



SUNSET EMPIRE TRANSPORTATION DISTRICT

Customer Service Representative – Part-Time

Sunset Empire Transportation District is seeking applications for a part-time Customer Service Representative. Duties include assisting the public with their transportation needs, trip planning, ticket sales, answering multi-line phone system, housekeeping, and light duty grounds maintenance. Knowledge of Microsoft Office, Excel, computer data entry and cash handling is required. Knowledge and experience of transit scheduling and proficient bilingual Spanish skills is desired. Background check required. \$15.62 - \$19.90 DOE with part-time benefits.

Applications and job description are available at the Astoria Transit Center 900 Marine Drive Astoria Oregon or the Seaside Transit Office 39 N. Holladay Dr. Seaside Oregon and on our website at nwconnector.com

Mail, fax, or e-mail completed applications to:

Sunset Empire Transportation District, 900 Marine Drive, Astoria, OR 97103. Fax:

503-861-5375

Email: sue@ridethebus.org

Call 503-861-5362 for more information

Deadline: Open Until Filled

The Area

Astoria is in Clatsop County where the Pacific Ocean meets the mighty Columbia River. The area is rich in its natural beauty and a destination spot for people from all over the world. There are many historical aspects to the area including being located at the end of the Lewis & Clark trail.

Mission Statement

Sunset Empire Transportation District is dedicated to providing safe, reliable, relevant and sustainable transportation services to Clatsop County with professionalism, integrity and courtesy.

To Apply

Return application along with a resume to SETD Attn: Sue Farmer, Human Resources, 900 Marine Drive, Astoria, OR 97103 or Fax at 503-861-5375 or Email to sue@ridethebus.org.

Sunset Empire Transportation District is an Affirmative Action/Equal Opportunity Employer.

Sunset Empire Transportation District operates its programs without regard to race, color, religion, sex, sexual orientation, gender identification, national origin, marital status, age or disability in accordance with Title VI of The Civil Rights Act, ORS Chapter 659A or other applicable law. Alternative formats of this information are available upon request. For more information please contact Mary Parker 503-861-5370 or mary@ridethebus.org