



## Meeting Agenda

**DATE:** Tuesday, June 18, 2019

**TIME:** 6:30pm – 8:30pm

**LOCATION:** CC Rider Transit Center  
1155 Deer Island Road  
St Helens, OR 97051

**Contacts:**

Chair - Sharon Evinger:

503-543-8145

Staff – Todd M. Wood:

503-366-8505

**Call to Order:**

- |   |        |
|---|--------|
| 1. Roll Call  | Sharon |
| 2. Public Comments  | Sharon |
| 3. Presentation   | Henry  |
| 4. Approval of May 21, 2019 Meeting Minutes                   | Sharon |
| 5. Ridership Updates  | Todd   |
| 6. Parades / Fairs (St Helens, Clatskanie, Vernonia, Rainier) | Sharon |
| 7. Vacant Committee Positions July 1, 2019                    | Sharon |
| 8. Bus Purchases Update                                       | Todd   |

**New Business:**

- |                          |        |
|--------------------------|--------|
| 9. Committee Round Table | Sharon |
|--------------------------|--------|

**State Transportation Improvement Fund (STIF):**

- |                    |  |
|--------------------|--|
| 10. No new updates |  |
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**Closing:**

- |                           |        |
|---------------------------|--------|
| 11. Final Public Comments | Sharon |
|---------------------------|--------|

**Adjourn** – Next Meeting July 18, 2019

Columbia County Citizen Transit Advisory Committee meetings are open to the public. Accommodations will be provided to persons with disabilities. Please call Todd Wood 503-366-8505, for special arrangements, such as when a sign language interpreter is needed, at least 48 hours prior to the meeting.

*\*CCCTAC Meetings are recorded. Public Records Requests can be made through the County Commissioners Office.*



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**COLUMBIA COUNTY CITIZEN TRANSIT ADVISORY COMMITTEE AND  
STATEWIDE TRANSPORTATION IMPROVEMENT FUND COMMITTEE  
MEETING MINUTES**

**Meeting Date:** May 21, 2019

**Time:** 6:30 P.M.

**Place:** CCR Transit Center, St. Helens, OR

**Present:** Sharon Evinger; Bill Eagle; Claudia Eagle; Genell Grow; Dena Chesney;  
Blanche Katz

**Absent:** Henry Heimuller; Charlotte Hart

**Staff:** Todd Wood, Transit Director; John Dreeszen, Transit Coordinator

**Guests:** Alta Lynch

**Call to Order (CCRTAC):** Co-Chair B. Eagle called the meeting to order at 6:30 P.M. as Chair Evinger was running behind.

**Public Comments:** No public comments were received.

**Approval of April 16, 2019 Minutes:** Committee approved the April 16, 2019 minutes unanimously.

**Ridership Update:** Todd Wood stated ridership is up on lines 1 and 5 and down on line 2. Dial-A-Ride remains steady. Mr. Wood anticipates line 2 ridership will continue to decrease as the summer approaches. Mr. Wood further stated that the mid-day run to Sauvie Island has more ridership than anticipated.

**Grant Updates:** John Dreeszen gave an update on the status of various grants, including submittal of reimbursement request for the newest bus. Mr. Dreeszen stated the grant that pays for service in the north county has been extended, with new developments expected in August. Mr. Dreeszen also noted the additional requirements implemented by ODOT due to the previous administrations failure to timely submit grant reports have been satisfied and lifted. Mr. Wood further noted that Mr. Wood's title has changed from "Transit Administrator" to "Transit Director" to be in line with industry standards.

**Upcoming Parades/Fairs:** Chair Evinger reminded the committee of the St. Helens Kiwanis parade and the My Fair Lady parade on June 15<sup>th</sup> and July 13<sup>th</sup>, respectively. There was lengthy discussion around the committee participating in these and future parades.

**Vacant Committee Positions:** Mr. Wood noted there are two committee positions coming available. Committee Member Katz expressed interest in serving another term, leaving the Chair

position needing to be filled. Mr. Wood asked the committee members to be on the lookout for potential candidates.

**Line 3 Flex Update:** Mr. Wood stated the City of St. Helens has approved the proposed updated route with some adjustments. The City of Scappoose is next on the list to discuss the re-route.

**Bus Purchases Update:** Mr. Wood gave an update on the status of the 4 new buses to be purchased. The contract was awarded to Creative Bus Sales. Each bus will hold 16 passengers and will be delivered in early September.

## **NEW BUSINESS**

**Committee Round Table:** Chair Evinger asked each committee member if they had any further questions not already addressed in the agenda. Committee member B. Eagle requested an update on the status of the PAC related to the tax measure. Mr. Wood stated all cities must either opt in or out before that committee can be formed and the City of Scappoose is the last remaining city to make a decision. Committee member Katz asked if a stop will be added to the end of Gable Rd. Mr. Wood stated once the route is approved that would be a location for a stop as well as signage.

## **STIF COMMITTEE**

**No New Updates**

## **CLOSING**

**Final Public Comments:** Alta Lynch requested a change to the Facebook page. Ms. Lynch also suggested Chair Evinger prepare a training sheet for the incoming chair. Ms. Lynch also requested some clarification on the fair presence.

**Adjourn:** The meeting was adjourned at 7:49 P.M.

