



**Sunset Empire Transportation District  
TRANSPORTATION ADVISORY COMMITTEE  
APPROVED MEETING MINUTES  
February 20, 2018**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE- Vice Chair, Tita Montero called the meeting to order at 9:35 AM. Chair Patrick Preston arrived at 10:35 AM and took over as chair.
2. INTRODUCTIONS/ ROLL CALL:  
Present: Jeff Hazen SETD Executive Director, Doug Pilant General Manager Tillamook County Transportation District, Chris Breitmeyer President Clatsop Community College, Diana Nino Lower Columbia Hispanic Council, Patrick Preston Employment Department's Veterans Representative, Larry Miller Director Astoria Senior Center, Tita Montero Seaside City Councilor, Bryan Kidder Sunset Empire Transportation District Commissioner, Lin Anderson Transit Rider Representative, Mary Parker SETD Executive Assistant  
Jason Jones SETD Mobility Manager and Jennifer Geisler SETD Paratransit Supervisor.
3. CHANGES TO THE AGENDA- None
4. PUBLIC COMMENT- None
5. APPROVAL OF NOVEMBER 28, 2018 MINUTES  
Larry Miller moved to approve the November 2018 minutes  
Lin Anderson seconded the motion  
Discussion- Correction-Diana Nino's name was misspelled as Nitto.  
Motion passed unanimously
6. NEW BUSINESS-
  - a. MOBILITY MANAGEMENT PRESENTATION-Jason Jones Mobility Manager and Jennifer Geisler Paratransit Supervisor presented a power point overview of what the Mobility Management and Paratransit programs are, what services are offered to the public, how services are delivered, accessed and how these programs are related to the TAC's work. Jones then reviewed the spread sheets included in the meeting pack of the specific proposals he has submitted for the allocation of both 5310 and STF funding.
  - b. 5310 FUND APPLICATIONS- Executive Director Hazen reported that the availability notice for 5310 funding was announced by public legal notice on January 7, 2019. The deadline for submission was January 31, 2019 however there were no submissions received from other agencies in our service area. Hazen said that projects that Jason Jones has submitted will be what SETD submits for the 5310 funding. Hazen said the Mobility allocation that we will receive will be \$162,934 with the remainder going to Preventative Maintenance on the buses. Each project Jason submitted was broken down with a timeline of fund usage. Hazen said we are recommending that this committee forward this on with a recommendation that the Board approves the SETD projects. Tita Montero recommended having quantifiable goals for the projects so that you can measure your project's success. Hazen commented that the ODOT quarterly reports do not require that we give them numbers however it is a great suggestion. Montero said the numbers can be used for public information and marketing too. Patrick Preston said as you move forward you have a group of people here that are accessible, and we really want to help. Jason thanked the committee and said he looked forward to working with them.

Commissioner Kidder moved to accept the 5310 package as presented and that staff prepare measurable goals for each of the tasks outlined.

Tita Montero seconded the motion

Discussion-None

Motion passed unanimously

- c. SPECIAL TRANSPORTATION FUNDS (STF) APPLICATION - Executive Director Hazen reported that SETD's STF allocation is \$187,727, however in the Governors proposed budget the General fund support for STF was eliminated. Hazen asked Doug Pilant who is on the Board of the Oregon Transit Association for any updated information. Pilant said the Legislative Sub-Committee met last Friday and the lobbying crew met with many rural legislators that have large populations and since STF funds are allocated based on population the lobbyists showed them the impact that not having STF funding will have. Pilant said they specifically targeted legislators that have transit systems that have no local tax funds, so they could see what would happen with STF money not being available. Pilant said the new Statewide Transportation funds cannot be used to supplant or replace other funding, it must be used on something new. Pilant said when the legislators saw what was going to happen to their communities it was kind of an a-ha moment, so they are talking about it in their caucuses behind the scenes while being careful not to embarrass the governor. There is discussion about taking money from the General Fund so STF funds remain whole. Pilant said that everyone is being very cautious for many reasons and it will probably be mid-May before we know anything. Hazen said ODOT has advised us to prioritize our projects which Jason has already done.

Doug Pilant moved to approve the STF projects listed 1-4 for funding to the SETD Board of Commissioners

Lin Anderson seconded the motion

Discussion-None

Motion passed unanimously

- d. STIF DISCRETIONARY FUNDS APPLICATION REVIEW- Executive Director Hazen reviewed the Statewide Transportation Improvement Fund (STIF) Discretionary and the Statewide Transit Network Program Guidance for QE Advisory Committees Application Review that was included in the TAC meeting pack. Applications were due February 1, 2019 and ODOT staff has reviewed applications for eligibility and completeness and have passed them on to NWACT and STIF Advisory Committees to review. Hazen said the roll of the TAC is to review the applications, provide Fund or Don't Fund for each with an option to provide additional comments and a prioritization list of projects for OTC's consideration.

1. Columbia County Rider GPS Online Tracker- Hazen reported that Sunset Empire Transportation, Tillamook County Transportation and Lincoln County all have the Transit Application. Pilant said the Swiftly tool allowed Tillamook to update all of their routes to be more accurate. Montero asked how Columbia County is doing. Hazen said they recently reduced their services but did a fantastic job of doing and responding to outreach. They will try to become a Service District in November. They have met with Betsy Johnson and she is supporting them. Pilant said he has a lot of confidence in their new leadership. Hazen showed the committee how the transit app works.

Commissioner Kidder moved to recommend funding for Columbia County Rider GPS/Online Tracking

Lin Anderson seconded the motion

Motion passed unanimously

2. Columbia County Rider Longview/Kelso Intercity Service- Hazen said this will allow CC Rider to increase service from Rainer to Longview/Kelso from 2 times to 4 times a day. Hazen reported that they list match sources as STIF funds, but he had checked and they are using the formula STIF funds for this project.

Tita Montero moved to approve funding for Columbia County Intercity Service

Doug Pilant seconded the motion

Discussion- Diana asked if there is any conflict with their funding. Hazen said no that he had checked, and it is ok.

Motion passed unanimously

3. Sunset Empire Transportation District Astoria/Portland Intercity Service- Hazen said we previously have been a subcontractor to Columbia County Rider. SETD provides service from Astoria to Rainer and Columbia County Rider provides service from Rainier to Portland. Hazen said because of Columbia County Rider's financial difficulties we are proposing to run the whole route to Portland with connections at Clatskanie, Rainier, St. Helens and Union Station/Amtrak in Portland round trip 3 times a day. Hazen said he is proposing the addition of 2 coach buses for this route. Montero asked about having park and ride available. Hazen said the Astoria transit center has park and ride spaces available now and can expand if needed.

Commissioner Kidder moved to approve funding for the Astoria-Portland Route

Doug Pilant seconded the motion.

Motion passed unanimously

4. NWOTA Website Trip Planner Enhancement Project- Hazen reported that the NWOTA website has had a trip planner which allowed trip plans to be made well in advance however Google made changes and it is now not creating trip plans any farther than 60 days out. Pilant explained how the NWConnector website is a website within a website offering access to all partners routes and schedules. Pilant said we are trying to synchronize our schedules as well as branding and marketing all 5 transit services under one single service called the NWConnector. Pilant explained with Tillamook being the fiscal agent for NWOTA we are applying to have Trillium expand the Open Street Maps program for us and provide the tools and processes so that when ready other transit services in the state can adopt it as well.

Commissioner Kidder moved that we recommend funding for the NWOTA Website Trip Planner Enhancement Project.

Lin Anderson seconded the motion

Motion passed unanimously

7. PUBLIC Comment (3-minute limit)- None

8. OTHER ITEMS- None

Meeting was adjourned at 11:56 AM

Mary Parker, Recording Secretary

An audio recording of the Sunset Empire Transportation District's Transportation Advisory Committee Meeting is available at: [www.ridethebus.org](http://www.ridethebus.org)- SETD Committee Meeting Recordings

*Mission Statement*

Provide safe, reliable, relevant and sustainable transportation services to Clatsop County with professionalism, integrity and courtesy.