



**BOARD OF DIRECTORS – REGULAR MONTHLY MEETING**  
**Tillamook County Transportation**  
**AGENDA**

Thursday, January 21, 2021 @ 6:00pm

**Due to the COVID-19 Pandemic, this meeting will be held virtually.**  
**To attend by phone, please dial: +1 (872) 240-3212**  
**Enter Access Code: 471-700-837**  
<https://global.gotomeeting.com/join/471700837>

**REGULAR MEETING**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Announcements & Changes to Agenda
5. Public & Guest Comment
6. Executive Session
7. Presentation – Susan Write, Kittelson & Associates on TCTD FY2021-23 STIF Plan (Pgs.47-68)
8. Public Hearing – Ordinance # 3 Conduct on District Property (Will provide at meeting)

**GENERAL MANAGERS REPORT**

9. Financial Report (Pgs.1-19 )
10. Service Performance Report (Pgs.20-25 )
11. Northwest Oregon Transit Alliance (Pgs.26-36 )
12. Planning & Development
13. Grant Funding
14. Facility/Property Management
15. NW Rides Brokerage
16. Miscellaneous

**CONSENT**

17. Motion to Approve the Minutes of December 17, 2020 Regular Board Meeting (Pgs.37-43 )
18. Motion to Accept Financial and Operations Reports of December 2020
19. Motion to Appoint Tabatha Welch as FY2021-22 Budget Officer

**ACTION ITEMS**

20. Resolution #21-01 in the Matter of Adopting the TCTD STIF FY2021-23 Plan (Pgs.44-46 )
21. Motion to approve Sole Source Determination for propane consulting services, propane fueling station construction, bus/van conversion to use propane, and propane tank sale and supply of propane. (Pgs. 69-74)
22. Motion to approve the ATU Memorandum of Understanding COVID-19 Vaccinations (Pgs.75-76)
23. Motion to approve Sole Source Determination and Written Findings is to support the sole source acquisition of Interactive Voice Response (IVR) technology for automated customer callback software application service (Pgs.77-80 )

**DISCUSSION ITEMS**

24. Email Preferences
25. Staff Comments/Concerns
26. Board of Directors Comments/Concerns
27. Adjournment

**UPCOMING EVENTS**

SDAO Conference – February 3-4, 2020 Virtual at <https://www.sdao.com/annual-conference>

Next regularly scheduled meeting to be held Thursday, February 18, 2021