



**Sunset Empire Transportation District
BOARD OF COMMISSIONERS
DRAFT MEETING MINUTES
June 6, 2019**

1. CALL TO ORDER- Vice Chair Bryan Kidder called the meeting to order at 9:30 AM
2. PLEDGE OF ALLEGIANCE
3. PRESENT:
 - a. Chair Kathy Kleczek attended by phone, Vice Chair Bryan Kidder, Secretary/Treasurer Lylla Gaebel, Commissioner Kevin Widener, Commissioner Tracy MacDonald, Commissioner Pamela Alegria Commissioner Carol Gearin excused
 - b. Staff: Executive Director Jeff Hazen, Executive Assistant Mary Parker
4. CHANGES TO THE AGENDA- None
5. PUBLIC COMMENT- None
6. OLD BUSINESS- STATEWIDE TRANSPORTATION IMPROVEMENT FUND PLAN AMMENDMENT

Executive Director Hazen reported that this year's internship program only ended up with one student from Jewell and two students from Knappa and none of the three needed transportation services to their internship locations. These routes were to begin on June 17, 2019. Hazen proposed the elimination of the \$5,800 budgeted for Fiscal Year 2019 that ends on June 30th for the internship transportation project and replacing the \$26,220 that is budgeted for Fiscal Year 2020 that begins on July 1, 2019 and ends on June 30, 2020 with \$5,800. Hazen said that then the internship transportation project would then begin on June 15, 2020. Hazen also proposed that we add a student transportation project that would provide monthly bus passes to students wanting to participate in after school activities that may have barriers to transportation to students at Astoria High School, Seaside High School and Warrenton High School. He is recommending \$5,000 for this program beginning in September of 2020 and ending in May of 2021. Hazen reported that the Transportation Advisory Committee agreed with the recommendations with an addition that student bus passes also be made available for Inter School Transfer students who are attending school in another district as well as students participating in afterschool activities at Knappa, Astoria, Warrenton and Seaside High Schools.

Hazen also proposed that we add 1 additional shelter purchase in Project 3 at a cost of \$15,000 and add a task to Project 3 to add trash receptacles at bus shelters and allocate the remaining \$6,220 to this task. Staff is recommending that the Board approve the amendment to the STIF Plan.

Commissioner Kidder moved to amend the STIF Plan to shift the Student Internship Funding from the current year to year 2020, creating a Pass Program at Astoria, Seaside, Warrenton and Knappa schools and add bus shelter and trash receptacle additions to Project 3.

Tracy MacDonald seconded the motion

Motion passed unanimously.

7. PUBLIC Comment (3-minute limit)- None

8. OTHER ITEMS- None

Meeting was adjourned at 9:40 AM

Mary Parker, Recording Secretary

An audio recording of the Sunset Empire Transportation District's Transportation Advisory Committee Meeting is available at: www.ridethebus.org- SETD Committee Meeting Recordings

Mission Statement

Provide safe, reliable, relevant and sustainable transportation services to Clatsop County with professionalism, integrity and courtesy.

DRAFT