



**Sunset Empire Transportation District  
TRANSPORTATION ADVISORY COMMITTEE  
MEETING MINUTES  
November 28, 2018**

1. CALL TO ORDER-

2. PLEDGE OF ALLEGIANCE- Followed the election of officers.

3. INTRODUCTIONS/ ROLL CALL:

Present: Jeff Hazen SETD Executive Director, Chris Breitmeyer President Clatsop Community College, Diana Nitto Lower Columbia Hispanic Counsel, Patrick Preston Employment Department's Veterans Representative, Larry Miller Director Astoria Senior Center, Tita Montero Seaside City Counselor, Bryan Kidder Sunset Empire Transportation District Commissioner, Lin Anderson Seaside resident and frequent user of public transportation., Mary Parker, SETD Executive Assistant Marketing and Outreach. .

4. CHANGES TO THE AGENDA- None

5. NEW BUSINESS

a. Election of Chairperson and Vice Chairperson-

Larry Miller nominated Patrick Preston for Chairperson

Chris Breitmeyer seconded the motion

Discussion- None

Motion passed unanimously

Patrick Preston took over the meeting as Committee Chair

Lin Anderson nominated Tita Montero for Vice Chairperson

Larry Miller seconded the motion

Discussion- None

Motion passed unanimously

Executive Director Hazen asked if any additions of changes needed to be made to acronym list provided. Chair Patrick Preston requested that DAV- Disabled American Veterans be added.

b. Transportation Advisory Committee (TAC) Bylaws- Executive Director Hazen said that the Statewide Special Transportation Funding (STIF) requires that TAC has Bylaws, so he took the old Bylaws from the Senior and Disabled Committee and combined them with a template that ODOT provided for the STIF funding. Executive Director Hazen sent the draft Bylaws to ODOT and received their approval.

Tita Montero requested that there be clarification about the number of TAC members, if any, that can live outside of the District service area be placed under Membership on page 4. Tita also requested that there be reference under Membership on page 4, that one of the 9 TAC members will be an SETD Board member who is appointed by the SETD Board.

Tita Montero also asked since the Bylaws state that TAC members are to report a conflict of interest to the Executive Director, when would this conflict of interest be reported to the TAC. Executive Director Hazen said he would add that clarification.

Bryan Kidder asked for definition on page 8 of what "within SETD's area of responsibility" actually means to the membership of this committee. Hazen said he will add clarification for out of area, which are the areas that are not presently being served. Tita Montero commented that Jewell is in the Transportation Plan but is not being served at

this time. Hazen said we used to go to Manzanita to meet the Tillamook County bus, but now they come to Cannon Beach however we do go to Rainier to meet CCRider bus which is out of our service area.

Tita Montero moved to accept the Bylaws as amended and recommend adoption by the SETD Board of Commissioners

Larry Miller seconded the motion

Discussion-None

Motion passed unanimously

Executive Director Hazen added that Barbara Carson will not be serving on the committee and Diana Nitto will be taking her place and be up for appointment at the next SETD Board meeting.

- c. Presentation on Transit Funding-Executive Director Hazen made a PowerPoint presentation that explained in detail how SETD is currently being funded and the strict rules and reporting that is required.
- d. STF Discretionary Grant Proposal-Executive Director Hazen reported that Columbia County Rider has had operational struggles mainly because they are not a Special District. They do not have a tax base and have had their share of downfalls. CC Rider recently made staff cuts and will be making service cuts and route changes in January. Hazen added that Columbia County Rider also is facing problems due to the cancellation of their contract with MTR which provided driver services. MTR recently unionized and immediately terminated their contract with Columbia County. Executive Director Hazen said he would like to see SETD take over the entire Lower Columbia Connector route from Astoria to Portland and will be writing an Intercity Grant to cover the services. Our rider reports show that most riders on this route are going to Portland. Tita Montero asked if this would allow for SETD to provide more service to the Job Corp. Executive Director Hazen said yes, he thought it would. Bryan asked about the results of the study that previously was completed when looking at SETD merging services. Executive Director Hazen said he believes that the information given to us for the study from Columbia County was not correct. Executive Director Hazen said he will work on the Intercity Grant in December and bring it back to TAC in January and then to the Board.

Larry Miller moved to have Executive Director Hazen move forward in applying for the Intercity Grant

Lin Anderson seconded the motion

Motion passed unanimously

6. PUBLIC Comment (3-minute limit)- None

7. OTHER ITEMS- None

Meeting was adjourned at 12:30 PM

Mary Parker, Recording Secretary

Date \_\_\_\_\_

An audio recording of the Sunset Empire Transportation District's Transportation Advisory Committee Meeting is available at: [www.ridethebus.org](http://www.ridethebus.org)- SETD Committee Meeting Recordings

*Mission Statement*

Provide safe, reliable, relevant and sustainable transportation services to Clatsop County with professionalism, integrity and courtesy.