

**COLUMBIA COUNTY CITIZEN TRANSIT ADVISORY COMMITTEE AND  
STATEWIDE TRANSPORTATION IMPROVEMENT FUND COMMITTEE  
MEETING MINUTES**

**Meeting Date:** November 20, 2018

**Time:** 6:30 P.M.

**Place:** CCR Transit Center, St. Helens, OR

**Present:** Sharon Evinger; Bill Eagle; Claudia Eagle; Blanche Katz; Dena Chesney; Charlotte Hart; Genell Grow;

**Absent:** Henry Heimuller (STIF Committee)

**Staff:** Todd Wood, Transit Administrator; John Dreeszen, Transit Coordinator; Angela Garrett, Administrative Assistant

**Guests:** Alta Lynch; Ralph Culpepper; Carol Brandt

**Call to Order (CCRTAC):** Chair Evinger called the meeting to order at 6:30pm.

**Public Comments:** Alta Lynch gave compliments to Todd Wood for the library presentation on October 14<sup>th</sup>.

**Ridership Report:** Todd Wood presented October ridership graphs. Statistics are average.

**Grant Updates:** John Dreeszen gave an update on quarterly reports being submitted. There was some discussion of the Rainier Transit center grand opening.

**Approval of October 16, 2018 Minutes:** Committee Member B. Eagle moved to approve the minutes. The motion was seconded by Chair Evinger and passed unanimously.

**Laws & Advisory Member Description Update:** Mr. Wood stated the bylaws have been sent to ODOT and ODOT suggested some changes.

**Route Cuts:** Todd presented infographics related to budget versus expenses, along with the suggested route cuts. There was discussion about how to notify the public related to route cuts. Warren Baptist Church stop will be cut in early January due to safety issues and public request. Discussion about another possible stop being in Bings Restaurant parking lot.

**Children's Fair Results:** Chair Evinger stated the annual Children's Fair was a success on all accounts.

**Input Volunteers from RSVP:** Chair Evinger reminded the committee that RSVP is available for volunteer services for data entry.

**TriMet.org – trip planner -info to riders:** Chair Evinger suggested that we post TriMet Trip Planner to our Facebook page.

### **STF Committee**

**STF Projects:** Mr. Wood requested approval to use these funds as a match for other grants. Committee Member Katz made a motion to approve. The motion was seconded by Committee Member Chesney and approved unanimously.

**5310 Projects:** Mr. Wood requested approval to continue to use these funds for Dial-A-Ride services. Committee Member Katz made a motion to approve. The motion was seconded by Committee Member Chesney and approved unanimously.

**5311 Projects:** Mr. Wood requested approval to continue to use these funds for operational expenses. Committee Member Katz made a motion to approve. The motion was seconded by Committee Member Chesney and approved unanimously.

**Logos:** Mr. Wood stated there are currently 5 logos in use on the buses and he is working with Columbia County Director of Communications Karen Kane to develop a new logo. Mr. Wood stated that the name CCRider may be changed to Columbia County Rider.

**Application for New Member:** Committee Member Hart made a motion to approve Jennifer Moen's application to become a new committee member. The Motion was seconded by Committee Member B. Eagle and approved unanimously.

**Other Comments:** Committee Member Katz stated she would like to see an annual survey/comment card.

### **STIF Committee**

**STIF Projects Use of funds:** Mr. Wood stated the application process was halted at the request of the commissioners due to the application being geared toward asking for the next 3 year of projects. County staff recommends some of the STIF funding be used for match, bus replacements, bus signs, software, and reduced fares for high school students. Projects recommended by committee members include marketing, reverse route on line 3, vocational counseling, more hospital runs (such as the VA hospital and Pill Hill), a run to St. Johns, Dial-A-Ride on weekends, general weekend service to Portland and for the Flex Route, transit to 4<sup>th</sup> of July festivities, an extra bus in the winter for PCC, seasonal route changes, and stops at the larger low-income housing complexes.

**STIF Discretionary Projects:** Mr. Wood described the rules associated with these funds and asked the committee members to make suggestions for potential uses of these funds. Some of the suggestions included match funds, software upgrades like e-fares, Swiftly GPS software, overhead signs on buses, and training.

**December Meeting:** Committee Member B. Eagle made a motion to cancel the December 2018 meeting. The motion was seconded by Committee Member C. Eagle and passed unanimously.

**Adjourn:** The meeting was adjourned at 8:44 p.m.