

**RESOURCES**  
**General Fund**

Sunset Empire Transportation District

Historical Data				Year To Date	RESOURCE DESCRIPTION	Budget for Next Year 2021-2022			
Actual		Adopted Budget This Year Year 2020-2021	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2018-2019	First Preceding Year 2019-2020								
1	\$351,418	\$458,634	\$966,691		1 Available cash on hand* (cash basis) or	\$800,000	\$900,000		1
2					2 Net working capital (accrual basis)				2
3	\$10,937	\$24,245	\$27,000	\$22,120	3 Previously levied taxes estimated to be received	\$25,000	\$25,000		3
4	\$9,671	\$12,389	\$2,000	\$4,143	4 Interest	\$2,000	\$2,000		4
5					5 <b>OTHER RESOURCES</b>				5
6	\$266,026	\$222,342	\$250,000	\$131,229	7 Fares	\$175,000	\$175,000		6
7	\$83,742	\$61,065	\$60,000	\$83,632	8 IGA Contracted Services	\$85,000	\$85,000		7
8	\$10,728	\$8,450	\$10,500	\$7,866	9 Rentals	\$10,500	\$10,500		8
9	\$11,365	\$9,196	\$12,000	\$2,207	10 Commissions/Proceeds	\$5,000	\$5,000		9
10	\$164,920	\$240,052	\$160,000	\$207,062	11 State Timber Revenue	\$200,000	\$200,000		10
11	\$48,973	\$89,560	\$75,000	\$74,350	12 State Mass Transit Payroll Distribution	\$80,000	\$90,000		11
12	\$0	\$0	\$0	\$0	13 Training Scholarships (Jennifer 5k Jeff 3k Jason 3k)	\$11,000	\$11,000		12
13		\$6,703	\$150	\$15,562	13 Other	\$150	\$150		13
14	\$93,398	\$0	\$0	\$0	14 ODOT (STF) State Funds	\$0	\$0		14
15	\$0	\$0	\$0	\$0	15 ODOT - \$5304 Marketing Plan	\$60,000	\$60,000		15
16	\$142,565	\$92,406	\$138,976	\$105,464	16 ODOT - \$5310 Mobility Mgmt/Preventative Maint.	\$139,443	\$139,443		16
17	\$12,000	\$12,000	\$0	\$3,000	17 ODOT - \$5310 Preventative Maint. Discretionary	\$0	\$0		17
18	\$570,553	\$523,359	\$501,221	\$381,713	18 ODOT - \$5311 Operations	\$551,344	\$551,344		18
19	\$0	\$0	\$0	\$13,312	19 ODOT - \$5311 CARES Act Needs Based 34415/34737	\$305,000	\$635,000		19
20	\$0	\$498,734	\$400,000	\$0	20 ODOT - \$5311 CARES Act Formula	\$507,445	\$507,445		20
21	\$0	\$430,147	\$0	\$0	21 ODOT - \$5311 Special Transportation Program	\$0	\$0		21
22	\$0	\$174,250	\$1,239,300	\$171,813	22 ODOT - \$5339 Bus & Bus Facilities 34220	\$1,065,050	\$1,065,050		22
23	\$70,971	\$57,783	\$86,577	\$64,933	23 ODOT - Transportation Options	\$97,775	\$97,775		23
24	\$2,750	\$0	\$0	\$2,500	24 SDAO Safety Grant	\$0	\$0		24
25	\$0	\$93,864	\$140,725	\$70,398	25 Transferred IN from STF Fund	\$132,970	\$102,935		25
26	\$0	\$886,701	\$1,043,228	\$512,255	26 Transferred IN from STIF Formula Fund	\$742,662	\$742,662		26
27	\$0	\$183,344	\$436,764	\$168,359	27 Transferred IN from STIF Discretionary/STN Fund	\$552,000	\$552,000		27
28	\$0	\$17,000	\$49,000	\$0	28 Transferred IN from Capital Reserve Fund	\$134,455	\$134,455		28
29	\$1,850,017	\$4,102,224	\$5,599,132	\$2,041,918	29 Total resources, except taxes to be levied	\$5,681,794	\$6,091,759	\$0	29
30			\$1,000,000	\$1,025,163	30 Taxes estimated to be received	\$1,080,000	\$1,080,000		30
31	\$990,372				31 Taxes collected in year levied				31
32	\$2,840,389	\$4,102,224	\$6,599,132		32 <b>TOTAL RESOURCES</b>	\$6,761,794	\$7,171,759	\$0	32

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM  
LB-30

**REQUIREMENTS SUMMARY**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**General Fund**

**Sunset Empire Transportation District**

Line	Historical Data			Current Year to Date	REQUIREMENTS FOR: (Name of Org. Unit or Program & Activity)	Budget For Next Year 2021-2022			Line
	Actual		Adopted Budget This Year 2020-2021			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2018-2019	First Preceding Year 2019-2020							
1					PERSONNEL SERVICES				1
2	\$1,543,631	\$1,865,022	\$1,949,061	\$1,494,838	Salaries & Wages	\$2,324,694	\$2,060,659		2
3	\$163,108	\$211,809	\$256,000	\$211,461	Payroll Expenses	\$330,050	\$330,050		3
4	\$373,295	\$379,843	\$688,871	\$459,667	Employee Benefits	\$753,000	\$753,000		4
5	<b>\$2,080,034</b>	<b>\$2,456,674</b>	<b>\$2,893,932</b>	<b>\$2,165,966</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$3,407,744</b>	<b>\$3,143,709</b>	<b>\$0</b>	5
6	<b>34</b>	<b>44</b>	<b>45</b>		<b>Total Full-Time Equivalent (FTE)</b>	<b>50</b>			6
7					MATERIALS AND SERVICES				7
8	\$6,402	\$6,048	\$10,000	\$3,495	Provider Services	\$10,000	\$10,000		8
9	\$7,863	\$12,000	\$35,000	\$7,570	Audit	\$22,000	\$22,000		9
10	\$1,545	\$1,115	\$1,500	\$1,525	Advertising	\$1,500	\$1,500		10
11	\$1,662	\$1,490	\$2,000	\$759	Bank Fees	\$2,000	\$2,000		11
12	\$47,637	\$60,577	\$40,000	\$34,995	Building Grounds and Maintenance	\$50,000	\$50,000		12
13	\$6,400	\$13,656	\$15,000	\$10,530	Building Lease	\$15,000	\$15,000		13
14	\$193,137	\$146,667	\$135,000	\$143,057	Computer Information Technology Services	\$150,000	\$150,000		14
15	\$20,870	\$24,891	\$35,000	\$8,323	Conferences, Training, and Travel	\$35,000	\$35,000		15
16	\$3,151	\$4,831	\$5,000	\$7,395	Drug and Alcohol Testing/Background Checks	\$10,000	\$10,000		16
17	\$13,380	\$10,650	\$15,000	\$24,121	Dues, Subscriptions and Fees	\$25,000	\$25,000		17
18	\$12,000	\$12,000	\$12,000	\$9,000	IGA Dues and Fees	\$12,000	\$12,000		18
19	\$14,192	\$54,125	\$30,000	\$236	Small Equipment/Tools	\$30,000	\$30,000		19
20	\$2,573	\$2,256	\$2,700	\$1,758	Equipment Lease	\$2,700	\$2,700		20
21	\$6,740	\$6,863	\$30,000	\$5,793	Outreach	\$30,000	\$30,000		21
22	\$4,555	\$5,021	\$8,000	\$4,058	Employee Recognition	\$10,000	\$10,000		22
23	\$9,623	\$0	\$8,000	\$0	Election Fees	\$0	\$0		23
24	\$177,918	\$169,914	\$250,000	\$144,248	Fuel	\$250,000	\$250,000		24
25	\$53,751	\$43,460	\$70,000	\$52,914	Insurance (Property, Vehicle, Liability, Cyber)	\$82,000	\$82,000		25
26	\$2,096	\$512	\$1,000	\$122	Legal Ads	\$1,000	\$1,000		26
27	\$75,513	\$10,613	\$8,000	\$3,814	Legal Counsel	\$60,000	\$60,000		27
28	\$17,923	\$5,000	\$15,000	\$4,146	Uninsured Loss	\$15,000	\$15,000		28
29	\$3,041	\$1,363	\$2,000	\$974	Meeting Expense	\$1,500	\$1,500		29
30	\$12,251	\$16,488	\$18,000	\$9,905	Office Supplies	\$18,000	\$18,000		30
31	\$7,885	\$7,448	\$500	\$1,228	Payroll Processing Fee	\$0	\$0		31
32	\$8,195	\$9,909	\$10,000	\$3,458	Printing	\$10,000	\$10,000		32
33	\$26,337	\$30,281	\$54,000	\$18,362	Professional Services	\$75,000	\$75,000		33
34	\$2,211	\$986	\$2,500	\$3,284	Taxes/Licenses	\$4,000	\$4,000		34
35	\$43,510	\$52,742	\$60,000	\$34,582	Telecommunications/Internet	\$60,000	\$60,000		35
36	\$5,063	\$8,266	\$10,000	\$2,800	Uniforms	\$10,000	\$10,000		36
37	\$27,138	\$27,634	\$35,000	\$20,812	Utilities	\$35,000	\$35,000		37
38	\$144,554	\$149,238	\$180,000	\$116,844	Vehicle Maintenance and Repair	\$180,000	\$180,000		38
39		\$2,542	\$9,000	\$2,184	Shop Supplies	\$9,000	\$9,000		39
40	<b>\$959,116</b>	<b>\$898,586</b>	<b>\$1,109,200</b>	<b>\$682,292</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>\$1,215,700</b>	<b>\$1,215,700</b>	<b>\$0</b>	40

				CAPITAL OUTLAY						
42			\$201,127	42	2 x Class C Buses	\$616,000	\$616,000	42		
					2 x Class D Buses	\$293,000	\$293,000			
					2 x Class A Buses Remanufactured	\$674,000	\$674,000			
					2 x Supervisor Vehicles	\$58,000	\$58,000			
					New Signage	\$21,000	\$21,000			
					New Repeater Equipment and Location	\$50,000	\$50,000			
					Post Lifts for Fleet Maintenance	\$40,000	\$40,000			
					Bus Stop Construction Hwy 101 & Ensign (match)	\$55,350	\$55,350			
					HVAC	\$40,000	\$40,000			
43	\$0	\$630,874	\$1,683,000	\$201,127	43	TOTAL CAPITAL OUTLAY	\$1,847,350	\$1,847,350	\$0	43
44	\$3,039,150	\$3,986,134	\$5,686,132	\$3,049,385	44	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$6,470,794	\$6,206,759	\$0	44

FORM  
LB-30

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

General Fund  
(name of fund)

Sunset Empire Transportation District  
(name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2021-2022		
Actual		Adopted Budget This Year 2020-2021		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
			1 PERSONNEL SERVICES NOT ALLOCATED			1
			2			2
			3			3
0	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0
			5 Total Full-Time Equivalent (FTE)			5
			6 MATERIALS AND SERVICES NOT ALLOCATED			6
			7			7
			8			8
0	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0
			10 CAPITAL OUTLAY NOT ALLOCATED			10
			11			11
			12			12
0	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0
			14 DEBT SERVICE			14
118,293			15			15
			16			16
118,293	0	0	17 TOTAL DEBT SERVICE	0	0	0
			18 SPECIAL PAYMENTS			18
			19			19
			20			20
0	0	0	21 TOTAL SPECIAL PAYMENTS	0	0	0
			22 INTERFUND TRANSFERS			22
50,000	50,000	50,000	23 To Capital Reserve Fund	50,000	50,000	23
			24			24
			25			25
			26			26
			27			27
50,000	50,000	50,000	28 TOTAL INTERFUND TRANSFERS	50,000	50,000	0
			29 OPERATING CONTINGENCY	165,000	165,000	29
			30 RESERVED FOR FUTURE EXPENDITURE	0		30
			31 UNAPPROPRIATED ENDING BALANCE	750,000	750,000	31
168,293	50,000	50,000	32 Total Requirements NOT ALLOCATED	965,000	965,000	0
			33 Total Requirements for ALL Org.Units/Programs within fu	6,470,794	6,206,759	33
			34 Ending balance (prior years)			34
168,293	50,000	50,000	35 TOTAL REQUIREMENTS	7,435,794	7,171,759	0

**SPECIAL FUND  
RESOURCES AND REQUIREMENTS  
Special Transportation Fund**

Sunset Empire Transportation District

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021 - 2022		
Actual		Adopted Budget Year 2020 - 2021	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2018 - 2019	First Preceding Year 2019 - 2020						
1			1	RESOURCES			1
2	\$66,664	\$11,005	2	Cash on hand * (cash basis), or			2
3			3	Working Capital (accrual basis)			3
4			4	Previously levied taxes estimated to be received			4
5			5	Interest			5
6			6	Transferred IN, from other funds			6
7	\$93,242	\$93,864	7	ODOT-STF Formula Grant			7
8	\$159,906	\$104,869	8	Total Resources, except taxes to be levied			8
9			9	Taxes estimated to be received			9
10			10	Taxes collected in year levied			10
11	\$159,906	\$104,869	11	<b>TOTAL RESOURCES</b>			11
12			12	<b>REQUIREMENTS **</b>			12
13			13	Org Unit or Prog & Activity	Object Classification	Detail	13
14	\$69,205	\$27,921	14	STF	Transfer	Wages	14
15	\$24,000	\$11,966	15	STF	Transfer	Benefits/Taxes	15
16	\$6,402	\$3,000	16	STF	Transfer	Non Profit Assist/Outreach/Vet	16
17	\$45,000	\$13,960	17	STF	Transfer	Operations Assistance	17
18	\$0	\$10,000	18	STF	Transfer	Capital Expense	18
				STF	Transfer	Operations Assistance	
19		\$38,022	19	Ending balance (prior years)			19
20			20	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			20
21	\$144,607	\$104,869	21	<b>TOTAL REQUIREMENTS</b>			21

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM		SPECIAL FUND		RESOURCES AND REQUIREMENTS					
LB-10				Statewide Transportation Improvement Fund Formula		Sunset Empire Transportation District			
Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS			Budget for Next Year 2021 - 2022			
Actual		Adopted Budget Year 2020 - 2021				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2018 - 2019	First Preceding Year 2019 - 2020								
1			1	RESOURCES					1
2		\$0	2	Cash on hand * (cash basis)	\$873,134	\$873,134			2
3		\$5,000	3	Interest	\$2,500	\$2,500			3
4		\$886,701	4	ODOT - STIF Formula Fund Distribution	\$656,787	\$656,787			4
5	\$0	\$886,701	5	Total Resources, except taxes to be levied	\$1,532,421	\$1,532,421			\$0 5
6	\$0	\$886,701	6	<b>TOTAL RESOURCES</b>	<b>\$1,532,421</b>	<b>\$1,532,421</b>			<b>\$0 6</b>
7			7	REQUIREMENTS **					7
8			8	Org Unit or Prog & Activity	Object Classification	Detail			8
9		\$49,233	9	STIF	Transfer	Capital Match	\$264,300	\$264,300	9
10		\$3,142	10	STIF	Transfer	Coordinated Plan			10
11		\$73,175	11	STIF	Transfer	Operations for Expanded Service	\$458,362	\$458,362	11
12		\$675	12	STIF	Transfer	Student Transportation	\$5,000	\$5,000	12
13			13	STIF	Transfer	Public Engage (MKT) Plan Match	\$15,000	\$15,000	13
14			14	STIF	Transfer	Capital Reserve	\$789,759	\$789,759	14
15			15						15
16			16						16
17			17						17
18			18						18
19			19						19
20			20						20
21			21						21
22		\$760,476	22	Ending balance (prior years)					22
23			23	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			\$0	\$0	23
24			24	<b>TOTAL REQUIREMENTS</b>			<b>\$1,532,421</b>	<b>\$1,532,421</b>	<b>\$0 24</b>
			*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year						
150-504-010 (Rev. 10-16)			**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.						

FORM  
LB-10

**SPECIAL FUND  
RESOURCES AND REQUIREMENTS**

Statewide Transportation Improvement Fund STN (Discretionary)

Sunset Empire Transportation District

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021 - 2022			
Actual		Adopted Budget Year 2020 - 2021		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2018 - 2019	First Preceding Year 2019 - 2020						
1			1	RESOURCES			1
2			2	Cash on hand * (cash basis)			2
3	\$450,000	\$436,764	3	ODOT - STIF Discretionary Program Grant			3
4	\$0	\$436,764	4	Total Resources, except taxes to be levied			4
5	<b>\$0</b>	<b>\$436,764</b>	5	<b>TOTAL RESOURCES</b>			5
6			6	REQUIREMENTS **			6
7			7	Org Unit or Prog & Activity	Object Classification	Detail	7
8		\$216,000	8	STIF	Transfer	Operations	8
9		\$234,000	9	STIF	Transfer	Capital	9
10			10	Ending balance (prior years)			10
11		\$0	11	UNAPPROPRIATED ENDING FUND BALANCE			11
12	<b>\$0</b>	<b>\$436,764</b>	12	<b>TOTAL REQUIREMENTS</b>			12

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

150-504-010 (Rev. 10-16)

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**FORM**

**LB-11**

This fund is authorized and established by resolution / ordinance number  
2016-2 on (date) June 30, 2016 for the following specified purpose:

Building and Equipment

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

**Capital Reserve Fund**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2026

**Sunset Empire Transportation District**

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021 - 2022			
Actual		Adopted Budget Year 2020 - 2021		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2018 - 2019	First Preceding Year 2019 - 2020						
1			1	RESOURCES			1
2	\$87,614	\$89,201	2	Cash on hand * (cash basis), or	\$134,455	\$134,455	2
3	\$1,407		3	Interest			3
4		\$50,000	4	Transferred IN, from other funds	\$839,759	\$839,759	4
5	\$89,021	\$139,201	5	Total Resources, except taxes to be levied	\$974,214	\$974,214	\$0
6			6	Taxes estimated to be received			6
7			7	Taxes collected in year levied			7
8	\$89,021	\$139,201	8	<b>TOTAL RESOURCES</b>	\$974,214	\$974,214	\$0
9			9	REQUIREMENTS **			9
10			10	Org. Unit or Prog. & Activity	Object Classification	Detail	10
11		\$26,000	11	General Fund	Transfer	E-Fare Match	11
12		\$40,000	12	General Fund	Transfer	Equipment	12
13	\$89,021	\$113,201	13	Ending balance (prior years)			13
14		\$134,455	14	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			14
15	\$89,021	\$139,201	15	<b>TOTAL REQUIREMENTS</b>	\$974,214	\$974,214	\$0

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

150-504-011 (Rev 10-16)

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**RESOURCES**  
RideCare Fund

**Sunset Empire Transportation District**

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2021-2022			
	Actual		Adopted Budget This Year Year 2020-2021		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2018-2019	First Preceding Year 2019-2020						
1	-\$129,442			1 Available cash on hand* (cash basis) or				1
2				2 Net working capital (accrual basis)				2
3	\$533,547			3 Charges for Services				3
4	\$6,607			4 Interest				4
5	\$15,891			5 Transferred IN, from other funds				5
6	\$426,603	\$0	\$0	6 Total resources, except taxes to be levied	\$0	\$0	\$0	6
7				7 Taxes estimated to be received				7
8				8 Taxes collected in year levied				8
9	\$426,603	\$0	\$0	9 TOTAL RESOURCES	\$0	\$0	\$0	9

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM  
LB-30

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM  
**RideCare Fund**

**Sunset Empire Transportation District**

1	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2021-2022		
	Actual		Adopted Budget This Year 2020-2021		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
1				PERSONNEL SERVICES NOT ALLOCATED			
2	\$74,727	\$0	\$0	TOTAL PERSONNEL SERVICES	\$0	\$0	\$0
3				Total Full-Time Equivalent (FTE)			
4				MATERIALS AND SERVICES NOT ALLOCATED			
5	\$334,332	\$0	\$0	TOTAL MATERIALS AND SERVICES	\$0	\$0	\$0
6				CAPITAL OUTLAY NOT ALLOCATED			
7	\$0	\$0	\$0	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0
8				DEBT SERVICE			
9	\$14,006	\$0	\$0	TOTAL DEBT SERVICE	\$0	\$0	\$0
10				SPECIAL PAYMENTS			
11	\$0	\$0	\$0	TOTAL SPECIAL PAYMENTS	\$0	\$0	\$0
12				INTERFUND TRANSFERS			
13	\$0	\$0	\$0	TOTAL INTERFUND TRANSFERS	\$0	\$0	\$0
14				OPERATING CONTINGENCY			
15				RESERVED FOR FUTURE EXPENDITURE			
16				UNAPPROPRIATED ENDING BALANCE			
17	\$423,065	\$0	\$0	Total Requirements NOT ALLOCATED	\$0	\$0	\$0
18				Total Requirements for ALL Org.Units/Programs within fund	\$0		
19	\$3,538			Ending balance (prior years)			
20	\$426,603	\$0	\$0	TOTAL REQUIREMENTS	\$0	\$0	\$0