

Tillamook County Transportation District  
Board of Directors  
Regular Monthly Meeting



Thursday, January 17, 2019 at 6:30PM  
Transportation Building  
3600 Third Street, Tillamook, Oregon

**Tillamook County Transportation District**  
 Normal Trial Balance - Unposted Transactions Included In Report  
 From 12/31/2018 Through 12/31/2018

| Account Code      | Account Title            | Debit Balance | Credit Balance |
|-------------------|--------------------------|---------------|----------------|
| 1001              | General Checking Account | 94,818.72     |                |
| 1006              | Payroll Checking         | 3,306.99      |                |
| 1009              | NW RIDES ACCOUNT         | 60,574.04     |                |
| 1011              | Prop. Mgmt. Checking     | 87,943.42     |                |
| 1020              | LGIP - General Account   | 906,666.39    |                |
| 1030              | LGIP - Capital Reserve   | 650,295.87    |                |
| 1040              | Petty Cash               | 200.00        |                |
| Report Total      |                          | 1,803,805.43  | 0.00           |
| Report Difference |                          | 1,803,805.43  |                |

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**Tillamook County Transportation District**  
**Financial Statement**

From 12/1/2018 Through 12/31/2018

|                               | Current<br>Period Actual | Current<br>Period Budget | Current Year<br>Actual | Total Budget        | Total Budget<br>Variance | 50%           |
|-------------------------------|--------------------------|--------------------------|------------------------|---------------------|--------------------------|---------------|
| <b>Resources</b>              |                          |                          |                        |                     |                          |               |
| NWR Startup                   | 0.00                     | 0.00                     | 206,000.00             | 206,000.00          | 0.00                     | 100.00%       |
| NWR Revenue                   | 272,653.01               | 0.00                     | 1,369,956.88           | 3,060,000.00        | (1,690,043.12)           | 44.76%        |
| Miscellaneous Income          | 0.00                     | 0.00                     | 0.00                   | 5,000.00            | (5,000.00)               | 0.00%         |
| Total Resources               | <u>272,653.01</u>        | <u>0.00</u>              | <u>1,575,956.88</u>    | <u>3,271,000.00</u> | <u>(1,695,043.12)</u>    | <u>48.18%</u> |
| <b>Expenses</b>               |                          |                          |                        |                     |                          |               |
| <b>Personnel Services</b>     |                          |                          |                        |                     |                          |               |
| Payroll: Administration       | 20,316.03                | 0.00                     | 95,521.92              | 379,425.00          | 283,903.08               | 25.17%        |
| Payroll: Indirect             | 0.00                     | 0.00                     | 0.00                   | 10,575.00           | 10,575.00                | 0.00%         |
| Payroll Taxes                 | 9,937.51                 | 0.00                     | 36,615.57              | 30,000.00           | (6,615.57)               | 122.05%       |
| Total Personnel Services      | <u>30,253.54</u>         | <u>0.00</u>              | <u>132,137.49</u>      | <u>420,000.00</u>   | <u>287,862.51</u>        | <u>31.46%</u> |
| <b>Materials and Services</b> |                          |                          |                        |                     |                          |               |
| Professional Services         | 0.00                     | 0.00                     | 18,355.50              | 25,000.00           | 6,644.50                 | 73.42%        |
| Dues & Subscriptions          | 0.00                     | 0.00                     | 0.00                   | 2,100.00            | 2,100.00                 | 0.00%         |
| Office Equipment R&R          | 0.00                     | 0.00                     | 750.66                 | 2,400.00            | 1,649.34                 | 31.27%        |
| Computer R&M                  | 0.00                     | 0.00                     | 0.00                   | 14,700.00           | 14,700.00                | 0.00%         |
| Fees & Licenses               | 0.00                     | 0.00                     | 0.00                   | 10,320.00           | 10,320.00                | 0.00%         |
| Insurance                     | 0.00                     | 0.00                     | 0.00                   | 2,400.00            | 2,400.00                 | 0.00%         |
| Office Expenses               | 424.41                   | 0.00                     | 8,615.34               | 15,000.00           | 6,384.66                 | 57.43%        |
| Operational Expenses          | 0.00                     | 0.00                     | 0.00                   | 2,500.00            | 2,500.00                 | 0.00%         |
| Telephone Expense             | 1,433.22                 | 0.00                     | 8,042.04               | 20,000.00           | 11,957.96                | 40.21%        |
| Travel & Training             | 277.77                   | 0.00                     | 1,642.25               | 9,000.00            | 7,357.75                 | 18.24%        |
| Postage                       | 100.00                   | 0.00                     | 400.00                 | 5,000.00            | 4,600.00                 | 8.00%         |
| Purchased Transportation      | 290,484.49               | 0.00                     | 1,189,934.60           | 2,375,880.00        | 1,185,945.40             | 50.08%        |

Monthly BOD Report w/YTD Budget & Variance

Date: 1/11/19 10:47:53 AM

Page: 1

2

**Tillamook County Transportation District**  
Financial Statement

From 12/1/2018 Through 12/31/2018

|                              | Current<br>Period Actual | Current<br>Period Budget | Current Year<br>Actual | Total Budget | Total Budget<br>Variance | 50%     |
|------------------------------|--------------------------|--------------------------|------------------------|--------------|--------------------------|---------|
| Member Mileage Reimbursement | 31,169.50                | 0.00                     | 98,188.00              | 45,000.00    | (53,188.00)              | 218.19% |
| Volunteer Mileage Reimburse  | 63,384.33                | 0.00                     | 165,721.19             | 80,000.00    | (85,721.19)              | 207.15% |
| Office Rent                  | 400.00                   | 0.00                     | 1,600.00               | 4,800.00     | 3,200.00                 | 33.33%  |
| Property Operating Expenses  | 83.21                    | 0.00                     | 302.04                 | 900.00       | 597.96                   | 33.56%  |
| Total Materials and Services | 387,756.93               | 0.00                     | 1,493,551.62           | 2,615,000.00 | 1,121,448.38             | 57.11%  |
| Capital Outlay               |                          |                          |                        |              |                          |         |
| Capital Purchases            |                          |                          |                        |              |                          |         |
| Computer Upgrade             | 0.00                     | 0.00                     | 15,542.31              | 20,000.00    | 4,457.69                 | 77.71%  |
| Ecolane Investment           | 0.00                     | 0.00                     | 206,000.00             | 206,000.00   | 0.00                     | 100.00% |
| Office Furnishings           | 0.00                     | 0.00                     | 9,032.35               | 10,000.00    | 967.65                   | 90.32%  |
| Total Capital Purchases      | 0.00                     | 0.00                     | 230,574.66             | 236,000.00   | 5,425.34                 | 97.70%  |
| Total Capital Outlay         | 0.00                     | 0.00                     | 230,574.66             | 236,000.00   | 5,425.34                 | 97.70%  |
| Total Expenses               | 418,010.47               | 0.00                     | 1,856,263.77           | 3,271,000.00 | 1,414,736.23             | 56.75%  |

3

**Tillamook County Transportation District**  
Financial Statement

From 12/1/2018 Through 12/31/2018

|                                | Current<br>Period Actual | Current<br>Period Budget | Current Year<br>Actual | Total Budget | Total Budget<br>Variance | 50%    |
|--------------------------------|--------------------------|--------------------------|------------------------|--------------|--------------------------|--------|
| Resources                      |                          |                          |                        |              |                          |        |
| Working Capital                | 3500                     | 0.00                     | 0.00                   | 1,432,835.00 | (1,432,835.00)           | 0.00%  |
| Fares                          | 4000                     | 22,358.99                | 161,588.79             | 265,000.00   | (103,411.21)             | 60.97% |
| Contract Revenue               | 4020                     | 40,540.00                | 372,946.66             | 887,000.00   | (514,053.34)             | 42.04% |
| Property Tax                   | 4100                     | 185,206.05               | 854,782.79             | 900,000.00   | (45,217.21)              | 94.97% |
| Past Years Property Tax        | 4110                     | 1,603.95                 | 9,952.91               | 40,000.00    | (30,047.09)              | 24.88% |
| State Timber Revenue           | 4120                     | 0.00                     | 86,378.00              | 215,000.00   | (128,622.00)             | 40.17% |
| Mass Transit State Payroll Tax | 4130                     | 0.00                     | 19,679.21              | 85,000.00    | (65,320.79)              | 23.15% |
| Statewide Transit Fund         | 4135                     | 0.00                     | 0.00                   | 130,000.00   | (130,000.00)             | 0.00%  |
| Capital Grants                 | 4210                     | 0.00                     | 58,867.67              | 706,412.00   | (706,412.00)             | 0.00%  |
| Grants - FTA 5311              | 4220                     | 0.00                     | 166,964.00             | 360,000.00   | (193,036.00)             | 46.37% |
| NWOTA Partner Cont. Match      | 4225                     | 0.00                     | 4,000.00               | 48,000.00    | (24,000.00)              | 50.00% |
| Grants - STF                   | 4230                     | 0.00                     | 5,583.33               | 67,000.00    | (33,500.00)              | 50.00% |
| Grants - 5311 (f)              | 4240                     | 0.00                     | 18,333.33              | 220,000.00   | (155,625.00)             | 29.26% |
| Grants - 5310                  | 4245                     | 0.00                     | 8,333.33               | 100,000.00   | (88,899.00)              | 11.10% |
| Special Bus Operations         | 4300                     | 0.00                     | 382.24                 | 1,000.00     | (617.76)                 | 38.22% |
| Miscellaneous Income           | 4400                     | 0.00                     | 300.00                 | 1,000.00     | (700.00)                 | 30.00% |
| Sale of Assets - Income        | 4410                     | 0.00                     | 1,000.00               | 10,000.00    | (9,000.00)               | 10.00% |
| Interest Income                | 4510                     | 3,798.07                 | 12,346.06              | 24,000.00    | (11,653.94)              | 51.44% |
| Advertising Income             | 4520                     | 0.00                     | 83.33                  | 1,000.00     | (1,000.00)               | 0.00%  |
| Lease Income                   | 4900                     | 1,900.00                 | 11,000.00              | 18,000.00    | (7,000.00)               | 61.11% |
| Lease Operational Exp Income   | 4910                     | 1,582.68                 | 4,191.37               | 6,500.00     | (2,308.63)               | 64.48% |
| Transfer From General Fund     | 4911                     | 0.00                     | 13,000.00              | 22,000.00    | (9,000.00)               | 59.09% |
| Transfer from Capital Reserve  | 4914                     | 0.00                     | 75,000.00              | 0.00         | 75,000.00                | 0.00%  |
| Transfer from Veh. Purch. Res. | 4915                     | 0.00                     | 0.00                   | 20,835.00    | (20,835.00)              | 0.00%  |

Monthly BOD Report w/YTD Budget & Variance

Date: 1/11/19 10:48:16 AM

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**Tillamook County Transportation District**  
Financial Statement

From 12/1/2018 Through 12/31/2018

|                                 | Current<br>Period Actual | Current<br>Period Budget | Current Year<br>Actual | Total Budget        | Total Budget<br>Variance | 50%           |
|---------------------------------|--------------------------|--------------------------|------------------------|---------------------|--------------------------|---------------|
| Transfer from STF Fund          | 4916 0.00                | 0.00                     | 0.00                   | 47,848.00           | (47,848.00)              | 0.00%         |
| Transfer from NWOTA             | 4917 0.00                | 0.00                     | 3,000.00               | 3,000.00            | 0.00                     | 100.00%       |
| <b>Total Resources</b>          | <u>256,989.74</u>        | <u>254,575.65</u>        | <u>1,925,488.03</u>    | <u>5,611,430.00</u> | <u>(3,685,941.97)</u>    | <u>34.31%</u> |
| <b>Expenses</b>                 |                          |                          |                        |                     |                          |               |
| <b>Personnel Services</b>       |                          |                          |                        |                     |                          |               |
| Payroll: Administration         | 5010 19,693.66           | 27,587.50                | 145,235.17             | 331,050.00          | 185,814.83               | 43.87%        |
| Payroll: Dispatch               | 5020 6,324.91            | 10,458.33                | 44,781.39              | 125,500.00          | 80,718.61                | 35.68%        |
| Payroll: Drivers                | 5030 74,142.36           | 72,208.33                | 478,026.00             | 866,500.00          | 388,474.00               | 55.16%        |
| Payroll: Maintenance            | 5040 3,154.72            | 5,416.67                 | 22,987.53              | 65,000.00           | 42,012.47                | 35.36%        |
| Payroll Taxes                   | 5050 34,982.29           | 50,833.33                | 239,274.41             | 610,000.00          | 370,725.59               | 39.22%        |
| Workers Compensation Ins.       | 5055 0.00                | 1,875.00                 | 17,769.19              | 22,500.00           | 4,730.81                 | 78.97%        |
| <b>Total Personnel Services</b> | <u>138,297.94</u>        | <u>168,379.16</u>        | <u>948,073.69</u>      | <u>2,020,550.00</u> | <u>1,072,476.31</u>      | <u>46.92%</u> |
| <b>Materials and Services</b>   |                          |                          |                        |                     |                          |               |
| Miscellaneous Expense           | 5060 0.00                | 0.00                     | 1,260.15               | 0.00                | (1,260.15)               | 0.00%         |
| Professional Services           | 5100 3,742.50            | 6,687.50                 | 44,921.98              | 90,750.00           | 45,828.02                | 49.50%        |
| Administrative Support          | 5101 7,877.52            | 2,083.33                 | 13,359.75              | 25,000.00           | 11,640.25                | 53.43%        |
| Website Maintenance             | 5102 0.00                | 416.67                   | 4,500.00               | 5,000.00            | 500.00                   | 90.00%        |
| Planning                        | 5103 1,912.50            | 1,666.67                 | 8,275.00               | 20,000.00           | 11,725.00                | 41.37%        |
| Dues & Subscriptions            | 5120 0.00                | 1,000.00                 | 7,615.00               | 12,000.00           | 4,385.00                 | 63.45%        |
| Office Equipment R&R            | 5140 450.44              | 250.00                   | 1,397.10               | 3,000.00            | 1,602.90                 | 46.57%        |
| Computer R&M                    | 5145 3,232.50            | 2,916.67                 | 17,757.86              | 37,500.00           | 19,742.14                | 47.35%        |
| Fees & Licenses                 | 5150 595.99              | 1,458.33                 | 2,118.87               | 33,500.00           | 31,381.13                | 6.32%         |
| Insurance                       | 5160 0.00                | 7,541.67                 | (781.00)               | 90,500.00           | 91,281.00                | (0.86)%       |
| Office Expenses                 | 5170 219.02              | 1,083.33                 | 6,951.75               | 13,000.00           | 6,048.25                 | 53.47%        |

Monthly BOD Report w/YTD Budget & Variance

Date: 1/11/19 10:48:16 AM

5

# Tillamook County Transportation District

## Financial Statement

From 12/1/2018 Through 12/31/2018

|                                     | Current<br>Period Actual | Current<br>Period Budget | Current Year<br>Actual | Total Budget | Total Budget<br>Variance | 50%    |
|-------------------------------------|--------------------------|--------------------------|------------------------|--------------|--------------------------|--------|
| 5175 Board Expenses                 | 300.00                   | 833.33                   | 3,540.70               | 10,000.00    | 6,459.30                 | 35.40% |
| 5180 Operational Expenses           | (14.47)                  | 2,541.67                 | 18,683.75              | 30,500.00    | 11,816.25                | 61.25% |
| 5185 Drug & Alcohol Administration  | 135.00                   | 125.00                   | 950.00                 | 1,500.00     | 550.00                   | 63.33% |
| 5190 Marketing                      | 3,081.99                 | 4,000.00                 | 12,798.12              | 48,000.00    | 35,201.88                | 26.66% |
| 5210 Telephone Expense              | 1,541.52                 | 1,758.33                 | 9,081.72               | 21,600.00    | 12,518.28                | 42.04% |
| 5220 Travel & Training              | 1,873.60                 | 2,875.00                 | 17,178.57              | 34,500.00    | 17,321.43                | 49.79% |
| 5240 Vehicle Expense                | 12,106.78                | 14,791.66                | 90,493.51              | 177,500.00   | 87,006.49                | 50.98% |
| 5245 Fuel Expenses                  | 19,959.31                | 21,666.66                | 141,443.37             | 260,000.00   | 118,556.63               | 54.40% |
| 5250 Volunteers                     | 0.00                     | 125.00                   | 0.00                   | 1,500.00     | 1,500.00                 | 0.00%  |
| 5260 Postage                        | 0.00                     | 125.00                   | 500.00                 | 1,500.00     | 1,000.00                 | 33.33% |
| 5270 Mgmt/Labor Recreation Fund     | 0.00                     | 197.25                   | 1,260.96               | 2,367.00     | 1,106.04                 | 53.27% |
| 5280 Transit & Visitor Center Lease | 700.00                   | 700.00                   | 4,200.00               | 8,400.00     | 4,200.00                 | 50.00% |
| 5285 Transit & Visitor Center Maint | 1,021.01                 | 1,250.00                 | 6,439.13               | 15,000.00    | 8,560.87                 | 42.92% |
| 5290 General Operating Cont.        | 0.00                     | 2,916.67                 | 0.00                   | 35,000.00    | 35,000.00                | 0.00%  |
| 5300 Property Operating Expenses    | 1,892.18                 | 2,083.33                 | 7,877.53               | 25,000.00    | 17,122.47                | 31.51% |
| 5330 Flex Lease: Fees               | 320.00                   | 83.33                    | 320.00                 | 1,000.00     | 680.00                   | 32.00% |
| 5340 Property Maint. & Repair       | 1,402.71                 | 833.33                   | 9,818.53               | 10,000.00    | 181.47                   | 98.18% |
| 5346 Operations Facility Maint.     | 74.26                    | 208.33                   | 1,569.42               | 2,500.00     | 930.58                   | 62.77% |
| Total Materials and Services        | 62,424.36                | 82,218.06                | 433,531.77             | 1,016,117.00 | 582,585.23               | 42.67% |
| Special Payments                    |                          |                          |                        |              |                          |        |
| 5200 STF Payments to Recipients     | 0.00                     | 300.00                   | 9,576.00               | 19,152.00    | 9,576.00                 | 50.00% |
| Total Special Payments              | 0.00                     | 300.00                   | 9,576.00               | 19,152.00    | 9,576.00                 | 50.00% |
| Transfers                           |                          |                          |                        |              |                          |        |
| 9100 Transfer to LGIP 5931          | 0.00                     | 0.00                     | 75,000.00              | 0.00         | (75,000.00)              | 0.00%  |
| 9130 Transfer to General Fund       | 0.00                     | 0.00                     | 3,000.00               | 71,683.00    | 68,683.00                | 4.18%  |

Date: 1/11/19 10:48:16 AM

Monthly BOD Report w/YTD Budget & Variance

6

**Tillamook County Transportation District**  
Financial Statement

From 12/1/2018 Through 12/31/2018

|                                | Current<br>Period Actual | Current<br>Period Budget | Current Year<br>Actual | Total Budget | Total Budget<br>Variance | 50%     |
|--------------------------------|--------------------------|--------------------------|------------------------|--------------|--------------------------|---------|
| Transfer to Vehicle Reserve    | 9150                     | 0.00                     | 0.00                   | 10,000.00    | 9,000.00                 | 10.00%  |
| Transfer to NWOTA Fund         | 9160                     | 0.00                     | 12,000.00              | 12,000.00    | 0.00                     | 100.00% |
| Reserve for Future Expenditure | 9175                     | 0.00                     | 0.00                   | 624,750.00   | 624,750.00               | 0.00%   |
| Unappropriated Ending Fund Bal | 9180                     | 0.00                     | 0.00                   | 810,087.00   | 810,087.00               | 0.00%   |
| Total Transfers                |                          | 0.00                     | 91,000.00              | 1,528,520.00 | 1,437,520.00             | 5.95%   |
| Capital Outlay                 |                          |                          |                        |              |                          |         |
| Debt Service                   |                          |                          |                        |              |                          |         |
| Flex Lease: Principal          | 5310                     | 50,000.00                | 3,750.00               | 45,000.00    | (5,000.00)               | 111.11% |
| Flex Lease: Interest           | 5320                     | 4,400.00                 | 1,250.00               | 15,000.00    | 10,600.00                | 29.33%  |
| PUD Loan Expense               | 5325                     | 602.58                   | 0.00                   | 7,500.00     | 3,885.05                 | 48.19%  |
| OTIB Debt Service              | 5338                     | 0.00                     | 16,435.32              | 29,591.00    | 13,155.68                | 55.54%  |
| Total Debt Service             |                          | 55,002.58                | 74,450.27              | 97,091.00    | 22,640.73                | 76.68%  |
| Capital Purchases              |                          |                          |                        |              |                          |         |
| Building Repair & Renovation   | 5350                     | 3,731.45                 | 3,250.00               | 39,000.00    | 34,695.05                | 11.03%  |
| Bus Replacement/Addition       | 6000                     | 0.00                     | 69,583.33              | 835,000.00   | 835,000.00               | 0.00%   |
| Computer Upgrade               | 6020                     | 0.00                     | 416.67                 | 5,000.00     | (389.03)                 | 107.78% |
| Fuel Cell Triangulation Point  | 6021                     | 0.00                     | 500.00                 | 6,000.00     | 6,000.00                 | 0.00%   |
| Bus Stop Signage/Shelters      | 6040                     | 4,730.00                 | 3,333.33               | 45,000.00    | 39,273.54                | 12.72%  |
| Total Capital Purchases        |                          | 8,461.45                 | 77,083.33              | 930,000.00   | 914,579.56               | 1.66%   |
| Total Capital Outlay           |                          | 63,464.03                | 89,870.71              | 1,027,091.00 | 937,220.29               | 8.75%   |
| Total Expenses                 |                          | 264,186.33               | 1,572,052.17           | 5,611,430.00 | 4,039,377.83             | 28.02%  |

7



**Tillamook County Transportation District**

Check/Voucher Register

1001 - General Checking Account

From 12/1/2018 Through 12/31/2018

| Document Number | Document Date | Transaction Amount | Payee                          | Transaction Description                          |
|-----------------|---------------|--------------------|--------------------------------|--|
| 14029           | 12/7/2018     | 609.00             | INNOVA LEGAL ADVISORS          | revised invoice                                  |
| 14030           | 12/7/2018     | 80.10              | TILLAMOOK DIESEL REPAIR        | bus 304  |
| 14030           | 12/7/2018     | 49.65              | TILLAMOOK DIESEL REPAIR        | bus repair                                       |
| 14030           | 12/7/2018     | (49.65)            | TILLAMOOK DIESEL REPAIR        | credit inv 52397                                 |
| 14031           | 12/7/2018     | 22.48              | TILLAMOOK FARMERS COOP         | outdoor cleaner                                  |
| 14032           | 12/11/2018    | 318.18             | ALSCO - Portland Linen         | MATT SERVICE                                     |
| 14033           | 12/11/2018    | 1,034.50           | APW DISTRIBUTING               | CLEAN SHOP HEATER                                |
| 14034           | 12/11/2018    | 135.00             | BIO-MED TESTING SERVICE, INC.  | DRUG SCREENS                                     |
| 14035           | 12/11/2018    | 595.00             | BRYAN P. FITZSIMMONS, CPA      | ACCOUNTING SUPPORT - FIXED ASSETS - DEPRECIATION |
| 14036           | 12/11/2018    | 290.00             | Burden's Muffler & Towing      | 103 TOW  |
| 14037           | 12/11/2018    | 132.75             | CAR CARE SPECIALISTS, INC.     | AND INV 281124002                                |
| 14038           | 12/11/2018    | 864.00             | CHRISSEY'S CLEANING SERVICE    | OFFICE CLEANING AND BUS CLEANING                 |
| 14039           | 12/11/2018    | 28.80              | Coast Printing & Stationery    | CHRISTMAS CARDS                                  |
| 14040           | 12/11/2018    | 875.00             | Community Transportation Assoc | CTAA 2018 DUES                                   |
| 14041           | 12/11/2018    | 70.00              | COUNTRY MEDIA                  | ADVERTISING - NEW HIRE                           |
| 14041           | 12/11/2018    | 70.00              | COUNTRY MEDIA                  | ADVERTISING - DRIVERS                            |
| 14042           | 12/11/2018    | 49.14              | CRYSTAL AND SIERRA SPRINGS     | WATER  |
| 14043           | 12/11/2018    | 35.95              | CENTURYLINK                    | TELEPHONE  |
| 14044           | 12/11/2018    | 644.98             | FleetPride, Inc.               | VEHICLE EXPENSE                                  |
| 14045           | 12/11/2018    | 50.00              | Gary A. Hanenkrat              | BOARD MEETING 11292018                           |
| 14046           | 12/11/2018    | 232.50             | GenXsys Solutions, LLC         | COMPUTER SUPPORT                                 |
| 14047           | 12/11/2018    | 50.00              | JACKIE EDWARDS                 | BOARD MEETING 11292018                           |
| 14048           | 12/11/2018    | 50.00              | JIM HUFFMAN                    | BOARD MEETING 11292018                           |
| 14049           | 12/11/2018    | 4,241.50           | JORDAN SCHRADER RAMIS, PC      | LEGAL  |
| 14049           | 12/11/2018    | 399.00             | JORDAN SCHRADER RAMIS, PC      | LEGAL  |
| 14050           | 12/11/2018    | 50.00              | JUDY RIGGS                     | BOARD MEETING 11292018                           |
| 14051           | 12/11/2018    | 275.00             | KDEP-FM/KTIL-FM/KTIL-AM        | ADVERTISING                                      |
| 14052           | 12/11/2018    | 11,713.25          | LES SCHWAB WAREHOUSE CENTER    | VEHICLE EXPENSE                                  |
| 14053           | 12/11/2018    | 1,138.04           | Marie Mills Center, Inc        | JANITORIAL TRANSIT CENTER                        |
| 14054           | 12/11/2018    | 50.00              | MARTY HOLM                     | BOARD MEETING 11292018                           |
| 14055           | 12/11/2018    | 50.00              | MELISSA CARLSON-SWANSON        | BOARD MEETING 11292018                           |
| 14056           | 12/11/2018    | 100.00             | North Coast Lawn               | LANDSCAPING                                      |
| 14057           | 12/11/2018    | 9.47               | Office Depot Credit Plan       | OFFICE SUPPLIES - CALENDARS                      |
| 14058           | 12/11/2018    | 13.00              | OR DEPT OF MOTOR VEHICLES      | DRIVING RECORDS                                  |
| 14059           | 12/11/2018    | 26.16              | PAUL NORTON                    | MILEAGE  |
| 14060           | 12/11/2018    | 1,054.67           | PETROCARD INC.                 | FUEL   |
| 14061           | 12/11/2018    | 101.88             | Rosenberg Builders Supply      | SHOP SUPPLIES                                    |
| 14062           | 12/11/2018    | 19,711.83          | Sheldon Oil Distributors       | FUEL   |
| 14062           | 12/11/2018    | (140.00)           | Sheldon Oil Distributors       | FUEL CREDIT                                      |
| 14063           | 12/11/2018    | 50.00              | SUNFLOWER FLATS                | MARTY HOLMS FLOWERS                              |
| 14064           | 12/11/2018    | 49.65              | Tillamook Motor Co.            | LUBE OIL AND FILTER                              |
| 14065           | 12/11/2018    | 48.00              | TILLAMOOK COUNTY SHOPPER, LLC  | MEETING NOTICE                                   |
| 14066           | 12/11/2018    | 2,549.09           | CARDMEMBER SERVICE             | CARD CHARGES                                     |
| 14067           | 12/11/2018    | 49.95              | VANIR BROADBAND, INC.          | INTERNET   |
| 14068           | 12/11/2018    | 274.56             | VERIZON                        | TABLET DATA                                      |
| 14069           | 12/20/2018    | 87.20              | BRENT OLSON                    | MILEAGE TO SALEM OFFICE                          |
| 14070           | 12/20/2018    | 671.50             | Bullard Law, P.C.              | LEGAL - ATU QUESTIONS                            |
| 14071           | 12/20/2018    | 4,730.00           | City Of Tillamook              | 12TH/EVERGREEN BUS STOP SHEET                    |
| 14072           | 12/20/2018    | 850.00             | CoastCom, Inc.                 | TELEPHONE  |
| 14073           | 12/20/2018    | 50.03              | Dish                           | DISH   |
| 14074           | 12/20/2018    | 3,000.00           | GenXsys Solutions, LLC         | COMPUTER SUPPORT JANUARY 2019                    |
| 14074           | 12/20/2018    | 293.00             | GenXsys Solutions, LLC         | LICENSE FEES                                     |
| 14075           | 12/20/2018    | 1,912.50           | NELSON NYGAARD                 | planning   |
| 14076           | 12/20/2018    | 136.00             | Oregon State Police            | BACKGROUND CHECKS                                |
| 14077           | 12/20/2018    | 1,079.06           | PETROCARD INC.                 | FUEL FOR 70X                                     |

8

**Tillamook County Transportation District**

Check/Voucher Register

1001 - General Checking Account

From 12/1/2018 Through 12/31/2018

| <u>Document Number</u> | <u>Document Date</u> | <u>Transaction Amount</u> | <u>Payee</u>              | <u>Transaction Description</u>                      |
|------------------------|----------------------|---------------------------|---------------------------|---|
| 14078                  | 12/20/2018           | 225.22                    | Pacific Office Automation | copier lease office                                 |
| 14079                  | 12/20/2018           | 318.50                    | Prevailing Communications | REPLACE ANTENNA ON BUS<br>200/PORTABLE RADIO REPAIR |
| 14080                  | 12/20/2018           | 57.77                     | ROGER SAUCEDO             | MILEAGE   |
| 14081                  | 12/20/2018           | 43.48                     | Tillamook PUD             | LARGE BUS BARN                                      |
| 14081                  | 12/20/2018           | 30.78                     | Tillamook PUD             | SMALL BUS BARN                                      |
| 14082                  | 12/20/2018           | 45.78                     | TYLER MARSHALL            | mileage   |
| 14082                  | 12/20/2018           | 45.78                     | TYLER MARSHALL            | mileage   |
| 14082                  | 12/20/2018           | 95.00                     | TYLER MARSHALL            | CDL PHYSICAL  |
| 14083                  | 12/20/2018           | 95.00                     | VERN RESSLER              | CDL PHYSICAL  |
| 14084                  | 12/20/2018           | 50.00                     | ZWALD INDUSTRIAL SERVICES | BACKFLOW TEST AT TRANSIT CEN                        |
| 14085                  | 12/20/2018           | 332.10                    | Tillamook Meat            | holiday party meats                                 |
| Report Total           |                      | <u>62,201.13</u>          |                           |   |

9

Tillamook County Transportation District

Check/Voucher Register

1006 - Payroll Checking

From 12/1/2018 Through 12/31/2018

| Document Number | Document Date | Payee                   |
|-----------------|---------------|-------------------------|
| 120718-01       | 12/7/2018     | DANIELL F. AMAYA        |
| 120718-02       | 12/7/2018     | SYLVIE G. BALLANCE      |
| 120718-03       | 12/7/2018     | LAURA M. BEELER         |
| 120718-04       | 12/7/2018     | JEREMY J. BELLANTE      |
| 120718-05       | 12/7/2018     | JOHN P. CLINE           |
| 120718-06       | 12/7/2018     | CLIFFORD R. DERRICK     |
| 120718-07       | 12/7/2018     | RICHARD A. DIETZ        |
| 120718-08       | 12/7/2018     | STEPHANIE R. FOX        |
| 120718-09       | 12/7/2018     | KARRI L. HOOKER         |
| 120718-10       | 12/7/2018     | JULIENE J. HOOTER       |
| 120718-11       | 12/7/2018     | TOMMIE L. HUFFMAN       |
| 120718-12       | 12/7/2018     | ROBERT R. KENNEY        |
| 120718-13       | 12/7/2018     | ALAN A. KERN            |
| 120718-14       | 12/7/2018     | MICHAEL J. LOWENSTEIN   |
| 120718-15       | 12/7/2018     | JOHN C. MAGNANO         |
| 120718-16       | 12/7/2018     | TYLER J. MARSHALL       |
| 120718-17       | 12/7/2018     | CHRISTOPHER A. MOTLEY   |
| 120718-18       | 12/7/2018     | ALLAN G. NEWCOMB        |
| 120718-19       | 12/7/2018     | CLAYTON T. NORRBOM      |
| 120718-20       | 12/7/2018     | PAUL J. NORTON          |
| 120718-21       | 12/7/2018     | BRENT K. OLSON          |
| 120718-22       | 12/7/2018     | JAMES M. PALMER         |
| 120718-23       | 12/7/2018     | GARY R. PETERSON        |
| 120718-24       | 12/7/2018     | DOUGLAS W. PILANT       |
| 120718-25       | 12/7/2018     | RONALD G. PIMENTEL      |
| 120718-26       | 12/7/2018     | LAWRENCE A. QUINTAL SR. |
| 120718-27       | 12/7/2018     | VERNON L. RESSLER       |
| 120718-28       | 12/7/2018     | STEPHANIE A. RODRIGUEZ  |
| 120718-29       | 12/7/2018     | ROBERT W. RYAN          |
| 120718-30       | 12/7/2018     | ERIN L. RYAN            |
| 120718-31       | 12/7/2018     | ROGER SAUCEDO           |
| 120718-32       | 12/7/2018     | STEVE H. SCHWABE        |
| 120718-33       | 12/7/2018     | KATHLEEN E. SCHWABE     |
| 120718-34       | 12/7/2018     | ROBERT E. SOUTHWICK     |
| 120718-35       | 12/7/2018     | MARK A. STRICKER        |
| 120718-36       | 12/7/2018     | MICHAEL P. THOMPSON     |
| 120718-37       | 12/7/2018     | TABATHA R. WELCH        |
| 120718-38       | 12/7/2018     | DAVID T. WHEELER        |
| 120718-39       | 12/7/2018     | CLYDE C. ZELLER         |
| 122118-01       | 12/21/2018    | DANIELL F. AMAYA        |
| 122118-02       | 12/21/2018    | SYLVIE G. BALLANCE      |
| 122118-03       | 12/21/2018    | LAURA M. BEELER         |
| 122118-04       | 12/21/2018    | JEREMY J. BELLANTE      |
| 122118-05       | 12/21/2018    | JOHN P. CLINE           |
| 122118-06       | 12/21/2018    | CLIFFORD R. DERRICK     |
| 122118-07       | 12/21/2018    | RICHARD A. DIETZ        |
| 122118-08       | 12/21/2018    | STEPHANIE R. FOX        |
| 122118-09       | 12/21/2018    | KARRI L. HOOKER         |
| 122118-10       | 12/21/2018    | JULIENE J. HOOTER       |
| 122118-11       | 12/21/2018    | TOMMIE L. HUFFMAN       |
| 122118-12       | 12/21/2018    | JAMES N. JETT           |
| 122118-13       | 12/21/2018    | ROBERT R. KENNEY        |
| 122118-14       | 12/21/2018    | ALAN A. KERN            |
| 122118-15       | 12/21/2018    | MICHAEL J. LOWENSTEIN   |
| 122118-16       | 12/21/2018    | JOHN C. MAGNANO         |
| 122118-17       | 12/21/2018    | TYLER J. MARSHALL       |
| 122118-18       | 12/21/2018    | CHRISTOPHER A. MOTLEY   |

10

Tillamook County Transportation District

Check/Voucher Register

1006 - Payroll Checking

From 12/1/2018 Through 12/31/2018

| Document Number | Document Date | Payee                          |
|-----------------|---------------|--------------------------------|
| 122118-19       | 12/21/2018    | ALLAN G. NEWCOMB               |
| 122118-20       | 12/21/2018    | CLAYTON T. NORRBOM             |
| 122118-21       | 12/21/2018    | PAUL J. NORTON                 |
| 122118-22       | 12/21/2018    | BRENT K. OLSON                 |
| 122118-23       | 12/21/2018    | JAMES M. PALMER                |
| 122118-24       | 12/21/2018    | GARY R. PETERSON               |
| 122118-25       | 12/21/2018    | DOUGLAS W. PILANT              |
| 122118-26       | 12/21/2018    | RONALD G. PIMENTEL             |
| 122118-27       | 12/21/2018    | LAWRENCE A. QUINTAL SR.        |
| 122118-28       | 12/21/2018    | VERNON L. RESSLER              |
| 122118-29       | 12/21/2018    | STEPHANIE A. RODRIGUEZ         |
| 122118-30       | 12/21/2018    | GWENDOLYN J. RUSSELL           |
| 122118-31       | 12/21/2018    | ERIN L. RYAN                   |
| 122118-32       | 12/21/2018    | ROBERT W. RYAN                 |
| 122118-33       | 12/21/2018    | ROGER SAUCEDO                  |
| 122118-34       | 12/21/2018    | STEVE H. SCHWABE               |
| 122118-35       | 12/21/2018    | KATHLEEN E. SCHWABE            |
| 122118-36       | 12/21/2018    | ROBERT E. SOUTHWICK            |
| 122118-37       | 12/21/2018    | MARK A. STRICKER               |
| 122118-38       | 12/21/2018    | MICHAEL P. THOMPSON            |
| 122118-39       | 12/21/2018    | TABATHA R. WELCH               |
| 122118-40       | 12/21/2018    | DAVID T. WHEELER               |
| 122118-41       | 12/21/2018    | CLYDE C. ZELLER                |
| 5410            | 12/7/2018     | DONALD M. ANDERSON             |
| 5411            | 12/7/2018     | DONALD C. ATTLEBERGER          |
| 5412            | 12/7/2018     | ALFRED BARRAGAN                |
| 5413            | 12/7/2018     | JERRY D. BOND                  |
| 5414            | 12/7/2018     | CATHRYN L. BOND                |
| 5415            | 12/7/2018     | JAMES P. BROWN                 |
| 5416            | 12/7/2018     | TONY E. MARTINEZ               |
| 5417            | 12/7/2018     | PEGGY PETERSON                 |
| 5418            | 12/7/2018     | ERIK C. PETERSON               |
| 5419            | 12/7/2018     | RICK A. ROGERS                 |
| 5420            | 12/7/2018     | LEONARD W. STITT               |
| 5421            | 12/7/2018     | DAVID R. STOVER                |
| 5423            | 12/11/2018    | UNITED FINANCE                 |
| 5424            | 12/11/2018    | SPECIAL DISTRICTS INS. SERVICE |
| 5425            | 12/11/2018    | PACIFIC SOURCE                 |
| 5426            | 12/21/2018    | DONALD M. ANDERSON             |
| 5427            | 12/21/2018    | ALFRED BARRAGAN                |
| 5428            | 12/21/2018    | JERRY D. BOND                  |
| 5429            | 12/21/2018    | CATHRYN L. BOND                |
| 5430            | 12/21/2018    | ERIK C. PETERSON               |
| 5431            | 12/21/2018    | PEGGY PETERSON                 |
| 5432            | 12/21/2018    | RICK A. ROGERS                 |
| 5433            | 12/21/2018    | LEONARD W. STITT               |
| 5434            | 12/21/2018    | DONALD C. ATTLEBERGER          |
| 5435            | 12/21/2018    | TONY E. MARTINEZ               |
| 5436            | 12/27/2018    | ATU LOCAL #757                 |
| 5437            | 12/27/2018    | UNITED FINANCE                 |
| 5438            | 12/28/2018    | REGENCE BLUECROSS BLUESHIELD   |
| 5442            | 12/11/2018    | HRA VEBA TRUST                 |

11

**Tillamook County Transportation District**

Check/Voucher Register

1009 - NW RIDES ACCOUNT

From 12/1/2018 Through 12/31/2018

| Document Number | Document Date | Transaction Amount | Payee                       | Transaction Description |
|-----------------|---------------|--------------------|-----------------------------|-------------------------|
| 1591            | 12/6/2018     | 1,176.00           | KIMBERLY POLLARD            | nwr member mileage      |
| 1592            | 12/7/2018     | 40.00              | TILLAMOOK CNTY TRANS. DIST. | nwr voucher             |
| 1593            | 12/11/2018    | 75.00              | CRYSTAL AND SIERRA SPRINGS  | WATER                   |
| 1594            | 12/11/2018    | 5,385.50           | JORDAN SCHRADER RAMIS, PC   | LEGAL                   |
| 1595            | 12/11/2018    | 107.91             | CARDMEMBER SERVICE          | CARD CHARGES            |
| 1596            | 12/13/2018    | 731.00             | COMMUNITY AMBULANCE         | nov nwr                 |
| 1597            | 12/13/2018    | 6,448.40           | ELLIOTT'S MEDICAL TRANSPORT | nov nwr                 |
| 1598            | 12/13/2018    | 7,027.00           | MEDIX AMBULANCE             | medix nwr               |
| 1598            | 12/13/2018    | 7,099.20           | MEDIX AMBULANCE             | medix nwr               |
| 1598            | 12/13/2018    | 5,165.40           | MEDIX AMBULANCE             | medix nwr               |
| 1598            | 12/13/2018    | 4,300.20           | MEDIX AMBULANCE             | medix nwr               |
| 1598            | 12/13/2018    | 4,455.00           | MEDIX AMBULANCE             | medix nwr               |
| 1599            | 12/13/2018    | 26,896.50          | TILLAMOOK CNTY TRANS. DIST. | nov nwr                 |
| 1599            | 12/13/2018    | 5,997.96           | TILLAMOOK CNTY TRANS. DIST. | nov nwr payroll expense |
| 1600            | 12/13/2018    | 44,942.02          | WAPATO SHORES               | 11/03-11/28/2018        |
| 1601            | 12/19/2018    | 3,031.34           | ALFREDO EVANGELISTA         | nwr                     |
| 1602            | 12/19/2018    | 1,201.65           | ALICE CONLEY                | nwr                     |
| 1603            | 12/19/2018    | 1,158.15           | BRENDA PARKER               | nwr                     |
| 1604            | 12/19/2018    | 930.01             | CHRISTA HALL                | nwr                     |
| 1605            | 12/19/2018    | 1,134.18           | JANNA SMITH                 | nwr                     |
| 1606            | 12/19/2018    | 581.58             | LEANN CHUINARD              | nwr                     |
| 1607            | 12/19/2018    | 2,699.95           | SEAN REKART                 | nwr                     |
| 1608            | 12/19/2018    | 2,647.47           | VAL HOLYOAK                 | nwr                     |
| 1609            | 12/20/2018    | 1,373.98           | CoastCom, Inc.              | TELEPHONE               |
| 1610            | 12/20/2018    | 225.22             | Pacific Office Automation   | nwr copier lease        |
| 1611            | 12/27/2018    | 58.50              | ALICIA WHITMORE             | NWR CLIENT MILEAGE      |
| 1612            | 12/27/2018    | 36.50              | AMANDA FINEL                | NWR CLIENT MILEAGE      |
| 1613            | 12/27/2018    | 584.00             | AMBERLY CAMPBELL            | NWR CLIENT MILEAGE      |
| 1614            | 12/27/2018    | 50.00              | AMY DEAN                    | NWR CLIENT MILEAGE      |
| 1615            | 12/27/2018    | 80.00              | ANDREW NAGEL                | NWR CLIENT MILEAGE      |
| 1616            | 12/27/2018    | 107.50             | ANGEL FINLEY                | NWR CLIENT MILEAGE      |
| 1617            | 12/27/2018    | 85.00              | ANGELA SALISBURY            | NWR CLIENT MILEAGE      |
| 1618            | 12/27/2018    | 19.50              | ANGIE VAN NATTA             | NWR CLIENT MILEAGE      |
| 1619            | 12/27/2018    | 13.50              | ANTHONY MILLER              | NWR CLIENT MILEAGE      |
| 1620            | 12/27/2018    | 40.00              | ASPEN KNIGHT                | NWR CLIENT MILEAGE      |
| 1621            | 12/27/2018    | 36.00              | BARBARA MAHLBERG            | NWR CLIENT MILEAGE      |
| 1622            | 12/27/2018    | 29.50              | BETHANYANN JACOB            | NWR CLIENT MILEAGE      |
| 1623            | 12/27/2018    | 36.50              | BONNIE VACHTER              | NWR CLIENT MILEAGE      |
| 1624            | 12/27/2018    | 17.25              | BRENDA BANISTER             | NWR CLIENT MILEAGE      |
| 1625            | 12/27/2018    | 46.50              | BRENDA CONRADY              | NWR CLIENT MILEAGE      |
| 1626            | 12/27/2018    | 29.50              | BRENDA WALLIS               | NWR CLIENT MILEAGE      |
| 1627            | 12/27/2018    | 36.50              | CAROL MAXHIMER              | NWR CLIENT MILEAGE      |
| 1628            | 12/27/2018    | 25.50              | CAROLYN PESCHL              | NWR CLIENT MILEAGE      |
| 1629            | 12/27/2018    | 38.00              | CHESNEY MAHLBERG            | NWR CLIENT MILEAGE      |
| 1630            | 12/27/2018    | 118.00             | CHRYSTAL MEYER              | NWR CLIENT MILEAGE      |
| 1631            | 12/27/2018    | 21.00              | CODY DUDLEY                 | NWR CLIENT MILEAGE      |
| 1632            | 12/27/2018    | 18.50              | CODY WINNINGHAM             | NWR CLIENT MILEAGE      |
| 1633            | 12/27/2018    | 222.00             | COMMUNITY AMBULANCE         | nwr                     |
| 1633            | 12/27/2018    | 67.00              | COMMUNITY AMBULANCE         | nwr                     |
| 1633            | 12/27/2018    | 93.00              | COMMUNITY AMBULANCE         | nwr                     |
| 1634            | 12/27/2018    | 42.00              | CORRINA KINKADE             | NWR CLIENT MILEAGE      |
| 1635            | 12/27/2018    | 46.50              | DALE MILLER                 | NWR CLIENT MILEAGE      |
| 1636            | 12/27/2018    | 77.50              | DAVID BROWN                 | NWR CLIENT MILEAGE      |
| 1637            | 12/27/2018    | 50.00              | DEAN BRUNER                 | NWR CLIENT MILEAGE      |
| 1638            | 12/27/2018    | 67.50              | DEBORAH STRATTON            | NWR CLIENT MILEAGE      |
| 1639            | 12/27/2018    | 172.00             | DELTA LACEY                 | NWR CLIENT MILEAGE      |
| 1640            | 12/27/2018    | 50.00              | DUWAYNE TRULSON             | NWR CLIENT MILEAGE      |

12

**Tillamook County Transportation District**

Check/Voucher Register

1009 - NW RIDES ACCOUNT

From 12/1/2018 Through 12/31/2018

| Document Number | Document Date | Transaction Amount | Payee                   | Transaction Description |
|-----------------|---------------|--------------------|-------------------------|-------------------------|
| 1641            | 12/27/2018    | 130.00             | ELLEN GANN              | NWR CLIENT MILEAGE      |
| 1642            | 12/27/2018    | 16.00              | ERIC ALWARD             | NWR CLIENT MILEAGE      |
| 1643            | 12/27/2018    | 42.00              | ERIC SMITH              | NWR CLIENT MILEAGE      |
| 1644            | 12/27/2018    | 44.50              | GAYLE HURULA            | NWR CLIENT MILEAGE      |
| 1645            | 12/27/2018    | 108.25             | GAYLE KIRKPATRICK       | NWR CLIENT MILEAGE      |
| 1646            | 12/27/2018    | 10.50              | HEATHER KELLY           | NWR CLIENT MILEAGE      |
| 1647            | 12/27/2018    | 1,325.01           | HOT SHOT TRANSPROTATION | nwr                     |
| 1648            | 12/27/2018    | 139.50             | IAN OLSON               | NWR CLIENT MILEAGE      |
| 1649            | 12/27/2018    | 378.00             | JAMIE KENT              | NWR CLIENT MILEAGE      |
| 1650            | 12/27/2018    | 20.00              | JANET CLENDENIN         | NWR CLIENT MILEAGE      |
| 1651            | 12/27/2018    | 182.00             | JENNALEE RIOS           | NWR CLIENT MILEAGE      |
| 1652            | 12/27/2018    | 133.00             | JENNIFER SKILLIN        | NWR CLIENT MILEAGE      |
| 1653            | 12/27/2018    | 15.00              | JENNY NICKLEY           | NWR CLIENT MILEAGE      |
| 1654            | 12/27/2018    | 14.50              | JOHN FINEL              | NWR CLIENT MILEAGE      |
| 1655            | 12/27/2018    | 36.00              | JONATHAN ANDERSON       | NWR CLIENT MILEAGE      |
| 1656            | 12/27/2018    | 38.50              | JOSHUA FISHER           | NWR CLIENT MILEAGE      |
| 1657            | 12/27/2018    | 45.00              | JULIANNA HOLMES         | NWR CLIENT MILEAGE      |
| 1658            | 12/27/2018    | 16.50              | JULIE CRAWFORD          | NWR CLIENT MILEAGE      |
| 1659            | 12/27/2018    | 36.50              | KAREN VANDERSCHUERE     | NWR CLIENT MILEAGE      |
| 1660            | 12/27/2018    | 33.00              | KATHLYN HEDRICKS        | NWR CLIENT MILEAGE      |
| 1661            | 12/27/2018    | 17.00              | KEVIN VANBOECKEL        | NWR CLIENT MILEAGE      |
| 1662            | 12/27/2018    | 165.00             | KIMBERLY BAUMGARTNER    | NWR CLIENT MILEAGE      |
| 1663            | 12/27/2018    | 41.50              | KIMBERLY BERNAL         | NWR CLIENT MILEAGE      |
| 1664            | 12/27/2018    | 39.00              | KIRBY VOOS              | NWR CLIENT MILEAGE      |
| 1665            | 12/27/2018    | 91.00              | KYLE WILSON             | NWR CLIENT MILEAGE      |
| 1666            | 12/27/2018    | 44.50              | LAURA FLORES            | NWR CLIENT MILEAGE      |
| 1667            | 12/27/2018    | 146.00             | LAURIE MYERS            | NWR CLIENT MILEAGE      |
| 1668            | 12/27/2018    | 106.50             | LILY HILBURN            | NWR CLIENT MILEAGE      |
| 1669            | 12/27/2018    | 19.00              | LINDA CANDEE            | NWR CLIENT MILEAGE      |
| 1670            | 12/27/2018    | 36.75              | LISA FAULKNER           | NWR CLIENT MILEAGE      |
| 1671            | 12/27/2018    | 77.00              | LOUISE CRAWFORD         | NWR CLIENT MILEAGE      |
| 1672            | 12/27/2018    | 112.00             | LUCY PETERSON           | NWR CLIENT MILEAGE      |
| 1673            | 12/27/2018    | 12.00              | MARK ADAMS              | NWR CLIENT MILEAGE      |
| 1674            | 12/27/2018    | 204.00             | MEDIX AMBULANCE         | after hours             |
| 1674            | 12/27/2018    | 299.00             | MEDIX AMBULANCE         | after hours             |
| 1674            | 12/27/2018    | 224.00             | MEDIX AMBULANCE         | after hours             |
| 1674            | 12/27/2018    | 233.00             | MEDIX AMBULANCE         | after hours             |
| 1675            | 12/27/2018    | 72.00              | MELISSA WEBB            | NWR CLIENT MILEAGE      |
| 1676            | 12/27/2018    | 3,726.50           | METRO WEST              | nwr                     |
| 1676            | 12/27/2018    | 2,421.20           | METRO WEST              | nwr                     |
| 1677            | 12/27/2018    | 130.50             | MICHAEL STENBLOM        | NWR CLIENT MILEAGE      |
| 1678            | 12/27/2018    | 14.00              | MICHELE BLOOMER         | NWR CLIENT MILEAGE      |
| 1679            | 12/27/2018    | 171.00             | MICHELLE FRANKLIN       | NWR CLIENT MILEAGE      |
| 1680            | 12/27/2018    | 140.25             | MONTE DERRICK           | NWR CLIENT MILEAGE      |
| 1681            | 12/27/2018    | 35.00              | NINA COLEMAN            | NWR CLIENT MILEAGE      |
| 1682            | 12/27/2018    | 15.50              | NORMA THANEM            | NWR CLIENT MILEAGE      |
| 1683            | 12/27/2018    | 40.50              | PATRICIA TEWS           | NWR CLIENT MILEAGE      |
| 1684            | 12/27/2018    | 69.50              | PATRICK CHIODO          | NWR CLIENT MILEAGE      |
| 1685            | 12/27/2018    | 18.00              | PAVEL BARBURA           | NWR CLIENT MILEAGE      |
| 1686            | 12/27/2018    | 75.50              | RACHEL PARKER           | NWR CLIENT MILEAGE      |
| 1687            | 12/27/2018    | 40.50              | RACHELLE JARVI          | NWR CLIENT MILEAGE      |
| 1688            | 12/27/2018    | 24.50              | RANDIE GUSTAFSON        | NWR CLIENT MILEAGE      |
| 1689            | 12/27/2018    | 63.75              | REBECCA RUSSELL         | NWR CLIENT MILEAGE      |
| 1690            | 12/27/2018    | 118.50             | RENEE SWARTZ            | NWR CLIENT MILEAGE      |
| 1691            | 12/27/2018    | 40.00              | ROBIN TURNER            | NWR CLIENT MILEAGE      |
| 1692            | 12/27/2018    | 44.00              | RUPERTO RUBIO           | NWR CLIENT MILEAGE      |
| 1693            | 12/27/2018    | 130.00             | SANDRA DYBVIK           | NWR CLIENT MILEAGE      |

13

Tillamook County Transportation District

Check/Voucher Register

1009 - NW RIDES ACCOUNT

From 12/1/2018 Through 12/31/2018

| <u>Document Number</u> | <u>Document Date</u> | <u>Transaction Amount</u> | <u>Payee</u>    | <u>Transaction Description</u> |
|------------------------|----------------------|---------------------------|-----------------|--------------------------------|
| 1694                   | 12/27/2018           | 45.50                     | SANDRA URBICK   | NWR CLIENT MILEAGE             |
| 1695                   | 12/27/2018           | 41.00                     | STEVEN FARNES   | NWR CLIENT MILEAGE             |
| 1696                   | 12/27/2018           | 20.50                     | SUSAN MABIE     | NWR CLIENT MILEAGE             |
| 1697                   | 12/27/2018           | 157.00                    | SUSAN TRUESDELL | NWR CLIENT MILEAGE             |
| 1698                   | 12/27/2018           | 148.00                    | THOMAS BLASER   | NWR CLIENT MILEAGE             |
| 1699                   | 12/27/2018           | 44.75                     | XENA RODRIGUEZ  | NWR CLIENT MILEAGE             |
| 1700                   | 12/28/2018           | 54.00                     | HEIDI MEYER     | nwr                            |
| 1701                   | 12/28/2018           | 37.00                     | RICHARD MYERS   | nwr                            |
| Report Total           |                      | 149,814.83                |                 |                                |

14

**Tillamook County Transportation District**

Check/Voucher Register


1011 - Prop. Mgmt. Checking

From 12/1/2018 Through 12/31/2018

| <u>Document Number</u> | <u>Document Date</u> | <u>Transaction Amount</u> | <u>Payee</u>               | <u>Transaction Description</u>       |
|------------------------|----------------------|---------------------------|----------------------------|--------------------------------------|
| 4159                   | 12/11/2018           | 120.00                    | CHRISSY'S CLEANING SERVICE | OFFICE CLEANING AND BUS CLEANING     |
| 4160                   | 12/11/2018           | 136.81                    | City Of Tillamook          | transit center lease                 |
| 4161                   | 12/11/2018           | 456.00                    | Marie Mills Center, Inc    | JANITORIAL 3RD ST                    |
| 4162                   | 12/11/2018           | 388.00                    | North Coast Lawn           | LANDSCAPING                          |
| 4163                   | 12/11/2018           | 158.75                    | CITY SANITARY SERVICE      | GARBAGE                              |
| 4164                   | 12/14/2018           | 54,720.00                 | US BANK NA                 | LOAN PAYMENT 97249190                |
| 4165                   | 12/20/2018           | 1,850.00                  | ALL STARR SIGNS            | OUTDOOR/INDOOR SIGNS/TFCC 5<br>SPLIT |
| 4166                   | 12/20/2018           | 279.95                    | BOB CHRISTENSEN'S PLUMBING | REPAIRS/PLUMBING                     |
| 4167                   | 12/20/2018           | <u>1,934.42</u>           | Tillamook PUD              | OFFICE UTILITY & LOAN                |
| Report Total           |                      | <u>60,043.93</u>          |                            |                                      |

15



| <b>FRED MEYER CARD CHARGES</b>  |   |  |                     |
|---------------------------------|---|--|---------------------|
| <b>Date</b>                     | <b>Vendor</b>   | <b>Description of Transaction</b>            | <b>Amount</b>       |
| <b>DOUG PILANT CARD #1</b>      |   |  |                     |
| 11/30/2018                      | FRED MEYER  | kitchen supplies                             | \$ 21.88            |
|                                 |   |  | <b>\$ 21.88</b>     |
| <b>BRENT OLSON CARD #3</b>      |   |  |                     |
| 11/29/19                        | FRED MEYER  | community outreach/holiday parade light reel | \$ 79.96            |
| 12/01/19                        | FRED MEYER  | holiday party                                | \$ 30.63            |
| 12/01/19                        | FRED MEYER  | community outreach/holiday parade light reel | \$ 7.99             |
| 12/01/19                        | FRED MEYER  | holiday parade                               | \$ 73.87            |
| 12/03/19                        | FRED MEYER  | holiday party                                | \$ 15.78            |
| 12/03/19                        | FRED MEYER  | return holiday parade supplies               | \$ (41.72)          |
| 12/07/19                        | FRED MEYER  | holiday party                                | \$ 10.50            |
|                                 |   |  | <b>\$ 177.01</b>    |
| <b>CATHY BOND CARD #4</b>       |   |  |                     |
| 11/12/19                        | FRED MEYER  | nwr - training lunch                         | \$ 29.98            |
| 11/14/19                        | FRED MEYER  | nwr -working breakfast & lunch/DAR calls     | \$ 68.17            |
| 11/21/19                        | FRED MEYER  | nwr - training headset                       | \$ 16.99            |
| 11/27/19                        | FRED MEYER  | nwr - training lunch                         | \$ 62.63            |
|                                 |   |  | <b>\$ 177.77</b>    |
| <b>CLAYTON NORRBOM CARD # 6</b> |   |  |                     |
| 11/18/19                        | FRED MEYER  | bus cleaning supplies                        | \$ 104.95           |
| 11/24/19                        | FRED MEYER  | kitchen/office supplies - coffee             | \$ 34.54            |
| 11/29/19                        | FRED MEYER  | saalem/bus cleaning supplies                 | \$ 85.13            |
|                                 |   |  | <b>\$ 224.62</b>    |
|                                 |   | <b>Grand Total</b>                           | <b>\$ 601.28</b>    |
| <b>APPROVAL</b>                 |  |  | <b>DATE</b> 1-11-19 |

| UMPQUA BANK: CLOSING DATE 12/25/2018 |   |                                   |                    |
|--------------------------------------|---|-----------------------------------|--------------------|
| Date                                 | Vendor  | Description of Transaction        | Amount             |
| <b>DOUG PILANT</b>                   |   |                                   |                    |
| 11/26/2019                           | FRED MEYER  | KITCHEN SUPPLIES/MEETING          | \$ 34.47           |
| 11/29/2019                           | THE FERN  | MEALS/GARY & DOUG                 | \$ 32.00           |
| 11/29/2019                           | AMAZON  | CLAYTON-EMPLOYEE AWARD            | \$ 16.00           |
| 12/3/2019                            | FRED MEYER  | KITCHEN SUPPLIES/MEETING          | \$ 10.87           |
| 12/3/2019                            | PELICAN   | MEALS/DOUG & RON                  | \$ 48.48           |
| 12/6/2019                            | FRED MEYER  | MEETING SUPPLIES/WATER            | \$ 10.18           |
| 12/13/2019                           | GARIBALDI PORTSIDE  | MEALS/DOUG & JUDY                 | \$ 27.60           |
| 12/21/2019                           | THE FERN  | MEALS/DOUG & GARY                 | \$ 27.35           |
|                                      |   |                                   | <b>\$ 206.95</b>   |
| <b>CATHY BOND</b>                    |   |                                   |                    |
| 11/26/19                             | SMART FOODSERVICE   | HOLIDAY PARTY-EMPLOYEES           | \$ 115.95          |
| 11/28/19                             | USPS  | POSTAGE NWR                       | \$ 100.00          |
| 12/06/19                             | ADOBE   | SOFTWARE                          | \$ 24.99           |
| 12/06/19                             | IRON MOUNTAIN   | SHREDDING                         | \$ 65.92           |
| 12/17/19                             | HIPAA   | NWR TRAINING                      | \$ 100.00          |
| 12/18/19                             | ENDICIA FEES  | NWR POSTAGE                       | \$ 9.95            |
| 12/24/19                             | SUNRIVER RESORT   | SDAO ROOMS/TABATHA & CATHY        | \$ 579.66          |
|                                      |   |                                   | <b>\$ 996.47</b>   |
| <b>BRENT OLSON</b>                   |   |                                   |                    |
| 11/26/19                             | DOLLAR TREE   | HOLIDAY PARTY-EMPLOYEES           | \$ 25.00           |
| 11/26/19                             | JOANN STORES  | HOLIDAY PARTY-EMPLOYEES           | \$ 4.76            |
| 11/26/19                             | MTC PRO   | SOFTWARE                          | \$ 98.00           |
| 11/29/19                             | MCDONALDS   | MEAL-TOOK BUS TO PORTLAND         | \$ 3.80            |
| 12/06/19                             | KIMMELS   | OFFICE SUPPLIES-TOWELS            | \$ 14.00           |
| 12/10/19                             | MICHAELS  | HOLIDAY PARTY-EMPLOYEES           | \$ 3.60            |
| 12/13/19                             | ADAMS RIB   | MEAL-SALEM                        | \$ 10.00           |
| 12/17/19                             | HOBBY LOBBY   | HOLIDAY PARTY-EMPLOYEES           | \$ 7.47            |
| 12/18/19                             | DOLLAR GENERAL  | HOLIDAY PARTY-EMPLOYEES           | \$ 4.00            |
| 12/21/19                             | PIG N PANCAKE   | MEALS/LINCOLN CITY DRIVER MEETING | \$ 49.20           |
| 12/24/19                             | MTC PRO   | SOFTWARE                          | \$ 98.00           |
| 12/24/19                             | ADAMS RIB   | MEALS/SALEM DRIVER MEETING        | \$ 45.43           |
|                                      |   |                                   | <b>\$ 363.26</b>   |
| <b>TABATHA WELCH</b>                 |   |                                   |                    |
| 11/28/19                             | GFOA  | WEBINAR ON GASB 75                | \$ 85.00           |
| 12/05/19                             | FOOD TRUCK  | MEAL/PAYROLL & OPEN ENROLLMENT    | \$ 4.00            |
| 12/05/19                             | NANI PAPA   | MEAL/PAYROLL & OPEN ENROLLMENT    | \$ 9.50            |
| 12/07/19                             | SAFEWAY   | KITCHEN SUPPLIES                  | \$ 30.71           |
| 12/17/19                             | SAFEWAY   | KITCHEN SUPPLIES/MEETING          | \$ 13.83           |
| 12/18/19                             | FRED MEYER  | CHRISTMAS CARDS/OFFICE            | \$ 10.00           |
| 12/18/19                             | FRED MEYER  | CARE OREGON APPRECIATION          | \$ 30.00           |
| 12/19/19                             | SAFEWAY   | CARE OREGON APPRECIATION          | \$ 14.05           |
|                                      |   |                                   | <b>\$ 197.09</b>   |
| <b>CLAYTON NORRBOM</b>               |   |                                   |                    |
| 12/03/19                             | SUBWAY  | MEALS/TRAINING                    | \$ 25.36           |
| 12/10/19                             | SUBWAY  | MEALS/TRAINING                    | \$ 21.67           |
|                                      |   |                                   | <b>\$ 47.03</b>    |
|                                      |   | <b>Charges total</b>              | <b>\$ 1,810.80</b> |
|                                      |   | <b>Grand Total</b>                | <b>\$ 1,810.80</b> |
| APPROVAL                             |  | DATE                              | 1-11-19            |

17

December 2018 Statement

Open Date: 11/24/2018 Closing Date: 12/24/2018

Account: ~~4798 5100 5350~~ 7790

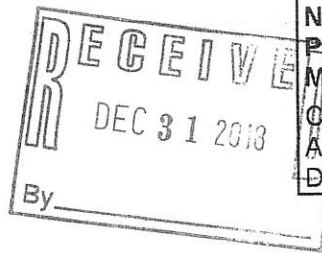
Visa® Platinum Business Rewards Card  
TILLAMOOK CNTY TRANS (CPN 001469460)

Cardmember Service 1-866-552-8855  
BUS 30 ELN 8 15

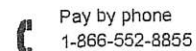
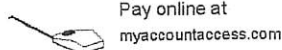
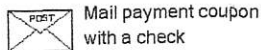
|                            |                   |
|----------------------------|-------------------|
| <b>New Balance</b>         | <b>\$1,810.80</b> |
| <b>Minimum Payment Due</b> | <b>\$19.00</b>    |
| <b>Payment Due Date</b>    | <b>01/22/2019</b> |

|   |        |
|---|--------|
| <b>Reward Points</b>                      |        |
| Earned This Statement                     | 2,150  |
| Reward Center Balance<br>as of 12/23/2018 | 19,477 |
| For details, see your rewards summary.    |        |

|                            |          |                          |
|----------------------------|----------|--------------------------|
| <b>Activity Summary</b>    |          |                          |
| Previous Balance           | +        | \$2,657.00               |
| Payments                   | -        | \$2,657.00 <sup>CR</sup> |
| Other Credits              |          | \$0.00                   |
| Purchases                  | +        | \$1,810.80               |
| Balance Transfers          |          | \$0.00                   |
| Advances                   |          | \$0.00                   |
| Other Debits               |          | \$0.00                   |
| Fees Charged               |          | \$0.00                   |
| Interest Charged           |          | \$0.00                   |
| <b>New Balance</b>         | <b>=</b> | <b>\$1,810.80</b>        |
| <b>Past Due</b>            |          | <b>\$0.00</b>            |
| <b>Minimum Payment Due</b> |          | <b>\$19.00</b>           |
| Credit Line                |          | \$10,000.00              |
| Available Credit           |          | \$8,189.20               |
| Days in Billing Period     |          | 31                       |



Payment Options:



Please detach and send coupon with check payable to: Cardmember Service CPN 001469460

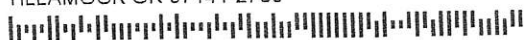
~~00479851005350779000000198~~ 000001810803

24-Hour Cardmember Service: 1-866-552-8855

☎ to pay by phone  
☎ to change your address

000007982 01 SP 000638976915500 P Y

TILLAMOOK CNTY TRANS  
ACCOUNTS PAYABLE  
3600 3RD ST STE A  
TILLAMOOK OR 97141-2730



|                     |                                |
|---------------------|--------------------------------|
| Account Number      | <del>4798 5100 5350</del> 7790 |
| Payment Due Date    | 1/22/2019                      |
| New Balance         | \$1,810.80                     |
| Minimum Payment Due | \$19.00                        |

Amount Enclosed \$ \_\_\_\_\_

Cardmember Service

P.O. Box 790408  
St. Louis, MO 63179-0408



198

**Visa Business Rewards**
**Rewards Center Activity as of 12/23/2018**

|                          |        |
|--------------------------|--------|
| Rewards Center Activity* | 0      |
| Rewards Center Balance   | 19,477 |

\*This item includes points redeemed, expired and adjusted.

| Rewards Earned                           | This Statement | Year to Date  |
|--|----------------|---------------|
| Points Earned on Net Purchases           | 1,471          | 24,131        |
| Gas, Restaurants & Telecom Double Points | 679            | 8,225         |
| <b>Total Earned</b>                      | <b>2,150</b>   | <b>32,356</b> |

For rewards program inquiries and redemptions, call 1-888-229-8864 from 8:00 am to 10:00 pm (CST) Monday through Friday, 8:00 am to 5:30 pm (CST) Saturday and Sunday. Automated account information is available 24 hours a day, 7 days a week.

**Important Messages**

**Paying Interest:** You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

**Transactions**      **PILANT, DOUGLAS**      Credit Limit \$5000

| Post Date                         | Trans Date | Ref # | Transaction Description                 | Amount          | Notation |
|-----------------------------------|------------|-------|---|-----------------|----------|
| <b>Purchases and Other Debits</b> |            |       |   |                 |          |
| 11/26                             | 11/25      | 0367  | FRED-MEYER #0377 TILLAMOOK OR           | \$34.47         | _____    |
| 11/29                             | 11/28      | 9402  | THE FERN CAFE TILLAMOOK OR              | \$32.00         | _____    |
| 11/29                             | 11/28      | 5833  | AMZN Mktp US*M081601T1 Amzn.com/bill WA | \$16.00         | _____    |
| 12/03                             | 11/29      | 7129  | FRED-MEYER #0377 TILLAMOOK OR           | \$10.87         | _____    |
| 12/03                             | 11/30      | 0027  | PELICAN PUB & BREWERY PACIFIC CITY OR   | \$48.48         | _____    |
| 12/06                             | 12/05      | 9202  | FRED M FUEL #9377 Q7 TILLAMOOK OR       | \$10.18         | _____    |
| 12/13                             | 12/12      | 4866  | GARIBALDI PORTSIDE BIS GARIBALDI OR     | \$27.60         | _____    |
| 12/21                             | 12/20      | 4019  | THE FERN CAFE TILLAMOOK OR              | \$27.35         | _____    |
| <b>Total for Account</b>          |            |       |   | <b>\$206.95</b> |          |

**Transactions**      **BOND, CATHY**      Credit Limit \$2500

| Post Date                         | Trans Date | Ref # | Transaction Description                | Amount   | Notation |
|-----------------------------------|------------|-------|--|----------|----------|
| <b>Purchases and Other Debits</b> |            |       |  |          |          |
| 11/26                             | 11/23      | 4699  | SMART FOODSERVICE 540 ALOHA OR         | \$115.95 | _____    |
| 11/28                             | 11/27      | 0721  | USPS POSTAGE ENDICIA.C 800-576-3279 CA | \$100.00 | _____    |

Continued on Next Page

19

**Transactions** BOND, CATHY Credit Limit \$2500

| Post Date   | Trans Date | Ref # | Transaction Description             | Amount          | Notation |
|---|------------|-------|-------------------------------------|-----------------|----------|
| 12/06   | 12/05      | 4824  | ADOBE *ACROPRO SUBS 800-833-6687 CA | \$24.99         | _____    |
| 12/06   | 12/05      | 6312  | IRON MOUNTAIN 800-934-3453 MA       | \$65.92         | _____    |
| 12/17   | 12/13      | 9268  | HIPAA GROUP, INC. 888-494-6987 FL   | \$100.00        | _____    |
| 12/18   | 12/18      | 8323  | ENDICIA FEES 650-321-2640 CA        | \$9.95          | _____    |
| 12/24   | 12/21      | 6873  | SUNRIVER RESORT SUNRIVER OR         | \$579.66        | _____    |
| <b>Total for Account</b> <del>4798 5100 5359</del> 2022 |            |       |                                     | <b>\$996.47</b> |          |

**Transactions** WELCH, TABATHA Credit Limit \$2500

| Post Date   | Trans Date | Ref # | Transaction Description           | Amount          | Notation |
|---|------------|-------|-----------------------------------|-----------------|----------|
| <b>Purchases and Other Debits</b>                       |            |       |                                   |                 |          |
| 11/28   | 11/27      | 5839  | GOVERNMENT FINANCE OFF CHICAGO IL | \$85.00         | _____    |
| 12/05   | 12/04      | 8099  | SQ *SAB TILLAMOOK OR              | \$4.00          | _____    |
| 12/05   | 12/04      | 5717  | SQ *NANI PAPA'A ISL TILLAMOOK OR  | \$9.50          | _____    |
| 12/07   | 12/05      | 0963  | SAFEWAY #2723 TILLAMOOK OR        | \$30.71         | _____    |
| 12/17   | 12/14      | 0371  | SAFEWAY #2723 TILLAMOOK OR        | \$13.83         | _____    |
| 12/18   | 12/17      | 8190  | FRED-MEYER #0377 TILLAMOOK OR     | \$10.00         | _____    |
| 12/18   | 12/17      | 8273  | FRED-MEYER #0377 TILLAMOOK OR     | \$30.00         | _____    |
| 12/19   | 12/17      | 0471  | SAFEWAY #2723 TILLAMOOK OR        | \$14.05         | _____    |
| <b>Total for Account</b> <del>4798 5100 5916</del> 4146 |            |       |                                   | <b>\$197.09</b> |          |

**Transactions** OLSON, BRENT Credit Limit \$3000

| Post Date   | Trans Date | Ref # | Transaction Description                | Amount          | Notation |
|---|------------|-------|--|-----------------|----------|
| <b>Purchases and Other Debits</b>                       |            |       |  |                 |          |
| 11/26   | 11/23      | 4855  | DOLLAR TREE LINCOLN CITY OR            | \$25.00         | _____    |
| 11/26   | 11/23      | 7027  | JOANN STORES #870 LINCOLN CITY OR      | \$4.76          | _____    |
| 11/26   | 11/23      | 2054  | FS *www.mtcpro.com 877-3278914 CA      | \$98.00         | _____    |
| 11/29   | 11/27      | 7942  | MCDONALD'S F12952 NORTH PLAINS OR      | \$3.80          | _____    |
| 12/06   | 12/05      | 5143  | KIMMELS TRUE VALUE TILLAMOOK OR        | \$14.00         | _____    |
| 12/10   | 12/08      | 9559  | MICHAELS STORES 4825 TUALATIN OR       | \$3.60          | _____    |
| 12/13   | 12/13      | 0135  | ADAMS RIB SMOKEHOUSE SALEM OR          | \$10.00         | _____    |
| 12/17   | 12/13      | 3831  | HOBBY-LOBBY #807 CLACKAMAS OR          | \$7.47          | _____    |
| 12/18   | 12/16      | 8615  | DOLLAR GENERAL #18455 ROCKAWAY BEAC OR | \$4.00          | _____    |
| 12/21   | 12/19      | 0436  | PIG 'N PANCAKE-LINCOLN LINCOLN CITY OR | \$49.20         | _____    |
| 12/24   | 12/23      | 1063  | FS *www.mtcpro.com 877-3278914 CA      | \$98.00         | _____    |
| 12/24   | 12/22      | 0051  | ADAMS RIB SMOKEHOUSE SALEM OR          | \$45.43         | _____    |
| <b>Total for Account</b> <del>4798 5100 6129</del> 2649 |            |       |  | <b>\$363.26</b> |          |

20

**Transactions** NORRBOM, CLAYTON Credit Limit \$2500

| Post Date                                       | Trans Date | Ref # | Transaction Description      | Amount         | Notation |
|---|------------|-------|------------------------------|----------------|----------|
| <b>Purchases and Other Debits</b>               |            |       |                              |                |          |
| 12/03   | 11/30      | 1245  | SUBWAY 00476218 SALEM OR     | \$25.36        | _____    |
| 12/10   | 12/07      | 8659  | SUBWAY 03170743 TILLAMOOK OR | \$21.67        | _____    |
| Total for Account <del>758 5100 6750</del> 5675 |            |       |                              | <b>\$47.03</b> |          |

**Transactions** BILLING ACCOUNT ACTIVITY

| Post Date                                       | Trans Date | Ref # | Transaction Description | Amount              | Notation |
|---|------------|-------|-------------------------|---------------------|----------|
| <b>Payments and Other Credits</b>               |            |       |                         |                     |          |
| 12/13   | 12/13      | 8     | PAYMENT THANK YOU       | \$107.91CR          | _____    |
| 12/13   | 12/13      | 8     | PAYMENT THANK YOU       | \$2,549.09CR        | _____    |
| Total for Account <del>758 5100 5350</del> 7790 |            |       |                         | <b>\$2,657.00CR</b> |          |

| 2018 Totals Year-to-Date       |         |
|--------------------------------|---------|
| Total Fees Charged in 2018     | \$2.87  |
| Total Interest Charged in 2018 | \$80.91 |

**Interest Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

\*\*APR for current and future transactions.

| Balance Type       | Balance By Type | Balance Subject to Interest Rate | Variable | Interest Charge | Annual Percentage Rate | Expires with Statement |
|--------------------|-----------------|----------------------------------|----------|-----------------|------------------------|------------------------|
| **BALANCE TRANSFER | \$0.00          | \$0.00                           | YES      | \$0.00          | 14.49%                 |                        |
| **PURCHASES        | \$1,810.80      | \$0.00                           | YES      | \$0.00          | 14.49%                 |                        |
| **ADVANCES         | \$0.00          | \$0.00                           | YES      | \$0.00          | 26.24%                 |                        |

21

# Tillamook County Transportation District

## MONTHLY PERFORMANCE REPORT

December 2018

| RIDERSHIP BY SERVICE TYPE                  | DEC<br>2018   | DEC<br>2017   | YTD<br>FY 18-19 | YTD<br>FY 17-18 | YTD %<br>Change |
|--|---------------|---------------|-----------------|-----------------|-----------------|
| <b><u>Dial-A-Ride Service</u></b>          |               |               |                 |                 |                 |
| Tillamook County                           | 793           | 720           | 5,216           | 4,682           | 11.4%           |
| NW Rides                                   | 618           | 390           | 4,265           | 3,654           | 16.7%           |
| Volunteer                                  | 0             | 302           | 50              | 1,503           | -96.7%          |
| <b>Dial-A-Ride Total</b>                   | <b>1,411</b>  | <b>1,412</b>  | <b>9,531</b>    | <b>9,839</b>    | <b>-3.1%</b>    |
| <b><u>Deviated Fixed Route Service</u></b> |               |               |                 |                 |                 |
| Rt 1: Town Loop                            | 3,804         | 3,948         | 22,504          | 24,031          | -6.4%           |
| Rt 2: Netarts/Oceanside                    | 549           | 729           | 3,887           | 4,565           | -14.9%          |
| Rt 3: Manzanita/Cannon Beach               | 2,540         | 2,853         | 18,396          | 18,787          | -2.1%           |
| Rt 4: Lincoln City                         | 1,117         | 926           | 7,633           | 5,963           | 28.0%           |
| <b>Local Fixed Rt Total</b>                | <b>8,010</b>  | <b>8,456</b>  | <b>52,420</b>   | <b>53,346</b>   | <b>-1.7%</b>    |
| <b><u>Inter City Service</u></b>           |               |               |                 |                 |                 |
| Rt 5: Portland                             | 854           | 882           | 5,565           | 5,537           | 0.5%            |
| Rt 60X: Salem                              | 813           | 490           | 5,599           | 2,938           | 90.6%           |
| Rt 70X: Grand Ronde                        | 480           | 0             | 3,189           | 0               | #DIV/0!         |
| <b>Inter City Total</b>                    | <b>2,147</b>  | <b>1,372</b>  | <b>14,353</b>   | <b>8,475</b>    | <b>69.4%</b>    |
| <b><u>Other Services</u></b>               |               |               |                 |                 |                 |
| Tripper Routes                             | 135           | 184           | 858             | 1,212           | -29.2%          |
| Special Bus Operations                     | 0             | 0             | 1,142           | 737             | 55.0%           |
| <b>Other Services Total</b>                | <b>135</b>    | <b>184</b>    | <b>2,000</b>    | <b>1,949</b>    | <b>2.6%</b>     |
| <b>TOTAL ALL SERVICES</b>                  | <b>11,703</b> | <b>11,424</b> | <b>78,304</b>   | <b>73,609</b>   | <b>6.4%</b>     |

| <b>ONE-WAY TRIPS BY USER GROUP</b>      |               |              |               |               |             |
|---|---------------|--------------|---------------|---------------|-------------|
|   | Fixed         |              | YTD           | YTD           | YTD %       |
| USER GROUP                              | Route         | DAR          | FY 18-19      | FY 17-18      | Change      |
| General (18 years to 60 years of age)   | 6,070         | 226          | 42,536        | 39,470        | 7.8%        |
| Senior/Disabled                         | 3,378         | 1,129        | 30,219        | 28,448        | 6.2%        |
| Child/Youth (less than 18 years of age) | 844           | 56           | 5,549         | 5,691         | -2.5%       |
| <b>Total</b>                            | <b>10,292</b> | <b>1,411</b> | <b>78,304</b> | <b>73,609</b> | <b>6.4%</b> |

| <b>OTHER RIDER CATEGORIES</b>   |       |     |          |          |        |
|---------------------------------|-------|-----|----------|----------|--------|
|                                 | Fixed |     | YTD      | YTD      | YTD %  |
|                                 | Route | DAR | FY 18-19 | FY 17-18 | Change |
| Ride Connection                 | 96    |     | 434      | 456      | -4.8%  |
| Tillamook Bay Community College | 231   |     | 1,298    | 1,118    | 16.1%  |
| NWOTA Visitor Pass              | 64    |     | 960      | 637      | 50.7%  |
| Northwest Rides                 |       | 553 | 4,200    | 4,287    | -2.0%  |
| Helping Hands Shuttle           |       | 63  | 365      | 482      | -24.3% |

## MONTHLY PERFORMANCE

| Service<br>Month | Passengers<br>per Hour | Farebox<br>Ratio | Operating<br>Cost<br>per Hour |
|------------------|------------------------|------------------|-------------------------------|
|------------------|------------------------|------------------|-------------------------------|

### Dial-A-Ride Services

|                 |            |              |              |
|-----------------|------------|--------------|--------------|
| Dec-17          | 1.2        | 58.9%        | 65.65        |
| Sep-18          | 1.2        | 55.3%        | 67.47        |
| Oct-18          | 1.3        | 58.9%        | 66.57        |
| Nov-18          | 1.4        | 60.6%        | 66.67        |
| Dec-18          | 1.4        | 61.7%        | 65.01        |
| <b>STANDARD</b> | <b>1.3</b> | <b>65.3%</b> | <b>56.36</b> |

### Deviated Fixed Routes

|                 |            |              |              |
|-----------------|------------|--------------|--------------|
| Dec-17          | 6.8        | 11.2%        | 67.52        |
| Sep-18          | 6.5        | 9.2%         | 72.25        |
| Oct-18          | 6.1        | 9.9%         | 66.58        |
| Nov-18          | 6.0        | 9.6%         | 66.69        |
| Dec-18          | 5.9        | 9.4%         | 65.26        |
| <b>STANDARD</b> | <b>7.0</b> | <b>12.4%</b> | <b>64.60</b> |

### Intercity Services

|                 |            |              |              |
|-----------------|------------|--------------|--------------|
| Dec-17          | 2.9        | 31.2%        | 72.77        |
| Sep-18          | 3.6        | 24.3%        | 77.08        |
| Oct-18          | 3.3        | 22.6%        | 76.25        |
| Nov-18          | 3.3        | 22.4%        | 76.50        |
| Dec-18          | 3.2        | 22.5%        | 74.85        |
| <b>STANDARD</b> | <b>2.9</b> | <b>31.5%</b> | <b>72.86</b> |

### Other Services

|                 |            |              |              |
|-----------------|------------|--------------|--------------|
| Dec-17          | 4.6        | 7.7%         | 56.77        |
| Sep-18          | 5.0        | 2.5%         | 60.23        |
| Oct-18          | 5.9        | 4.6%         | 58.65        |
| Nov-18          | 6.2        | 5.0%         | 58.55        |
| Dec-18          | 6.0        | 5.1%         | 56.98        |
| <b>STANDARD</b> | <b>6.9</b> | <b>10.7%</b> | <b>55.54</b> |

Dial-a-Ride includes Central, North and South Counties Dial-A-Ride Services

Deviated Fixed Routes: 1 Town Loop, 2 Oceanside, 3 Manzanita/Cannon Beach, 4 Lincoln City

Intercity Routes: 5 Portland, 60X Coastal Connector, 70X Salem/Grand Ronde

Other Services: Trippers and Special Bus Operations



## QUARTERLY PERFORMANCE

| Service Quarter | Passengers per Hour | Farebox Ratio | Operating Cost per Hour | Cost per Passenger |
|-----------------|---------------------|---------------|-------------------------|--------------------|
|-----------------|---------------------|---------------|-------------------------|--------------------|

**Dial-A-Ride Services**

|             |     |       |       |       |
|-------------|-----|-------|-------|-------|
| Fall - 17   | 1.2 | 58.9% | 65.65 | 53.80 |
| Winter - 18 | 1.3 | 58.1% | 64.48 | 50.83 |
| Spring - 18 | 1.3 | 59.4% | 61.72 | 47.13 |
| Summer -18  | 1.3 | 59.1% | 67.63 | 52.30 |
| Fall - 18   | 1.4 | 61.7% | 65.01 | 47.33 |

**STANDARD**

**Deviated Fixed Route Services**

|             |     |       |       |       |
|-------------|-----|-------|-------|-------|
| Fall - 17   | 6.8 | 11.2% | 67.52 | 9.99  |
| Winter - 18 | 6.2 | 9.6%  | 71.54 | 11.54 |
| Spring - 18 | 6.1 | 9.9%  | 67.72 | 11.07 |
| Summer -18  | 6.3 | 10.2% | 66.99 | 10.70 |
| Fall - 18   | 5.9 | 9.4%  | 65.26 | 11.04 |

**STANDARD**

**Intercity Services**

|             |     |       |       |       |
|-------------|-----|-------|-------|-------|
| Fall - 17   | 2.9 | 31.2% | 72.77 | 25.38 |
| Winter - 18 | 2.8 | 23.6% | 81.21 | 28.99 |
| Spring - 18 | 2.9 | 23.1% | 77.39 | 26.78 |
| Summer -18  | 3.4 | 23.5% | 77.08 | 22.34 |
| Fall - 18   | 3.2 | 22.5% | 74.85 | 23.27 |

**STANDARD**

**Other Services**

|             |     |       |       |       |
|-------------|-----|-------|-------|-------|
| Fall - 17   | 4.6 | 7.7%  | 56.77 | 12.28 |
| Winter - 18 | 5.2 | 8.0%  | 59.49 | 11.35 |
| Spring - 18 | 5.5 | 10.8% | 57.01 | 10.33 |
| Summer -18  | 5.7 | 2.7%  | 60.25 | 10.53 |
| Fall - 18   | 6.0 | 5.1%  | 56.98 | 9.48  |

**STANDARD**

**Tillamook County Transportation District**  
**Actual FY 2018/2019**

**Year-to-Date Statistics and Performance**

| Route/Run                          | Thru Dec 2018         |               | YTD Service Hours | YTD Paid Hours | YTD Service Miles | Mileage Based Costs | Hourly Based Costs (\$) | Direct Cost (\$) | Indirect Costs (\$) | Total Costs (\$) | Hourly Rate (\$) | Passngs per Hour | Farebox Ratio | Passngr/\$ Subsidy | Average Fare (\$) | Revenue/Service Hour (\$) |
|------------------------------------|-----------------------|---------------|-------------------|----------------|-------------------|---------------------|-------------------------|------------------|---------------------|------------------|------------------|------------------|---------------|--------------------|-------------------|---------------------------|
|                                    | YTD Fare Revenue (\$) | YTD Passngs   |                   |                |                   |                     |                         |                  |                     |                  |                  |                  |               |                    |                   |                           |
| <u>Dial-A-Ride Service</u>         |                       |               |                   |                |                   |                     |                         |                  |                     |                  |                  |                  |               |                    |                   |                           |
| Dial-A-Ride                        | 14,656                | 5,216         | 1,989             | 2,418          | 29,064            | 14,867              | 74,821                  | 4,325            | 23,644              | 117,657          | 59.14            | 2.6              | 12.5%         | 0.05               | 2.81              | 7.37                      |
| NW Rides                           | 263,713               | 4,265         | 4,897             | 5,963          | 111,006           | 56,784              | 184,183                 | 10,646           | 63,282              | 314,896          | 64.30            | 0.9              | 83.7%         | 0.08               | 61.83             | 53.85                     |
| Volunteer                          | 62                    | 50            | 53                | 58             | 787               | 403                 | 2,095                   | 15,417           | 627                 | 18,541           | 352.10           | 0.9              | 0.3%          | 0.00               | 1.24              | 1.18                      |
| <b>Total DAR</b>                   | <b>278,431</b>        | <b>9,531</b>  | <b>6,939</b>      | <b>8,438</b>   | <b>140,858</b>    | <b>72,054</b>       | <b>261,099</b>          | <b>30,388</b>    | <b>87,554</b>       | <b>451,095</b>   | <b>65.01</b>     | <b>1.4</b>       | <b>61.7%</b>  | <b>0.06</b>        | <b>29.21</b>      | <b>40.12</b>              |
| <u>Deviated Route</u>              |                       |               |                   |                |                   |                     |                         |                  |                     |                  |                  |                  |               |                    |                   |                           |
| 01 Town Loop                       | 15,855                | 22,504        | 2,281             | 2,592          | 31,104            | 15,911              | 85,774                  | 4,958            | 26,821              | 133,464          | 58.52            | 9.9              | 11.9%         | 0.19               | 0.70              | 6.95                      |
| 02 Netarts/Oceanside               | 3,846                 | 3,887         | 1,201             | 1,616          | 26,460            | 13,535              | 45,155                  | 2,610            | 15,417              | 76,717           | 63.90            | 3.2              | 5.0%          | 0.05               | 0.99              | 3.20                      |
| 03 Manzanita                       | 22,323                | 18,396        | 3,285             | 3,600          | 85,248            | 43,608              | 123,557                 | 7,142            | 43,839              | 218,146          | 66.40            | 5.6              | 10.2%         | 0.09               | 1.21              | 6.80                      |
| 04 Lincoln City                    | 12,585                | 7,633         | 2,101             | 2,489          | 71,470            | 36,560              | 79,004                  | 4,567            | 30,213              | 150,344          | 71.57            | 3.6              | 8.4%          | 0.06               | 1.65              | 5.99                      |
| <b>Total Deviated Route</b>        | <b>54,609</b>         | <b>52,420</b> | <b>8,867</b>      | <b>10,298</b>  | <b>214,282</b>    | <b>109,614</b>      | <b>333,490</b>          | <b>19,277</b>    | <b>116,289</b>      | <b>578,670</b>   | <b>65.26</b>     | <b>5.9</b>       | <b>9.4%</b>   | <b>0.10</b>        | <b>1.04</b>       | <b>6.16</b>               |
| <u>Intercity</u>                   |                       |               |                   |                |                   |                     |                         |                  |                     |                  |                  |                  |               |                    |                   |                           |
| 05 Portland                        | 55,712                | 5,565         | 1,764             | 1,926          | 56,520            | 28,912              | 70,182                  | 3,835            | 24,923              | 127,852          | 72.47            | 3.2              | 43.6%         | 0.08               | 10.01             | 31.58                     |
| 60X Salem                          | 14,475                | 5,599         | 1,656             | 2,034          | 66,744            | 34,142              | 65,882                  | 3,600            | 25,156              | 128,780          | 77.77            | 3.4              | 11.2%         | 0.05               | 2.59              | 8.74                      |
| 70X Grand Ronde                    | 4,884                 | 3,189         | 1,041             | 1,308          | 36,220            | 18,528              | 41,430                  | 2,264            | 15,079              | 77,302           | 74.23            | 3.1              | 6.3%          | 0.04               | 1.53              | 4.69                      |
| <b>Total Intercity</b>             | <b>75,070</b>         | <b>14,353</b> | <b>4,462</b>      | <b>5,268</b>   | <b>159,484</b>    | <b>81,583</b>       | <b>177,494</b>          | <b>9,699</b>     | <b>65,158</b>       | <b>333,935</b>   | <b>74.85</b>     | <b>3.2</b>       | <b>22.5%</b>  | <b>0.06</b>        | <b>5.23</b>       | <b>16.83</b>              |
| <u>Other Services</u>              |                       |               |                   |                |                   |                     |                         |                  |                     |                  |                  |                  |               |                    |                   |                           |
| Trippers                           | 550                   | 858           | 98                | 206            | 843               | 431                 | 3,690                   | 213              | 1,089               | 5,423            | 55.28            | 8.7              | 10.1%         | 0.18               | 0.64              | 5.61                      |
| Special Bus Operation              | 420                   | 1,142         | 235               | 289            | 2,898             | 1,483               | 8,826                   | 510              | 2,720               | 13,539           | 57.69            | 4.9              | 3.1%          | 0.09               | 0.37              | 1.79                      |
| Total Other Services               | 970                   | 2,000         | 333               | 495            | 3,741             | 1,914               | 12,516                  | 723              | 3,809               | 18,962           | 56.98            | 6.0              | 5.1%          | 0.11               | 0.49              | 2.92                      |
| <b>Total TC/TD Services</b>        | <b>409,080</b>        | <b>78,304</b> | <b>20,600</b>     | <b>24,499</b>  | <b>518,365</b>    | <b>265,165</b>      | <b>784,599</b>          | <b>60,088</b>    | <b>272,810</b>      | <b>1,382,662</b> | <b>67.12</b>     | <b>3.80</b>      | <b>29.6%</b>  | <b>0.08</b>        | <b>5.22</b>       | <b>19.86</b>              |
| Total Mileage, Labor & Direct Cost |                       |               |                   |                |                   |                     |                         |                  |                     | 1,109,852        |                  |                  |               |                    |                   |                           |
|                                    |                       |               |                   |                |                   |                     |                         |                  |                     | 24.6%            |                  |                  |               |                    |                   |                           |

**Tillamook County Transportation District**  
**FY17/18 to FY 18/19** **Year-Over-Year Comparison**

| Route/Run                      | Thru Dec 2018  |                |                   | Thru Dec 2018      |               |               | Thru Dec 2018     |                    |               | Thru Dec 2018 |                   |                    | Thru Dec 2018    |                  |                   |                    |  |
|--------------------------------|----------------|----------------|-------------------|--------------------|---------------|---------------|-------------------|--------------------|---------------|---------------|-------------------|--------------------|------------------|------------------|-------------------|--------------------|--|
|                                | 17/18          | 18/19          | Amount Difference | Percent Difference | 17/18         | 18/19         | Amount Difference | Percent Difference | 17/18         | 18/19         | Amount Difference | Percent Difference | 17/18            | 18/19            | Amount Difference | Percent Difference |  |
| <b>Dial-A-Ride Service</b>     |                |                |                   |                    |               |               |                   |                    |               |               |                   |                    |                  |                  |                   |                    |  |
| Dial-A-Ride                    | 49,181         | 14,656         | -34,526           | -70.2%             | 4,682         | 5,216         | 534               | 11.4%              | 2,568         | 1,989         | -578              | -22.5%             | 156,164          | 117,657          | -38,507           | -24.7%             |  |
| NW Rides                       | 238,239        | 263,713        | 25,474            | 10.7%              | 3,654         | 4,265         | 611               | 16.7%              | 4,600         | 4,897         | 297               | 6.5%               | 317,509          | 314,896          | -2,613            | -0.8%              |  |
| Volunteer                      | 24,220         | 62             | -24,158           | -99.7%             | 1,503         | 50            | -1,453            | -96.7%             | 896           | 53            | -843              | -94.1%             | 55,695           | 18,541           | -37,154           | -66.7%             |  |
| <b>Total DAR</b>               | <b>311,640</b> | <b>278,431</b> | <b>-33,210</b>    | <b>-10.7%</b>      | <b>9,839</b>  | <b>9,531</b>  | <b>-308</b>       | <b>-3.1%</b>       | <b>8,064</b>  | <b>6,939</b>  | <b>-1,124</b>     | <b>-13.9%</b>      | <b>529,369</b>   | <b>451,095</b>   | <b>-78,274</b>    | <b>-14.8%</b>      |  |
| <b>Deviated Route</b>          |                |                |                   |                    |               |               |                   |                    |               |               |                   |                    |                  |                  |                   |                    |  |
| 01 Town Loop                   | 18,670         | 15,855         | -2,815            | -15.1%             | 24,031        | 22,504        | -1,527            | -6.4%              | 2,295         | 2,281         | -15               | -0.6%              | 135,189          | 133,464          | -1,726            | -1.3%              |  |
| 02 Netarts/Oceanside           | 4,813          | 3,846          | -967              | -20.1%             | 4,564         | 3,887         | -677              | -14.8%             | 1,004         | 1,201         | 196               | 19.5%              | 68,425           | 76,717           | 8,292             | 12.1%              |  |
| 03 Manzanita                   | 24,511         | 22,323         | -2,188            | -8.9%              | 18,787        | 18,396        | -391              | -2.1%              | 2,574         | 3,285         | 711               | 27.6%              | 179,401          | 218,146          | 38,745            | 21.6%              |  |
| 04 Lincoln City                | 11,924         | 12,585         | 661               | 5.5%               | 5,963         | 7,633         | 1,670             | 28.0%              | 2,020         | 2,101         | 81                | 4.0%               | 149,912          | 150,344          | 432               | 0.3%               |  |
| <b>Total Local Fixed Route</b> | <b>59,918</b>  | <b>54,609</b>  | <b>-5,309</b>     | <b>-8.9%</b>       | <b>53,345</b> | <b>52,420</b> | <b>-925</b>       | <b>-1.7%</b>       | <b>7,893</b>  | <b>8,867</b>  | <b>974</b>        | <b>12.3%</b>       | <b>532,927</b>   | <b>578,670</b>   | <b>45,743</b>     | <b>8.6%</b>        |  |
| <b>Intercity</b>               |                |                |                   |                    |               |               |                   |                    |               |               |                   |                    |                  |                  |                   |                    |  |
| 05 Portland                    | 60,861         | 55,712         | -5,149            | -8.5%              | 5,537         | 5,565         | 28                | 0.5%               | 1,845         | 1,764         | -81               | -4.4%              | 131,680          | 127,852          | -3,827            | -2.9%              |  |
| 60X Salem                      | 6,185          | 14,475         | 8,290             | 134.0%             | 2,938         | 5,599         | 2,661             | 90.6%              | 1,111         | 1,656         | 545               | 49.1%              | 83,433           | 128,780          | 45,348            | 54.4%              |  |
| 70X Grand Ronde                | 0              | 4,884          | 4,884             | #DIV/0!            | 0             | 3,189         | 3,189             | #DIV/0!            | 0             | 1,041         | 1,041             | #DIV/0!            | -1               | 77,302           | 77,303            | #####              |  |
| <b>Total Intercity</b>         | <b>67,046</b>  | <b>75,070</b>  | <b>8,024</b>      | <b>12.0%</b>       | <b>8,475</b>  | <b>14,353</b> | <b>5,878</b>      | <b>69.4%</b>       | <b>2,956</b>  | <b>4,462</b>  | <b>1,505</b>      | <b>50.9%</b>       | <b>215,111</b>   | <b>333,935</b>   | <b>118,823</b>    | <b>55.2%</b>       |  |
| <b>Other Services</b>          |                |                |                   |                    |               |               |                   |                    |               |               |                   |                    |                  |                  |                   |                    |  |
| Trippers                       | 1,146          | 550            | -596              | -52.0%             | 1,212         | 858           | -354              | -29.2%             | 200           | 98            | -102              | -50.9%             | 10,671           | 5,423            | -5,248            | -49.2%             |  |
| Special Bus Operation          | 696            | 420            | -276              | -39.6%             | 737           | 1,142         | 405               | 55.0%              | 222           | 235           | 13                | 5.9%               | 13,253           | 13,539           | 287               | 2.2%               |  |
| <b>Total Other Services</b>    | <b>1,842</b>   | <b>970</b>     | <b>-872</b>       | <b>-47.3%</b>      | <b>1,949</b>  | <b>2,000</b>  | <b>51</b>         | <b>2.6%</b>        | <b>421</b>    | <b>333</b>    | <b>-89</b>        | <b>-21.0%</b>      | <b>23,924</b>    | <b>18,962</b>    | <b>-4,962</b>     | <b>-20.7%</b>      |  |
| <b>Total TCTD Services</b>     | <b>440,446</b> | <b>409,080</b> | <b>-31,366</b>    | <b>-7.1%</b>       | <b>73,608</b> | <b>78,304</b> | <b>4,696</b>      | <b>6.4%</b>        | <b>19,334</b> | <b>20,600</b> | <b>1,266</b>      | <b>6.5%</b>        | <b>1,301,331</b> | <b>1,382,662</b> | <b>81,331</b>     | <b>6.2%</b>        |  |

Tillamook County Transportation District  
FY17/18 to FY 18/19

Year to Date Performance Comparison

| Route/Run                  | Thru Dec 2018<br>17/18 |             |             | Thru Dec 2018<br>18/19 |               |               | Thru Dec 2018<br>17/18 |              |               | Thru Dec 2018<br>18/19 |             |              | Thru Dec 2018<br>17/18 |              |             | Thru Dec 2018<br>18/19 |  |  |
|----------------------------|------------------------|-------------|-------------|------------------------|---------------|---------------|------------------------|--------------|---------------|------------------------|-------------|--------------|------------------------|--------------|-------------|------------------------|--|--|
|                            | Hourly Rate            | Hourly Rate | Amount Diff | Percent Diff           | Passngr /Hour | Passngr /Hour | Amount Diff            | Percent Diff | Farebox Ratio | Farebox Ratio          | Amount Diff | Percent Diff | Average Fare           | Average Fare | Amount Diff | Percent Diff           |  |  |
| <u>Dial-A-Ride Service</u> |                        |             |             |                        |               |               |                        |              |               |                        |             |              |                        |              |             |                        |  |  |
| Dial-A-Ride                | 60.82                  | 59.14       | -1.68       | -2.8%                  | 1.8           | 2.6           | 0.8                    | 43.8%        | 31.5%         | 12.5%                  | -19.0%      | -60.4%       | 10.50                  | 2.81         | -7.69       | -73.3%                 |  |  |
| NW Rides                   | 69.03                  | 64.30       | -4.72       | -6.8%                  | 0.8           | 0.9           | 0.1                    | 9.6%         | 75.0%         | 83.7%                  | 8.7%        | 11.6%        | 65.20                  | 61.83        | -3.37       | -5.2%                  |  |  |
| Volunteer                  | 62.15                  | 352.10      | 289.95      | 466.5%                 | 1.7           | 0.9           | -0.7                   | -43.4%       | 43.5%         | 0.3%                   | -43.2%      | -99.2%       | 16.11                  | 1.24         | -14.87      | -92.3%                 |  |  |
| Total DAR                  | 65.65                  | 65.01       | -0.64       | -1.0%                  | 1.2           | 1.4           | 0.2                    | 12.6%        | 58.9%         | 61.7%                  | 2.9%        | 4.8%         | 31.67                  | 29.21        | -2.46       | -7.8%                  |  |  |
| <u>Deviated Route</u>      |                        |             |             |                        |               |               |                        |              |               |                        |             |              |                        |              |             |                        |  |  |
| 01 Town Loop               | 58.90                  | 58.52       | -0.38       | -0.6%                  | 10.5          | 9.9           | -0.6                   | -5.8%        | 13.8%         | 11.9%                  | -1.9%       | -14.0%       | 0.78                   | 0.70         | -0.07       | -9.3%                  |  |  |
| 02 Nearts/Oceanside        | 68.13                  | 63.90       | -4.23       | -6.2%                  | 4.5           | 3.2           | -1.3                   | -28.8%       | 7.0%          | 5.0%                   | -2.0%       | -28.7%       | 1.05                   | 0.99         | -0.07       | -6.2%                  |  |  |
| 03 Manzanita               | 69.70                  | 66.40       | -3.29       | -4.7%                  | 7.3           | 5.6           | -1.7                   | -23.3%       | 13.7%         | 10.2%                  | -3.4%       | -25.1%       | 1.30                   | 1.21         | -0.09       | -7.0%                  |  |  |
| 04 Lincoln City            | 74.23                  | 71.57       | -2.66       | -3.6%                  | 3.0           | 3.6           | 0.7                    | 23.1%        | 8.0%          | 8.4%                   | 0.4%        | 5.2%         | 2.00                   | 1.65         | -0.35       | -17.5%                 |  |  |
| Total Deviated Route       | 67.52                  | 65.26       | -2.26       | -3.3%                  | 6.8           | 5.9           | -0.8                   | -12.5%       | 11.2%         | 9.4%                   | -1.8%       | -16.1%       | 1.12                   | 1.04         | -0.08       | -7.3%                  |  |  |
| <u>Intercity</u>           |                        |             |             |                        |               |               |                        |              |               |                        |             |              |                        |              |             |                        |  |  |
| 05 Portland                | 71.36                  | 72.47       | 1.11        | 1.6%                   | 3.0           | 3.2           | 0.2                    | 5.1%         | 46.2%         | 43.6%                  | -2.6%       | -5.7%        | 10.99                  | 10.01        | -0.98       | -8.9%                  |  |  |
| 60X Salem                  | 75.10                  | 77.77       | 2.67        | 3.6%                   | 2.6           | 3.4           | 0.7                    | 27.9%        | 7.4%          | 11.2%                  | 3.8%        | 51.6%        | 2.11                   | 2.59         | 0.48        | 22.8%                  |  |  |
| 70X Grand Ronde            | #DIV/0!                | 74.23       | #DIV/0!     | #DIV/0!                | 3.1           | #DIV/0!       | 3.1                    | #DIV/0!      | 0.0%          | 6.3%                   | 6.3%        | #DIV/0!      | #DIV/0!                | 1.53         | #DIV/0!     | #DIV/0!                |  |  |
| Total Intercity            | 72.77                  | 74.85       | 2.08        | 2.9%                   | 2.9           | 3.2           | 0.4                    | 12.2%        | 31.2%         | 22.5%                  | -8.7%       | -27.9%       | 7.91                   | 5.23         | -2.68       | -33.9%                 |  |  |
| <u>Other Services</u>      |                        |             |             |                        |               |               |                        |              |               |                        |             |              |                        |              |             |                        |  |  |
| Trippers                   | 53.44                  | 55.28       | 1.84        | 3.4%                   | 6.1           | 8.7           | 2.7                    | 44.1%        | 10.7%         | 10.1%                  | -0.6%       | -5.6%        | 0.95                   | 0.64         | -0.30       | -32.2%                 |  |  |
| Special Bus Operation      | 59.78                  | 57.69       | -2.09       | -3.5%                  | 3.3           | 4.9           | 1.5                    | 46.4%        | 5.3%          | 3.1%                   | -2.1%       | -40.9%       | 0.94                   | 0.37         | -0.58       | -61.0%                 |  |  |
| Total Other Services       | 56.77                  | 56.99       | 0.21        | 0.4%                   | 4.6           | 6.0           | 1.4                    | 29.9%        | 7.7%          | 5.1%                   | -2.6%       | -33.5%       | 0.95                   | 0.49         | -0.46       | -48.7%                 |  |  |
| Total Other Services       | 67.31                  | 67.12       | -0.19       | -0.3%                  | 3.8           | 3.8           | 0.0                    | -0.2%        | 33.8%         | 29.6%                  | -4.3%       | -12.6%       | 5.98                   | 5.22         | -0.76       | -12.7%                 |  |  |

| Comparison<br>FY17/18 to FY 18/19 | YTD Through Dec 2018 |           |                      | Percent<br>Difference |
|-----------------------------------|----------------------|-----------|----------------------|-----------------------|
|                                   | 17/18                | 18/19     | Amount<br>Difference |                       |
| Mileage                           | 466,092              | 518,365   | 52,273               | 11.2%                 |
| Mileage Based Costs               | 260,706              | 265,165   | 4,458                | 1.7%                  |
| Hourly Based Costs                | 747,513              | 784,599   | 37,086               | 5.0%                  |
| Direct Costs                      | 293,112              | 272,810   | (20,301)             | -6.9%                 |
| Overhead Costs                    |                      |           |                      |                       |
| Total Costs                       | 1,301,331            | 1,322,575 | 21,243               | 1.6%                  |

| Special Bus Operation Calculation Cost |          | Cost per mile calculation: |             | Hourly Rate Calculation: |             |
|--|----------|----------------------------|-------------|--------------------------|-------------|
| Actual                                 | Overhead | Plus                       | Plus        | Actual                   | Hourly Rate |
| Minivan                                |          | 45.8%                      | 10%         | \$                       | 32.03       |
| Small Bus                              |          |                            | Profit      | Plus Direct Costs        | 4.3%        |
| Coach                                  |          |                            | Hourly Rate | Plus Overhead            | 24.6%       |
|  |          |                            | Hourly Rate | Hourly Rate              | \$ 41.63    |
|  |          |                            | Plus Profit | Plus Profit              | 20.0%       |
|  |          |                            |             |                          | \$ 49.96    |

# nwCONNECTOR

**Coordinating Committee Meeting**  
 January 11, 2019  
**Tillamook County Transportation District**  
 3600 3<sup>rd</sup> St  
 Tillamook, OR  
 10:00 am—2:00 pm  
**Teleconference Information**  
 866/755-7677  
 Pin # 005939

## Agenda

|                  |  |   |
|------------------|--|---|
| 10:00—<br>10:05a | 1. Introductions. Welcome to Guests  | Doug Pilant                                 |
| 10:05—<br>10:15a | 2. Consent Calendar ( <b>Action Items</b> )<br>✚ December 14, 2018 Meeting Minutes ( <b>Attached</b> )<br>✚ December 2018 Financial Report<br>✚ Ridership Tracking (December 2018)<br>✚ Calculating Average Passenger Miles Progress | Doug Pilant                                 |
| 10:15—<br>10:45a | 3. North Coast Transportation Options Program  | Matt Weintraub                              |
| 10:45—<br>12:00p | 4. NW Connector-Specific Trip Planner<br>Application discussion  | Doug Pilant<br>Thomas Craig<br>Phil Warnock |
| 12:00—<br>12:30p | 5. Lunch   |   |
| 12:30—<br>1:30p  | 6. NWOTA Standing Items<br>✚ IGA Approvals Update<br>✚ Tillamook Coast Visitor Guide<br>✚ Signage Update   | All<br>Doug<br>Doug                         |
| 1:30—<br>2:00p   | 7. Other Business and Member Update  | All   |

**Attachments:**

December 14, 2018 Meeting Minutes

NWOTA meetings are open to the public and accommodations will be provided to persons with disabilities. If a sign language interpreter is needed, please call Mary McArthur at 503.228.5565 at least 48 hours prior to the meeting.

www.nwconnector.net



23

NW Oregon Transit Alliance (NWOTA)  
Coordinating Committee Meeting Minutes  
December 14, 2018  
Tillamook County Transportation District  
Tillamook, OR

1. Introductions: Doug Pilant, Coordinating Committee Chair, opened the meeting. Meeting attendees included:
  - Cynda Bruce—Lincoln County Transportation
  - Jeff Hazen—Sunset Empire Transit District
  - Doug Pilant—Tillamook County Transportation
  - Mark Bernard, Ken Shonkwiler—ODOT
  - Thomas Craig—Trillium SolutionsExcused: Lee Lazaro, Arla Miller and Todd Wood
2. Consent Calendar: Unanimously approved. (JH/CB)
  - + November 9, 2018 Meeting Minutes—Amendments requested included: Revise the first sentence in Item 3 to read: Calculating Average Passenger Miles—Doug walked through group through how to calculate average passenger miles per trip. Revise second to last sentence in Item 6 to read Tillamook Coast Visitor and Community Guide, and last sentence to read 30% of Route 5 riders coming to the coast are either hikers or bikers.
  - + November 2018 Financial Reports—Doug reviewed the report—No changes.
  - + Ridership Tracking—Mary provided the updated report through November 2018.
  - + Calculating Average Passenger Miles Progress—Mary will send out Doug's files on how TCTD has done their calculations.
3. NW Transit Access Study Update—Ken reported. ODOT is working on meeting new ADA requirements on all of their projects including curb ramps, push buttons and crossings. This has significantly increased the design requirements which is creating a budget shortfall of about \$80,000 on this project. Options: A. Look for additional funding to backfill half to two-thirds of the ramp design shortfall. If have to apply for STIF funding, would push project into next Summer, and an additional \$2,000--\$3,000 in match from each partner. B. About half of stops don't need full ADA design, eg, Hebo, and could be completed as planned. Gable Rd stop will require full design, and will likely require additional road and signaling updates. For stops requiring full ADA, the project would develop preliminary design, but not proceed further. Would be less of a gamble funding-wise, and would be able to get some stops fully designed. Next steps: Have consultant work on the lower volume, easier design stops for interim and Ken will look at potential options for funding the other stops.
4. NW Connector-Specific Trip Planner—Thomas reported. Google interface limitations don't provide the trip planning experience needed by the NW Connector. Particularly in terms of how far into the future someone can plan a trip, and showing only Connector routes. With open trip planning, most options are customizable, although potentially expensive to program. Important to look for planning options that are sustainable within existing operating budgets. Right now, open trip planning is only available in the Portland metro area through Tri-Met. Working on developing a General Transit Feed (GTF) system for Oregon, and considering open trip planning statewide. Would like to see that any software that is developed would be available statewide. Recommendation: Think about application in 3 technical components: 1) Setting up open trip planner which would be open to other agencies; 2) Addition of an open trip planner interface, building a new custom trip planner

within the NW Connector website (which may be a less expensive to develop); 3) Ensure open street network is current for the NWOTA region, and develop a mechanism so that local street map data is inputted and stays current. Cost: \$60,000--\$150,000+ depending on how much invest in the different components. Might be a good application for the statewide Transit Network funding. Partners recommend applying for the full \$150,000, hopefully with only a 10% match requirement. **Doug** will draft an application.

5. NWOTA Standing Items:

- ✦ IGA Approvals Update—TCTD passed the NWOTA Management Plan in November 2016.
- ✦ Tillamook Coast Visitor and Community Guide—Guide will be doing a full page article on using the NW Connector. Partners agreed to upgrade the size of the NW Connector ad to a full page for \$1260. **Doug** will get the artwork from the NW Connector signs and use that for the ad.
- ✦ Signage Update—Partners received their signs. Signage will be paid for out of the NWOTA Marketing budget. **Doug** is working on getting a quote for the dual-sided blue reflective signs for the shelters.

Recorded: Mary McArthur, Col-Pac EDD and NWOTA Staff

DRAFT

**Tillamook County Transportation District**  
**Financial Statement**

From 12/1/2018 Through 12/31/2018

NWOTA

|                                     | Current<br>Period Actual | Current<br>Period Budget | Current Year<br>Actual | Total Budget      | Total Budget<br>Variance | 50%           |
|-------------------------------------|--------------------------|--------------------------|------------------------|-------------------|--------------------------|---------------|
| <b>Resources</b>                    |                          |                          |                        |                   |                          |               |
| Working Capital                     | 3500                     | 0.00                     | 0.00                   | 87,000.00         | (87,000.00)              | 0.00%         |
| NWOTA Partner Cont. Match           | 4225                     | 0.00                     | 24,000.00              | 48,000.00         | (24,000.00)              | 50.00%        |
| Miscellaneous Income                | 4400                     | 300.00                   | 300.00                 | 0.00              | 300.00                   | 0.00%         |
| Transfer From General Fund          | 4911                     | 0.00                     | 12,000.00              | 12,000.00         | 0.00                     | 100.00%       |
| <b>Total Resources</b>              | <b>300.00</b>            | <b>4,000.00</b>          | <b>36,300.00</b>       | <b>147,000.00</b> | <b>(110,700.00)</b>      | <b>24.69%</b> |
| <b>Expenses</b>                     |                          |                          |                        |                   |                          |               |
| <b>Materials and Services</b>       |                          |                          |                        |                   |                          |               |
| Professional Services               | 5100                     | 0.00                     | 0.00                   | 5,250.00          | 5,250.00                 | 0.00%         |
| Administrative Support              | 5101                     | 7,877.52                 | 13,359.75              | 25,000.00         | 11,640.25                | 53.43%        |
| Website Maintenance                 | 5102                     | 0.00                     | 4,500.00               | 5,000.00          | 500.00                   | 90.00%        |
| Marketing                           | 5190                     | 2,522.99                 | 7,097.99               | 30,000.00         | 22,902.01                | 23.65%        |
| Travel & Training                   | 5220                     | 0.00                     | 0.00                   | 5,000.00          | 5,000.00                 | 0.00%         |
| <b>Total Materials and Services</b> | <b>10,400.51</b>         | <b>5,854.17</b>          | <b>24,957.74</b>       | <b>70,250.00</b>  | <b>45,292.26</b>         | <b>35.53%</b> |
| <b>Transfers</b>                    |                          |                          |                        |                   |                          |               |
| Transfer to General Fund            | 9130                     | 0.00                     | 3,000.00               | 3,000.00          | 0.00                     | 100.00%       |
| Reserve for Future Expenditure      | 9175                     | 0.00                     | 0.00                   | 68,750.00         | 68,750.00                | 0.00%         |
| <b>Total Transfers</b>              | <b>0.00</b>              | <b>0.00</b>              | <b>3,000.00</b>        | <b>71,750.00</b>  | <b>68,750.00</b>         | <b>4.18%</b>  |
| <b>Capital Outlay</b>               |                          |                          |                        |                   |                          |               |
| <b>Capital Purchases</b>            |                          |                          |                        |                   |                          |               |
| Bus Stop Signage/Shelters           | 6040                     | 0.00                     | 0.00                   | 5,000.00          | 5,000.00                 | 0.00%         |
| <b>Total Capital Purchases</b>      | <b>0.00</b>              | <b>0.00</b>              | <b>0.00</b>            | <b>5,000.00</b>   | <b>5,000.00</b>          | <b>0.00%</b>  |
| <b>Total Capital Outlay</b>         | <b>0.00</b>              | <b>0.00</b>              | <b>0.00</b>            | <b>5,000.00</b>   | <b>5,000.00</b>          | <b>0.00%</b>  |
| <b>Total Expenses</b>               | <b>10,400.51</b>         | <b>5,854.17</b>          | <b>27,957.74</b>       | <b>147,000.00</b> | <b>119,042.26</b>        | <b>19.02%</b> |

Monthly BOD Report w/YTD Budget & Variance

Date: 1/10/19 05:07:35 PM

26





# Oregon

Kate Brown, Governor

## Department of Transportation

Rail and Public Transit Division

555 13th St NE Ste 3

Salem, OR 97301-4179


Rail Phone: (503) 986-4321

Public Transit Phone: (503) 986-3300

Rail Fax: (503) 986-3183

Transit Fax: (503) 986-4189

**TO:** Special Transportation Fund Agencies

**FROM:** H. A. (Hal) Gard, ODOT Rail and Public Transit Division Administrator 

**RE:** 2019-2021 Special Transportation Fund Estimates

**DATE:** January 4, 2019

On November 28, 2018, Governor Brown released her 2019-21 Governor's Budget. One element of ODOT's budget included elimination of the \$10m General Fund appropriation to the Special Transportation Fund (STF) that supports, among other things, ODOT's senior and disabled transit services. Since publication of the Governor's Budget, ODOT has received multiple inquiries regarding the status of funding for the STF in the upcoming biennium.

STF revenues come from a combination of cigarette taxes, sales of ID cards, non-auto gas taxes, and (historically) State General Fund, which, by rule, is divided into three accounts:

- State Administration—Up to 10% of total
- Formula—75% of remainder
- Discretionary—25% of remainder

The STF formula estimates published in our October 16, 2018 2019-21 solicitation materials assumed approximately \$10.1 million of General Fund resources. As noted above, the Governor's 2019-21 Budget does not include a General Fund appropriation to STF.

ODOT's budget will not be finalized until the Oregon Legislature issues a Legislative Approved Budget (LAB) around June 2019. If the Legislature reduces the General Fund portion of the Special Transportation Fund, STF Agencies will receive allocations different from the original published estimates.

ODOT recommends STF Agencies complete their STF applications with the original October 2018 forecast for STF formula levels, and also rigorously prioritize proposed projects to ensure plans are in place to scale activities appropriately if General Fund resources are not budgeted to the STF program during the 2019 Legislative Session.

Other considerations for agency planning:

- ODOT proposes elimination of the discretionary STF program and re-allocating those funds to the STF formula fund for 2019-21 in order to minimize the impact on the

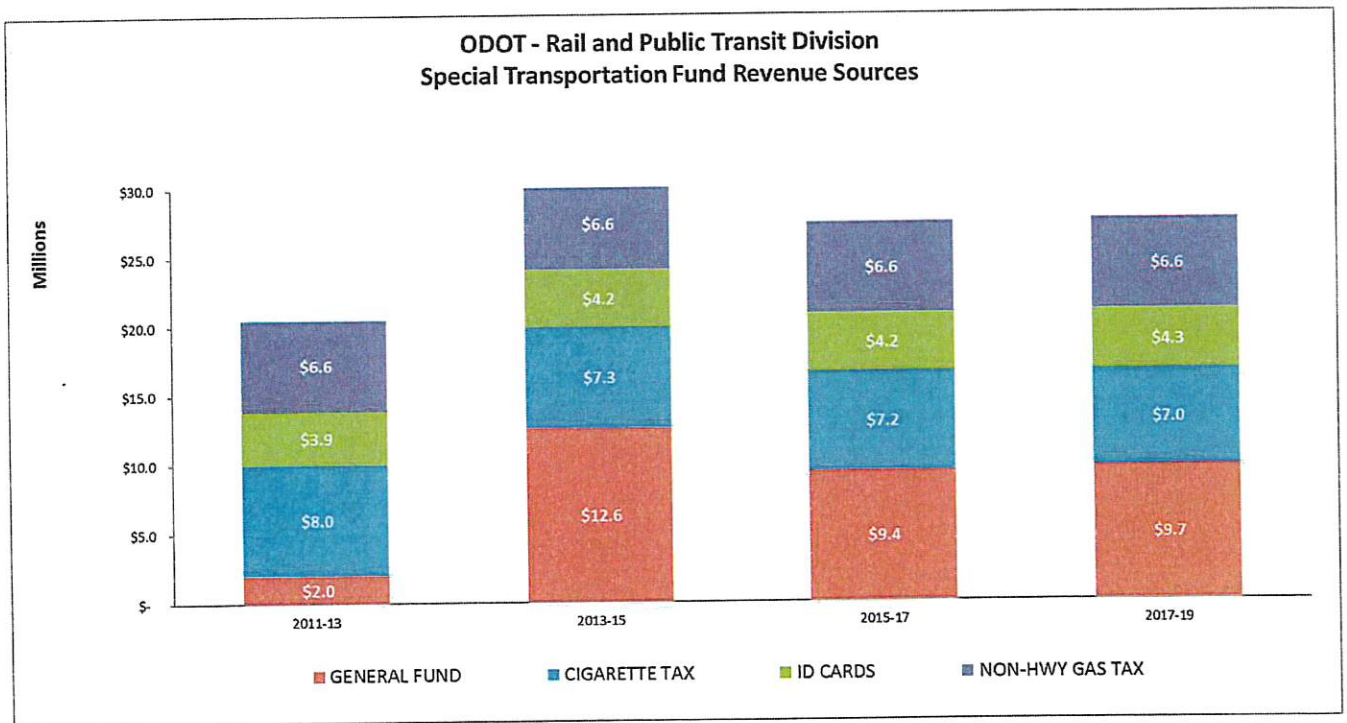
27



formula program. More detailed allocation adjustments will be provided when information is available.

- Agencies should use a 40 percent reduction from published estimates as a baseline for project prioritization.
- Project prioritization should follow local guidelines, but focus on preservation of existing services to the greatest extent possible.
- As STF resources potentially decline it will be important to look for budgetary efficiencies or other funding sources to help minimize the impact on the provision of services. However, it is important to note the new resources available in 2019 through the Statewide Transportation Improvement Fund (STIF) Formula fund revenues are required to be spent on expanding or improving transit service, not on maintaining existing services (with some exceptions that have been approved by the Oregon Transportation Commission). Projects that propose to maintain services due to elimination or reduction in an ongoing source of funding are not among the current OTC exceptions, but may be considered by the OTC as part of the upcoming STIF Plan review decision process.

The chart below details STF Revenue sources over that past several biennia.



We will continue to share information as it becomes available, and encourage you to work closely with your Regional Transit Coordinators for technical assistance as you move through your 2019-21 processes.

28

# Campaign for Oregon's Seniors & People with Disabilities

Contact: campaign4oregonspd@gmail.com

## INDEPENDENCE • CHOICE • DIGNITY

AARP Oregon

Advocacy Coalition of Seniors  
and People with Disabilities

Alzheimer's Association Oregon Chapter

Brain Injury Association of Oregon

Disability Services Advisory Council of  
Clackamas County

Elders in Action

Governor's Commission on Senior Services

Impact Northwest

Independent Living Resources

LeadingAge Oregon

Making Oregon Vital for Elders (MOVE)

Multnomah County Disability Services  
Advisory Council

Multnomah County Senior Advisory  
Council

National Multiple Sclerosis Society,  
Oregon Chapter

O4AD (Oregon Association of Area  
Agencies on Aging and Disabilities)

Oregon AFSCME Council 75

Oregon Alliance for Retired Americans

Oregon Health Care Association

Oregon State Council for  
Retired Citizens

Oregon Transit Association

Parkinson's Resources of Oregon

Residential Facilities Advisory Committee

Save Oregon Seniors

Seniors Serving Oregon Coalition

Service Employees International Union

United Seniors of Oregon

Urban League of Portland

We Can Do Better

### 2019 Campaign Budget Recommendations

#### **Family Caregiver Respite**

Consistent with national best practices, the Campaign supports respite care for family members and friends who are the primary caregiver for older Oregonians at risk of becoming Medicaid-eligible. DHS would submit a Medicaid waiver proposal for federal matching funds. Estimated cost this biennium is \$3m GF.

#### **Wages and Training for Home and Community Based Care Providers**

The Campaign supports the Governor's recommendation of 5% annual COLAs for home and community-based care providers. We must continue investing in the long-term care workforce to maintain access to quality care. Labor shortages in Oregon are a significant challenge – especially in rural communities.

#### **Restore Funding to the Gatekeeper Program**

The Gatekeeper Program is a crucial community abuse prevention program that trains front line customer service workers to recognize changes in people that may indicate abuse, neglect, or a need for service referral. The Campaign supports full funding at \$2 m GF per biennium.

#### **IT Systems POP**

The Campaign supports Aging and People with Disabilities (APD) upgrading and modernizing its IT systems. Current systems are old, unreliable, and very inefficient. They also don't capture the data policymakers and stakeholders need to inform budget and policy decisions. APD estimates the biennial cost is \$3m GF.

#### **Senior and Disabled Individuals Transit Funding**

Senior transit is a critical component of delivering on "independence, choice, and dignity" for Oregon's seniors. The Campaign supports protecting vulnerable populations from devastating reductions in service by restoring \$10 million in targeted senior/disabled transit funding cuts in the GRB (transit districts can't spend new transit tax dollars to restore existing services).

**Tillamook County Transportation District**  
Board of Directors Regular Monthly Meeting  
Thursday, December 20, 2018 – 6:30PM  
Transportation Building  
3600 Third Street, Tillamook, OR  
**Meeting Minutes**



1. Call to Order: Board Chair Judy Riggs called the meeting to order at 6:30pm
2. Pledge of Allegiance
3. Roll Call:

**Present**

**TCTD Board of Directors**

Judy Riggs, Board Chair  
Marty Holm, Vice Chair  
Gary Hanenkrat, Treasurer  
Jim Huffman, Secretary (Arrived at 6:33pm)  
Jackie Edwards, Director  
Melissa Carlson-Swanson, Director

**TCTD Staff**

Doug Pilant, General Manager  
Brent Olson, Superintendent  
Tabatha Welch, Accounting Specialist  
Cathy Bond, NW Rides Supervisor/Board Clerk

**Absent**

None.

**Guest**

San SunOwen, Care Oregon

4. Announcements and Changes to Agenda: There were (2) additions to the Agenda:  
1) Presentation by San SunOwen of Care Oregon; and 2) Resolution 18-31 In the Matter of Declaring and Disposing of Surplus Property
5. Public & Guest Comments:
  - a. Presentation by San SunOwen of Care Oregon regarding status of NW Rides Brokerage.
6. Executive Session: None.

**REPORTS**

7. Information: General Managers Report:

*These minutes contain materials which paraphrase and/or summarize statements made during this meeting. Only text enclosed in quotation marks report a speaker's exact words.*

- a. Financial Report: GM Doug Pilant reviewed the November 2018 financial reports. District is 41% through the Fiscal Year. Director Holm asked if the state banned studded tires would the District be exempt? GM Doug Pilant will follow that progress. Director Huffman asked about Bullard Law expenses. GM Doug Pilant stated it is in preparation of union negotiations. The District will do what they can to keep costs down for the negotiations.
- b. Service Measure Performance Report: YTD Ridership overall has increased 7.6% for October and 7.1% for November change over the previous year. The YTD passengers per hour are -0.7%, the cost per trip was -0.3% while the cost per hour was -3.6% and the fare box return was -7.0%.
- c. Northwest Oregon Transit Alliance: GM Doug Pilant reviewed the NWOTA meeting agenda, minutes, finance report with the Board. There was a special meeting regarding Tourism Travel with Tourism Partners. The Tillamook Coast visitors guide will dedicate 2 pages to public transportation. NWOTA is placing a full-page ad in that guide as well.
- d. Statewide Transportation Improvement Fund (STIF): Shared a handout and noted an increase of \$25k for the biennium. Director Huffman asked where they money comes from. GM Doug Pilant stated this is payroll tax funds.
- e. Planning & Development:
  - i. Oregon Coast Bike Route Plan – GM Doug Pilant shared an ODOT handout regarding development of the bike route along the Hwy 101 corridor.
  - ii. City of Tillamook Transportation Planning Meeting: Nothing to report.
  - iii. Special Transportation Fund (STF)/Section 5310: The solicitation of STF and Section 5310 projects will begin next week. Proposed projects will be due January 15, 2019.
- f. Grant Funding:
- g. Facility/Property Management:
  - i. Transit Visitors Center – Have not heard from City Manager regarding a meeting to discuss contract renewal. No news on camera project. Completed repairs for more secure office. Received compliments on having a presence in the TVC. Director Holm asked if there are any alternatives to TVC locations in order to accommodate park n' ride, ease of access, etc.? GM Doug Pilant stated he hadn't given much thought to alternative locations. Scheduling a dispatcher during the weekdays and a Sub driver on weekends has resulted in a positive effect. Director Huffman thinks the set up for employees manning the TVC is great and thinks it could be improved. Director Hanenkrat thinks that's the nature of transit centers.
  - ii. TCTD Admin Office – Operations Coordinator Clayton Norrbom inspected the HVAC system and coordinated with the HVAC company to get all the filters replaced throughout the entire building. GM Doug Pilant has requested the Company to provide us a big for a quarterly service plan. Director Holm stated quarterly service plans are reasonable and are generally worth the investment.
  - iii. 12<sup>th</sup> & Evergreen Bus Shelter – a pad has been poured and arrangements are being made to install the bollards and shelter.
- h. Miscellaneous:

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- i. NW Rides Brokerage – Ecolane and Abila are reconciled for the 3<sup>rd</sup> Quarter. This helped us to identify area for improvement in reporting. Brokerage Supervisor Cathy Bond is now able to work closer with providers and focus more on training of staff as well. Call volume has not been as significant since the mileage reimbursement process is far different. That has been beneficial for the brokerage.
- ii. Union Negotiations – Attorney Akin Blitz is working to get a January 2019 meeting date to start the negotiations.

### **CONSENT CALENDAR**

8. Motion: Approval of Minutes of November 29, 2018 Regular Board Meetings
9. Motion: Acceptance of Financial Report: November 2018

**Motion** by Director Holm to adopt the Consent Calendar. *Motion Seconded* by Director Edwards. Board Chair Judy Riggs called for further discussion; followed by none, she called for the vote.

### **MOTION PASSED**

By Directors Edwards, Hanenkrat, Holm, Hoffman,  
Huffman, Carlson-Swanson  
and Board Chair Judy Riggs.

### **ACTION ITEMS**

10. Resolution 18-30 In the Matter of Authorizing the GM to Create two (2) part-time driver positions for the Route 60X and Route 70X intercity and commuter routes

GM Pilant shared the Resolution with the Board. Director Huffman asked if they would hire drivers for that location. GM Doug Pilant stated the drivers are already there as substitutes and will move to part-time.

**Motion** by Director Holm to Approve Resolution 18-30 In the Matter of Authorizing the GM to Create two (2) part-time driver positions for the Route 60X and Route 70X intercity and commuter routes. *Motion Seconded* by Director Edwards. Board Chair Judy Riggs called for further discussion; followed by none, she called for the vote.

### **MOTION PASSED**

By Directors Edwards, Hanenkrat, Holm,  
Huffman, Carlson-Swanson  
and Board Chair Judy Riggs.

11. Resolution 18-31 In the Matter of Declaring and Disposing of Surplus Property

GM Pilant shared the Resolution with the Board.

**Motion** by Director Huffman to Approve Resolution 18-31 In the Matter of Declaring and Disposing of Surplus Property. *Motion Seconded* by Director Holm. Board Chair Judy Riggs called for further discussion; followed by none, she called for the vote.

### **MOTION PASSED**

By Directors Edwards, Hanenkrat, Holm,

**DISCUSSION ITEMS**

12. Staff Comments/Concerns

GM Doug Pilant: Handed out the SDAO 2019 calendars and pointed out that our dispatcher Daniell Amaya has published pictures on the August 2019 page. The Board members were impressed by the pictures! Also, winter solstice is here and he's looking forward to the days getting longer.

Superintendent Brent Olson: None.

Accounting Specialist Tabatha Welch: Thought the holiday party was wonderful.

NWR Supervisor/Board Clerk Cathy Bond: Thanked those who were able to come to holiday party and reminded Directors to take their gifts when they leave.

13. Board of Directors Comments/Concerns

Jim Huffman – Heads up that SDAO conference is coming up and there are 50 scholarships for new attendees that may be available for the District.

Judy Riggs – Asked what the plan will be for the open board position. GM Doug Pilant stated he would publish in January. His first priority was the STF notices for application adoption at the February meeting. Wished everyone a Merry Christmas. Retiring from Post Office on April 1, 2019.

Marty Holm – SDAO conference hotels are filling up fast.

Jackie Edwards – None.

Gary Hanenkrat – Suggested open board position be posted for all of January and discussed at February meeting.

Melissa Carlson-Swanson – Wished everyone a Merry Christmas.

**UPCOMING EVENTS**

None.

Adjournment: Board Chair Riggs adjourned the meeting at 8:15pm.

**These minutes approved this 17<sup>th</sup> day of January 2019.**

ATTEST:

\_\_\_\_\_  
Judy Riggs, Board Chair

\_\_\_\_\_  
Doug Pilant, General Manager

33

**Demand-Response Fare Policy Review and Analysis**  
Tillamook County Transportation District

Figure 2 compares TCTD fares to other agencies.

Figure 2 Comparison of TCTD Fares to Other Agencies

| Agency  | Local Fixed-Route |          |         | Discounted Fare |         | Intercity Service |          |              | ADA / Dial-A-Ride |         |
|---|-------------------|----------|---------|-----------------|---------|-------------------|----------|--------------|-------------------|---------|
|   | Single Ride       | Day Pass | Monthly | Single Ride     | Monthly | Single Ride       | Day Pass | Monthly      | Single Ride       | Monthly |
| Tillamook County Transp. District (TCTD) <sup>1</sup> | \$1.50            | \$1.50   | \$40    | -               | \$30    | \$1.50 - \$6.00   | -        | -            | \$1.50 - \$3.00   | -       |
| Basin Transit Service <sup>2</sup>                    | \$1.50            | \$3.00   | \$54    | \$0.75          | \$27    | -                 | -        | -            | \$3.00            | -       |
| Cascades East Transit (CET) <sup>3</sup>              | \$1.50            | \$2.50   | \$30    | \$0.75          | \$15    | \$3.75            | \$6.25   | \$100        | \$2.50            | -       |
| Clallam Transit System <sup>4</sup>                   | \$1.00            | \$3.00   | \$36    | \$0.50          | \$18    | \$1.50            | \$3.00   | \$54         | \$2.00            | -       |
| Lincoln County Transp. Service District <sup>5</sup>  | \$1.00            | -        | -       | -               | -       | \$7.00            | -        | -            | \$1.00            | -       |
| Napa Valley Transp. Authority <sup>6</sup>            | \$1.60            | \$6.50   | \$53    | \$0.80          | \$14    | \$3.25 - \$5.50   | \$6.50   | \$65 - \$120 | \$3.20 - \$6.40   | -       |
| Sunset Empire Transp. District (SETD) <sup>7</sup>    | \$1.00            | \$3.00   | \$30    | \$1.00          | \$20    | \$5.00 - \$8.00   | -        | -            | \$2.00            | -       |
| Yamhill County (YCTA) <sup>8</sup>                    | \$1.25            | \$2.50   | \$35    | -               | -       | \$1.25            | \$2.50   | \$35         | \$1.75            | \$40    |

Notes: [1] TCTD, <https://www.nworegontransit.org/passes-tctd/> and <http://www.nworegontransit.org/dial-a-ride-tctd/>. TCTD charges \$15 for a one-way trip to Portland, and \$20 for a round trip. Dial-A-Ride trips are \$3.00 or \$1.50 for seniors or people with a disability. A 10-ride Dial-A-Ride punch card is available for \$30 or \$15. [2] Basin Transit, <http://www.basinttransit.com/routesrates.shtml>. [3] CET, <http://cascadeseasttransit.com/fares>. Multi-zone system for intercity fares. [4] Clallam Transit, <http://www.clallamtransit.com/fares-passes>. \$3.75 per mile for Dial-A-Ride trips beyond a ¾-mile distance from fixed-route service. [5] Lincoln County, \$1 per zone for intercity routes, with 9 zones, <http://www.co.lincoln.or.us/transit/page/fare-schedule>. [6] Napa Valley, <http://www.nvalley.com/fares-passes>. [7] SETD, <http://www.nworegontransit.org/wp-content/uploads/2018/06/Fare-Policy-Outreach.pdf>. SETD revised fares on 7/1/2018, lowering local day passes from \$5.00 to \$3.00 and monthly passes from \$45 to \$30. General public Dial-A-Ride one-way fare is \$8.00 for 0-10 miles and \$12.00 for 11-20 miles.



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Tillamook County Transportation District

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