

RESOURCES
General Fund

Sunset Empire Transportation District

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2018-2019			
Actual		Adopted Budget This Year Year 2017-2018			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1	\$739,742	\$1,138,432	\$1,290,131	1 Available cash on hand* (cash basis) or	\$1,129,179	\$1,129,179	\$1,129,179	1
2	\$37,346	\$3,743	\$22,000	2 Previously levied taxes estimated to be received	\$22,000	\$22,000	\$22,000	2
3	\$4,581	\$5,869	\$4,800	3 Interest	\$8,000	\$8,000	\$8,000	3
4	\$0	\$0	\$58,753	4 Transferred IN, from other funds	\$205,582	\$205,582	\$205,582	4
5				5 OTHER RESOURCES				5
6	\$93,170	\$73,909	\$67,000	6 State Mass Transit Payroll Distribution	\$70,000	\$70,000	\$70,000	6
7	\$251,603	\$168,596	\$160,000	7 State Timber Revenue	\$220,000	\$220,000	\$220,000	7
8	\$9,940	\$10,109	\$10,520	8 Rentals	\$10,500	\$10,500	\$10,500	8
9	\$257,327	\$319,280	\$273,000	9 Fares	\$280,000	\$280,000	\$280,000	9
10	\$148,145	\$89,637	\$123,900	10 IGA Contracted Service	\$130,000	\$130,000	\$130,000	10
11	\$113,744	\$113,740	\$0	11 ODOT (STF) State Funds	\$0	\$0	\$0	11
12	\$105,515	\$110,928	\$61,473	12 ODOT - \$5310 Preventative Maintenance/MM	\$88,750	\$160,606	\$160,606	12
13	\$469,009	\$451,303	\$455,656	13 ODOT - \$5311 Operations	\$455,657	\$455,657	\$455,657	13
14	\$0	\$0	\$0	14 ODOT - \$5339 Bus & Bus Facilities	\$174,250	\$174,250	\$174,250	14
15	\$68,618	\$274,819	\$75,133	15 Mobility Management	\$0	\$0	\$0	15
16	\$80,165	\$63,224	\$58,985	16 ODOT - Transportation Options	\$86,577	\$86,577	\$86,577	16
17	\$0	\$3,000	\$24,000	17 ODOT - \$5305 Feasibility Study	\$0	\$0	\$0	17
18	\$0	\$0	\$0	18 ODOT - Special Transportation Program (STP)	\$457,623	\$457,623	\$457,623	18
19	\$1,570	\$3,891	\$12,900	19 Commissions/Proceeds	\$16,100	\$16,100	\$16,100	19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	\$2,380,475	\$2,830,480	\$2,698,251	29 Total resources, except taxes to be levied	\$3,354,218	\$3,426,074	\$3,426,074	29
30			\$870,000	30 Taxes estimated to be received	\$940,000	\$940,000	\$940,000	30
31	\$925,600	\$932,677		31 Taxes collected in year levied				31
32	\$3,306,075	\$3,763,157	\$3,568,251	32 TOTAL RESOURCES	\$4,294,218	\$4,366,074	\$4,366,074	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY

**FORM
LB-30**

General Fund

Historical Data				REQUIREMENTS FOR: Public Transportation Services	Budget For Next Year 2018-2019		
Actual		Adopted Budget This Year 2017-2018	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
PERSONNEL SERVICES							
			1				
			2	Wages	\$1,236,000	\$1,239,798	\$1,239,798
			3	Payroll Taxes/Worker's Comp	\$123,500	\$123,500	\$123,500
			4	Benefits	\$321,100	\$321,100	\$321,100
			5				
			6				
			7				
			8	TOTAL PERSONNEL SERVICES	\$1,680,600	\$1,684,398	\$1,684,398
			9	Total Full-Time Equivalent (FTE)	34.2	34.2	34.2
			10				
MATERIALS AND SERVICES							
			11	Provider Services	\$0	\$0	\$0
			12	Audit	\$30,000	\$30,000	\$30,000
			13	Advertising	\$3,500	\$3,500	\$3,500
			14	Bank Fees	\$2,000	\$2,000	\$2,000
			15	Building Grounds and Maintenance	\$39,500	\$39,500	\$39,500
			16	Building Lease	\$36,000	\$36,000	\$36,000
			17	Computer Information Technology Services	\$79,000	\$79,000	\$79,000
			18	Conferences, Training, and Travel	\$24,000	\$27,000	\$27,000
			19	Drug and Alcohol Testing/Background Checks	\$2,500	\$2,500	\$2,500
			20	Dues/Subscriptions/Fees	\$23,500	\$23,500	\$23,500
			21	Small Equipment/Tools	\$15,000	\$15,000	\$15,000
			22	Equipment Lease	\$3,000	\$3,000	\$3,000
			23	Education/Outreach	\$10,000	\$30,000	\$30,000
			24	Employee Recognition	\$10,000	\$10,000	\$10,000
			25	Election Fees	\$4,500	\$5,500	\$5,500
			26	Fuel	\$212,442	\$230,000	\$230,000
			27	Insurance (Property/Vehicle/Liability/Cyber)	\$85,000	\$85,000	\$85,000
			28	Legal Ads	\$800	\$800	\$800
			29	Legal Counsel	\$2,000	\$3,000	\$3,000
			30	Meeting Expense	\$2,000	\$2,000	\$2,000
			31	Advertising	\$0	\$0	\$0
			32	Office Supplies	\$15,000	\$15,000	\$15,000
			33	Payroll Processing Fee	\$2,000	\$2,000	\$2,000
			34	Pass Through STF	\$0	\$0	\$0
			35	Printing	\$15,000	\$20,000	\$20,000
			36	Professional Services	\$10,000	\$15,000	\$15,000
			37	Taxes/Licenses	\$4,000	\$500	\$500

**FORM
LB-30**

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
 General Fund

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2018-2019			
	Actual		Adopted Budget This Year 2017-2018		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11	\$0	\$346,650	\$28,000	11 CAPITAL OUTLAY	\$837,455	\$837,455	\$837,455	11
12				12				12
13	\$0	\$346,650	\$28,000	13 TOTAL CAPITAL OUTLAY	\$837,455	\$837,455	\$837,455	13
14				14 DEBT SERVICE				14
15	\$95,853	\$104,421	\$112,317	15 Debt Service Principal	\$120,158	\$120,158	\$120,158	15
16	\$26,451	\$20,574	\$15,406	16 Debt Service Interest	\$7,506	\$7,506	\$7,506	16
17				17 Debt Service Fee	\$175	\$175	\$175	17
18	\$122,304	\$124,995	\$127,723	18 TOTAL DEBT SERVICE	\$127,839	\$127,839	\$127,839	18
19				19 Prior Period Adjustment				19
20	\$8,891	\$0	\$0	20 Prior Period Adjustment				20
21				21				21
22	\$8,891	\$0	\$0	22 TOTAL PRIOR PERIOD ADJUSTMENTS	\$0	\$0	\$0	22
23				23 INTERFUND TRANSFERS				23
24	\$50,000	\$0	\$88,500	24 To Capital Reserve Fund	\$73,582	\$123,582	\$123,582	24
25			\$15,708	25 To Special Transportation Fund (STF)	\$0	\$0	\$0	25
26				26				26
27				27				27
28				28				28
29	\$50,000	\$0	\$104,208	29 TOTAL INTERFUND TRANSFERS	\$73,582	\$123,582	\$123,582	29
30			\$200,000	30 OPERATING CONTINGENCY	\$175,000	\$160,000	\$160,000	30
31	\$181,195	\$471,645	\$459,931	31 Total Requirements NOT ALLOCATED	\$1,213,876	\$1,248,876	\$1,248,876	31
32	\$2,074,673	\$2,111,504	\$2,642,168	32 Total Requirements for ALL Org.Units/Programs within fund	\$2,530,342	\$2,593,198	\$2,593,198	32
33			\$0	33 Reserved for future expenditure	\$0	\$0	\$0	33
34	\$1,050,208			34 Ending balance (prior years)				34
35			\$466,152	35 UNAPPROPRIATED ENDING FUND BALANCE	\$550,000	\$524,000	\$524,000	35
36	\$3,306,076	\$2,583,149	\$3,568,251	36 TOTAL REQUIREMENTS	\$4,294,218	\$4,366,074	\$4,366,074	36

RESOURCES

Special Transportation Fund (STF)

Sunset Empire Transportation District

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2018-2019			
	Actual		Adopted Budget This Year Year 2017-2018		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1			\$0	1 Available cash on hand* (cash basis) or	\$66,664	\$66,664	\$66,664	1
2				2 Net working capital (accrual basis)				2
3				3 Previously levied taxes estimated to be received				3
4				4 Interest				4
5			\$15,708	5 Transferred IN, from other funds				5
6				6 OTHER RESOURCES				6
7			\$93,241	7 ODOT-STF Formula Grant	\$93,241	\$93,241	\$93,241	7
8			\$77,788	8 ODOT-STF Discretionary Grant	\$0	\$0	\$0	8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	\$0	\$0	\$186,737	29 Total resources, except taxes to be levied	\$159,905	\$159,905	\$159,905	29
30			\$0	30 Taxes estimated to be received	\$0	\$0	\$0	30
31				31 Taxes collected in year levied				31
32	\$0	\$0	\$186,737	32 TOTAL RESOURCES	\$159,905	\$159,905	\$159,905	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM
LB-30

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
Special Transportation Fund (STF)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2018-2019		
Actual		Adopted Budget This Year 2017-2018		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2015-2016	First Preceding Year 2016-2017					
			PERSONNEL SERVICES NOT ALLOCATED			
		\$68,421	Wages	\$69,205	\$69,205	\$69,205
		\$26,605	Taxes and Benefits	\$24,000	\$24,000	\$24,000
\$0	\$0	\$95,026	TOTAL PERSONNEL SERVICES	\$93,205	\$93,205	\$93,205
		2.0	Total Full-Time Equivalent (FTE)	2.2	2.2	2.2
			MATERIALS AND SERVICES NOT ALLOCATED			
		\$28,708	Provider Payments/Bus Fares/Outreach	\$14,500	\$14,500	\$14,500
			Routes 15 & 101B Fuel/Maintenance	\$45,000	\$45,000	\$45,000
		\$4,250	Astoria Senior Center	\$0	\$0	\$0
\$0	\$0	\$32,958	TOTAL MATERIALS AND SERVICES	\$59,500	\$59,500	\$59,500
			CAPITAL OUTLAY NOT ALLOCATED			
		\$0				
\$0	\$0	\$0	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0
			DEBT SERVICE			
		\$0				
\$0	\$0	\$0	TOTAL DEBT SERVICE	\$0	\$0	\$0
			SPECIAL PAYMENTS			
		\$0				
\$0	\$0	\$0	TOTAL SPECIAL PAYMENTS	\$0	\$0	\$0
			INTERFUND TRANSFERS			
		\$58,753	Contribution for 101B Operational Cost			
\$0	\$0	\$58,753	TOTAL INTERFUND TRANSFERS	\$0	\$0	\$0
			OPERATING CONTINGENCY	\$0	\$0	\$0
\$0	\$0	\$186,737	Total Requirements NOT ALLOCATED	\$152,705	\$152,705	\$152,705
			Total Requirements for ALL Org.Units/Programs within fund			
			Reserved for future expenditure			
			Ending balance (prior years)			
		\$0	UNAPPROPRIATED ENDING FUND BALANCE	\$7,200	\$7,200	\$7,200
\$0	\$0	\$186,737	TOTAL REQUIREMENTS	\$159,905	\$159,905	\$159,905

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number 2016-2 on June 30, 2016 for the following specified purpose: Bldg&Equip

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2021

Capital Reserve Fund

Sunset Empire Transportation District

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2018 - 2019						
Actual		Adopted Budget Year 2017 - 2018	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body					
Second Preceding Year 2015 - 2016	First Preceding Year 2016 - 2017										
1			1	RESOURCES			1				
2	\$50,000	\$100,000	2	Cash on hand * (cash basis), or	\$131,000	\$131,000	\$131,000	2			
3			3	Working Capital (accrual basis)				3			
4			4	Previously levied taxes estimated to be received				4			
5			5	Interest	\$1,000	\$1,000	\$1,000	5			
6	\$50,000	\$0	6	Transferred IN, from other funds	\$73,582	\$123,582	\$123,582	6			
7			7	ODOT-Grant 5339 Bus				7			
8			8					8			
9			9					9			
10	\$100,000	\$100,000	10	Total Resources, except taxes to be levied	\$205,582	\$255,582	\$255,582	10			
11			11	Taxes estimated to be received				11			
12			12	Taxes collected in year levied				12			
13	\$100,000	\$100,000	\$521,000	13	TOTAL RESOURCES			\$205,582	\$255,582	\$255,582	13
14				14	REQUIREMENTS **						14
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail				15
16			\$390,000	16		Capital	2 Cat B Buses	\$0	\$0	\$0	16
17				17		Transfer	1 Cat B Bus Match @ 15% (5339)	\$30,750	\$30,750	\$30,750	17
18				18		Transfer	3 Cat C Bus Match @ 10.27% (STP)	\$52,377	\$52,377	\$52,377	18
19				19		Transfer	Fleet Net Accounting Software	\$122,455	\$122,455	\$122,455	19
20				20							20
21				21							21
22				22							22
23				23							23
24				24							24
25				25							25
26				26							26
27				27							27
28				28							28
29	\$100,000	\$100,000		29	Ending balance (prior years)						29
30			\$131,000	30	UNAPPROPRIATED ENDING FUND BALANCE			\$0	\$50,000	\$50,000	30
31	\$100,000	\$100,000	\$521,000	31	TOTAL REQUIREMENTS			\$205,582	\$255,582	\$255,582	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

RESOURCES
RideCare Fund

Sunset Empire Transportation

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2018-2019			
Actual		Adopted Budget This Year Year 2017-2018	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1	\$1,311,965	\$940,156	\$552,464	1 Available cash on hand* (cash basis)	\$73,109	\$73,109	\$73,109	1
4	\$6,247	\$12,242	\$5,400	4 Interest	\$50	\$50	\$50	4
6				6 OTHER RESOURCES				6
7	\$3,066,338	\$3,062,493	\$3,230,727	7 Provider Services Reimbursements	\$446,500	\$446,500	\$446,500	7
8		\$28	\$0	8 Other				8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	\$4,384,550	\$4,014,919	\$3,788,591	29 Total resources, except taxes to be levied	\$519,659	\$519,659	\$519,659	29
32	\$4,384,550	\$4,014,919	\$3,788,591	32 TOTAL RESOURCES	\$519,659	\$519,659	\$519,659	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM
LB-30

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
 RideCare

Historical Data				REQUIREMENTS FOR: Non Emergent Medical Transportation	Budget For Next Year 2018-2019				
Actual		Adopted Budget This Year 2017-2018	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2015-2016	First Preceding Year 2016-2017								
PERSONNEL SERVICES									
1			1						
2	\$282,529	\$332,112	\$346,677	2	Wages	\$53,600	\$53,600	\$53,600	2
3	\$32,174	\$32,022	\$43,758	3	Payroll Taxes/Worker's Comp	\$5,000	\$5,000	\$5,000	3
4	\$61,031	\$62,683	\$115,021	4	Employee Benefits	\$3,500	\$3,500	\$3,500	4
8	\$375,734	\$426,817	\$505,456	8	TOTAL PERSONNEL SERVICES	\$62,100	\$62,100	\$62,100	8
9	7.0	9.0	8.0	9	Total Full-Time Equivalent (FTE)	7.0	7.0	7.0	9
MATERIALS AND SERVICES									
10				10					10
11	\$2,573,365	\$2,768,437	\$2,537,410	11	Provider Payments	\$448,500	\$448,500	\$448,500	11
12	\$6,753	\$4,444	\$9,048	12	Audit	\$1,295	\$1,295	\$1,295	12
13	\$690	\$468	\$200	13	Ads	\$0	\$0	\$0	13
14	\$120	\$196	\$171	14	Bank Fees	\$0	\$0	\$0	14
15	\$5,628	\$6,422	\$9,628	15	Building Grounds and Maintenance	\$350	\$350	\$350	15
16	\$18,393	\$20,880	\$18,000	16	Bus Passes	\$3,500	\$3,500	\$3,500	16
17	\$2,491	\$9,920	\$52,438	17	Computer Information Technology Services	\$100	\$100	\$100	17
18	\$2,133	\$942	\$8,046	18	Conferences, Training, and Travel	\$0	\$0	\$0	18
19	\$1,952	\$2,810	\$1,725	19	Drug and Alcohol Testing/Background Checks	\$60	\$60	\$60	19
20	\$117	\$163	\$3,698	20	Dues/Subscriptions	\$0	\$0	\$0	20
21	\$81,109	\$26,215	\$198,033	21	DMAP annual Adjustment/CCO Share Fund	\$0	\$0	\$0	21
22	\$7,946	\$7,504	\$12,200	22	Small Equipment/Tools	\$0	\$0	\$0	22
23	\$30	\$0	\$2,000	23	Education/Outreach	\$0	\$0	\$0	23
24	\$288	\$27	\$4,120	24	Employee Recognition	\$100	\$100	\$100	24
25	\$0	\$0	\$0	25	Election Fees	\$0	\$0	\$0	25
26	\$5,595	\$8,396	\$6,814	26	Insurance (Property/Vehicle/Liability/Cyber)	\$1,200	\$1,200	\$1,200	26
27	\$0	\$0	\$0	27	Legal Ads	\$0	\$0	\$0	27
28	\$1,197	\$0	\$500	28	Legal Counsel	\$0	\$0	\$0	28
29	\$263	\$171	\$640	29	Meeting Expense	\$100	\$100	\$100	29
30	\$3,762	\$4,793	\$5,298	30	Office Supplies	\$200	\$200	\$200	30
31	\$463	\$430	\$444	31	Payroll Processing Fee	\$56	\$56	\$56	31
32	\$407	\$589	\$1,600	32	Printing	\$0	\$0	\$0	32
33	\$5,074	\$12,144	\$3,000	33	Professional Services	\$375	\$375	\$375	33
34	\$35,234	\$34,509	\$38,618	34	Telecommunications	\$850	\$850	\$850	34
35	\$0	\$0	\$1,000	35	Uniforms	\$0	\$0	\$0	35
36	\$8,233	\$8,331	\$9,475	36	Utilities	\$873	\$873	\$873	36
37	\$2,761,243	\$2,917,791	\$2,924,106	37	Total Materials and Services	\$457,559	\$457,559	\$457,559	37

**FORM
LB-30**

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
 RideCare Fund

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2018-2019			
	Actual		Adopted Budget This Year 2017-2018		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11	\$32,053	\$0	\$0	11 Capital Outlay	\$0	\$0	\$0	11
12				12				12
13	\$32,053	\$0	\$0	13 TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	13
14				14 DEBT SERVICE				14
15	\$198,366	\$157,373	\$158,573	15 Debt Service Principal	\$0	\$0	\$0	15
16	\$3,926	\$2,562	\$2,224	16 Debt Service Interest	\$0	\$0	\$0	16
17	\$202,292	\$159,935	\$160,797	17 TOTAL DEBT SERVICE	\$0	\$0	\$0	17
18				18 PRIOR PERIOD ADJUSTMENT				18
19	\$136,476	\$0	\$0	19 Prior Period Adjustment	\$0	\$0	\$0	19
20				20				20
21	\$136,476	\$0	\$0	21 TOTAL SPECIAL PAYMENTS	\$0	\$0	\$0	21
29			\$125,546	29 OPERATING CONTINGENCY	\$0	\$0	\$0	29
30	\$370,821	\$159,935	\$286,343	30 Total Requirements NOT ALLOCATED	\$0	\$0	\$0	30
31	\$3,136,977	\$3,344,608	\$3,429,562	31 Total Requirements for ALL Org.Units/Programs within fund	\$519,659	\$519,659	\$519,659	31
32			\$0	32 Reserved for future expenditure				32
33	\$876,752	\$433,637		33 Ending balance (prior years)				33
34			\$72,686	34 UNAPPROPRIATED ENDING FUND BALANCE				34
35	\$4,384,550	\$3,938,180	\$3,788,591	35 TOTAL REQUIREMENTS	\$519,659	\$519,659	\$519,659	35