

# BOARD OF DIRECTORS – REGULAR MONTHLY MEETING Tillamook County Transportation AGENDA

Thursday, September 17, 2020 @ 6:00pm

Due to the COVID-19 Pandemic, this meeting will be held virtually. To attend by phone, please dial: +1 (872) 240-3212

**Enter Access Code: 979-862-781** 

https://global.gotomeeting.com/join/979862781

## **REGULAR MEETING**

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Announcements & Changes to Agenda
- 5. Public & Guest Comment
- Executive Session

# **GENERAL MANAGERS REPORT**

- 7. Financial Report (Pgs. 1-19)
- 8. Service Performance Report (Pgs. 20-24)
- 9. Northwest Oregon Transit Alliance (Pgs. 25-39)
- 10. Planning & Development (Pgs. 40-44)
- Grant Funding
- 12. Facility/Property Management
- 13. NW Rides Brokerage
- 14. Miscellaneous

#### **CONSENT**

- 15. Motion to Approve the Minutes of August 20, 2020 Regular Board Meeting (Pgs. 45-50)
- 16. Motion to Accept Financial and Operations Reports of August 2020

## **ACTION ITEMS**

- 17. Motion to approve determination, findings and sole source acquisition of an additional 12 licenses and related services for Ecolane fixed route/flex deviated route software system along with self-service trip booking mobile app and SMS text messaging for Tillamook County Transportation District (Pgs. 51-54)
- 18. Resolution # 20-24 in the Matter of Amending TCTD Policy No. 26 FTA/ODOT PROCUREMENT POLICY that increases the micro procurement limit to the current FTA/ODOT approved level of \$10,000; the small purchase limit to the current FTA/ODOT limit of \$250,000; to change the protest period for award notice to 7 days to align with the default period required by law, and miscellaneous changes to clarify the policy requirements (Pgs. 55-106)

19. Resolution # 20-25 in the Matter of Amending TCTD Policy No. 21 – Purchase Order Policy to provide a purchase order number when required by a third party to make purchases (Pgs. 107-108)

# **DISCUSSION ITEMS**

- 20. Staff Comments/Concerns
- 21. Board of Directors Comments/Concerns
- 22. Adjournment