

Tillamook County Transportation District

LB-20 General Fund: Resources

1	Working Capital	\$ 850,000	Available networking capital
2	Fares	\$ 300,000	Bus, Dial-A-Ride and Third Party Fares
3	Contract Revenue	\$ 875,000	NWRides 515K, LCT 25K, Ride Connection 5K, Helping Hands 12K, Tribes GR 250K, Tribes Siletz 68k
4	Past years Property Tax	\$ 25,000	This source of funding is typically based upon the past 4-year's performance, which is approx. 7%. However due to COVID we are being conservative with a lower projection
5	State Timber Revenue	\$ 275,000	County Treasurer estimates 309K State Timber Revenue; TCTD budgets more conservatively to match historical results
6	Mass Transit State Payroll Tax	\$ 85,000	State pays in lieu of Payroll Tax on State Payrolls and is adjusted to recent year-over-year amounts received
7	Capital Grants	\$ 1,091,000	Section 5339 capital \$728,000, Section 5339 bus shelter \$120k grant 33822 176k grant 33600 67k
8	Grants FTA 5311	\$ 395,000	5311 Operations support Grant 33435
9	Grants - FTA 5311 (f)	\$ 184,000	5311 (f) Operations & Preventative Maintenance support Grant 33822
10	Grants - 5310	\$ 332,000	Ecolane 232,800 and PM 100K
11	Special Bus Operation (SBO)	\$ 2,500	Transit services other than fixed route or dial-a-ride
12	Miscellaneous Income	\$ 5,000	Rebates, Donations, Etc.
13	Sale of Assets - Income	\$ 10,000	Sale of TCTD vehicles or other assets
14	Interest Income	\$ 17,500	LGP interest rate is variable and estimated to be approximately .50%
15	Advertising Income	\$ 1,000	Income from advertising on buses
16	Transferred IN from STIF Fund	\$ 881,000	STIF funded projects/match
17	Transferred IN from Capital Reserve Fund	\$ -	
18	Transferred IN from Vehicle Purchase Reserve		
19	Transferred IN from STF Fund	\$ 46,786	STF Allocation to support TCTD Operations
20	Transferred IN from NWOTA Fund	\$ -	
21			
22	Current Year Property Tax	\$ 950,000	Per County Tax Assessor - computed based on 3% growth and 7% tax nonpayment
23			
24		\$ 6,325,786	Total Resources

RESOURCES
General Fund

	Historical Data				GL	REQUIREMENTS DESCRIPTION	Tillamook County Transportation District			
	Actual	First Preceding	Adopted Budget				Budget for 2020-2021			
	2017-2018	2018-2019	This Year 2019-2020	ACCT #			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1	1,105,390	490,350	550,000	3500	Working Capital	850,000	850,000	850,000	1	
					OTHER RESOURCES					
2	284,621	301,517	275,000	4000	Fares	300,000	300,000	300,000	2	
3	761,939	868,809	883,000	4020	Contract Revenue	875,000	875,000	875,000	3	
4	36,804	32,034	40,000	4110	Past Years Property Tax	25,000	25,000	25,000	4	
5	245,833	351,320	250,000	4120	State Timber Revenue	275,000	275,000	275,000	5	
6	93,463	87,750	85,000	4130	Mass Transit State Payroll Tax	85,000	85,000	85,000	6	
7	142,486	-	791,414	4210	Capital Grants	1,091,000	1,091,000	1,091,000	7	
8	368,547	350,153	370,000	4220	Grants - FTA 5311	395,000	395,000	395,000	8	
9	225,085	208,226	310,000	4240	Grants - 5311 (f)	184,000	184,000	184,000	9	
10	150,469	122,487	105,000	4245	Grants - 5310	332,000	332,000	332,000	10	
11	7,965	1,278	1,000	4300	Special Bus Operation (SBO)	2,500	2,500	2,500	11	
12	17,269	6,703	1,000	4400	Miscellaneous Income	5,000	5,000	5,000	12	
13	-	1,000	10,000	4410	Sale of Assets - Income	10,000	10,000	10,000	13	
14	6,049	14,102	10,000	4510	Interest Income	17,500	17,500	17,500	14	
15	780	-	1,000	4520	Advertising Income	1,000	1,000	1,000	15	
16	-	-	766,842	4918	Transferred IN from STIF Fund	881,000	881,000	881,000	16	
17	-	-	-	4914	Transferred IN from Capital Reserve Fund	-	-	-	17	
18	-	-	-	4915	Transferred IN from Vehicle Purchase Reserve	-	-	-	18	
19	179,827	47,848	46,786	4916	Transferred IN from STF Fund	46,786	46,786	46,786	19	
20	4,005	3,000	3,000	4917	Transferred IN from NWOTA- Service Revenue	-	-	-	20	
21	3,630,533	2,886,576	4,499,042		Total resources, except taxes to be levied	5,375,786	5,375,786	5,375,786	21	
22			925,000	4100	Property Taxes estimated to be received	950,000	950,000	950,000	22	
23	916,185	946,199			Taxes collected in year levied				23	
24	4,546,718	3,832,775	5,424,042		TOTAL RESOURCES	6,325,786	6,325,786.00	6,325,786.00	24	

Tillamook County Transportation District

LB-30A TCTD Administration - General Fund

PERSONNEL SERVICES			
1	Payroll Administration	\$ 240,000	General Mgr., Finance Supervisor, Office Assistant, .5 Admin Assistant
2	Payroll Expense	\$ 35,000	Employer Taxes, Insurance benefits, Retirement
3	Payroll Healthcare	\$ 60,000	Employee healthcare premiums
4	Payroll Retirement	\$ 17,500	Employer paid retirement
5	Payroll Veba	\$ 6,000	Employer paid Veba contribution
6	Worker's Compensation Insurance	\$ 500	Workers Comp
7		\$ 359,000	Total Personnel Services
MATERIALS and SERVICES			
8	Miscellaneous Expense	\$ -	Miscellaneous Expense
9	Professional Services	\$ 95,000	ADP payroll, legal, consulting, accounting, auditors, etc.
10	Planning	\$ 30,000	Fare analysis, management information system, STIF planning
11	Dues & Subscriptions	\$ 15,000	OTA, CTAA, SDAO, Chamber(s) of Commerce
12	Office Equipment R&R	\$ 4,000	Copier/Scanner/Fax Machine Lease
13	Computer R&R	\$ 33,000	Maintenance of server and computers
14	Fees & Licenses	\$ 15,000	Administration annual software maintenance and licensing and fees
15	Insurance	\$ 30,000	Agency liability insurance
16	Office Expenses	\$ 15,000	Office supplies such as paper, pens, water cooler, coffee, binders, etc.
17	Board Expenses	\$ 13,000	Board expenses: stipends, meeting supplies, meeting notices
18	Operational Expenses	\$ 10,000	Employee recognition, holiday banquet, kitchen supplies, staff/committee meals/meetings
19	Marketing	\$ 20,000	Advertising, job postings, design services, web site updates, county fair, tickets, vouchers,
20	Telephone	\$ 15,000	route guides, other fare media
21	Travel & Training	\$ 20,000	Administration phone/internet service, conference phone fees, internet and mobile devices
22	Postage	\$ 2,000	Admin training, travel, mileage, parking, meals, conferences
23	Transit & Visitor Center Lease	\$ -	Postage
24	Transit & Visitor Center Maintenance	\$ 18,000	Transit Visitor Center maintenance and lawn care. Roof repair
25	Property Maint & Repair	\$ -	Moved to Property Management Enterprise Fund
26		\$ 335,000	Total Materials & Services
27	Total Administrative	\$ 694,000	Total Administration Requirements

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
TCTD Administration - General Fund
Fund 01 Department 001**

	Historical Data				GL	REQUIREMENTS DESCRIPTION	Tillamook County Transportation District			
	Actual		Adopted Budget				Budget for 2020-2021			
	Second Preceding 2017-2018	First Preceding 2018-2019	This Year 2019-2020				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1	193,895	199,384	225,000	5010	Payroll: Administration	240,000	240,000	240,000	1	
2	78,743	59,995	45,600	5050	Payroll Expense	35,000	35,000	35,000	2	
3		15,584	22,400	5051	Payroll Healthcare	60,000	60,000	60,000	3	
4		29,531	12,000	5052	Payroll Retirement	17,500	17,500	17,500	4	
5		2,504	2,400	5053	Payroll Veba	6,000	6,000	6,000	5	
6	110	109	1,000	5055	Worker's Compensation Insurance	500	500	500	6	
7	\$ 272,748	\$ 307,106	\$ 308,400		TOTAL PERSONNEL SERVICES	\$ 359,000	\$ 359,000	\$ 359,000	7	
8	3	3	3		Total Full-Time Equivalent (FTE)	3.5			8	
					MATERIALS AND SERVICES					
9	\$ 5,237	\$ 1,260		5060	Miscellaneous Expense				9	
10	50,453	86,275	95,000	5100	Professional Services	95,000	95,000	95,000	10	
11	10,300	9,350	75,000	5103	Planning	30,000	30,000	30,000	11	
12	9,698	8,173	12,000	5120	Dues & Subscription	15,000	15,000	15,000	12	
13	2,352	2,534	3,000	5140	Office Equipment R & R	4,000	4,000	4,000	13	
14	32,295	24,539	30,000	5145	Computer R & M	33,000	33,000	33,000	14	
15	12,794	10,715	17,500	5150	Fees & License	15,000	15,000	15,000	15	
16	8,051	12,578	14,000	5160	Insurance	30,000	30,000	30,000	16	
17	10,903	11,587	13,000	5170	Office Expenses	15,000	15,000	15,000	17	
18	11,921	8,245	10,000	5175	Board Expenses	13,000	13,000	13,000	18	
19	5,826	6,108	6,500	5180	Operational Expenses	10,000	10,000	10,000	19	
20	12,494	9,199	18,000	5190	Marketing	20,000	20,000	20,000	20	
21	13,147	13,189	15,000	5210	Telephone Expense	15,000	15,000	15,000	21	
22	13,213	21,902	20,000	5220	Travel & Training	20,000	20,000	20,000	22	
23	1,026	942	1,500	5260	Postage	2,000	2,000	2,000	23	
24	8,400	9,100	8,400	5280	Transit & Visitor Center Lease	-	0	0	24	
25	13,248	13,577	15,000	5285	Transit & Visitor Center Maint.	18,000	18,000	18,000	25	
26	289			5340	Property Maint. & Repair	0	0	0	26	
27	\$ 221,646	\$ 249,273	\$ 353,900		TOTAL MATERIALS AND SERVICES	\$ 335,000	\$ 335,000	\$ 335,000	27	
28	\$ 494,394	\$ 556,379	\$ 662,300		TOTAL REQUIREMENTS	\$ 694,000	\$ 694,000	\$ 694,000	28	

Tillamook County Transportation District
 LB-30A TCTD Operations - General Fund

PERSONNEL SERVICES			
1	Payroll Administration	\$ 126,000	Operations Superintendent and Coordinator
2	Payroll Dispatch	\$ 92,000	2.0 FTE Dispatchers plus vacation & sick leave coverage Budget for 17 FT, 13 PT, and as many substitute drivers as needed for operational necessity (Includes vacation/sick leave, training time & safety committee)
3	Payroll Drivers	\$ 1,120,000	
4	Payroll Expense	\$ 85,000	Employer taxes, insurance premiums, and retirement
5	Payroll Healthcare	\$ 360,000	Employee healthcare premiums
6	Payroll Retirement	\$ 50,000	Employer paid retirement
7	Payroll Veba	\$ 36,000	Employer paid Veba contributions
8	Worker's Compensation Insurance	\$ 30,000	TCTD had 0 operations claims within the past year
9		\$ 1,899,000	Total Personnel Services
MATERIALS and SERVICES			
11	Professional Services	\$ 2,500	Transit Ace Maintenance & Ecolane Support
12	Dues & Subscriptions	\$ -	
13	Computer R & M	\$ 5,000	Computer Repair & Maintenance
14	Fees & Licenses	\$ 13,000	Swiftly App annual license & maintenance fees
15	Operational Expenses	\$ 28,000	Safety equipment, driver training equipment, uniforms, employee physicals/background checks, employee appreciation, volunteer appreciation, shop Matts
16	Marketing	\$ -	Moved to administration
17	Drug & Alcohol Administration	\$ 2,500	Drug & alcohol testing and administration for safety-sensitive personnel
18	Telephone Expense	\$ 4,500	Mobile device reimbursement, radio repeater lease, internet service & tablet data plan
19	Travel & Training	\$ 5,000	Conferences, workshops, training events, travel, mileage, parking, and meals
20	Management Labor Recreation Fund	\$ 2,708	TCTD & ATU Labor and Management Fund
21			
22		\$ 63,208	Total Materials & Services
23		\$ 1,962,208	Total Operations Requirements

**FORM
LB-30A**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
TCTD Operations - General Fund
Fund 01, Department 002**

	Historical Data				GL	REQUIREMENTS DESCRIPTION	Tillamook County Transportation District			
	Actual		Adopted Budget				Budget for 2020-2021			
	Second Preceding 2017-2018	First Preceding 2018-2019	This Year 2019-2020				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1	119,239	74,484	74,484	5010	PERSONNEL SERVICES	126,000	126,000	126,000	126,000	1
2	89,302	90,959	90,959	5020	Payroll Admin: Operations Superintendent & Coordinator	92,000	92,000	92,000	92,000	2
3	855,553	947,230	1,161,500	5030	Payroll Dispatch	1,120,000	1,120,000	1,120,000	1,120,000	3
4	363,504	234,526	81,500	5050	Payroll Drivers	85,000	85,000	85,000	85,000	4
5		101,655	241,754	5051	Payroll Expense	360,000	360,000	360,000	360,000	5
6		493	60,000	5052	Payroll Healthcare	50,000	50,000	50,000	50,000	6
7		17,853	60,000	5053	Payroll Retirement	36,000	36,000	36,000	36,000	7
8	17,700	16,167	20,000	5055	Payroll Veba	30,000	30,000	30,000	30,000	8
9	1,445,298	1,483,368	1,790,197		Worker's Compensation Insurance	1,899,000	1,899,000	1,899,000	1,899,000	9
10	26.1	26.7	28.5		TOTAL PERSONNEL SERVICES	28.5				8
					Total Full-Time Equivalent (FTE)					
					MATERIALS AND SERVICES					
11	-	1,620	7,500	5100	Professional Services	2,500	2,500	2,500	2,500	11
12	11,760	-	-	5120	Dues & Subscriptions		-	-	-	12
13	2,370	5,000	7,500	5145	Computer R & M	5,000	5,000	5,000	5,000	13
14		12,600	15,000	5150	Fees & License	13,000	13,000	13,000	13,000	14
15	27,607	29,937	35,000	5180	Operational Expenses	28,000	28,000	28,000	28,000	15
16	2,765	-	-	5190	Marketing		-	-	-	16
17	1,675	1,980	1,500	5185	Drug & Alcohol Administration	2,500	2,500	2,500	2,500	17
18	2,822	4,465	6,000	5210	Telephone Expense	4,500	4,500	4,500	4,500	18
19	13,037	8,076	10,000	5220	Travel & Training	5,000	5,000	5,000	5,000	19
20	-	1,261	2,367	5270	Management / Labor Recreation Fund	2,708	2,708	2,708	2,708	20
21										21
22	62,036	64,939	84,867		TOTAL MATERIALS AND SERVICES	63,208	63,208	63,208	63,208	22
23	1,507,334	1,548,307	1,875,064		TOTAL REQUIREMENTS	1,962,208	1,962,208	1,962,208	1,962,208	23

Tillamook County Transportation District

LB-30A TCTD Maintenance - General Fund

PERSONNEL SERVICES			
1	Payroll Maintenance	\$ 70,000	1 FTE Service Tech & 1 FTE Lot Attendant for vehicle and facility maintenance
2	Payroll Expense	\$ 3,500	Employer taxes, insurance premiums, and retirement
3	Payroll Healthcare	\$ 17,352	Employee healthcare premiums (Lot Attendant)
4	Payroll Retirement	\$ 3,000	Employer paid retirement
5	Payroll Veba	\$ 3,600	Employer paid Veba contributions
6	Worker's Compensation Insurance	\$ 1,500	TCTD had 0 claim within the past year
7		\$ 98,952	Total Personnel Services
MATERIALS and SERVICES			
9	Computer R & M	\$ 2,500	Shop computers, laptops, printer and network equipment
10	Fees & Licenses	\$ 3,000	Fleet Maintenance Pro and Insite Vehicle Diagnostics software maintenance & license fees
11	Insurance	\$ 70,000	Fleet: buses, vans and shop truck insurance
12	Operational Expenses	\$ 2,500	Employee physicals, background checks, employee appreciation
13	Telephone Expenses	\$ 100	Mobile device reimbursement
14	Travel & Training	\$ 2,000	Training, travel, mileage, parking, meals, conferences
15	Vehicle Expense	\$ 200,000	Maintenance on TCTD fleet, lower due to addition of several new buses
16	Fuel Expense	\$ 250,000	Fuel for TCTD buses, vans and shop truck
17	Property Operating Expenses		Moved to Property Management Enterprise Fund
18	Operations & Facility Maintenance	\$ 4,000	Electricity and maintenance for all shelters, bus barns, bus maintenance facility
19		\$ 534,100	Total Materials & Services
20		\$ 633,052	Total Maintenance Requirements

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
TCTD Maintenance - General Fund
Fund 01 Department 003**

	Historical Data				GL ACCT #	REQUIREMENTS DESCRIPTION	Tillamook County Transportation District Budget for 2020-2021			
	Actual		Adopted Budget				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding 2017-2018	First Preceding 2018-2019	This Year 2019-2020							
1	54,061	37,904	70,000	5040	PERSONNEL SERVICES	70,000	70,000	70,000	1	
2	20,281	8,210	15,000	5050	Payroll: Maintenance: Service Techn/Lot Attendant	3,500	3,500	3,500	2	
3		38	5,000	5051	Payroll Expense	17,352	17,352	17,352	3	
4		78	3,600	5052	Payroll Healthcare	3,000	3,000	3,000	4	
5		1,650	3,600	5053	Payroll Retirement	3,600	3,600	3,600	5	
6	1,088	1,102	1,500	5055	Payroll Veba	1,500	1,500	1,500	6	
7	75,430	48,982	98,700		Worker's Compensation Insurance	98,952	98,952	98,952	7	
8	2	2	1.75		TOTAL PERSONNEL SERVICES	2.00	2.00	2.00	8	
					Total Full-Time Equivalent (FTE)					
					MATERIALS AND SERVICES					
9	0	1,000	6,000	5145	Computer Repair & Maintenance	2,500	2,500	2,500	9	
10	843	1,042	3,000	5150	Fees & License	3,000	3,000	3,000	10	
11	59,293	57,517	70,000	5160	Insurance	70,000	70,000	70,000	11	
12	187	246	500	5180	Operational Expenses	2,500	2,500	2,500	12	
13	325	225	500	5210	Telephone Expenses	100	100	100	13	
14	100	2,743	2,500	5220	Travel & Training	2,000	2,000	2,000	14	
15	195,602	239,865	200,000	5240	Vehicle Expense	200,000	200,000	200,000	15	
16	237,516	272,769	350,000	5245	Fuel Expense	250,000	250,000	250,000	16	
17				5340	Property Operating Expenses	0	0	0	17	
18	14,401	3,328	2,500	5346	Operations & Facility Maintenance	4,000	4,000	4,000	18	
19	508,265	578,734	635,000		TOTAL MATERIALS AND SERVICES	534,100	534,100	534,100	19	
20	583,695	627,716	733,700		TOTAL REQUIREMENTS	633,052	633,052	633,052	20	

Tillamook County Transportation District

LB-30A TCTD Volunteers - General Fund

	PERSONNEL SERVICES		
1	Payroll Administration	\$ -	
2	Payroll Dispatch	\$ -	
3	Payroll Drivers		
4	Payroll Expense	\$ -	
5	Worker's Compensation Insurance	\$ -	
6		\$ -	Total Personnel Services
7			
	MATERIALS and SERVICES		
8	Insurance	\$ -	
9	Telephone Expense	\$ -	
10	Vehicle Expense	\$ -	
11	Fuel Expense	\$ -	
12	Volunteers	\$ -	Now reflected in Operations Dept 002, GL 5180 \$3000.00
13		\$ -	Total Materials & Services
14		\$ -	Total Volunteers Requirements

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
TCTD Volunteers - General Fund
Fund 01 Department 004**

	Historical Data				GL ACCT #	REQUIREMENTS DESCRIPTION	Tillamook County Transportation District Budget for 2020-2021				
	Actual	First Preceding 2018-2019	Adopted Budget This Year 2019-2020				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding 2017-2018										
1	5,175	2,354								1	
2	9,820	4,021								2	
3										3	
4	7,365	1,825								4	
5	262	391								5	
6	\$ 22,620	\$ 8,591	\$ -	\$ -						6	
7	0.40	0.20	0.20	0.20						7	
8	5,770	-								8	
9	46	21								9	
10										10	
11	6,810	920								11	
12	56	-								12	
13	\$ 12,682	\$ 941	\$ -	\$ -						13	
14	\$ 35,302	\$ 9,532	\$ -	\$ -						14	

Tillamook County Transportation District

LB-30B Requirements not allocated - General Fund

	DEBT SERVICES NOT ALLOCATED			
6	OTIB Transit Visitor Center Loan	\$ 4,800	Transit Visitor Center Loan Payments	
7		\$ 4,800	Total Debt Services	
	CAPITAL OUTLAY			
9	Bus Purchase	\$ 840,000	STP/STIF grants to RPL Bus #'s 28, 32, 200, 201 and Section 5339 Expansion Bus	
10	Van Replacement	\$ 505,000	Section 5310/STIF grants to replace Van #101	
11	Computer Upgrade	\$ 5,000	Computers and related equipment	
12	Fuel Cell Triangulation Point	\$ 6,000	Purchase new battery fuel cell for Triangulation Point radio tower.	
13	Bus Stop Signage & Shelters	\$ 165,000	Champion Park Apartments	
14	Other Capital Projects	\$ 616,000	Ecolane 291K STIF fuel 300K staff car 10K gym 3K office equipment/ergonomic 12K	
15		\$ 2,137,000	Total Capital Outlay	
16				
	TRANSFERRED TO OTHER FUNDS			
17	Transfer to Capital Reserve Fund	\$ -		
18	Transfer to Property Management Fund	\$ 135,050		
19	Transfer to Bus Wash Maintenance Reserve	\$ -		
20	Transfer to Vehicle Purchase Reserve Fund	\$ 10,000	Current year budgeted sale of assets transferred to vehicle reserve	
21	Transfer to NWOTA Fund	\$ 12,000	TCTD NWOTA partner contribution	
22		\$ 157,050	Total Transfers	
	OPERATING CONTINGENCY			
23	Operating Contingency	\$ 250,000	Additional expected operational expenditures during current fiscal year.	
24		\$ 250,000	Total Operating Contingency	
25	Total Requirements Not Allocated to a Department	\$ 2,548,850	Capital Outlay, Transfers, Operating Contingency	
26	Total Admin, Ops, Maint, Volunteer Depts	\$ 3,289,260		
	UNAPPROPRIATED ENDING FUND BALANCE			
27	Unappropriated Ending Fund Balance	\$ 487,676	To fund expenditures from July to November that may exceed income streams and cash on hand until property tax payments arrive	
28		\$ 6,325,786	Total Requirements	

REQUIREMENTS SUMMARY
Requirements not allocated - General Fund
Fund 01 Department 000

	Historical Data				GL	REQUIREMENTS DESCRIPTION	Tillamook County Transportation District			
	Actual	First Preceding	Adopted Budget	ACCT			Budget for 2020-2021			
	Second Preceding	2018-2019	This Year	#			Proposed By	Approved By	Adopted By	
	2017-2018		2019-2020			Budget Officer	Budget Committee	Governing Body		
1										
2										
3	\$ -	\$ -	\$ -							
4										
6										
7	\$ -	\$ -	\$ -							
9	180,509		900,000	6000	Bus Purchase Grants	840,000	840,000	840,000	9	
10	89,596		75,000	6010	Van Purchase Grants	505,000	505,000	505,000	10	
11	162,298		5,411	6020	Computer Upgrade	5,000	5,000	5,000	11	
12	6,657		6,000	6021	Fuel Cell Triangulation Point	6,000	6,000	6,000	12	
13	181,732		8,124	6040	Bus Stop Signage & Shelters	165,000	165,000	165,000	13	
14	620,792		3,475	6050	Other Capital Projects	616,000	616,000	616,000	14	
15			17,010		TOTAL CAPITAL OUTLAY	\$ 2,137,000	\$ 2,137,000	\$ 2,137,000	15	
					INTERFUND TRANSFERS					
17				9100	Transfer Out to Capital Reserve Fund	-	-	-	17	
18	791,869			9110	Transfer Out to Property Management Fund	135,050	135,050	135,050	18	
19				9140	Transfer Out to Bus Wash Maint. Reserve Fund				19	
20				9150	Transfer Out to Vehicle Purchase Reserve Fund	10,000	10,000	10,000	20	
21	14,280		12,000	9160	Transfer Out to NWOTA Fund	12,000	12,000	12,000	21	
22	806,149		13,000		TOTAL TRANSFERS	\$ 157,050	\$ 157,050	\$ 157,050	22	
23					Operating Contingency	250,000	250,000	250,000	23	
24					TOTAL OPERATING CONTINGENCY	\$ 250,000	\$ 250,000	\$ 250,000	24	
25	1,426,942		30,010		Total Requirements Not Allocated to a Department	2,548,850	2,548,850	2,548,850	25	
26	2,620,725		2,741,934		Total Admin, Ops, Main, Volunteer departments (LB-30A)	3,289,260	3,289,260	3,289,260	26	
					Ending balance (prior years)					
27	490,350		1,060,830	9180	UNAPPROPRIATED ENDING FUND BALANCE	\$ 487,676	\$ 487,676	\$ 487,676	27	
28	4,538,017		3,832,775		TOTAL REQUIREMENTS	6,325,786	6,325,786	6,325,786	28	

Tillamook County Transportation District

LB-11 Property Management - Enterprise fund

RESOURCES			
1	Working Capital	\$ 40,000	Available networking capital, \$100,000.00 will be drawn down from Cap. Reserve.
2	Misc. Income	\$ -	
3	OTIB - Loan Proceeds	\$ -	
4	PUD - Loan Proceeds	\$ -	
5	Lease Income	\$ 23,000	FY 2019-2020 rental income from Suites B and C
6	Lease Operational Expense Income	\$ 18,000	FY 2019-2020 operating expense income from Suites B and C
7	Transferred from General Fund	\$ 135,050	Transfer from General Fund
8	Total Resources	\$ 216,050	Total Property Management Resources
REQUIREMENTS			
9	Professional Services	\$ 7,500	Legal, consulting, design
10	Property Operating Expenses	\$ 24,500	Office utility bills including: electricity, water, sewer, etc.
11	Flex Lease: Fees	\$ 500	Flex Lease Fees
12	Property Maintenance/Repair	\$ 25,000	TCTD 3rd St. Office Maintenance, Lawn Maintenance
13		\$ 57,500	Total Materials & Services
DEBT SERVICE			
14	Flex Lease - Principal	\$ 55,000	US Bank Flex Lease Loan
15	Flex Lease - Interest	\$ 6,050	Interest
16	PUD - Loan Expense	\$ 7,500	PUD loan payments for lighting project
17	OTIB Debt Service (Facility Repair)	\$ 30,000	New Facility Repair Loan OTIB #0061 2017-2033
18		\$ 98,550	Total Debt Service
CAPITAL OUTLAY			
19	Building Upgrades - Parking Lot Resurfacing	\$ -	
20	Building Upgrades - Repair and Renovation	\$ 30,000	Facility Repair & Renovation, Carpet replacement
21	Building Upgrades - Admn. Expenses & Fees	\$ -	
22	Building Upgrades - Design/Engineering	\$ -	
23	Building Upgrades - Generator	\$ -	
24		\$ 30,000	Total Capital Outlay
25	Reserve for Future Expenditures	\$ 30,000	Future expenditures
26	Unappropriated Ending Fund Balance	\$ -	Debt Service and Property Maintenance
27		\$ 216,050	Total Requirements

**PROPERTY MANAGEMENT FUND
RESOURCES AND REQUIREMENTS**

Enterprise Fund
Fund 02, Department 000

This reserve fund reviewed and
reauthorized by Resolution, NO 12-08
05/17/12.
New Review Date of 2022.

		Tillamook County Transportation District							
		Budget for 2020-2021							
	Actual	Actual	Adopted	GL	Description	Proposed By	Approved By	Adopted By	
	Second Preceding	First Preceding	Budget This	ACCT	Resources and Requirements	Budget Officer	Budget Committee	Governing Body	
	2017-2018	2018-2019	2019-2020	#					
RESOURCES									
1	244,245	271,764	155,000	3500	Working Capital	40,000	40,000	40,000	1
2	17,101			4400	Misc. Income - PUD Project rebates		-	-	2
3	338,516			4515	OTIB - Loan Proceeds		-	-	3
4	31,931			4516	PUD - Loan Proceeds		-	-	4
5	1,500	22,400	23,000	4900	Lease Income	23,000	23,000	23,000	5
6	405	7,860	7,000	4910	Lease Operational Expense Income	18,000	18,000	18,000	6
7	791,869	-	-	4911	Transferred from General Fund	135,050	135,050	135,050	7
8	1,425,567	\$ 302,024	\$ 185,000		TOTAL RESOURCES	\$ 216,050	\$ 216,050	\$ 216,050	8
MATERIALS & SERVICES									
9	-	-	5,000	5100	Professional Services	7,500	7,500	7,500	9
10	23,276	18,643	24,500	5300	Property Operating Expenses	24,500	24,500	24,500	10
11	410	320	1,000	5330	Flex Lease - Fees	500	500	500	11
12	8,140	16,657	13,000	5340	Property Maintenance/Repair Expenses	25,000	25,000	25,000	12
13	31,826	\$ 35,620	\$ 43,500		TOTAL MATERIALS & SERVICES	\$ 57,500	\$ 57,500	\$ 57,500	13
DEBT SERVICE									
14	45,000	50,000	50,000	5310	Flex Lease - Principal	55,000	55,000	55,000	14
15	11,275	8,800	15,000	5320	Flex Lease - Interest	6,050	6,050	6,050	15
16	1,542	7,230	5,000	5325	PUD Loan Expense	7,500	7,500	7,500	16
17	-	29,591	29,591	5338	OTIB Debt Service	30,000	30,000	30,000	17
18	57,817	\$ 95,621	\$ 99,591		TOTAL DEBT SERVICE	\$ 98,550	\$ 98,550	\$ 98,550	18
CAPITAL OUTLAY									
19	-	-		5350	Building Upgrades - Parking Lot Resurfacing				19
20	1,022,989	7,788	22,500	5350	Building Upgrades - Repair & Renovation	30,000	30,000	30,000	20
21	12,876		7,500	5351	Building Upgrades - Admin Expenses & Fees				21
22	28,294			5352	Building Upgrades - Design/Engineering				22
23				5350	Building Upgrades - Generator				23
24	1,064,160	\$ 7,788	\$ 30,000		TOTAL CAPITAL OUTLAY	\$ 30,000	\$ 30,000	\$ 30,000	24
25				9175	Reserve for Future Expenditures	30,000	30,000	30,000	25
26	271,764	162,994	11,909	9180	Unappropriated Ending Fund Balance				26
27	1,425,567	\$ 302,024	\$ 185,000		TOTAL REQUIREMENTS	\$ 216,050	\$ 216,050	\$ 216,050	27

Tillamook County Transportation District

LB-11 Capital Reserve Fund

RESOURCES			
1	Working Capital	\$ 590,000	The unappropriated ending fund balance from last year.
2	Transferred from General Fund	\$ -	
3	Interest Income	\$ 15,000	
4	Transferred from Vehicle Purchase Reserve	\$ 31,835	
5	Transferred from STIF Fund	\$ -	
6		\$ 636,835	Total Resources
REQUIREMENTS			
7	Transfer to Property Management Fund	\$ -	
8	Transfer to General Fund	\$ -	
9	Transfer to Bus Wash Reserve	\$ -	
10	Unappropriated Ending Fund Balance	\$ -	
11	Reserved for Future Expenditures	\$ 636,835	Reserved to purchase future buses and capital equipment
12	Reserve for Future Expenditures	\$ 636,835	To be used to ensure future viability of the District

**RESOURCES AND REQUIREMENTS
CAPITAL RESERVE FUND
Fund 04, Department 000**

This reserve fund reviewed and
reauthorized by Resolution, NO 14-10
on 04/17/14. Review in Year 2024.

		Tillamook County Transportation District			
		Budget for 2020-2021			
		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Description				
	Resources and Requirements				
	ACCT #				
	GL #				
	Adopted This Budget 2019-2020				
	Actual Preceding 2018-2019				
	Actual Preceding 2017-2018				
	RESOURCES				
1	Working Capital	590,000	590,000	590,000	1
2	Transferred from General Fund			-	2
3	Interest Income	15,000	15,000	15,000	3
4	Transferred from vehicle purchase reserve	31,835	31,835	31,835	4
5					5
6	TOTAL RESOURCES	\$ 636,835	\$ 636,835	\$ 636,835	6
	REQUIREMENTS				
7	Transfer to Property Management Fund				7
8	Transfer to General Fund				8
9	Transfer to Bus Wash Maint. Res.				9
10	Unappropriated Ending Balance				10
11	Reserved For Future Expenditures	636,835	636,835	636,835	11
12	TOTAL REQUIREMENTS	\$ 636,835	\$ 636,835	\$ 636,835	12

Tillamook County Transportation District

LB-11 Vehicle Purchase Reserve

RESOURCES			
1	Working Capital	\$ 21,835	Working capital as per the audit. \$10,000.00 is in LGIP
2	Transferred from General Fund	\$ 10,000	Gain on Sale of Assets set aside for future vehicle purchases.
3			
4		\$ 31,835	Total Resources
REQUIREMENTS			
5	Transfer to General Fund	\$ 31,835	
6	Transfer to Capital Reserve	\$ -	To earn interest
7	Reserved for Future Expenditures	\$ -	Match used for Future Vehicle Purchases.
8		\$ 31,835	Total Requirements

**RESOURCES AND REQUIREMENTS
VEHICLE PURCHASE RESERVE
Fund 05, Department 000**

This reserve fund must be reviewed no
more than 10 years after establishment.
Review in Year 2022.

		Tillamook County Transportation District				Budget for 2020-2021			
	Actual	Actual	Adopted	GL	Description	Proposed By	Approved By	Adopted By	
	Second Preceding	First Preceding	Budget This	ACCT	Resources and Requirements	Budget Officer	Budget Committee	Governing Body	
	2017-2018	2018-2019	2019-2020	#					
					RESOURCES				
1	20,835	20,835	21,835	3500	Working Capital	21,835	21,835	21,835	1
2		1,000	10,000	4911	Transferred from General Fund	10,000	10,000	10,000	2
3									3
4	\$ 20,835	\$ 21,835	\$ 31,835		TOTAL RESOURCES	\$ 31,835	\$ 31,835	\$ 31,835	4
					REQUIREMENTS				
5				9130	Transfer to General Fund				5
6				9100	Transfer to Capital Reserve	\$ 31,835	\$ 31,835	\$ 31,835	6
7	\$ 20,835	\$ 21,835	\$ 20,000	9175	Reserved For Future Expenditures	\$ -			7
8	\$ 20,835	\$ 21,835	\$ 31,835		TOTAL REQUIREMENTS	\$ 31,835	\$ 31,835	\$ 31,835	8

Tillamook County Transportation District

LB-11 Bus Wash Maintenance Reserve

RESOURCES			
1	Working Capital	\$ 35,000	The unappropriated ending fund balance from last year. This money is in the LGIP earning interest
2	Transferred from General Fund	\$ -	
3	Transferred from Capital Reserve	\$ -	
4			
5		\$ 35,000	Total Resources
REQUIREMENTS			
6	Transfer to General Fund	\$ -	
7		\$ -	
8	Reserve for Future Expenditures	\$ 35,000	To be used towards bus wash maintenance and repair
9		\$ 35,000	Total Requirements

**FORM
LB-11**

**RESOURCES AND REQUIREMENTS
BUS WASH MAINTENANCE RESERVE**

Fund 06, Department 000

This reserve fund must be reviewed no more than 10 years after establishment.
Review in Year 2027.

FUTURE MAINTENANCE OF BUS WASH SYSTEM				Tillamook County Transportation District				
	Actual	Actual	Adopted	GL	Description	Proposed By	Approved By	Adopted By
	Second Preceding	First Preceding	Budget This	ACCT #	Resources and Requirements	Budget Officer	Budget Committee	Governing Body
	2017-2018	2018-2019	2019-2020		RESOURCES			
1	35,000	35,000	35,000	3500	Working Capital	35,000	35,000	35,000
2	-	-	-	4911	Transferred from General Fund	-		
3	-	-	-	4914	Transferred from Capital Reserve			
4								
5	\$ 35,000	\$ 35,000	\$ 35,000		TOTAL RESOURCES	\$ 35,000	\$ 35,000	\$ 35,000
					REQUIREMENTS			
6	-	-	-	9130	Transfer to General Fund	-		
7								
8	\$ 35,000	\$ 35,000	\$ 35,000	9175	Reserved For Future Expenditures	\$ 35,000	\$ 35,000	\$ 35,000
9	\$ 35,000	\$ 35,000	\$ 35,000		TOTAL REQUIREMENTS	\$ 35,000	\$ 35,000	\$ 35,000

Tillamook County Transportation District

LB-10 Special Transportation Fund

RESOURCES			
1	Working Capital	\$ -	The unappropriated ending fund balance from last year.
2	Grants - STF #33502	\$ 67,700	Revenue from Special Transportation Fund
3	Grants - STF Discretionary	\$ -	
4			
5		\$ 67,700	Total Resources
REQUIREMENTS - Special Payments			
6	Payment to STF Recipient: CARE	\$ 3,600	CARE discount bus pass program
7	Payments to STF Recipient: Marie Mills	\$ 17,314	Marie Mills Center transportation program operations support
8			
9		\$ 20,914	Total Special Payments
REQUIREMENTS - Transfers			
10	Transfer to General Fund	\$ 46,786	TCTD transit operations support
11	Transfer to NWOTA		
12		\$ 46,786	Total Transfers
13	Unappropriated Ending Fund Balance		
14		\$ 67,700	Total Requirements

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**
Special Transportation Fund
Fund 07, Department 000

This reserve fund must be reviewed no more than 10 years after establishment. Review in Year 2024

	Actual			GL	DESCRIPTION	Tillamook County Transportation District		
	Second Preceding	First Preceding	Adopted			Proposed By	Approved By	Adopted By
	2017-2018	2018-2019	2019-2020	ACCT #	RESOURCES AND REQUIREMENTS	Budget Officer	Budget Committee	Governing Body
					RESOURCES			
1	51,064	-	47,848	3500	Working Capital	-		
2	67,000	67,000	67,700	4230	Grants - STF Grant 33502	67,700	67,700	67,700
3	213,248			4231	Grants -STF Discretionary	-		
4								
5	280,248	67,000	67,700		TOTAL RESOURCES	67,700	67,700	67,700
					Special Payments			
6		3,600	3,600	5200	STF Payments to Recipients: CARE	3,600	3,600	3,600
7	19,152	15,552	17,314	5200	STF Payments to Recipients: Marie Mills	17,314	17,314	17,314
8								
9	19,152	19,152	20,914		Total Special Payments	20,914	20,914	20,914
					Transfers			
10	179,827	47,848	94,634	9130	Transfer to General Fund	46,786	46,786	46,786
11	84,485			9160	Transfer to NWOTA			
12					Total Transfers	46,786	46,786	46,786
					Ending balance (prior years)			
13	47,848.00				UNAPPROPRIATED ENDING FUND BALANCE	-		
14	331,312	67,000	115,548		TOTAL REQUIREMENTS	67,700	67,700	67,700

Tillamook County Transportation District
 LB-10 Northwest Oregon Transit Alliance - Special Fund

RESOURCES			
1	Working Capital	80,000	Networking capital
2	NWOTA Partner Revenue - Benton County	12,000	Administration, joint marketing, planning and signage
3	NWOTA Partner Revenue - Columbia County Rider	6,000	Administration, joint marketing, planning and signage
4	NWOTA Partner Revenue - Lincoln County Transit	12,000	Administration, joint marketing, planning and signage
5	NWOTA Partner Revenue - Sunset Empire Trans. Dist.	12,000	Administration, joint marketing, planning and signage
6	NWOTA Partner Revenue - Tillamook County Trans. Dist.	12,000	Administration, joint marketing, planning and signage
7	STIF Grant	64,000	Grant to upgrade NWOTA website trip planner
8	Grant - FTA Section 5304- Planning (Management Plan)		
9	Miscellaneous Income		
10	Transfer from STF Fund		
11		\$ 198,000	Total Resources
REQUIREMENTS			
12	Professional Services	5,250	Graphics, legal, audit, insurance
13	Administrative Support	25,000	Administrative support Col-Pac
4	Website Maintenance	7,500	Maintenance of NWOTA website
15	Rural Planning Grant		
16	Marketing and public outreach	35,000	Annual marketing campaign
17	Website upgrade	75,000	Upgrade NWOTA website trip planner
18	Grant -		
19	Grant -		
20	Grant		
21	Travel & Training	5,000	Presentations at National Conferences
22		152,750	Total Materials & Services
Transfers			
23	Transfer to General Fund	-	
24		-	Total Transfers
Special Payments			
25	Payment to TCTD for Group Administration	3,000	TCTD Administrative support
26	Payment to TCTD for Customer Service Training		
27	Payment to Sunset Empire		
28		3,000	Total Special Payments
29	Reserve for Future Expenditures	-	Reserve for Future Expenditures
RESERVES			
30	UNAPPROPRIATED ENDING FUND BALANCE	42,250	UNAPPROPRIATED ENDING FUND BALANCE
31		\$ 198,000	Total Requirements

**NWOTA
SPECIAL FUND
RESOURCES AND REQUIREMENTS**
Fiscal Agent - TCTD
Fund 08, Department 000

RES #14-13. This special fund must be reviewed no more than 10 years after establishment. Review in year 2024

	Actual			GL	DESCRIPTION	Budget for 2020-2021			
	Second Preceding 2017-2018	First Preceding 2018-2019	Adopted This Budget This 2019-2020			Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1	3,543	87,000	105,000	3500	Working Capital	80,000	80,000	80,000	1
2	14,280	12,000	12,000	4225	NWOTA Partner Revenue - Benton County	12,000	12,000	12,000	2
3	14,280	12,000	12,000	4225	NWOTA Partner Revenue - Columbia County Rider	6,000	6,000	6,000	3
4	14,280	12,000	12,000	4225	NWOTA Partner Revenue - Lincoln County Transit	12,000	12,000	12,000	4
5	14,280	12,000	12,000	4225	NWOTA Partner Revenue - Sunset Empire Trans. Dist.	12,000	12,000	12,000	5
6	14,280	12,000	12,000	4911	NWOTA Partner Revenue - Tillamook Cnty Trans. Dist. (TRAN	12,000	12,000	12,000	6
7	23,752		149,000	4918	Grant - STF discretionary 33814	64,000	64,000	64,000	7
8				4260	Grant -				8
9				4400	Miscellaneous Income				9
10	84,485	300		4916	Transfer from STF Fund				10
11	183,180	147,300	314,000		TOTAL RESOURCES	198,000	198,000	198,000	11
					Materials & Services				
12	-	400	5,250	5100	Professional Services	5,250	5,250	5,250	12
13	21,507	24,469	25,000	5101	Administrative Support	25,000	25,000	25,000	13
14	32,519	4,500	7,500	5102	Website Maintenance	7,500	7,500	7,500	14
15				5103	Rural Planning Grant				15
16	31,288	16,248	47,500	5190	Marketing and Public Outreach	35,000	35,000	35,000	16
17			164,560	5191	Website Re-Design	75,000	75,000	75,000	17
18	-			5192	Grant -				18
19				5196	Grant -				19
20				5196	Grant -				20
21			5,000	5220	Travel & Training	5,000	5,000	5,000	21
22	85,314	45,617	254,810		Total Materials & Services	152,750	152,750	152,750	22
					Capital Outlay				
23		5,003		6040	Bus Stop Signage/Shelters				23
24		5,003			Total Materials & Services				24
					Special Payments				
25	4,005	3,000	3,000	9130	Payment to TCTD for Group Administration	3,000	3,000	3,000	25
26				9130	Payment to TCTD for Customer Service Training				26
27				5145	Payment to Sunset Empire for IT Support				27
28	4,005	3,000	3,000		Total Special Payments	3,000	3,000	3,000	28
29			56,190	9175	Reserve for Future Expenditures				29
					Ending balance (prior years)				
30	93,861	98,683		9180	UNAPPROPRIATED ENDING FUND BALANCE	42,250	42,250	42,250.00	30
31	183,180	147,300	314,000		TOTAL REQUIREMENTS	198,000	198,000	198,000	31

Tillamook County Transportation District
 LB-10 NW RIDES - Special fund

Line	RESOURCES		
1	Working Capital	-	Networking capital
2	NWR Startup		
3	NWR Revenue	5,247,800	Operations revenue from Care Oregon
4	Miscellaneous Income	-	Volunteer mileage and travel reimbursement
5			
6		\$ 5,247,800	Total Resources
	Personnel Services		
7	Payroll: Admin	285,000	7 FTE 1 brokerage supervisor, 4 customer service and 2 dispatchers
8	Payroll: Indirect	30,000	General Manager, Operations Superintendent, Accounting Specialist
9	Payroll Expense	25,000	Employer taxes, insurance benefits, retirement
10	Payroll Healthcare	110,000	Employee healthcare premiums
11	Payroll Retirement	15,000	Employer paid retirement
12	Payroll: Veba	13,000	Employer paid Veba contributions
13		478,000	Total Personnel Services
	Materials and Services		
14	Professional Services	5,000	ADP, legal, consulting, accounting, auditors, etc.
15	Dues & Subscriptions	1,500	Association dues
16	Office Equipment R&R	4,000	Copier/scanner/fax machine lease
17	Computer R&M	15,000	Maintenance of server and computers
18	Fees & License	15,000	Annual software license and fees/Ecolane
19	Insurance	2,000	Liability insurance
20	Office Expenses	10,000	Office supplies such as paper, pens, water, coffee, binders, etc.
21	Operational Expenses	1,500	Employee recognition, holiday banquet, kitchen supplies, meetings
22	Telephone Expense	20,000	Brokerage telephone and internet service, mobile devices
23	Travel & Training	5,000	Training, travel, mileage, parking, meals, conferences
24	Postage	1,000	Postage
25	Purchased Transportation	4,000,000	Payments to private and public NEMT transportation providers
26	Member Mileage Reimbursement	275,000	Member mileage reimbursement
27	Volunteer Mileage Reimburse	400,000	Volunteer mileage and travel reimbursement
28	Office Rent	4,800	Office space
29	Operating Expense: Indirect	10,000	Brokerage portion of facility operating expenses
30		4,769,800	Total Materials and Services
	Capital Purchases		
31	Computer Upgrade	-	
32	Ecolane Investment	-	
33	Office Furnishings	-	
34		-	Total Capital Purchases
	RESERVES		
35	Unappropriated Ending Fund Balance	-	
36		\$ 5,247,800	Total Requirements

NW RIDES
SPECIAL FUND
RESOURCES AND REQUIREMENTS
Fund 09, Department 000

RES #14-13. This special fund must be reviewed no more than 10 years after establishment. Review in year 2028

	Actual			Adopted	GL	DESCRIPTION	Budget for 2020-2021													
	Second Preceding 2017-2018	First Preceding 2018-2019	Budget This 2019-2020				ACCT #	Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body										
1					3500	Working Capital														
2		206,000			4025	NWR Startup														
3		3,883,350		3,150,000	4026	NWR Revenue		5,247,800		5,247,800		5,247,800		5,247,800						
4				350,000	4400	Miscellaneous Income														
5																				
6	\$ -	\$ 4,089,350		\$ 3,500,000		TOTAL RESOURCES		\$ 5,247,800		\$ 5,247,800		\$ 5,247,800		\$ 5,247,800						
7						Personnel Services														
8		224,077		315,000	5010	Payroll: Administration		285,000		285,000		285,000		285,000						
9		2,438		12,000	5041	Payroll: Indirect		30,000		30,000		30,000		30,000						
10		46,811		75,000	5050	Payroll Expense		25,000		25,000		25,000		25,000						
11		43,804		15,000	5051	Payroll Healthcare		110,000		110,000		110,000		110,000						
12		1,774		2,000	5052	Payroll Retirement		15,000		15,000		15,000		15,000						
13		5,807		2,000	5053	Payroll Veba		13,000		13,000		13,000		13,000						
13	\$ -	\$ 324,711		\$ 421,000		TOTAL PERSONNEL SERVICES		\$ 478,000		\$ 478,000		\$ 478,000		\$ 478,000						
14						Materials and Services														
15		22,787		20,000	5100	Professional Services		5,000		5,000		5,000		5,000						
16		-		1,500	5120	Dues & Subscriptions		1,500		1,500		1,500		1,500						
17		2,338		2,500	5140	Office Equipment R&R		4,000		4,000		4,000		4,000						
18		8,628		15,000	5145	Computer R&M		15,000		15,000		15,000		15,000						
19		-		2,000	5150	Fees & License		15,000		15,000		15,000		15,000						
20		-		2,000	5160	Insurance		2,000		2,000		2,000		2,000						
21		11,424		13,800	5170	Office Expenses		10,000		10,000		10,000		10,000						
22		392		2,500	5180	Operational Expenses		1,500		1,500		1,500		1,500						
23		19,944		20,000	5210	Telephone Expense		20,000		20,000		20,000		20,000						
24		2,413		9,000	5220	Travel & Training		5,000		5,000		5,000		5,000						
25		650		5,000	5260	Postage		1,000		1,000		1,000		1,000						
26		3,056,822		2,400,000	5265	Purchased Transportation		4,000,000		4,000,000		4,000,000		4,000,000						
27		138,762		190,000	5266	Member Mileage Reimbursement		275,000		275,000		275,000		275,000						
28		388,905		350,000	5267	Volunteer Mileage Reimburse		400,000		400,000		400,000		400,000						
29		4,400		4,800	5281	Office Rent		4,800		4,800		4,800		4,800						
30		860		900	5300	Operating Expenses: Indirect		10,000		10,000		10,000		10,000						
30	\$ -	\$ 3,658,325		\$ 3,039,000		TOTAL MATERIALS AND SERVICES		\$ 4,769,800		\$ 4,769,800		\$ 4,769,800		\$ 4,769,800						
31						Capital Purchases														
32		15,542			6020	Computer Upgrade		-		-		-		-						
33		206,000		40,000	6022	Ecolane Investment - Tablets														
34		9,032			6030	Office Furnishings														
35	\$ -	\$ 230,575		\$ 40,000		TOTAL CAPITAL PURCHASES		\$ -		\$ -		\$ -		\$ -						
36	\$ -	\$ 4,543,873		\$ 3,500,000		TOTAL REQUIREMENTS		\$ 5,247,800		\$ 5,247,800		\$ 5,247,800		\$ 5,247,800						

Tillamook County Transportation District

LB-10 Statewide Transit Improvement Fund

RESOURCES			
1	Working Capital	\$ 300,000	The unappropriated ending fund balance from last year.
2	STIF Formula	\$ 484,721	Statewide Transit Improvement Fund - Formula moneys
3	STIF Discretionary	\$ 304,000	Statewide Transit Improvement Fund - Discretionary grant program
4	STIF Intercommunity	\$ 352,000	Statewide Transit Improvement Fund - Intercommunity grant program
5		\$ 1,440,721	Total Resources
REQUIREMENTS - Special Payments			
6	Payment to STIF Recipient: CARE	\$ 5,000	CARE discount bus pass program for low income families
7			
8			
9		\$ 5,000	Total Special Payments
REQUIREMENTS - Transfers			
10	Transfer to General Fund	\$ 881,000	TCTD transit operations support and capital local matching funds
11	Transfer to NWOTA	\$ 64,000	NWOTA website trip planner enhancement project
12		\$ 945,000	Total Transfers
13	Unappropriated Ending Fund Balance	\$ 490,721	
14		\$ 1,440,721	Total Requirements

**SPECIAL REVENUE FUND
RESOURCES AND REQUIREMENTS
STIF FUND
Fund 10, Department 000**

This special revenue fund must be reviewed no more than 10 years after establishment. Review in year 2029

	Actual Second Preceding 2017-2018	Actual First Preceding 2018-2019	Adopted Budget This 2019-2020	GL ACCT #	DESCRIPTION RESOURCES AND REQUIREMENTS RESOURCES	Tillamook County Transportation District			
						Budget for 2020-2021			
						Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1	-		164,842	3500	Working Capital	300,000	300,000	300,000	1
2		164,842	287,000	4135	STIF Formula (33618)	484,721	484,721	484,721	2
3			320,000	4136	STIF Intercommunity (33813)	304,000	304,000	304,000	3
4			149,000	4137	STIF Discretionary (33788 & 33814)	352,000	352,000	352,000	4
5	\$ -	\$ 164,842	\$ 920,842		TOTAL RESOURCES	\$ 1,440,721	\$ 1,140,721	\$ 1,140,721	5
					Special Payments				
6			5,000	5201	STIF Payments to Recipients: CARE	5,000	5,000	5,000	6
7									7
8									8
9	-	-	5,000		Total Special Payments	5,000	5,000	5,000	9
					Transfers				
10			766,842	9130	Transfer to General Fund	881,000	881,000	881,000	10
11			149,000	9160	Transfer to NWOTA	64,000	64,000	64,000	11
12			915,842		Total Transfers	945,000	945,000	945,000	12
					Ending balance (prior years)				
13		164,842.00			UNAPPROPRIATED ENDING FUND BALANCE	490,721.00	490,721.00	490,721.00	13
14	\$ -	\$ 164,842	\$ 920,842		TOTAL REQUIREMENTS	\$ 1,440,721	\$ 1,440,721	\$ 1,440,721	14