	(36,000.00)	0.00%
Special Bus Operations	4300	0.00	0.00	1,500.00	(1,500.00)	0.00%
Miscellaneous Income	4400	24,950.00	24,950.00	10,500.00	14,450.00	237.61%
Sale of Assets - Income	4410	0.00	0.00	10,000.00	(10,000.00)	0.00%
Interest Income	4510	1,069.34	1,069.34	32,500.00	(31,430.66)	3.29%
Advertising Income	4520	0.00	0.00	1,000.00	(1,000.00)	0.00%
Lease Income	4900	400.00	400.00	24,000.00	(23,600.00)	1.66%
Lease Operational Exp Income	4910	788.26	788.26	10,000.00	(9,211.74)	7.88%
Transfer From General Fund	4911	12,000.00	12,000.00	719,188.00	(707,188.00)	1.66%

Monthly BOD Report w/YTD Budget & Variance

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Tillamook County Transportation District
Financial Statement

From 7/1/2021 Through 7/31/2021

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	%
Transfer from STF Fund	0.00	46,439.00	0.00	46,439.00	(46,439.00)	0.00%
Transfer from NWOTA	3,000.00	3,000.00	3,000.00	3,000.00	0.00	100.00%
Transfer from STIF Fund	0.00	1,340,035.00	0.00	1,340,035.00	(1,340,035.00)	0.00%
Total Resources	<u>172,658.26</u>	<u>6,168,103.66</u>	<u>172,658.26</u>	<u>12,343,530.00</u>	<u>(12,170,871.74)</u>	<u>1.40%</u>
Expenses						
Personnel Services						
Payroll: Administration	32,489.92	90,333.33	32,489.92	435,000.00	402,510.08	7.46%
Payroll: Dispatch	12,101.68	36,234.08	12,101.68	175,000.00	162,898.32	6.91%
Payroll: Drivers	131,689.50	473,333.33	131,689.50	1,500,000.00	1,368,310.50	8.77%
Payroll: Maintenance	8,242.24	6,250.00	8,242.24	75,000.00	66,757.76	10.98%
Payroll Expense	14,374.06	20,416.67	14,374.06	135,000.00	120,625.94	10.64%
Payroll Healthcare	37,272.92	87,916.67	37,272.92	505,000.00	467,727.08	7.38%
Payroll Retirement	8,142.29	11,291.66	8,142.29	80,500.00	72,357.71	10.11%
Payroll Veba	3,334.52	7,791.67	3,334.52	49,500.00	46,165.48	6.73%
Workers Compensation Ins.	29,666.92	3,750.00	29,666.92	47,000.00	17,333.08	63.12%
Total Personnel Services	<u>277,314.05</u>	<u>737,317.41</u>	<u>277,314.05</u>	<u>3,002,000.00</u>	<u>2,724,685.95</u>	<u>9.24%</u>
Materials and Services						
Professional Services	13,422.40	9,395.84	13,422.40	112,750.00	99,327.60	11.90%
Administrative Support	0.00	6,666.67	0.00	25,000.00	25,000.00	0.00%
Website Maintenance	0.00	4,195.83	0.00	50,350.00	50,350.00	0.00%
Planning	0.00	10,833.33	0.00	130,000.00	130,000.00	0.00%
Dues & Subscriptions	1,722.99	708.33	1,722.99	8,500.00	6,777.01	20.27%
Office Equipment R&R	225.22	333.33	225.22	4,000.00	3,774.78	5.63%
Computer R&M	2,982.85	7,875.00	2,982.85	39,500.00	36,517.15	7.55%

Monthly BOD Report w/YTD Budget & Variance

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Tillamook County Transportation District
Financial Statement

From 7/1/2021 Through 7/31/2021

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	.08%
Fees & Licenses	5150	159.98	4,083.34	159.98	32,340.02	0.49%
Insurance	5160	0.00	3,333.33	0.00	120,000.00	0.00%
Office Expense	5170	1,692.65	1,250.00	1,692.65	13,307.35	11.28%
Board Expense	5175	499.20	1,083.33	499.20	12,500.80	3.84%
Operational Expense	5180	7,212.67	15,958.33	7,212.67	52,287.33	12.12%
Drug & Alcohol Administration	5185	0.00	208.33	0.00	2,500.00	0.00%
Marketing	5190	909.54	15,000.00	909.54	69,090.46	1.29%
Website Re-Design	5191	0.00	(68,750.00)	0.00	0.00	0.00%
Telephone Expense	5210	1,292.90	1,618.33	1,292.90	18,127.10	6.65%
Travel & Training	5220	1,581.82	1,625.00	1,581.82	17,918.18	8.11%
Vehicle Expense	5240	21,053.67	43,750.00	21,053.67	228,946.33	8.42%
Fuel Expense	5245	27,171.90	100,833.33	27,171.90	302,828.10	8.23%
Postage	5260	76.84	166.67	76.84	1,923.16	3.84%
Mgmt/Labor Recreation Fund	5270	4,000.00	1,000.00	4,000.00	708.00	84.96%
Transit Center Lease	5280	700.00	0.00	700.00	(700.00)	0.00%
Transit Center Maint	5285	1,502.18	1,500.00	1,502.18	16,497.82	8.34%
General Operating Cont.	5290	0.00	25,000.00	0.00	300,000.00	0.00%
COVID Expense	5291	10,643.81	50,000.00	10,643.81	39,356.19	21.28%
Property Operating Expense	5300	1,088.95	2,625.00	1,088.95	24,911.05	4.18%
Flex Lease: Fees	5330	0.00	(458.33)	0.00	0.00	0.00%
Property Maint. & Repair	5340	1,705.66	2,083.33	1,705.66	23,294.34	6.82%
Operations Facility Maint.	5346	72.54	333.33	72.54	3,927.46	1.81%
Total Materials and Services		99,717.77	242,251.65	99,717.77	1,731,228.00	5.76%
Special Payments						
STF Payments to Recipients	5200	4,415.13	(4,339.00)	4,415.13	13,245.87	24.99%

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Monthly BOD Report w/YTD Budget & Variance

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Tillamook County Transportation District
Financial Statement

From 7/1/2021 Through 7/31/2021

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	%
STIF Payments to Recipients	1,500.00	2,250.00	1,500.00	6,000.00	4,500.00	25.00%
Total Special Payments	5,915.13	(2,089.00)	5,915.13	23,661.00	17,745.87	25.00%
Transfers						
Transfer to LGIP 5931	0.00	400,000.00	0.00	400,000.00	400,000.00	0.00%
Transfer to Property Mgmt	0.00	75,000.00	0.00	75,000.00	75,000.00	0.00%
Transfer to General Fund	3,000.00	775,039.00	3,000.00	775,039.00	772,039.00	0.38%
Transfer to Vehicle Reserve	0.00	10,000.00	0.00	10,000.00	10,000.00	0.00%
Transfer to NWOTA Fund	12,000.00	852,223.00	12,000.00	852,223.00	840,223.00	1.40%
Reserve for Future Expenditure	0.00	1,296,835.00	0.00	1,296,835.00	1,296,835.00	0.00%
Unappropriated Ending Fund Bal	0.00	873,801.00	0.00	873,801.00	873,801.00	0.00%
Total Transfers	15,000.00	4,282,898.00	15,000.00	4,282,898.00	4,267,898.00	0.35%
Capital Outlay						
Debt Service						
PUD Loan Expense	602.58	625.00	602.58	7,500.00	6,897.42	8.03%
OTIB Transit Center Loan	0.00	400.00	0.00	4,800.00	4,800.00	0.00%
OTIB Debt Service	0.00	30,000.00	0.00	30,000.00	30,000.00	0.00%
Total Debt Service	602.58	31,025.00	602.58	42,300.00	41,697.42	1.42%
Capital Purchases						
Building Repair & Renovation	0.00	11,666.67	0.00	30,000.00	30,000.00	0.00%
Bus Replacement/Addition	0.00	0.00	0.00	940,000.00	940,000.00	0.00%
Van Replacement/Addition	0.00	30,000.00	0.00	390,000.00	390,000.00	0.00%
Computer Upgrade	0.00	416.67	0.00	5,000.00	5,000.00	0.00%
Fuel Cell Triangulation Point	0.00	0.00	0.00	6,000.00	6,000.00	0.00%
Bus Stop Signage/Shelters	0.00	817,544.00	0.00	967,544.00	967,544.00	0.00%
Other Capital Projects	8,676.81	200,658.25	8,676.81	922,899.00	914,222.19	0.94%
	Monthly BOD Report w/YTD Budget & Variance					

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Tillamook County Transportation District

Financial Statement

From 7/1/2021 Through 7/31/2021

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	.08%
Total Capital Purchases	8,676.81	1,060,285.59	8,676.81	3,261,443.00	3,252,766.19	0.27%
Total Capital Outlay	9,279.39	1,091,310.59	9,279.39	3,303,743.00	3,294,463.61	0.28%
Total Expenses	407,226.34	6,351,688.65	407,226.34	12,343,530.00	11,936,303.66	3.30%

NWR

Tillamook County Transportation District
Financial Statement

From 7/1/2021 Through 7/31/2021

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	%
Resources						
Working Capital	0.00	450,000.00	0.00	450,000.00	(450,000.00)	0.00%
NWR Revenue	349,507.37	333,333.33	349,507.37	4,000,000.00	(3,650,492.63)	8.73%
NWR Reserve	0.00	1,000.00	0.00	1,000.00	(1,000.00)	0.00%
Interest Income	0.00	400.00	0.00	400.00	(400.00)	0.00%
Total Resources	<u>349,507.37</u>	<u>784,733.33</u>	<u>349,507.37</u>	<u>4,451,400.00</u>	<u>(4,101,892.63)</u>	<u>7.85%</u>
Expenses						
Personnel Services						
Payroll: Administration	29,169.80	99,750.00	29,169.80	350,000.00	320,830.20	8.33%
Payroll: Indirect	1,080.00	833.33	1,080.00	10,000.00	8,920.00	10.80%
Payroll Expense	2,236.03	1,833.33	2,236.03	22,000.00	19,763.97	10.16%
Payroll Healthcare	8,785.36	34,583.33	8,785.36	140,000.00	131,214.64	6.27%
Payroll Retirement	1,647.47	1,375.00	1,647.47	16,500.00	14,852.53	9.98%
Payroll Veba	714.20	1,083.33	714.20	13,000.00	12,285.80	5.49%
Workers Compensation Ins.	554.75	500.00	554.75	500.00	(54.75)	110.95%
Total Personnel Services	<u>44,187.61</u>	<u>139,958.32</u>	<u>44,187.61</u>	<u>552,000.00</u>	<u>507,812.39</u>	<u>8.00%</u>
Materials and Services						
Professional Services	767.00	833.33	767.00	10,000.00	9,233.00	7.67%
Office Equipment R&R	225.22	208.33	225.22	2,500.00	2,274.78	9.00%
Computer R&M	500.00	1,250.00	500.00	15,000.00	14,500.00	3.33%
Fees & Licenses	26,052.79	149,250.00	26,052.79	163,000.00	136,947.21	15.98%
Office Expense	177.41	416.67	177.41	5,000.00	4,822.59	3.54%
Operational Expense	0.00	125.00	0.00	1,500.00	1,500.00	0.00%
Telephone Expense	1,134.02	1,666.67	1,134.02	20,000.00	18,865.98	5.67%

Monthly BOD Report w/YTD Budget & Variance

Tillamook County Transportation District
Financial Statement

From 7/1/2021 Through 7/31/2021

	Current Period Actual	Current Period Budget	Current Year Actual	Total Budget	Total Budget Variance	.08%
Travel & Training	5220 789.88	125.00	789.88	1,500.00	710.12	52.65%
Postage	5260 109.95	83.33	109.95	1,000.00	890.05	10.99%
Purchased Transportation	5265 232,585.27	250,000.00	232,585.27	3,000,000.00	2,767,414.73	7.75%
Member Mileage Reimbursement	5266 0.00	15,000.00	0.00	180,000.00	180,000.00	0.00%
Volunteer Mileage Reimburse	5267 19,546.95	21,666.67	19,546.95	260,000.00	240,453.05	7.51%
Office Rent	5281 400.00	400.00	400.00	4,800.00	4,400.00	8.33%
Property Operating Expense	5300 213.22	250.00	213.22	3,000.00	2,786.78	7.10%
Total Materials and Services Transfers	282,501.71	441,275.00	282,501.71	3,667,300.00	3,384,798.29	7.70%
Unappropriated Ending Fund Bal	9180 0.00	207,100.00	0.00	207,100.00	207,100.00	0.00%
Total Transfers	0.00	207,100.00	0.00	207,100.00	207,100.00	0.00%
Capital Outlay						
Capital Purchases						
Ecolume Investment	6022 0.00	25,000.00	0.00	25,000.00	25,000.00	0.00%
Total Capital Purchases	0.00	25,000.00	0.00	25,000.00	25,000.00	0.00%
Total Capital Outlay	0.00	25,000.00	0.00	25,000.00	25,000.00	0.00%
Total Expenses	326,689.32	813,333.32	326,689.32	4,451,400.00	4,124,710.68	7.34%

Tillamook County Transportation District

Check/Voucher Register

1001 - General Checking Account

From 7/1/2021 Through 7/31/2021

Docume... Number	Docume... Date	Transaction Amount	Payee	Transaction Description
16463	7/7/2021	555.00	ADVANCED DIESEL SERVICE	JUNE 2021 BUS 304 ENGINE REPAIR
16463	7/7/2021	4,575.00	ADVANCED DIESEL SERVICE	JUNE 2021 BUS 302 ENGINE REPAIR
16463	7/7/2021	4,333.00	ADVANCED DIESEL SERVICE	JUNE 2021 BUS 32 REPLACE TURBO ENGINE
16464	7/7/2021	295.19	ALSCO - Portland Linen	JUNE 2021
16465	7/7/2021	40.50	AWARD SPECIALTIES	MARY JOHNSON NAME PLATE
16466	7/7/2021	3,000.00	Burden's Muffler & Towing	VEHICLE TOWS
16467	7/7/2021	1,500.00	Care Inc.	STIF PAYMENT
16468	7/7/2021	12,771.82	CARSON OIL CO INC	JUNE 2021 FUEL
16469	7/7/2021	700.00	City Of Tillamook	JULY 2021 LEASE PAYMENT
16470	7/7/2021	850.00	WAVE	JUNE 2021
16471	7/7/2021	106.96	COMCAST	JULY 2021
16472	7/7/2021	79.80	COUNTRY MEDIA	JUNE 2021
16472	7/7/2021	356.50	COUNTRY MEDIA	june 2021 meeting notices
16473	7/7/2021	95.00	DAVID WHEELER	CDL PHYSICAL
16474	7/7/2021	788.52	FleetPride, Inc.	JUNE 2021
16475	7/7/2021	100.00	JERRY BOND	CDL PHYSICAL
16476	7/7/2021	4.75	KEMPS NORTH COAST TOOLS	ADAPTOR
16476	7/7/2021	16.40	KEMPS NORTH COAST TOOLS	ADAPTOR
16477	7/7/2021	2,712.77	LES SCHWAB WAREHOUSE CENTER	JUNE 2021
16478	7/7/2021	1,272.76	Marie Mills Center, Inc	JUNE 2021 TRANSIT CENTER
16478	7/7/2021	143.75	Marie Mills Center, Inc	JUNE 2021 JANITORIAL SUPPLIES
16478	7/7/2021	4,415.13	Marie Mills Center, Inc	STF PAYMENT
16479	7/7/2021	3,909.82	McCOY FREIGHTLINER	BUS 302 MODULE INLET CATALYST
16480	7/7/2021	1,025.00	NATHAN LEVIN	JULY 2021
16481	7/7/2021	55.08	Office Depot Credit Plan	JUNE 2021 OFFICE SUPPLIES
16481	7/7/2021	40.56	Office Depot Credit Plan	JUNE 2021 OFFICE SUPPLIES
16482	7/7/2021	4,000.00	Petty Cash Clerk	COVID INCENTIVE PAYOUT
16483	7/7/2021	95.00	ROGER LEWIS	CDL PHYSICAL
16484	7/7/2021	229.28	Rosenberg Builders Supply	JUNE 2021 SHOP SUPPLIES
16485	7/7/2021	1,945.74	Schetky Northwest Sales, Inc.	BUS 303 ANNUAL INSPECTION
16486	7/7/2021	29,666.92	SPECIAL DISTRICTS INS. SERVICE	WORKERS COMP 2021-2022
16487	7/7/2021	9,075.00	SINGERLEWAK LLP	FINANCIAL AUDIT FYE 2021
16488	7/7/2021	49.95	VANIR BROADBAND, INC.	JULY 2021
16489	7/7/2021	392.95	VERIZON	JUNE 2021 TABLET DATA
16491	7/7/2021	205.00	WEST COAST EXHAUST	BUS 306 PM SERVICE
16491	7/7/2021	369.00	WEST COAST EXHAUST	BUS 203 BRAKE REPAIR
16491	7/7/2021	246.00	WEST COAST EXHAUST	BUS 202 CALIPERS/PADS
16491	7/7/2021	164.00	WEST COAST EXHAUST	BUS 206 PM SERVICE
16491	7/7/2021	82.00	WEST COAST EXHAUST	302 TIRES
16491	7/7/2021	184.50	WEST COAST EXHAUST	BUS 108 PM SERVICE
16491	7/7/2021	82.00	WEST COAST EXHAUST	BUS 302 AIR FILTER
16491	7/7/2021	229.00	WEST COAST EXHAUST	BUS 32 EXHAUST REPAIR
16491	7/7/2021	328.00	WEST COAST EXHAUST	VAN 31 A/C REPAIR
16491	7/7/2021	246.00	WEST COAST EXHAUST	BUS 102 A/C REPAIR
16491	7/7/2021	164.00	WEST COAST EXHAUST	BUS 207 PM SERVICE
16491	7/7/2021	164.00	WEST COAST EXHAUST	BUS 101 PM SERVICE
16491	7/7/2021	287.00	WEST COAST EXHAUST	BUS 203 A/C REPAIR
16491	7/7/2021	82.00	WEST COAST EXHAUST	BUS 304 REPLACE AIR FILTER
16492	7/7/2021	421.03	O'REILLY AUTOMOTIVE STORES	JUNE 2021 VEHICLE MAINTENANCE
16493	7/7/2021	998.34	DAVISON AUTO PARTS, INC.	JUNE 2021 VEHICLE MAINTENANCE
16494	7/7/2021	6,912.50	NELSON NYGAARD	FINANCE AND FARE STUDY
16495	7/7/2021	4,829.17	CARDMEMBER SERVICE	JUNE 2021
16496	...9/2021	171.00	BRYAN P. FITZSIMMONS, CPA	BUDGET CONSULTATION
16497	...9/2021	91.84	CATHY BOND	MILEAGE TO CC RIDER
16498	...9/2021	481.00	Coast Printing & Stationery	60X 70X AND DAR BROCHURES

Tillamook County Transportation District

Check/Voucher Register

1001 - General Checking Account

From 7/1/2021 Through 7/31/2021

Docume... Number	Docume... Date	Transaction Amount	Payee	Transaction Description
16498	...9/2021	159.40	Coast Printing & Stationery	RCPT BOOKS/DISPATCH
16498	...9/2021	147.50	Coast Printing & Stationery	DAR FLYER
16498	...9/2021	424.50	Coast Printing & Stationery	VISITOR PASS AND INFORMATION CARDS NWOTA
16499	...9/2021	14,933.00	COMPLETE HOME MAINTENANCE	COVID PROJECT - TOUCHLESS APPLIANCES-GRANT
16500	...9/2021	55.18	DOUGLAS PILANT	MEALS/MEETING
16501	...9/2021	589.25	E C COMPANY	COVID PROJECT - TOUCHLESS LIGHT SENSORS /GRANT
16502	...9/2021	18,712.50	ECOLANE USA, INC.	ECOLANE LICENSE DRT MDT
16502	...9/2021	4,990.00	ECOLANE USA, INC.	LICENSE DRT MDT
16502	...9/2021	1,247.50	ECOLANE USA, INC.	LICENSE DRT MDT
16503	...9/2021	925.50	KITTELSON & ASSOCIATES, INC.	STIF PLANNING
16504	...9/2021	225.00	KDEP-FM/KTIL-FM/KTIL-AM	ADVERTISING
16505	...9/2021	16.00	NEW AGE CAR WASH	JUNE 2021 VAN WASHES
16506	...9/2021	245.70	PACIFIC CITY SUN	DAR ADS
16506	...9/2021	245.70	PACIFIC CITY SUN	SHUTTLE SERVICE ADS
16507	...9/2021	100.00	STEVE SCHWABE	CDL PHYSICAL
16508	...9/2021	663.50	TRILLIUM SOLUTIONS, INC.	MARKETING
16508	...9/2021	11,969.50	TRILLIUM SOLUTIONS, INC.	WEBSITE
16509	...9/2021	281.36	COREY SHIELD	CLAIM
16510	...9/2021	6,246.50	JORDAN SCHRADER RAMIS, PC	LEGAL
16511	...9/2021	8,997.19	LEWIS AUDIO VIDEO, INC.	BOARD ROOM/VIRTUAL MEETINGS
16512	...0/2021	17,674.00	TICOR TITLE COMPANY OF OREGON	TRANSIT CENTER
Report Total		194,784.31		

Tillamook County Transportation District

Check/Voucher Register

1006 - Payroll Checking

From 7/1/2021 Through 7/31/2021

<u>Document Number</u>	<u>Document Date</u>	<u>Payee</u>
5646	7/7/2021	HRA VEBA TRUST
5647	7/7/2021	PACIFIC SOURCE
5648	7/7/2021	SPECIAL DISTRICTS INS. SERVICE
5649	7/30/2021	ATU LOCAL #757

Tillamook County Transportation District

Check/Voucher Register

1009 - NW RIDES ACCOUNT

From 7/1/2021 Through 7/31/2021

Docume... Number	Docume... Date	Transaction Amount	Payee	Transaction Description
3109	7/7/2021	676.75	WAVE	JUNE 2021
3110	7/7/2021	104.98	Office Depot Credit Plan	NWR OFFICE SUPPLIES
3111	7/7/2021	554.75	SPECIAL DISTRICTS INS. SERVICE	WORKERS COMP 2021-2022
3112	7/7/2021	34.94	CARDMEMBER SERVICE	JUNE 2021
3113	...9/2021	1,243.04	AAA RIDE ASSIST	PROVIDER TRANSPORTATION
3114	...9/2021	6,570.80	COLUMBIA COUNTY RIDER	PROVIDER TRANSPORTATION
3115	...9/2021	2,665.16	JANNA SMITH	JUNE 2021 VOLUNTEER
3116	...9/2021	4,331.57	JOHN REKART JR	JUNE 2021 VOLUNTEER
3117	...9/2021	422.44	JOY WINKELHAKE	JUNE 2021 VOLUNTEER
3118	...9/2021	6,496.25	COLUMBIA MEDICAL	PROVIDER TRANSPORTATION
3118	...9/2021	6,496.25	COLUMBIA MEDICAL	PROVIDER TRANSPORTATION
3118	...9/2021	6,019.65	COLUMBIA MEDICAL	PROVIDER TRANSPORTATION
3118	...9/2021	3,391.00	COLUMBIA MEDICAL	PROVIDER TRANSPORTATION
3119	...9/2021	333.60	K & M MEDIVAN	PROVIDER TRANSPORTATION
3119	...9/2021	3,881.85	K & M MEDIVAN	PROVIDER TRANSPORTATION
3119	...9/2021	5,171.65	K & M MEDIVAN	PROVIDER TRANSPORTATION
3119	...9/2021	4,573.95	K & M MEDIVAN	PROVIDER TRANSPORTATION
3119	...9/2021	3,956.20	K & M MEDIVAN	PROVIDER TRANSPORTATION
3119	...9/2021	1,911.50	K & M MEDIVAN	PROVIDER TRANSPORTATION
3120	...9/2021	4,004.12	KANDIS LIDAY	JUNE 2021 VOLUNTEER
3121	...9/2021	2,016.40	KARRI HOOKER	JUNE 2021 VOLUNTEER
3122	...9/2021	876.16	LEANN CHUINARD	JUNE 2021 VOLUNTEER
3123	...9/2021	3,996.00	MEDIX AMBULANCE	PROVIDER TRANSPORTATION
3123	...9/2021	6,634.00	MEDIX AMBULANCE	PROVIDER TRANSPORTATION
3123	...9/2021	8,570.00	MEDIX AMBULANCE	PROVIDER TRANSPORTATION
3123	...9/2021	6,947.00	MEDIX AMBULANCE	PROVIDER TRANSPORTATION
3123	...9/2021	2,318.00	MEDIX AMBULANCE	PROVIDER TRANSPORTATION
3124	...9/2021	10,931.60	METRO WEST	PROVIDER TRANSPORTATION
3125	...9/2021	490.00	MTN RETREAT SECURE TRANSPORT	PROVIDER TRANSPORTATION
3126	...9/2021	15,926.70	RYANS TRANSPORTATION SERVICE	PROVIDER TRANSPORTATION
3126	...9/2021	18,298.80	RYANS TRANSPORTATION SERVICE	PROVIDER TRANSPORTATION
3126	...9/2021	9,074.95	RYANS TRANSPORTATION SERVICE	PROVIDER TRANSPORTATION
3127	...9/2021	4,062.93	SEAN REKART	JUNE 2021 VOLUNTEER
3128	...9/2021	1,662.50	SECURE TRANSPORT OF OREGON INC	PROVIDER TRANSPORTATION
3129	...9/2021	2,107.00	SUNSET EMPIRE TRANSIT	PROVIDER TRANSPORTATION
3129	...9/2021	1,153.00	SUNSET EMPIRE TRANSIT	PROVIDER TRANSPORTATION
3129	...9/2021	1,153.00	SUNSET EMPIRE TRANSIT	PROVIDER TRANSPORTATION
3129	...9/2021	660.00	SUNSET EMPIRE TRANSIT	JUNE BUS PASS
3129	...9/2021	875.00	SUNSET EMPIRE TRANSIT	PROVIDER TRANSPORTATION
3130	...9/2021	8,698.50	TILLAMOOK CNTY TRANS. DIST.	PROVIDER TRANSPORTATION
3131	...9/2021	4,713.25	TILLAMOOK CNTY TRANS. DIST.	PROVIDER TRANSPORTATION
3132	...9/2021	120.00	TILLAMOOK CNTY TRANS. DIST.	APRIL MAY JUNE BUS PASS
3133	...9/2021	604.99	TILLAMOOK CNTY TRANS. DIST.	JUNE RENT UTILITY
3134	...9/2021	2,166.48	VAL HOLYOAK	JUNE 2021 VOLUNTEER
3135	...9/2021	15,867.25	WAPATO SHORES	PROVIDER TRANSPORTATION
3135	...9/2021	7,883.25	WAPATO SHORES	PROVIDER TRANSPORTATION
3135	...9/2021	12,831.75	WAPATO SHORES	PROVIDER TRANSPORTATION
3136	...9/2021	3,895.60	WILLAMETTE VALLEY TRANSPORT	PROVIDER TRANSPORTATION
3137	...9/2021	3,463.73	WILLIAM NERENBERG	JUNE 2021 VOLUNTEER
3138	...9/2021	102.00	JORDAN SCHRADER RAMIS, PC	NWR LEGAL BPA
3139	...1/2021	24,585.67	CareOregon	NWR GAINSHARE 06.30.21
3140	...1/2021	17,373.80	TILLAMOOK CNTY TRANS. DIST.	ECOLANE LICENSES

Tillamook County Transportation District

Check/Voucher Register

1009 - NW RIDES ACCOUNT

From 7/1/2021 Through 7/31/2021

<u>Docume... Number</u>	<u>Docume... Date</u>	<u>Transaction Amount</u>	<u>Payee</u>	<u>Transaction Description</u>
3141	...1/2021	<u>8,654.00</u>	TILLAMOOK CNTY TRANS. DIST.	ECOLANE IVR
Report Total		<u>271,553.76</u>		

Tillamook County Transportation District

Check/Voucher Register

1011 - Prop. Mgmt. Checking

From 7/1/2021 Through 7/31/2021

<u>Docume... Number</u>	<u>Docume... Date</u>	<u>Transaction Amount</u>	<u>Payee</u>	<u>Transaction Description</u>
4406	7/7/2021	650.00	CHRISSEY'S CLEANING SERVICE	JUNE 2021 JANITORIAL
4407	7/7/2021	464.82	Marie Mills Center, Inc	JUNE 2021 3RD ST OFFICE
4408	7/7/2021	456.14	TILLAMOOK CITY UTILITIES	JUNE 2021 WATER/SEWER
4409	7/7/2021	<u>167.95</u>	CITY SANITARY SERVICE	JUNE 2021 GARBAGE
Report Total		1,738.91		

FRED MEYER CARD CHARGES			
Date	Vendor	Description of Transaction	Amount
		July Board Packet (July Financials)	
		TABATHA CARD #5	
			\$ -
			\$ -
			\$ -
		SHANNON WAKEMAN CARD #3	
06/25/21		Meetings/snacks	\$ 43.90
07/07/21		Office Supplies	\$ 29.48
07/09/21		Meetings/coffee & tea supplies	\$ 24.47
			\$ 97.85
		CATHY BOND CARD #4	
			\$ -
			\$ -
			\$ -
		CLAYTON NORRBOM CARD # 6	
			\$ -
			\$ -
			\$ -
			\$ -
		Grand Total	\$ 97.85
DATE		APPROVAL	

UMPQUA BANK: CLOSING DATE 07/26/21

Date	Vendor	Description of Transaction	Amount
DOUG PILANT			
06/28/21	Virtual Postmail	Postage	\$ 25.00
06/30/21	Zoom	Virtual Meeting Software/Equipment	\$ 40.00
07/01/21	Home Depot	Office Supplies	\$ 17.96
07/12/21	La Mexicana	Offsite personnel	\$ 57.93
07/14/21	La Mexicana	Offsite personnel	\$ 29.39
			\$ 170.28
CATHY BOND			
06/24/21	Language Line	Translation Services	\$ 19.75
06/24/21	Iron Mountain	Shredding	\$ 101.61
06/24/21	Adobe	Software Subscription- TCTD	\$ 79.99
06/24/21	Fieldprint	Employee background check: M Reed	\$ 12.50
06/25/21	USPS	Postage	\$ 100.00
06/28/21	Language Line	Translation Services	\$ 31.60
06/28/21	Gale's Towing	Operations: Bus Towing	\$ 650.00
06/30/21	Javalation	Travel Exp: CCR Implementation	\$ 13.00
06/30/21	Front Row Grill	Travel Exp: CCR Implementation	\$ 45.00
07/01/21	Best Western	Travel Exp: CCR Implementation	\$ 123.20
07/01/21	Burgerville	Travel Exp: CCR Implementation	\$ 12.28
07/01/21	Javalation	Travel Exp: CCR Implementation	\$ 5.25
07/01/21	Javalation	Travel Exp: CCR Implementation	\$ 11.50
07/02/21	Taco Bell	Travel Exp: CCR Implementation	\$ 7.47
07/02/21	Burgerville	Travel Exp: CCR Implementation	\$ 9.18
07/02/21	Javalation	Travel Exp: CCR Implementation	\$ 5.25
07/06/21	Adobe	Software Subscription- NWR	\$ 24.99
07/06/21	Language Line	Translation Services	\$ 35.55
07/06/21	Language Line	Translation Services	\$ 55.30
07/06/21	Language Line	Translation Services	\$ 35.55
07/06/21	Language Line	Translation Services	\$ 7.90
07/06/21	Best Western	Travel Exp: CCR Implementation	\$ 381.30
07/06/21	Javalation	Travel Exp: CCR Implementation	\$ 5.75
07/06/21	Endicia	Postage	\$ 9.95
07/06/21	Uber/ Postmates	Travel Exp: CCR Implementation	\$ 48.43
07/08/21	Language Line	Translation Services	\$ 43.45
07/09/21	Language Line	Translation Services	\$ 35.55
07/12/21	Language Line	Translation Services	\$ 23.70
07/19/21	Fieldprint	Employee background check: K Vogt	\$ 12.50
07/19/21	Language Line	Translation Services	\$ 35.55
07/22/21	Werner	Meetings/ Meals	\$ 36.03
07/22/21	Language Line	Translation Services	\$ 39.50
07/22/21	Iron Mountain	Shredding	\$ 101.36
07/26/21	Adobe	Software Subscription- TCTD	\$ 79.99
			\$ 2,239.93
Shannon Wakeman			
06/28/21	Amazon	Office Equipment	\$ 24.80
06/30/21	USPS	NWOTA Postage	\$ 8.65
07/01/21	UDEMY	Training	\$ 16.99
07/01/21	UDEMY	Training	\$ 28.99
07/01/21	Facebook	Marketing- Advertising	\$ 99.53
07/02/21	Etsy	Marketing- Equipment	\$ 197.21
07/06/21	OTC	Marketing- Supplies- Fair	\$ 5.77
07/12/21	Center Market	Employee Appreciation	\$ 14.95

07/12/21 Safeway	Board Orientation/ Kitchen Supplies	\$ 80.59
07/12/21 Main St Pizza	TCTD/ATU COVID incentive meeting	\$ 306.60
07/12/21 4imprint	Marketing- Equipment	\$ 258.90
07/14/21 Amazon	Office Equipment	\$ 27.99
07/19/21 Center Market	Employee Appreciation	\$ 14.95
07/19/21 Amazon Prime	Subscription	\$ 12.99
07/19/21 Safeway	Employee Appreciation	\$ 272.95
07/20/21 Amazon	Marketing- Supplies- Fair	\$ 72.24
07/21/21 Etsy	Marketing- Supplies- Fair	\$ 136.48
07/21/21 Biteable	Driver Recruitment Video- COVID Funds	\$ 19.00
07/21/21 Amazon	Marketing- Equipment	\$ 55.53
07/21/21 Amazon	Marketing- Equipment	\$ 35.88
07/22/21 Werner	Training Lunch	\$ 18.20
07/26/21 Rodeo	Board Mtng Dinner	\$ 100.94
		\$ 1,810.13

TABATHA WELCH

07/06/21 Indeed	Recruitment	\$ 297.12
07/13/21 Conference Solutions	Training- HR Conference	\$ 754.00
07/14/21 Hulu	Monthly Cable Bill	\$ 64.99
07/15/21 Fern Café	Board Treasurer Meeting	\$ 52.38
07/16/21 Endicia	Postage	\$ 24.99
07/21/21 La Mexicana	Offsite personnel	\$ 42.30
		\$ 1,235.78

CLAYTON NORRBOM

07/14/21 Alaska Airlines	Aifare to TSI Conference	\$ 467.99
07/26/21 Northfresh Sushi	Training Lunch	\$ 34.00
		\$ 501.99

STATEMENT TRUE UP	\$ -
ADDITIONAL PAYMENT MADE	\$ -

Charges total \$ 5,958.11

Grand Total \$ 5,958.11

Joseph D. [Signature]
APPROVAL

8-10-21
DATE



UMPQUA BANK

July 2021 Statement

Open Date: 06/24/2021 Closing Date: 07/26/2021



Visa® Company Card with Rewards
TILLAMOOK CNTY TRANS (CPN 001469460)

Account:

Cardmember Service
BUS 30 ELN 4 8

1-866-552-8855
15

New Balance	\$5,958.11
Minimum Payment Due	\$60.00
Payment Due Date	08/22/2021

Reward Points	
Earned This Statement	6,850
Reward Center Balance as of 07/25/2021	10,808
For details, see your rewards summary.	

Activity Summary		
Previous Balance	+	\$4,864.11
Payments	-	\$4,864.11 ^{CR}
Other Credits		\$0.00
Purchases	+	\$5,958.11
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
New Balance	=	\$5,958.11
Past Due		\$0.00
Minimum Payment Due		\$60.00
Credit Line		\$10,000.00
Available Credit		\$4,041.89
Days in Billing Period		33

Payment Options:



Mail payment coupon
with a check



Pay online at
myaccountaccess.com



Pay by phone
1-866-552-8855

Please detach and send coupon with check payable to: Cardmember Service CPN 001469460



UMPQUA BANK

24-Hour Cardmember Service: 1-866-552-8855

☎ to pay by phone
☎ to change your address

000032836 01 SP 000638891555310 P Y

TILLAMOOK CNTY TRANS
ACCOUNTS PAYABLE
3600 3RD ST STE A
TILLAMOOK OR 97141-2730

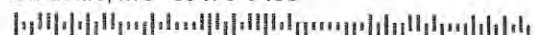


Account Number)
Payment Due Date	8/22/2021
New Balance	\$5,958.11
Minimum Payment Due	\$60.00

Amount Enclosed \$ _____

Cardmember Service

P.O. Box 790408
St. Louis, MO 63179-0408





Visa Business Rewards Company Card

Rewards Center Activity as of 07/25/2021

Rewards Center Activity*	0
Rewards Center Balance	10,808

*This item includes points redeemed, expired and adjusted.

Rewards Earned	This Statement	Year to Date
Points Earned on Net Purchases	5,067	24,903
Gas, Restaurants & Telecom Double Points	1,783	7,353
Total Earned	6,850	32,256

For rewards program inquiries and redemptions, call 1-888-229-8864 from 8:00 am to 10:00 pm (CST) Monday through Friday, 8:00 am to 5:30 pm (CST) Saturday and Sunday. Automated account information is available 24 hours a day, 7 days a week.

Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Speed through checkout while earning rewards with PayPal. Go to the Mobile App or manage your account online. Link your card to PayPal today.

SKIP THE MAILBOX. Switch to e-statements and securely access your statements online. Get started at myaccountaccess.com/paperless

Transactions PILANT, DOUGLAS Credit Limit \$5000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
06/28	06/27	2100	VIRTUALPOSTMAIL.COM 909-235-6245 CA	\$25.00	_____
06/30	06/29	3437	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$40.00	_____
07/01	06/29	1774	THE HOME DEPOT #4023 WARRENTON OR	\$17.96	_____
07/12	07/08	9788	LA MEXICANA RESTAURANT TILLAMOOK OR	\$57.93	_____
07/14	07/12	2977	LA MEXICANA RESTAURANT TILLAMOOK OR	\$29.39	_____
Total for Account				\$170.28	

Transactions BOND, CATHY Credit Limit \$2500

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
06/24	06/23	0097	LANGUAGE LINE, INC. 800-7526096 CA	\$19.75	_____

Continued on Next Page



Transactions BOND,CATHY Credit Limit \$2500

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
06/24	06/23	1743	IRON MOUNTAIN 800-934-3453 MA	\$101.61	_____
06/24	06/23	4893	ADOBE CREATIVE CLOUD 800-443-8158 CA	\$79.99	_____
06/24	06/24	5179	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
06/25	06/24	1630	USPS STAMPS ENDICIA 888-434-0055 DC	\$100.00	_____
06/28	06/26	9994	LANGUAGE LINE, INC. 800-7526096 CA	\$31.60	_____
06/28	06/27	0010	GALE'S TOWING & RECOVE MCMINNVILLE OR	\$650.00	_____
06/30	06/29	0356	JAVALATION SAINT HELENS OR	\$13.00	_____
06/30	06/29	7475	FRONT ROW BAR & GRILL HILLSBORO OR	\$45.00	_____
07/01	06/29	0902	BEST WESTERN OAK MEADO SAINT HELENS OR	\$123.20	_____
07/01	06/29	3499	BURGERVILLE - 15 - ST SAINT HELENS OR	\$12.28	_____
07/01	06/30	0412	JAVALATION SAINT HELENS OR	\$5.25	_____
07/01	06/30	1097	JAVALATION SAINT HELENS OR	\$11.50	_____
07/02	06/30	8108	TACO BELL #15521 SAINT HELENS OR	\$7.47	_____
07/02	06/30	0303	BURGERVILLE - 15 - ST SAINT HELENS OR	\$9.18	_____
07/02	07/01	0246	JAVALATION SAINT HELENS OR	\$5.25	_____
07/06	07/05	7829	ADOBE ACROPRO SUBS 408-536-6000 CA	\$24.99	_____
07/06	07/03	8535	LANGUAGE LINE, INC. 800-7526096 CA	\$35.55	_____
07/06	07/03	3954	LANGUAGE LINE, INC. 800-7526096 CA	\$55.30	_____
07/06	07/03	3240	LANGUAGE LINE, INC. 800-7526096 CA	\$35.55	_____
07/06	07/03	2108	LANGUAGE LINE, INC. 800-7526096 CA	\$7.90	_____
07/06	07/01	1676	BEST WESTERN OAK MEADO SAINT HELENS OR	\$381.30	_____
07/06	07/02	1127	JAVALATION SAINT HELENS OR	\$5.75	_____
07/06	07/02	1743	ENDICIA 800-576-3279 CA	\$9.95	_____
07/06	07/02	6392	UBR POSTMATES HELP.UBER.COM CA	\$48.43	_____
07/08	07/07	2590	LANGUAGE LINE, INC. 800-7526096 CA	\$43.45	_____
07/09	07/08	6855	LANGUAGE LINE, INC. 800-7526096 CA	\$35.55	_____
07/12	07/09	3715	LANGUAGE LINE, INC. 800-7526096 CA	\$23.70	_____
07/19	07/19	0697	FIELDPRINT INC 888-291-1369 PA	\$12.50	_____
07/19	07/16	2863	LANGUAGE LINE, INC. 800-7526096 CA	\$35.55	_____
07/22	07/20	2518	WERNER GOURMET MEAT SN TILLAMOOK OR	\$36.03	_____
07/22	07/21	5970	LANGUAGE LINE, INC. 800-7526096 CA	\$39.50	_____
07/22	07/21	8213	IRON MOUNTAIN 800-934-3453 MA	\$101.36	_____
07/26	07/23	7087	ADOBE CREATIVE CLOUD 800-443-8158 CA	\$79.99	_____
Total for Account				\$2,239.93	

Transactions WELCH,TABATHA Credit Limit \$2500

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					

Continued on Next Page



Transactions		WELCH, TABATHA			Credit Limit \$2500	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
07/06	07/01	7790	INDEED 203-564-2400 CT	\$297.12	_____	
07/13	07/12	0568	CONFERENCESOLUTIONS 503-244-4294 OR	\$754.00	_____	
07/14	07/13	1358	HLU*Hulu 1934589749890 HULU.COM/BILL CA	\$64.99	_____	
07/15	07/13	4255	CKE*The Fern Cafe ECOM 503-8424133 OR	\$52.38	_____	
07/16	07/15	3922	ENDICIA 800-576-3279 CA	\$24.99	_____	
07/21	07/19	4425	LA MEXICANA RESTAURANT TILLAMOOK OR	\$42.30	_____	
Total for Account				\$1,235.78		

Transactions		NORRBOM, CLAYTON			Credit Limit \$2500	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
Purchases and Other Debits						
07/14	07/12	6050	ALASKA A10272188663605 SEATTLE WA NORRBOM/CLAYTO 08/08/21 PORTLAND ORE TO SAN LUIS OBI SAN LUIS OBI TO PORTLAND ORE	\$467.99	_____	
07/26	07/23	2982	SQ *NORTHFRESH SUSHI L Salem OR	\$34.00	_____	
Total for Account				\$501.99		

Transactions		WAKEMAN, SHANNON			Credit Limit \$2500	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
Purchases and Other Debits						
06/28	06/27	2838	AMAZON.COM*297TN7J31 A AMZN.COM/BILL WA	\$24.80	_____	
06/30	06/29	2012	USPS PO 4083680269 TILLAMOOK OR	\$8.65	_____	
07/01	06/30	9379	UDEMY ONLINE COURSES HTTPSWWW.UDEM CA	\$16.99	_____	
07/01	06/30	7162	UDEMY ONLINE COURSES HTTPSWWW.UDEM CA	\$28.99	_____	
07/01	06/30	6824	FACEBK THB6R5BQG2 650-5434800 CA	\$99.53	_____	
07/02	07/01	4942	Etsy.com - BackdropsNB 718-8557955 NY	\$197.21	_____	
07/06	07/02	5323	OTC BRANDS INC 800-2280475 NE	\$5.77	_____	
07/12	07/09	2119	CENTER MARKET 9 TILLAMOOK OR	\$14.95	_____	
07/12	07/08	7230	SAFEWAY #2723 TILLAMOOK OR	\$80.59	_____	
07/12	07/09	6355	MAIN STREET PIZZA TILLAMOOK OR	\$306.60	_____	
07/12	07/09	9057	4IMPRINT 877-4467746 WI	\$258.90	_____	
07/14	07/13	6104	AMZN Mktp US*295S22RC0 Amzn.com/bill WA	\$27.99	_____	
07/19	07/16	6352	CENTER MARKET 9 TILLAMOOK OR	\$14.95	_____	
07/19	07/17	6330	Amazon Prime*2E1BN7OK2 Amzn.com/bill WA	\$12.99	_____	
07/19	07/15	3093	SAFEWAY #2723 TILLAMOOK OR	\$272.95	_____	
07/20	07/20	9716	AMZN MKTP US*2E76P2SO1 AMZN.COM/BILL WA	\$72.24	_____	
07/21	07/20	7691	Etsy.com - BackdropsNB 844-6593879 NY	\$136.48	_____	

Continued on Next Page



Transactions WAKEMAN, SHANNON Credit Limit \$2500

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
07/21	07/20	8317	BITEABLE LLC WWW.BITEABLE. UT	\$19.00	_____
07/21	07/20	8028	Amazon.com*2E1Y55AV2 Amzn.com/bill WA	\$55.53	_____
07/21	07/20	6463	AMZN Mktp US*2E3R64GQ0 Amzn.com/bill WA	\$35.88	_____
07/22	07/20	8438	WERNER GOURMET MEAT SN TILLAMOOK OR	\$18.20	_____
07/26	07/23	5552	RODEO STEAK HOUSE - TI TILLAMOOK OR	\$100.94	_____
Total for Account				\$1,810.13	

Transactions BILLING ACCOUNT ACTIVITY

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Payments and Other Credits					
07/08	07/08	8	PAYMENT THANK YOU	\$34.94CR	_____
07/08	07/08	8	PAYMENT THANK YOU	\$4,829.17CR	_____
Total for Account				\$4,864.11CR	

2021 Totals Year-to-Date	
Total Fees Charged in 2021	\$0.00
Total Interest Charged in 2021	\$0.00


Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	12.24%	
**PURCHASES	\$5,958.11	\$0.00	YES	\$0.00	12.24%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	23.99%	

Contact Us

 Phone Voice: 1-866-552-8855 TDD: 1-888-352-6455 Fax: 1-866-807-9053	 Questions Cardmember Service P.O. Box 6353 Fargo, ND 58125-6353	 Mail payment coupon with a check Cardmember Service P.O. Box 790408 St. Louis, MO 63179-0408	 Online myaccountaccess.com
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Tillamook County Transportation District
Board of Directors Regular Monthly Meeting
Thursday, July 22, 2021 – 6:00PM
Transportation Building
3600 Third Street, Tillamook, OR
Meeting Minutes



1. Call to Order: Board Chair James Huffman called the meeting to order at 6:00pm.

2. Pledge of Allegiance

3. Roll Call:

Present

TCTD Board of Directors

Jim Huffman, Board Chair (in person)
Gary Hanenkrat, Treasurer (zoom)
Melissa Carlson-Swanson, Director (zoom)
Linda Adler, Secretary (zoom)
Mary Johnson, Director (zoom)
Judy Riggs, Director (zoom)

TCTD Staff

Doug Pilant, General Manager
Tabatha Welch, Finance Supervisor
Cathy Bond, NW Rides Brokerage Manager
Shannon Wakeman, Admin Assistant/ Board Clerk
Mike Reed, Operations Superintendent

Absent

Marty Holm, Vice Chair

Guest

Chris Kell, citizen from Tillamook
Jackie Edwards, citizen from Garibaldi
Kathy Kleczek, representing NW Transportation Options

4. Announcements and Changes to Agenda: Revised Agenda was distributed.

5. Public & Guest Comments:

- a. Kathy Kleczek, Northwest Transportation Options Representative shared a recent interview with Brook Wyntergreen regarding the PC Shuttle.
- b. Chris Kell praised District staff for improving the Facebook presence, and shared that she was glad to see an SDAO board training on the agenda for the Board.

6. Executive Session: None

7. New Board Member Mary Johnson was sworn in to position #5. Linda Adler was sworn into position #3. Director Judy Riggs and Director Gary Hanenkrat were reelected and continue to serve in Positions 1 and 7, respectively.
8. Election of Officers
 - a. Chair: Director Adler nominated Director Huffman for Chair. Director Riggs nominated Director Hanenkrat for Chair. Director Hanenkrat declined. Director Carlson-Swanson nominated Director Riggs for Chair. Hearing no further nominations, Chair Huffman closed nominations and called for the vote. Director Huffman received votes from Directors Adler, Johnson, Huffman, and Hanenkrat. Director Riggs received votes from Directors Riggs and Carlson-Swanson. Director Holm was absent from the vote. From the results of the vote, Director Huffman was elected to serve as Chair.
 - b. Vice Chair: Director Hanenkrat nominated Director Johnson for Vice Chair. Director Riggs nominated Director Carlson-Swanson for Vice Chair and expressed that it seemed strange that a brand-new Director would be elected to serve as Vice Chair. Hearing no further nominations, Chair Huffman called for the vote. Director Johnson received votes from Directors Adler, Hanenkrat, Huffman, and Johnson. Director Carlson-Swanson received votes from Directors Riggs and Carlson-Swanson. Director Holm was absent from the vote. From the results of the vote, Director Johnson was elected to serve as Vice Chair.
 - c. Treasurer: Director Johnson nominated Director Hanenkrat for Treasurer. Hearing no further nominations, Chair Huffman called for the vote. Director Hanenkrat received votes from Directors Hanenkrat, Huffman, Adler, Johnson, Riggs, and Carlson-Swanson. Director Holm was absent from the vote. From the results of the vote, Director Hanenkrat was elected to serve as Treasurer.
 - d. Secretary: Director Johnson nominated Director Adler for Secretary. Director Riggs nominated Director Carlson-Swanson for Secretary. Hearing no further nominations, Chair Huffman called for the vote. Director Adler received votes from Directors Adler, Hanenkrat, Huffman, and Johnson. Director Carlson-Swanson did not receive any votes. Directors Carlson-Swanson and Riggs did not submit votes. Director Holm was absent from the vote. From the results of the vote, Director Adler was elected to serve as Secretary.

REPORTS

9. Financial Report: GM Pilant reviewed the June 2021 financial reports and explained this report is preliminary until the final journal entries are completed to close out the 20-21 fiscal year.

Director Hanenkrat asked why there wasn't a detailed report on the Fred Meyer credit card. Finance Supervisor Welch explained that she may have received the bill too late for it to be included in the packet.

Director Adler asked who shared the iFit membership, as it appears to be a subscription for 5 people. Finance Supervisor Welch explained that the subscription is shared by all staff.
10. Service Measure Performance Report: GM Pilant provided overview of YTD operations performance measures.

11. Northwest Oregon Transit Alliance: GM Pilant reviewed the June NWOTA meeting agenda, minutes, and finance report with the board. He did express that NWOTA has a dispute with Trillium over the cost of hosting the website, which will be clarified with Trillium in a meeting prior to the August NWOTA meeting.

12. Planning & Development:

- a. Fare Policy: GM Pilant shared anecdotal feedback received from brokerage, dispatchers and drivers regarding the implementation of the new DAR fare policy on July 1, which has been all positive. He indicated that agenda item #23 would be to approve the new demand-response policy.
- b. Champion Park Apartments: GM Pilant reported that Jacobs Engineering has the design and permitting process underway for the bus stop. Hopeful the project will be completed before the rainy-season starts.
- c. GM Pilant shared that agenda item #21 would approve a service contract with Kittleson to begin expansion of the Coastliner Route 5.

13. Grant Funding: GM Pilant indicated that he and Finance Supervisor Welch were working to close out biennial grants. He stated that agenda item #20 was to approve another grant, and shared his plan to start the process of obtaining grants for additional intercity buses, finance plan, and long-range capital plan, and a human services plan.

14. Facility/Property Management:

- a. HVAC System: GM Pilant shared that the replacement and testing of the system is complete and the District should receive an additional reimbursement from insurance to replace the HVAC.
- b. Propane Fueling Facility: GM Pilant indicated that agenda item #25 would be to approve construction and supply contracts with Blue Star Gas for the facility. GM Pilant also explained that the outline is in place for where the island and fuel tanks will go.
Chair Huffman asked if future buses will operate on propane to save money. GM Pilant explained that 5 propane vans have been ordered and that while propane is a cleaner burning fuel, it's unclear if it's more efficient, but that since it burns more cleanly the maintenance cost for vehicles appears to be lower over time.

15. NW Ride Brokerage: NW Rides Brokerage Manager Bond gave an update on brokerage operations. GM Pilant expressed his appreciation for Manager Bond's work in helping Columbia County Rider transition smoothly to Ecolane. They also explained that TCTD will be the only fully automated brokerage for CARE Oregon. GM Pilant also indicated that TCTD and CCR are the only agencies to have implemented a base-plus-mileage policy for Dial-A-Ride services in WA, OR, CA, or ID. Manager Bond also shared that she will be sworn in as a Board member for the Columbia-Pacific CCO in October.

16. Miscellaneous:

- GM Pilant shared that agenda item #22 would be to revise the District's criminal history policy, which hadn't been reviewed since 2000.
- GM Pilant shared that there are only 2 more checkboxes on the SDAO's best practices for 2021, one of which will be accomplished by approval of agenda item #24: A computer network and acceptable use policy. The other check box will be marked off following the completion of a board training.

CONSENT CALENDAR

17. Motion to Approve the Minutes of June 17, 2021 Regular Board Meeting
 18. Motion to Accept the TCTD June 2021 Financial and Service Reports
 19. Motion to update the TCTD account signers to current board roster

Motion by Director Adler to adopt the consent calendar. *Motion Seconded* by Director Hanenkrat.

Motion Passed

By Directors Hanenkrat, Carlson-Swanson, Edwards, Adler, Riggs, and Board Chair Huffman.
 Director Holm absent.

ACTION ITEMS

20. Motion to Approve Resolution #21-34 *In the matter of authorizing the General Manager to execute ODOT section 5311 grant #35084 to complete the designs and construction of 3 NWOTA bus stops.*

GM Pilant explained the Resolution to the Board and indicated that the stops would be going in Warrenton, Waldport, and Pacific City.

Chair Huffman asked where the Pacific City shelter was going in. GM Pilant said in front of the pub.

Director Adler asked if this meant the Waldport south of Newport. GM Pilant responded affirmatively.

Motion by Director Carlson-Swanson to Approve Resolution #21-34. *Motion Seconded* by Director Riggs.

MOTION PASSED

By Directors Hanenkrat, Carlson-Swanson, Edwards, Adler, Riggs, and Board Chair Huffman.
 Director Holm absent.

21. Motion to Approve Resolution #21-35 *In the matter of authorizing the General Manager to execute a service agreement with Kittleson and Associates to establish service alternative for the TCTD Coastliner service.*

GM Pilant explained the Resolution to the Board.

Director Adler asked when the new members of the TAC would be appointed. GM Pilant responded that this would be done soon and that staff had not had time to process applications received.

Motion by Director Johnson to Approve Resolution #21-35. *Motion Seconded* by Director Adler.

MOTION PASSED

By Directors Hanenkrat, Carlson-Swanson, Edwards, Adler, Riggs, and Board Chair Huffman.
Director Holm absent.

22. Motion to amend the TCTD Criminal History Records Check policy #5.

GM Pilant explained the policy to the Board.

Motion by Director Adler to amend TCTD policy #5. *Motion Seconded* by Director Johnson.

MOTION PASSED

By Directors Hanenkrat, Carlson-Swanson, Edwards, Adler, Riggs, and Board Chair Huffman.
Director Holm absent.

23. Motion to amend the TCTD Providing Demand Responsive Services policy #8.

GM Pilant explained the policy to the Board.

Chair Huffman asked if GM Pilant could explain what Title VI was. Manager Bond responded that Title VI clarifies your rights and a person's right to ride TCTD services.

Motion by Director Hanenkrat to amend TCTD policy #8. *Motion Seconded* by Director Adler.

MOTION PASSED

By Directors Hanenkrat, Carlson-Swanson, Edwards, Adler, Riggs, and Board Chair Huffman.
Director Holm absent.

24. Motion to adopt the TCTD Computer Network Security and Acceptable Use Policy #28.

GM Pilant explained the Policy to the Board.

Chair Huffman asked if there was a software program for this. GM Pilant responded no.

Director Adler asked if the policy should be changed to replace current personnel names with titles, which was agreed with by the assembled.

Motion by Director Adler to approve TCTD policy #28 with indicated change. *Motion Seconded* by Director Hanenkrat.

MOTION PASSED

By Directors Hanenkrat, Carlson-Swanson, Edwards, Adler, Riggs, and Board Chair Huffman.
Director Holm absent.

25. Motion to Approve Resolution #21-36 *In the matter of approving construction and supply contracts with Blue Star Gas for propane for Autogas infrastructure and supply.*

GM Pilant explained the Resolution to the Board.

Motion by Director Hanenkrat to Approve Resolution #21-36. *Motion Seconded* by Director Riggs.

MOTION PASSED

By Directors Hanenkrat, Carlson-Swanson, Edwards, Adler, Riggs, and Board Chair Huffman.
Director Holm absent.

DISCUSSION ITEMS

26. Annual SDAO Board Training: GM Pilant said that a board training has been tentatively scheduled for August 19 at 5pm. This will be a 45 minute training and will help check the final SDAO Best Practice box for the District's annual insurance discount.

Chair Huffman asked what the value of the discount was. GM Pilant responded that it's roughly \$10,000 per year.

Director Adler asked if board photos would be taken during this time. GM Pilant responded yes.

27. Staff Comments/Concerns: The staff welcomed new Operations Superintendent Mike Reed.

28. Board of Directors Comments/Concerns: The Board welcomed Mike and new Director Johnson, and congratulated Manager Bond on her appointment to the CP CCO Board. Director Hanenkrat asked if the District's new Facebook campaign aimed at hiring current bus drivers was the best idea. Superintendent Reed explained that it's the state of the industry, and one of the best ways we can compete for the drivers we need.

29. Adjournment: Board Chair Huffman adjourned the meeting at 7:14pm.

These minutes approved this 19th day of August, 2021.

ATTEST:

Jim Huffman, Board Chair

Doug Pilant, General Manager

**BEFORE THE BOARD OF DIRECTORS
OF THE
TILLAMOOK COUNTY TRANSPORTATION DISTRICT**

**Authorizing the General Manager)
to Execute a Services Contract)
with Trillium Solutions, Inc. for)
NWOTA Website Maintenance)**

RESOLUTION NO. 21-37

WHEREAS, the Northwest Oregon Transit Alliance (“NWOTA”) Coordinating Committee was awarded a Statewide Transportation Improvement Fund Discretionary grant from the Oregon Department of Transportation to create a new NWOTA website to market and brand regional coordinated transit services (the “Website”); and

WHEREAS, Tillamook County Transportation District (“TCTD”) serves as fiscal agent for NWOTA; and

WHEREAS, in December 2019 TCTD conducted a Request for Proposal (“RFP”) process on behalf of NWOTA to select a consultant to create the NWOTA website; and

WHEREAS, TCTD selected Trillium Solutions, Inc., the only respondent to the RFP, as the consultant for this work; and

WHEREAS, NWOTA has determined that additional enhancements to the Website are needed in the form of user trip planning functionality.

NOW, THEREFORE, BE IT RESOLVED by the Tillamook County Transportation District Board of Directors:

that the Board authorizes the TCTD General Manager to execute a services contract not to exceed \$50,000 with Trillium Solutions, Inc. to provide NWOTA with website maintenance, improvements and services.

INTRODUCED AND ADOPTED this 19th day of August 2021.

ATTEST:

By: _____
James Huffman, Board Chair

By: _____
Doug Pilant, General Manager

PROFESSIONAL SERVICES CONTRACT

This contract for personal services is entered into by and between **TILLAMOOK COUNTY TRANSPORTATION DISTRICT**, a special district of the State of Oregon, hereinafter referred to as TCTD, acting as fiscal agent for the Northwest Oregon Transit Alliance (NWOTA), and **TRILLIUM SOLUTIONS, INC.**, hereinafter called CONTRACTOR to provide the services described in the Scope of Work dated August 2, 2021, which by this reference is hereby made part of this contract and incorporated herein. The following provisions shall comprise this contract:

I. SCOPE

This Contract covers the personal services (the “**Services**”) as described in the Scope of Work” attached hereto as Exhibit B, and fully incorporated herein), submitted by CONTRACTOR on August 2, 2021. Work shall be performed in accordance with a schedule approved by TCTD. CONTRACTOR shall meet the highest standards prevalent in the industry or business most closely involved in providing the appropriate goods or services. The Contract shall commence upon contract execution and complete no later than June 30, 2022, unless earlier terminated as provided for herein.

II. COMPENSATION

A. TCTD agrees to compensate CONTRACTOR on a fee-for-services basis as detailed in this Contract. Invoices submitted for payment in connection with this Contract shall be properly documented and shall indicate pertinent TCTD contract and/or purchase order numbers. All charges shall be billed monthly and will be paid net 30 days from receipt of invoice. The maximum compensation authorized under this Contract shall not exceed **\$50,000**.

B. CONTRACTOR is engaged hereby as an independent contractor and will be so deemed for purposes of the following:

- 1** CONTRACTOR will be solely responsible for payment of any Federal or State taxes required as a result of this Contract.
- 2.** This Contract is not intended to entitle CONTRACTOR to any benefits generally granted to DISTRICT employees. Without limitation, but by way of illustration, the benefits which are not intended to be extended by this Contract to CONTRACTOR are vacation, holiday and sick leave, other leaves with pay, tenure, medical and dental coverage, life and disability insurance, overtime, Social Security, Workers' Compensation, unemployment compensation, or retirement benefits (except insofar as benefits are otherwise required by law if CONTRACTOR is presently a member of the Oregon Public Employees Retirement System).
- 3.** If CONTRACTOR has the assistance of other persons in the performance of this Contract, and CONTRACTOR is a subject employer, CONTRACTOR shall qualify and remain qualified for the term of this contract as an insured employer under Oregon Revised Statutes (“ORS”) Chapter 656.

C. CONTRACTOR certifies that, at present, he or she, if an individual is not a program, TCTD, or Federal employee.

D. CONTRACTOR, if an individual, certifies that he or she is not a member of the Oregon Public Employees Retirement System.

III. FEDERAL CONTRACT SPECIAL CONDITIONS

A. Failure to Perform

TCTD may, subject to the provisions of paragraph (4) below, by written notice of default to CONTRACTOR, terminate the whole or any part of this contract in any one of the following circumstances.

1. If CONTRACTOR fails to make delivery of the supplies or to perform the services within the time specified herein or any extension thereof; or
2. If CONTRACTOR fails to perform any of the other provisions of this contract, or so fails to make progress as to endanger performance of this contract in accordance with its terms, and in either of these two circumstances does not cure such failures within a period of ten (10) days (or such longer period as TCTD may authorize in writing) after receipt of notice from TCTD specifying such failure. CONTRACTOR'S failure to perform the scope of work identified or failure to meet established performance standards shall be subject to consequences that include but are not limited to:
 - Reducing or withholding payment;
 - Requiring CONTRACTOR to perform, at CONTRACTOR'S expense, additional work necessary to perform the identified scope of work or meet the established performance standards; or
 - Declaring a default, terminating the contract and seeking damages and other relief under the terms of the contract or other applicable law.
3. In the event TCTD terminates this contract in whole, or in part, as provided in paragraph (2) above of this clause, TCTD may procure, upon such terms and in such manner as TCTD may deem appropriate, supplies or services similar to those terminated, and CONTRACTOR shall be liable to TCTD for any excess costs for such similar supplies or services; provided, that CONTRACTOR shall continue the performance of this contract to the extent not terminated under the provisions of this clause.
4. CONTRACTOR shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control of and without the fault or negligence of CONTRACTOR. Such causes may include, but are not restricted to, acts of God or of the public enemy, acts of TCTD in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes and unusually severe weather; but, in every case, the failure to perform must be beyond the control of CONTRACTOR and without CONTRACTOR'S fault or negligence. shall not be liable for excess costs for failure to perform, unless the supplies or services to be furnished were obtainable from other sources in sufficient time to permit CONTRACTOR to meet the required performance schedule.
5. The rights and remedies of TCTD provided in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.
6. As used in this contract, the terms "subcontractor" and "subcontractors" mean subcontractor(s) at any tier.

B. Termination for Convenience

This contract may be terminated by either party upon at least ten (10) days written notice to the other.

C. Compliance with Applicable Law

CONTRACTOR shall comply with all federal, state and local statutes, regulations, administrative rules, executive orders, ordinances and other laws applicable to the Services under the Contract, in effect at the time the Contract is executed and as may be amended, revised, enacted or adopted thereafter. Changes in these legal requirements after the execution of the Contract may or may not be the basis for modifications to CONTRACTOR'S schedule, scope and fee, depending on a reasonable assessment of the nature of the change, the extent to which the change was anticipated by CONTRACTOR or the Parties, and other circumstances then existing.

Without limiting the generality of the foregoing, CONTRACTOR expressly agrees to comply with: (i) Title VI of the Civil Rights Act of 1964; (ii) Section V of the Rehabilitation Act of 1973; (iii) the Americans with Disabilities Act of 1990, (iv) Section 306 of the Clean Air Act (42 U.S.C. 1857 (h)); (v) Section 508 of the Clean Water Act (33 U.S.C. 1368; (vi) Executive Order 11738; EPA regulations (40 CFR part 15) and ORS 659.425; (vii) Copeland Anti-Kickback Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR Part 3); (viii) Executive Order 11246 entitled Equal Employment Opportunity as amended by Executive Order 11375 and as supplemented in 41CFR chapter 60; (ix) Davis-Bacon Act (40 U.S.C. 3141-3148) as supplemented in Department of Labor regulations (29 CFR Part 5), (x) Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulations (29 CFR Part 5); (xi) Energy Policy and Conservation Act (pub.L. 94-163, 89 Stat. 871); (xii) all regulations and administrative rules established pursuant to the foregoing laws; and (xiii) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.

If conflicts are discovered among federal, state and local statutes, regulations, administrative rules, executive orders, ordinances and other laws applicable to the Services under the Contract, CONTRACTOR shall in writing request TCTD to resolve the conflict. CONTRACTOR shall specify if the conflict(s) create a problem for the design or other Services required under the Contract.

D. Reporting Requirements

CONTRACTOR shall comply with the reporting requirements of TCTD including but not limited to Progress, Status and Performance reports necessary to support progress payments or cost reimbursements.

E. Records Maintenance; Access.

CONTRACTOR, and its Subcontractors, shall maintain all fiscal records relating to the Contract in accordance with generally accepted accounting principles. In addition, shall maintain all other records pertinent to the Contract and the Project and shall do so in such a manner as to clearly document CONTRACTOR'S performance.

TCTD and the federal government and their duly authorized representatives shall have access, and CONTRACTOR shall permit the aforementioned entities and individual's access, to such fiscal

records and other books, documents, papers, plans and writings of CONTRACTOR that are pertinent to the Contract to perform examinations and audits and make excerpts and transcripts.

CONTRACTOR shall retain and keep accessible all such fiscal records, books, documents, papers, plans, and writings for a minimum of 3 years, or such longer period as may be required by applicable law, following final payment and expiration or termination of the Contract, or until the conclusion of any audit, controversy or litigation arising out of or related to the Contract, whichever date is later.

F. Patents; Copy Rights; Rights in Data

Any discovery or invention that arises during the course of the contract shall be reported to TCTD. CONTRACTOR shall promptly disclose inventions to TCTD, within 2 months, after the inventor discloses it in writing to CONTRACTOR'S personnel responsible for patent matters. The rights in the invention/discovery shall be allocated consistent with "Government Patent Policy" and FAR Part 27.

CONTRACTOR shall comply with the requirements and regulations for Copy Rights and Rights in Data pursuant to FAR Part 27.

IV. CONSTRAINTS

CONTRACTOR agrees:

A. If the services to be provided pursuant to this Contract are professional and/or consultative, CONTRACTOR shall not delegate the responsibility for providing those services to any other individual or agency.

B. Pursuant to the requirements of ORS 279B.020 and 279B.220 through 279B.235 and Article XI, Section 10, of the Oregon Constitution, the following terms and conditions are made a part of this Contract:

1. CONTRACTOR shall:

a. Make payments promptly, as due, to all persons supplying to CONTRACTOR labor or materials for the prosecution of the work provided for in this Contract.

b. Pay all contributions or amounts due the Industrial Accident Fund from such CONTRACTOR or subcontractor incurred in the performance of this Contract.

c. Not permit any lien or claim to be filed or prosecuted against TCTD on account of any labor or material furnished.

2. If CONTRACTOR fails, neglects or refuses to make prompt payment of any claim for labor or services furnished to CONTRACTOR or a subcontractor by any person in connection with this Contract as such claim becomes due, the proper officer representing TCTD may pay such claim to the person furnishing the labor or services and charge the amount of the payment against funds due or to become due CONTRACTOR by reason of this Contract.

3. CONTRACTOR shall pay employees for work in accordance with ORS 279B.020 and ORS 279B.235, which is incorporated herein by this reference.

All subject employers working under the contract are either employers that will comply with ORS 656.017 or employers that are exempt under ORS 656.126.

4. CONTRACTOR shall promptly, as due, make payment to any person or co-partnership, association or corporation furnishing medical, surgical and hospital care or other needed care and attention incident to sickness and injury to the employees of CONTRACTOR, of all sums which CONTRACTOR agrees to pay for such services and all moneys and sums which CONTRACTOR collected or deducted from the wages of CONTRACTOR'S employees pursuant to any law, contract or agreement for the purpose of providing or paying for such services.

5. This Contract is expressly subject to the debt limitation of Oregon counties set forth in Article XI, Section 10, of the Oregon Constitution, and is contingent upon funds being appropriated therefore. Any provisions herein which would conflict with law are deemed inoperative to that extent.

6. CONTRACTOR agrees to indemnify, hold harmless and defend TCTD, its officers, commissioners, agents and employees from and against all claims and actions, and all expenses incidental to the investigation and defense thereof (including attorney's fees), arising out of or based upon damage or injuries to persons or property caused by the errors, omissions, fault or negligence of CONTRACTOR or CONTRACTOR'S employees or agents.

7. CONTRACTOR'S failure to perform the scope of work identified or failure to meet established performance standards shall be subject to consequences that include, but are not limited to:

a. Reducing or withholding payment;

b. Requiring CONTRACTOR to perform, at CONTRACTOR'S expense, additional work necessary to perform the identified scope of work or meet the established performance standards; or

c. Declaring a default, terminating the Contract and seeking damages and other relief under the terms of the Contract or other applicable law.

8. All subject employers working under the Contract are either employers that will comply with ORS 656.017 or employers that are exempt under ORS 656.126.

V. OWNERSHIP

Upon fulfillment of the Contract Terms, TCTD will have legal title to, and rights to use the entirety of the documents, images, and data used to create the plan, (collectively referred to as "the work") without limitation. This includes the right to use the work in contexts including, but not limited to: (1) public relations, press releases, or publicity; (2) re-use or modification of the work; and (3) use as a teaching aid or continuing education tool.

VI. INSURANCE REQUIREMENTS

A. COMMERCIAL GENERAL LIABILITY

- Required by TCTD Not required by TCTD

CONTRACTOR agrees to furnish TCTD evidence of commercial general liability insurance in the amount of not less than \$1,000,000 combined single limit per occurrence/\$2,000,000 general annual aggregate for personal injury and property damage for the protection of TCTD, its officers, commissioners, agents and employees against liability for damages because of personal injury, bodily injury, death or damage to property, including loss of use thereof, in any way related to this Contract. The general aggregate shall apply separately to this project / location. TCTD, at its option, may require a complete copy of the above policy.

B. AUTOMOBILE LIABILITY

- Required by TCTD Not required by TCTD

CONTRACTOR agrees to furnish TCTD evidence of business automobile liability insurance in the amount of not less than \$1,000,000 combined single limit for bodily injury and property damage for the protection of TCTD, its officers, commissioners, agents and employees against liability for damages because of bodily injury, death or damage to property, including loss of use thereof in any way related to this Contract. TCTD, at its option, may require a complete copy of the above policy.

C. PROFESSIONAL LIABILITY

- Required by TCTD Not required by TCTD

D. POLLUTION LIABILITY INSURANCE

- Required by TCTD Not required by TCTD

E. Such insurance shall provide sixty (60) days written notice to TCTD in the event of a cancellation or material change and include a statement that no act on the part of the insured shall affect the coverage afforded to TCTD under this insurance. This policy(s) shall be primary insurance as respects to TCTD. Any insurance or self-insurance maintained by TCTD shall be excess and shall not contribute to it.

F. If CONTRACTOR has the assistance of other persons in the performance of this contract, and CONTRACTOR is a subject employer, CONTRACTOR agrees to qualify and remain qualified for the term of this contract as an insured employer under ORS Chapter 656. CONTRACTOR shall maintain employer's liability insurance with limits of \$100,000 for each accident, \$100,000 per disease for each employee, and \$500,000 each minimum policy limit.

G. If any other required liability insurance is arranged on a "claims made" basis, "tail" coverage will be required at the completion of this Contract for a duration of thirty-six (36) months or the maximum time period CONTRACTOR'S insurer will provide "tail" coverage as subscribed, whichever is greater, or continuous "claims made" liability coverage for thirty-six (36) months following the contract completion. Continuous "claims made" coverage will be acceptable in lieu of "tail" coverage, provided its retroactive date is on or before the effective date of this Contract.

H. The insurance, other than the Workers' Compensation, Professional liability and Pollution liability insurance, shall include TCTD as an additional insured. Proof of insurance must include a copy of the endorsement showing TCTD as a scheduled insured.

I. CONTRACTOR shall require that all of its subcontractors of any tier provide insurance coverage (including additional insured provisions) and limits identical to the insurance required of Contractor under this Contract, unless this requirement is expressly modified or waived by TCTD.

VII. SUBCONTRACTS

CONTRACTOR shall be responsible to TCTD for the actions of persons and firms performing subcontract work. CONTRACTOR certifies that CONTRACTOR has not discriminated and will not discriminate against any minority, women or emerging small business enterprise in obtaining any subcontract.

VII. TERMINATION - AMENDMENT

A. This Contract may be terminated by either party upon at least ten (10) days written notice to the other.

B. This Contract and any amendments to this contract will not be effective until approved in writing by an authorized representative of the Tillamook County Transportation District, acting as fiscal agent for the NWOTA.

C. This Contract supersedes and cancels any prior contracts between the parties hereto for similar services.

The undersigned, by its signature, agrees to perform the scope of work as described in the Contract documents and meet the performance standards set forth therein. By their signatures below, the parties to this contract agree to the terms, conditions, and content expressed herein.

TRILLIUM SOLUTIONS, INC.

**TILLAMOOK COUNTY
TRANSPORTATION DISTRICT**

By:

By:

Authorized Signature

Authorized Signature

Name/Title (Printed)

Name/Title (Printed)

Date

Date

Telephone/Fax Number

CCB License # (if applicable)

Approved as to Form

Oregon Business Registry

District Counsel

Entity Type/State of Formation

EXHIBIT A

INSURANCE CERTIFICATES
(to be supplied at the time of contract execution)

EXHIBIT B

SCOPE OF WORK
ISSUED AUGUST 2, 2021



Tillamook County Transportation District
 3600 Third St. Suite A
 Tillamook, OR 97141

Trillium Solutions, Inc.
 www.trilliumtransit.com
 (503) 567-8422
 610 SW Broadway,
 Suite 310
 Portland, OR 97205

8/2/2021

Trillium is happy to provide a summary of services for software and website services for the NW Connector website.

Services Outline

FY 2021-22			
1	008 - Website Hosting	NWOTA Website Hosting	\$ 1,500 July 1, 2021 to June 30, 2022
2	006 - Website Development	NWOTA Website Support	\$ 3,000 July 1, 2021 to June 30, 2022
3	003 - Interactive Map	NWOTA Interactive Map Subscription	\$ 3,000 July 1, 2021 to June 30, 2022
4	007 - Software Development	NWOTA Interactive Map - Improvements to show demand-responsive services	\$ 17,000 July 1, 2021 to June 30, 2022
5	015 - GTFS-to-HTML	NWOTA GTFS-to-HTML Timetables	\$ 7,500 July 1, 2021 to June 30, 2022
6	004 - Transit Alerts	NWOTA Transit Alerts	\$ 3,000 July 1, 2021 to June 30, 2022
7	007 - Software Development	NWOTA OTP hosting	\$ 12,000 January 1, 2022 to June 30, 2022
8	006 - Website Development	On-call development & improvements (as requested)	\$ 3,000 (as requested)
		Total	\$ 50,000

Task 1: Website Hosting

Trillium will host the NW Connector website on the WPEngine platform, a backend managed hosting service that ensures economical prices for a robust hosting service, including high uptime guarantees, regular backups, automatic updates of WordPress software, biometric security at data centers, etc.

Task 2: Website Support

Trillium provides complete CMS support, meaning that we will answer any and all agency questions about how to maintain and edit the hosted website over the term of our support contract ([terms of service](#)), and as needed provide customized training for new staff members (or refreshes for current staff), suggested process documents, etc. to further aid in our client's ongoing use of the website.

Task 3: Interactive Map

Trillium's Interactive Map software was developed to display GTFS data through a draggable, clickable, zoomable interface that is both visually pleasing and useful in a way that static maps like PDF files cannot be. The Interactive Map software is customized for NW Connector.

Task 4: Interactive Map Improvements

NW Connector has many routes with GTFS Flex data, in particular, deviated-fixed routes, Dial-a-Ride, and ADA services. This information is present in the Open Trip Planner featured on the site, but not visible in the Interactive Map. Trillium would update the maps to allow for improved rider discovery of flexible trips. This will especially serve riders that need these services, but have trouble determining where they can travel.

Task 5: GTFS to HTML Timetables

Trillium converts transit data in GTFS format into accessible, user-friendly HTML schedules. When you export an updated GTFS feed, Trillium updates the timetables on your website. Automating HTML schedule generation makes it easy to keep schedules up to date when data changes and reduces the likelihood of errors. This service can be purchased as an annual subscription or can be included in the hosting fees if Trillium hosts your website.

Task 6: Transit Alerts

Transit Alerts leverages the GTFS-realtime specification to provide up-to-date service alerts along with your agency's GTFS data in Google Maps and other online trip planning

applications. Additionally, through custom integrations Transit Alerts can distribute alerts to websites, SMS, email, and social media accounts to notify users of service alerts through these platforms.

Task 7: OpenTripPlanner (OTP) Hosting

NW Connector's OpenTripPlanner (OTP) instance allows for enhanced trip planning, including flexible and demand response routing such as ADA Paratransit and route deviations. Changes to the street or road network caused by new construction, developments, natural disasters, etc. that break transit or walking directions can be quickly remedied by OpenStreetMap edits.

Task 8: On Call Development

At any time during the contract period, NWOTA staff may request additional website enhancements or changes that fall outside of our standard website support.

Please feel free to contact me if you have any questions about this proposal or Trillium's services. On behalf of the team at Trillium, we would look forward to serving NWOTA.

Sincerely,
Chris

TO: BOARD OF DIRECTORS

FROM: SHANNON WAKEMAN, ADMINISTRATIVE ASSISTANT

THRU: DOUG PILANT, GENERAL MANAGER

**SUBJECT: TRANSPORTATION ADVISORY COMMITTEE (TAC)
APPOINTMENTS**

Issue

Shall the Tillamook County Transportation District (TCTD) Board of Directors accept the proposed Transportation Advisory Committee appointments of: Ron Rush (3-year term); Carol McAndrew (3-year term); Ross Tomlin (3-year term); and Brook Wyntergreen (1-year term)?

Background and Findings

1) Article 4, Section 2 of the TCTD Transportation Advisory Committee (TAC) bylaws state:

***Terms of Office:** Terms shall be three (3) years. Any member may serve two (2) successive terms if reappointed by the Board of Directors. Terms begin on July 1 and end on June 30. Terms shall be staggered, with no more than three members' terms expiring each year.*

- a) Effective June 30, 2021, the following three (3) TAC members terms expired: Ron Rush, Carol McAndrew, and Robin Taylor. Robin Taylor moved out of Tillamook County and is no longer eligible to serve on the Committee.
- b) In November 2020 the Board of Directors merged the STF and STIF committees into the Transportation Advisory Committee (TAC). Each advisory committee's members term expiration dates were not altered which resulted in more than three (3) positions terms expiring in the same year. Since Erin Skaar's position also expired it will not be replaced to bring the TAC back into compliance with the bylaw provision of "**no more than three members' terms expiring each year**".
- c) TAC member Stacie Zuercher also moved outside Tillamook County and is ineligible to complete her term, which is set to expire in 2022. According to Article 4, Section 5 of the TCTD TAC bylaws: **Vacancies:** *The Board of Directors shall make appointments to fill vacancies as they occur. Such appointments shall be for the duration of the unexpired term of that position.*

2) Tillamook County Transportation District conducted a public outreach requesting applications for new Transportation Advisory Committee [TAC] members.

- a) A paid Facebook promotion ran from June 9 to June 23. A press release was issued to the local radio stations, which aired the release as part of their community updates.
- b) A press release was sent to print media outlets throughout the county.
- c) The application and TAC bylaws were made available on the TCTD website.
- d) Applications remained open from June 9 to August 2, when the application portal was removed from the website.
- e) 10 applications were received, including two letters expressing interest for reappointment from incumbent candidates.

- 3) Article 4, Section 1 of the TCTD TAC bylaws illustrates specific criteria (outlined below) to consider for the selection of Committee members:

TAC Members must meet the following criteria:

- *Be knowledgeable about the public transportation needs of residents or employees located within or traveling to and from TCTD or Tillamook County.*
- *Be a person who is a member of or represents one or more of the following:*
 - *Local governments, including land use planners;*
 - *Public transportation service providers;*
 - *Non-profit entities that provide public transportation services;*
 - *Neighboring public transportation service providers;*
 - *Employers;*
 - *Public health, social and human service providers;*
 - *Transit users;*
 - *Transit users who depend on transit for accomplishing daily activities;*
 - *Individuals age 65 or older;*
 - *People with disabilities;*
 - *Low-income individuals;*
 - *Social equity advocates;*
 - *Environmental advocates;*
 - *Bicycle and pedestrian advocates;*
 - *People with limited English proficiency;*
 - *Educational institutions; or*
 - *Major destinations for users of public transit.*
- *The TAC must include at least one member who is a member of or represents each of the following three groups: (1) low-income individuals, (2) individuals age 65 or older or people with disabilities, and (3) Public Transportation Service Providers or non-profit entities which provide public transportation services.*
- *The TAC shall include members from TCTD's area of responsibility, both within and outside district boundaries.*
- *The Directors will seek to appoint Committee members who represent the diverse interests, perspectives, geography, and the demographics of the District.*

- a) In order to ensure the District is complying with the TAC bylaws and governing Oregon Statutes, each candidate submitted an application for consideration for the TAC. All applications were reviewed. In all cases where a candidate indicated they felt they were a representative of a particular category, further clarification was sought from the candidate if the original application materials did not adequately support a given category. A summary of each candidate's confirmed representation is below. Applications along with clarifying statements from each candidate are submitted as Attachment A to this memo.

- i) R. Rush: Employers; low-income individuals; non-profit entities which provide public transportation; people with disabilities; public health, social and human service providers; social equity advocates; transit users; transit users who depend on transit for accomplishing daily activities; individuals age 65 or older; people with limited English proficiency

- ii) C. McAndrew: Low-income individuals; individuals age 65 or older
 - iii) R. Tomlin: Educational institutions; employers; transit users; transit users who depend on transit for accomplishing daily activities
 - iv) B. Wyntergreen: Employers, Major Destinations for users of public transit; local governments, including land-use planners; bicycle and pedestrian advocates
 - v) M. Lawrence: Individuals age 65 or older; low-income individuals; people with disabilities
 - vi) P. Starkey: Employers; low-income individuals; individuals age 65 or older; people with disabilities; public health, social and human service providers
 - vii) B. Hope: Low-income individuals; people with disabilities; people with limited English proficiency; public health, social and human service providers; social equity advocates; transit users who depend on transit for accomplishing daily activities
 - viii) J. Edwards: Individuals age 65 or older; public health, social and human service providers; transit users who depend on transit for accomplishing daily activities
 - ix) M. McGinnis: Bicycle and pedestrian advocates; local governments, including land use planners; transit users
 - x) M. Ferguson: Social equity advocates; people with disabilities; low-income individuals; nonprofit entities which provide public transportation
 - xi) L. Stephens: Individuals age 65 or older; transit users; transit users who depend on transit for accomplishing daily activities
 - xii) D. Adler: Transit users
- 4) Staff TAC appointment recommendations prioritized the reappointment of two (s) existing committee members who are in good standing and expressed their desire to continue serving for additional 3-year terms. Recommended appointments are also to expand representation of the TAC to include members representing Educational Institutions, Transit Users, Major Destinations and Local Governments/landuse planner to broaden the Committee's diverse interests, geography and demographics.

Recommendation

Staff recommends the TCTD Board of Directors appoint the following individuals to the TAC:

Ron Rush: Reappointment to the current 3-year term position

Carol McAndrew: Reappointment to the current 3-year term position

Ross Tomlin. Appointment to the vacated 3-year term position

Brook Wyntergreen. Appointment to vacated 1-year term position

**TILLAMOOK COUNTY TRANSPORTATION DISTRICT
 Transportation Advisory Committee (TAC) Roster
 July 2021**

Name	Representing	Term Expires
Ron Rush	Representative of disabled individuals	June 30, 2024
Carol McAndrew	Low Income	June 30, 2024
Ross Tomlin	Educational institutions and users of public transit	June 30, 2024
Brook Wyntergreen	Major destinations and local government	June 30, 2022
Chris Kell	Senior citizen	June 30, 2022
Jeff Hazen	Neighboring county public transit provider	June 30, 2022
Nicholas Torres	Public health, social/human service provider	June 30, 2023

Shannon Wakeman

From: Ron Rush
<ron@tillamookbus.com>
Sent: Thursday, July 29, 2021 10:29 AM
To: AM Shannon Wakeman
Subject: Re: TCTD TAC

Hi Shannon, I think you can add The last two also

Sent from Ron's iPhone

On Jul 29, 2021, at 8:59 AM, Shannon Wakeman
<swakeman@tillamookbus.com> wrote:

Thank you Ron!

Based on our bylaw definitions, we have you down for:

- Employers
- Low-Income Individuals
- Non-profit entities which provide public transportation
- people with disabilities
- Public health, social and human service providers
- Social Equity Advocates
- Transit Users
- Transit Users who depend on transit for accomplishing daily activities

Depending on the makeup of Marie Mill's clientele, you may also fit:

- Individuals age 65 and older
- People with limited English Proficiency

Let me know if you agree with this assessment, and if we should add the last two.

Thank you!

<image001.jpg>

From: Ron Rush <ron@tillamookbus.com>
Sent: Thursday, July 29, 2021 6:54 AM
To: Shannon Wakeman
<swakeman@tillamookbus.com>
Subject: RE: TCTD TAC

Hi Shannon, I am interested in re-upping onto the committee and see myself representing non profits and persons with disabilities

Thanks

Ron Rush, Executive Director

Marie Mills Center Inc.

Phone: 503-835-2222

<http://mariemillscenter.com>

Like us on Facebook

<https://www.facebook.com/Marie-Mills-Center-Inc-182730068443584>

From: Shannon Wakeman
<swakeman@tillamookbus.com>
Sent: Monday, July 26, 2021 5:03 PM
To: Ron Rush <ron@tillamookbus.com>

Subject: TCTD TAC

Hi Ron!

Doug mentioned that you are interested in being appointed to a second term on our Transportation

Advisory Committee. I'm reviewing applications and preparing the files for Board review. I just need something in writing confirming that you are interested in reappointment. Can you also let me know which of the following categories you believe you represent, with a brief explanation of how? (This is for audit purposes).

Please have this information back to me by Wednesday, August 4.

Thank you for your help!

Bicycle and Pedestrian Advocates

Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for and promote bicycle and pedestrian-related issues, goals, projects, or interests, or which exist to advise local government elected officials on matters related to bicycle and/or pedestrian traffic safety and enforcement, pathways and travel lanes, project planning and development, and promote public events.

Educational Institutions

Bylaw Definition: A person who is employed by or on the Board of Directors of a K-12 public school; chartered or state-licensed private K-12 school, community college, university, private college, or trade school operating within the jurisdictional boundaries of Tillamook County.

Employers

Bylaw Definition: Any employee, supervisor, manager, or owner of a business enterprise legally operating within the boundaries of Tillamook County.

Environmental Advocates

Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for any of a wide range of environmental issues, goals, projects, or interests, or which exist to advise local government elected officials on matters related to the environment or to environmental features of public property.

Individuals aged 65 or older

Bylaw Definition: Persons sixty-five (65) years of age or older. OR A person, who may also be a senior, representing the needs of senior transportation system users, and who is familiar through association with groups or individuals, or facilities serving seniors, with the special transportation needs of senior users.

Local governments, including land use planners

Bylaw Definition: An employee of a County, municipal, or special district governmental organization formed and organized under the Oregon Revised Statutes and operating within the jurisdictional boundaries of Tillamook County.

Low-income individuals

Bylaw Definition: A person representing the needs of low-income transportation system users, and who is familiar through association with groups or individuals with special transportation needs of low-income users.

Major destinations for users of public transit

Bylaw Definition: An employee, manager or owner of a destination or representing a destination industry group, or a member of an organization which promotes tourism within Tillamook County generally.

Neighboring public transportation service providers

Bylaw Definition: [An employee of] A Qualified Entity or a city, county, Special District, Intergovernmental Entity, or any other political subdivision of municipal or Public Corporation that provides Public Transportation Services.

Non-profit entities which provide public transportation
Bylaw Definition: A representative of a non-profit transportation service engaged in providing public transportation services within the County, whether or not this entity receives public transportation funding.

People with disabilities

Bylaw Definition: Individuals with disabilities which limit or constrain any aspect of their daily life, and may include, but is not necessarily limited to, physical, intellectual, cognitive, developmental, and/or emotional disabilities. Or, A person or employee or volunteer of an entity representing the needs of disabled transportation system users, and who, through association with groups or individuals, or facilities serving persons with disabilities, is familiar with the special transportation needs of disabled users.

People with limited English proficiency

Bylaw Definition: Persons as defined in Tillamook County's Title VI Program adopted by the Board of Directors, who did not speak English as their original language and who may have limited proficiency in either speaking or understanding written or spoken English, or both. OR, A person or employee or volunteer of an entity representing the needs of transportation system users with limited English proficiency, and who is familiar through association with neighborhood groups, local school groups, social service or non-profit agencies, with the

transportation needs of limited English proficiency users.

Public health, social and human service providers

Bylaw Definition: A representative of a social services, human services, or health services agency operating within Tillamook County. Said agency may be a public agency, a non-profit agency, or a not-for-profit institution such as a health center.

Public transportation service providers

Bylaw Definition: A representative of a publicly managed transportation service engaged in providing public transportation services within the County.

Social equity advocates

Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for equity for groups of persons who may be disadvantaged due to but not limited to ethnicity; income or other economic circumstances; limited English proficiency; homelessness; citizenship status; gender identity; sexual orientation; or which exist to advise local government elected officials on matters related to equity.

Transit users

No definition given; please describe how you either use transit, or, are familiar through association with groups or individuals, or facilities serving transit users, with transit users' transportation needs.

Transit users who depend on transit for accomplishing daily activities

Bylaw Definition: An individual who is dependent on public transportation for mobility due to economic reasons or due to other special transportation needs.

OR are familiar through association with groups or individuals, or facilities serving transit users, with transit users' transportation needs.

<image001.jpg>

Shannon Wakeman

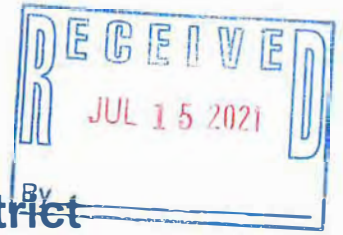
From: Carol Mcandrew
<[redacted]>
Sent: Wednesday, August 4, 2021 12:06 PM
To: Shannon Wakeman
Subject: TAC Application Renewal

Shannon,

I am willing and available to serve another term on the Tillamook Advisory Committee. It has been a pleasure to serve on budget planning and future visions for the district. I am retired now so I guess I fit into the 65 and old category for your auditing purposes, but I am involved in many more community issues as well. I am a lifetime member of the Veteran of Foreign Wars Auxiliary here, and on the steering committee for the Veterans Day Air Museum Events in November. I also work on issues through my church such as homeless, child abuse, school assistance and more. So, transportation circles many of these issues and I look forward to continuing my service with the District.

Respectfully,

Carol McAndrew
[redacted]



Tillamook County Transportation District

Connecting the community through sustainable transit services

The WAVE • Dial-A-Ride • NW Rides

Transportation Advisory Committee Member Application

Full Name: Ross Tomlin / Tillamook Bay Community College

Street Address: _____

City: Tillamook **State:** Oregon **Zip:** 97136

Mailing Address, if different: _____

City: _____ **State:** _____ **Zip:** _____

Phone (Daytime): _____ **Phone (Evenings):** _____

Email: _____ **Occupation:** College President

The Transportation Advisory Committee ("TAC") is established for the purpose of carrying out the statutory requirements of the Tillamook County Transportation District ("TCTD") as set forth in ORS 184.761 and OAR 732-040-0035. The TAC will advise and assist TCTD in carrying out the purposes of the Statewide Transportation Improvement Fund ("STIF") and prioritizing projects to be funded by the STIF moneys received by TCTD. The TAC may also advise TCTD regarding the opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

To be eligible to serve, members must be knowledgeable about the public transportation needs of the residents or employees located within or traveling to or from TCTD's service area and be a person who is a member of or represents one or more of the following groups. Please identify the category you believe you represent. You may select more than one category.

- | | |
|--|--|
| <input type="checkbox"/> Bicycle and pedestrian advocates | <input type="checkbox"/> Non-profit entities which provide public transportation |
| <input checked="" type="checkbox"/> Educational institutions | <input type="checkbox"/> People with disabilities |
| <input checked="" type="checkbox"/> Employers | <input type="checkbox"/> People with limited English proficiency |
| <input type="checkbox"/> Environmental advocates | <input type="checkbox"/> Public health, social and human service providers |
| <input type="checkbox"/> Individuals aged 65 and older | <input type="checkbox"/> Public Transportation Service Providers |
| <input type="checkbox"/> Local governments, including land use planners | <input type="checkbox"/> Social equity advocates |
| <input type="checkbox"/> Low-income individuals | <input checked="" type="checkbox"/> Transit users |
| <input type="checkbox"/> Major destinations for users of public transit | <input checked="" type="checkbox"/> Transit users who depend on transit for accomplishing daily activities |
| <input type="checkbox"/> Neighboring public transportation service providers | |

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

Many Tillamook Bay Community College students and some employees depend on public transportation. The College serves all of Tillamook County.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

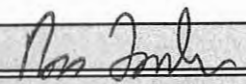
TBCC has had a great partnership with the Transportation District for years. We provide our students with free passes to use the WAVE and one of the stops is at the college. I have worked in community colleges for over 40 years and am a strong advocate for students at our college. I am happy to serve on this advisory committee since the college works closely with the Transportation District to provide our students with free rides around the county to get to and from the college.

Please list your community affiliations interests:

Tillamook Bay Community College (employees, students, and community interests), Small Business Development Center, Tillamook County Economic Development Council, Chamber of Commerce, Tillamook County Futures Council, Tillamook County Women's Resource Center (Tides of Change), NW Educational Service District, Adventist Health Civic Advisory Board,

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: 
Printed Name: Ross Tomlin, Ed.D.

Date: July 12, 2021

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:

Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com



Tillamook County Transportation District

Connecting the community through sustainable transit services

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Transportation Advisory Committee Member Application

Full Name: Brook Wyntergreen

Street Address: [Redacted]

City: Pacific City **State:** OR **Zip:** 97135

Mailing Address, if different: [Redacted]

City: Pacific City **State:** OR **Zip:** 97135

Phone (Daytime): [Redacted] **Phone (Evenings):** [Redacted]

Email: [Redacted] **Occupation:** South County Destination Manager

The Transportation Advisory Committee ("TAC") is established for the purpose of carrying out the statutory requirements of the Tillamook County Transportation District ("TCTD") as set forth in ORS 184.761 and OAR 732-040-0035. The TAC will advise and assist TCTD in carrying out the purposes of the Statewide Transportation Improvement Fund ("STIF") and prioritizing projects to be funded by the STIF moneys received by TCTD. The TAC may also advise TCTD regarding the opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

To be eligible to serve, members must be knowledgeable about the public transportation needs of the residents or employees located within or traveling to or from TCTD's service area and be a person who is a member of or represents one or more of the following groups. Please identify the category you believe you represent. You may select more than one category.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Bicycle and pedestrian advocates | <input type="checkbox"/> Non-profit entities which provide public transportation |
| <input type="checkbox"/> Educational institutions | <input type="checkbox"/> People with disabilities |
| <input type="checkbox"/> Employers | <input type="checkbox"/> People with limited English proficiency |
| <input type="checkbox"/> Environmental advocates | <input type="checkbox"/> Public health, social and human service providers |
| <input type="checkbox"/> Individuals aged 65 and older | <input type="checkbox"/> Public Transportation Service Providers |
| <input checked="" type="checkbox"/> Local governments, including land use planners | <input type="checkbox"/> Social equity advocates |
| <input type="checkbox"/> Low-income individuals | <input type="checkbox"/> Transit users |
| <input checked="" type="checkbox"/> Major destinations for users of public transit | <input type="checkbox"/> Transit users who depend on transit for accomplishing daily activities |
| <input type="checkbox"/> Neighboring public transportation service providers | |

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

As a resident of Pacific City and Destination Manager for South Tillamook County through Visit Tillamook Coast, I am keenly aware and involved with transportation needs of both locals and visitors. I have worked with TCTD and Tillamook County for the 2021 peak season in Pacific City | Woods to promote ridership of the PC Shuttle. I facilitate the Parking Advisory Committee's monthly meetings to discuss transportation options and tourism management at Cape Kiwanda and surrounding areas. In 2022, I will be managing the Tillamook County Wayside Project in Cloverdale.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

I have an undergraduate degree in architecture and masters in business administration. My education and professional experience have been focused on community development, planning, and the built environment. I am extremely passionate about alternate and public modes of transportation from an environmental and socioeconomic standpoint. I believe that our County is at a pivotal moment: we are interacting with more remote workers; people who are leaving cities and moving to more rural areas; and growing tourism, favoring outdoor spaces and local supply chains. The possibility of designing a robust alternative transportation system is critically important and I would very much like to be a part of the conversation.

Please list your community affiliations interests:

PC|Woods Parking Advisory Committee - Committee Coordinator / Facilitator
South Tillamook County Emergency Volunteer Corps - CERT volunteer
PC|Woods Tsunami Wayfinding / Public Outreach & Education - Committee Member

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: Brook Wyntergreen

Date: 8/7/21

Printed Name: Brook Wyntergreen

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:

Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com



Tillamook County Transportation District

Connecting the community through sustainable transit services

The WAVE

Dial-A-Ride

NW Rides

Transportation Advisory Committee Member Application

Full Name:	Melissa Marie Lawrence		
Street Address:			
City:	Tillamook	State:	OR
Zip:	97141		
Mailing Address, if different:			
City:		State:	
Zip:			
Phone (Daytime):		Phone (Evenings):	
Email:		Occupation:	Community Program Supervisor

The Transportation Advisory Committee ("TAC") is established for the purpose of carrying out the statutory requirements of the Tillamook County Transportation District ("TCTD") as set forth in ORS 184.761 and OAR 732-040-0035. The TAC will advise and assist TCTD in carrying out the purposes of the Statewide Transportation Improvement Fund ("STIF") and prioritizing projects to be funded by the STIF moneys received by TCTD. The TAC may also advise TCTD regarding the opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

To be eligible to serve, members must be knowledgeable about the public transportation needs of the residents or employees located within or traveling to or from TCTD's service area and be a person who is a member of or represents one or more of the following groups. Please identify the category you believe you represent. You may select more than one category.

- | | |
|--|---|
| <input type="checkbox"/> Bicycle and pedestrian advocates | <input type="checkbox"/> Non-profit entities which provide public transportation |
| <input type="checkbox"/> Educational institutions | <input checked="" type="checkbox"/> People with disabilities |
| <input type="checkbox"/> Employers | <input type="checkbox"/> People with limited English proficiency |
| <input type="checkbox"/> Environmental advocates | <input type="checkbox"/> Public health, social and human service providers |
| <input checked="" type="checkbox"/> Individuals aged 65 and older | <input type="checkbox"/> Public Transportation Service Providers |
| <input type="checkbox"/> Local governments, including land use planners | <input type="checkbox"/> Social equity advocates |
| <input checked="" type="checkbox"/> Low-income individuals | <input type="checkbox"/> Transit users |
| <input type="checkbox"/> Major destinations for users of public transit | <input type="checkbox"/> Transit users who depend on transit for accomplishing daily activities |
| <input type="checkbox"/> Neighboring public transportation service providers | |

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

Working with Seniors in Tillamook County, there has always been discussion on how to improve or enhance public transportation while keeping the cost affordable. Expanding the travel areas to meet the needs of the consumer.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

Have worked in Long Term Care for 20 years, there has always been discussion regarding affordable transportation services, improvements on communication between the consumer and the transportation services, reducing consumer dissatisfaction, and expansion of service areas. Would like to participate in positive resolutions, advocate for the consumer, and develop a community partnership.

Please list your community affiliations interests:

Northwest Senior and Disability Services and Meal on Wheels

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: Melissa Lawrence

Date: 7/8/2021

Printed Name: Melissa Lawrence

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:

Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com



Tillamook County Transportation District

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The WAVE

Dial-A-Ride

NW Rides

Transportation Advisory Committee Member Application

Full Name: Peter Starkey

Street Address:

City: Tillamook **State:** OR **Zip:** 97141

Mailing Address, if different:

City: **State:** **Zip:**

Phone (Daytime): **Phone (Evenings):** **Occupation:** Executive Director

Email:

The Transportation Advisory Committee (“TAC”) is established for the purpose of carrying out the statutory requirements of the Tillamook County Transportation District (“TCTD”) as set forth in ORS 184.761 and OAR 732-040-0035. The TAC will advise and assist TCTD in carrying out the purposes of the Statewide Transportation Improvement Fund (“STIF”) and prioritizing projects to be funded by the STIF moneys received by TCTD. The TAC may also advise TCTD regarding the opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

To be eligible to serve, members must be knowledgeable about the public transportation needs of the residents or employees located within or traveling to or from TCTD’s service area and be a person who is a member of or represents one or more of the following groups. Please identify the category you believe you represent. You may select more than one category.

- | | |
|--|---|
| <input type="checkbox"/> Bicycle and pedestrian advocates | <input type="checkbox"/> Non-profit entities which provide public transportation |
| <input type="checkbox"/> Educational institutions | <input checked="" type="checkbox"/> People with disabilities |
| <input checked="" type="checkbox"/> Employers | <input type="checkbox"/> People with limited English proficiency |
| <input type="checkbox"/> Environmental advocates | <input checked="" type="checkbox"/> Public health, social and human service providers |
| <input checked="" type="checkbox"/> Individuals aged 65 and older | <input type="checkbox"/> Public Transportation Service Providers |
| <input type="checkbox"/> Local governments, including land use planners | <input type="checkbox"/> Social equity advocates |
| <input checked="" type="checkbox"/> Low-income individuals | <input type="checkbox"/> Transit users |
| <input type="checkbox"/> Major destinations for users of public transit | <input type="checkbox"/> Transit users who depend on transit for accomplishing daily activities |
| <input type="checkbox"/> Neighboring public transportation service providers | |

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

CARE works both with low income individuals, new parents, and elderly that rely heavily on public transportation.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

I would like to bring the perspective of those that CARE represents to the TAC. Personally, I have relied on public transportation in the past for work and education.

Please list your community affiliations interests:

CARE, Netarts-Oceanside Sanitary District, Tillamook Rotary

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: Peter A Starkey

Date: 7/7/2021

Printed Name: Peter Starkey

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:

Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com



Tillamook County Transportation District

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Transportation Advisory Committee Member Application

Full Name: Beth Hope (Tides of Change)

Street Address:

City: Tillamook **State:** OR **Zip:** 97141

Mailing Address, if different:

City: **State:** **Zip:**

Phone (Daytime): **Phone (Evenings):**

Email: **Occupation:**

The Transportation Advisory Committee ("TAC") is established for the purpose of carrying out the statutory requirements of the Tillamook County Transportation District ("TCTD") as set forth in ORS 184.761 and OAR 732-040-0035. The TAC will advise and assist TCTD in carrying out the purposes of the Statewide Transportation Improvement Fund ("STIF") and prioritizing projects to be funded by the STIF moneys received by TCTD. The TAC may also advise TCTD regarding the opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

To be eligible to serve, members must be knowledgeable about the public transportation needs of the residents or employees located within or traveling to or from TCTD's service area and be a person who is a member of or represents one or more of the following groups. Please identify the category you believe you represent. You may select more than one category.

- Bicycle and pedestrian advocates
- Educational institutions
- Employers
- Environmental advocates
- Individuals aged 65 and older
- Local governments, including land use planners
- Low-income individuals
- Major destinations for users of public transit
- Neighboring public transportation service providers
- Non-profit entities which provide public transportation
- People with disabilities
- People with limited English proficiency
- Public health, social and human service providers
- Public Transportation Service Providers
- Social equity advocates
- Transit users
- Transit users who depend on transit for accomplishing daily activities

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

At Tides of Change, we work daily with survivors of domestic and sexual violence who live in Tillamook County. The survivors come from all socio-economic backgrounds, but many could be considered low-income. The survivors we serve may be people with disabilities, people for whom English is not their first language, and people who rely on The Wave for their primary transportation within the County. Many times advocates are asked to assist survivors who need to travel outside the County and appreciate how the NW Connector routes make that easier.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

First of all, Doug invited me or someone from Tides of Change because we serve individuals in Tillamook as indicated above.
Secondly, I was glad to be a part of the Wave stakeholder meetings. As a part of that group, I was able to participate in the meetings, report back to the Tides of Change advocates, and take their questions and comments to the next meeting.
In addition, I am a proponent of social equity, inclusion, and equity, whose perspective could offer important elements to community discussions.

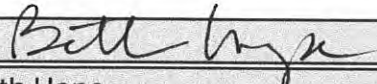
Please list your community affiliations interests:

Art Accelerated, founding member
Candlelighters for Children, volunteer
Play for a Cure Softball Tournament, volunteer

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature:



Date: 06-25-21

Printed Name: Beth Hope

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:

Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com

Shannon Wakeman

From: Beth Hope
<bhope@tillamookbus.com>
Sent: Tuesday, July 27, 2021 11:07 AM
To: Shannon Wakeman
Subject: Re: TCTD TAC Application Questions

Dear Shannon,

Got it. I didn't remember that I had checked that. Yes, to both of those. We regularly serve individuals who are over 65, and I too am a person aged over 65.

Thank you for checking with me.

beth

Beth Hope ([she/her](#))
CCR Coordinator
Tides of Change
Formerly the Tillamook County Women's Resource Center
office:
FYI: My font is large for accessibility purposes.

On Tue, Jul 27, 2021 at 11:01 AM Shannon Wakeman
<swakeman@tillamookbus.com> wrote:

Does Tides of Change regularly serve individuals over 65, or are you an individual age 65 or older? Or do you have another affiliation that works on behalf of individuals age 65 or older? I need to know how you meet the definition of representing the category "Individuals age 65 and older" that you marked on your application.

Sorry for the confusion!



Shannon Wakeman
Administrative Assistant
Tillamook County Transportation District
503-354-8079

From: Beth Hope <bhope@tillamookbus.com>
Sent: Tuesday, July 27, 2021 10:58 AM
To: Shannon Wakeman <swakeman@tillamookbus.com>
Subject: Re: TCTD TAC Application Questions

Dear Shannon,

Thank you for getting back to me so quickly.

I'm afraid I don't see what information you need from me. I applied as a representative of Tides of Change, the community-based nonprofit serving survivors of domestic violence and sexual assault.

Best regards,

beth

Beth Hope (she/her)

CCR Coordinator

Tides of Change

Formerly the Tillamook County Women's Resource Center

office: 

FYI: My font is large for accessibility purposes.

On Tue, Jul 27, 2021 at 10:49 AM Shannon Wakeman <swakeman@tillamookbus.com> wrote:

Hi Beth! I'm sorry. I was contact each person who had applied whom we needed more information from. I'm sorry I did not catch that error before I sent this to you. We do need the referenced information from you, to complete your application.

Thank you!



Shannon Wakeman
Administrative Assistant
Tillamook County Transportation District
503-354-8079

From: Beth Hope <bethhope@tillamookbus.com>
Sent: Tuesday, July 27, 2021 10:44 AM
To: Shannon Wakeman <swakeman@tillamookbus.com>
Subject: Re: TCTD TAC Application Questions

Dear Shannon,

This is Beth Hope, not a person named Larry. So, I am wondering if you have questions for me or for Larry.

I did apply to be a part of the TCTD Transit Advisory Committee, at the invitation of Doug Pilant.

Please let me know if you need more information from me.

With gratitude,

Beth

Beth Hope (she/her)

CCR Coordinator

Tides of Change

Formerly the Tillamook County Women's Resource Center

office: 

FYI: My font is large for accessibility purposes.

On Mon, Jul 26, 2021 at 5:00 PM Shannon Wakeman <swakeman@tillamookbus.com> wrote:

Hi Larry!

Thank you for applying to the TCTD Transit Advisory Committee. We are reviewing applications and were hoping you could provide a bit of additional information for some of the categories that you indicated you represent. Below, I've listed each category we'd love some more information on, as your application didn't include specific information to support this role. For each category, please let us know how you meet the given definition, or if you may have checked the box in error. It's not a problem either way; we just need to be able to define how each category is met by the committee for future audits.

Please have this information back to me by Wednesday, August 4.

Thank you for your help!

Individuals aged 65 or older

Bylaw Definition: Persons sixty-five (65) years of age or older. OR A person, who may also be a senior, representing the needs of senior transportation system users, and who is familiar through

*association with groups or individuals, or facilities serving seniors,
with the special transportation needs of senior users.*



Shannon Wakeman
Administrative Assistant
Tillamook County Transportation District
503-354-8079



Tillamook County Transportation District

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Transportation Advisory Committee Member Application

Full Name: Jacqueline R. Edwards (Jackie)

Street Address: _____

City: Garibaldi **State:** Oregon **Zip:** 97118

Mailing Address, if different: _____

City: Garibaldi **State:** Oregon **Zip:** 97118

Phone (Daytime): _____ **Phone (Evenings):** _____

Email: _____ **Occupation:** Retired

The Transportation Advisory Committee ("TAC") is established for the purpose of carrying out the statutory requirements of the Tillamook County Transportation District ("TCTD") as set forth in ORS 184.761 and OAR 732-040-0035. The TAC will advise and assist TCTD in carrying out the purposes of the Statewide Transportation Improvement Fund ("STIF") and prioritizing projects to be funded by the STIF moneys received by TCTD. The TAC may also advise TCTD regarding the opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

To be eligible to serve, members must be knowledgeable about the public transportation needs of the residents or employees located within or traveling to or from TCTD's service area and be a person who is a member of or represents one or more of the following groups. Please identify the category you believe you represent. You may select more than one category.

- | | |
|--|--|
| <input type="checkbox"/> Bicycle and pedestrian advocates | <input type="checkbox"/> Non-profit entities which provide public transportation |
| <input type="checkbox"/> Educational institutions | <input checked="" type="checkbox"/> People with disabilities |
| <input type="checkbox"/> Employers | <input type="checkbox"/> People with limited English proficiency |
| <input type="checkbox"/> Environmental advocates | <input checked="" type="checkbox"/> Public health, social and human service providers |
| <input checked="" type="checkbox"/> Individuals aged 65 and older | <input type="checkbox"/> Public Transportation Service Providers |
| <input type="checkbox"/> Local governments, including land use planners | <input type="checkbox"/> Social equity advocates |
| <input type="checkbox"/> Low-income individuals | <input type="checkbox"/> Transit users |
| <input type="checkbox"/> Major destinations for users of public transit | <input checked="" type="checkbox"/> Transit users who depend on transit for accomplishing daily activities |
| <input type="checkbox"/> Neighboring public transportation service providers | |

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

After serving on the TCTD Board of Directors for seven years and on the Advisory Committee several years prior to my Board term, I have become very aware of the needs of the citizens of Tillamook County. Both the time on the Board and on the STIF (now TAC) Committee have served as classrooms to make me aware of all the individuals who use the bus service. I have seen the use (and gratitude) of the disabled and elderly in my area for the excellent bus service which gives them the ability to live their lives by getting to medical appointments, to the market, and to live with freedom from dependence upon others.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

I want to continue to serve the citizens of the county, as transportation is vital to our residents. My background includes finance (operations officer of a bank and a pricer in aerospace) which have familiarized me with budgets (and "balancing budgets), contract administration (aerospace) which familiarized me with governmental and organization agreements, and organizational skills (as an editor) and journalism (Headlight-Herald), which forced me to look at all sides of a situation (to name a few). These are skills which are an asset to me as a member of the Advisory Committee. I am able to look at all sides of a situation and formulate responses to serve all.

Please list your community affiliations interests:

My interests include organizations which are focused on better lives for our citizens. I was an Tillamook Adult Literacy volunteer for years and taught life skills and moral development to prisoners at South Fork Prison Camp. I also volunteered at three shelters in another state, serving displaced families and runaway children. I am interested in citizens in all walks of life in Tillamook County.

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: Jacqueline R. Edwards

Date: 7/28/2021

Printed Name: Jacqueline R. Edwards

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:

Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com



Tillamook County Transportation District

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Transportation Advisory Committee Member Application

Full Name: <u>M aryMcGinnis</u>		
Street Address: _____		
City: <u>Rockaway Beach</u>	State: <u>Oregon</u>	Zip: <u>97136</u>
Mailing Address, if different: _____		
City: <u>Rockaway Beach</u>	State: <u>Oregon</u>	Zip: <u>97136</u>
Phone (Daytime): _____	Phone: (Evenings): _____	
Email: _____	Occupation: <u>retired teacher</u>	

The Transportation Advisory Committee ("TAC") is established for the purpose of carrying out the statutory requirements of the Tillamook County Transportation District ("TCTD") as set forth in ORS 184.761 and OAR 732-040-0035. The TAC will advise and assist TCTD in carrying out the purposes of the Statewide Transportation Improvement Fund ("STIF") and prioritizing projects to be funded by the STIF moneys received by TCTD. The TAC may also advise TCTD regarding the opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

To be eligible to serve, members must be knowledgeable about the public transportation needs of the residents or employees located within or traveling to or from TCTD's service area and be a person who is a member of or represents one or more of the following groups. Please identify the category you believe you represent. You may select more than one category.

- | | |
|--|--|
| <input checked="" type="checkbox"/> Bicycle and pedestrian advocates | <input type="checkbox"/> Non-profit entities which provide public transportation |
| <input type="checkbox"/> Educational institutions | <input type="checkbox"/> People with disabilities |
| <input type="checkbox"/> Employers | <input type="checkbox"/> People with limited English proficiency |
| <input checked="" type="checkbox"/> Environmental advocates | <input type="checkbox"/> Public health, social and human service providers |
| <input checked="" type="checkbox"/> Individuals aged 65 and older | <input type="checkbox"/> Public Transportation Service Providers |
| <input checked="" type="checkbox"/> Local governments, including land use planners | <input checked="" type="checkbox"/> Social equity advocates |
| <input type="checkbox"/> Low-income individuals | <input checked="" type="checkbox"/> Transit users |
| <input type="checkbox"/> Major destinations for users of public transit | <input checked="" type="checkbox"/> Transit users who depend on transit for accomplishing daily activities |
| <input type="checkbox"/> Neighboring public transportation service providers | |

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

Yes, I rode the WAVE bus almost daily for three years from my home (Rockaway) to my place of employment (Tillamook). I met and talked to many people on the bus rides.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

As a frequent WAVE bus rider, I saw the benefits of public transportation for individuals shopping, going to work, going to school, and other activities. I also observed areas where Tillamook County's public transportation could be enhanced to meet more people's needs. I would like to be a member of TAC and contribute to continuing the excellent service we have and to develop new strategies for advancing the system. I am a retired teacher. In my education career, I served on the Oregon State Teacher's Licensing Commission, updating state teacher license requirements. I was also a member of the Chalkboard Projects' Distinguished Educators' Council, working with state government agencies to improve Oregon education. I have served on several local community boards, such as the Tillamook Revitalization Association.

Please list your community affiliations interests:

I am a commissioner on Rockaway Beach's Planning Commission, a committee member of Rockaway's City Budget Committee, a committee member of Rockaway's Salmonberry hiking/biking Trail Committee, and a member of Rockaway's Wayfinding Committee. I am member of the Tillamook Fairview Grange Board (a local cultural center).

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: Mary McGinnis
Printed Name: Mary McGinnis

Date: 6/28/2021

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:
Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com

Shannon Wakeman

From: Mary McGinnis
< Thursday, August 5, 2021 1:49 PM >
Sent: PM Shannon Wakeman
To: Re: TCTD TAC Application Questions
Subject:

Hello,

Thank you for reaching out to me for clarification. I have been taking trips this last week and am catching up on correspondence.

Below is my additional information for the requested categories.

(Environmental Advocates

Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for any of a wide range of environmental issues, goals, projects, or interests, or which exist to advise local government elected officials on matters related to the environment or to environmental features of public property.)

I am a member of the North Coast Communities for Watershed Protection (NCCWP). I have frequently facilitated the group's public education events. I have also served on the event planning steering committee. I have been a member of the NCCWP since 2013.

(Individuals aged 65 or older

Bylaw Definition: Persons sixty-five (65) years of age or older. OR A person, who may also be a senior, representing the needs of senior

transportation system users, and who is familiar through association with groups or individuals, or facilities serving seniors, with the special transportation needs of senior users.)

I need to "uncheck" this category as I am not a member of a Tillamook group that advocates for transportation for residents 65 or older. I misread this one. I thought it was asking if I am 65 or older.

(Social equity advocates

Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for equity for groups of persons who may be disadvantaged due to but not limited to ethnicity; income or other economic circumstances; limited English proficiency; homelessness; citizenship status; gender identity; sexual orientation; or which exist to advise local government elected officials on matters related to equity.)

I probably need to "uncheck" this one also. When I checked it, I was referencing my recent nine years working in the Tillamook School District with disadvantaged (income, ethnicity, homelessness) students in the alternative school. I served as a mentor teacher and as a family liaison with the students. I also taught English language learner classes to adults for both TBCC and the Tillamook School District. However, I retired from full time work over a year ago and have decided to limit my part time work.

I hope this helps clarify my application.

Mary McGinnis

From: Shannon Wakeman <swakeman@tillamookbus.com>

Sent: Monday, July 26, 2021 6:35 PM

To: [Redacted]

Subject: TCTD TAC Application Questions

Hi Mary!

Thank you for applying to the TCTD Transit Advisory Committee. We are reviewing applications and were hoping you could provide a bit of additional information for some of the categories that you indicated you represent. Below, I've listed each category we'd love some more information on, as your application didn't include specific information to support this role. For each category, please let us know how you meet the given definition, or if you may have checked the box in error. It's not a problem either way; we just need to be able to define how each category is met by the committee for future audits.

Please have this information back to me by Wednesday, August 4.

Thank you for your help!

Environmental Advocates

Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for any of a wide range of environmental issues, goals, projects, or interests, or which exist to advise local government elected officials on matters related to the environment or to environmental features of public property.

Individuals aged 65 or older

Bylaw Definition: Persons sixty-five (65) years of age or older. OR A person, who may also be a senior, representing the needs of senior transportation system users, and who is familiar through association with groups or individuals, or facilities serving seniors, with the special transportation needs of senior users.

Social equity advocates

Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for equity for groups of persons

who may be disadvantaged due to but not limited to ethnicity; income or other economic circumstances; limited English proficiency; homelessness; citizenship status; gender identity; sexual orientation; or which exist to advise local government elected officials on matters related to equity.



Shannon Wakeman
Administrative Assistant
Tillamook County Transportation District
503-354-8079



Tillamook County Transportation District

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Transportation Advisory Committee Member Application

Full Name: Melonie K. Ferguson

Street Address: [Redacted]

City: Cloverdale **State:** OR **Zip:** 97112

Mailing Address, if different: [Redacted]

City: Cloverdale **State:** OR **Zip:** 97112

Phone (Daytime): [Redacted] **Email:** [Redacted] **Phone (Evenings):** same

Occupation: Social Work

The Transportation Advisory Committee ("TAC") is established for the purpose of carrying out the statutory requirements of the Tillamook County Transportation District ("TCTD") as set forth in ORS 184.761 and OAR 732-040-0035. The TAC will advise and assist TCTD in carrying out the purposes of the Statewide Transportation Improvement Fund ("STIF") and prioritizing projects to be funded by the STIF moneys received by TCTD. The TAC may also advise TCTD regarding the opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

To be eligible to serve, members must be knowledgeable about the public transportation needs of the residents or employees located within or traveling to or from TCTD's service area and be a person who is a member of or represents one or more of the following groups. Please identify the category you believe you represent. You may select more than one category.

- Bicycle and pedestrian advocates
- Educational institutions
- Employers
- Environmental advocates
- Individuals aged 65 and older
- Local governments, including land use planners
- Low-income individuals
- Major destinations for users of public transit
- Neighboring public transportation service providers
- Non-profit entities which provide public transportation
- People with disabilities
- People with limited English proficiency
- Public health, social and human service providers
- Public Transportation Service Providers
- Social equity advocates
- Transit users
- Transit users who depend on transit for accomplishing daily activities

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

I have lived and worked in Tillamook County since 1993. Twice in that time frame I was without my own car and working half an hour from home. I relied on The Wave for transportation to work and some errands. I also raised three kids in a remote coastal village, alone. My teenagers depended on public transportation for work and pleasure until they had cars of their own.

I worked for a year in County government, 15+ years for Nestucca Schools and a decade now in mental health. Each work setting has familiarized me with folks who rely on public transportation in a new way.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

Linda Adler and Sonya Kazen have each asked me more than once to consider serving. I understand that more representation from South Tillamook County is needed. Since my term on the Habitat for Humanity Board expires in August, I will have time to devote to a new volunteer project. I am willing. I think describing me as WANTING to serve is a bit of an exaggeration.

Please list your community affiliations interests:

I run a non profit within Tillamook Family Counseling Center that serves needy families County-wide. I author the "South County Fencepost," a weekly signed column for Tillamook Headlight Herald. I serve on the Board of Tillamook County Habitat for Humanity, until August.

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: Melanie K. Ferguson, B.S.

Date: 06-23-2021

Printed Name: Melanie K. Ferguson

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:

Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com

Shannon Wakeman

From: Melonie Ferguson
<Tuesday, July 27, 2021 6:00 AM>
Sent: Shannon Wakeman
To: Re: TCTD TAC Application Questions
Subject:

Hi Shannon-

* I run the Tillamook Family and Youth Services Team, (FYST) a nonprofit within Tillamook Family Counseling Center. We assist approximately 50 families a year in a case managed program that assists in connecting folks with community resources. Referrals are usually related to poverty.

*The counseling center has several vehicles available to FYST. We transport clients to medical, legal or Social Service appointments or errands such as grocery shopping if needed. We pay for occasional bus passes.

* I was diagnosed with Addison's Disease in 2012. It's a steroid dependent autoimmune disease which is a disabling condition.

Please write back if additional information is needed.
-Melonie

On Mon, Jul 26, 2021 at 4:46 PM, Shannon Wakeman <swakeman@tillamookbus.com> wrote:

Hi Melonie!

Thank you for applying to the TCTD Transit Advisory Committee. We are reviewing applications and were hoping you could provide a bit of

additional information for some of the categories that you indicated you represent. Below, I've listed each category we'd love some more information on, as your application didn't include specific information to support this role. For each category, please let us know how you meet the given definition, or if you may have checked the box in error. It's not a problem either way; we just need to be able to define how each category is met by the committee for future audits.

Please have this information back to me by Wednesday, August 4.

Thank you for your help!

Low-income individuals

Bylaw Definition: A person representing the needs of low-income transportation system users, and who is familiar through association with groups or individuals with special transportation needs of low-income users.

Non-profit entities which provide public transportation

Bylaw Definition: A representative of a non-profit transportation service engaged in providing public transportation services within the County, whether or not this entity receives public transportation funding.

People with disabilities

Bylaw Definition: Individuals with disabilities which limit or constrain any aspect of their daily life, and may include, but is not necessarily limited to, physical, intellectual, cognitive, developmental, and/or emotional disabilities. Or, A person or employee or volunteer of an entity representing the needs of disabled transportation system users, and who, through association with groups or individuals, or facilities serving persons with disabilities, is familiar with the special transportation needs of disabled users.



Shannon Wakeman
Administrative Assistant
Tillamook County Transportation District
503-354-8079



Tillamook County Transportation District

Connecting the community through sustainable transit services

The WAVE

Dial-A-Ride

NW Rides

Transportation Advisory Committee Member Application

Full Name:

Street Address:

City: State: Zip:

Mailing Address, if different:

City: State: Zip:

Phone (Daytime): Phone (Evenings):

Email: Occupation:

The Transportation Advisory Committee ("TAC") is established for the purpose of carrying out the statutory requirements of the Tillamook County Transportation District ("TCTD") as set forth in ORS 184.761 and OAR 732-040-0035. The TAC will advise and assist TCTD in carrying out the purposes of the Statewide Transportation Improvement Fund ("STIF") and prioritizing projects to be funded by the STIF moneys received by TCTD. The TAC may also advise TCTD regarding the opportunities to coordinate STIF funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

To be eligible to serve, members must be knowledgeable about the public transportation needs of the residents or employees located within or traveling to or from TCTD's service area and be a person who is a member of or represents one or more of the following groups. Please identify the category you believe you represent. You may select more than one category.

- | | |
|---|--|
| <input checked="" type="checkbox"/> Bicycle and pedestrian advocates | <input checked="" type="checkbox"/> Non-profit entities which provide public transportation |
| <input checked="" type="checkbox"/> Educational institutions | <input checked="" type="checkbox"/> People with disabilities |
| <input type="checkbox"/> Employers | <input checked="" type="checkbox"/> People with limited English proficiency |
| <input type="checkbox"/> Environmental advocates | <input checked="" type="checkbox"/> Public health, social and human service providers |
| <input checked="" type="checkbox"/> Individuals aged 65 and older | <input checked="" type="checkbox"/> Public Transportation Service Providers |
| <input type="checkbox"/> Local governments, including land use planners | <input checked="" type="checkbox"/> Social equity advocates |
| <input checked="" type="checkbox"/> Low-income individuals | <input checked="" type="checkbox"/> Transit users |
| <input checked="" type="checkbox"/> Major destinations for users of public transit | <input checked="" type="checkbox"/> Transit users who depend on transit for accomplishing daily activities |
| <input checked="" type="checkbox"/> Neighboring public transportation service providers | |

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

I understand the need for public transportation for seniors and those with disabilities who need transportation to Dr's appointments, grocery shopping and trips to the pharmacy.
Having friends who are elderly and infirmed has made me realize how very important the Dial-A-Ride has been in the past and must be continued and improved for better coverage in areas where more of the elderly live and need assistance.

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

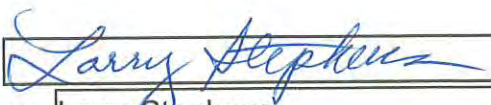
I want to serve on the TAC board to help be a voice for those that need the transportation assistance the most. I want to be an advocate for those all over the county that have a difficult time getting the transportation they need for their necessities of daily life.
Having been in the ADULT FOSTER CARE business for 25 years, I fully understand the challenges and difficulties the elderly have in having their transportation needs met. I would like to assist in some way to make their lives better and give them some hope by assuring them that TCTD cares about our senior citizens .

Please list your community affiliations interests:

Community out reach to improve quality of life for all peoples. Being an advocate for seniors with disabilities.

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: 
Printed Name: Larry Stephens

Date: 6/17/21

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:
Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com

8/13: 10:26 AM - no further clarification received from Larry at time of board packet assembly.

Shannon Wakeman

From: Shannon Wakeman
Sent: Tuesday, August 10, 2021 9:36 AM
To: Larry Stephens
Subject: RE: TCTD TAC Application Questions

Thank you Larry!

I'm hoping you can let us know which of the categories that were listed in my initial email that you meet the definition for. We are trying to ensure that we can adequately represent each category.

Thank you!



Shannon Wakeman
Administrative Assistant
Tillamook County Transportation District
503-354-8079

*8/4/21 12:07pm.
Shannon called,
spoke with Larry,
requested info +
explained why
needed. He said
he would reply
soon.*

From: Larry Stephens <...>
Sent: Tuesday, August 10, 2021 8:08 AM
To: Shannon Wakeman <swakeman@tillamookbus.com>
Subject: Re: TCTD TAC Application Questions

Hi Shannon, thank you for sending the application questions. I do apologize for the delay in my response. My Internet email service was disabled for a while, but we are up and running strong now!!

I agree with all of the questions regarding TCTD and TAC programs. I will support all of the regulations set forth in the application.

Thank you for the opportunity to serve TCTD committee.

Respectfully, Larry Stephens

Sent from my iPhone

On Aug 2, 2021, at 3:37 PM, Shannon Wakeman <swakeman@tillamookbus.com> wrote:

Hi Larry,

Just reaching out to see if we can get a response from you this week. We will need this updated information to complete our applicant selection process.

Thank you!

<image001.jpg>

From: Shannon Wakeman
Sent: Monday, July 26, 2021 4:46 PM
To: '
Subject: RE: TCTD TAC Application Questions

I'm sorry; attached is the TAC Bylaws.

<image001.jpg>

From: Shannon Wakeman
Sent: Monday, July 26, 2021 4:43 PM
To:
Subject: TCTD TAC Application Questions

Hi Larry!

Thank you for applying to the TCTD Transit Advisory Committee. We are reviewing applications and were hoping you could provide a bit of additional information for some of the categories that you indicated you represent. Below, I've listed each category we'd love some more information on, as your application didn't

include specific information to support this role. For each category, please let us know how you meet the given definition, or if you may have checked the box in error. It's not a problem either way; we just need to be able to define how each category is met by the committee for future audits.

Please have this information back to me by Wednesday, August 4.

Thank you for your help!

Bicycle and Pedestrian Advocates

Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for and promote bicycle and pedestrian-related issues, goals, projects, or interests, or which exist to advise local government elected officials on matters related to bicycle and/or pedestrian traffic safety and enforcement, pathways and travel lanes, project planning and development, and promote public events.

Educational Institutions

Bylaw Definition: A person who is employed by or on the Board of Directors of a K-12 public school; chartered or state-licensed private K-12 school, community college, university, private college, or trade school operating within the jurisdictional boundaries of Tillamook County.

Low-income individuals

Bylaw Definition: A person representing the needs of low-income transportation system users, and who is familiar through association with groups or individuals with special transportation needs of low-income users.

Major destinations for users of public transit
Bylaw Definition: An employee, manager or owner of a destination or representing a destination industry group, or a member of an organization which promotes tourism within Tillamook County generally.

Neighboring public transportation service providers

Bylaw Definition: [An employee of] A Qualified Entity or a city, county, Special District, Intergovernmental Entity, or any other political subdivision of municipal or Public Corporation that provides Public Transportation Services.

Non-profit entities which provide public transportation

Bylaw Definition: A representative of a non-profit transportation service engaged in providing public transportation services within the County, whether or not this entity receives public transportation funding.

People with disabilities

Bylaw Definition: Individuals with disabilities which limit or constrain any aspect of their daily life, and may include, but is not necessarily limited to, physical, intellectual, cognitive, developmental, and/or emotional disabilities. Or, A person or employee or volunteer of an entity representing the needs of disabled transportation system users, and who, through association with groups or individuals, or facilities serving persons with disabilities, is familiar with the special transportation needs of disabled users.

People with limited English proficiency

Bylaw Definition: Persons as defined in Tillamook County's Title VI Program adopted by the Board of Directors, who did not speak English as their original language and who may have limited proficiency in

either speaking or understanding written or spoken English, or both. OR, A person or employee or volunteer of an entity representing the needs of transportation system users with limited English proficiency, and who is familiar through association with neighborhood groups, local school groups, social service or non-profit agencies, with the transportation needs of limited English proficiency users.

Public health, social and human service providers

Bylaw Definition: A representative of a social services, human services, or health services agency operating within Tillamook County. Said agency may be a public agency, a non-profit agency, or a not-for-profit institution such as a health center.

Public transportation service providers

Bylaw Definition: A representative of a publicly managed transportation service engaged in providing public transportation services within the County.

Social equity advocates

Bylaw Definition: Individuals representing either organizations or standing committees associated with local governments within Tillamook County which advocate for equity for groups of persons who may be disadvantaged due to but not limited to ethnicity; income or other economic circumstances; limited English proficiency; homelessness; citizenship status; gender identity; sexual orientation; or which exist to advise local government elected officials on matters related to equity.

<image001.jpg>



Tillamook County Transportation District

Connecting the community through sustainable transit services

The WAVE

Dial-A-Ride

NW Rides

Transportation Advisory Committee Member Application

Full Name:	David Adler		
Street Address:			
City:	Cloverdale	State:	Ore g on
Zip:	97112		
Mailing Address, if different:			
City:		State:	
Zip:			
Phone (Daytime):		Phone (Evenings):	
Email:		Occupation:	Headlands Spa & Resort

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- | | |
|--|---|
| <input checked="" type="checkbox"/> Bicycle and pedestrian advocates | <input type="checkbox"/> Non-profit entities which provide public transportation |
| <input type="checkbox"/> Educational institutions | <input checked="" type="checkbox"/> People with disabilities |
| <input type="checkbox"/> Employers | <input type="checkbox"/> People with limited English proficiency |
| <input type="checkbox"/> Environmental advocates | <input type="checkbox"/> Public health, social and human service providers |
| <input checked="" type="checkbox"/> Individuals aged 65 and older | <input type="checkbox"/> Public Transportation Service Providers |
| <input checked="" type="checkbox"/> Local governments, including land use planners | <input type="checkbox"/> Social equity advocates |
| <input checked="" type="checkbox"/> Low-income individuals | <input checked="" type="checkbox"/> Transit users |
| <input checked="" type="checkbox"/> Major destinations for users of public transit | <input type="checkbox"/> Transit users who depend on transit for accomplishing daily activities |
| <input type="checkbox"/> Neighboring public transportation service providers | |

Are you knowledgeable about the public transportation needs of residents or employees located within or traveling to and from Tillamook County? YES NO If yes, please describe:

My family used the wave and I have used Dial a ride services

Why do you want to serve on the TAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the TAC.

Living in south county I have discovered that we are neglected. We have no representation and thus we have a great disparity between the various routes

Please list your community affiliations interests:

Soccer coach for 20+ years
Soco Pride
Tillmook HS Assistant Soccer Coach

The Transportation Advisory Committee is required to meet at least two times each year. Your appointment to the committee is for a three-year term. Do you agree to fulfill the requirements of the TAC?

YES NO

Signature: David Adler

Date: 6/22/2001

Printed Name: _____

PLEASE RETURN YOUR COMPLETED, SIGNED APPLICATION TO:

Tillamook County Transportation District TAC
Attn: General Manager
3600 Third St, Suite A, Tillamook, OR 97141
Phone: 503-815-8283
Email: DPilant@tillamookbus.com

8/4/21: 12:09pm 59seconds. Shannon called, spoke with David and requested information. David seemed unaware that he had applied for committee, said he would send requested information.

8/13: No information received at time board packed
Shannon Wakeman put together - 10:21am

From: Shannon Wakeman
Sent: Monday, August 2, 2021 3:38 PM
To:
Subject: RE: TCTD TAC Application Questions

Hi David,

Just reaching out to see if we can get a response from you this week. We will need this updated information to complete our applicant selection process.

Thank you!



Shannon Wakeman
Administrative Assistant
Tillamook County Transportation District
503-354-8079

From: Shannon Wakeman
Sent: Monday, July 26, 2021 4:39 PM
To:
Subject: TCTD TAC Application Questions

Hi David!

Thank you for applying to the TCTD Transit Advisory Committee. We are reviewing applications and were hoping you could provide a bit of additional information for some of the categories that you indicated you represent. Below, I've listed each category we'd love some more information on, as your application didn't include specific information to support this role. For each category, please let us know how you meet the given definition, or if you may have checked the box in error.

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Individuals aged 65 or older

Bylaw Definition: Persons sixty-five (65) years of age or older. OR A person, who may also be a senior, representing the needs of senior transportation system users, and who is familiar through association with groups or individuals, or facilities serving seniors, with the special transportation needs of senior users.

Local governments, including land use planners

Bylaw Definition: An employee of a County, municipal, or special district governmental organization formed and organized under the Oregon Revised Statutes and operating within the jurisdictional boundaries of Tillamook County.

Low-income individuals

Bylaw Definition: A person representing the needs of low-income transportation system users, and who is familiar through association with groups or individuals with special transportation needs of low-income users.

Major destinations for users of public transit

Bylaw Definition: An employee, manager or owner of a destination or representing a destination industry group, or a member of an

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Shannon Wakeman
Administrative Assistant
Tillamook County Transportation District
503-354-8079